

MINUTES

ORDINARY MEETING OF COUNCIL

19 SEPTEMBER 2017



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SHIRE OF GINGIN

MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF GINGIN HELD IN THE COUNCIL CHAMBER ON TUESDAY, 19 SEPTEMBER 2017 AT 3.02 PM

DISCLAIMER

Members of the Public are advised that decisions arising from this Council Meeting can be subject to alteration.

Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

ORDER OF BUSINESS

1. DECLARATION OF OPENING

The Shire President declared the meeting open at 3.02pm and welcomed those in attendance.

2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 ATTENDANCE

Councillors – D W Roe (Shire President), I B Collard (Deputy Shire President), V Ammon, M Aspinall, J Court, J W Elgin, C W Fewster, F J Peczka and S Smiles.

Staff – J Edwards (Chief Executive Officer, K Lowes (Executive Manager Corporate and Community Services), A Butcher (Executive Manager Operations-Construction), L Edwards (Executive Manager Planning and Development), R Rasool (Executive Manager Assets), J Bayliss (Planning Officer), M Taylor (Corporate Communications and Marketing Officer) and L Burt (Governance/Minute Officer).

Gallery – There were seven members of the public present in the Gallery.

2.2 APOLOGIES

Nil

2.3 LEAVE OF ABSENCE

Nil

3. <u>DISCLOSURES OF INTEREST</u>

3.1 L Edwards (Executive Manager Planning and Development)
Item 11.3.3 Application for Development Approval – Proposed Agriculture
Intensive (Perennial Horticulture) Olive Farm on Lot 5541 Highlands Road,
Boonanarring

The Executive Manager Planning and Development declared a financial interest in Item 11.3.3 due to the fact that, as a staff member, she owns an adjoining property.

3.2 L Edwards (Executive Manager Planning and Development)
Item 11.4.2 Unbudgeted Expenditure – Replacement of 4 GG, 6GG and 8GG

The Executive Manager Planning and Development declared a financial interest in Item 11.4.2 due to the fact that it relates directly to a vehicle intended for use by her as a staff member.

3.3 R Rasool (Executive Manager Assets)
Item 11.4.2 Unbudgeted Expenditure – Replacement of 4 GG, 6GG and 8GG

The Executive Manager Assets declared a financial interest in Item 11.4.2 due to the fact that he will have personal use of 4GG as per his employment contract.

4. PUBLIC QUESTION TIME

4.1 RESPONSES TO PUBLIC QUESTIONS PREVIOUSLY TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTIONS

Nil

5. PETITIONS, DEPUTATIONS AND PRESENTATIONS

5.1 PETITIONS

5.1.1 Introduction of Paid Parking – Guilderton Foreshore Parking Area

The Shire President tabled a petition of 149 entries opposing the introduction of paid parking at the Guilderton foreshore. The petition was not received in time for Administration to identify which signatories were electors of the Shire of Gingin.

The petition reads as follows:

This Petition is to be presented to the Shire of Gingin as a NEGATIVE in the support of the "Paid Parking" at the Guilderton foreshore. This is NO VOTE!

RESOLUTION

Moved Councillor Aspinall, seconded Councillor Smiles that the petition be received.

CARRIED UNANIMOUSLY

5.2 DEPUTATIONS

5.2.1 Item 11.3.6 Application for Retaining Walls and Fill with Reduced Boundary Setbacks on Lot 51 (31) Moore River Drive, Guilderton

Speaker/s: Dave Britton, Guy Musca

5.2.2 Item 11.3.7 Application for Development Approval – Proposed Extension to Existing Restaurant Use and Retrospective Approval for a Front and Side Fence and Advertising Signage on Lot 168 (91) Gingin Road, Lancelin

Speaker/s: Malcolm Lobb, Jacqueline Lobb

5.3 PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

RECOMMENDATION

It is recommended that the Minutes of the Ordinary Meeting of Council held on 15 August 2017 be confirmed.

RESOLUTION

Moved Councillor Elgin, seconded Councillor Ammon that the Minutes of the Ordinary Meeting of Council held on 15 August 2017 be confirmed.

CARRIED UNANIMOUSLY

8. Nil	ANNOUNCEMENTS BY THE PRESIDING MEMBER
9. Nil	UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS
10. Nil	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

11. REPORTS

11.1. OFFICE OF THE CEO

11.1.1 GINGIN WATER ADVISORY COMMITTEE - APPOINTMENT OF COMMUNITY REPRESENTATIVES

FILE: ENV/40

AUTHOR: LEE-ANNE BURT – GOVERNANCE OFFICER

REPORTING OFFICER: JEREMY EDWARDS – CHIEF EXECUTIVE OFFICER

REPORT DATE: 19 SEPTEMBER 2017 REFER: 18 JULY 2017 – ITEM 12.1

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider nominations received for vacant community representative positions on the Gingin Water Advisory Committee.

BACKGROUND

At its meeting on 18 July 2017, Council resolved to establish the Gingin Water Advisory Committee for a trial period, to be reviewed in October 2019.

Council also adopted a Terms of Reference for the Committee which specifies the following membership:

- one Councillor representative;
- two representatives from the Gingin Water Group;
- one representative from the Department of Water;
- one representative from Perth NRM (Natural Resource Management);
- one representative from NACC
- one representative from Moore Catchment Council
- one representative from Chittering Landcare (Ellen Brockman Integrated Catchment Group)
- two Shire of Gingin ratepayers/residents

Councillor Smiles was appointed by Council as the Committee's Councillor representative, with Councillor Collard as Deputy.

The Gingin Water Group, Department of Water and Environmental Regulations, Perth NRM, NACC, Moore Catchment Council and Chittering Landcare have all subsequently provided contact details for their representatives.

A call for nominations from interested ratepayers/residents was published in local newspapers, on official Shire noticeboards and on the Shire's website, with nominees being requested to address three selection criteria. Nominations closed on 31 August 2017.

COMMENT

SHIRE OF GINGIN

Two nominations have been received for the vacant positions, as follows:

1. Nominee: Kate Lane

Selection Criteria:

a. Please explain your interest in water resources in the Shire of Gingin.

I am concerned that controls needs to be implemented in a sensible manner to ensure that there is sufficient water for all – business, environment, residents. Not just for the Shire but management of the water catchment and supplies for Perth City. I have a property on Gingin Brook.

b. Please provide details of any previous experience in water resource management.

This subject is one in which I have a keen interest and I have a good overview of the various pressures and requirements for water from all sectors.

c. Please provide details of your connection to the Shire of Gingin.

I am resident on Gingin Brook.

2. Nominee: Edmund Robert Fletcher

a. Please explain your interest in water resources in the Shire of Gingin.

I have been a ratepayer in the Shire of Gingin since 1997 and a resident since 2000 and have seen the experienced (sic) the impact of the reduction of water availability. Breera Brook flows through my property. In the Summer of 2014/2015, this brook stopped flowing for the first time since I have been an owner of this property. The bore on our land was dry and unable to be used. I am aware of the impact of loss of water on the community, environment and production in the shire.

There are a number of reasons why water resources has (sic) become scarce in the community.

The Department of Water have warned of a trend of reduction in rainfall.

Although there may be some years with more rainfall, all the Gingin community needs to take steps to ensure the water resources are not wasted and enough of the water resources remains for other users throughout the shire.

The increased requirement for water for the northern Perth suburbs needs to be managed.

b. Please provide details of any previous experience in water resource management.

I serve on the current committee of the Gingin Water Group (GWG).

I have attended a number of briefing (sic) of the Department of Water (DOW) on water resources in Gingin Shire, including the predictions for water availability in the shire, and discussions on the relationship between the geology and water availability.

I have a B.Sc (Chemistry/Biochemistry, UWA 1971) which helps to understand the Chemistry and Biochemistry of water in the environment and the Hydrology.

The investigation of why Breera Brook stopped flowing in the Summer of 2014/2015 raised a number of issues. The advice of the Gingin Water Group was invaluable. There could be a number of reasons why this occurred. It could have been a water users (sic) was overusing their allocation. It could have been there were too many users for the amount of water available, or the amount of water available was short due to a number of reasons. The allocation of water licences means that the extraction of water may be made at any time of the year and licences may extract the entire annual licence in a short time. This would have an impact on the water availability. The DOW only lists the allocation of water licences and does not indicate the actual amount of water being taken. If you ask DOW to investigate if a water licence holder is over using the allocation, the DOW will only state they are investigating. DOW needs to be certain of the actual rate of water being used by large water uses (sic). It should be more transparent on the details of actual water use, especially overuse. Breera Brook is a far simpler system than Gingin Brook, as there is only a limited number of licences allocated. Even in such a simple system, it was not possible to be certain as to the cause of the shortage of water. It is my view that there need (sic) to be consideration of limiting the rate of high water use in summer, especially when this has an impact on other water user (sic). All of the water users in the shire need to be encouraged to be efficient in water use. The DOW should also discourage growing crops with very high water requirements during the time of the year when water is short and there is a water shortage. There needs to be advocacy on more efficient water use, and more appropriate water use and better education of the community in both of these.

c. Please provide details of your connection to the Shire of Gingin.

I have been a ratepayer in the Shire of Gingin since 1997 and a resident since 2000.

I am a member of a number of organisations in Gingin including Gingin Water Group (on the Committee) This year I am one of the two members of the GWG who undertake the water monitoring survey of the brooks throughout Gingin.

Gingin Mens Shed (including helping restore the water wheel)

Gingin Environment Group Founding Member (including one of the members of this group trying to reduce the number of weeds in the Brockman Street Cemetery, to restore the cemetery reserve to an important Gingin tourist attraction. Weeding and replanting)

Gingin Museum and Historical Society (on the Committee)

Member/Volunteer of the Chittering Landcare (Part of the Ellen Brook Catchment in the Shire of Gingin which is an area of Chittering Landcare). Including replanting in the Gingin Shire.

Member/Volunteer of the Moore Catchment Council (including helping with replanting in the Guilderton Coastal dunes)

Member/Volunteer of the Gingin Community Care

Administer a number of facebook pages in the Gingin Shire.

Was volunteer in the 2016 Brand to Brand Community Litter Drive.

STATUTORY ENVIRONMENT

Local Government Act 1995

Part 5 – Administration

Division 2 – Council meetings, committees and their meetings and electors' meetings Section 5.8 – Establishment of committees

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015-2025

Focus Area	Natural Environment
Objective	2: To support a healthy natural environment
Outcome	2.1 Biodiversity conserved
Strategy	2.1.2 Implement ground and surface water management strategies
Focus Area	Leadership and Governance
Objective	5: To demonstrate effective leadership and governance
Outcome	5.1 An engaged and informed community
Strategy	5.1.1 The community is appropriate engaged in and informed about the
	Shire's services, activities and decisions.

VOTING REQUIREMENTS – ABSOLUTE MAJORITY

RECOMMENDATION

It is recommended that Council appoint Kate Lane and Edmund Robert Fletcher as community representatives on the Gingin Water Advisory Committee, for a term expiring at the ordinary local government elections on 19 October 2019 or until terminated by Council, whichever occurs first.

RESOLUTION

Moved Councillor Peczka, seconded Councillor Court that Council appoint Kate Lane and Edmund Robert Fletcher as community representatives on the Gingin Water Advisory Committee, for a term expiring at the ordinary local government elections on 19 October 2019 or until terminated by Council, whichever occurs first.

CARRIED BY ABSOLUTE MAJORITY 9-0

11.1.2 POLICY 1.35 RELATED PARTY DISCLOSURES

FILE: COR/28-1

AUTHOR: LEE-ANNE BURT – GOVERNANCE OFFICER

REPORTING OFFICER: JEREMY EDWARDS – CHIEF EXECUTIVE OFFICER

REPORT DATE: 19 SEPTEMBER 2017

REFER: NIL

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider the adoption of a policy to outline the Shire's disclosure requirements in accordance with AASB (Australian Accounting Standards Board) 124 – Related Party Disclosures.

BACKGROUND

Effective for reporting periods beginning on or after 1 July 2016, local governments must disclose certain related party relationships and related party transactions together with information associated with those transactions in their annual financial report in order to comply with Australian Accounting Standard AASB 124 Related Party Disclosures (AASB 124).

This is a requirement specified by the Australian Accounting Standard and is different from the Disclosure of Interest and Gift and Travel Disclosure requirements that are imposed under the *Local Government Act 1995* and associated Regulations.

The objective is to ensure that a local government's financial statements contain the disclosures necessary to draw attention to the possibility that its financial position may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

COMMENT

AASB 124 now imposes a number of obligations on Key Management Personnel (KMP) (including elected members) in relation to disclosure of their dealings with related parties. It is deemed prudent for Council to formulate a policy which clearly sets out *who* is deemed to be KMP Management Personnel, and *how* disclosures are to be made.

This matter was discussed at the Concept Forum on 5 September 2017, and draft Policy 1.35 Related Party Disclosures is now presented for formal consideration (Appendix 1).

Council's attention is drawn to Clause 3.2 Disclosure by KMP, which has been amended following the Concept Forum to include a recognition of the requirement for KMP to also provide a Related Party Disclosure in the specified form:

a. Immediately prior to any ordinary or extraordinary election (for Councillors); and

b. Immediately prior to the termination of employment of/by a KMP (for employees).

STATUTORY ENVIRONMENT

Australian Accounting Standards Board (AASB) 124 Related Party Disclosures

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015-2025

Focus Area	Leadership and Governance
Objective	5: To demonstrate effective leadership and governance
Outcome	5.2 Accountable and responsible governance
Strategy	5.2.2 Develop policy and strategy which supports sound decision making

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council adopt Policy 1.35 Related Party Disclosures as shown in Appendix 1.

RESOLUTION

Moved Councillor Aspinall, seconded Councillor Smiles that Council adopt Policy 1.35 Related Party Disclosures as shown in Appendix 1.

CARRIED UNANIMOUSLY



POLICY MANUAL

POLICY 1.35 RELATED PARTY DISCLOSURES

OBJECTIVE

To define the parameters for Related Party Relationships and the level of disclosure and reporting required for the Shire to achieve compliance with Australian Accounting Standard 124 – Related Party Disclosures(AASB 124).

Under the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, all local governments in Western Australia must produce annual financial statements that comply with Australian Accounting Standards.

The Australian Accounting Standards Board has determined that, from 1 July 2016, AASB 124 will apply to government entities, including local governments. The Shire is now required to disclose Related Party Relationships and Key Management Personnel compensation in its Annual Financial Statements.

This Policy provides guidance on:

- 1. The identification of the Shire's related parties;
- 2. Management of related party transactions;
- 3. Recording of such transactions; and
- Disclosure of the transactions in the Shire of Gingin annual financial statements in accordance with AASB 124.

The Policy also addresses the four different types of related party that must be considered by the Shire, being:

- 1. Entities related to the Shire;
- Key Management Personnel;
- 3. Close family members of Key Management Personnel; and
- 4. Entities that are controlled or jointly controlled by either 2 or 3 above.

DEFINITIONS

Close family members of Key Management Personnel (KMP)

Those family members who may be expected to influence, or be influenced by, that KMP in their details with the Shire of Gingin, including:

- The KMP's children and spouse or domestic partner;
- 2. Children of the KMP's spouse or domestic partner; and
- 3. Dependants of the KMP or the KMP's spouse or domestic partner.

Entity

Can include a body corporate, a partnership or trust and an incorporated or unincorporated group or body.

Entity Related to a KMP

Entities related to KMPs are entities that are:

- 1. *Controlled or jointly controlled by a KMP;
- 2. **Controlled or jointly controlled by a close family member of a KMP; or
- Apart from Council, are entities where a KMP has significant influence over, or is a member of the KMP of the entity or parent of the entity.

*A person or entity is deemed to have control if they have:

- Power over the entity;
- Exposure or rights to variable returns from the involvement with the entity; or
- The ability to use power over the entity to affect the amount of returns.

**A person or entity is deemed to have <u>joint control</u> where they have contractual rights or agreed sharing of control of the entity, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.

Entity Related to the Shire

Includes any entity that is either controlled or jointly controlled by the Shire, or over which the Shire has a significant influence.

A person or entity is a Related Party of the Shire of any of the following apply:

- They are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
- 2. They are an associate or belong to a joint venture of which the Shire is a part;
- 3. They and the Shire are joint ventures of the same third party;
- They are part of a joint venture of a third party and the Shire is an associate of the third party;
- They are a post-employment benefit plan for the benefit of employees of either the Shire or an entity related to the Shire;
- They are controlled or jointly controlled by close family members of the family of a KMP;
- 7. They are identified as a close, or possibly close, family member of a person with significant influence over Council, or a close, or possibly close, family member of the family of a person who is a KMP of the Shire; or
- 8. They, or any member of a group of which they are a part, provide KMP services to the Shire.

Key Management Personnel (KMP)

Those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly.

Key Management Personnel for the Shire of Gingin are:

- 1. Councillors;
- 2. Chief Executive Officer;
- 3. Executive Managers; and
- 4. Other parties as determined by the Chief Executive Officer.

Material (Materiality)

Means the assessment of whether the omission or misstatement of a transaction, either individually or in aggregate with other transactions, could influence decisions that users make on the basis of an entity's financial statements. For the purposes of this Policy, it is not considered appropriate to set either a dollar value or a percentage value to determine materiality.

Ordinary Citizen Transaction

A transaction that an ordinary member of the community would undertake in the ordinary course of business with the Shire of Gingin.

Related Party

A person or entity that is related to the entity preparing its financial statements.

Related Party Transaction

A transfer of resources, services or obligations between the Shire of Gingin and a related party, regardless of whether a financial transaction takes place.

Significant (significance)

Likely to influence the decisions that users of the Shire's financial statements make, having regard to both the extent (value and frequency) of the transactions and the fact that the transactions have occurred between the Shire and related party outside of a public service provider/taxpayer relationship.

POLICY

1. Key Management Personnel (KMP)

All KMP are responsible for assessing and disclosing the relationships with the Shire of themselves, their close family members and their related entities. All related parties must be included in the self-assessment. Disclosures must be made using the form attached to this Policy as **Appendix 1**.

KMP have a responsibility to identify and report any changes to their related parties as they occur.

2. Related Party Transactions

2.1 Ordinary Citizen Transactions

For the purposes of this Policy, an Ordinary Citizen Transaction is one that occurs between the Shire and KMP and/or related parties which satisfies the following criteria.

The transaction must:

- Occur during the normal course of the Shire delivering its public service goals;
- b. Be under the same terms as those available to members of the community; and
- c. Belong to a class of transaction that an ordinary member of the community would normally transact with the Shire.

The following transactions have been identified by the Shire of Gingin as Ordinary Citizen Transactions:

- a. Paying rates;
- b. Fines;
- Use of Shire of Gingin-owned facilities such as recreation centres, civic centres, libraries, parks, ovals and other public open spaces (whether charged a fee or not); and
- Attending Council functions that are open to the public.

2.2 Non-Ordinary Citizen Transactions

All related party transactions that do not satisfy the definition of an Ordinary Citizen Transaction (as per 2.1) must be disclosed in accordance with AASB 124.

The following are examples of transactions that must be disclosed if they are deemed to be Non-Ordinary Citizen Transactions:

- a. Purchases or sale of goods (finished or unfinished);
- b. Purchase or sale of property or other assets;
- c. Rendering or receiving of services;
- d. Leases;
- e. Transfers of research and development;
- f. Transfers under licence agreements;
- g. Transfers under finance arrangements (including loans and equity contributions in cash or kind);
- h. Provisions of guarantees or collateral;
- Commitments to do something if a particular event occurs or does not occur in the future, including execution of contracts (recognised or unrecognised); and
- Settlement of liabilities on behalf of the Shire or by the Shire on behalf of the related party.

3. Disclosure of Information

3.1 Disclosure by the Shire

AASB 124 provides that the Shire must disclose the following financial information in its financial statements for each financial period:

- a. The nature of any related party relationships;
- The amount of the transactions;
- The amount of outstanding balances, including commitments, together with:
 - Their terms and conditions, whether they are secured, and the nature of the consideration to be provided in settlement; and
 - ii. Details of any guarantees given or received;
- d. Provisions for doubtful debts related to the amount of outstanding balances; and
- The expense recognised during the period in respect of bad or doubtful debts due from related parties.

The following matters must be considered in determining the materiality and significance of any related party transactions:

- a. significance of transaction in terms of size;
- b. whether the transaction was carried out on non-market terms;
- whether the transaction is outside normal day-to-day business operations, such as the purchase and sale of assets;
- d. whether the transaction is disclosed to regulatory or supervisory authorities;
- e. whether the transaction has been reported to senior management; and
- f. whether the transaction was subject to Council approval.

Regard must also be given for transactions that are collectively, but not individually, significant.

All related party transactions captured by the Shire will be reviewed to determine materiality or otherwise, whether the transactions are Ordinary Citizen Transactions, and the significance of each transaction.

3.2 Disclosure by KMP

In accordance with this Policy, KMP must provide a Related Party Disclosure in the form specified in **Appendix 1** by 30 June and 31 December in each financial year.

Additional disclosures are required as follows:

- a. All Councillors are required to make a disclosure immediately prior to any ordinary or extraordinary election; and
- b. Employees who are KMP are required to make a disclosure immediately prior to termination of employment with the Shire of Gingin.

4. Review of Related Parties

A review of KMPs and their related parties will be completed after each disclosure date referenced in 3.2 above. Particular events, such as a change of Councillors, Chief Executive Officer or Executive Managers or a corporate restructure will also trigger a review of the Shire's related parties immediately following such an event.

The primary method of identifying related parties shall be KMP self-assessment. However, the Shire will also implement a suitable system to capture transactions made with related parties through its accounts payable, accounts receivable, applications, payroll and document management systems, declarations in the Financial Interests Register and information provided in Primary and Annual Returns.

If any Councillor or employee believes that a transaction may constitute a related party transaction, then they must notify the Chief Executive Officer who will, in consultation with the Executive Manager Corporate and Community Services, make a determination on the matter.

5. Privacy and Confidentiality

5.1 Access to Information

The following persons are permitted to access, use and disclose the information provided in a related party disclosure or contained in a register of related party transactions for the purposes of 5.2:

- 1. The Chief Executive Officer;
- The Executive Manager Corporate and Community Services;
- 3. The Coordinator Corporate Services;
- An Auditor of the Shire (including an Auditor from the WA Auditor General's Office); and
- 5. Other officers as determined by the Chief Executive Officer.

5.2 Permitted Purposes

Persons specified in 5.1 may access, use and disclose information in a related party disclosure or contained in a register of related party transactions for the following purposes:

- 1. To assess and verify the disclosed related party transaction;
- To reconcile identified related party transactions against those disclosed in the related party disclosure or contained in a register of related party transactions;
- 3. To comply with the disclosure requirements of AASB 124; or
- 4. To verify compliance with the disclosure requirements of AASB 124.

5.3 Confidentiality

The following information is classified as confidential and is not available for inspection by or disclosure to the public:

- Information (including personal information) provided by a KMP in a related party disclosure; and
- 2. Personal information contained in a register of related party transactions.

