

Annual Report 2015-16

History. Beauty. Prosperity.





History. Beauty. Prosperity.

Shire of Gingin

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Your Shire of Gingin Councillors 2015 - 16



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Executive Management Team

Organisational Chart

Office of Chief Executive

- Elected Members
- Governance
- Human Resources
- Integrated Planning and Business Improvement
- Corporate Communications and Marketing
- Strategic Planning and Development
- Medical Services
- Emergency Services Management

Regulatory Services

- Environmental Health
- Records Management
- Building Services
- Ranger Services
- Statutory Planning

Corporate & Community Services

- Community Development
- Customer Service
- Libraries
- Aquatic Centre
- Administration and Financial Services

Operations

- Road Construction and Maintenance
- Parks, Gardens and Foreshore Maintenance
- Plant and Machinery Replacement



Executive Management Team from left to right: Sebastian Camillo, Jeremy Edwards, Kaye Lowes and Allister Butcher.

District Map



About the Shire of Gingin

The Shire of Gingin is a predominantly rural area strategically located 84 kilometres north of Perth. The Shire covers an area of 3,223 square kilometres and is home to a population of approximately 5,000 residents. There are five townships within the Shire being Gingin, Guilderton, Lancelin, Ledge Point and Seabird. In addition to the townships there are six rural residential areas which include Woodridge, Sovereign Hill, Moondah Ridge, Seaview Park, Redfield Park and Ocean Farm.

Geographically the Shire stretches from the coastline across the flat sandy soils of the Swan Coastal Plain in the west to the hinterland and foothills of the Darling Scarp to the east.

The Shire's strategic location means that it is one of the fastest growing rural areas in Western Australia and it is anticipated that the Shire's population will grow by 40.7% to 6,577 by 2023, increasing to 7,879 (+58.35%) by 2031.

With a variety of medium and low density residential and rural locations, different areas within the Shire of Gingin have developed different roles within the housing market. The lower coastal area tends to attract more mature and established families as well as retirees, while the upper coastal area attracts younger families along with retiree households.

Peri-urban growth and associated pressure on market gardening has resulted in the Shire broadening its focus from traditional broad acre to intensive horticulture. Agriculture is the Shire's primary economic contributor, accounting for 41.9% of business and some 137,145 ha of land. Local industries within the Shire include cattle and sheep grazing, apiaries, irrigated horticulture, viticulture, olive groves, aquaculture, piggeries, poultry farms, wineries, abattoirs, feedlots, and crayfishing.

In addition to rural industry the Shire's economy is also based around tourism, with coastal areas experiencing a large influx of people during the summer holiday season. As a result, the population of the four coastal townships – Guilderton, Seabird, Ledge Point and Lancelin – grows considerably, and can be in excess of 5,000 people at any given time.



Five Year Key Summary Statistics

	2011 - 12	2012 - 13	2013 - 14	2014 - 15	2015 - 16
Number of Residence	4801 Source: Actual Census	4879 ID Forecast	4975 ID Forecast	5266 ID Forecast	5368 ID Forecast
Total number of rateable properties	5210	5229	5233	5298	5,319
Minimum general residential rate	740	777	831	889	951
Rates levied (excluding refuse)	\$5,594,695	\$5,922,040	\$6,386,653	\$6,867,678	7,448,146
Operating revenue	\$12,658,593	\$15,576,593	\$11,856,035	\$15,026,808	14,155,752
Total current assets	\$5,271,070	\$6,918,135	\$4,712,896	\$6,689,302	6,889,724
Capital grants revenue	\$2,441,677	\$2,726,859	\$1,577,494	\$2,599,897	3,589,599
Operating grants revenue	\$2,446,964	\$2,049,429	\$1,261,966	\$3,872,048	1,989,009
Debt service cover ratio	2.64	5.48	4.34	6.58	8.36
Full-time equivalent staff	55.6	54.4	52.8	52.6	54.9
Planning applications approved	126	100	120	109	108
Building applications approved	232	223	263	250	234
Licensed dogs registered <small>*Please note these figures represent dogs registered within respective year.</small>	*211	*440	*461	1,462	1,133
Licensed cats registered	N/A	N/A	41	96	127
Waste services provided (weekly)	3367	3430	3512	3747	3,774
Gingin Aquatic Centre attendance	17780	20990	22709	23000	21,500
Library loans of books & other items	Gingin N/A Lancelin 2,798	Gingin 2,211 Lancelin 2,248	Gingin 3,000 Lancelin 2,342	Gingin 4,356 Lancelin 2,260	Gingin 4,526 Lancelin 2,915

Message from the Shire President

Welcome to the Shire of Gingin's Annual Report 2015-16.

Despite coastal erosion being the dominant issue for the Shire during the 2015-16 financial year, I am pleased to report that we managed to deliver a number of outstanding projects and services as part of our commitment to our community's wishes, outlined in the Shire of Gingin Strategic Community Plan 2015-2025. These are summarised as follows:

Guilderton – Foreshore Development Stage One

Guilderton's Moore River estuary boat ramp received a major upgrade along with the development of a fixed deck area for access to a floating finger jetty and pontoon - this now provides easy access to the waterline for everyone. The total project cost was \$854,796 which included a Royalties for Regions' contribution of \$645,000.

Age Friendly Initiatives

During 2015-16 the Shire conducted a survey and several community workshops to assist with developing the Shire's Age Friendly Communities Plan. This plan was produced to help Council better respond to the changing needs of, and ensure support for, the wellbeing of the Shire's ageing population.

The Shire also undertook upgrade work to the Gingin Seniors' Units, and was successful in securing \$61,000 via the Wheatbelt Development Commission's Age Friendly Communities in Small Towns grant scheme to construct footpaths linking aged accommodation complexes in Gingin and Lancelin to vital path networks within each town.

In addition, the Shire of Gingin - in partnership with the Shire of Dandaragan - commenced delivery of a weekly Jurien/Lancelin-Joondalup bus service in March 2016. This six month pilot project was funded by the Wheatbelt Development Commission and forms part of a holistic solution to address aged care issues across the region.

Gingin Aquatic Centre Tiling Project

In March 2016 the Shire commenced tiling of the pool bowl which was needed due to failure of its painted vinyl lining. Many resurfacing options were investigated, however it was decided the tiling method would provide the most cost effective, long term solution. The project cost \$470,000 of which \$156,000 was funded by the Department of Sport and Recreation.

The Shire was also pleased to welcome Empire Oil and Gas as the Aquatic Centre's new corporate sponsor. Empire Oil and Gas has committed \$10,000 per annum in sponsorship funding towards asset renewal works at the pool.

Roads Program

A budget of \$3.2 million was set aside to continue improving and maintaining the Shire's road networks. Major projects included Gingin Brook Road reconstruction, Ledge Point Road widen and reseal and Nolan's Bridge abutment remedial works. A Road Hierarchy Plan was also completed during this financial year.

In addition to the Roads Program, funding was budgeted for general road maintenance which included \$630,000 for sealed roads and \$635,000 for unsealed roads.

Boat Launching Facility Planning Study – continuation

Continuing on from the previous year's planning for a boat launching facility in the Shire of Gingin, Council submitted an application to the Department of Transport via its Recreational Boating Facilities Scheme to undertake a more detailed design and financial modelling for the locations of Ledge Point and Lancelin.

A detailed design and cost estimate for Stage One was presented to Council for a decision on a possible final location. Further study will be done for detailed costs and possible financial model to seek funding in 2016-17.

Seabird Erosion Project

As a result of a Cabinet decision, a Royalties for Regions grant of \$2 million was provided to the Shire to fund a solution to the foreshore erosion issue at Seabird, with a seawall being the preferred option.

In August 2015 the Shire facilitated the formation of the Seabird Erosion Control Selection Committee to oversee the seawall construction project. The committee included representatives from local and state government, coastal engineers and members of the community. In February 2016 the Shire called for tenders, awarding the contract to Neo Infrastructure Pty Ltd, and construction of the seawall commenced in May.



Message from the Shire President *(continued)*

Local Government Elections 2015

Following the local government elections in October, we welcomed three new councillors – John Elgin, Wayne Fewster and Frank Peczka. Outgoing councillors were Bob James, Alan Alderson and Rob Kestel.

The 2015-16 financial year was my first year as Shire President and I am very grateful for the support I have received from my fellow Councillors, Shire Staff, and community members as I've settled into the role. The year has been challenging to say the least but I am fortunate to work with a team of competent, caring and professional people who make my job so much easier.



Cr David Roe

Shire President

Chief Executive Officer's Report

The focus of 2015-16 has been about preparing for the needs of future generations and setting the direction and vision for future infrastructure in the Shire of Gingin. With a strengthened organisational foundation consisting of improved business practices, community and customer relations, and employee satisfaction, as well as highly valued government and regional relationships, we are now in a better position to start making longer term plans for the betterment of the Gingin Shire.

In the 2015-16 financial year the Shire was responsible for a budget of \$18.8 million which included a Capital Works Program of \$10.2 million used for developing and maintaining our road and footpath networks, community centres, sporting facilities and foreshores to name a few. We also implemented the Future Infrastructure Fund whereby 1% of rates is apportioned to a reserve fund specifically to plan for the future.

In addition to the funds we set aside for our Capital Works Program, the Shire received financial support from State Government and other regional agencies which enabled us to bring additional projects and infrastructure to life. During 2015-16, the Shire of Gingin received a total of \$332,233 in grant funding. A number of key contributions included:

- Community Facilities Plan - Community Sporting and Recreation Facilities Fund \$10,605 and Bendigo Bank \$5,000
- Guilderton Finger Jetty and Boat Ramp – Department of Transport \$150,000
- Gingin Triathlon – Healthway \$3,500
- Lancelin Ocean Classic Party in the Park – Lotterywest \$9,500
- Seabird Dune Rehabilitation – Northern Agricultural Catchment Council \$2,000

Coastal Hazard Risk Management Adaptation Planning

We are continuing to invest in Coastal Hazard Risk Management and Adaptation Planning across the Shire of Gingin. The plan is still under development and we continue to partner with the Department of Planning and Shire of Dandaragan on this important project. It is expected that this plan will be finalised during 2017. We continue to commit resources to coastal monitoring and have a partnership with Department of Transport to develop formal coastal monitoring for Lancelin, Ledge Point and Seabird - this will outline the monitoring commitments for the next 10 years.

Integrated Planning

Prior to the end of this reporting period we commenced a comprehensive review of our Corporate Business Plan and Strategic Community Plan. The review will involve extensive community consultation through various mediums in time for development of the 2017-18 Budget. We have also commenced planning for the review of our Asset Management and Long Term Financial Management Plans.

Partnerships

During 2015-16 we continued to work closely with the Northern Growth Alliance and Wheatbelt Development Commission on key projects such as agri-industry processing hub site identification and an Agricultural Lime Haulage Routes Strategy.

We also continued to work closely with our traditional land owners, being the Yued People. We have finalised a Cultural Heritage Management Plan that identifies areas of significance for the Yued People and ways we can collectively work together to recognise, preserve and educate the broader community on those areas of significance.

Corporate Culture

As part of our drive to become a progressive organisation that encourages innovation and collaboration, we undertook a number of reviews this financial year aimed to foster a respectful corporate culture, outlined as follows:

- **Code of Conduct** – provision for Employees, Councillors and Committee Members with consistent guidelines for an acceptable standard of professional conduct which addresses ethical responsibility and encourages greater transparency and accountability.
- **Corporate Values** – development of a set of values to guide our day-to-day business activities using the acronym TRACK, which stands for “**T**eamwork **R**espect **A**ccountability **C**ommitment **K**nowledge”.
- **Customer Service Charter** – developed to provide our customers with clear expectations of our service standards.



