

ATTN: Operations Department, Shire of Gingin

| | | | |
|---|--|----------------|--|
| First Name | | Surname | |
| Contact No. | | Email | |
| Property Address <i>(where the works will be carried out)</i> | | | |
| Date <i>(when the works will be carried out)</i> | | | |

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|-----------------------|
| Details of Job |
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|----------------------------|--|
| Estimated Cost (\$) | |
|----------------------------|--|

Note: This cost will be an estimated cost only. The actual cost must be paid which not only includes the fee for the hire of the equipment but also may include the operator's overtime and travel time. The total cost is also subject to GST charges. Any additional work not included in this request will require a new form to be completed for such additional work.)

I hereby request the Shire of Gingin to carry out the above **Private Works** and agree to reimburse the Shire of all costs involved.

| | | | |
|------------------|--|-------------|--|
| Signature | | Date | |
|------------------|--|-------------|--|

OPERATOR USE ONLY

| Start Time | Finish Time | Ordinary Hours | O/Time Hours | Total Hours |
|------------|-------------|----------------|--------------|-------------|
| | | | | |
| | | | | |
| | | | | |

| Plant Number | Plant Hours |
|--------------|-------------|
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Note: Plant hours are to commence from the time you leave the depot and to conclude upon return.