GOVERNANCE REFERENCES

Statutory Compliance	Local Government Act 1995 Local Government (Financial Management) Regulations 1996 AASB 124 — Related Party Disclosures AASB 10 — Consolidated Financial Statement AASB 11 — Joint Arrangements AASB 128 Investments in Associates and Joint Ventures
Industry Compliance	N/A
Organisational Compliance	Nil .

POLICY ADMINISTRATION

Review Cycle	With review of Policy Manual	Next Review	
Department	Corporate and Commun	nity Services	

Version	Decision Reference	Synopsis	



ABN 85 679 704 946 7 Brockman Street (PO Box 510) Gingin WA 6503 T: 08 9575 2211 F: 08 9575 2121 E: mail@gingin.wa.gov.au W: www.gingin.wa.gov.au

AASB 124 - "RELATED PARTY DISCLOSURES"

RELATED PARTY DISCLOSURES - DECLARATION

As per requirements of AASB 124 Related Party Disclosures, and Business Operating Procedure – Related Party Disclosures. For additional information to assist you in making a declaration, please refer to the Appendices to this form.

The following declaration must be completed by all Council members, the CEO and Directors/Managers of the Shire of Gingin who were elected or employed at any time during the financial year.

Disclosure Period (Quarter Ended):	
Person making disclosure:	
Position held by person: e.g. Councillor, Director	

Relationship to you





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AASB 124 - "RELATED PARTY DISCLOSURES"

ne of Entity	Name of person who has control/nature of control	1
43-45-97-55-97-97-5		
	8	

Policy 1.35 - 9



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AASB 124 - "RELATED PARTY DISCLOSURES"

			Nature of discount of
lame of person using the acility	Service/Facility used	Nature of transaction	special condition received.

Note: Recreation Centre membership provided as part of employment has been provided under the same terms as those memberships provided to the public.

2.	Did you, a close family (either as lessee or less the Shire of Gingin an	sor) for the provision of a d d privately owned propert receive or provide a discou	L , enter into a lease agreement w lomestic rental property (include lies sub-leased through the Shire ant or special terms that would no	s properties owned by e of Gingin from a real
	ame of Person party to the	Property Address	Term of Lease & Weekly	Detail of any non-arms length conditions

Name of Person party to the lease	Property Address	Term of Lease & Weekly rent	Detail of any non-arms length conditions
1			





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AASB 124 - "RELATED PARTY DISCLOSURES"

Shire of Gingin for th	ily member or related entity	y, enter into a commercial le l property? Did you receive a r member of the public?	asing agreement with the discount or special term
Name of person party to the lease	Property Address	Term of Lease & Weekly rent	Detail of any non-arms length conditions
· · · · · · · · · · · · · · · · · · ·			

Were you or a close family member (as defined above) the owner of any business (or in a position substantially control the business) that provided goods or services to the Shire of Gingin? Were to goods or services provided on the same terms and conditions as those available to any other custor if not, please provide details of the specific terms provided to the Shire of Gingin.			
Business name	Goods or services provided	Approximate value for the reporting period	Terms & conditions

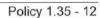




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AASB 124 - "RELATED PARTY DISCLOSURES"

(such as cleaning, n	out is not limited to); construction aintenance, security).		
For e.g. a company			
	that a close family member cont	rols, was awarded a contract	with the Shire of Ging
for building a new o			
siness/company	Nature of agreement	Value of agreement	Terms & conditions
		-	



Shire of Gingin History. Beauty. Prosperity.



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AASB 124 - "RELATED PARTY DISCLOSURES"

of Gingin? (This may Was the purchase ma	ly member or related entity, include vehicles or other plan inde at arms length (for e.g. at	purchase any property or other at Items, land or buildings). public auction), and on terms a provide details of the specific to	and conditions available
Name of person or entity name	Property purchased	Value of the purchase	Terms & conditions

SALE OF PROPERTY Did you, a close family member or related entity, sell any property or other assets to the Shire of Gin (This may include vehicles or other plant items, land or buildings). Was the sale made at arms length, and on terms and conditions available to any other member of			
public? If not, please Name of person or entity name	provide details of the spec Property Sold	Value of the Sale	Terms & conditions





ORDINARY MEETING

SHIRE OF GINGIN

ABN 85 679 704 946 7 Brockman Street (PO Box 510) Gingin WA 6503 T: 08 9575 2211 F: 08 9575 2121 E: mail@gingin.wa.gov.au W: www.gingin.wa.gov.au

AASB 124 - "RELATED PARTY DISCLOSURES"

ame of person or entity name	Application type	Application and/or receipt number

	lly member or related en	tity, enter into a loan agreement e Appendix 2 for example)	t with the Shire of Gingin
Name of person or entity name	Loan details	Value of the loan	Terms & conditions

 OTHER AGREEME Please list any oth be declared. 	NTS er agreement or arrangement y	you believe is a related party	transaction and should
Name of person or business/company	Nature of agreement	Value of agreement	Terms & conditions





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AASB 124 - "RELATED PARTY DISCLOSURES"

I declare that all information and details provided in this form are true and correct to the best of my knowledge and belief and that no known relevant information has been omitted.

I have made this declaration after reading the information supplied by Council which details the meaning of the definitions to which this declaration relates.

SELECT OPTION 1:		
Signed:	Date:	J
Once signed please provide to the Executive Manage	er Corporate & Commun	nity Services.

OR

SELECT OPTION 2: ☐ Electronic Signature

This form can be sent by email to the Executive Manager Corporate & Community Services provided the email is sent by the person making the disclosure from their work or personal (e.g. Councillors) email account.



11.1.3 REVIEW OF TERMS OF REFERENCE - COUNCIL COMMITTEES

FILE: GOV/33

AUTHOR: LEE-ANNE BURT – GOVERNANCE OFFICER

REPORTING OFFICER: JEREMY EDWARDS – CHIEF EXECUTIVE OFFICER

REPORT DATE: 19 SEPTEMBER 2017

REFER: 18 AUGUST 2015 ITEM 11.1.6

19 JANUARY 2016 ITEM 11.1.3 16 AUGUST 2016 ITEM 11.1.4 21 MARCH 2017 ITEM 11.1.2 18 JULY 2017 ITEM 11.1.3

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To review the Terms of Reference for each of Council's committees prior to appointing new committee members following the 2017 local government elections.

BACKGROUND

In 2013, Council introduced formal Terms of Reference (ToR) for each of its committees. All ToRs are based on the same basic template, with additional information inserted relevant to the particular role and membership of the committee concerned.

The 2015 local government elections will take place on Saturday, 21 October 2017 and a Special Council meeting will be held on Tuesday, 24 October 2017 for the purpose of electing the Shire President and Deputy Shire President, allocation of Councillor seating in Council Chambers and appointment of representatives to Council committees and external bodies.

In preparation for the appointment of new committee members, it is advisable to undertake a review of all ToRs to ensure that they still appropriate and relevant to the needs of Council's committees.

COMMENT

All Terms of Reference were discussed at the Concept Forum on 5 September 2017. Following are details of any proposed amendments from that Forum, together with a number of other proposed amendments that were raised at the Concept Forum on 4 April 2017, but which have not yet been presented to Council for formal consideration.

1. Audit Committee (Appendix 1)

Proposed Amendments

Insertion of a new Clause 16 in Aims and Functions as follows:

16. Consider the Chief Executive Officer's biennial reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance, and report the results of those reviews to Council.

- b. Deletion of Operating Procedures Clause 2c.
- c. Extension of the Committee membership to include one external member.

Comment

At the Concept Forum held on 4 April 2017, Council was advised that the current Audit Committee ToR was adopted prior to amendment of the *Local Government (Audit) Regulations 1996* to require the Chief Executive Officer to undertake a biennial review of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance.

Council's attention was also drawn to Operating Procedures Clause 2c, requiring all Committee meeting dates to be included in the Friday Flyer. The Friday Flyer has not been produced for a number of years, and therefore this requirement is superfluous.

The proposal for consideration of an external committee member was raised at the Concept Forum on 5 September 2017. The *Local Government Act 1995* requires that an Audit Committee must have a minimum membership of three Councillors (s. 7.1A Audit Committee). Where an Audit Committee has more than three members, then Councillors must form the majority of the membership.

The Department of Local Government, Sport and Cultural Enterprises' *Operational Guideline Number 09 Audit in Local Government* recommends that, if a local government wishes to appoint persons other than elected members to its Audit Committee, then it should ensure that they have the requisite knowledge and skills to provide benefit to the committee.

In the event that Council agrees to amend the membership of the Audit Committee to include an external person, then the following process will be undertaken:

- Administration will develop a set of selection criteria to be addressed by applicants.
- b. Public advertising will be undertaken, calling for nominations from interested members of the public.
- c. Any nominations received will be submitted to Council for consideration.

It is anticipated that the Audit Committee would continue to meet as required, concurrent with this process taking place.

2. Bush Fire Advisory Committee (Appendix 2)

Proposed Amendment

a. Deletion of Operating Procedures Clause 2c – inclusion of committee meeting dates in Friday Flyer.

Comment

No further amendments are proposed at this time.

3. Gingin Retirement Village Committee (Appendix 3)

Proposed Amendments

- a. Deletion of Aims and Functions Clauses 2 and 3; and
- b. Deletion of Operating Procedures Clause 2c inclusion of committee meeting dates in Friday Flyer.

Comment

The current aims and functions of the Committee are as follows:

- 1. To investigate options for the provision of retirement village-style accommodation in the town of Gingin.
- 2. To investigate options for the provision of aged care services to the Gingin community via the following avenues:
 - 2.1 HACC funding; and
 - 2.2 Silver Chain services.
- 3. To undertake financial modelling with respect to the provision of in-home care and identify whether the Shire of Gingin or an external body would be responsible for implementing such a programme.

At its Concept Forum on 4 April 2017, Council supported the view that the provision of aged care services and financial modelling for in-home care are probably not issues that can be addressed satisfactorily by a committee, and in any case are likely to be longer-term goals, and that Clauses 2 and 3 should therefore be removed from the Committee's Aims and Functions.

4. Gingin Water Advisory Committee (Appendix 4)

Proposed Amendments

a. Deletion of Executive Manager Planning and Development from Membership Clause 2 and insertion of Executive Manager Operations-Construction.

Comment

At its meeting on 18 July 2017, Council resolved to establish the Gingin Water Advisory Committee for a trial period, to be reviewed in October 2019, and to adopt ToR for the Committee. The adopted ToR specified that the Executive Manager Planning and Development would attend all Committee meetings in a technical advisory capacity.

The Executive Manager Planning and Development (EMPD) has subsequently advised of a perceived conflict of interest with respect to the designation of her position as technical advisory support to the Committee as she, together with her husband, holds a water licence relating to their farming operations.

It is therefore suggested that Council consider amending clause 2 of the Membership section to stipulate that the Executive Manager Operations-Construction will fill this role. This would be consistent with Council's previous decision at its meeting on 18 October 2016 (Item 11.1.2) to appoint the Executive Manager Operations-Construction as its representative on the Ellen Brockman Integrated Catchment Group.

5. <u>Guilderton Caravan Park Management Committee</u> (Appendix 5)

Proposed Amendments

- 1. Deletion of reference to the Chief Executive Officer, Executive Manager Planning and Development and Caravan Park Manager from Membership Clause 1;
- 2. Amendment of Membership Clause 2 by deleting reference to the Caravan Park Manager;
- 3. Insertion of a new Membership Clause 3 as follows:
 - 3. The Caravan Park Manager will attend meetings by invitation only.; and
- 4. Deletion of Operating Procedures Clause 2c inclusion of committee meeting dates in Friday Flyer.

Comment

The amendments detailed above were supported by Council at its Concept Forum on 4 April 2017.

Currently the Terms of Reference in Membership Clause 1 lists the Chief Executive Officer, the Executive Manager Planning and Development and the Caravan Park Manager as part of the actual Committee membership, albeit in a non-voting capacity. However, attendance by the Caravan Park Manager is notated as being by invitation only, and Membership Clause 2 states that all three officers will only attend meetings to provide technical advice and guidance.

In the interests of consistency, it is preferable to remove staff from the Committee membership and to include a separate clause making it clear that the Caravan Park Manager will only attend specific Committee meetings by invitation.

6. Lancelin Caravan Park Evaluation and Selection Committee

It is proposed that this Committee now be disbanded.

At its meeting on 20 December 2016, Council resolved to establish the Lancelin Caravan Park Evaluation and Selection Committee for the purpose of providing Council with a recommendation in relation to the most qualified and appropriate development option for the Lancelin Caravan Park.

The Committee submitted a recommendation to Council at its meeting on 20 June 2017 to accept a proposal submitted by Halsall and Associates on behalf of Reginald and Donna Cocking and Christopher and Ornella Sialtsis to lease and redevelop the Lancelin Caravan Park, with Council subsequently resolving accordingly.

The Committee has therefore fulfilled its specified purpose and has no further role to play.

7. Local Emergency Management Committee (Appendix 6)

Proposed Amendment

a. Deletion of Operating Procedures Clause 2c – inclusion of committee dates in Friday Flyer.

Comment

No further amendments are proposed at this time.

8. Old North Track Committee

Proposed Amendment

a. Re-identification of the Old North Track Committee as the Old North Track Working Group.

Comment

The Old North Track Committee was not established by decision of Council; it has tended to operate on a reasonably informal basis since its inception, and currently does not have a Terms of Reference. Any group recognised as a formal Committee of Council should be established by an absolute majority decision of Council, is required to operate under a Terms of Reference, and must also produce formal minutes of its meetings.

It is therefore proposed that the status of this body be changed from "committee" to "working group".

9. Plant Committee (Appendix 7)

Proposed Amendment

Deletion of Operating Procedures Clause 2c.

Comment

No further amendments are proposed at this time.

STATUTORY ENVIRONMENT

Local Government Act 1995

Part 5 – Administration

Division 2 – Council meetings, committees and their meetings and electors' meetings Section 5.8 – Establishment of committees

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015-2025

Focus Area	Leadership and Governance
Objective	5: To demonstrate effective leadership and governance
Outcome	5.2 Accountable and responsible governance
Strategy	N/A

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council:

- 1. Amend the membership of the Audit Committee to include an external person;
- 2. Adopt the amended Terms of Reference for the Audit Committee as shown at Appendix 1:
- 3. Adopt the amended Terms of Reference for the Bush Fire Advisory Committee as shown at Appendix 2;
- 4. Adopt the amended Terms of Reference for the Gingin Retirement Village Committee as shown at Appendix 3;

- 5. Adopt the amended Terms of Reference for the Gingin Water Advisory Committee as shown at Appendix 4;
- 6. Adopt the amended Terms of Reference for the Guilderton Caravan Park Management Committee as shown at Appendix 5;
- 7. Disband the Lancelin Caravan Park Evaluation and Selection Committee:
- 8. Adopt the amended Terms of Reference for the Local Emergency Management Committee as shown at Appendix 6;
- 9. Re-identify the Old North Track Committee as the Old North Track Working Group; and
- Adopt the amended Terms of Reference for the Plant Committee as shown at Appendix
 7.

RESOLUTION

Moved Councillor Smiles, seconded Councillor Peczka that Council:

- 1. Amend the membership of the Audit Committee to include an external person;
- 2. Adopt the amended Terms of Reference for the Audit Committee as shown at Appendix 1;
- 3. Adopt the amended Terms of Reference for the Bush Fire Advisory Committee as shown at Appendix 2;
- 4. Adopt the amended Terms of Reference for the Gingin Retirement Village Committee as shown at Appendix 3;
- 5. Adopt the amended Terms of Reference for the Gingin Water Advisory Committee as shown at Appendix 4;
- 6. Adopt the amended Terms of Reference for the Guilderton Caravan Park Management Committee as shown at Appendix 5;
- 7. Disband the Lancelin Caravan Park Evaluation and Selection Committee;
- 8. Adopt the amended Terms of Reference for the Local Emergency Management Committee as shown at Appendix 6;
- 9. Re-identify the Old North Track Committee as the Old North Track Working Group; and
- 10. Adopt the amended Terms of Reference for the Plant Committee as shown at Appendix 7.

CARRIED UNANIMOUSLY



AUDIT COMMITTEE

Name: Audit Committee			
Role/Purpose:	To accept responsibility for the annual external audit and liaise with the Shire's auditor so that Council can be satisfied with the performance of the Shire is managing its financial affairs.		
	Reports from the Committee will assist Council in discharging its legislative responsibilities of controlling the Shire's affairs, determining the Shire's policies and overseeing the allocation of the Shire's finances and resources. The Committee will ensure openness in the Shire's financial reporting and will liais with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems and compliance with legislation.		
	To facilitate:		
	 the enhancement of the credibility and objectivity of external financial reporting; 		
	compliance with laws and regulations as well as use of best practice guidelines relative to auditing; and		
	the provision of an effective means of communication between the external auditor, the CEO and the Council.		
Aims & Functions:	 Provide guidance and assistance to Council as to the carrying out of the functions of the Shire in relation to audits; 		
	Develop and recommend to Council an appropriate process for the selection and appointment of a person as the local government's auditor;		
	Develop and recommend to Council –		
	 a list of those matters to be audited; and the scope of the audit to be undertaken; 		
	4. Recommend to Council the person or persons to be appointed as auditor;		
	Develop and recommend to Council a written agreement for th appointment of the auditor. The agreement is to include:		
	 the objectives of the audit; the scope of the audit; a plan of the audit; details of the remuneration and expenses to be paid to the auditor; and the method to be used by the local government to communicate with, an 		

- 6. Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions;
- 7. Liaise with the CEO to ensure that the Shire does everything in its power to
 - assist the auditor to conduct the audit and carry out his or her other duties under the Local Government Act 1995; and
 - ensure that audits are conducted successfully and expeditiously;
- 8. Examine the reports of the auditor after receiving a report from the CEO on the matters and
 - determine if any matters raised require action to be taken by the Shire;
 and
 - ensure that appropriate action is taken in respect of those matters;
- Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or six months after the last report prepared by the auditor is received, whichever is the latest in time;
- 10. Review the scope of the audit plan and program and its effectiveness;
- 11. Review the local government's draft annual financial report, focusing on -
 - · accounting policies and practices;
 - · changes to accounting policies and practices;
 - the process used in making significant accounting estimates;
 - significant adjustments to the financial report (if any) arising from the audit process;
 - compliance with accounting standards and other reporting requirements;
 and
 - significant variances from prior years;
- 12. Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed;
- 13. Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference;
- 14. Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from the Council;
- 15. Review the Statutory Compliance Return and make a recommendation on its adoption to Council; and
- 16. Review the outcome of audits undertaken by Administration with respect to various internal controls and risk-related issues, as determined by the Committee in liaison with the CEO.

Membership:

- 1. The Committee shall consist of the following representation:
 - three Councillor representatives; and
 - one external person.

The CEO and employees are not members of the Committee (s7.1.A(3) 2. and (4) Local Government Act 1995). The CEO and Executive Manager Corporate and Community Services will 3 to attend all meetings to provide technical advice and guidance to the Committee. A nominated deputy member may attend in place of an endorsed 4. representative member. Membership shall be for a period of up to two years terminating on the day of the next ordinary Council elections, with retiring members eligible to re-nominate. Committee membership shall be appointed or removed by the Council. 6. Members must comply with the Shire's Code of Conduct. 7. The Committee has authority to second individuals from outside of the 8 Committee, on a voluntary basis, for their expert advice. Presiding Member: Operating 1. procedures: The members of the Committee are to elect a presiding member and deputy presiding member from amongst themselves at the first meeting of the Committee and in accordance with the Local Government Act 1995, Schedule 2.3, Division 1. The CEO or his delegated nominee will attend the first meeting to b) conduct the election of the Presiding Member or at a subsequent meeting if a new Presiding Member is to be elected. The Presiding Member will preside at all meetings. c) In the absence of the Presiding Member, the Deputy Presiding d) Member will assume the chair, and in his/her absence, a person is to be elected by the Committee members present to assume the Chair. The Presiding Member is responsible for the proper conduct of the Committee. 2. Meetings: The Committee shall meet as required, but must hold a minimum of two meetings in any one calendar year. Additional meetings can be scheduled by decision of the Council or b) the Committee. A Notice of Meeting, including an agenda, will be circulated to the c) Committee members (including deputy members) at least 72 hours prior to each meeting where possible. The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall provide the Committee members (including deputy members) with a copy of such minutes. All Committee meetings will be conducted in accordance with the e) Shire of Gingin Meeting Procedures Local Law 2014.

	3. Quorum:		
	The quorum for a meeting shall be at least 50% of the number of endorsed members.		
	4. Reporting:		
	The Minutes of every Committee meeting will be circulated for the information of all Councillors.		
	b) Any Committee resolution requiring action on the part of the Council or requiring a Council commitment will be listed as a separate report on the Agenda for the next ordinary Council meeting.		
Appointing legislation:	The Committee is established under section 7.1A of the <i>Local Government Act</i> 1995.		
Delegated Authority:	The Committee has no delegated power and has no authority to implement its recommendations without approval of Council.		

Version	Decision Reference	Synopsis
1.	06/09/2005 - Item 10.2.1	Committee established and Terms of Reference adopted.
2.	22/10/2013 - Item 10.2	Terms of Reference reviewed.
3.	18/08/2015 - Item 11.1.6	Terms of Reference reviewed.
4.	19/09/2017 – Item	Terms of Reference reviewed. Aims & Functions cl. 16 added. Operating procedures cl. 2c deleted. Membership cl. 1 amended to include one external person.



BUSH FIRE ADVISORY COMMITTEE

Name:	Bush Fire Advisory Committee			
Role/Purpose:	To advise Council with regard to matters relating to bush fire control within the Shire of Gingin.			
Aims & Functions:	To make recommendations to Council with respect to the appointment of Fire Control Officers;			
	To determine training requirements and strategies; and			
	To consider and make recommendation to Council with respect to all bush fire mitigation issues.			
Membership:	The Committee shall consist of the following representation:			
	Shire President or delegate; Chief Bush Fire Control Officer; Deputy Chief Bush Fire Control Officers; and One nominated representative from each volunteer bush fire brigade. Non-Voting Chief Executive Officer or delegate:			
792	 One representative - Department of Fire and Emergency Services; One representative - Department of Parks and Wildlife; One representative - Department of Agriculture and Food; One representative - Gingin Volunteer Fire and Rescue Service; and One representative - Lancelin Volunteer Fire and Rescue Service. 			
	A nominated deputy member may attend in place of the endorsed representative member.			
	 Membership shall be for a period of up to two years terminating on the day of the next ordinary Council elections, with retiring members eligible to re-nominate. 			
	4. Committee membership shall be appointed or removed by the Council.			
	5. Members must comply with the Shire's Code of Conduct.			

