

FOR THE USE OF HONEYCOMB STANDPIPE

Applicant's Details

Company (if applicable)			
Contact Name			
Postal Address		Post Code	
Contact Phone No.		Contact Email	
Water Truck Driver Name			
Vehicle Registration No.			
Date/s required			

Declaration

By signing below, you declare that all the information provided on this form and the number of litres used when returning the standpipe key to the Shire of Gingin is true and correct.

Signature		Date	
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Form Submission

E: mail@gingin.wa.gov.au

P: Shire of Gingin
PO Box 510
GINGIN WA 6503

W: This form is also available to complete online. Visit www.gingin.wa.gov.au

Office Use Only

EMOA Authorisation

This section must be completed by the Executive Manager Operations & Assets before a key may be issued to the applicant.

Signature		Date	
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Issuing of Key

To be completed by the relevant Customer Service Officer with a copy of this application and an Invoice Request form then submitted to the Finance Support Officer for actioning the Bond Payment.

Processing Officer Name		Date	
Bond paid (\$200)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Key No. issued	
Receipt No.		Litreage	

Bond Payment

To be completed by the Finance Support Officer and then this form recorded.

Processing Officer Name		Date	
Bond Refunded	<input type="checkbox"/> Yes <input type="checkbox"/> No	Record No.	