

# Concept Enquiry

## COMMUNITY PROJECTS FOR SHIRE LANDS & ASSETS



### Prior to completing this form:

It is essential to have read the 'Frequently Asked Questions' for 'Community Projects for Shire Lands & Assets' prior to completing and submitting a 'Concept Enquiry'. In completing and submitting this form to the Shire of Gingin you are acknowledging that you have read and understood the purpose, process and associated information for a 'Concept Enquiry'. If further explanation is required, please contact the Shire via [mail@gingin.wa.gov.au](mailto:mail@gingin.wa.gov.au) or (08) 9575 5100.

## Concept Enquiry

<b>Project Title:</b>	
<b>Contact Person (Applicant):</b>	
<b>Committee Role:</b> (if applicable) Applicant must be Chair/President; Vice; Secretary or Treasurer	
<b>Committee Organisation:</b> (if applicable)	
<b>Postal Address:</b>	
<b>Contact Number:</b>	
<b>Email:</b>	

Please provide as much information as possible about the project as this will assist with the Shire's review of the 'Concept Enquiry'. The Shire may seek additional information from the contact person listed above if required.

## What is the proposed project?

<b>What is the proposed project:</b> (provide specific detail)	
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<p><b>What is the current issue or need that has initiated this project/concept:</b></p>	
<p><b>What difference will the project make:</b> (e.g. what would occur if the project didn't happen?)</p>	
<p><b>What are the expected costs for the proposed project:</b> (Provide quotes and project budget where possible)</p>	
<p><b>How do you/the community organisation foresee that the project will be funded?</b> (e.g. Who is contributing to the project? Funding partners, cash and in-kind contributions, etc.)</p>	

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<p><b>How will the ongoing costs be funded:</b> (e.g. Maintenance, replacement, operation costs, etc.)</p>	
<p><b>Is there any other information that may be valuable to provide with regards to the proposed project:</b> (e.g. Photos, maps, diagrams, etc. Attach as applicable)</p>	

**Please send this completed form to:**

**Post:**

Mr Scott Wildgoose – Chief Executive Officer  
Shire of Gingin  
PO Box 510  
GINGIN WA 6503  
Ref: 'Concept Enquiry' for Project

**Email:**

mail@gingin.wa.gov.au  
Subject Line: 'Concept Enquiry' for Project