Chief Executive Officer's Report *(continued)*

New Shire Website

As part of our commitment to improving means of communication with our community, we undertook a complete review and redesign of our website.

The new site now has greatly improved functionality, is much easier to navigate, sports an attractive, contemporary look which carefully combines aspects of country and coast into its design, and is a more professional reflection of who we are.

Awards

In addition to all our project work, we are delighted to report that the Shire was recognised as a finalist at the 2015 Premier's Awards for its Cultural Heritage Management Plan in the category of 'Improving Aboriginal Outcomes'. We were up against several major government agencies including the Pilbara Development Commission, Department of Child Protection and Family Support, DFES and the City of Fremantle, so being awarded as a finalist was a fantastic effort for our Shire.

Also, we were proud to support the Guilderton community when it won the Keep Australia Beautiful Council's national Australian Clean Beaches Award in August 2015. Both awards recognise the pride and commitment we have as an organisation and community which is a real asset for the whole of the Shire of Gingin.

The 2015-16 financial year has been both productive and rewarding, and I would like to thank our Councillors and Staff for their guidance, dedication and hard work. Every year seems to get busier and busier, and I am grateful for their support as we continue to make the Shire of Gingin a better place in which to work, live and visit.



Jeremy Edwards
Chief Executive Officer



Strategic Community Plan Overview

Our Community Vision and Aspirations

“We are a progressive and caring community that celebrates its unique lifestyle and offers a welcoming place to live, work and visit.”

Whether coastal or country, it is lifestyle that continues to be the primary reason why the community calls the Shire of Gingin home.

The following community aspirations and focus areas form the basis of the Shire of Gingin’s Strategic Community Plan 2015-2025, which also includes focused objectives to help the Shire support the community in fulfilling these aspirations.

Focus Area 1: Community Wellbeing

- **Community Aspiration:** An active and engaged community with a range of easily accessible services and facilities.
- **Shire Objective:** To support the Shire of Gingin’s community to be inclusive, vibrant and healthy.

Focus Area 2: Natural Environment

- **Community Aspiration:** A pristine environment which is protected for future generations.
- **Shire Objective:** To support a healthy natural environment.

Focus Area 3: Built Environment

- **Community Aspiration:** Sustainable population growth and relevant infrastructure provision in all towns.
- **Shire Objective:** To effectively manage growth and provide for community.

Focus Area 4: Local Business

- **Community Aspiration:** Strong economic growth and support with local employment opportunities.
- **Shire Objective:** To facilitate local business growth.

Focus Area 5: Leadership and Governance

- **Community Aspiration:** Progressive and transparent leadership which is contemporary and involves the community in responsible governance.
- **Shire Objective:** To demonstrate effective leadership and governance.

Strategic Community Plan – Implementation, Resourcing & Performance

The Shire of Gingin’s Strategic Community Plan is implemented primarily through its four year Corporate Business Plan, which is reviewed and updated annually. The Corporate Business Plan 2015-2019 includes a range of Actions for each of the Strategies identified in the Strategic Community Plan. The Shire’s 2015-16 capital and operating major projects budget was aligned with these Actions, along with projects identified in the Shire’s long term financial planning documentation. In total, 114 specific projects and services were planned for completion or progression over the 2015-16 financial year.

The following pages list the Strategic Community Plan Objectives, Outcomes and Strategies and their corresponding Corporate Business Plan Actions. An overview of 2015-16 progress against these Actions is provided. In addition, the Shire’s Actions for the 2016-17 financial year have also been included, reflecting the revised Corporate Business Plan for 2016-2020.

Overview of Strategic Community Plan Progress

Community Wellbeing –

To support the Shire of Gingin's community to be inclusive, vibrant and healthy

Outcome	C.1 Inclusive community	2015-16 Corporate Business Plan Actions & Progress	2016-17 Revised Corporate Business Plan Actions
Strategy	C.1.1 Partner with age care providers to develop ageing in place services and accommodation		
CBP Action	Develop land and facility options for the provision of aged care accommodation.	Continued to work with Dept of Housing for provision of seniors' housing in Lancelin (rental properties). Upgrades to Gingin Seniors' Units undertaken.	Ongoing.
SCP Strategy	C.1.2 Develop the Shire of Gingin as an age friendly community		
CBP Action	Attract and support aged care services including in-home care and support.	Age Friendly Communities Report completed.	Ongoing.
CBP Action	Provide age-friendly infrastructure.	Age Friendly Communities footpaths constructed in Gingin and Lancelin.	Ongoing.
SCP Strategy	C.1.3 Identify opportunities to engage with youth through the Shire's services and facilities		
CBP Action	Develop a youth engagement/development policy or strategy.	Youth engagement through regular GDHS Student Council meetings. Development of youth policy, an action for future years.	Action for future years.
CBP Action	Investigate feasibility of employing a Youth Development Officer.	Action for future years.	Action for future years. <i>The wording of this action was updated for the 2016-20 Corporate Business Plan to 'Employ a Youth Development Officer.'</i>
SCP Strategy	C.1.4 Support community groups and volunteers		
CBP Action	Appropriately resource Club Development Officer.	Club Development Officer engaged for 2015-16.	Ongoing.
CBP Action	Deliver a Community Grants Program to support the Shire's Strategic Objectives.	Community Grants Program delivered.	Ongoing. <i>The following action was included the 2016-20 Corporate Business Plan 'Deliver a Community Grants Program to support the Shire's Strategic Objectives.'</i>
SCP Outcome	C.2 Vibrant community		
SCP Strategy	C.2.1 Support vibrant local and regional events		
CBP Action	Partner and deliver a range of community events.	Suite of community events delivered in partnership with Bendigo bank.	Ongoing.
SCP Outcome	C.3 Healthy community		
SCP Strategy	C.3.1 Advocate quality health services, facilities and programs		
CBP Action	Lobby the State Government and health providers for the ongoing provision of a permanent local General Practitioner and Preventative Health Programs.	Deferred to 2016-17 Ongoing support provided.	Ongoing.
CBP Action	Review of Shire supported GP Services.	Ongoing service provision.	Ongoing. <i>The wording of this action was updated for the 2016-20 Corporate Business Plan to 'Shire supported GP Services.'</i>
CBP Action	Deliver essential services in Bush Fire Prevention and Control, Ranger Services and Environmental Health to support law, order and public safety.	These ongoing operational services were included in the Corporate Business Plan in 2016-17.	Ongoing. New fire sheds planned for Nilgen and Ocean Farm.

Natural Environment - To support a healthy natural environment

SCP Outcome	E.1 Biodiversity conserved	2015-16 Corporate Business Plan Actions & Progress	2016-17 Revised Corporate Business Plan Actions
SCP Strategy E.1.1 Conserve natural environments and protect biodiversity			
CBP Action	Develop Coastal Management Policy and Action Plan in line with WDC Blueprint Regional Outcome 4.1 'Climate change risks are minimised'. Lobby State/Federal Government to resource erosion and inundation control.	Coastal Hazard Risk Management and Adaptation Planning progressed. Seabird Erosion Project & Seawall completed. Lancelin sand renourishment undertaken as required.	Ongoing. Coastal Hazard Risk Management and Adaptation Planning is continuing, and is part funded through the Western Australian Planning Commission and Northern Agricultural Catchments Council. Seabird Erosion Project & Seawall within maintenance period. <i>The wording of this action was updated for the 2016-20 Corporate Business Plan to 'Implement the Coastal Management Policy and Action Plan.'</i>
CBP Action	Review and implement governance systems to control vehicle access to beachfront.	Review of Prohibition Zones undertaken. Signage and Patrols were maintained.	Ongoing.
CBP Action	Encourage and support community landcare initiatives.	Community supported through environment component of the Community Grants.	Ongoing.
CBP Action	Develop and implement processes to measure the Shire's on-ground biodiversity conservation efforts.	Action for future years.	Development of a Weed Register. <i>The wording of this action was updated for the 2016-20 Corporate Business Plan to 'Improve and develop the Shire's biodiversity conservation processes.'</i>
SCP Strategy E.1.2 Implement ground and surface water management strategies			
CBP Action	Storm water management plans for towns within Shire of Gingin.	Drainage works undertaken in Hawcroft Place, Lancelin. Gingin townsite drainage plan deferred to 2017-18. Gingin Sporting Grounds Bank Stabilisation deferred to 2016-17. Roe Street - Gingin Brook Road - Retention Basin Drainage Works deferred to 2016-17.	Ongoing. Gingin Sporting Grounds Bank Stabilisation. Roe Street - Gingin Brook Road - Retention Basin Drainage Works.
SCP Outcome E.2 Reduce energy and water use and waste generation			
SCP Strategy E.2.1 Adopt environmentally sustainable best practice in the Shire's operations			
CBP Action	Prepare draft Environmental Policy.	Planned for implementation in future.	Planned for implementation in future.
SCP Strategy E.2.2 Through innovative design and management reduce water and energy use in Shire-run facilities and open space			
CBP Action	Conduct water use and energy audits on Shire and community facilities and develop a plan for water and energy reduction.	Ongoing within operations.	Ongoing. <i>The wording of this action was updated for the 2016-20 Corporate Business Plan to 'Conduct water use and energy audits on Shire and community facilities and increase use of solar power.'</i>
SCP Strategy E.2.3 Plan for continuous improvement in Waste Management			
CBP Action	Review current collection service and waste management to identify efficiencies and inefficiencies as part of the development of the Waste Management Plan.	Wannamal Road West Local Waste Facility Study carried forward to 2016-17. Scheme Amendment proposal rests with decision of the EPA; pending outcome of Shire drilling activities at the site. Department of Parks and Wildlife interested in purchasing balance of land.	Ongoing. Wannamal Road West Local Waste Facility Study. Waste Collection Services to be reviewed as part of the new Collection Tender.

Built Environment –

To effectively manage growth and provide for community

SCP Outcome	BE.1 Meet transport infrastructure and service needs	2015-16 Corporate Business Plan Actions & Progress	2016-17 Revised Corporate Business Plan Actions
SCP Strategy	BE.1.1 Effective integrated transport planning and implementation in partnership with State and Federal Government Agencies		
CBP Action	Review and implement Forward Capital Roadworks Plan.	Annual Roads Program undertaken.	Ongoing.
CBP Action	Implement and review 10 year Pathway Plan.	Review of Pathways Plan commenced and to be completed in 2016-17. Pathways expansion undertaken.	Ongoing.
CBP Action	In collaboration with the Wheatbelt Development Commission, review transport needs and advocate State Government for improved transport networks through the Wheatbelt Integrated Transport Plan (Advocacy).	Agricultural Lime Haulage Routes Strategy progressed and to be completed in 2016-17. Continuing Government lobbying.	Ongoing.
CBP Action	Development of road hierarchy plan.	Road hierarchy plan completed.	Ongoing. <i>The wording of this action was updated for the 2016-20 Corporate Business Plan to 'Review road hierarchy plan.'</i>
SCP Outcome	BE.2 Plan for future development		
SCP Strategy	BE.2.1 Plan for growth by developing land use planning strategies to meet current and future needs and protect the natural environment		
CBP Action	Review Town Planning Scheme 9.	Planned for implementation in future.	Planned for implementation in future.
CBP Action	Develop a Gingin Commercial/Town Centre Concept Plan.	Planned for implementation in future.	Planned for implementation in future.
CBP Action	Lancelin town centre/commercial precinct - facilitate land acquisition of unallocated crown land for commercial development.	Planned for implementation in future.	Interim improvements Lancelin - Commercial Precinct/Plaza to be undertaken in 2016-17.
CBP Action	Develop and implement processes to measure effectiveness and efficiency of the Shire's impact on built form and land usage.	Measures developed and implemented.	<i>This action was removed from 2016-20 Corporate Business Plan and is incorporated within Integrated Planning and Reporting processes.</i>
CBP Action	Progress the development of Shire owned land.	Planned for implementation in future.	<i>This action was removed from 2016-20 Corporate Business Plan and is incorporated within the above CBP Actions.</i>
SCP Strategy	BE.2.2 In partnership with relevant agencies facilitate diverse and affordable housing options		
CBP Action	Investigate and progress options for sewerage scheme in townsites to allow for diverse and affordable housing through density infill, and in line with the WDC 'Wheatbelt Blueprint'.	Planned for implementation in future.	Planned for implementation in future.
CBP Action	Support existing partnership with Dept of Housing and consider new partnerships with other agencies to provide social/aged housing.	Partnership with Department of Housing Northam supported.	Ongoing.