	6.	6. The Committee has authority to second individuals from outside of the Committee, on a voluntary basis, for their expert advice.	
Operating procedures:	1.	Pres	siding Member:
, p. 1000 dan 1001		a)	Council's nominated representative shall fill the position of Presiding Member at all meetings.
		b)	In the absence of the Presiding Member, the Community Emergency Services Manager/Chief Bush Fire Control Officer will assume the Chair for the duration of that meeting.
		c)	The Presiding Member is responsible for the proper conduct of the Committee.
	2.	Mee	etings:
		a)	The Committee shall meet as required, but must hold a minimum of four meetings in any one calendar year (March, June, September and December).
		b)	Additional meetings can be scheduled by decision of the Council or the Committee, or at the discretion of the Committee's Presiding Member.
		<u>c</u>)	A Notice of Meeting, including an agenda, will be circulated to the Committee members (including deputy members) at least 72 hours prior to each meeting where possible.
		<u>d</u>)	The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall provide the Committee members (including deputy members) with a copy of such minutes.
		<u>e</u>)	All Committee meetings will be conducted in accordance with the Shire of Gingin Meeting Procedures Local Law 2014.
	3.		orum:
	The quorum for a meeting shall be at least 50% of the number of endorsed members.		
	4.	4. Reporting:	
		a)	The Minutes of every Committee meeting will be circulated for the information of all Councillors.
		b)	Any Committee resolution requiring action on the part of the Council or requiring a Council commitment will be listed as a separate report on the Agenda for the next ordinary Council meeting.
Appointing legislation:	The	Com	mittee is established under section 67 of the Bush Fires Act 1954.
Delegated Authority:	The	Com	mittee has no delegated power and has no authority to implement its ndations without approval of Council.

Version	Decision Reference	Synopsis
1.	22/10/2013 - Item 10.3	Committee structure reviewed and Terms of Reference adopted.
2.	17/12/2013 – Item 11.1.1	Amended to include volunteer bush fire brigade representatives as voting members.
3.	18/08/2015 – Item 11.1.6	Terms of Reference reviewed. Reference to Standing Orders Local Law deleted from Operating Procedure 2b and replaced with Meeting Procedures Local Law 2014. Reference to provision of Committee Minutes via Information Bulletin deleted from Operating Procedure 4a.
4.	19/01/2016 – Item 11.1.3	Operating Procedures Clause 1b amended to specify that Community Emergency Services Manager/Chief Bush Fire Control Officer to assume the Chair in the absence of the Presiding Member.
5.	19/09/2017 – Item	Terms of Reference reviewed. Operating Procedures cl. 2c deleted.



GINGIN RETIREMENT VILLAGE COMMITTEE

Name:	Gingin Retirement Village Committee					
Role/Purpose:	To identify opportunities for the provision of improved aged care services to the town of Gingin and to provide recommendations in relation to same for Council's consideration.					
Aims & Functions:	To investigate options for the provision of retirement village-style accommodation in the town of Gingin.					
Membership:	 The Committee shall consist of the following representation: Shire President; Four Councillors; and A maximum of six representatives from the Gingin Pensioners' Social Club Inc. The Chief Executive Officer and Coordinator Community Services will attend all meetings of the Committee to provide technical advice and guidance only. A nominated deputy member may attend in place of the endorsed representative member. Membership shall be for a period of up to two years terminating on the day of the next ordinary Council elections, with retiring members eligible to re-nominate. Committee membership shall be appointed or removed by the Council. Members must comply with the Shire's Code of Conduct. The Committee has authority to second individuals from outside of the Committee, on a voluntary basis, for their expert advice. 					
Operating procedures:	 1. Presiding Member: a) The members of the Committee are to elect a presiding member and deputy presiding member from amongst themselves at the first meeting of the Committee and in accordance with the Local Government Act 1995, Schedule 2.3, Division 1. b) The CEO or delegated nominee will attend the first meeting to conduct the election of the Presiding Member or at a subsequent meeting if a new Presiding Member is to be elected. 					

		c)	The Presiding Member will preside at all meetings.
		d)	In the absence of the Presiding Member, the Deputy Presiding Member will assume the chair, and in his/her absence, a person is to be elected by the Committee members present to assume the Chair.
		e)	The Presiding Member is responsible for the proper conduct of the Committee.
	2.	Mee	tings:
		a)	The Committee shall meet as required, but must hold a minimum of two meetings in each calendar year.
		b)	Additional meetings can be scheduled by decision of the Council or the Committee.
		c)	A Notice of Meeting, including an agenda, will be circulated to the Committee members (including deputy members) at least 72 hours prior to each meeting where possible.
		d)	The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall provide the Committee members (including deputy members) with a copy of such minutes.
		e)	All Committee meetings will be conducted in accordance with the Shire of Gingin Meeting Procedures Local Law 2014.
	3.	Quo	rum:
		quori nbers.	um for a meeting shall be at least 50% of the number of endorsed
	4.	Rep	orting:
		a)	The Minutes of every Committee meeting will be circulated for the information of all Councillors.
ac.		b)	Any Committee resolution requiring action on the part of the Council or requiring a Council commitment will be listed as a separate report on the Agenda for the next ordinary Council meeting.
Appointing legislation:	The 199		mittee is established under section 5.8 of the Local Government Act
Delegated Authority:	The	Comr	mittee has no delegated power and has no authority to implement its ndations without approval of Council.

Version	Decision Reference	Synopsis
1.	06/12/2011 - Item 11.3.5	Committee established.
2.	20/12/2011 - Item 11.3.3	Committee membership amended.
3.	22/10/2013 - Item 10.4	Terms of Reference adopted.
4.	18/08/2015 – Item 11.1.6	Terms of Reference reviewed. Operating Procedure 2a amended by reducing the minimum number of meetings from 3 to 2. Reference to Standing Orders Local Law deleted from Operating Procedure 2b and replaced with Meeting Procedures Local Law 2014. Reference to provision of Committee Minutes via Information Bulletin deleted from Operating Procedure 4a.
5.	19/09/2017 – Item	Terms of Reference reviewed. Operating procedures cl. 2c deleted.



GINGIN WATER ADVISORY COMMITTEE

Name:	Gingin Water Advisory Committee				
Role/Purpose:	To advise Council and the Shire of Gingin community on matters relevant to understanding and protecting the water resource of the Shire.				
Aims & Functions:	To advise Council and ratepayers/residents of the Shire on current trends and issues relating to the economic, environmental, social and cultural perspectives of the Shire's water resource (including monitoring); To advise Council on matters for consultation with and information for residents of emerging priorities and strategies to manage the water resource (communication strategy and relevant information);				
	To advise Council and ratepayers/residents of the Shire on actions that can be taken to protect the water resource;				
	To monitor and report to Council on processes/actions referred to the Committee by Council; and				
	 To recommend to Council issues to be considered for inclusion within the Shire's planning framework. 				
Membership:	 The committee shall consist of the following representation: one Councillor representative; two representatives from the Gingin Water Group; one representative from the Department of Water; one representative from Perth NRM (Natural Resource Management); one representative from NACC one representative from Moore Catchment Council one representative from Chittering Landcare (Ellen Brockman Integrated Catchment Group) two Shire of Gingin ratepayers/residents 2. The Executive Manager Operations-Construction will attend all meetings of the Committee to provide technical advice and guidance only				
	 A nominated deputy member may attend in place of an endorsed representative member. 				
	 Membership shall be for a period of one year from the date of establishment of the Committee. 				
	Committee membership shall be appointed or removed by the Council.				

	6. Members must comply with the Shire's Code of Conduct.			
	7.	The Committee has authority to second individuals from outside of the Committee, on a voluntary basis, for their expert advice.		
Operating procedures:	1.	Pres	iding Member:	
procedures		a)	The members of a committee are to elect a presiding member and deputy presiding member from amongst themselves at the first meeting of the committee and in accordance with the <i>Local Government Act 1995</i> , Schedule 2.3, Division 1.	
		b)	The CEO or delegated nominee will attend the first meeting to conduct the election of the Presiding Member or at a subsequent meeting if a new Presiding Member is to be elected.	
		c)	The Presiding Member will preside at all meetings.	
		d)	In the absence of the Presiding Member, the Deputy Presiding Member will assume the chair, and in his/her absence, a person is to be elected by the committee members present to assume the Chair.	
		e)	The Presiding Member is responsible for the proper conduct of the committee.	
	2.	Mee	tings:	
		a)	The committee shall meet on an as required basis. Meetings may be scheduled as considered necessary by the Chief Executive Officer, or by resolution of the Committee.	
		b)	A Notice of Meeting, including an agenda, will be circulated to the committee members (including deputy delegates) at least 72 hours prior to each meeting where possible.	
		c)	The Presiding Member shall ensure that detailed minutes of all meetings are kept and that all Committee members (including deputy delegates) are provided with a copy of the minutes.	
		d)	All committee meetings will be conducted in accordance with the Shire of Gingin Meeting Procedures Local Law 2014.	
	3.	Wor	king Groups	
		a)	The Committee may establish working groups (volunteer basis) for specific tasks or processes.	
		b)	Working groups will report on progress in their work program to the Committee.	
		c)	Working groups will meet on an as required basis.	
		d)	Working groups will be disbanded once their specific task/process is completed, or by decision of the Committee.	
	3.	Quo	orum:	
			quorum for a meeting shall be at least 50% of the number of orsed members.	

	5. Reporting:	
	 a) The Minutes of every Committee meeting will be circulated for the information of all Councillors. 	
	b) Any Committee resolution requiring action on the part of the Council or requiring a Council commitment will be listed as a separate report on the Agenda for the next ordinary Council meeting.	
Appointing legislation:	The committee is established under section 5.8 of the <i>Local Government Act</i> 1995.	
Delegated Authority:	The Committee has no delegated power and has no authority to implement its recommendations without approval of Council.	

Version	Decision Reference Synopsis				
1.	18/07/2017 - Item 12.1	Establishment of Committee			
2.	19/09/2017 – Item	Amendment of Membership cl. 2 – replacement of reference to Executive Manager Planning and Development with Executive Manager Operations-Construction			



GUILDERTON CARAVAN PARK MANAGEMENT COMMITTEE

Name:	Guilderton Caravan Park Management Committee		
Role/Purpose:	To receive information on the operations of the Guilderton Caravan Park.		
Aims & Functions:	To explore expansion and growth models for the Caravan Park site and operations.		
	 To consider officers' reports and provide input on any issues related to the management and operations of the Guilderton Caravan Park that may be presented to the Committee. 		
Membership:	The Committee shall consist of the following representation:		
	Four Councillors;		
	 The CEO and Executive Manager Planning and Development will attend all meetings of the Committee to provide technical advice and guidance only. 		
	The Caravan Park Manager will attend meetings by invitation only.		
	 A nominated deputy member may attend in place of the endorsed representative member. 		
	 Membership shall be for a period of up to two years terminating on the day of the next ordinary Council elections, with retiring members eligible to re-nominate. 		
	Committee membership shall be appointed or removed by the Council.		
	7. Members must comply with the Shire's Code of Conduct.		
	The Committee has authority to second individuals from outside of the Committee, on a voluntary basis, for their expert advice.		
Operating procedures:	Presiding Member:		
, , , , , , , , , , , , , , , , , , , ,	a) The members of a Committee are to elect a presiding member and deputy presiding member from amongst themselves at the first meeting of the Committee and in accordance with the Local Government Act 1995, Schedule 2.3, Division 1.		

The CEO or delegated nominee will attend the first meeting to conduct the election of the Presiding Member or at a subsequent meeting if a new Presiding Member is to be elected. The Presiding Member will preside at all meetings. c) In the absence of the Presiding Member, the Deputy Presiding d) Member will assume the chair, and in his/her absence, a person is to be elected by the Committee members present to assume the Chair. The Presiding Member is responsible for the proper conduct of the Committee. 2. Meetings: The Committee shall meet as required, but must hold a minimum of a) two meetings in any one calendar year. b) Additional meetings can be scheduled by decision of the Council or the Committee, or at the discretion of the Committee's Presiding Member. A Notice of Meeting, including an agenda, will be circulated to the Committee members (including deputy members) at least 72 hours prior to each meeting where possible. The Presiding Member shall ensure that detailed minutes of all d) meetings are kept and shall provide the Committee members (including deputy members) with a copy of such minutes. All Committee meetings will be conducted in accordance with the Shire of Gingin Meeting Procedures Local Law 2014. 3. Quorum: The quorum for a meeting shall be at least 50% of the number of endorsed members. Reporting: The Minutes of every Committee meeting will be circulated for the information of all Councillors. Any Committee resolution requiring action on the part of the Council b) or requiring a Council commitment will be listed as a separate report on the Agenda for the next ordinary Council meeting. The Committee is established under section 5.8 of the Local Government Act Appointing 1995. legislation: The Committee has no delegated power and has no authority to implement its Delegated recommendations without approval of Council. Authority:

Version	Decision Reference	Synopsis
1.	19/07/2011 - Item 14.2	Committee established.
2.	22/10/2013 - Item	Terms of Reference adopted.
3.	18/08/2015 — Item 11.1.6	Terms of Reference reviewed. Aims and Functions amended by deleting 1. To facilitate effective communication between the Caravan Park management body and Council, renumbering 2. as 1. and inserting a new 2. Membership amended by inclusion of Caravan Park Manager as a non-voting member. Reference to Standing Orders Local Law deleted from Operating Procedure 2b and replaced with Meeting Procedures Local Law 2014. Reference to provision of Committee Minutes via Information Bulletin deleted from Operating Procedure 4a.
4.	19/09/2017 – Item	Terms of Reference reviewed. CEO, EMPD and Caravan Park Manager removed from committee membership. New Membership cl. 3 added. Operating Procedures cl. 2c deleted.



LOCAL EMERGENCY MANAGEMENT COMMITTEE

Name:	ne: Local Emergency Management Committee		
Role/Purpose:	To advise and assist Council in the development, review and testing of the Shire of Gingin Local Emergency Management Arrangements.		
Aims & Functions:	To advise and assist Council in establishing local emergency management arrangements for the district;		
	To liaise with public authorities and other persons in the development review and testing of the local emergency management arrangements and		
	To carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by regulations.		
Membership:	The Committee shall consist of the following representation:		
	Voting Members		
	Shire of Gingin Shire President (Chairperson) Community Emergency Services Manager/Chief Bush Fire Contro Officer (Executive Officer) Coordinator Community Services (Local Recovery Coordinator) WA Police OIC Gingin (Local Emergency Coordinator) OIC Lancelin (Local Emergency Coordinator) Department of Fire and Emergency Services		
	Department for Child Protection and Family Support		
85	Red Cross St John Ambulance Chittering/Gingin Sub-Centre St John Ambulance Lancelin and Coastal Districts Sub-Centre		
	Non-Voting Members		
	WA Police Inspector Wheatbelt District Department of Parks and Wildlife Western Power Main Roads WA Empire Oil Company (WA) Limited Royal Australian Air Force Base Pearce Lancelin Volunteer Marine Rescue Group Inc Department of Education		
	Gingin District High School		

Lancelin Primary School Yanchep District High School Two Rocks Primary School Silver Chain Tronox State Emergency Management Committee Department of Agriculture and Food Department of Health - WA Country Health Service 2. A nominated deputy member may attend in place of the endorsed representative member. 3. The Shire's Chief Executive Officer will act as deputy member for the Shire President. 4. Membership shall be for a period of up to two years terminating on the day of the next ordinary Council elections, with retiring members eligible to re-nominate. 5. Committee membership shall be appointed or removed by the Council. 6. Members must comply with the Shire's Code of Conduct. The Committee has authority to second individuals from outside of the 7. Committee, on a voluntary basis, for their expert advice. Operating 1. Presiding Member: procedures: The Shire President shall fill the position of Presiding Member at all a) In the absence of the Shire President, the Chief Executive Officer. b) as Council's appointed deputy member, will attend and assume the Chair as Presiding Member for the duration of that meeting. In the event that neither the Shire President or the Chief Executive Officer are present, the Community Emergency Services Manager/Chief Bush Fire Control Officer will assume the Chair as Presiding Member for the duration of that meeting. The Presiding Member is responsible for the proper conduct of the d) Committee. 2. Meetings: The Committee shall meet as required, but must hold a minimum of one meeting every three months (March, June, September and December). Additional meetings can be scheduled by decision of the Council or b) the Committee, or at the discretion of the Committee's Presiding Member. A Notice of Meeting, including an agenda, will be circulated to the Committee members (including deputy members) at least 72 hours prior to each meeting where possible. The Presiding Member shall ensure that detailed minutes of all d) meetings are kept and shall provide the Committee members (including deputy members) with a copy of such minutes.

	e) All Committee meetings will be conducted in accordance with the Shire of Gingin Meeting Procedures Local Law 2014.	
	3. Quorum:	
	The quorum for a meeting shall be at least 50% of the number of voting1 members.	
	4. Reporting:	
	The Minutes of every Committee meeting will be circulated for the information of all Councillors.	
	b) Any Committee resolution requiring action on the part of the Council or requiring a Council commitment will be listed as a separate report on the Agenda for the next ordinary Council meeting.	
Appointing Legislation:	The Committee is established under section 38 of the <i>Emergency Management Act 2005</i> .	
Delegated Authority:	The Committee has no delegated power and has no authority to implement its recommendations without approval of Council.	

Version	Decision Reference	Synopsis
1.	22/10/2013 - Item 10.7	Terms of Reference adopted.
2.	16/12/2014 – Item 11.1.10	Amendments to membership and who shall chair meeting in absence of Shire President.
3.	18/08/2015 – Item 11.1.6	Terms of Reference reviewed. Reference to Standing Orders Local Law deleted from Operating Procedure 2b and replaced with Meeting Procedures Local Law 2014. Reference to provision of Committee Minutes via Information Bulletin deleted from Operating Procedure 4a.
4.	21/03/2017 – Item 11.1.1	Amendments to membership and who shall chair meeting in absence of Shire President.
5.	19/09/2017 – Item	Terms of Reference reviewed. Operating procedures cl. 2c deleted.



PLANT COMMITTEE

Name:	Plant Committee		
Role/Purpose:	To provide input and advice to Council with respect to the Shire of Gingin plant replacement program.		
Aims & Functions:	To assist Council in obtaining the most appropriate and cost effective plant undertake projects and provide services within the Shire of Gingin.		
Membership:	The Committee shall consist of the following representation: Five Councillors		
	The Chief Executive Officer, Executive Manager Operations and Plant Mechanic will attend all meetings of the Committee to provide technical advice and guidance only.		
	 A nominated deputy member may attend in place of the endorsed representative member. 		
	 Membership shall be for a period of up to two years terminating on the day of the next ordinary Council elections, with retiring members eligible to re-nominate. 		
	5. Committee membership shall be appointed or removed by the Council.		
	6. Members must comply with the Shire's Code of Conduct.		
	7. The Committee has authority to second individuals from outside of the Committee, on a voluntary basis, for their expert advice.		
Operating	Presiding Member:		
procedures:	a) The members of a Committee are to elect a presiding member and deputy presiding member from amongst themselves at the first meeting of the Committee and in accordance with the Local Government Act 1995, Schedule 2.3, Division 1.		
	b) The CEO or delegated nominee will attend the first meeting to conduct the election of the Presiding Member or at a subsequent meeting if a new Presiding Member is to be elected.		
	c) The Presiding Member will preside at all meetings.		

		d)	In the absence of the Presiding Member, the Deputy Presiding Member will assume the chair, and in his/her absence, a person is to be elected by the Committee members present to assume the Chair.
		e)	The Presiding Member is responsible for the proper conduct of the Committee.
	2.	Mee	tings:
		a)	The Committee shall meet as required, but must hold a minimum of two meetings in any one calendar year.
		b)	Additional meetings can be scheduled by decision of the Council or the Committee, or at the discretion of the Committee's Presiding Member.
		c)	A Notice of Meeting, including an agenda, will be circulated to the Committee members (including deputy members) at least 72 hours prior to each meeting where possible.
		d)	The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall provide the Committee members (including deputy members) with a copy of such minutes.
		e)	All Committee meetings will be conducted in accordance with the Shire of Gingin Meeting Procedures Local Law 2014.
	3.	Quo	rum:
		quori nbers.	um for a meeting shall be at least 50% of the number of endorsed
	4. Reporting:		
		a)	The Minutes of every Committee meeting will be circulated for the information of all Councillors.
		b)	Any Committee resolution requiring action on the part of the Council or requiring a Council commitment will be listed as a separate report on the Agenda for the next ordinary Council meeting.
Appointing legislation:	The 1998		mittee is established under section 5.8 of the Local Government Act
Delegated Authority:	The Committee has no delegated power and has no authority to implement its recommendations without approval of Council.		

Version	Decision Reference	Synopsis
1.	22/10/2013 - Item	Committee established and Terms of Reference adopted.
2.	18/08/2015 – Item 11.1.6	Terms of Reference reviewed. Membership amended to include Plant Mechanic as non-voting member. Operating Procedure 2a amended to reduce the minimum number of meetings from 3 to 2. Reference to Standing Orders Local Law deleted from Operating Procedure 2b and replaced with Meeting Procedures Local Law 2014. Reference to provision of Committee Minutes via Information Bulletin deleted from Operating Procedure 4a.
3.	16/08/2016 - Item 11.1.4	Chief Executive Officer, Executive Manager Operations and Plant Mechanic removed from Committee membership.
4.	19/09/2017 – Item	Terms of Reference reviewed. Operating Procedures cl. 2c deleted.

11.1.4 WASTE AMENDMENT LOCAL LAW 2017

FILE: LAW/1

AUTHOR: LEE-ANNE BURT – GOVERNANCE OFFICER

REPORTING OFFICER: JEREMY EDWARDS – CHIEF EXECUTIVE OFFICER

REPORT DATE: 19 SEPTEMBER 2017

REFER: 18 JULY 2017 ITEM 14.1

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider advertising Council's intention to make the Shire of Gingin Waste Amendment Local Law 2017 in accordance with s. 3.12 of the *Local Government Act 1995*.

BACKGROUND

At its meeting on 15 November 2016, Council resolved to adopt the Shire of Gingin Waste Local Law 2016.

In accordance with the requirements of the *Local Government Act 1995*, the Local Law was subsequently published in the Government Gazette on 2 December 2016 and then submitted to the Joint Standing Committee on Delegated Legislation (JSCDL) with the required Explanatory Memorandum and Checklist for review.

The Local Law came into effect on 17 December 2016.

On 3 July 2017, the Shire received correspondence advising that the Shire of Gingin Waste Local Law was considered by the JSCDL on 28 June 2017 and querying the absence of an "Objection and Appeal Rights" clause in the local law.

The correspondence states that Given that the Explanatory Memorandum states the Local Law is based on WALGA's Model, the absence of an express 'Objection and appeal rights' clause...is a significant deviation from the WALGA model...

The Shire of Gingin Waste Local Law 2016 was prepared based on the Model Waste Local Law prepared by the Western Australian Local Government Association (WALGA). A copy of the Model Local Law was downloaded from the WALGA website by Administration on 2 February 2015, and it is this version that was used to draft the Shire's Local Law. It has subsequently become apparent that the version of the Model Local Law downloaded by the Shire in February 2015 was incorrect. The Model approved by the JSCDL did include an "Objection and Appeal Rights" clause, but for some reason this was not the version available from the WALGA website at the time it was downloaded by the Shire of Gingin.

