

### 3.8 ENVIRONMENTAL FUNDING POLICY – ENVIRONMENTAL ALLOCATION FUND

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The following guidelines for distribution of Environmental Allocation Funds to community based environmental organisations are to apply.

a. Fund Objective

Funds from the Shire of Gingin may be made available for the following purpose;

To assist community groups in establishing and implementing environmental betterment initiatives within the Shire.

b. Application Procedure

- i. Applications for funding from the Shire's Environmental Allocation Fund close at the Shire Office on 31 March to be considered in the following financial year.
- ii. Applicants are encouraged to discuss potential local laws, Town Planning Scheme and development policy implications with Shire staff.
- iii. Applications should only be made when the applicant group is confident that any additional monies required to complete the project will be available if a Shire grant is approved.

c. Land/Site

If the applicant body is seeking capital funding for an environmental improvement project the project shall relate to crown reserve or land owned or vested in the Shire of Gingin.

d. Limitations

- i. Applicant groups, in applying for an environmental Funding Allocation (administration or capital) should provide supporting information in the form of a brief summary of their own financial position, their own contribution and program of time over which planned expenditure will occur.
- ii. Shire employees or equipment may be used in lieu of cash distribution and costs allocated against the relevant ledger folio.
- iii. All capital works undertaken utilising funding from the Environmental Allocation Fund shall be completed to the satisfaction of the Shire of Gingin.

e. General Guidelines

- i. Generally, Shire of Gingin contributions will be limited to a maximum of 50% of the capital cost of any project. Shire contributions towards administration will be determined on merit.
- ii. Applications must be submitted not later than 31 March for consideration in the following financial year.
- iii. Applications will be acknowledged by the Shire of Gingin.

- iv. Council reserves the right to consider and allocate funds without the right of appeal.
- v. Council reserves the right to request further information.
- vi. All monies allocated must be spent and claimed by the 30 June in the financial year for which it was allocated, unless otherwise approved by Council.
- vii. No capital project requiring funding shall commence without the written consent of the Shire of Gingin.
- viii. Money granted must be spent on the projects allocated.
- ix. No money will be allocated for completed projects.
- x. The Shire of Gingin reserves the right to inspect at any time, works in progress for which an environmental funding allocation has been granted.
- xi. Applications will be considered at Council's sole discretion.

Council reserves the right to set aside all and/or any project for budget consideration.

**ADOPTED: COUNCIL 4 SEPTEMBER 2001**  
**REVIEWED: 19 APRIL 2011**