Built Environment –

To effectively manage growth and provide for community (*continued*)

SCP Outcome	BE.1 Meet transport infrastructure and service needs	2015-16 Corporate Business Plan Actions & Progress	2016-17 Revised Corporate Business Plan Actions
SCP Outcome	BE.3 High quality and well utilised community facilities and assets		
SCP Strategy	BE.3.1 Plan for the future of Community Facilities and Public Open Space		
CBP Action	Develop and implement a Community Facilities Plan.	Community Infrastructure Plan drafted to be considered for endorsement in principal in 2016-17. Gingin Aquatic Centre Pool Tiling undertaken. Seabird Community Centre Renewal undertaken.	Ongoing. Key projects include: Lancelin Sporting Complex Portable Building Design & Construction - Football Club (Pirates) - new change rooms including toilets and showers. <i>The wording of this action was updated for the 2016-20 Corporate Business Plan to 'Develop and implement a Community Facilities Plan whilst continuing to maintain Community Facilities and Public Open Spaces.'</i>
CBP Action	Update and broaden detail in Asset Management Plan.	Asset management plan major review deferred to 2016-17.	Ongoing.
CBP Action	Maintain administration assets.	Maintenance of administration assets undertaken.	Ongoing.
SCP Strategy	BE.3.2 Maintain and promote heritage sites as cultural assets		
CBP Action	Implement Local Heritage Inventory and ensure specific management needs are noted within Asset Management Plan.	Heritage inventory review undertaken, community consultation planned for 2016-17.	Ongoing.

Local Business - To facilitate local business growth

SCP Outcome	LB.1 Attract new enterprise	2015-16 Corporate Business Plan Actions & Progress	2016-17 Revised Corporate Business Plan Actions
SCP Strategy	LB.1.1 Attract and develop a diverse range of tourism providers		
CBP Action	Identify and prioritise actions to promote and support the development of tourism through the development of Tourism Strategy.	Deferred to 2016-17.	Ongoing.
CBP Action	Progress planning of options for recreational boating facilities in line with the WDC 'Central Coast Sub-Regional Economic Strategy'.	Guilderton Pedestrian Access - pontoon, floating jetty and extension of boat ramp completed. Recreational Boating Facility - Shire of Gingin - design and feasibility progressed and carried forward to 2016-17.	Ongoing. Recreational Boating Facility - Shire of Gingin - design and feasibility. Guilderton Foreshore Boat Ramp Finger Jetty & Carpark Renewal.
CBP Action	Support the tourism industry through infrastructure provision and tourist accommodation.	Guilderton Caravan Park – upgrades undertaken.	Ongoing. Guilderton Caravan Park – upgrades continuing. Lancelin Foreshore Development - Cunliffe Street. Lancelin Caravan Park Improvements.
SCP Strategy	LB.1.2 Develop and implement an Economic Development Strategy that implements the WDC Central Coast Sub-Regional Economic Strategy at a local level		
CBP Action	Develop an Economic Development Strategy that encompasses tourism, agribusiness, local retail and industry.	Wheatbelt Development Commission agri-industry processing hub site identification deferred to 2016-17. Agriculture Lime Haulage Routes Strategy progressed and to be completed in 2016-17.	Ongoing.
CBP Action	Investigate feasibility of employing an Economic Development Officer.	Planned for implementation in future.	Planned for implementation in future.
CBP Action	Encourage introduction of available commercial/industrial land to Shire.	Lancelin Plaza land is awaiting decision from Department of Lands.	Ongoing.
CBP Action	Undertake streetscape enhancement projects of commercial centres.	Planned for implementation in future.	Lancelin streetscape enhancements to be undertaken.
SCP Outcome	LB.2 Grow local business, employment and training		
SCP Strategy	LB.2.1 Facilitate local business to be prosperous and innovative through the development of local networks		
CBP Action	Improve partnerships with CCI and Small Business Centre.	Ongoing support provided.	Ongoing.
CBP Action	Develop and implement processes to measure the impact of the Shire's economic development activities.	To be undertaken as part of ongoing improvements to Integrated Planning and Reporting processes.	<i>This action was removed from 2016-20 Corporate Business Plan and is incorporated within Integrated Planning and Reporting processes.</i>
SCP Strategy	LB.2.2 Encourage Education and Training providers to host training opportunities to up-skill the local workforce		
CBP Action	Support Community Resource Centre to deliver education and training and provide work experience opportunities within the Shire.	Ongoing support provided.	Ongoing.

Leadership and Governance – To demonstrate effective leadership and governance

SCP Outcome	G.1 An engaged and informed community	2015-16 Corporate Business Plan Actions & Progress	2016-17 Revised Corporate Business Plan Actions
SCP Strategy	G.1.1 The community is appropriately engaged in and informed about the Shire's services, activities and decisions		
CBP Action	Develop Community Engagement Framework, Policy and Staff Manual/Procedures.	Planned for implementation in future.	Ongoing.
CBP Action	Develop an approach to place based services and management.	Place profiles have been included in the Community Infrastructure Plan and will be taken into consideration in the Major Review of the Strategic Community Plan.	<i>This action was removed from 2016-20 Corporate Business Plan and is incorporated within the action to 'Develop Service & Place Plans.'</i>
SCP Strategy	G.1.2 Provide quality customer service and communicate regularly with the community		
CBP Action	Develop Customer Service Charter including clarification of service standards (response times).	Planned for implementation in future.	Ongoing.
CBP Action	Develop a Communication/ Marketing Plan.	Deferred to 2016-17. New website under development due for release early 2016-17.	Ongoing.
CBP Action	Develop and implement processes to measure community satisfaction.	Community Perception Survey process commenced for implementation in July 2016.	<i>The wording of this action was updated for the 2016-20 Corporate Business Plan to 'Undertake Biennial Community Perception Survey.'</i>
SCP Outcome	G.2 Accountable and responsible governance		
SCP Strategy	G.2.1 Continue to develop and implement integrated planning and reporting for the long term financial sustainability of the organisation		
CBP Action	Strengthen reporting processes.	New corporate reporting template implemented for 2015-16.	Ongoing.
CBP Action	Integrate long term financial planning to resource the delivery of the Strategic Community Plan.	2016-20 Corporate Business Plan drafted and integrated with 10-year capital works and operating major projects plan.	Ongoing. <i>The following action was included the 2016-20 Corporate Business Plan 'Undertake a major review of the Strategic Community Plan.'</i>
CBP Action	Develop Service Plans.	Service Planning has being progressed as part of the Corporate Business Plan review and Major Review of the Strategic Community Plan. Preliminary identification of core Service Areas has been undertaken.	Ongoing. <i>The wording of this action was updated for the 2016-20 Corporate Business Plan to 'Develop Service & Place Plans.'</i>
SCP Strategy	G.2.2 Develop policy and strategy which supports sound decision making		
CBP Action	Review of policy manual and delegation register, and local laws.	Delegation manual completed. Policy manual deferred to 2016-17.	Ongoing. Local laws progressed - portion deferred to 2016-17
CBP Action	Enhance Councillor Induction Program.	Ongoing training provided to Councillors.	<i>The following action was included the 2016-20 Corporate Business Plan 'Improve delegation and gift registry transparency and accountability processes.'</i>
SCP Strategy	G.2.3 Implement the Reconciliation Action Plan 2014-2023		
CBP Action	Prioritise actions from Reconciliation Action Plan for implementation and commence implementation.	Ongoing implementation of the Reconciliation Action Plan.	Ongoing. Review of Reconciliation Action Plan to be undertaken.

Leadership and Governance – To demonstrate effective leadership and governance (*continued*)

SCP Outcome	G.1 An engaged and informed community	2015-16 Corporate Business Plan Actions & Progress	2016-17 Revised Corporate Business Plan Actions
SCP Strategy	G.2.4 Implement Disability Access Inclusion Plan		
CBP Action	Prioritise actions from Disability Access and Inclusion Plan for implementation and commence implementation.	Ongoing implementation and annual review of the Disability Access & Inclusion Plan.	Ongoing.
SCP Outcome	G.3 A progressive organisation that encourages innovation and collaboration		
SCP Strategy	G.3.1 Develop and implement a plan to ensure continuous improvement		
CBP Action	Explore implementation of Business Excellence Framework as a quality assurance measure.	Planned for implementation in future.	Ongoing.
SCP Strategy	G.3.2 Attract and retain the best staff to work at the Shire		
CBP Action	G.3.2.1 Annual review of Workforce Plan and prioritise and implement workforce strategies.	Scheduled for review following endorsement of 2016-20 Corporate Business Plan in early 2016-17.	Ongoing.
SCP Strategy	G.3.3 Foster a respectful corporate culture		
CBP Action	Review and update Code of Conduct.	Completed.	Review planned for implementation in future.
CBP Action	Review of Corporate Values.	Completed.	Review planned for implementation in future.
CBP Action	Develop Employee Recognition Program.	Planned for implementation in future.	Planned for implementation in future.
SCP Strategy	G.3.4 Proactively seek opportunities for collaborative service delivery with neighbouring local governments and the State Government		
CBP Action	Build relationships with current and future partners.	Ongoing partnerships with Northern Growth Alliance (Shires of Gingin, Dandaragan and Chittering) and partnerships with the Wheatbelt Development Commission on key projects such as agri-industry processing hub site identification & Agriculture Lime Haulage Routes Strategy.	Ongoing.

Measuring Our Success

The Shire's Strategic Community Plan includes a number of Key Performance Indicators (KPIs) to measure the effectiveness of the Plan in achieving its Objectives and Outcomes. It includes a mix of indicators measuring the performance of the Shire as well as Community Measures. These Community Measures are indicators of the broader environment that the Shire is seeking to influence in partnership with the community, the private sector and all levels of government.

Through 2015-16 the Shire continued to work towards the development of systems and processes to support the monitoring of Key Performance Indicators. This process has highlighted the need to further refine the KPIs as part of the Major Review of the Strategic Community Plan being conducted in the 2016-17 financial year. The following table provides the most recent available data and commentary for each Key Performance Indicator.