The JSCDL correspondence acknowledged that any decision made by a local government under the *Local Government Act 1995* can be appealed under Part 9, Division 1 of the Act, regardless of whether an "Objection and Appeal Rights" clause is included in a particular local law or not. Nevertheless, the JSCDL required Council to give an undertaking by 31 July 2017 to amend the Shire of Gingin Waste Local Law, within six months of giving the undertaking, to include a "Objection and Appeal Rights" clause.

Administration subsequently requested that the JSCDL reconsider its position and permit the Shire to incorporate the inclusion of an "and which time Council resolved to provide the required undertakings in the event that a favourable response was not forthcoming from the JSCDL with respect to the requested deferral.

On 9 August 2017 correspondence was received from the JSCDL advising that the Committee does not believe it is appropriate to defer amendment of the Shire of Gingin Waste Local Law 2016. The Committee acknowledges that it is unfortunate WALGA had an incorrect version of the Waste Local Law template on its website at the time the Shire downloaded it but this is a matter between the Shire and the WALGA. I note that a number of other local governments have had the same experience.

COMMENT

In view of the response received from the JSCDL, a draft amendment local law has now been prepared and is presented for Council's formal consideration. Authorisation is sought to proceed with the advertising of Council's intention to make the Shire of Gingin Waste Amendment Local Law 2017 (Appendix 1) in accordance with s. 3.12 of the *Local Government Act 1995*.

In the event that Council makes such a resolution, the following sequence of events will commence:

- 1. A public submission period of at least six weeks must be allowed, during which a copy of the proposed local law must also be submitted to the Minister for Local Government and the Minister for Environment. At the close of advertising, Council must consider any submissions received and may then resolve to make the Local Law either as proposed, or in a form that is not significantly different from what was proposed. If, as a result of public submissions, Council wishes to make substantial changes to the local law, then a further public submission period will be required.
- Once Council resolves to make the local law it must be published in the Government Gazette and a further copy provided to the Minister for Local Government and the Minister for Environment.
- After gazettal, local public notice must be given stating the title of the local law, its purpose and effect (including the date it comes into operation) and advising where copies of the local law may be inspected or obtained.
- 4. A copy of the local law together with an accompanying explanatory memorandum must then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny.

Regulation 3 of the *Local Government (Functions and General) Regulations 1996* requires that, in commencing to make a local law, the person presiding at a Council meeting is to give notice of the purpose and effect of the local law by ensuring that:

- 1. The purpose and effect of the proposed local law is included in the agenda for that meeting; and
- 2. The Minutes of the meeting of the Council include the purpose and effect of the proposed local law.

Accordingly, the purpose and effect of the proposed Shire of Gingin Waste Amendment Local Law 2017 are stated as follows:

Purpose: The purpose of this local law is to amend the Shire of Gingin Waste Local

Law 2016.

Effect: The effect of this local law is to ensure that the Shire of Gingin Waste Local

Law 2016 incorporates a clause clearly setting out the objection and appeal

rights applicable to the local law.

STATUTORY ENVIRONMENT

Local Government Act 1995
Part 3 – Functions of local governments
Division 2 – Legislative functions of local governments
Section 3.12 – Procedure for making local laws

Part 9 – Miscellaneous provisions Division 1 – Objections and review

Local Government (Functions and General) Regulations 1996

Part 1A - Local laws

Regulation 3 – Prescribed manner of giving notice of purpose and effect of proposed local law (Act s. 3.12(2))

Waste Avoidance and Resource Recovery Act 2007
Part 6 – Waste services
Division 3 – Local laws and local government rates, fees and charges
Section 61 – Local laws in respect of waste management

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Costs will be incurred in undertaking the advertising and gazettal required by the statutory local law process.

It is anticipated that, in this instance, the cost of amending the Shire of Gingin Waste Local Law 2016 is likely to be in the vicinity of \$1,500 to \$2,000, which can be sourced from the 2017/18 Advertising/Publications budget. Notwithstanding, an approach has been made to the Western Australian Local Government Association for assistance towards the costs associated with this matter, and the Association is currently considering this request.

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015-2025

Focus Area	Leadership and Governance	
Objective	5: To demonstrate effective leadership and governance	
Outcome	5.2 Accountable and responsible governance	
Strategy	N/A	

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council:

- 1. Adopt the proposed Shire of Gingin Waste Amendment Local Law 2017 (as shown in Appendix 1) for the purpose of advertising.
- 2. Pursuant to s.3.12 of the *Local Government Act 1995*, give local and state-wide public notice of its intention to make the Shire of Gingin Waste Amendment Local Law 2017 and within that notice advise of the following purpose and effect:

Purpose: The purpose of this local law is to amend the Shire of Gingin Waste Local Law 2016.

Effect: The effect of this local law is to ensure that the Shire of Gingin Waste Local

Law 2016 incorporates a clause clearly setting out the objection and appeal

rights applicable to the local law.

RESOLUTION

Moved Councillor Aspinall, seconded Councillor Ammon that Council:

- 1. Adopt the proposed Shire of Gingin Waste Amendment Local Law 2017 (as shown in Appendix 1) for the purpose of advertising.
- 2. Pursuant to s.3.12 of the *Local Government Act 1995*, give local and state-wide public notice of its intention to make the Shire of Gingin Waste Amendment Local Law 2017 and within that notice advise of the following purpose and effect:

Purpose: The purpose of this local law is to amend the Shire of Gingin Waste Local Law 2016.

Effect: The effect of this local law is to ensure that the Shire of Gingin Waste Local Law 2016 incorporates a clause clearly setting out the objection and appeal rights applicable to the local law.

CARRIED UNANIMOUSLY

Waste Avoidance and Resource Recovery Act 2007 Local Government Act 1995

Shire of Gingin

Waste Amendment Local Law 2017

Under the powers conferred by the *Waste Avoidance and Resource Recovery Act 2007*, the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Gingin resolved on to make this local law.

1. Title

This local law may be cited as the Shire of Gingin Waste Amendment Local Law 2017.

2. Commencement

This local law commences on the 14^{th} day after the day on which it is published in the Government Gazette.

Principal local law

In this local law, the Shire of Gingin Waste Local Law 2016 published in the Government Gazette on 2 December 2016 is referred to as the principal local law.

The principal local law is amended as follows -

4. Part 5 amended

Insert a new Clause 5.1 as follows –

Objection and appeal rights

Division 1 of Part 9 of the LG Act applies to a decision under this local law to grant, renew, vary or cancel --

- (a) an approval under clause 2.7(b);
- (b) an exemption under clause 2.8(2);
- (c) an approval under clause 2.10(1);
- (d) an authorisation under clause 3.2(10(c);
- (e) an approval under clause 3.2(2); and
- (f) an approval under clause 3.3.
- 2. Renumber existing clauses 5.1, 5.2, 5.3 and 5.4 accordingly.

	J EDWARDS Chief Executive Officer
The Common Seal of the Shire of Gingin was affixed by authority of a resolution of the Council in the presence of:)))
Dated this day of 2017	

11.2. CORPORATE AND COMMUNITY SERVICES

11.2.1 LEASE OF PART OF THE LAND AND BUILDINGS LOCATED AT LOT 301 KING DRIVE, WOODRIDGE

LOCATION: LOT 301 KING DRIVE, WOODRIDGE

FILE: A4297

AUTHOR: CHER GROVES – COMMUNITY DEVELOPMENT

OFFICER

REPORTING OFFICER: KAYE LOWES – EXECUTIVE MANAGER CORPORATE

AND COMMUNITY SERVICES

REPORT DATE: 19 SEPTEMBER 2017 REFER: 21 JULY 2015 ITEM 11.2.2

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider a Lease Agreement between the Woodridge Community Association (WCA) and the Shire of Gingin, for a period of two (2) years with a two (2) year further term for a portion of the Woodridge Community Hall and the grounds, located at Lot 301 King Drive, Woodridge.

BACKGROUND

The WCA has been the Caretaker for the Woodridge Community Hall since the mid 1990's, which includes taking bookings and collecting the associated fees which are then forwarded to the Shire. The WCA then receives that income less any applicable GST for management and cleaning costs.

In July 2015, Council endorsed a two (2) year lease with WCA. That lease expired on 31 August 2017.

The lease is not subject to the endorsement of the Department of Lands as the land is Freehold.

COMMENT

The proposed new lease between the Shire of Gingin and the Woodridge Community Association has been negotiated in the format employed by the Shire for lease arrangements involving community groups, including the standard lease term of two years.

Shire Officers are in negotiations with Red Robin Playgroup to lease the room and outdoor area adjacent to the main hall space (as depicted in **Appendix 1**), with shared use of the kitchen and ablution facilities. There is an agreement between the two parties in respect of the use of the ablution facilities and the cleaning of same.

This new lease therefore includes a third exclusion area:

Exclusions (as listed in APPENDIX 1)

- 1. Premises identified as Café.
- 2. Premises identified as Arts and Craft Shed.
- Premises identified as Red Robin Playgroup.

The kitchen and toilet facilities within the Woodridge Community Hall are to be shared with the Red Robin Playgroup. All common areas are required to be cleaned after each use by the hirer/user to ensure a clean facility for the next hirer/user.

STATUTORY ENVIRONMENT

Local Government Act 1995
Part 3 – Functions of local governments
Division 3 – Executive functions of local governments
Section 3.58 – Disposing of property

Local Government (Functions and General) Regulations 1996 Part 6 – Miscellaneous Clause 30 – Dispositions of property excluded from Act s. 3.58

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

All outgoings and building preventative and general maintenance are an operating expenditure allocation in Council's 2017/18 Budget.

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015-2025

Focus Area	5. Leadership and Governance
Objective	5. To demonstrate effective leadership and governance
Outcome	5.2 Accountable and responsible governance
Strategy	5.22 Develop policy and strategy which supports sound decision making

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council:

- 1. Agree to enter into a lease agreement with the Woodridge Community Association with respect to a portion of Lot 301 King Drive, Woodridge (as depicted in Appendix 1), for a period of two years with a two year further term; and
- 2. Authorise the Chief Executive Officer to progress the lease and to sign the lease document on Council's behalf.

RESOLUTION

Moved Councillor Collard, seconded Councillor Smiles that Council:

- 1. Agree to enter into a lease agreement with the Woodridge Community Association with respect to a portion of Lot 301 King Drive, Woodridge (as depicted in Appendix 1), for a period of two years with a two year further term; and
- 2. Authorise the Chief Executive Officer to progress the lease and to sign the lease document on Council's behalf.

CARRIED UNANIMOUSLY

APPENDIX 1



LEASE AGREEMENT

SHIRE OF GINGIN

AND

THE WOODRIDGE COMMUNITY ASSOCIATION

CONDITIONS

Parties

Shire of Gingin - "The Lessor"

AND

The Woodridge Community Association - "The Lessee"

Use

The premises is not to be used for any purpose other than that specified in Item 6 of the Schedule.

Parking Area

The Car Park is a shared use area and accordingly joint access is to be given to other Lessee's within the general premises.

Premises

Comprised of Part of the land and buildings comprised Lot 301 King Drive as depicted on the plan included as **Annexure 1** with exclusions.

Exclusions

- Premises identified as "A" on Annexure 1 Café.
- Premises identified as "B" on Annexure 1 Arts and Craft Shed.
- Premises identified as "C" on Annexure 1 Red Robin Playgroup.

Common Area

The kitchen and toilet facilities within the Woodridge Community Hall are to be shared with the Red Robin Playgroup. All common areas are required to be cleaned after each use by the hirer/user to ensure a clean facility for the next hirer/user.

Term

The term of the lease is set out at **Item 2** of the Schedule. The Lessee may request the Lessor to grant a renewal of this Agreement for the further term set out at **Item 3** of the Schedule by giving written notice at least one month prior to the expiry of the initial term.

RENT AND OTHER PAYMENTS

Rent

As specified in Item 5 of the Schedule.

Outgoings

Electricity, gas, water, refuse collection and other consumable charges are the responsibility of the Shire.

Key Bond

The Lessee will pay a bond of \$100.00 for a set of access keys to the premises prior to access being granted. If required, the bond may be withheld by the Lessor in the event that replacement of keys is required at the time of the Lessee vacating the premises.

Building Bond

The Lessee will pay a building bond of \$200.00 prior to gaining access to the premises. If required, the bond may be withheld by the Lessor to make good any repairs or minor maintenance that may be necessary at the time of the Lessee vacating the premises.

Insurance

Public liability insurance in accordance with **Item 7** of the Schedule shall be maintained by the Lessee. The Lessee shall also maintain adequate and sufficient contents insurance. A copy of the certificate of currency is to be provided to the Lessor upon commencement of the lease, illustrating the full term of cover.

All cover is to be renewed annually, with a certificate of currency or renewal certificate to be provided to the Lessor on an annual basis.

Insurance for personal property is the Lessee's responsibility. All policy and certificate details are to be made available on request.

Arrangement of and payment for all public liability insurance is the responsibility of the Lessee.

TERMINATION

The Lessor may terminate this agreement by providing three months' written notice to the tenant if at any time the building is not being used in accordance with the requirements of **Item 6** of the Schedule, or maintained to the Lessor's requirements.

Under exceptional circumstances the Lessor may ask the tenant to vacate the premises immediately.

The Lessor reserves the right to terminate the agreement in the event that the Lessee commits a breach of its obligations under the agreement and such breach is not rectified within one month of receiving written notice to do so from the Lessor.

Restore Premises

Upon termination of this agreement the Lessee must, at its expense, restore the premises to a condition satisfactory to the Lessor.

Property Inspections

The Lessor will conduct property inspections of the premises on a six monthly basis to ensure the appearance and the condition of the building is being maintained to the satisfaction of the Lessor.

LESSEE'S RESPONSIBILITIES

Maintenance, Repair and Cleaning

The Lessee must strictly comply with the Maintenance and Cleaning Schedule included as **Annexure 2**.

Where the Lessee is responsible for any damage to the premises, such damage is to be promptly repaired, at the Lessee's expense, to the satisfaction of the Lessor.

Report to Council

The Lessee must report all vandalism, defects and pollution to the Lessor within 24 hours of any such occurrence being identified.

Alterations

No alterations, additions or improvements are to be made to the premises in the absence of written approval for same from the Lessor.

Securing the Premises

The Lessee is to ensure the premises are appropriately secured at all times. Where an alarm is present the alarm should be activated and the Lessor supplied with access codes.

Lessor's Right of Reasonable Entry

The Lessee must permit the Lessor or its authorised representative/s to enter the premises for the following purposes:

- · in the event of an emergency;
- to undertake property inspections to ensure compliance with the terms of this Agreement; and
- to carry out routine repairs or other work necessary to maintain the premises in good condition.

Hiring of the Premises

The Lessor acknowledges that the Lessee manages the hiring out of the premises to third parties. Hire fees be set as part of the Schedule of Fees and Charges in the Lessor's annual budget.

All income derived from hire charges shall be forwarded to the Lessor on a quarterly basis. The Lessor will then pay to the Lessee a management fee equivalent to the quarterly total of income received from hire charges, less the GST payable by the Lessor.

Smoking on Premises

The Lessee must not smoke or permit a person to smoke within the premises.

Comply with Legislation

The Lessee must comply with all statutes and local laws from time to time in force relating to the premises. The Lessee must not allow a person to carry out any harmful, offensive or illegal act within or around the premises.

Provision of Information

The Lessee must advise the Lessor of any changes to its club contacts in writing.

Work within Premises

The Lessee must carry out works using safe work practices, being mindful of the risk to health and fire hazards.

The use of the premises must not cause a nuisance or inconvenience to the public or surrounding residents by virtue of activities or noise from the facility.

Behaviour

The Lessee is not to allow any anti-social behaviour in or around the premises including but not limited to loud music, foul language, drunken behaviour, uncontrollable parties, fighting, acts of physical violence and unwanted entry onto neighbouring properties.

Inclusive Membership

The Lessee must at all times employ an inclusive membership policy.

Indemnity

The Lessee indemnifies, and shall keep indemnified, the Lessor from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor or brought, maintained or made against the Lessor in respect of:

- a) any loss whatsoever (including loss of use);
- b) injury or damage of, or to, any kind of property or thing; and
- c) the death of, or injury suffered by, any person,

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

Obligations Continuing

The obligations of the Lessee to indemnity the Lessor:

 (a) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is

received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations will be reduced by the extent of such payment.

(b) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

Release

- (1) The Lessee:
 - a) agrees to occupy and use the Premises at the risk of the Lessee; and
 - b) releases to the full extent permitted by law, the Lessor from:
 - i. any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by; and
 - loss of or damage to the Premises or personal property of the Lessee;

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

(2) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

Limit of Lessor's liability

- (1) The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises however occurring, except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

SCHEDULE

ITEM 1: LAND

Lot 301 on Diagram 67198, being the land in Certificate of Crown Title Volume 1684 Folio 087.

PREMISES

The land and buildings contained within the area shown in Annexure 1.

EXCLUSIONS

- Premises identified as "A" on Annexure 1 Café.
- Premises identified as "B" on Annexure 1 Arts and Craft Shed.
- 3. Premises identified as "C" on Annexure 1 Red Robin Playgroup.

ITEM 2: TERM

Two years

ITEM 3: FURTHER TERM

Two years

ITEM 4: COMMENCEMENT DATE

1 August 2017

ITEM 5: RENT

One peppercorn per annum.

ITEM 6: USE

Social and recreational activities of the Woodridge Community Association and all uses reasonably ancillary to that purpose.

ITEM 7: PUBLIC LIABILITY INSURANCE

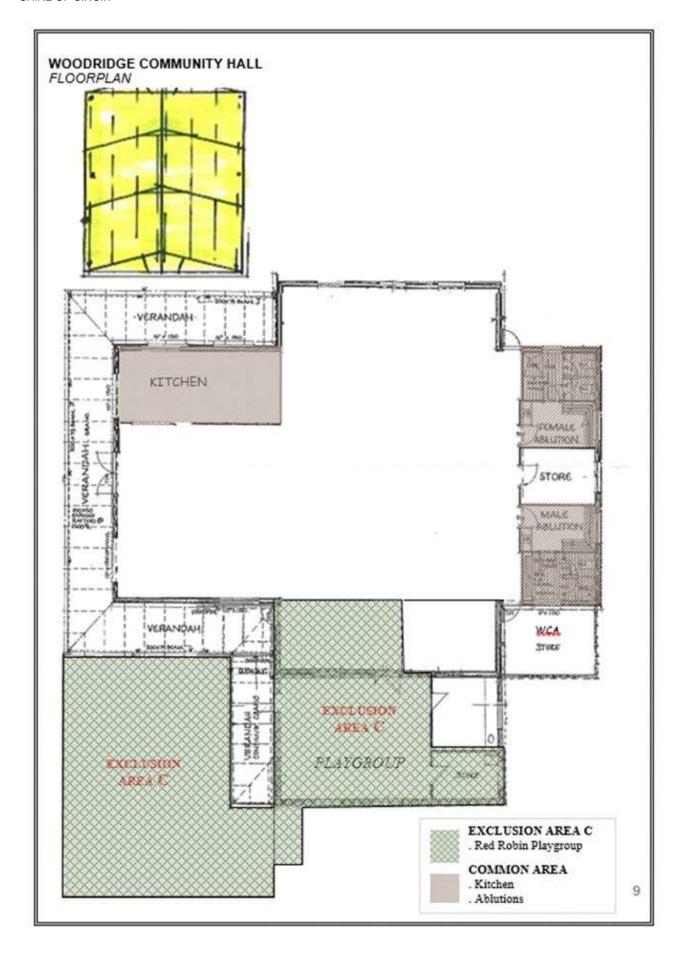
\$20,000,000.00

ITEM 8: ADDITIONAL TERMS AND CONDITIONS

- 8.1 The Lessee is responsible for managing the hiring out of the premises to third parties. The Lessee will forward all income derived from hire charges to the Lessor at the end of each quarter. The Lessor will then pay to the Lessee a management fee equivalent to the quarterly total of income received from hire charges, less the value of applicable GST.
- 8.2 The Lessee and Red Robin Playgroup have shared access to the toilet and kitchen facilities within the Woodridge Community Hall. All common areas are required to be cleaned after each use by the hirer/user to ensure a clean facility for the next hirer/user.

Signed on behalf of the Shire	of Gingin:	
JEREMY EDWARDS CHIEF EXECUTIVE OFFICER	DATE	
Signed on behalf of the Wood	Iridge Community Association:	
BIGNATURE	DATE	
PRINT NAME	OFFICE HELD	





Annexure 2 - Maintenance and Cleaning

The following outlines the cleaning, maintenance and repair obligations of the Lessee for buildings that are tenanted under this Lease Agreement. This is to be read and adhered to in conjunction with the Lease Agreement.

The Lessor's expectation is that the Lessee is responsible for the cleaning, maintenance and repair of damage as a result of the use of the leased area.

INTERNAL

The interior of the building is to be maintained in a clean and tidy condition at all times and within the terms of the Lease, is to be kept free of dirty marks, cobwebs and vermin.

Internal	Lessee Responsibilities			
Windows	To be kept clean, free from any marks and cobwebs. To be lockable and operable.			
Doors	To be kept clean, free from any marks, damage and cobwebs. To be lockable and operable. Any door closers or other devices fitted should be maintained in good working order.			
	NOTE: Locks are not to be changed without the prior approval of the Lessor.			
Walls	To be kept clean, free from any marks, damage and cobwebs.			
	To be kept clean, free of cobwebs and cleaned of any temporary decoration.			
Ceilings	Penetrations for appliances such as air conditioning vents shall be kept clean and in good working order.			
	NOTE: Any water damage or sagging to be reported to the Lessor.			
Floors	To be kept clean and regularly maintained in accordance with the requirements of the type of surface i.e. carpets to be vacuumed regularly and steam cleaned annually, hard floors to be swept and mopped. Hard floors to be stripped back and resealed as required by the lessor.			
	In kitchen areas, relevant Health requirements should be strictly complied with.			
Cupboards	To be regularly cleaned with all doors, latches, drawers and shelves being in good working order. To be free from any marks or food residue.			
Built in Joinery:	To be regularly cleaned and free of debris.			
(benches, cabinets)				
Electrical Fittings	All electrical fittings such as power points, light switches and light fittings to be kept clean and in good working order and undertake testing of Residual Current Devices in accordance with AS/NZS 3760:2010 In service safety inspection and testing of electrical equipment.			
	Replace light globes and fluorescent light tubes which may fail.			
Fire Fighting Equipment and Exit Signs	To ensure Fire Fighting Equipment is not tampered with or removed from designated area. Lessee is responsible for costs incurred for replacement, mis-use, tampered or los Fire Fighting Equipment. A clear path or access should be maintained with no			

		obstruction within 1 meter of fire fighting equipment.		
		The Lessee is responsible for notifying the Lessor if the Fire Evacuation Exit Signs are not in good working order.		
Rubbish Bins		All rubbish is to be placed in the outside Rubbish Bins in the designated bin areas / enclosures.		
Sinks, Basins,		To be maintained in a clean and operable condition.		
Pe	destal Pans & sterns	Clearing of all blockages and repairs to fittings are the Lessor's responsibility.		
		To be kept in a clean and operable condition at all times.		
10	illets & Showers	All walls and floor surfaces to be kept cleaned and undamaged.		
AF	PLIANCES:			
	Air conditioning	The Lessee to operate, clean and maintain in accordance with the manufacture's standards.		
	Gas Appliances	To operate and be regularly cleaned in good working order with all Gas Suppliers requirements being complied with.		
•	Stove, Fans, Refrigerators, Heaters, & other White Goods	All to be kept clean and operated in accordance with the manufacture's requirements.		

