

Upper Coastal Sporting Facilities Working Group Meeting Report

Tuesday 12 November 2019, Lancelin Sporting Complex

Meeting opened 8.50am

1. Welcome

Attendees

Councillor Jan Court	Shire of Gingin, Council
Councillor Jacqui Lobb	Shire of Gingin, Council
Councillor Frank Peczka	Shire of Gingin, Council
Tom Papadopoulos	Lancelin Community Sporting Club
Norm Skoglund	Lancelin Community Sporting Club
Faye Paull	Ledge Point Country Club
Marie Crane	Ledge Point Community Association
Jan Cardy	Seaview Park Community Association (<i>temporary representative for SPCA for 3 month period while Christine Freestone during leave</i>)

Apologies

Andrea Vis	Ocean Farm Community Association
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Shire Officers in Attendance

Aaron Cook	Shire of Gingin, Chief Executive Officer
Jodie Mortadza	Shire of Gingin, Community Development and Services - Facilitator

2. Project Update

- Advised that the Council representatives on Workings Groups are re-elected when Council elections occur and as such a Presiding Member (who must be a Councillor) would need to be elected by the Working Group.
- Brief overview provided regarding the tender process and selection of the successful consultant.
- Rationalisation and sustainability are at the forefront of the UCSF project outcomes.
- Provided brief overview of the upcoming community engagement opportunities to contribute towards the development of the Master Plan.
 - Step 1. Community Survey: is to determine the needs from the community and stakeholders. This will provide an initial needs analysis from the community's perspective and the initial findings will contribute to to Step 2. being the workshop. *Currently there is only 47 surveys received, noting that this is 3.2% of a population of 1470 in the Upper Coastal sub-region.*

- Step 2. Workshop (Visioning): invites community to participate in determining and working towards a collective vision for the Upper Coastal Sporting Facilities Master Plan, including functions and facilities. The initial Survey results will contribute to this workshop discussions. *Currently there is 8 registrations for this workshop.*
- Step 2. Workshop (Priorities): invites community to participate in the final step which is determining the priority of proposed inclusions taking into account the budget constraints and the staging of the project. *Currently there is 2 registrations for this workshop.*

3. Working Group Presiding Member Nominations

- Nominations for the Presiding member was discussed with the following points raised
 - Previous Presiding Member Councillor John Elgin did not live/work in the Upper Coastal area and therefore could take an objective position (not bias) in the position. Concerns were raised as bias could become a potential issue if the elected Presiding Member was located within one of the town areas. Advised that all Councillors on the Working Group are to represent the whole of the community and must be impartial as a representative from Council on the Working Group. If any working group member had concerns that this was not the case they were encouraged to speak with the present Shire Officers.
 - Concern that there may not be continuity if a previous Working Group Councillor was not elected as the Presiding Member. Discussions occurred that the intent of the 'Presiding Member' role was to Chair the meetings and that there was continuity with the initial working group members and Councillors involved.
 - Discussions were around the need for a Deputy Presiding Member and that this person must be a Councillor as per the Terms of Reference.
- Nominations for the Presiding Member were called
 - Councillor Frank Peczka accepted nomination by Tom Papadopoulos and seconded by Norm Skoglund.
 - Councillor Jan Court accepted nomination by Faye Paull and seconded by Marie Crane
 - Voting took place by a show of hands with votes registered as follows:
 - Councillor Frank Peczka – Frank, Jacqui, Tom, Norm, and Jan
 - Councillor Jan Court – Jan, Faye and Marie
 - Councillor Frank Peczka was elected the Presiding Member. Councillor Peczka requested the nomination for a Deputy Presiding Member.
 - Nominations for the Deputy Presiding Member:
 - Councillor Jan Court accepted nomination by Tom Papadopoulos and seconded by Marie Crane
 - Councillor Jan Court was elected the Deputy Presiding Member.

4. Presiding Member Closing Comments

- Presiding Member Councillor Frank Peczka acknowledged the opportunity to be part of the Working Group and looked forward to the working group continuing to play an integral role with the planning of the Upper Coastal Sporting Facilities project.

Meeting Closed 9.09am

Presiding Member Councillor Frank Peczka provided the below statement, following the Working Group meeting to inform all stakeholders:

I will ensure that Council Members nominated to the Working Group and other Councillors attending any Community Meeting will maintain observer status and independence including Staff attending to ensure we maintain independence to the Community Group and Club Meetings including the workshops as we (Working Group Members) go through the process of considering and assessing this project with the appointed Consultants after these meetings are held.