Community Wellbeing

Key Performance Indicator	Result	Comment
Community satisfaction with the Shire as a place to live. <i>(Community Measure)</i>	2014 Community Perception - mostly satisfied.	2014 is the baseline year for community perception results. The next Survey is due in the 2016-17 financial year.
Community satisfaction with quality of life. <i>(Community Measure)</i>	2014 Community Perception - mostly satisfied.	
Increase attendance at local and regional events.	The Shire continued to improve and enhance its suite of events whilst also supporting others to run events within the Shire. This has supported growth in attendance. 2014 Community Perception - so/so satisfaction with Shire events.	<i>Processes to be developed to capture relevant data.</i> 2014 is the baseline year for community perception results. The next Survey is due in the 2016-17 financial year.

Natural Environment

Key Performance Indicator	Result	Comment
Reduce Shire of Gingin's energy use.	The Shire continues to work towards the identification of energy savings and the installation of solar panels.	<i>Processes to be developed to capture relevant data.</i>
Increase percentage of waste recycled in Shire of Gingin.	747 tonnes of waste was recovered (recycled or mulched) in 2015-16. This represented 22% of all waste collected by the Shire.	A similar tonnage of waste was recovered in 2014-15 (771 tonnes).
Increase protection of high conservation value natural areas.	The Shire continued to take into consideration the protection of high conservation value natural areas through its Planning and Building Approvals process and within its operations. 2014 Community Perception - low satisfaction conservation & environmental management.	<i>Processes to be developed to capture relevant data.</i> 2014 is the baseline year for community perception results. The next Survey is due in the 2016-17 financial year.
Improve native reserve condition.	The Shire continued to work towards improving the condition of native reserves within its operations. 2014 Community Perception - low satisfaction conservation & environmental management.	

Built Environment

Key Performance Indicator	Result	Comment
Increase community satisfaction with Shire Assets.	2014 Community Perception - mostly satisfied: parks and reserves, sport and recreation facilities, libraries. 2014 Community Perception - so/so satisfaction: community buildings. 2014 Community Perception - low satisfaction: maintenance sealed roads, unsealed roads.	2014 is the baseline year for community perception results. The next Survey is due in the 2016-17 financial year.
Increase community satisfaction with Shire planning and building approvals.	2014 Community Perception - low satisfaction.	
Increase kilometres of dedicated walk and cycle trails.	The Shire continued to expand its path network adding 920 metres in 2015-16.	

Local Business

Key Performance Indicator	Result	Comment
Number of tourists who visit the Shire of Gingin. (<i>Community Measure</i>)	377,000 tourist visitors (TRA 2014)	Figures will be updated when available from Tourism Research Australia.
Average dollars spent per tourist visit to the Shire of Gingin compared to 2013-14. (<i>Community Measure</i>)	\$117 average dollars spent per trip (TRA 2014)	
Percentage share of WA visitors. (<i>Community Measure</i>)	2% of tourist visitors to WA (TRA 2014)	

Leadership & Governance

Key Performance Indicator	Result	Comment
Increase community satisfaction with the Shire of Gingin as a governing organisation.	2014 Community Perception - low satisfaction	2014 is the baseline year for community perception results. The next Survey is due in the 2016-17 financial year.
Increase community satisfaction with how community is consulted about local issues.	2014 Community Perception - low satisfaction	
Increase community satisfaction with how community is informed about local issues.	2014 Community Perception - low satisfaction	
Financial Ratios indicate sound financial health.	Three of seven ratios met the target set by the State Government. Five of seven ratios have improved over the past 5 years.	Overall the Shire is in sound financial health. Areas requiring further attention include the Operating Surplus Ratio and the Asset Renewal Funding Ratio. Further information on Financial Ratios is included below and in the Full Financial Report in the attached CD (rear cover).

Financial Ratios

Ratio	Result	Comment
Current Ratio	1.52 Target ≥ 1 - meeting.	5 year trend - declining.
Asset Sustainability Ratio	1.79 Target ≥ 1.1 - meeting.	5 year trend - improving.
Debt Service Cover Ratio	8.35 *11.04 adjusted for "one-off" timing/ non-cash items. Target ≥ 15 - not met.	5 year trend - improving. Performance is consistent with regional averages.
Operating Surplus Ratio	(0.11) *(0.02) adjusted for "one-off" timing/ non-cash items. Target ≥ 0.05 - not met.	5 year trend - improving. Performance is consistent with State and regional averages. An increase in revenue or a decrease in expenditure would improve this indicator.
Own Source Revenue Coverage Ratio	0.77 Target ≥ 0.09 - not met.	5 year trend - declining. Performance is better than State and regional averages.
Asset Consumption Ratio	0.97 Target ≥ 0.75 - meeting.	5 year trend - improving.
Asset Renewal Funding Ratio	0.46 Target ≥ 0.75 - not met.	5 year trend - improving The data informing this Ratio needs to be investigated to test the extent of asset renewal underfunding or to determine if frequency and extent of planned renewal is too high.

Notes:

- Community Perceptions Survey results are sourced from the 2014 Community Perceptions Survey commissioned by the Shire and conducted by Catalyse. Performance results are defined as follows: Strong Satisfaction 81-100%, Mostly Satisfied 56-80%, So/So Satisfaction 46-55%, Low Satisfaction 21-45%, Very Low Satisfaction 1-20%.
- Tourism data is sourced from Tourism Research Australia (2014) Local Government Area Profiles, 2014 Gingin, WA. Published by Tourism Research Australia, Australian Government, Austrade.



Office of the Chief Executive



Governance

Review of Policies

During the period 1 July 2015 to 30 June 2016, Council adopted two new policies, repealed three existing policies, and amended four existing policies.

Review of Delegations

In accordance with section 5.46 of the *Local Government Act 1995*, a review of the Shire's Delegation Register was undertaken during the period, with Council adopting the review at its meeting on 21 June 2016.

Completion of Annual Returns

In accordance with section 5.76 of the *Local Government Act 1995*, Annual Returns were lodged by all relevant persons by the due date of 31 August 2015.

Annual Compliance Audit Return

All local governments are required to carry out an Annual Compliance Audit for the period 1 January to 31 December as specified by the *Local Government Act 1995*. The return includes a range of compliance categories to be met by local governments.

The Annual Compliance Audit Return for the Shire of Gingin was received by Council at its meeting on 15 March 2016 and subsequently submitted to the Department of Local Government and Communities in accordance with Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996*.

The audit, which was undertaken by an external consultant, found that the Shire's standard of compliance was very high, with only one instance of partial non-compliance out of a total of 87 items included in the Return. This equates to an achievement of 98.8% compliance.

The partial non-compliance related to a property disposal action. Section 3.58 of the *Local Government Act 1995* requires that, where a local government disposes of property under section 3.58(3), it must provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property. The auditor found that, whilst the Shire had completed the required public notification and included all the necessary information, the value used was an appraised value from a real estate agent and not a sworn valuation from a registered valuer.

This matter has been noted and the Shire will ensure that a registered valuer is engaged to undertake a formal valuation where any disposal of property is contemplated in the future.

In their report the auditor noted as follows:

The management of the Shire involves sound systems and procedures with an evident emphasis on good governance and compliance with statutory requirements.

It is important to note that the actual compliance audit process is a detached, retrospective examination of minute, multifaceted, and ambiguous statutory details specified by the Local Government Act 1995 and associated regulations. Significantly, the audit excludes the actual working environment and pressures of the day-to-day operational circumstances and other priorities that exist in the pragmatic management of the wide range of functions and issues experienced in a growing and diverse local government such as the Shire. The overall compliance requirement to observe "all written law" places an onerous responsibility on the CEO of a rural local government.

To achieve such a high level of compliance is a significant indicator in respect of the management of the Shire, and it is particularly noteworthy when taking into consideration the constraints that exist in staffing and other operating conditions arising from the growth and multiplicity of functions required.

Complaints of Minor Breach

In accordance with sections 5.53(2) and 5.121 of the *Local Government Act 1995*, the Annual Report is required to disclose the number of complaints of minor breach received each year.

Number of Complaints 2015-16	Outcome	Action Taken
Nil	-	-

Human Resources

The Shire of Gingin has worked hard toward gaining a reputation for being an employer who appreciates and respects its staff. In the 2015-16 financial year the main emphasis was in the areas of attraction and recruitment, the introduction of new operational staff policies and procedures, succession planning by mentoring and training young employees, and occupational safety and health. Additionally, further organisational restructure has occurred and several departments now have staff taking on new roles and responsibilities. In 2015-16 the following new positions were created:

- Part-Time Aquatic Centre Manager / Life Guard (seasonal)
- Part-Time Integrated Planning & Business Improvement Officer
- Engineering Technical Officer

The Shire has a Full Time Equivalent (FTE) staffing level of 54.9 and a turnover rate of 14.7 per cent, which includes three bona fide retirements. All newly advertised positions were keenly sought after, with a significant increase in the number of applications. The Shire receives Expressions of Interest for “possible vacancies” almost on a daily basis.

Factors such as population growth, increased planning development applications, and an increase in the demand for Shire services will have a significant effect on the workforce and its capabilities in the future.

Strategic Planning & Development

Lifestyle Village

The general rural zone at Lot 105 Cheriton Road, Gingin was amended to accommodate a Lifestyle Village development. The land, if developed, would comprise up to 180 lifestyle units, caretaker’s dwelling, communal and recreational facilities. A requirement of the proposal is that at least one of the primary occupants must be over the age of 55.

Seabird Tourist Development

Council, at its June 2016 Ordinary Meeting, considered and initiated Scheme Amendment No.16 to its Local Planning Scheme No.9 to rezone Lot 2 at Breton Bay from a general rural zone to a tourist precinct.

The landowners, The Golden Group Pty Ltd, propose to develop a caravan park, strata survey lots and a resort at the site adjacent to the coast.

The Proposal is currently being considered by the Environmental Protection Authority prior to Public Notice being given.

Scheme Amendment No. 4 - Caravan Park Lancelin

In December 2015 the Hon Minister for Planning considered proposed Scheme Amendment No.4 to the Shire of Gingin Local Planning Scheme and resolved to refuse the proposal.

The Shire of Gingin, in partnership with Tourism WA, was investigating the site for the development of an additional Caravan Park in Lancelin. The refusal was based on environmental concerns at the site, including wetlands, and declared rare flora found as listed under the *Environmental Protection Biodiversity Act 1999*.

Wannamal Landfill Site

Council continues to investigate the Shire’s freehold land at Lot 5490 Wannamal West Rd for the purposes of a landfill facility. Technical investigations have been undertaken including hydrology, flora and fauna studies.

The footprint of the landfill area has been revised at the site in consultation with the Environmental Protection Authority. In the event the development proceeds, it is likely that up to 130ha would be included in a Special Control Area with a landfill footprint of approximately 20ha.

Perth to Peel Growth Plan for 3.5 million

In December 2015 the Department Premier and Cabinet released its draft Perth to Peel Growth Plan for 3.5 million. The Shire of Gingin considered that the Plan failed to consult adequately with affected local governments and stakeholders in designing the Plan.

The primary outcome of the Plan is the inclusion of bushland across Wheatbelt local governments to provide offsets to the development industry generally. The expansion of the Conservation Reserve System would result in Phase One with an additional 80,000ha of reserves and Phase 2 would add a further area of 90,000ha of reserves to existing conservation reserves. Expansive areas identified for priority acquisition are located in the Shire of Gingin.





Corporate and Community Services



Corporate Services

Financial Review

The following tables provide a snapshot of the Shire of Gingin's major financial activities for 2015-16. For a more detailed explanation of these financial activities please refer to the Concise Financial Report on page 39 or refer to the Full Financial Report on the attached CD (rear cover).