EXTERNAL

The whole of the exterior of the building is to be kept in a clean and tidy condition free from cobwebs and debris/litter.

In particular, the following items must be given attention:

External	Lessee Responsibilities					
Windows	To be kept clean, operable and lockable at all times.					
Doors	To be kept clean, free from any marks, damage and cobwebs. To be lockable and operable. Any door closers or other devices fitted should be maintained in good working order.					
	NOTE: Locks are not to be changed or altered. Lessee is responsible for the costs of lost keys and associated replacement.					
Security Screens	To be kept clean and firmly fixed. Any cobwebs to be regularly removed.					
Walls	To be kept clean, free from any marks, damage and cobwebs.					
Verandah	To be kept clean and free from cobwebs.					
Eaves	To be kept clean and free from cobwebs.					
Pathways	To be kept clear of rubbish and to be swept regularly. Vegetation surrounding the					

	building not to be damaged.
Light Fittings	To be kept clean and free from cobwebs. Replace all light globes which may fail.
Signs	Any signs installed by the Lessee, located on the building are to be regularly maintained and kept in a safe condition. Signs that may become damaged are to be replaced immediately.
	Any approvals or licences for signs are to be kept current.
Outdoor	To be maintained to not less than the standard outlined above.
Sponsorship Signs	Sponsorship Signs require approval of the Lessor before being erected.
Surrounds	To be kept clean, tidy and free from litter and rubbish.
Daniel Diag	Rubbish bins are to be kept neat and clean. To be placed in the designated area's.
Rubbish Bins	Bin enclosures to be kept clear of all rubbish and secured.

INTERNAL / EXTERNAL

nternal / External	Lessors Responsibilities		
Sutter Cleaning	To maintain and clean guttering of natural product, including leaves, twigs and soil.		
Fire Protection Equipment	To service and replace fire equipment as required.		
Building Structural Repairs	To maintain and repair the building structure from wear and tear.		
External Drainage	To repair external drainage infrastructure failure.		
Redecoration	To redecorate as required.		
	The Lessee to pay all costs associated with the installation and ongoing monitoring of the security system.		
	To be maintained in accordance with the supplier's instructions.		
Security Systems	Provide evidence of regular annual maintenance (maintenance Report) by a licensed provider.		
	All Telecommunications and other fees to be met by the Lessee.		
	Lessee to provide Access Keys and alarm codes to the Lessor.		
Air conditioning	The annual maintenance report is to be undertaken by a licensed provider.		
Stove, Fans, Refrigerators, Heaters, & other White Goods	All items to be tested and tagged by a licensed provided in accordance with AS/NZS 3760,2010 Electrical Testing and Tagging Standards.		
Sinks, Basins, Pedestal Pans & Cisterns	Clearing of all blockages and repairs to fittings are the Lessor's responsibility.		

	To clear all blockages.				
Toilets & Showers	Replacement and repair of fittings such as taps, roll dispensers and coat hangers rest with the Lessor.				
- END DOCUMENT -					
	40				
	13				

11.2.2 MONTHLY FINANCIAL STATEMENT FOR THE PERIODS ENDING 31 JULY 2017 AND 31 AUGUST 2017

FILE: FIN/25

REPORTING OFFICER: KAYE LOWES - EXECUTIVE MANAGER CORPORATE

& COMMUNITY SERVICES

REPORT DATE: 19 SEPTEMBER 2017

REFER: NIL

ADDENDUM - ORDINARY MEETING OF COUNCIL - 19 SEPTEMBER 2017

Additional Information:

Item 11.2.2 refers to Financial Statements for two separate reporting periods, being 1 July 2017 to 31 July 2017, and 1 July 2017 to 31 August 2017. Unfortunately, the Statement for July was omitted from the Agenda circulated on 15 September 2017.

The Monthly Financial Statement for the period 1 July 2017 to 31 July 2017 will form **Appendix 1** to Item 11.2.2, with existing Appendices 1 and 2 being renumbered accordingly.

The Officer's Recommendation will also require amendment to incorporate the additional Appendix. The revised recommendation is provided below.

RECOMMENDATION

It is recommended that Council receive:

- 1. The Monthly Financial Statement for the period 1 July 2017 to 31 July 2017 as presented in Appendix 1;
- 2. The Monthly Financial Statement for the period 1 July 2017 to 31 August 2017 as presented in Appendix 2; and
- 2. The List of Paid Accounts for the period 1 August 2017 to 31 August 2017 as presented in Appendix 3.

OFFICER INTEREST DECLARATION

Nil

COMMENT

At its meeting on 15 August 2017, Council was advised that there had been a delay in preparing the Monthly Financial Statement for the period ending 30 July 2017, and that this information would be presented to Council's September meeting.

Accordingly, a Financial Statement for the period 1 July 2017 to 31 August 2017 is attached as **Appendix 1** for Council's consideration.

The List of Paid Accounts for the period 1 August 2017 to 31 August 2017 is attached as **Appendix 2**.

STATUTORY ENVIRONMENT

Local Government Act 1995
Part 6 – Financial management
Division 3 – Reporting on activities and finance
Section 6.4 – Financial report

Local Government (Financial Management) Regulations 1996
Part 4 – Financial reports – s.6.4
Regulation 34 – Financial activity statement required each month (Act s.6.4)

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015-2025

Focus Area	Leadership and Governance
Objective	5. To demonstrate effective leadership and governance
Outcome	5.2 Accountable and responsible governance
Strategy	Nil

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council receive:

- 1. The Monthly Financial Statement for the period 1 July 2017 to 31 July 2017 as presented in Appendix 1;
- 2. The Monthly Financial Statement for the period 1 July 2017 to 31 August 2017 as presented in Appendix 2; and
- 2. The List of Paid Accounts for the period 1 August 2017 to 31 August 2017 as presented in Appendix 3.

RESOLUTION

Moved Councillor Court, seconded Councillor Smiles that Council receive:

- 1. The Monthly Financial Statement for the period 1 July 2017 to 31 July 2017 as presented in Appendix 1;
- 2. The Monthly Financial Statement for the period 1 July 2017 to 31 August 2017 as presented in Appendix 2; and
- 2. The List of Paid Accounts for the period 1 August 2017 to 31 August 2017 as presented in Appendix 3.

CARRIED UNANIMOUSLY

APPENDIX 1



MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

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Summary of Financial Position up to 31 July 2017

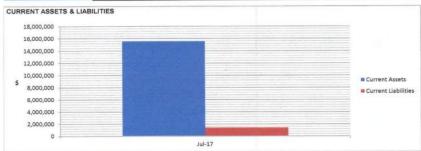
Operating Statement

Year to 30 June 2017			Annual Budget	Annual Budget %	
	Actual	YTD Budget	Variance	THE RESERVE OF THE PERSON NAMED IN	
Revenue	9,684,744	8,278,129	17%	13,926,873	70%
Expenses Expenses	(839,307)	(1,326,540)	-37%	(15,918,474)	5%
Profit/Loss	. 0	0	0%	0	0%
Non-Operating Grants	261,225	174,130	50%	2,089,559	13%
Net Result	9,106,662	7,125,719		97,958	

Income: The variation in operating income relates to the timing of the operating grant income. Expenditure: Timing of maintenance works.

Assets & Liabilities

	Current	
Assets	7,293,562	15,566,528
Liabilities	2,056,901	1,417,672
The state of the s	Non-Current	a second contract
Assets	155,227,330	155,421,717
Liabilities	2,561,730	2,561,730
Net Assets	157,902,260	167,008,843



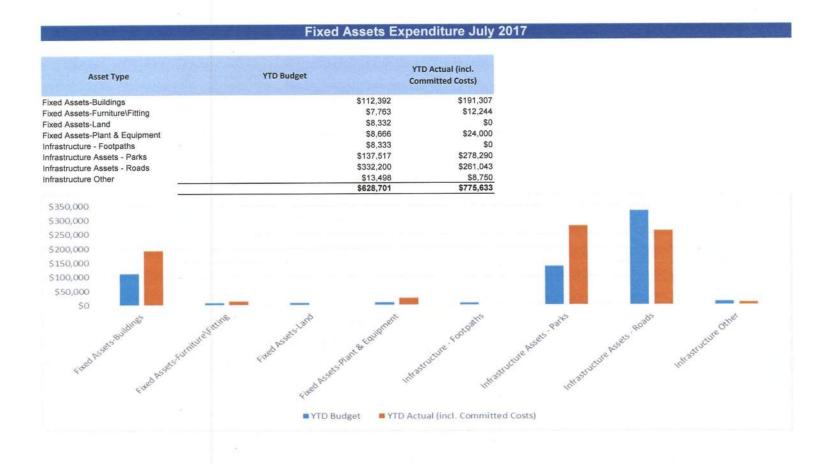
			Capital Pa	yments	
	Year to 31 July	2017	GALLANS.	Annual Budget	Refer to Capital Works Program.
STREET, STREET	YTD Actual	YTD Budget	Variance	THE REAL PROPERTY.	
Land & Buildings	8,96	6 1,168,000	-99%	1,168,000	
Infrastructure Roads	147,89	7 3,755,483	-96%	3,755,483	
Infrastructure Parks	37,52	4 856,915	-96%	856,915	
Infrastructure Other		1,294,513	-100%	1,294,513	
Infrastructure Footpaths		- 44,436	-100%	44,436	
Plant & Equipment		- 1,718,241	-100%	1,718,241	
Furniture and Equipment		- 92,716	-100%	92,716	
Loans Current	21,60	8 187,783	-88%	187,783	
Transfer to Reserve	1,42	5 161,257	-99%	161,257	
Provisions			0%	STATE OF THE PARTY OF THE PARTY OF	Note provisions are budgeted throughout operating accounts.
Net Result	217,42	1 9,279,344	-98%	9,279,344	note provisions are budgeted throughout operating accounts.

Volume Heixi Volume Heixi Volume Heixi Juni 17 Municipal Bank 1 925.555 1 070.8779 All investments matured in June and funds were returned to appropriate bank accounts. No funds were invested in July due to the timing of income received. All investments matured in Juny due to the timing of income received. Reserve Term Deposit 5,442,300 4,402,327 JUNE CASH & INVESTMENTS # Municipal Bank # Reserve Bank # Municipal Term Deposit # Municipal Term Deposit # Municipal Term Deposit # Reserve Term Deposit # Reserve Term Deposit # Reserve Term Deposit



Budget Variances							
Account		Description	Total Budget	YTD Budget	YTD Actual	% of YTD Budget Ex	planation
3010005	Grv - Townsites	8.3499	(\$2,380,547)	(\$198,378)	(\$2,380,547)		
3010006	Grv - Other	8.3499	(\$1,267,167)	(\$105,597)	(\$1,267,167)	1200% Annual rate income raised in July	
3010010	Uv - Rural	0.4504	(\$1,287,887)	(\$107,323)	(\$1,287,887)		
3010015	Uv - Other	0.4504	(\$12,611)	(\$1,050)	(\$12,611)	1201% Annual rate income raised in July	
3010018	Uv - Intensive	0.8448	(\$553,403)	(\$46,116)	(\$553,403)	1200% Annual rate income raised in July	
3010025	Gry - Townsites	© \$997	(\$869,384)	(\$72,448)	(\$869,384)	1200% Annual rate income raised in July	STATE OF THE PARTY
3010026	Gry - Other	@ \$997	(\$728,807)	(\$60,733)	(\$728,807)	1200% Annual rate income raised in July	
3010030	Uv - Rural	@ \$1260	(\$475,020)	(\$39,585)	(\$475,020)	1200% Annual rate income raised in July	
3010035	Uv - Other	@ \$1260	(\$30,240)	(\$2,520)	(\$30,240)	1200% Annual rate income raised in July	
3010038	Uv - Intensive	@ \$2240	(\$215,040)	(\$17,920)	(\$215,040)	1200% Annual rate income raised in July	
3010077	Rate Incentive Sc	heme	\$4,930	\$410	(\$10,500)	-2561% Annual rate income raised in July	
3010078	Concession - Inter	nsive	\$95,000	\$7,916	\$94,265	1191% Annual rate income raised in July	
010084	Grants Commission	on Local Roads Grant	(\$362,639)	(\$30,219)	\$0	0% Timing of grant income	
3010085	Grants Commission	on General Purpose Grant	(\$447,000)	(\$37,250)	\$0	0% Timing of grant income	
3017300	Rates Pre Paid		(\$15,000)	(\$1,250)	\$72,824	-5826% EOY Transactions	
4107150	Subscriptions		\$32,357	\$2,691	\$25,408	944% Annual subscriptions paid in July	
5106105	Insurance		\$57,107	\$4,758	\$36,295	763% Insurance paid in July	
5115017	ESL - Operating C	Srant	(\$142,500)	(\$11,875)	(\$49,085)	413% DEES ESL Quarterly payment - Q1	
3259030	Aged Homes Gine	gin - Design and Construction	\$700,000	\$58,333	\$0	0% Refer to Capital Works Program	
269099		ommodation Funded	(\$700,000)	(\$58,333)	\$0	0% Timing of scheduled payment	
411010	Licences		(\$26,000)	(\$2,166)	(\$31,713)	1464% Annual licence fees raised in July	
7610005	Fly Control - Volu	ntary Levy	(\$45,000)	(\$3,750)	(\$106,740)	2846% Stable Fly Voluntary Levy raised 1 July 2017	
0105130	Refuse Site Seab	ird	\$172,085	\$14,338	\$3,171	22% Timing of works required	
0105150	Refuse Site Lano	elin	\$170,500	\$14,206	\$1,812	13% Timing of works required	
0107100	Loan 111 - Landfi	ill Site Interest Payment	\$34,597	\$2,882	(\$11,822)	-410% Reversal of accrued interest	
0113010	Refuse Removal	Charges	(\$761,573)	(\$63,464)	(\$747,257)	1177% Rubbish fees raised 1 July 2017	
113020	Waste Managem		(\$537,926)	(\$44,827)	(\$539,120)	1203% Raised with rates July 2017	
1259065		re Development - Cunliffe St	\$150,000	\$12,500	\$0	0% Refer to Capital Works Program	
1313040	Contributions & D	ionations	(\$293,500)	(\$24,455)	\$0	0% Timing of income	
1315081	Gingin Shire Suite	s of Events Income	(\$39,100)	(\$3,257)	(\$15,000)	461% Lotterywest Grant - Party in the Park 2018	
1359115		owl (at BMX Track)	\$126,000	\$10,500	\$0	0% Refer to Capital Works Program	
11359133	LP Playground Ed		\$135,949	\$11,329	\$37,524	331% Refer to Capital Works Program	

1359171	Regional Hardcourt Facility - Bank Stabilisation & Landscaping	\$165,000	\$13,750	\$0	0% Refer to Capital Works Program	
205118	General Maintenance - Gravel Roads	\$693,932	\$57,824	\$68,563	119% Timing of works	
205119	General Maintenance - Sealed Roads	\$616,013	\$51,333	\$27,782	54% Timing of works	
205139	Verge/Tree Maintenance	\$451,500	\$37,623	\$20,454	54% Timing of works	
215055	Government Road Grants Direct - Direct	(\$198,046)	(\$16,503)	(\$198,046)	1200% Timing of grant income	
215060	Government Road Grants - RRG	(\$654,262)	(\$54,521)	(\$261,225)	479% Timing of grant income	
215075	Government Road Grants - R to R	(\$798,547)	(\$66,545)	\$0	0% Timing of grant income	
259160	Cowalla Road Bridge Upgrade	\$190,000	\$15,833	50	0% Refer to Capital Works Program	
259161	Marchmont Drainage	\$160,000	\$13,333	\$0	0% Refer to Capital Works Program	
259169	Rural - Dingo Road	5592,724	\$49,392	SO SO	0% Refer to Capital Works Program	
259170	Rural - Mimegarra Road	\$290,764	\$24,228	\$O	0% Refer to Capital Works Program	
259240	Rural - Beermullah Road West	\$134,546	\$11,212	SO SO	0% Refer to Capital Works Program	
259259	Ashby Road Reseal SLK 0.00 - 3.00	\$187,329	\$15,610	\$0	0% Refer to Capital Works Program	
259282	Rural - Red Gully Road	\$399,034	\$33,250	50	0% Refer to Capital Works Program	
259332	Rural - Cowalla Rd	\$125,000	\$10,416	\$0	0% Refer to Capital Works Program	
259501	Black Spot - Dewar Road	5259,441	\$21,617	SO SO	0% Refer to Capital Works Program	
259961	RRG - Gingin Brook Road	\$893,066	\$74,419	SO SO	0% Refer to Capital Works Program	
259993	Murray Bridge works	\$129,778	\$10,814	\$144,698	1338% Refer to Capital Works Program	No.
259996	Rural - Fynes Road Resheet SLK 0.00-5.32	\$247,242	\$20,602	\$2,870	14% Refer to Capital Works Program	
200150	Management Contract	\$505,000	\$42,083	\$0	0% July account parid 3rd August 2017	And the second
203205	Caravan Park Maintenance	\$180,000	\$14,993	\$2,947	20% Quiet season	
213020	Caravan Park Chalets	(\$335,000)	(\$27,916)	(\$13,757)	49% Seasonal Income	
213030	Caravan Park Camp Sites	(\$1,150,000)	(\$95,833)	(\$31,137)	32% Seasonal Income	
215100	Lancelin South Caravan Park Long Term Tenancy Income	(\$115,000)	(\$9,583)	(\$186,892)	1950% Invoices to December raised in July	200 1000
259068	Lancelin Caravan Park - Infrastructure Parks	\$355,000	\$29,583	\$0	0% Refer to Capital Works Program	
269100	Transfer from Recreation Reserve	(\$165,000)	(\$13,750)	SO SO	0% EOY Transfer	
269120	Loan 128 - LA Caravan Park Assets - Funding of Loan	(\$200,000)	(\$16,666)	\$0	0% Timing of scheduled payment	
200000	CCS - Salaries	\$821,349	\$68,445	\$49,040	72% Positions due to be advertised/filled	
201120	Office of CEO - Annual Leave Taken	\$43,792	\$3,649	\$14,923	409% Timing of leave taken	
202215	Computer Support & Mice	\$147,764	\$12,308	\$97,039	788% Annual Llicence fees paid in July	5000
206105	Insurances	\$53,591	\$4,461	\$47,225	1059% Timing of insurance payments	
306010	Insurance - Public Liability	\$88,841	\$7,403	\$45,309	612% Timing of insurance payments	
404330	Plant - Insurance	\$0	\$0	\$35,017	100% To be reallocated across schedules	
769213	Transfer from Reserve - Future Infrastructure Reserve	(\$244,240)	(\$20,353)	\$0	0% EOY Transfer	
059701	Plant & Equipment Transfers to Reserve	\$818,201	\$68,182	\$66	0% EOY Transfer	
THE PERSON NAMED IN		(\$4,823,007)	(\$401,960)	(\$9,195,170)	THE RESIDENCE OF THE PARTY OF T	Name and Address of the Owner, where the Owner, which is the Owner, where the Owner, which is the Owner, where the Owner, which is the Owner,

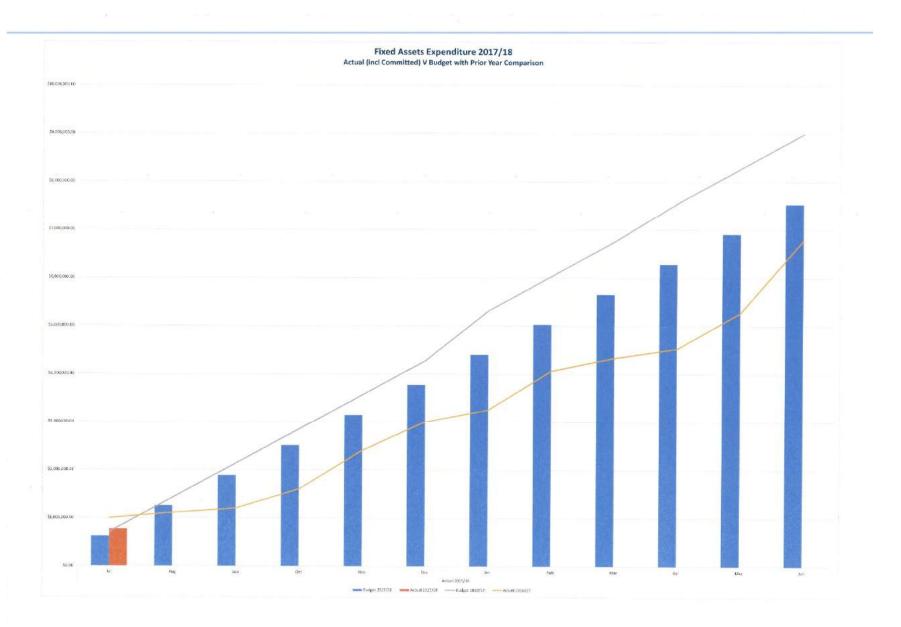


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Account #	Account Description	Budget	Budget YTD	Actual YTD (incl Committed Costs)	% Total Budget
05159129	Nilgen Fire Shed Construction	\$110,000	\$9,166	\$118,550	107.77%
06259020	Aged Homes Lancelin	\$90,362	\$7,529	\$21,995	24.34%
06259030	Aged Homes Gingin - Design and Construction	\$700,000	\$58,333	\$0	0.00%
06259050	Gingin Aged Units (Air-conditioning, kitchen refurbishments, floor coverings)	\$40,800	\$3,399	\$4,455	10.92%
07159106	Gingin Medical Centre (New)	\$10,000	\$833	\$0	0.00%
09159003	57A Lefroy Street - Building Capital A/C	\$0	\$0	\$118	
11159005	Granville Civic Centre Buildings	\$94,240	\$7,853	\$0	0.00%
11359049	Gingin Golf Club - Re-roof Club House	\$9,488	\$790	\$0	0.00%
11359051	Gingin Bowling Club - Patio roof extension & disabled ramp	\$48,500	\$4,041	\$0	0.00%
11359090	GG Recreation Centre Building Land & Buildings	\$37,829	\$3,152	\$0	0.00%
11359157	Gingin Horseman's Club Campdraft Facility	\$12,500	\$1,041	\$0	0.00%
11359177	LA - Gun Club Transportable Toilet and Water to Site	\$25,000	\$2,083	\$22,273	89.09%
11359179	LA - Bowling Club Storage Shed & Shade Shelters	\$9,500	\$791	\$0	0.00%
11359183	LP - Bowling Club - Synthetic Green	\$5,000	\$416	\$0	0.00%
11659315	Old Granville Building	\$12,000	\$999	\$3,740	31.17%
12259691	Bus Shelters	\$0	\$0	\$3,333	
12259956	Redfield Park - Bus Shelter	\$25,625	\$2,135	\$0	0.00%
13259065	Caravan Park Chalets	\$64,990	\$5,415	\$16,843	25.92%
13259300	Information Bays	\$28,000	\$2,333	\$0	0.00%
14759140	CWA Building - Structural Repairs	\$25,000	\$2,083	\$0	0.00%
04159110	Council Chambers Furniture	\$5,125	\$427	\$0	0.00%
04159115	Council Furniture & Equipment	\$0	\$0	\$2,937	
07459010	Furniture And Equipment	\$2,300	\$191	\$23	1.00%
10159004	Landfill Site POS Equipment	\$6,100	\$508	\$0	0.00%
10659040	Planning Equipment	\$2,500	\$207	\$135	5.42%
11559020	Lancelin Library Furniture and Equipment	\$1,500	\$125	\$0	0.00%
13259060	GU Caravan Park Furniture/fittings	\$9,000	\$750	\$0	0.00%
13359010	Furniture And Equipment	\$1,700	\$141	\$0	0.00%
14259110	Computer System Furniture And Equipment	\$32,516	\$2,707	\$135	0.42%
14259115	Office Furniture/Equip. Furniture And Equipment	\$32,500	\$2,707	\$9,012	27.73%
10159000	Landfill Site Implementation	\$60,000	\$5,000	\$0	0.00%
14759124	Lancelin Commercial Centre Land Purchase	\$40,000	\$3,332	\$0	0.00%
05159200	Fire Warning Signs	\$60,000	\$5,000	\$24,000	40.00%
12359750	Minor Plant/Equipment	\$15,000	\$1,250	\$0	0.00%
14759226	Generator - Shire Office (Gingin)	\$29,000	\$2,416	\$0	0.00%
12259990	Footpath projects unallocated	\$100,000	\$8,333	\$0	0.00%

