

## Primary Producers & Processors of Berries

Food Act 2008

### PART A – FOOD BUSINESS DETAILS

Section 107(1) / 110(2)

<b>Proprietor name:</b> (individual / body corporate / trustee*)			
<b>Postal address:</b>			
<b>Address of farm / processing facility:</b>			
<b>ABN:</b>			
<b>Phone:</b>		<b>Mobile:</b>	
<b>Email:</b>			
<b>Primary language spoken:</b>			

\*If food business is operating under a trust, please write the name of the person who is the trustee.

#### What berries do you grow or process?

- |  |                                      |                                      |
|--|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Strawberry                    | <input type="checkbox"/> Blackberry  | <input type="checkbox"/> Silvanberry |
| <input type="checkbox"/> Blueberry                     | <input type="checkbox"/> Boysenberry | <input type="checkbox"/> Youngberry  |
| <input type="checkbox"/> Raspberry                     | <input type="checkbox"/> Loganberry  |                                      |
| <input type="checkbox"/> Other (please specify): ..... |                                      |                                      |

#### Which of these activities does your business undertake in relation to berries?

- |   |  |
|---|--|
| <input type="checkbox"/> Growing and harvesting | <input type="checkbox"/> Storing                       |
| <input type="checkbox"/> Packing                | <input type="checkbox"/> Transporting                  |
| <input type="checkbox"/> Processing             | <input type="checkbox"/> Other (Please specify): ..... |

#### To whom/where do you sell your produce locally?

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Farmer's markets              | <input type="checkbox"/> Agent                     | <input type="checkbox"/> Independent grocers  |
| <input type="checkbox"/> Large retailers               | <input type="checkbox"/> Café/restaurants/caterers | <input type="checkbox"/> Delivery to customer |
| <input type="checkbox"/> Farm gate                     | <input type="checkbox"/> Packer                    | <input type="checkbox"/> Processor            |
| <input type="checkbox"/> Other (please specify): ..... |  |   |

# Environmental Health

## FOOD BUSINESS NOTIFICATION FORM

### Do you export your produce overseas?

- Yes       No

### How do you grow your berries (select all that apply)?

- In the ground       In containers (pots or bags)  
 On tabletops (strawberries)       Other (please specify):
- .....

### Are there any covers over your berries?

- No covering/in the open       Under low cloches (strawberries)  
 Under polytunnels       In a greenhouse  
 Under netting       Other (please specify):
- .....

### Is there covering over the soil under your plants/containers?

- Bare soil       Plastic or fabric mulch over mounds/ground  
 Other (please specify):
- .....

### What water source(s) do you use to irrigate your berries?

- Bore       River  
 Dam       Rainwater  
 Town/scheme supply       Carted water  
 Recirculated water       Other (please specify):
- .....

### What fertilisers do you use to grow your berries?

- Manure       Liquid fertiliser  
 Biosolids/compost       Pellet/granular fertiliser  
 Other (please specify):
- .....

### What records do you keep to ensure all berries sold from your farm/pack house can be traced back to where it was grown (tick all that apply)?

- The farm details are on the punnet label       Sales receipts or Invoice  
 Purchase receipts       Logbook/journal  
 A code or words identifying my farm are on a shared label managed by an agent  
 Other (please specify):
- .....

# Environmental Health

## FOOD BUSINESS NOTIFICATION FORM

### Do you on-sell, pack, or repack berries from another producer?

- No
- Yes → Please specify how traceback to growing sites is achieved:
- Source farm address on the punnet label
  - Source farm identification code on the punnet label
  - Separate barcode for each source farm on the punnet label
  - Other (please specify): .....

### Declaration

I, the person making this application, declare that the information contained in this application is true and correct in every particular.

#### Signature of applicant\*:

.....  
\*In the case of a company, the signing officer must state position in the company.

#### Date:

.....

**Please note:** The information gathered in this form will be used for purposes related to the administration of the *Food Act 2008 (WA)*. In accordance with regulation 51 of the *Food Regulations 2009 (WA)*, certain details (proprietor name, trading name and address details) may be made publicly available.

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## PART B – LODGING YOUR APPLICATION & FEES

Please submit this completed application with payment of **\$117.00** to:

Shire of Gingin  
Environmental Health Department  
[mail@gingin.wa.gov.au](mailto:mail@gingin.wa.gov.au)  
or  
PO Box 510, Gingin WA 6503

#### Payment by phone

We accept payment via credit or debit card over the phone - please call **9575 5100** and speak to one of our customer service officers.

#### Payment in person

Payment can be made in person at the Shire's Gingin Administration Centre or Lancelin Office by credit card, cash, cheque or EFTPOS.

**\*\*Please allow up to 7 days for your application to be processed\*\***

Environmental Health  
**FOOD BUSINESS NOTIFICATION FORM**



**OFFICE USE ONLY**

<b>Application approved?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Comments:</b>			
<b>Authorising Officer:</b>			
<b>Signature:</b>		<b>Date:</b>	
		<b>Receipt #:</b>	
		<b>Record #:</b>	