Table 1 Operating Revenue

This graph represents the operating revenue totalling \$18,209,490 by percentage.

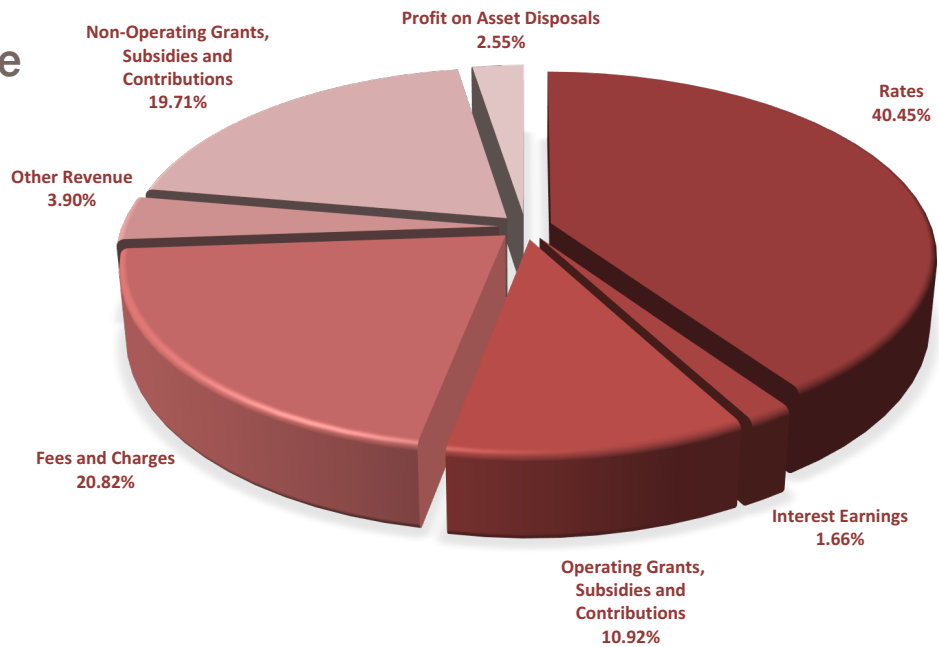


Table 2 Operating Expenditure

This graph represents the operating expenditure totalling \$15,926,358 by percentage.

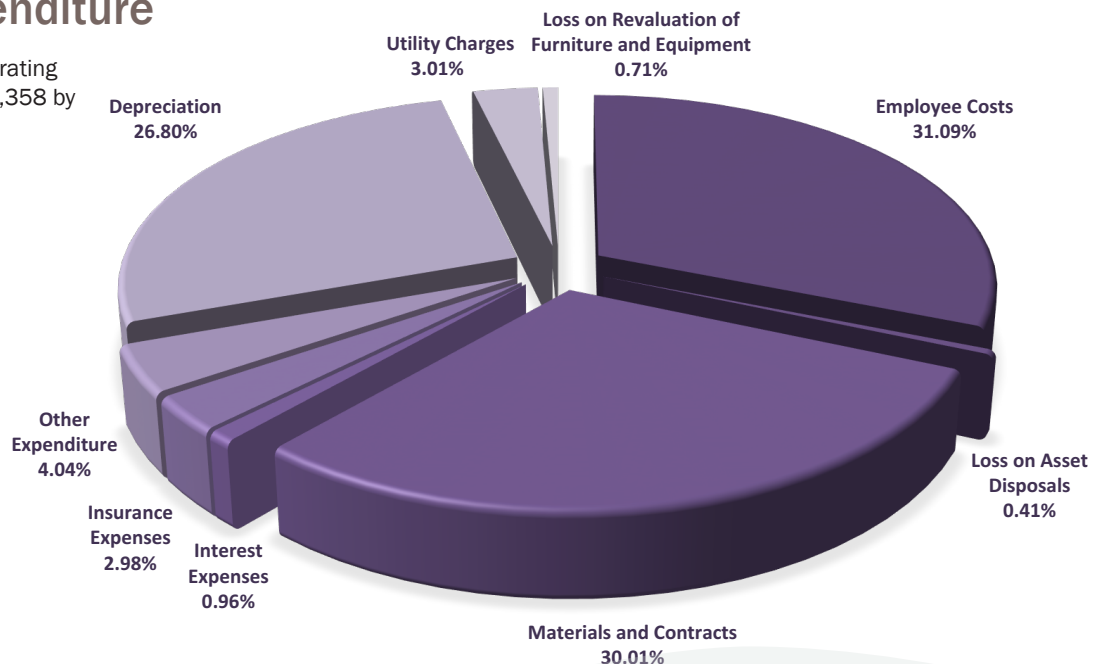
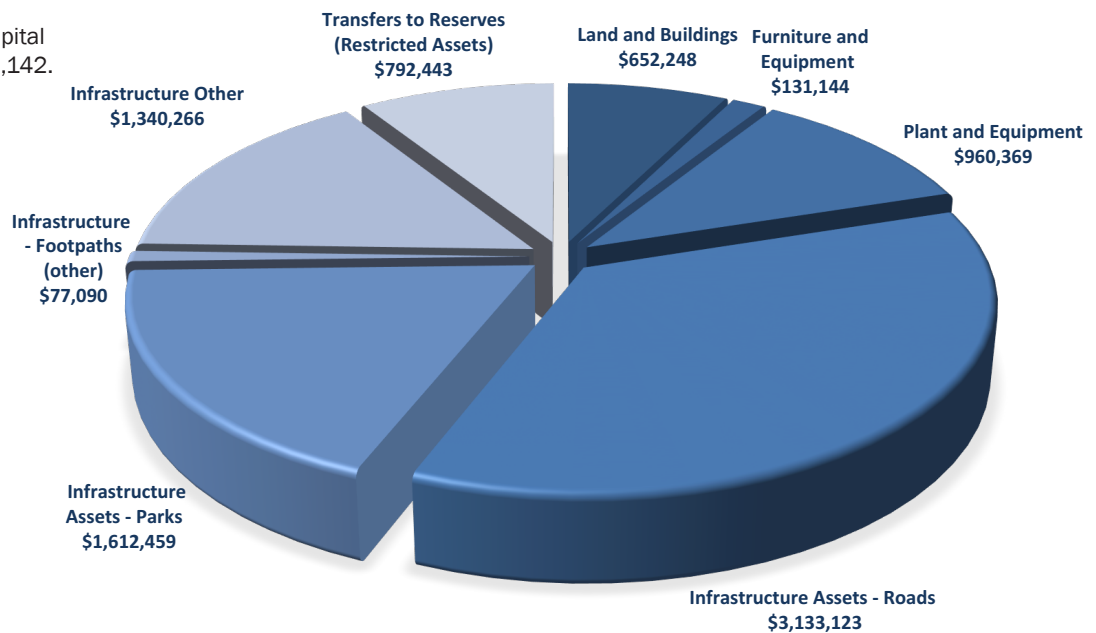


Table 3 Capital Expenditure

This graph represents the capital expenditure totalling \$8,699,142.



Rates Levy

The Shire of Gingin's operating budget for 2015-16 was set at an estimated \$18.8 million. Of that figure, the rates levy set aimed to raise \$7.391 million towards the cost of providing the 100-plus Shire services to its community.

During the financial year the Shire was successful in levying \$7.391 million and collecting approximately 95 per cent of the rates levy set. This was achieved by working with ratepayers who experienced difficulty in paying.

Unpaid rates arrears at 30 June 2016 stood at \$459,274 with \$204,441 of that total attributable to a single developer who has failed to pay rates for a number of years. The developer's property was repossessed and the arrears are continuing to be recovered from the sale of land.

Emergency Services Levy

The Shire of Gingin also collected \$314,814 on behalf of the State Government for the Emergency Services Levy (ESL).

During 2015-16 the Shire received an ESL operating grant from the Department of Fire and Emergency Services (DFES) of \$175,989 towards the cost of the Shire's Bush Fire Service, as well as a \$44,847 pre-payment for 2016-17.

Audit Committee

The Audit Committee oversees the Shire of Gingin's audit processes. The Committee's Terms of Reference are to provide guidance, assistance and oversight to the Council in relation to the:

- Financial Audit
- Risk Management Framework
- Statutory Compliance Audit

The Audit Committee meets on an as-needs basis during the year, with the timing of each meeting coinciding with a particular aspect of the Shire's audit cycle. All recommendations made by the committee are referred to Council for consideration.

Four Audit Committee meetings were held during 2015-16: in July, September and November 2015, and March 2016.

Community Development

Doctor Support in Gingin and Lancelin

The Shire of Gingin continues to support the provision of GP services within the region. Specifically, the provision of doctors in both Gingin and Lancelin is made possible through the financial support and sponsorship of Council. Although the cost is substantial, the community continues to rate the availability of GP services as a high priority.

KidSport

KidSport is a Department of Sport and Recreation (DSR) funded project which aims to engage kids in sport and clubs who may otherwise be excluded due to personal circumstance.

The Shire of Gingin continues to support this initiative by administering the DSR funds, where up to \$200 per eligible child per calendar year is payable to clubs and groups. In the 2015-16 financial year the Shire had 68 KidSport registrations - this is an increase of 27 registrations over the previous financial year.

Events – Shire-run working with the community

Seniors' Week

The Shire of Gingin hosted a luncheon to celebrate Seniors' Day at the Guilderton Country Club on Monday 9 November 2015.

Attendees witnessed a Citizenship Ceremony and enjoyed a day of storytelling, basket weaving and learning Aboriginal art techniques.

Australia Day

Every Australia Day the Shire of Gingin, in conjunction with the Neergabby Community Association, hosts a free event at the Neergabby Grounds to celebrate being Australian. This year's Australia Day celebration was another successful, well-attended event and included the Premier's Active Citizenship Awards, a citizenship ceremony, and a free breakfast.

Summer Suite of Events

The Shire partnered with Bendigo Bank to present a Summer Suite of Events throughout the Shire. The range of events offered has the potential to engage all members of the community, fostering an inclusive and 'community hub' environment. These events included:

- Gingin Jive
- Gingin Triathlon (see below)
- Guilderton Music in the Park
- Lancelin Party in the Park, Lancelin Ocean Classic week of events
- Ledge Point Jazz and Movie in the Park

Gingin Triathlon

Over 140 participants took up the challenge of competing in the 2016 Gingin Triathlon which was held on Sunday 28 February 2016. Starting and finishing at the Gingin Aquatic Centre entrants had a choice of two courses which could be competed in teams or individually. The event was a huge success and a real boost to community spirit with people of all ages and fitness levels getting involved.

Events – Community-run with Shire support

The Shire of Gingin continues to play an active role in supporting numerous community-run events within the region. During 2015-16 the Shire again supported the following events:

- Lancelin Ocean Classic
- John Bray Junior Fishing Competition
- Gingin British Car Day
- Lancelin P&C Monster Fete
- Gingin ANZAC Day Ceremony
- Ledge Point Sandcastle Competition
- Guilderton Music in the Park
- Lancelin CWA Easter Fair
- Gingin Science Festival
- Neergabby Fireworks Night
- Woodridge Spring Fair
- Ledge Point Polocrosse
- Gingin Carols in the Park
- Ballet by the Brook

Event Management

The holding of public and private events within the Shire continues to grow to a point where there are multiple events nearly every weekend. From weddings to sporting events to the filming of movies on location, this has meant that the Shire's reserves, beaches and community facilities are constantly booked and busy.