11259065	Lancelin Foreshore Development - Cunliffe St	\$150,000	\$12,500	\$0	0.00%
11259077	Guilderton Beach Access Boardwalk	\$89,000	\$7,416	\$0	0.00%
11259079	Boat Launch Facility - Planning Study	\$103,421	\$8,617	\$35,202	34.04%
11259081	LA Hinchcliffe Hill Staircase South Side	\$100,000	\$8,333	\$0	0.00%
11259082	LA Hinchcliffe Hill Ramp North Side	\$60,000	\$5,000	50	0.00%
11259082	LA Hinchcliffe Hill Pathway and Carpark	\$82,125	\$6,843	\$0	0.00%
11359042	GG Swim Pool Plant & Pump Room	\$23,000	\$1,916	\$9,598	41.73%
11359115	LA Skate Park Bowl (at BMX Track)	\$126,000	\$10,500	\$92,385	73.32%
11359115	LA Wangaree Park Skate Equip	\$15,000	\$1,250	\$0	0.00%
11359132	Playground Equipment	\$36,772	\$3,064	\$0	0.00%
11359132	LP Playground Equipment	\$135,949	511,329	\$49,024	36.06%
	Bendigo Bank Complex	\$9,000	\$750	\$0	0.00%
11359155	Regional Hardcourt Facility - Bank Stabilisation & Landscaping	\$165,000	\$13,750	\$0	0.00%
11359171	Lancelin Bowling Club Lighting	\$100,000	\$8,333	\$0	0.00%
11359268	Lancelin Garavan Park - Infrastructure Parks	\$355,000	\$29,583	\$0	0.00%
13259068		\$60,000	\$5,000	\$60,000	100.00%
13259314	Caravan Park Retaining Wall	\$40,000	\$3,333	\$32,080	80.20%
13259315	Caravan Park Tap and Pipe Replacement Bays	\$190,000	\$15,833	\$0	0.00%
12259160	Cowalla Road Bridge Upgrade	\$160,000	\$13,333	\$0	0.00%
12259161	Marchmont Drainage	\$592,724	\$49,392	\$0	0.00%
12259169	Rural - Dingo Road	\$290,764	\$24,228	\$0	0.00%
12259170	Rural - Mimegarra Road	\$250,704	\$0	\$4,491	0.0070
12259199	Rural - Breera Road	\$44,800	\$3,733	\$0	0.00%
12259211	Guilderton - Mortimer St		\$833	\$0	0.00%
12259222	Lancelin - Lancelin Plaza	\$10,000 \$5,512	\$459	\$0	0.00%
12259233	Craig Sandy Reseal SLK 0.00 - 0.32			\$0	0.00%
12259235	Bateman Way Reseal SLK 0.00 - 2.00	\$6,064	\$505	\$0	0.00%
12259236	Jones Place Reseal SLK 0.00 - 0.07	\$1,929	\$160	\$0	0.00%
12259240	Rural - Beermullah Road West	\$134,546	\$11,212	\$0	0.00%
12259259	Ashby Road Reseal SLK 0.00 - 3.00	\$187,329	\$15,610	The state of the s	200000000000000000000000000000000000000
12259262	Rural - Red Gully Road	\$399,034	\$33,250	\$0	0.00%
12259271	RP - Redfield Park	\$0	\$0	\$58	0.000/
12259277	Link Road - Reseal SLK 0.00-0.15	\$3,256	\$271	\$0	0.00%
12259278	St Andrews Court - Reseal SLK 0.00-0.57	\$12,175	\$1,014	\$0	0.00%
12259279	Military Road - Centreline SLK 0.00-14.79	\$40,000	\$3,333	\$0	0.00%
12259306	GG - Brockman Street/Cheriton Road Intersection	\$78,015	\$6,501	\$0	0.00%
12259332	Rural - Cowalla Rd	\$125,000	\$10,416	\$0	0.00%
12259339	Rural - Cullalla Rd	\$45,000	\$3,750	\$272	0.60%
12259353	Old North Road Drive/Walk Trail	\$22,935	\$1,911	\$20,455	89.18%
12259501	Black Spot - Dewar Road	\$259,441	\$21,617	\$0	0.00%
12259959	RRG - Gingin Brook Road - Final Seal	\$86,527	\$7,210	\$0	0.00%
12259961	RRG - Gingin Brook Road	\$893,066	\$74,419	\$6,500	0.73%
12259982	Drainage Construction	\$21,538	\$1,794	\$0	0.00%

12259993	Murray Bridge works	\$129,778	\$10,814	\$144,698	111.509
12259996	Rural - Fynes Road Resheet SLK 0.00-5.32	\$247,242	\$20,602	\$84,570	34.219
10159030	Gingin Landfill Fencing	\$7,000	\$583	\$0	0.009
10759128	Gingin Cemetery Fence and Driveway	\$31,000	\$2,583	\$0	0.009
12259362	Streetscape Project - Lancelin	\$70,000	\$5,833	\$0	0.009
13259312	Caravan Waste Dump Points	\$3,000	\$250	\$0	0.009
13259313	Caravan Park Drainage	\$50,000	\$4,166	\$8,750	17.509
14759225	Gingin Flag Poles	\$1,000	\$83	\$0	0.009
		\$7,545,017	\$628,701	\$775,633	



INTERIM MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

Note July 2017/2018 20	FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017								
Revenue fome operating activities (excluding rates and non-operating grants, subsidies & contributions) Governance 39		NOTE	2017/2018 Y-T-D Actual	Y-T-D Budget	Budget	Actual Y-T-D			
And non-operating grants, subsidies & contributions Sovernance S	Net current assets at start of year - surplus/(deficit)		*	*					
Ceneral Purpose Funding	and non-operating grants, subsidies & contributions)					,			
Cemeral Purpose Funding - Rates					-				
Law, Order, Public Safety 52,849 28,257 339,083 7.25% Education and Welfare 11,681 24,167 290,000 (4.31%) Health 147,576 9,750 117,000 117,80% 11,80% 12,91,193 138,687 1,683,038 69,31% 13,920 1,1850 23,400 (2.69%) 13,920									
Education and Welfare									
Health 147,576 9,760 117,00% 100%									
Housing									
Community Amenities 1,291,193 138,687 1,663,038 69.31% Recreation and Culture 15,746 13,719 146,28 1,23% Transport 189,046 20,671 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 71.51% 20,071 248,046 216,550 72.99% 20,071 248,046 216,550 72.99% 20,071 248,046 216,550 72.99% 20,071 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 27.51% 248,046 248,046 27.51% 248,046									
Recreation and Culture									
Transport 198,046 20.871 248,046 71.51% Economic Services 28.1812 160.850 13.90.203 5.23% Cher Property and Services 3.3.835 18.046 216,550 7.29% Cher Property and Services 3.3.835 18.046 216,550 7.29% Cher Property and Services 3.3.835 18.046 216,550 7.29% Cher Property and Services 3.0.893 (30.893) (31.421,649) (30.983)									
Connumic Services 281,812 160,850 1,390,203 5,23% 10,06% 1,000,203 1,000,00% 1,000,0									
Dither Property and Services									
Separative from operating activities Separative from operating from ope									
Expenditure from operating activities (32,993) (93,496) (1,121,949) (5,39%) (20mernal Purpose Funding (10,793) (30,669) (371,628) (5,43%) (278%	Other Property and Services								
Coverance	Expenditure from operating activities			-,,	,,				
Cameral Purpose Funding			(32.993)	(93.496)	(1.121.949)	(5.39%)			
Law, Order, Public Safety									
Education and Welfare						(2.78%)			
Housing (2,038) (2,538) (30,460) (1,64%) Community Amenities (43,337) (20,916) (2,650,997) (6,70%) Recreation & Culture (70,187) (248,733) (2,984,794) (5,98%) Transport (154,329) (351,714) (4,220,571) (4,68%) Economic Services (24,394) (138,303) (1,635,636) (6,84%) Community Amenities (390,658) (58,632) (703,579) 47,18% Community Amenities (390,658) (1,326,540) (15,918,474) (1,306%) Community Amenities (390,678) (1,326,540) (15,918,474) (1,306%) Community Amenities (390,678) (1,326,540) (1,326,540) (1,326,540) Community Amenities (390,678) (1,326,540) (1,326,540) (1,326,540) (1,326,540) Community Amenities (390,678) (1,326,540) (1,326,540) (1,326,540) Community Amenities (390,678) (1,326,540) (1,326,540) (1,326,540) Community Amenities (390,678) (1,326,540) (1,3						(7.54%)			
Community Amenities	Health		(30,996)	(17,432)	(209,182)	6.48%			
Recreation & Culture	Housing		(2,038)	(2,538)	(30,460)	(1.64%)			
Transport	Community Amenities								
Cachomic Services Cacho	Recreation & Culture								
Common									
Comparising activities excluded from budget (Profiti)/Loss on Asset Disposals 2									
Operating activities excluded from budget (Profit)/Loss on Asset Disposals 2 0 0 0 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% Depreciation on Assets Non-Cash Expenditure and Revenue 0 0 0 0.00% 0.00% 0.00% Leave Entitlements Amount attributable to operating activities 8,845,437 9,325,735 4,399,045 (10,92%) Investing Activities 261,225 174,130 2,089,559 4,17% Non operating grants, subsidies & contributions Purchase Land and Buildings 1 (8,966) (120,736) (1,448,834) (7,71%) Purchase Land and Buildings 1 (8,966) (120,736) (1,448,834) (7,71%) Purchase Infrastructure Assets - Roads 1 (147,897) (332,223) (3,986,675) (4,62%) Purchase Infrastructure Assets - Ports 1 (37,524) (137,522) (1,650,267) (6,06%) Purchase Infrastructure Assets - Footpaths 1 0 (8,333) (100,000) (8,33%) Purchase Infrastructure Assets - Footpaths 1 0 (8,333) (100,000) (8,33%) Purchase Plan	Other Property and Services								
Profit) Loss on Asset Disposals	Operation estivities evaluded from budget		(639,307)	(1,326,340)	(15,916,474)	(3.00%)			
Depreciation on Assets 10		2	0	0	0	0.00%			
Non-Cash Expenditure and Revenue									
Leave Entitlements									
Investing Activities			0	0	0	0.00%			
Non operating grants, subsidies & contributions 1			8,845,437	9,325,735	4,399,045	(10.92%)			
Purchase Land Held for Resale 1 (8,966) (120,736) (1,448,834) (7.71%) Purchase Land and Buildings 1 (8,966) (120,736) (1,448,834) (7.71%) Purchase Infrastructure Assets - Roads 1 (147,897) (332,223) (3,986,675) (4,62%) Purchase Infrastructure Assets - Parks 1 (37,524) (137,522) (1,650,267) (6,06%) Purchase Infrastructure Assets - Other 1 0 (13,500) (162,000) (8,33%) Purchase Infrastructure Assets - Footpaths 1 0 (8,333) (100,000) (8,33%) Purchase Tools 0 0 0 0 0 0 0.00% Purchase Plant and Equipment 1 0 (8,667) (104,000) (8,33%) Purchase Furniture and Equipment 0 0 (7,770) (93,241) (8,33%) Purchase Furniture and Equipment 0 0 (7,770) (93,241) (8,33%) Purchase Furniture and Equipment 0 0 (6,837) (454,622) (5,455,459) (9,56%) Financing Activities Repayment of Debentures 3 (21,608) (18,829) (225,947) 1,23% Proceeds from New Debentures 3 (21,608) (18,829) (225,947) 1,23% Proceeds from New Debentures 3 (21,608) (18,829) (225,947) 1,23% Proceeds from Advances 0 0 0 0 0 0.00% Purchase Furniture and Equipment 0 0 2,486 (29,831) (8,33%) Purchase Furniture and Equipment 1 1,281 (8,33%) Purchase Furniture and Equipment 1 1 0 0 (8,667) (104,000) (8,33%) Purchase Furniture and Equipment 1 1 0 0 (8,667) (104,000) (8,33%) Purchase Furniture and Equipment 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Investing Activities								
Purchase Land and Buildings 1 (8,966) (120,736) (1,448,834) (7.71%) Purchase Infrastructure Assets - Roads 1 (147,897) (332,223) (3,986,675) (4,62%) Purchase Infrastructure Assets - Parks 1 (37,524) (137,522) (1,650,267) (6.06%) Purchase Infrastructure Assets - Other 1 0 (13,500) (162,000) (8.33%) Purchase Infrastructure Assets - Footpaths 1 0 (8,333) (100,000) (8.33%) Purchase Plant and Equipment 1 0 (8,667) (104,000) (8.33%) Purchase Furniture and Equipment 0 (7,770) (93,241) (8.33%) Proceeds from Disposal of Assets 2 0 0 0 0.00% Proceeds from Disposal of Assets 3 (21,608) (18,829) (225,947) 1.23% Proceeds from New Debentures 3 0 75,000 900,000 (8.33%) New Self Supporting Loans 0 0 0 0.00% New Advances			261,225	174,130	2,089,559	4.17%			
Purchase Infrastructure Assets - Roads 1 (147,897) (332,223) (3,986,675) (4.62%) Purchase Infrastructure Assets - Parks 1 (37,524) (137,522) (1,650,267) (6.06%) Purchase Infrastructure Assets - Other 1 0 (13,500) (162,000) (8.33%) Purchase Infrastructure Assets - Footpaths 1 0 (8,333) (100,000) (8.33%) Purchase Tools 0 0 0 0 0 0.00% Purchase Plant and Equipment 1 0 (8,667) (104,000) (8.33%) Purchase Furniture and Equipment 0 (7,770) (93,241) (8.33%) Proceeds from Disposal of Assets 2 0 0 0 0 0 0.00% Financing Activities Repayment of Debentures 3 (21,608) (18,829) (225,947) 1.23% Proceeds from New Debentures 3 0 75,000 900,000 (8.33%) New Self Supporting Loans 0 0 0 0 0.00% New Advances 0 0 940 11,281 (8.33%) Proceeds from Advances 0 940 11,281 (8.33%) Proceeds from Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash (23,033) 88,035 1,056,414 (10.51%)	Purchase Land Held for Resale		-	0	•				
Purchase Infrastructure Assets - Parks 1 (37,524) (137,522) (1,650,267) (6.06%) Purchase Infrastructure Assets - Other 1 0 (13,500) (162,000) (8.33%) Purchase Infrastructure Assets - Footpaths 1 0 (8.333) (100,000) (8.33%) Purchase Tools 0 0 0 0 0 0.00% Purchase Plant and Equipment 1 0 (8,667) (104,000) (8.33%) Purchase Furniture and Equipment 2 0 (7,770) (93,241) (8.33%) Purchase Furniture and Equipment 2 0 (7,770) (93,241) (8.33%) Purchase Furniture and Equipment 3 (454,622) (5,455,459) (9.56%) Financing Activities Repayment of Debentures 3 (21,608) (18,829) (225,947) 1.23% Proceeds from New Debentures 3 (21,608) (18,829) (225,947) 1.23% Proceeds from New Debentures 3 0 0 0 0 0 0.00% New Advances 0 0 0 0 0 0.00% Proceeds from Advances 0 940 11,281 (8.33%) Proceeds from Advances 0 940 11,281 (8.33%) Self-Supporting Loan Principal Income 0 2,486 29,831 (8.33%) Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash (23,033) 88,035 1,056,414 (10.51%)	Purchase Land and Buildings								
Purchase Infrastructure Assets - Other 1 0 (13,500) (162,000) (8.33%) Purchase Infrastructure Assets - Footpaths 1 0 (8,333) (100,000) (8.33%) Purchase Tools 0 0 0 0 0 0,00% Purchase Plant and Equipment 1 0 (8,667) (104,000) (8.33%) Purchase Flumiture and Equipment 0 0 (7,770) (93,241) (8.33%) Proceeds from Disposal of Assets 2 0 0 0 0 0 0,00% Pinancing Activities Repayment of Debentures 3 (21,608) (18,829) (225,947) 1,23% Proceeds from New Debentures 3 0 75,000 900,000 (8.33%) New Self Supporting Loans 0 0 0 0 0,00% New Advances 0 0 0 0 0 0,00% Proceeds from Advances 0 940 11,281 (8.33%) Self-Supporting Loan Principal Income 0 2,486 29,831 (8.33%) Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Restricted Cash (23,033) 88,035 1,056,414 (10.51%)									
Purchase Infrastructure Assets - Footpaths 1 0 (8,333) (100,000) (8.33%) Purchase Tools 0 0 0 0 0.00% Purchase Plant and Equipment 1 0 (8,667) (104,000) (8.33%) Purchase Furniture and Equipment 0 (7,770) (93,241) (8.33%) Proceeds from Disposal of Assets 2 0 0 0 0.00% Proceeds from Disposal of Assets 2 0 0 0 0.00% Financing Activities 66,837 (454,622) (5,455,459) (9.56%) 3 (21,608) (18,829) (225,947) 1.23% Proceeds from New Debentures 3 0 75,000 900,000 (8.33%) New Self Supporting Loans 0 0 0 0 0.00% New Advances 0 940 11,281 (8.33%) Self-Supporting Loan Pr									
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Purchase Furniture and Equipment 0 (7,770) (93,241) (8.33%) Proceeds from Disposal of Assets 2 0 0 0 0 0.00% Financing Activities Repayment of Debentures 3 (21,608) (18,829) (225,947) 1.23% Proceeds from New Debentures 3 0 75,000 900,000 (8.33%) New Self Supporting Loans 0 0 0 0.00% New Advances 0 940 11,281 (8.33%) Proceeds from Advances 0 940 11,281 (8.33%) Self-Supporting Loan Principal Income 0 2,486 29,831 (8.33%) Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash 0 62,406 748,876 (8.33%)		4			(104 000)				
Financing Activities 2 0 0 0 0.00% Financing Activities 8 66,837 (454,622) (5,455,459) (9.56%) Repayment of Debentures 3 (21,608) (18,829) (225,947) 1.23% Proceeds from New Debentures 3 0 75,000 900,000 (8.33%) New Self Supporting Loans 0 0 0 0.00% New Advances 0 940 11,281 (8.33%) Proceeds from Advances 0 940 11,281 (8.33%) Self-Supporting Loan Principal Income 0 2,486 29,831 (8.33%) Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash 0 62,406 748,876 (8.33%)		,							
Financing Activities G6,837		2							
Repayment of Debentures 3 (21,608) (18,829) (225,947) 1,23% Proceeds from New Debentures 3 0 75,000 900,000 (8,33%) New Self Supporting Loans 0 0 0 0 0.00% New Advances 0 940 11,281 (8,33%) Self-Supporting Loan Principal Income 0 2,486 29,831 (8,33%) Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8,59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8,33%) Transfers from Restricted Cash 0 62,406 748,876 (8,33%)			66,837	(454,622)	(5,455,459)				
Proceeds from New Debentures 3 0 75,000 900,000 (8.33%) New Self Supporting Loans 0 0 0 0 0.00% New Advances 0 940 11,281 (8.33%) Proceeds from Advances 0 940 11,281 (8.33%) Self-Supporting Loan Principal Income 0 2,486 29,831 (8.33%) Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash 0 62,406 748,876 (8.33%) (23,033) 88,035 1,056,414 (10.51%)		•	(04 000)	(40.000)	(00F 047)	1 220/			
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New Advances 0 0 0 0.00% Proceeds from Advances 0 940 11,281 (8.33%) Self-Supporting Loan Principal Income 0 2,486 29,831 (8.33%) Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash 0 62,406 748,876 (8.33%) (23,033) 88,035 1,056,414 (10.51%)		3							
Proceeds from Advances 0 940 11,281 (8.33%) Self-Supporting Loan Principal Income 0 2,486 29,831 (8.33%) Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash 0 62,406 748,876 (8.33%) (23,033) 88,035 1,056,414 (10.51%)									
Self-Supporting Loan Principal Income 0 2,486 29,831 (8.33%) Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash 0 62,406 748,876 (8.33%) (23,033) 88,035 1,056,414 (10.51%)			-						
Transfers to Reserves (Restricted Assets) 4 (1,425) 46,181 554,176 (8.59%) Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash 0 62,406 748,876 (8.33%) (23,033) 88,035 1,056,414 (10.51%)			(F)						
Transfers from Reserves (Restricted Assets) 4 0 (80,150) (961,803) (8.33%) Transfers from Restricted Cash 0 62,406 748,876 (8.33%) (23,033) 88,035 1,056,414 (10.51%)		4	-						
Transfers from Restricted Cash 0 62,406 748,876 (8.33%) (23,033) 88,035 1,056,414 (10.51%)									
				62,406					
Net Current Assets Year to Date 10,755,206 8,959,148 0			(23,033)	88,035	1,056,414	(10.51%)			
	Net Current Assets Year to Date		10,755,206	8,959,148	0				

This statement is to be read in conjunction with the accompanying notes. Note: Difference in B/Fwd balance relates to End of year adjustments.

