

**PLEASE NOTE:** All applications for Restricted Access Vehicle (RAV) Permits are processed and approved by Main Roads WA (MRWA) – Heavy Haulage Section. Applicants should apply directly to MRWA. This form is only to be used when the Applicant seeks approval to use Shire roads.

**Please complete and return to:**

Executive Manager Operations & Assets, Shire of Gingin, PO Box 510, Gingin WA 6503 or [mail@gingin.wa.gov.au](mailto:mail@gingin.wa.gov.au).

Applicant's Details		
Applicant's Name:		
Company Name:		
Depot Address:		
Postal Address:		
Email Address:		
Business Phone:		Mobile:

Heavy Vehicle Details	
Make & model of prime mover/s:	
Registration number/s of prime mover/s:	
Registration number/s of trailer/s (if applicable):	
Weight of fully laden vehicle/s:	
Type of RAV (eg, Network 2, Network 3, Network 4 etc)	

Please list all roads and/or streets you propose to use for RAV transport. If several roads are to be used, attach a plan with the proposed route/s clearly marked with arrows showing direction of travel:

.....

.....

.....

How many trips per vehicle, per day? \_\_\_\_\_ Per week? \_\_\_\_\_

Which days of the week will vehicle/s be on the road? \_\_\_\_\_

How long is permission required (maximum 12 months)? \_\_\_\_\_

**Please note:**

- (a) The application fee is **\$100.00** per prime mover, as per the Shire of Gingin's adopted Fees & Charges.
- (b) The Authority expires 30 June each year and it is the responsibility of the Applicant to reapply for future Authorities once expired. The Shire of Gingin will not send reminder notices.
- (c) The application fee must be paid before the application is assessed. If the application is unsuccessful the fee will not be reimbursed.
- (d) Please allow 1-4 weeks for assessment of the application (dependent on the complexity of the assessment and/or if there is a requirement for Council consideration).

**RESTRICTED ACCESS VEHICLE (RAV)  
AUTHORITY FEE PAYMENT FORM**

Credit / Debit Card Details	
Name on Card:	
Card Number:	
Expiry Date:	
CCV:	
Amount:	\$
Cardholder Signature:	

Please complete and return to:

Executive Manager Operations & Assets  
Shire of Gingin  
PO Box 510  
Gingin WA 6503

or [mail@gingin.wa.gov.au](mailto:mail@gingin.wa.gov.au)

Office Use Only	
Business Name:	
Vehicle Registration Number/s:	
Total Amount Paid:	\$
Receipt No:	
Date Processed:	
Authorising Officer:	

NOTES:

.....

.....

.....

.....

# RESTRICTED ACCESS VEHICLE (RAV) AUTHORITY TERMS & CONDITIONS

The following information is provided to assist with enquiries relating to heavy haulage on Shire of Gingin roads.

### Background

Main Roads WA (MRWA) reviewed its Heavy Vehicle Permit Application process with new Extra Mass Vehicle arrangements taking effect from 28 March 2008.

The application process involves each shire providing MRWA with a list of Approved Restricted Access Vehicle (RAV) Routes with standard conditions, which is then integrated into the RAV Permit Networks. MRWA will then be responsible for administering all applications and approvals, thus removing individual application processing at the local government level.

Roads not on the RAV Network require Shire approval before MRWA will issue the permits. Applications must be on the RAV Authority Application Form available from the Shire (see attached).

MRWA has given a written confirmation that all violations of permit conditions will be investigated immediately.

The Executive Manager Operations advises MRWA of the Shire's RAV Haulage Routes and conditions to be imposed on all applications seeking approval to use the Shire's heavy haulage routes. Shire conditions do not apply to main roads in the Shire, being Brand Highway and Indian Ocean Drive.

### Reporting of Infringements

Reporting of infringement of the Shire's conditions by RAVs, citing the registration number of the vehicle, should be made to:

- Heavy Vehicle Operations, Main Roads WA on (08) 9311 8450; or
- Heavy Haulage Section, Department of Planning on (08) 9791 2221; or
- Shire of Gingin Police on (08) 9575 5600.

If you are unable to contact the above offices, you may contact the Shire's Operations Department on (08) 9575 2211.

### Heavy Vehicle Authority Conditions

#### Definitions

- (a) The term "Applicant" shall mean the owner/operator of the vehicle to which the application refers.
- (b) The term "truck" shall mean a Restricted Access Vehicle (RAV) Authority vehicle (over 42.5 tonnes gross mass or over 19m in total length); and

- (c) The term "Approved Extra Mass Vehicle Haulage Routes" refers to those roads approved for Heavy Haulage (Restricted Access Vehicles) by the Shire, and for which application can be referred to MRWA with standard conditions by the Chief Executive Officer.