With the increase of events, the Shire has coordinated an event management process to efficiently manage the growth of community events within the region, but to also manage the 'risk' to event managers when undertaking an event. Following completion of an Event Application Form, which is easily accessible on the Shire's website, Shire staff can then guide the event manager through the Shire's requirements and provide support to effectively minimise risk associated with any given event.

Social Housing

The Shire of Gingin has a total of 15 community/social housing units dedicated for pensioners/aged persons within the Shire.

Eleven two-bedroom units are located in Lancelin and are managed in a partnership arrangement with the Department of Housing to provide for those on a pension and/or concession, and aged 55 or over.

There are four units located in the Gingin town site and are managed solely by the Shire.

The occupancy rate for the units is 100%. If a unit becomes vacant it is quickly filled from waiting lists for each of the facilities.





Road Construction

In 2015-16 the Shire of Gingin spent \$3.232 million on road construction projects. Some of the major capital roadworks programs undertaken were:

• Gingin Brook Road (reconstruct road, widen road width and widen seal to 8m)	\$1,003,488
• Ocean Farm Drive (reseal sealed road)	\$325,533
• Ledge Point Road (widen sealed road to 8m wide)	\$113,732
• Wanerie Road (resheet unsealed road)	\$220,860
• Wannamal Road West (reseal sealed road)	\$97,357
• Bambun Road (resheet unsealed road)	\$178,901

To assist with the road construction program for 2015-16 funding was received from the following areas:

• State Government (Regional Road Group and Direct Grant)	\$777,998
• Roads to Recovery (Federal Government) – various roads	\$1,141,003
• State Black Spot (State Government)	\$99,424

In 2015-16 the Federal Government provided triple the amount of funding originally allocated to local governments. This additional funding was used to reseal local roads (Bootine Road, Ocean Farm Drive), widen sealed roads (Ledge Point Road) and resheet unsealed roads (Quin Road and Bambun Road).

The Shire has been working with State Government agencies, Main Roads WA and local agricultural lime producers regarding the movement of heavy haulage vehicles moving through the Shire of Gingin. This includes working on a long term strategy for the heavy haulage vehicles on the Shire's roads for agricultural lime cartage.

The Shire of Gingin is continually looking for ways to increase the quantity and standard of work to ensure road assets are renewed and upgraded in a sustainable manner. The Shire is upgrading the major sealed roads connecting the Shire to other regions in a progressive manner to ensure these road assets are able to withstand current and projected future traffic volumes.

Road Maintenance

The Shire of Gingin not only constructs roads and drains but maintains these assets so that the public can continue to utilise this infrastructure safely. The Shire of Gingin has 909.15km of roads with 483.19km of sealed road and 425.96km of unsealed roads spread over 3,325km². For this financial year the Shire has spent approximately \$2.4 million on maintaining the Shire's road associated assets.

An amount of \$2.4 million was spent on (but not limited to) the following areas:

• General Maintenance – Sealed Roads	\$625,304	(14% increase from 2014-15)
• General Maintenance – Gravel Roads	\$710,198	(0% increase from 2014-15)
• Verge Maintenance	\$559,103	(3% increase from 2014-15)
• Traffic Signs and Equipment	\$52,734	(15% decrease from 2014-15)

The Shire has been able to use its own resources (staff, plant and gravel materials) to resheet some minor unsealed roads as an opportunity cost within the unsealed road maintenance budget, and this year the Shire was able to resheet Baramba Road and Duffy Road undertaking this process.

The Shire's road associated assets are continually deteriorating and require increased maintenance annually. The Shire of Gingin endeavours to maintain its assets to the highest possible standards with the funds and resources at its disposal, ensuring that funds are spent in the most efficient possible manner.

Parks, Gardens and Foreshore Maintenance

The Shire of Gingin has numerous areas of public open space to maintain across the Shire covering five town sites and five rural living areas. The Shire spent over \$1.41 million on maintaining these areas for public use. In addition, the Shire of Gingin has a number of beaches and foreshores to maintain and has spent \$313,158 (a 65% increase from 2014-15) on these assets.

Expenditure for public space, beaches and foreshore maintenance during 2015-16 included:

• Granville Park (Gingin)	\$77,908
• Ledge Point Recreation Ground	\$51,908
• Wangaree Park (Lancelin)	\$54,359
• Gabbadah Park (Guilderton)	\$20,120
• Grace Darling Park (Lancelin)	\$50,543
• Seabird Emergency Sand Renourishment	\$125,726
• Lancelin Beaches	\$4,144

Plant & Machinery Replacement

In 2015-16 the Shire of Gingin replaced a number of items of plant to assist with the completion of its Works Program and maintain a sustainable and economic fleet. The Shire spent a total of \$732,386 on purchasing plant and machinery. The major items of new plant purchased in 2015-16 were:

• Drake Low Loader	\$159,000
• Backhoe	\$169,150
• Self-propelled Vibrating Drum Roller	\$146,650
• Small vehicles (utes, sedans and wagons)	\$243,612



Regulatory Services



Freedom of Information

The Shire received 16 Freedom of Information applications for the 2015-16 financial year.

Three applications were for personal information. Six of the applicants were supplied information in full. One application was declined and two were not proceeded with. Three other applications resulted in no documents being found in the scope of the request. One application was transferred and there were no Reviews.

Record Keeping

During the 2015-16 financial year there were 22,617 records processed (including 1735 internal emails/memos etc) through the Records Department. These consist as follows:

Incoming	Numbers	Outgoing	Numbers
Building Applications	203	Building Applications	683
Applications	335	Applications	135
Correspondence Faxes/Emails	7866	Correspondence Faxes/Emails	6116
Legal Documents	53	Legal Documents	10
Planning Applications	38	Planning Applications	5
Publications	660	Publications	12
Customer Services	3701	Customer Services	813
Other	113	Other	139
TOTAL	12969	TOTAL	7913

The Shire's records management program aims to ensure proper and adequate records are created, maintained and kept to ensure sufficient evidence of the Shire's performance of its functions, in accordance with the *State Records Act 2000*.



Ranger Services

The Shire Rangers are involved with community education, awareness and enforcement of various legislation namely the *Dog Act 1976*, *Local Government Act 1995* (sections 3.39, 9.11, 9.13, 9.15, 9.16), *Bushfires Act – Fire Control Officer, Litter Act, Control of Vehicles (Off-road Areas) Act* and the Shire's Local Laws.

Within the 2015-16 period the Rangers issued the following infringements:

INFRINGEMENT TYPE	NUMBER ISSUED 2015-16
Fire	115
Camping	19
Dog	66
Stock	5
Litter	5
Off-Road Vehicle	12
Parking	219
Other	4

During 2015-16 Regulatory Services conducted a review of its Dog Prohibited Areas and Dog Exercise Areas within the Shire of Gingin, resulting in several changes being made to both Prohibited and Exercise Areas. With new signage and a web link brochure advertising Dog Prohibited and Dog Exercise areas due for completion in 2016-17, rate payers and the general public will have ready access to this information.

Building Services

During 2015-16 the Shire issued 234 building and demolition approvals with an estimated value of \$27.6 million. During that same period, the Shire also issued 48 permits for the installation of septic tanks.

On 8 December 2015 the Department of Fire and Emergency Services (DFES) Commissioner gazetted a map of declared Bush Fire Prone Zones across Western Australia. The gazettal of this map triggered the implementation of AS3959 and the Building in Bush Fire Prone Zone section of the Building Code of Australia.

This now means that all Class 1, 2, 3 and 10a buildings associated with a Class 1 structure that are within a designated bush fire prone zone will require a Bushfire Attack Level (BAL) Assessment.

A four month grace period was built into the legislation to allow time for the industry to put the appropriate measures in place and the legislation finally came into force on 8 April 2016.

Each applicant is now required to demonstrate compliance with the relevant sections of AS3959 pertinent to the BAL rating their proposed development has been given by the assessor.

A large portion of the Shire of Gingin has been designated as Bush Fire Prone under the gazetted mapping.

Disability Access & Inclusion

The Shire of Gingin is committed to furthering the principles and objectives of the *Disability Services Act 1993*, with a particular focus on the six outcomes identified in the *Disability Services Regulations 2004*. The guiding principle is inclusion for all people. The Shire's Disability Access and Inclusion Plan was reviewed in 2014, with seven outcomes, 22 strategies and 32 tasks that were identified and agreed for implementation over the life of the plan.

Environmental Health

The Shire's Environmental Health Services delivered a wide range of health programs during 2015-16 and undertook statutory functions that included inspections, investigations and sampling.

Environmental Health Services' priorities are to administer public/environmental health legislation, policy and best practice measures in the community. It delivers its service in accordance with legislation, community needs and expectations in a progressive and efficient manner, in the expectation that public health will be preserved and improved. This is supported by the vision, mission and values of the Shire's Strategic Community Plan.

Strategies that best support the activities and direction of Environmental Health Services are:

- Reduce unnecessary barriers to new business and for the success of local business.
- Create opportunities for and access to social participation and inclusion in support of community health and wellbeing.
- Constantly seek and implement best options for waste management and water usage.
- Provided education and communication on leading practices to the community.
- Focused on improved customer service, communication and consultation with Government Instrumentalities and Primary producers.

Lines of business:

- Food Safety
- Health Premises (food premises, residential, public buildings)
- Water Safety (recreational waters, pools)
- Environmental Concerns (noise, air quality, asbestos)
- Disease Prevention
- Waste Management
- Event Management
- Health Promotion
- Customer Service

The table below is a snapshot of core functions and associated number of actions taken by Environmental Health Officers during 2015-16.

Health Program	Statutory Function	Number
Safe accommodation	Lodging houses, caravan parks and public buildings	16
Safe Food	Food premises and temporary food stalls; and food sampling and food recalls	141
Safe Events	Event and festival compliance and public safety	26
Safe Disposal of Effluent	On-site effluent disposal and grey water re-use	236
Disease Control	Food poisoning investigations and notifiable diseases	3
Pollution Compliance	Environmental nuisances, community noise and environmental pollution	14

Free Online & Interactive Food Safety Training – I'M ALERT Food Safety

Environmental Health Services was initially pleased to see a high level of interest in the I'M ALERT program, to have all food premises and food handlers participate in food safety training.

The uptake however was slow which may have been due to the accessibility of the program placement on the Shire's website. This was addressed and there has been a renewed interest in the program which is engaging, easy to follow, and includes the ability for the user to print off an acknowledgement form and a certificate upon completion of the training that can be kept as a part of food staff records. The main interest has come from the smaller home-based producers of homemade and market type foodstuffs, along with charity groups such as the CWA and school P&Cs.

This training program assists food business managers in ensuring all staff are trained in this important area, thereby reducing any risk of food borne illness resulting from poor food handling practices. It remains a high priority for the Shire's Environmental Health Services to have food handlers participate in this program in the 2016-17 financial year.

Environmental Water Monitoring

The Shire normally participates in the annual Health Department WA Recreational Water Sampling (Bacteriological) Program, however it was granted an exemption during the period November 2015 – February 2016 due to the construction of the Guilderton jetty and boat ramp installation on Moore River. While the sampling program provides valuable information into the health of rivers being tested, it is also recognised that normal environmental conditions are essential for gauging the true health of the river.

Signage erected at prominent locations along Moore River in the previous season advising the community of the dangers of water borne disease remain in place and the Shire has received positive feedback back from tourists utilising the river for recreational purposes.