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

ACQUISITION OF ASSETS & OTHER NON CAPITAL EXPENDITURE The following assets and other non capital expenditure	July 2017/2018 Y-T-D Actual \$	2017/2018 Budget \$	
have been acquired/paid for during period under review:			
By Program			
Governance	0	5,000	
General Purpose Funding	1,425	121,487	
Law, Order, Public Safety	0	542,500	
Health	12,014	69,387	
Education and Welfare	4,455	20,000	
Housing	0	21,000	
Community Amenities	9,594	1,032,974	
Recreation and Culture	37,524	1,450,231	
Transport	151,230	5,405,419	
Economic Services	1,178	340,693	
Other Property and Services	0	270,653	
	217,421	9,279,344	
		-12.010.11	
By Class			
Land and Buildings	8,966	1,168,000	
Infrastructure Assets - Roads	147,897	3,755,483	
Infrastructure Assets - Parks and Ovals	37,524	856,915	
Infrastructure Assets - Other	0	1,294,513	
Infrastructure - Footpaths	0	44,436	
Plant and Equipment	0	1,718,241	
Furniture and Fittings	0	92,716	
Tools	0	0	
Loans Current	21,608	187,783	
Provisions	0	0	
Transfers to Reserve	1,425	161,257	
	217,421	9,279,344	

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

2. DISPOSALS OF ASSETS

Plant & Equipment

Land & Buildings

The following assets have been disposed of during the period under review:

	Net Book Value	Sale Proceeds	Profit-(Loss)
By Program	July	July	July
<u> </u>	2017/2018	2017/2018	2017/2018
	Y-T-D Actual	Y-T-D Actual	Y-T-D Actual
	\$	\$	\$
Law Order & Public Safety	0	0	0
Health	0	0	o
Community Amenities	0	0	0
Transport	0	0	o
Economic Services	0	0	0
Other Property & Services	0	0	0
	0	0	0
P. Class	Net Book Value	Sale Proceeds	Profit(Loss) July
By Class	July 2017/2018	July 2017/2018	2017/2018
	Y-T-D Actual	Y-T-D Actual	Y-T-D Actual
	1-1-D Actual	1-1-D Actual	1-1-D Actual

SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

3. INFORMATION ON BORROWINGS

Debenture Repayments	Principal 1-Jul-17	New Loans	New Loans	Princi Repayn		Princ Outsta		Intere Repaym	25.5
Particulars		Actual	Budget	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Health									
L100 GG Medical Centre	209,564			12,014	24,425	197,551	185,139	6,821	13,252
Housing								* 1	
L129 Aged Accomodation	0	0	700,000	0	0	0	700,000	0	0
Community Amenities									
L111 Tip Rationalisation Site	484,873			0	15,540	484,873	469,333	0	31,220
L127 - SB Erosion Extension	204,422			9,594	19,309	194,827	185,113	2,565	5,011
Recreation & Culture	7,110,7040,11044,0						1170-004111-000-0		
L114 Gu C/Club	463,497			0	28,952	463,497	434,545	0	32,586
L115 Gu C/Club	13,453			0	13453	13,453	0	0	728
L119 LP Country Club & Granville		- 1	1						
Civic Centre	8,445			0	8,445	8,445	0	0	459
L120 Regional Netball Facility	322,973			0	18,278	322,973	304,695	0	21,274
L124A Regional Hardcourt Facility	312,626			0	18,599	312,626	294,027	0	12,721
L126 Swimming Pool	136,990	- 1		0	13,416	136,990	123,574	0	4,144
Economic Services									
L103 Gingin Sale Yards	12,340			0	5,987	12,340	6,353	0	654
L128 Lancelin Caravan Park	0	0	200,000	0	18,900	0	181,100	0	2,500
Other Property & Services									
L93 LA Angling/Aquatic	10,391			0	10,391	10,391	o	0	511
L118 Office Extensions	16,826			o	16,826	16,826	o	0	913
L123 Purchase Lot 44 Weld Street GG	212,827			0	13,426	212,827	199,401	0	14,583
	2,409,227	0	900,000	21.608	225,947	2,387,619	3,083,280	9.387	140.556

SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

3.	INFORMATION ON BORROWINGS (continued)	Principal	Interest
		Actual	Actual
(a)	Debenture Repayments	\$	\$
	Repayment of Principal for Council Funded Loans will be	21,608 Interest on Council Funded Loans	9,387
	Repayment of Principal for Self Supporting Loans will be	Interest on Self Supporting Loans	0
		\$21,608	\$9,387

(b) New Debentures

Nil

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

		July Y-T-D Actual	2017/2018 Budget	
4.	RESERVES	\$	\$	
	Cash Backed Reserves			
1010				
(a)	Long Service Leave, Sick Leave, Staff Contingency			
	Opening Balance	513,063	513,063	
	Amount Set Aside / Transfer to Reserve	220	10,725	
	Amount Used / Transfer from Reserve			
		513,283	523,788	
(b)	Office Equipment Replacement			
()	Opening Balance	17,486	17,486	
	Amount Set Aside / Transfer to Reserve	7	366	
	Amount Used / Transfer from Reserve	_ ′	(15,000)	
	The state of the s	17,494	2,852	
		11,404	2,002	
(c)	Plant & Equipment Replacement			
	Opening Balance	153,129	153,129	
	Amount Set Aside / Transfer to Reserve	66	818,201	
	Amount Used / Transfer from Reserve			
		153,194	971,330	
(d)	Land & Buildings General			
(4)	Opening Balance	753,210	653,210	
	Amount Set Aside / Transfer to Reserve	322	83,811	
	Amount Used / Transfer from Reserve	322	(75,000)	
	7 thouse occur manner month toodive	753,532	662,021	
(-)	0.714.40		002,021	
(e)	Guilderton Caravan Park Recreation			
	Opening Balance	222,713	222,713	
	Amount Set Aside / Transfer to Reserve	95	1,283	
	Amount Used / Transfer from Reserve		(90,000)	
		222,808	133,996	
(f)	Shire Recreational Development			
.,	Opening Balance	204,380	304,380	
	Amount Set Aside / Transfer to Reserve	87	4,272	
	Amount Used / Transfer from Reserve	-	(220,000)	
		204,467	88,652	
/~\	Padfield Park Bublic Open Space			
(9)	Redfield Park Public Open Space Opening Balance	29,762	20.762	
	Amount Set Aside / Transfer to Reserve	29,762	29,762	
	Amount Used / Transfer from Reserve	13	622	
	A HOUR COOK A HARISICI HOIH INCOCIVE	29,775	30,384	
			30,384	

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 JULY 2017

		July Y-T-D Actual \$	2017/2018 Budget \$
	RESERVES (continued)	*	•
(h)	Ocean Farm Recreation		
	Opening Balance	36,564	36,564
	Amount Set Aside / Transfer to Reserve	16	764
	Amount Used / Transfer from Reserve	36,580	(7,237) 30,091
(i)	Tip Rationalisation	697,171	697,171
	Opening Balance Amount Set Aside / Transfer to Reserve	298	14,573
	Amount Used / Transfer from Reserve	290	(87,399)
	Amount osed / Transier nom reserve	697,469	624,345
(i)	Lancelin Community Sporting Club		
	Opening Balance	49,002	49,002
	Amount Set Aside / Transfer to Reserve	21	13,524
	Amount Used / Transfer from Reserve		(10,000)
		49,023	52,526
(k)	Community Infrastructure Reserve		
	On an in a Balance	87,429	87,429
	Opening Balance Amount Set Aside / Transfer to Reserve	37	1,828
	Amount Used / Transfer from Reserve	-	1,020
	Allouit Osed / Hansiel Holli Neselve	87,466	89,257
(I)	Staff Housing Reserve		
	Opening Balance	31,740	31,740
	Amount Set Aside / Transfer to Reserve	14	663
	Amount Used / Transfer from Reserve		-
	, and an	31,753	32,403
(m)	Future Infrastructure Reserve		
	Opening Balance	531,524	531,524
	Amount Set Aside / Transfer to Reserve	227	11,111
	Amount Used / Transfer from Reserve	-	(244,240)
		531,751	298,395
(n)	Guilderton Country Club Reserve		
	Opening Balance	2,852	2,852
	Amount Set Aside / Transfer to Reserve	1	60
	Amount Used / Transfer from Reserve		
		2,853	2,912
	Total Cash Backed Reserves	3,331,448	3,542,952
	All 611		

All of the above reserve accounts are supported by money held in financial institutions.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

		July	2017/2018
4	RESERVES (Continued)	Y-T-D Actual	Budget
٠.	NEOLITY EO (OOHanded)	Ф	\$
	Summary of Transfers		
	To Cash Backed Reserves		
	Transfers to Reserves		
	Transfers to Reserves		
	Long Service Leave, Sick Leave, Staff Contingency	220	10,725
	Office Equipment Replacement	7	366
	Plant & Equipment Replacement	66	818,201
	Land & Buildings General	322	83,811
	Guilderton Caravan Park Recreation	95	1,283
	Shire Recreational Development	87	4,272
	Redfield Park Public Open Space	13	622
	Ocean Farm Recreation	16	764
	Tip Rationalisation	298	14,573
	Lancelin Community Sporting Club	21	13,524
	Community Infrastructure	37	1,828
	Staff Housing Reserve	14	663
	Guilderton Country Club Reserve	1	60
	Future Infrastructure Reserve	227	11,111
		1,425	961,803
	T((
	Transfers from Reserves		
	Long Service Leave, Sick Leave, Staff Contingency	-	_
	Office Equipment Replacement	-	(15,000)
	Plant & Equipment Replacement	-	-
	Land & Buildings General	_	(75,000)
	Guilderton Caravan Park Recreation	~	(90,000)
	Shire Recreational Development	-	(220,000)
	Redfield Park Public Open Space	-	-
	Ocean Farm Recreation	_	(7,237)
	Tip Rationalisation	-	(87,399)
	Lancelin Community Sporting Club	-	(10,000)
	Community Infrastructure	-	-
	Staff Housing Reserve	-	-
	Guilderton Country Club Reserve	-	-
	Future Infrastructure Reserve	-	(244, 240)
		-	(748,876)
	Total Transfer to/(from) Reserves		
		1,425	212,927

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows: for which the reserves are set aside are as follows:

Long Service Leave, Sick Leave, Staff Contingency
Used to fund annual, long service leave, rostered days off (executive staff only), sick leave redundancy/retirement and staff contingency

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 JULY 2017

Office Equipment Replacement Reserve

Used for the acquisition and/or replacement of major items of office equipment (including computer system)

Plant and Equipment Reserve

Used for the purchase of major plant and equipment

Land and Building General Reserve

Used for the replacement and/or acquisition of land and buildings

Guilderton Caravan Park Recreation

Used for the development of Guilderton Caravan Park facilities

Shire Recreational Development Reserve Shire Recreational Development Reserve Used for the development of Shire Recreational facilities

Redfield Park Public Open Space Reserve
Used for the development of Public Open Space within the Redfield Park subdivision

Ocean Farm Recreation

Used for the development of recreation and community facilities within the Ocean Farm subdivision

Tip Rationalisation

Used for rationalisation of rubbish tip facilities within the Shire

Plant & Equipment/Infrastructure Replacement

Used for replacement of Fire Equipment and Infrastructure for fire fighting purposes within the Shire

Lancelin Community Sporting Club Reserve

Used in developing building and other associated infrastructure at the Lancelin Community Sporting Club and are to be spent upon request from the Club, and approval from Council

Community Infrastructure Reserve

Used to assist in the financing of community facilities

Staff Housing Contingency
Staff housing infrastructure additions and/or replacement

Future Infrastructure Reserve

Used for the provision of renewal, upgrade and asset purchases

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

5. NET CURRENT ASSETS		Actual July 2017/2018 Y-T-D Actual \$	Actual Brought Forward 1-Jul \$	
Composition of Estimated Net Current Asset Position				
CURRENT ASSETS:				
Cash - Unrestricted Cash - Restricted Reserves Cash - Restricted General Rates - Current Sundry Debtors Inventories LESS: CURRENT LIABILITIES Payables Employee Provisions	4	166,150 3,331,448 909,991 9,879,878 1,219,555 18,912 15,525,934 (751,095) (688,185)	994,821 3,330,023 909,991 858,250 1,133,170 26,713 7,252,968 (1,338,189) (688,185)	
Accrued Interest on Loans	-	0 (1,439,280) 14,086,654	(30,606) (2,056,980) 5,195,988	
Less: Cash - restricted reserves	4	(3,331,448)	(3,330,023)	
NET CURRENT ASSET POSITION	=	10,755,206	1,865,965	

SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

6. RATING INFORMATION

RATE TYPE	Rate in	Number of Properties	Rateable Value \$	2017/2018 Rate Revenue \$	2017/2018 Interim Rates \$	2017/2018 Back Rates \$	2017/2018 Total Revenue \$	2017/2018 Budget \$
General Rate								
GRV - Townsites	0.083499	1,743	28,508,235	2,380,547			2,380,547	2,380,547
GRV - Other	0.083499	923	14,815,362	1,267,167			1,267,167	1,267,167
UV - Rural	0.004504	422	286,427,000	1,287,887			1,287,887	1,287,887
UV - Other	0.004504	1	2,800,000	12,611			12,611	12,611
UV - Intensive	0.008448	118	64,543,000	553,403			553,403	553,403
Interim Rates	4.00000.000	7.55		0	(2,817)		(2,817)	25,000
Back Rates				0		(1,099)	(1,099)	10,000
Sub-Totals		3,207	397,093,597	5,501,615	(2,817)	(1,099)	5,497,699	
Minimum Rates	Minimum							
GRV - Townsites	\$ 997	879	6,752,442	869,384			869,384	869,384
	997	751		728,807			728,807	
GRV - Other UV - Rural	1260	372	4,133,426 74,924,300	475,020			475,020	
UV - Other	1260	96	675,764	30,240			30,240	
UV - Intensive		19	15,554,347	215,040			215,040	
Sub-Totals	2,240	2,117			0	0	2,318,491	2,318,491
Description of the second seco		2,117	102,040,279	2,318,491		U		(95,000)
Concessions Pote Write Off					(94,265)		(94,265)	(95,000)
Rate Write Off							0	4 500
Ex-Gratia Rates		E 224	499,133,876	7,820,106	(97,081)	(1,000)	7,721,926	4,500 7,764,606
Totals		5,324	499,133,070	7,020,100	(97,001)	(1,099)	1,121,920	1,104,000

All land except exempt land in the Shire of Gingin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	July Y-T-D Actual \$
				·
Bonds, Tenders etc	9,117			9,117
Car Parking Cash in Lieu	13,014			13,014
Community Groups	4,293			4,293
Councillors Nominations	-			_
D Wedge Trust	6,315			6,315
Excavation Bonds	26,096			26,096
Footpath Bonds	5,982			5,982
Landscaping Bonds	49,767			49,767
Old Junction Hotel Restoration	1,743			1,743
Other Bonds/Trusts	21,457	727	111	22,073
Public Open Space	34,465			34,465
Rehabilitation Bonds	85,831			85,831
Second Hand Buildings	47,639			47,639
Staff Trust	16,880	2,553	2,600	16,833
Subdivision Bonds	207,138			207,138
Tree Planting Bonds	5,456			5,456
Trust Interest	0	350		350
	535,193	3,630	2,711	536,112

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

8. OPERATING STATEMENT

OPERATING REVENUES	July 2017/2018 Y-T-D Actual \$	2017/2018 Budget \$	2016/2017 Actual \$
Governance	39	0	534
General Purpose Funding	7,670,648	8,934,925	10,555,255
Law, Order, Public Safety	52,849	449,083	779,095
Health	147,576	290,000	246,157
Education and Welfare	11,681	117,000	127,217
Housing	1,320	23,400	24,280
Community Amenities	1,291,193	1,663,038	2,335,826
Recreation and Culture	15,746	600,694	575,412
Transport	459,271	1,791,539	1,811,071
Economic Services	261,812	1,930,203	1,983,912
Other Property and Services	33,835	216,550	336,435
Restricted Cash	0	45,000	(626,578)
TOTAL OPERATING REVENUE	9,945,969	16,061,432	18,148,616
OPERATING EXPENSES			
Governance	(32,993)	(1,121,949)	(1,003,716)
General Purpose Funding	(10,793)	(371,628)	(425,934)
Law, Order, Public Safety	(74,520)	(1,341,733)	(1,484,151)
Health	(30,996)	(647,945)	(853,712)
Education and Welfare	(5,135)	(209,182)	(180,186)
Housing	(2,038)	(30,460)	(29,725)
Community Amenities	(43,337)	(2,650,997)	(2,250,652)
Recreation & Culture	(70,187)	(2,984,794)	(3,169,400)
Transport	(154,329)	(4,220,571)	(2,082,557)
Economic Services	(24,394)	(1,635,636)	(1,652,775)
Other Property and Services	(390,586)	(703,570)	(1,287,904)
Restricted Cash	0	509,176	0
TOTAL OPERATING EXPENSE	(839,307)	(15,409,289)	(14,420,713)
CHANGE IN NET ASSETS		0.00.445	0 707 000
RESULTING FROM OPERATIONS	9,106,662	652,143	3,727,903

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 JULY 2017

9. STATEMENT OF FINANCIAL POSITION

	July 2017/18 Y-T-D Actual \$	2016/2017 Actual
CURRENT ASSETS	3	\$
Cash Assets	1,076,141	1,904,812
Reserves - Cash Backed	3,331,448	3,330,023
Receivables - Cash	11,099,434	1,991,420
Receivables - Non Cash	40,593	40,593
Inventories	18,912	26,713
TOTAL CURRENT ASSETS	15,566,528	7,293,562
NON-CURRENT ASSETS		
Receivables	149,418	149,418
Inventories	0	0
Property, Plant and Equipment	55,182,714	55,108,739
Infrastructure	100,089,586	99,969,173
TOTAL NON-CURRENT ASSETS	155,421,717	155,227,330
TOTAL ASSETS	170,988,245	162,520,891
CURRENT LIABILITIES		
Payables	751,095	1,338,110
Accrued Interest on Debentures	0	30,606
Interest-bearing Liabilities	(21,608)	0
Provisions	688,185	688,185
TOTAL CURRENT LIABILITIES	1,417,672	2,056,901
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	2,409,227	2,409,227
Provisions	152,503	152,503
TOTAL NON-CURRENT LIABILITIES	2,561,730	2,561,730
TOTAL LIABILITIES	3,979,402	4,618,631
NET ASSETS	167,008,843	157,902,260
EQUITY		
Reserves - Asset Revaluation	106,207,280	106,207,280
Reserves - Cash Backed	3,331,448	3,330,023
Retained Surplus	57,470,114	48,364,957
TOTAL EQUITY	167,008,843	157,902,260

APPENDIX 2



MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

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ORDINARY MEETING

SHIRE OF GINGIN

Summary of Financial Position up to 31 August 2017

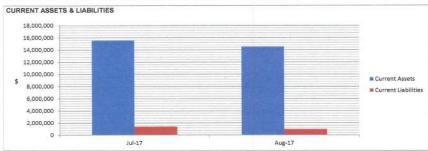
Operating Statement

	Year 31 July 2017	Year 31 July 2017		Annual Budget	Annual Budget %
THE RESERVE OF THE PERSON NAMED IN	Actual	YTD Budget	Variance	THE RESERVE OF THE PERSON NAMED IN	
Revenue	9,825,808	8,278,129	19%	13,926,873	71%
Expenses	(1,607,883)	(1,326,540)	21%	(15,918,474)	10%
Profit/Loss	0	0	0%	0	0%
Non-Operating Grants	261,225	174,130	50%	2,089,559	13%
Net Result	8,479,150	7,125,719		97,958	

Income: The variation in operating income relates to the timing of the operating grant income. Expenditure: Timing of maintenance works.