The following conditions (but not limited to) are applicable to all RAV applications:

#### 1 School Bus Conditions

- 1.1 If applicable, no RAVs are to travel on school bus routes during school bus times. The Applicant must contact the relevant school (Gingin or Lancelin) directly for school bus timetables.

#### 2 General Conditions

- 2.1 Compliance with the Shire of Gingin Council Policy 7.6 pertaining to *Road Transport Heavy Vehicle Combinations* as quoted on the Authority at all times. Non-compliance may result in the Shire, at its discretion, requesting MRWA to withdraw the RAV Authority.
- 2.2 The Applicant shall observe, at all times, all provisions contained in the *Road Traffic Act and Regulations*, the *Local Government Act 1994*, and all Local Laws.
- 2.3 Approval is granted for cartage during sunrise to sunset hours 7.00am to 6.00pm, whichever is shorter, Monday to Friday, excluding weekends and public holidays.
- 2.4 Trucks are restricted to a maximum speed of 80kph on Shire roads at all times, unless a lesser speed limit is recommended to MRWA for reasons of safety.
- 2.5 Entries to properties being serviced by the Applicant must be constructed for sight distance and width standards to Shire's satisfaction for safety, to prevent road base or earth spill onto sealed surfaces and damage to sealed edges and road verges. Approval may be withdrawn if damage occurs and is not closed or repaired to the satisfaction of the Executive Manager Operations.
- 2.6 Some roads are subject to regular cattle crossings. The Applicant is to identify the location of these and the normal crossing times and exercise appropriate caution.

# RESTRICTED ACCESS VEHICLE (RAV) AUTHORITY TERMS & CONDITIONS

2.7 Where more than four (4) return trips per day occur on local roads, the Applicant is required to provide symbolic "Truck Entering" warning signs (W5-22), except where these signs already exist. The signs shall be located either side of the entry/exit of the properties as approved by the Executive Manager Operations. These signs shall be installed by the landowner.

2.8 On receipt of a formal application from MRWA for special consideration, the Executive Manager Operations may set conditions for roads which are not shown on Approved Haulage Networks, but are necessary to provide safe access on approved activity under the following circumstances:

2.8.1 The road is safe for use by RAVs;

2.8.2 The road is in good condition and of safe standard and the Applicant proposes less than one hundred (100) return trips in one year and not more than six (6) return trips in any week or part thereof;

2.8.3 Compliance with condition(s) imposed; and/or

2.8.4 Where the road is unsatisfactory and the Applicant undertakes to upgrade the road and access to the satisfaction of the Executive Manager Operations; or

2.8.5 Otherwise where the matter has been determined by Council.

### 3 Weather Conditions

3.1 All Authorities will be suspended where the road surface has deteriorated and is determined by the Executive Manager Operations to be unsafe for RAVs or any form of transport, or that continuing use will cause a safety risk and/or significant damage to occur. MRWA is to administer a Council request of this nature and issue Suspension Notices to permit holders.

3.2 To minimise the potential for road damage and safety hazards, the Executive Manager Operations may request MRWA to suspend RAV Permits on Shire roads where more than 50mm of rain has fallen in any 24 hours or lesser period. Such notice shall remain in effect until re-commencement advice is issued by the Shire to MRWA who will issue notices to Permit holders to recommence transport.

### 4 Regulations

4.1 The Applicant shall, at their own cost, produce a weighbridge docket at any time upon request of a Department of Transport Officer, Main Roads WA Officer or Police Officer, who may accompany the unit to the nearest facility.

4.2 All weight and measure conditions, as determined by the Main Roads WA Permit, must be adhered to.

4.3 No bridges with posted load limits are to be crossed by RAVs unless by prior arrangement with the Main Roads WA Heavy Vehicle Section.

4.4 A list of Approved RAV Haulage Routes, depicting roads suitable for use by RAVs, shall be maintained by the Executive Manager Operations who shall carry out a complete review of the Shire's Approved RAV Haulage Routes for heavy haulage routes on an annual basis.

### 5 Procedures

5.1 On contact with the Shire requesting approval to operate RAVs within the Shire of Gingin, an application will be forwarded to the Applicant.

5.2 On receipt of the completed application the Shire's Executive Manager Operations will assess the suitability of the vehicles and the context of their use.

5.3 If the application is successful, the Executive Manager Operations, under delegated Authority of Council, will approve the application subject to compliance with the Shire's RAV Authority Conditions. A letter to this effect will be sent to the Applicant advising that on receipt of the enclosed invoice for the fee as per the adopted Fees & Charges, an Authority will be forwarded.

5.4 Approval may be withdrawn at the absolute discretion of the Shire at any time by notice to MRWA in cases of non-compliance by the Authority holder.

5.5 In the event of an unsuccessful application, the Applicant will be notified and no reimbursement of fee will be given.