Stable Fly Complaints

During 2015-16 the Shire received a total of 175 Stable Fly complaints. Officers from the Shire and Department of Agriculture and Food Western Australia (DAFWA) have maintained a vigilant approach to monitoring and pursuing complaints from the community.

Upon lobbying DAFWA, the Shire was successful in providing a centralised reporting mechanism for all residents which is now available. In addition, the culmination of executive dialogue between the Shire and DAFWA resulted in the placement of a DAFWA officer being based at the Shire office during the 2015-16 fly season, with an ongoing commitment of DAFWA to provide an officer in Gingin during 2016-17.

The following measures arising from the strategic change during the 2015-16 fly season have resulted in amendments to the Biosecurity and Agriculture Management (Stable Fly) Management Plan 2016 which are now being implemented:

For the purposes of clause 8(4) (c) and (5) (c) –

- *Incorporation of the fruit or vegetables into the soil:*
 - *by rotary hoeing on five consecutive days; or*
 - *by using a counter rotating rotary hoe (otherwise known as a stone burier) working to a depth of 20cm and the soil compacted; or*
 - *by using or a mouldboard plough working more than 30cm deep.*

Statutory Planning Services

The Shire of Gingin's Statutory Planning Services, otherwise known as Town Planning, is responsible for development control (or development management) and is that part of the planning process concerned with the regulation and management of changes to land use and development.

Statutory Planning Services coordinate land use and development by balancing economic, social and environmental issues. Planning legislation, policy and statutory processes guide decisions that shape communities and provide quality of life for people living in those communities.

There are two key components of planning in the 21st century:

1. Strategic planning - which focuses on the big picture and on setting a framework for future development of towns and regions in Western Australia, to effectively guide land supply, land use, and urban and regional development; and
2. Statutory planning - which is guided by legislation and concerns the day-to-day decision making by various responsible authorities on planning schemes, subdivision and development proposals.

During 2015-16 Statutory Planning Services received 120 development approvals and processed 108 of these applications. A graph indicating the various types of applications received during 2015-16 may be found on page 37 (next page).

Recycling and Waste Management

During 2015-16 the Department of Environment Regulation (DER) made several visits to the Shire's landfill sites for the specific purpose of ensuring compliance with the licence conditions for operation.

The Shire was requested to address issues of non-compliance at each landfill site within a specific time frame and all notices of intent were complied with in the relevant time frames allocated to each notice. The DER has made subsequent inspections with no further noncompliance issues being sighted.

In addition, the Shire introduced a number of initiatives designed to increase the amount of waste recycled and minimise the amount finding its way to landfill. These included providing households with a free tipping card for the disposal of household waste that could be used on condition that the waste was separated into recycling categories for processing.

Further recycling improvements were undertaken at the Gingin and Lancelin landfill sites.

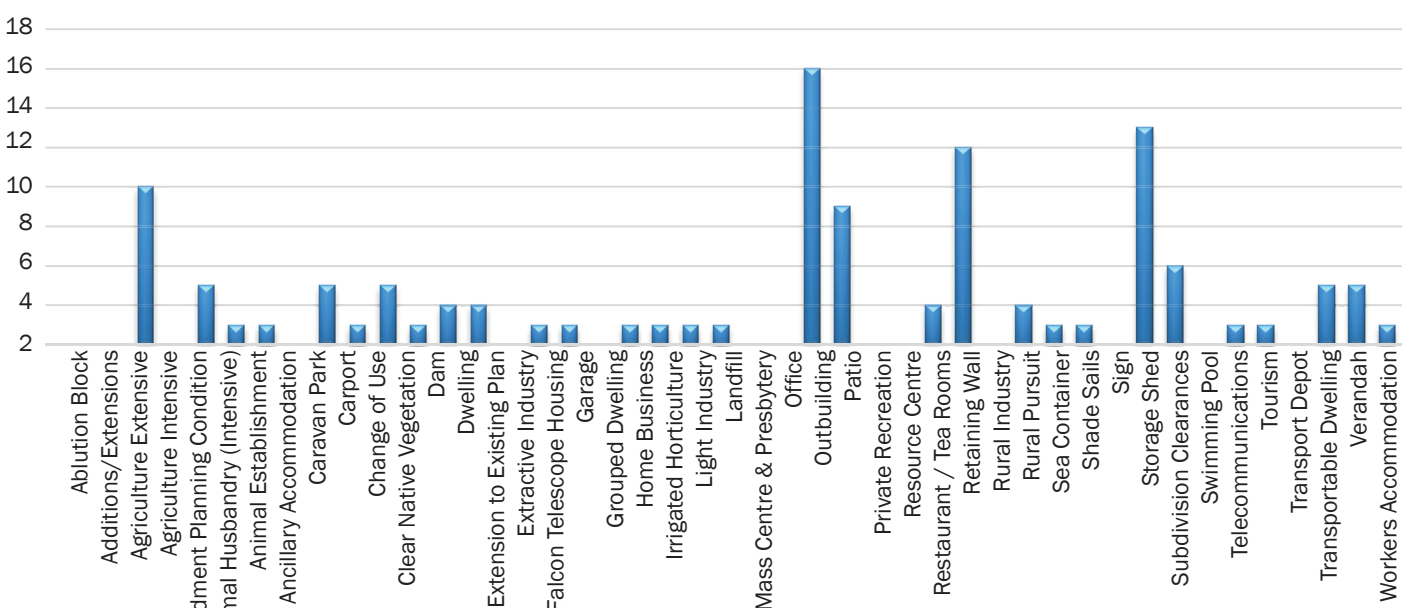
In 2015-16 the Shire was able to recycle the following:

Metal	12 tonnes	Green waste*	493
Glass	57 tonnes	Aluminium Cans	3.26 tonnes
Mixed Paper	5.188 tonnes	Non Ferrous Metals	13.5 tonnes
Cardboard	71.93 tonnes	Used Oil	12,950 litres (total for Gingin, Lancelin & Seabird)
Newspaper	8.789 tonnes	Radiators	0.021 tonnes
HDEP Plastic	5.742 tonnes	Motors	1.160 tonnes
Plastic Film	6.7 tonnes	Cars	16 tonnes
PET Plastic	3.020 tonnes	Drum Muster	3,859 containers
Batteries	10.847 tonnes		

*Green waste is an estimation of tonnages due to the combination of Gingin, Lancelin and Seabird green waste collection recordings not accurately reflected for the financial year.

Development Applications Approved 1 July 2015 - 30 June 2016

■ Applications Approved





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Concise Financial Report

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INDEPENDENT AUDIT REPORT TO THE ELECTORS OF THE SHIRE OF GINGIN

REPORT ON THE CONCISE FINANCIAL REPORT

We have audited the concise financial report of the Shire of Gingin for the financial year ended 30 June 2016 comprising the statement of comprehensive income by nature or type, statement of comprehensive income by program, statement of financial position, statement of changes in equity, statement of cash flows and rate setting statement for the year then ended.

Management's Responsibility for the Concise Financial Report

Management is responsible for the preparation and fair presentation of the concise financial report in accordance with Accounting Standard *AASB 1039 "Concise Financial Reports"*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the concise financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the concise financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the concise financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the concise financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Shire's preparation and fair presentation of the concise financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Shire's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the concise financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion, the concise financial report of the Shire of Gingin:

- a) complies with Accounting Standard *AASB 1039 "Concise Financial Reports"*; and
- b) gives a true and fair view of the Shire's financial position as at 30 June 2016 and of its performance for the year ended on that date.

**INDEPENDENT AUDIT REPORT TO THE ELECTORS
OF THE SHIRE OF GINGIN (CONTINUED)**

Report On Other Legal and Regulatory Requirements

During the course of the audit we became aware of one instance where the Council did not comply with the Local Government (Financial Management) Regulations 1996 (as amended):

Budget Review

The budget review for the year ended 30 June 2016 was not submitted to the Department of Local Government within 30 days of the determination made by the Council as required by Financial Management Regulation 33A(4).

In accordance with the *Local Government (Audit) Regulations 1996*, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) Except as noted above, no other matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by us.
- d) All audit procedures were satisfactorily completed in conducting our audit.

MOORE STEPHENS
CHARTERED ACCOUNTANTS


GREG GODWIN
PARTNER

Date: 24 November 2016
Perth, WA

**Shire of Gingin
Concise Financial Report
for the year ended 30 June 2016**

Statement by the Chief Executive Officer

Relationship of the Concise Financial Report to the Complete Annual Financial Report

The concise financial report is an extract from the full annual financial report for the year ended 30 June 2016. The financial statements and specific disclosures included in the concise financial report have been derived from the full annual financial report.

The concise financial report cannot be expected to provide as full an understanding of the financial performance, financial position, and financing and investing activities of the Shire of Gingin as the full annual financial report.

Further financial information can be obtained from the full annual financial report which is available on the CD attached to the inside back cover, or free of charge by contacting Council's Administration Office on 9575 2211, or by downloading it from the Shire of Gingin website www.gingin.wa.gov.au.

Signed on the fourteenth day of November 2016.



Jeremy Edwards
Chief Executive Officer

SHIRE OF GINGIN
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2016

	2016 \$	2016 Budget \$	2015 \$
Revenue			
Rates	7,365,055	7,391,346	6,867,678
Operating grants, subsidies and contributions	1,989,009	2,118,512	3,872,048
Fees and charges	3,790,659	3,926,205	3,704,441
Interest earnings	301,402	209,800	228,727
Other revenue	709,627	107,700	353,914
	<u>14,155,752</u>	<u>13,753,563</u>	<u>15,026,808</u>
Expenses			
Employee costs	(4,952,205)	(4,610,884)	(4,657,378)
Materials and contracts	(4,779,347)	(4,734,445)	(3,938,043)
Utility charges	(479,045)	(472,860)	(459,493)
Depreciation on non-current assets	(4,268,267)	(3,334,523)	(3,861,870)
Interest expenses	(152,396)	(181,408)	(176,252)
Insurance expenses	(473,940)	(486,032)	(479,572)
Other expenditure	(643,290)	(800,017)	(439,467)
	<u>(15,748,490)</u>	<u>(14,620,169)</u>	<u>(14,012,075)</u>
	(1,592,738)	(866,606)	1,014,733
Non-operating grants, subsidies and contributions	3,589,599	4,349,320	2,599,897
Profit on asset disposals	464,139	702,291	12,405
(Loss) on asset disposals	(64,595)	(135,060)	(91,345)
(Loss) on revaluation of furniture and equipment	(113,273)	0	0
Net result	<u>2,283,132</u>	<u>4,049,945</u>	<u>3,535,690</u>
Other comprehensive income			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes on revaluation of non-current assets	226,172	0	(9,600,262)
Total other comprehensive income	<u>226,172</u>	<u>0</u>	<u>(9,600,262)</u>
Total comprehensive income	<u><u>2,509,304</u></u>	<u><u>4,049,945</u></u>	<u><u>(6,064,572)</u></u>

