

## **1.28 AWARD OF THE TITLE “HONORARY FREEMAN OF THE SHIRE OF GINGIN”**

---

### **OBJECTIVE**

To provide a policy on the awarding of the title “Honorary Freeman of the Shire of Gingin”, including how, why and whom it should be awarded.

### **POLICY**

The Shire of Gingin has historically recognised that, from time to time, members of the community demonstrate an outstanding commitment and contribution to the Shire and that this contribution should be appropriately recognised.

This recognition will take the form of the award of the title “Honorary Freeman of the Shire of Gingin”, provided that the relevant circumstances meet the criteria of this policy.

This honour will only be awarded on rare and exceptional occasions. A maximum of four living persons will be entitled to bear the title of “Honorary Freeman of the Shire of Gingin” at any one time.

### **Selection Criteria**

#### **Residency Eligibility**

Nominees should have lived within the Shire of Gingin for a significant number of years (significant would usually mean at least 20 years) and have had a long and close association and identification with the Shire.

#### **Service**

The nominee should have given extensive and distinguished service to the community that goes beyond local government service (ie, service to other community organisations and groups) in a largely voluntary capacity.

The nominee must have made an outstanding contribution to the Shire of Gingin, such that their contribution can be seen to stand above the contributions made by most other people.

#### **Outcomes**

The nominee’s community endeavour will have demonstrable benefits to both the community of the Shire of Gingin and the wider community of WA.

#### **Specific Achievements**

The nominee’s specific achievement/s must be of a nature that would encourage the Shire to nominate that person for an honour under the Australian honours system.

## **Nomination Procedure**

Nominations must be made in the strictest confidence, without the nominee's knowledge.

Any resident or elector of the Shire of Gingin may initiate a nomination, but each nomination must be sponsored by an elected member.

Nominations must be made in writing to the Chief Executive Officer (CEO). The nomination will then be submitted by the CEO as a confidential report for consideration at an ordinary meeting of Council.

## **Entitlements**

Any person declared an Honorary Freeman of the Shire may designate him/herself "Honorary Freeman of the Shire of Gingin".

The award shall be made at a small ceremony, which may take place at a Council meeting.

The recipient shall be awarded a plaque and a lapel pin to commemorate the occasion and shall be included on the invitation list for all subsequent civic events and functions.

## **Implementation**

The Office of the CEO will be responsible for undertaking the commissioning of commemorative plaques and lapel pins and for ensuring that Honorary Freeman are invited to civic events and functions.

## **GOVERNANCE REFERENCES**

<b>Statutory Compliance</b>	N/A
<b>Industry Compliance</b>	N/A
<b>Organisational Compliance</b>	N/A

## **POLICY ADMINISTRATION**

<b>Review Cycle</b>	2 years	<b>Next Review</b>	2022
<b>Department</b>	Office of the CEO		

<b>Version</b>	<b>Decision Reference</b>	<b>Synopsis</b>
1.	17/09/2013 - Item 11.1.2	Policy adopted.
2.	21/01/2020 - Item 11.1.1	Policy reviewed.