SHIRE OF GINGIN
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2016

	2016 \$	2016 Budget \$	2015 \$
Revenue			
Governance	5,845	0	1,013
General purpose funding	8,542,000	8,486,870	9,342,894
Law, order, public safety	365,570	380,317	411,897
Health	268,767	270,000	276,259
Education and welfare	108,102	100,104	125,544
Housing	28,937	26,000	43,966
Community amenities	2,286,140	1,802,185	1,652,211
Recreation and culture	364,280	220,450	104,245
Transport	50,001	408,500	767,570
Economic services	1,699,873	1,864,573	1,824,241
Other property and services	436,237	194,564	476,968
	<u>14,155,752</u>	<u>13,753,563</u>	<u>15,026,808</u>
Expenses			
Governance	(1,062,752)	(1,124,584)	(1,034,701)
General purpose funding	(395,394)	(384,718)	(313,181)
Law, order, public safety	(1,570,640)	(1,272,741)	(1,425,039)
Health	(743,526)	(657,747)	(797,496)
Education and welfare	(166,913)	(197,047)	(168,032)
Housing	(33,354)	(19,908)	(33,901)
Community amenities	(2,312,856)	(2,409,532)	(1,685,219)
Recreation and culture	(2,937,315)	(2,409,239)	(2,467,018)
Transport	(4,696,405)	(4,225,009)	(4,374,300)
Economic services	(1,449,950)	(1,599,700)	(1,241,126)
Other property and services	(226,989)	(138,536)	(295,810)
	<u>(15,596,094)</u>	<u>(14,438,761)</u>	<u>(13,835,823)</u>
Finance costs			
Health	(15,606)	(22,626)	(17,515)
Education and welfare	(730)	(736)	(1,668)
Community amenities	(32,772)	(45,250)	(33,930)
Recreation and culture	(79,605)	(84,223)	(92,311)
Economic services	(1,224)	(1,569)	(1,603)
Other property and services	(22,459)	(27,004)	(29,225)
	<u>(152,396)</u>	<u>(181,408)</u>	<u>(176,252)</u>
	(1,592,738)	(866,606)	1,014,733
Non-operating grants, subsidies and contributions	3,589,599	4,349,320	2,599,897
Profit on disposal of assets	464,139	702,291	12,405
(Loss) on disposal of assets	(64,595)	(135,060)	(91,345)
(Loss) on revaluation of furniture and equipment	(113,273)	0	0
	<u>3,875,870</u>	<u>0</u>	<u>0</u>
Net result	2,283,132	4,049,945	3,535,690
Other comprehensive income			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes on revaluation of non-current assets	226,172	0	(9,600,262)
Total other comprehensive income	226,172	0	(9,600,262)
Total comprehensive income	2,509,304	4,049,945	(6,064,572)

SHIRE OF GINGIN
STATEMENT OF FINANCIAL POSITION
AS AT 30TH JUNE 2016

	2016 \$	2015 \$
CURRENT ASSETS		
Cash and cash equivalents	4,951,202	4,995,045
Trade and other receivables	1,904,042	1,659,761
Inventories	34,480	34,496
TOTAL CURRENT ASSETS	<u>6,889,724</u>	<u>6,689,302</u>
NON-CURRENT ASSETS		
Other receivables	168,323	216,118
Property, plant and equipment	54,797,950	54,953,806
Infrastructure	96,865,205	93,516,055
TOTAL NON-CURRENT ASSETS	<u>151,831,478</u>	<u>148,685,979</u>
TOTAL ASSETS	<u>158,721,202</u>	<u>155,375,281</u>
CURRENT LIABILITIES		
Trade and other payables	1,309,824	505,247
Current portion of long term borrowings	176,438	220,733
Provisions	703,202	631,419
TOTAL CURRENT LIABILITIES	<u>2,189,464</u>	<u>1,357,399</u>
NON-CURRENT LIABILITIES		
Long term borrowings	2,204,806	2,231,244
Provisions	152,503	121,513
TOTAL NON-CURRENT LIABILITIES	<u>2,357,309</u>	<u>2,352,757</u>
TOTAL LIABILITIES	<u>4,546,773</u>	<u>3,710,156</u>
NET ASSETS	<u>154,174,429</u>	<u>151,665,125</u>
EQUITY		
Retained surplus	45,394,984	43,588,586
Reserves - cash backed	2,572,164	2,095,430
Revaluation surplus	106,207,281	105,981,109
TOTAL EQUITY	<u>154,174,429</u>	<u>151,665,125</u>

SHIRE OF GINGIN
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2016

	RETAINED SURPLUS \$	RESERVES CASH BACKED \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 1 July 2014	40,185,597	1,962,729	115,581,371	157,729,697
Comprehensive income	3,535,690	0	0	3,535,690
Net result	<u>3,535,690</u>	<u>0</u>	<u>(9,600,262)</u>	<u>(9,600,262)</u>
Changes on revaluation of assets	0	0	(9,600,262)	(9,600,262)
Total comprehensive income	<u>(132,701)</u>	<u>0</u>	<u>(9,600,262)</u>	<u>(6,064,572)</u>
Transfers from/(to) reserves	(132,701)	132,701	0	0
Balance as at 30 June 2015	43,588,586	2,095,430	105,981,109	151,665,125
Comprehensive income	2,283,132	0	0	2,283,132
Net result	<u>2,283,132</u>	<u>0</u>	<u>226,172</u>	<u>226,172</u>
Changes on revaluation of assets	0	0	226,172	226,172
Total comprehensive income	<u>2,283,132</u>	<u>0</u>	<u>226,172</u>	<u>2,509,304</u>
Transfers from/(to) reserves	(476,734)	476,734	0	0
Balance as at 30 June 2016	45,394,984	2,572,164	106,207,281	154,174,429

**SHIRE OF GINGIN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2016**

	2016 Actual \$	2016 Budget \$	2015 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates	7,324,302	7,729,242	6,894,585
Operating grants, subsidies and contributions	1,989,009	2,118,512	3,553,670
Fees and charges	3,751,033	4,379,007	3,620,412
Interest earnings	301,402	209,800	228,727
Goods and services tax	1,293,548	98,792	901,042
Other revenue	713,625	111,500	350,453
	<u>15,372,919</u>	<u>14,646,853</u>	<u>15,548,889</u>
Payments			
Employee costs	(4,763,694)	(4,691,071)	(4,666,123)
Materials and contracts	(4,060,187)	(4,481,918)	(3,958,758)
Utility charges	(479,045)	(472,860)	(480,293)
Interest expenses	(152,701)	(152,703)	(180,187)
Insurance expenses	(473,940)	(486,032)	(479,572)
Goods and services tax	(1,464,629)	(4,757)	(950,328)
Other expenditure	(647,289)	(800,017)	(596,967)
	<u>(12,041,485)</u>	<u>(11,089,358)</u>	<u>(11,312,228)</u>
Net cash provided by (used in) operating activities	<u>3,331,434</u>	<u>3,557,495</u>	<u>4,236,661</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for purchase of property, plant & equipment	(1,743,761)	(2,272,856)	(1,875,616)
Payments for construction of infrastructure	(6,162,938)	(7,944,247)	(3,520,477)
Non-operating grants, subsidies and contributions	3,589,599	4,349,320	2,599,897
Proceeds from sale of fixed assets	957,581	1,088,800	303,835
Proceeds from advances	11,657	0	10,959
Net cash provided by (used in) investment activities	<u>(3,347,863)</u>	<u>(4,778,983)</u>	<u>(2,481,402)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of debentures	(220,733)	(220,733)	(579,554)
Proceeds from self supporting loans	43,318	37,780	43,861
Proceeds from new debentures	150,000	296,377	369,587
Net cash provided by (used in) financing activities	<u>(27,415)</u>	<u>113,424</u>	<u>(166,106)</u>
Net increase (decrease) in cash held	(43,844)	(1,108,064)	1,589,153
Cash at beginning of year	4,995,045	4,876,381	3,405,892
Cash and cash equivalents at the end of the year	<u><u>4,951,202</u></u>	<u><u>3,768,317</u></u>	<u><u>4,995,045</u></u>

**SHIRE OF GINGIN
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2016**

	2016 Actual \$	2016 Budget \$	2015 Actual \$
Net current assets at start of financial year - surplus	3,419,426	2,110,340	1,337,680
	<u>3,419,426</u>	<u>2,110,340</u>	<u>1,337,680</u>
Revenue from operating activities (excluding rates)			
Governance	5,845	0	1,013
General purpose funding	1,180,943	1,099,324	2,475,216
Law, order, public safety	365,570	380,317	411,897
Health	268,767	270,000	276,259
Education and welfare	108,102	100,104	125,544
Housing	28,937	26,000	43,966
Community amenities	2,286,140	1,804,006	1,652,211
Recreation and culture	364,280	221,325	104,245
Transport	66,438	421,224	773,641
Economic services	1,699,873	1,873,444	1,824,241
Other property and services	883,939	872,564	483,302
	<u>7,258,834</u>	<u>7,068,308</u>	<u>8,171,535</u>
Expenditure from operating activities			
Governance	(1,063,202)	(1,124,584)	(1,034,701)
General purpose funding	(395,394)	(384,718)	(313,181)
Law, order, public safety	(1,575,896)	(1,298,196)	(1,440,561)
Health	(767,762)	(685,368)	(822,569)
Education and welfare	(167,643)	(197,783)	(169,700)
Housing	(33,354)	(19,908)	(33,901)
Community amenities	(2,349,650)	(2,454,782)	(1,719,149)
Recreation and culture	(3,016,920)	(2,502,789)	(2,559,329)
Transport	(4,739,984)	(4,318,928)	(4,441,838)
Economic services	(1,453,832)	(1,601,269)	(1,242,729)
Other property and services	(249,448)	(166,904)	(325,762)
	<u>(15,813,085)</u>	<u>(14,755,229)</u>	<u>(14,103,420)</u>
Operating activities excluded from budget			
(Profit) on disposal of assets	(464,139)	(702,291)	(12,405)
Loss on disposal of assets	64,595	135,060	91,345
Movement in deferred pensioner rates (non-current)	(7,935)	0	(22,514)
Movement in employee benefit provisions (non-current)	30,990	0	7,866
Depreciation on assets	4,268,267	3,334,523	3,861,870
Amount attributable to operating activities	<u>(1,243,047)</u>	<u>(2,809,289)</u>	<u>(668,043)</u>
INVESTING ACTIVITIES			
Non-operating grants, subsidies and contributions	3,589,599	4,349,320	2,599,897
Proceeds from disposal of assets	957,581	1,088,800	303,835
Repayment of advances to community groups	11,657	0	10,959
Purchase of property, plant and equipment	(1,743,761)	(2,272,856)	(1,875,616)
Purchase and construction of infrastructure	(6,162,938)	(7,944,247)	(3,520,477)
Amount attributable to investing activities	<u>(3,347,863)</u>	<u>(4,778,983)</u>	<u>(2,481,402)</u>
FINANCING ACTIVITIES			
Repayment of debentures	(220,733)	(220,733)	(579,554)
Proceeds from new debentures	150,000	296,377	369,587
Proceeds from self supporting loans	43,318	37,780	43,861
Transfers to reserves (restricted assets)	(792,443)	(1,170,738)	(202,060)
Transfers from reserves (restricted assets)	315,709	485,861	69,359
Restricted Cash Transfers	0	772,180	0
Amount attributable to financing activities	<u>(504,149)</u>	<u>200,727</u>	<u>(298,807)</u>
Surplus(deficiency) before general rates	<u>(5,095,059)</u>	<u>(7,387,546)</u>	<u>(3,448,252)</u>
Total amount raised from general rates	<u>7,361,057</u>	<u>7,387,546</u>	<u>6,867,678</u>
Net current assets at June 30 c/fwd - surplus	<u><u>2,265,998</u></u>	<u><u>0</u></u>	<u><u>3,419,426</u></u>