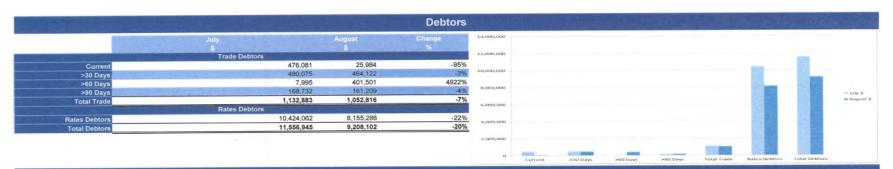
Assets & Liabilities

NAME OF TAXABLE PARTY.	Current	THE RESERVE OF THE PARTY OF THE
Assets	15,566,528	14,542,019
Liabilities	1,417,672	993,047
	Non-Current	Land of the party
Assets	155,421,717	155,578,084
Liabilities	2,561,730	2,743,548
Net Assets	167,008,843	166,383,509



			Capital Pay	/ments	
	Year to 31 Aug	ust 2017		Annual Budget	Refer to Capital Works Program.
	YTD Actual	YTD Budget	Variance		
Land & Buildings		450 1,168,000	-97%	1,168,000	
Infrastructure Roads	151,	585 3,755,483	-96%	3,755,483	
Infrastructure Parks	155,	810 856,915	-82%	856,915	
Infrastructure Other		1,294,513	-100%	1,294,513	
Infrastructure Footpaths		- 44,436	-100%	44,436	
Plant & Equipment	the state of the s	500 1,718,241	-100%	1,718,241	
Furniture and Equipment	8,	236 92,716	-91%	92,716	
Loans Current	35.	911 187,783	-81%	187,783	
Transfer to Reserve		434 161,257	-98%	161,257	
Provisions Provisions	Market Street, Square		0%		Note provisions are budgeted throughout operating accounts.
Net Result	387.	927 9,279,344	-96%	9,279,344	Tiors brounding and paragraph and all and a bandaning

Wolume Held Wolume Held Municipal Bank 1,070.379 2,135.032 Reserve Bank 9,331,468 0 0 Reserve Term Dipola 1,000.38,333,650 Reserve Term Dipola 1,4402,327 5,471,490 AUGUST CASH & INVESTMENTS # Municipal Bank AUGUST CASH & INVESTMENTS # Municipal Bank Reserve B

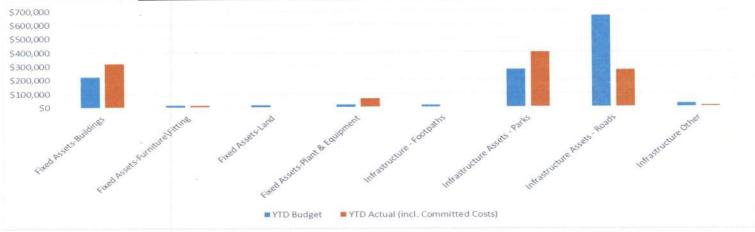


Budget Variances Explanation YTD Actual % of YTD Budget **Total Budget** YTD Budget Account Description \$179 2% As required Legal Costs - Debt Collection \$64,000 \$10,666 03012260 2% As required Recovery Of Legal Costs - Debt Collection (\$64,000) (\$10,666)(\$179 03017240 0% Quarterly Payment \$13,166 50 \$79,000 04107113 Meeting Attendance Fees 0% Quarterly Payment (\$18,332) (\$110,000) 05115018 ESL - Capital Grant 0% Quarterly Payment (\$96.203) (\$16,032) \$0 CESM Reimbursement - DFES 05115020 34% Refer to Capital Works program 05159129 Nilgen Fire Shed Construction \$110,000 \$18,332 \$6,150 \$90,362 \$15,058 \$0 0% Refer to Capital Works program 06259020 Aged Homes Lancelin 155% Practice Incentive Payment Received (\$217,000) (\$36,164) (\$55,914) 07113005 Patient Fees (\$23,332) \$0 0% EOY Transfer Health Allocation Waste (\$140,000) 07407056 \$958 \$11,345 184% Building improvements - EMA residence 09103025 Residence - 4 Fewster Street \$5,800 0% EOY Transfer \$165,000 \$27,498 \$0 10105000 Salaries \$170,500 \$28,412 \$14,049 49% Lower than anticipated expenditure 10105150 Refuse Site Lancelin 10169900 Reserve Fund Transfer From Tip Rationalisation (\$87,399) (\$14,566) 50 0% FOY Transfer 0% Timing of project \$12,778 10507001 Coastal Adaptation and Protection Project \$76,679 \$0 0% Timing of project \$14,092 Coastal Hazard Risk Management New Project 16/17 \$84,558 10507004 (\$74,179) (\$12,362) 0% Timing of project 10517003 Coastal Hazard Risk Planning Grant 0% Refer to Capital Works program Granville Civic Centre Buildings \$94,240 \$15,706 \$0 11159005 RBFS Grant - Boat Launch Facility - Planning Study (\$77,566) (\$12,926) 0% Refer to Capital Works program 11213015 0% Refer to Capital Works program 11215040 Hinchcliffe Hill Staircase/Ramp Grants and Contributions (\$70,000)(\$11.666) SO \$89,000 \$14,832 0% Refer to Capital Works program 11259077 Guilderton Beach Access Boardwalk 3% Refer to Capital Works program \$566 11259079 Boat Launch Facility - Planning Study \$103,421 \$17,234 \$100,000 \$0 0% Refer to Capital Works program LA Hinchcliffe Hill Staircase South Side 11259081 \$82,125 \$13,686 \$0 0% Refer to Capital Works program 11259083 LA Hinchcliffe Hill Pathway and Carpark Club Development Officer Contribution \$25,000 54,166 \$8,923) 214% Journal required 11303300 \$17,658 \$234 1% Timing of events 11307030 Gingin Shire Events Suite \$106,001 0% Refer to Capital Works program Lancelin Bowling Club Lighting \$100,000 \$16,666 50 11359268 0% EOY Transfer Transfer From Reserve Land and Building (\$75,000) (\$12,500) \$0 11369126 0% Timing of works 12215076 Government Road Grants Black Spot Funding (\$64,775) (\$10,794) GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0% Refer to Capital Works program 12259306 0% Refer to Capital Works program 12259362 Streetscape Project - Lancelin \$70,000 \$11,666 \$86,527 \$14,420 \$0 0% Refer to Capital Works program 12259959 RRG - Gingin Brook Road - Final Seal 0% Refer to Capital Works program 12259990 Footpath projects unallocated

	\$6,120,842	\$1,020,098	\$921,518	
Land & Buildings Transfer to Reserve	\$75,211	\$12,534	\$777	6% EOY Transfer
Schofield - Contribution towards Upgrade of Cheriton Road and Bro	(\$78,015)	(\$13,002)	\$0	0% EOY Transfer
Main Roads Unspent Grant Restricted Cash	(\$219,134)	(\$36,520)	\$0	0% EOY Transfer
Unspent Grant Wheatbelt Development Commiss, Restricted Cash	(\$80,000)	(\$13,332)	\$0	0% EOY Transfer
LA Aged Accom Long Term Mtce Restricted Cash	(\$77,162)	(\$12,860)	\$0	0% EOY Transfer
Reimbursements & Other Charges	\$0	\$0	(\$78,430)	100% Trust Interest transferred to Muni
Bott Levy	\$0	\$0	(\$11,634)	100% To be paid to BCITF
Suspense-General	\$0	\$0	\$231,790	100% Journal required
Gross Salaries & Wages	\$4,685,846	\$780,974	\$647,660	83% Vacant positions - reduced expenditure
Plant - Fuel & Oil	\$280,000	\$46,666	\$23,244	50% Lower than anticipated fuel
Plant - Licence (vehicle registration)	\$70,000	\$11,666	\$515	4% Journal required
Plant - Parts & Repairs	\$270,000	\$44,998	\$28,930	64% Lower than anticipated expenditure
Plant - Repair Wages & Overheads	\$0	\$0	\$34,858	100% Budget Amendment of Wages and Overheads required
Annual Leave Taken	\$151,855	\$25,308	\$11,912	47% Timing of leave taken
Insurances	\$53,591	\$8,922	\$47,225	529% Paid in July 2017
Salaries	\$194,544	\$32,424	\$17,163	53% Reallocation of Wages to new departments
Transfer from Reserve - Guilderton Caravan Park	(\$90,000)	(\$15,000)	\$0	0% EOY Transfer
Agri Precinct site identification	\$80,000	\$13,332	\$0	0% Timing
	Transfer from Reserve - Guilderton Caravan Park Salaries Insurances Annual Leave Taken Plant - Repair Wages & Overheads Plant - Parts & Repairs Plant - Licence (vehicle registration) Plant - Fuel & Cili Gross Salaries & Wages Suspense-General Bidlif Levy Relimbursements & Other Charges LA Aged Accom Long Term Mice Restricted Cash Unspent Grant Wheatbelt Development Commiss. Restricted Cash Main Roads Unspent Grant Restricted Cash Schoffeld - Contribution towards Upgrade of Cheriton Road and Bro	Transfer from Reserve - Guilderton Caravan Park (\$90,000) Salaries \$194,544 Insurances \$53,591 Annual Leave Taken \$151,855 Plant - Repair Wages & Overheads \$0 Plant - Parts & Repairs \$270,000 Plant - Licence (vehicle registration) \$70,000 Plant - Fuel & Oil \$280,000 Gross Salaries & Wages \$4,685,848 Suspense-General \$0 Bcitf Levy \$0 Reimbursements & Other Charges \$0 LA Aged Accom Long Term Mtce Restricted Cash (\$77,162) Unspent Grant Wheatbelt Development Commiss. Restricted Cash (\$80,000) Main Roads Unspent Grant Restricted Cash (\$219,134) Schofield - Contribution towards Upgrade of Cheriton Road and Bro (\$78,015) Land & Buildings Transfer to Reserve \$75,211	Transfer from Reserve - Guilderton Caravan Park (\$90,000) (\$15,000) Salaries \$194,544 \$32,424 Insurances \$53,591 \$8,922 Annual Leave Taken \$151,855 \$25,308 Plant - Repair Wages & Overheads \$0 \$0 Plant - Parts & Repairs \$270,000 \$44,998 Plant - Licence (vehicle registration) \$70,000 \$11,666 Plant - Fuel & Oil \$280,000 \$46,666 Gross Salaries & Wages \$4,685,848 \$780,974 Suspense-General \$0 \$0 Bcitf Levy \$0 \$0 Reimbursements & Other Charges \$0 \$0 LA Aged Accom Long Term Mtce Restricted Cash (\$77,162) (\$12,860) Unspent Grant Wheatbelt Development Commiss. Restricted Cash (\$80,000) (\$13,332) Main Roads Unspent Grant Restricted Cash (\$219,134) (\$36,520) Schofield - Contribution towards Upgrade of Cheriton Road and Bro (\$78,015) (\$13,002) Land & Buildings Transfer to Reserve \$75,211 \$12,534	Transfer from Reserve - Guilderton Caravan Park (\$90,000) (\$15,000) \$0 Salaries \$194,544 \$32,424 \$17,163 Insurances \$53,591 \$8,922 \$47,225 Annual Leave Taken \$151,855 \$25,308 \$11,912 Piant - Parts & Repair Wages & Overheads \$0 \$0 \$34,858 Plant - Parts & Repairs \$270,000 \$44,998 \$28,930 Plant - Fuel & Coli \$70,000 \$11,666 \$515 Plant - Fuel & Oil \$280,000 \$46,666 \$23,244 Gross Salaries & Wages \$4,655,846 \$780,974 \$547,680 Suspense-General \$0 \$0 \$231,790 Boilf Levy \$0 \$0 \$231,790 Boilf Levy \$0 \$0 \$(51,634) Reimbursements & Other Charges \$0 \$0 \$(57,680) LA Aged Accom Long Term Mice Restricted Cash \$(\$7,162) \$(\$12,860) \$0 Unspent Grant Wheatbelt Development Commiss. Restricted Cash \$(\$80,000) \$(\$13,332) \$0 Main Ro

Asset Type YTD Budget YTD Actual (incl. Committed Costs) Fixed Assets-Buildings \$224,784 \$318,183 Fixed Assets-Furniture\Fitting \$15,526 \$11,680 Fixed Assets-Land \$16,664 \$0 Fixed Assets-Plant & Equipment \$17,332 \$61,500

Fixed Assets-Furniture\Fitting Fixed Assets-Land Fixed Assets-Plant & Equipment \$16,666 \$0 Infrastructure - Footpaths \$396,575 \$275,034 Infrastructure Assets - Parks \$269,231 \$664,400 Infrastructure Assets - Roads \$26,996 \$8,750 Infrastructure Other \$1,257,402 \$1,065,919



Fixed Assets Expenditure August 2017

Fixed Assets Expenditure August 2017

Account#	Account Description	Budget	Budget YTD	Actual YTD (incl Committed Costs)	% Total Budget
5159129	Nilgen Fire Shed Construction	\$110,000	\$18,332	\$125,315	113.92%
6259020	Aged Homes Lancelin	\$90,362	\$15,058	\$21,995	24.34%
6259030	Aged Homes Gingin - Design and Construction	\$700,000	\$116,666	\$0	0.00%
6259050	Gingin Aged Units (Air-conditioning, kitchen refurbishments, floor coverings)	\$40,800	\$6,798	\$7,150	17.52%
7159106	Gingin Medical Centre (New)	\$10,000	\$1,666	\$0	0.00%
9159003	57A Lefroy Street - Building Capital A/C	\$0	\$0	\$118	
11159005	Granville Civic Centre Buildings	\$94,240	\$15,706	\$94,240	100.00%
11359049	Gingin Golf Club - Re-roof Club House	\$9,488	\$1,580	\$0	0.00%
11359051	Gingin Bowling Club - Patio roof extension & disabled ramp	\$48,500	\$8,082	\$0	0.00%
11359090	GG Recreation Centre Building Land & Buildings	\$37,829	\$6,304	\$0	0.00%
11359157	Gingin Horseman's Club Campdraft Facility	\$12,500	\$2,082	50	0.00%
11359177	LA - Gun Club Transportable Toilet and Water to Site	\$25,000	\$4,166	\$455	1.82%
11359179	LA - Bowling Club Storage Shed & Shade Shelters	\$9,500	\$1,582	\$0	0.00%
11359183	LP - Bowling Club - Synthetic Green	\$5,000	\$832	\$0	0.00%
11659315	Old Granville Building	\$12,000	\$1,998	\$3,740	31,17%
12259691	Bus Shelters	\$0	\$0	\$3,333	
12259956	Redfield Park - Bus Shelter	\$25,625	\$4,270	50	0.00%
13259065	Caravan Park Chalets	\$64,990	\$10,830	\$61,837	95.15%
13259300	Information Bays	\$28,000	\$4,666	\$0	0.00%
14759140	CWA Building - Structural Repairs	\$25,000	\$4,166	\$0	0.00%
4159110	Council Chambers Furniture	\$5,125	5854	\$0	0.00%
4159115	Council Furniture & Equipment	\$0	\$0	\$2,937	
7459010	Furniture And Equipment	\$2,300	\$382	\$1,253	54.48%
10159004	Landfill Site POS Equipment	\$6,100	\$1,016	\$4,111	67.40%
10659040	Planning Equipment	\$2,500	\$414	\$1,583	63,31%
11559020	Lancelin Library Furniture and Equipment	\$1,500	\$250	\$0	0.00%
13259060	GU Caravan Park Furniture/fittings	\$9,000	\$1,500	\$0	0.00%
13359010	Furniture And Equipment	\$1,700	\$282	\$0	0.00%
14259110	Computer System Furniture And Equipment	\$32,516	\$5,414	\$1,583	4.87%
14259115	Office Furniture/Equip. Furniture And Equipment	\$32,500	\$5,414	\$213	0.65%
10159000	Landfill Site Implementation	\$60,000	\$10,000	\$0	0.00%
14759124	Lancelin Commercial Centre Land Purchase	\$40,000	\$6,664	\$0	0.00%
5159200	Fire Warning Signs	\$60,000	\$10,000	\$60,000	100.00%
12359750	Minor Plant/Equipment	\$15,000	\$2,500	\$1,500	10.00%
14759226	Generator - Shire Office (Gingin)	\$29,000	\$4,832	50	0.00%
12259990	Footpath projects unallocated	\$100,000	\$16,666	\$0	0.00%

11259077	11259065	Lancelin Foreshore Development - Cunliffe St	\$150,000	\$25,000	\$0	0.00%
1929/07/9 Boat Launch Facility - Planning Study \$103,421 \$17,234 \$35,768 \$3.5995 1929/08/2 LA Hinchcliffer Hill Raturp Broth Side \$50,000 \$10,000 \$0 0.0095 1929/08/2 LA Hinchcliffer Hill Raturp Broth Side \$50,000 \$10,000 \$0 0.0095 1929/08/2 G. Swim Pool Plant & Plump Room \$23,000 \$38,822 \$9.598 \$41,739 1929/08/2 G. Swim Pool Plant & Plump Room \$23,000 \$38,822 \$9.599 \$41,739 1939/18/2 G. Swim Pool Plant & Plump Room \$23,000 \$52,000 \$52,000 \$12,310 \$97,706 1939/18/2 LA Wangaree Park Shate Equip \$15,000 \$21,000 \$12,310 \$97,706 1939/18/2 LA Wangaree Park Shate Equip \$15,000 \$22,000 \$0 0.0095 1939/18/2 LA Wangaree Park Shate Equip \$15,000 \$22,000 \$0 0.0095 1939/18/2 LA Wangaree Park Shate Equip \$15,000 \$22,000 \$0 0.0095 1939/18/2 LA Wangaree Park Shate Equip \$15,000 \$22,000 \$0 0.0095 1939/18/2 LA Wangaree Park Shate Equip \$15,000 \$22,000 \$0 0.0095 1939/18/2 LA Wangaree Park Shate Equip \$15,000 \$22,000 \$0 0.0095 1939/18/2 LA Wangaree Park Shate Equip \$15,000 \$15,000 \$15,000 \$0 0.0095 1939/18/2 LA Wangaree Park Shate Equip \$15,000 \$15,000 \$15,000 \$1,000 1939/18/2 LA Wangaree Park Shate Stabibisation & Landscaping \$15,000 \$27,000 \$0 0.0095 1939/18/2 Lancelin Bowling Club Lighting \$150,000 \$27,000 \$0 0.0095 1939/18/2 Lancelin Bowling Club Lighting \$150,000 \$16,666 \$0 0.0095 1939/18/2 Caravar Park Retaining Wall \$100,000 \$16,666 \$0 0.0095 1939/18/2 Caravar Park Replacement Bays \$100,000 \$16,666 \$0 0.0095 1939/18/2 Caravar Park Replacement Bays \$100,000 \$10,000 1939/18/2 Caravar Park Replacement Bays \$100,000 \$10,000 1939/18/2 Caravar Park Replacement Bays \$100,000 \$10,000 1939/18/2 Caravar Park Replacement Bays \$10,000 \$10,000 1939/18/2 Caravar Park Replacement Bays \$10,000 \$10,000 1939/18/2			\$89,000	\$14,832	\$0	0.00%
11259081			\$103,421	517,234	\$35,768	34.59%
1959082	TAXABLE CONTRACTOR OF THE PARTY		\$100,000	\$16,666	\$0	0.00%
11259983			\$60,000	\$10,000	\$0	0.00%
1359942 GIS Swim Pool Plant & Pump Room \$23,000 \$23,000 \$21,000 \$21,000 \$21,000 \$1233,180 \$97,76% \$1359115 LA Skate Park Skate Equip \$15,000 \$21,000 \$22,500 \$0 0.00% \$1359122 Playground Equipment \$135,000 \$15,000 \$25,500 \$0 0.00% \$1359132 Playground Equipment \$135,600 \$22,550 \$50 0.00% \$1359133 PP Playground Equipment \$135,600 \$22,550 \$51,500 \$0 0.00% \$1359155 Bendigo Bank Complex \$39,000 \$51,500 \$50 0.00% \$1359157 Regional Hardrourt Facility-Bank Stabilisation & Landscaping \$165,000 \$27,500 \$50 0.00% \$1359171 Regional Hardrourt Facility-Bank Stabilisation & Landscaping \$165,000 \$27,500 \$50 0.00% \$1359568 Lancelin Bowling Club Lighting \$100,000 \$516,666 \$50 0.00% \$1359568 Lancelin Bowling Club Lighting \$100,000 \$516,666 \$50 0.00% \$1359314 \$27,500 \$50,000 \$50,000 \$50,000 \$105,000 \$50,000 \$105,000	Maria Control Systems (1997)	LA Hinchcliffe Hill Pathway and Carpark	\$82,125	\$13,686	\$0	0.00%
1339115 LA Skate Park Bowl (at BMX Track) \$126,000 \$21,000 \$21,3180 97,76% 1359124 LA Wangaree Park Skate Equip \$15,000 \$2,500 \$0 0.00% 1359132 Playground Equipment \$36,772 \$6,128 \$0 0.00% 1339135 LP Playground Equipment \$36,772 \$6,128 \$50 0.00% 1339171 Regional Hardcourt Facility - Bank Stabilisation & Landscaping \$160,000 \$1,500 \$0 0.00% 1359186 Lancelin Bouling Club Lighting \$100,000 \$15,666 \$0 0.00% 1359588 Lancelin Guning Club Lighting \$100,000 \$15,666 \$0 0.00% 13259914 Caravan Park Retaining Wall \$60,000 \$10,000 \$6,666 \$32,000 \$0 \$0 \$0 \$2000 \$20,000 \$36,666 \$32,000 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 <			\$23,000	\$3,832	\$9,598	41,73%
1359124			\$126,000	\$21,000	\$123,180	97.76%
1359132 Playground Equipment \$36,772 \$5,128 \$0 \$0.00% 1359133 LP Playground Equipment \$155,949 \$22,658 \$15,949 \$100.00% 1359135 Bendigo Bank Complex \$9,000 \$1,500 \$0 \$0.00% 1359171 Regional Hardcourt Facility - Bank Stabilisation & Landscaping \$165,000 \$27,500 \$0 \$0.00% 1359171 Regional Hardcourt Facility - Bank Stabilisation & Landscaping \$165,000 \$27,500 \$0 \$0.00% 1359968 Lancelin Caravan Park - Infrastructure Parks \$50,000 \$10,000 \$50,666 \$0 \$0.00% 1359915 Caravan Park Retaining Wall \$60,000 \$50,000 \$50,000 \$10,000 13259915 Caravan Park Rata Park Park Park Park Park Park Park Par	and the said of th		\$15,000	\$2,500	\$0	0.00%
1359133	Biometric Colors (Sept.		\$36,772	\$6,128	\$0	0.00%
1359155 Bendigo Bank Complex S9,000 S1,500 S0 0.00% 1359171 Regional Hardcourt Facility - Bank Stabilisation & Landscaping S165,000 S27,500 S0 0.00% 1359268 Lancelin Garavan Park - Infrastructure Parks S100,000 S16,666 S0 0.00% S1359068 Lancelin Garavan Park - Infrastructure Parks S550,000 S93,166 S0 0.00% S13259914 Caravan Park Retaining Wall S60,000 S10,000 S60,000 100,00% S13259315 Caravan Park Retaining Wall S60,000 S10,000 S60,000 S10,006 S10,000 S10,666 S22,080 S20,000 S10,000 S10,666 S10,000 S10,	The second secon		\$135,949	\$22,658	\$135,949	100.00%
1359371 Regional Hardcourt Sacility - Bank Stabilisation & Landscaping \$165,000 \$22,500 \$0,00% \$11392568 Lancelin Bowling Club Lighting \$100,000 \$16,666 \$0 \$0.00% \$132599314 Caravan Park : Infrastructure Parks \$385,000 \$59,166 \$0 \$0.00% \$13259314 Caravan Park : Retaining Wall \$60,000 \$50,000 \$50,000 \$10,000 \$60,000 \$100,000 \$2259160 Cowalla Road Bridge Upgrade \$190,000 \$31,666 \$32,080 \$82,20% \$12259161 Marchmort Draininge \$160,000 \$26,666 \$0 \$0.00% \$12259161 Marchmort Draininge \$160,000 \$26,666 \$0 \$0.00% \$12259169 Rural - Diligo Road \$592,724 \$598,784 \$0 \$0.00% \$12259169 Rural - Diligo Road \$599,724 \$598,784 \$0 \$0.00% \$12259199 Rural - Breera Road \$9 \$9,746 \$98,784 \$0 \$0.00% \$12259191 Guiderton - Mortimer St \$44,800 \$7,466 \$0 \$0.00% \$1225911 Guiderton - Mortimer St \$44,800 \$7,466 \$0 \$0.00% \$12259222 Lancelin - Lancelin Plaza \$10,000 \$1,666 \$8.28 8.28% \$12259223 Graig Sandy Reseal SLK 0.00 - 2.00 \$6,064 \$1,010 \$0 \$0.00% \$12259236 Bateman Way Reseal SLK 0.00 - 2.00 \$6,064 \$1,010 \$0 \$0.00% \$12259240 Rereal Road West \$134,546 \$22,424 \$0 \$0.00% \$12259240 Rereal Road West \$134,546 \$22,424 \$0 \$0.00% \$12259259 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$0 \$0.00% \$1225926 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$0 \$0.00% \$12259279 Miltary Road - Centreline SLK 0.00 - 3.7 \$12,275 \$2,028 \$0 \$0.00% \$12259279 Miltary Road - Centreline SLK 0.00 - 3.7 \$12,275 \$2,028 \$0 \$0.00% \$12259279 Miltary Road - Centreline SLK 0.00 - 3.7 \$12,275 \$2,028 \$0 \$0.00% \$12259279 Miltary Road - Centreline SLK 0.00 - 3.7 \$12,275 \$2,028 \$0 \$0.00% \$12259279 Miltary Road - Centreline SLK 0.00 - 3.7 \$12,275 \$2,028 \$0 \$0.00% \$12259279 Miltary Road - Centreline SLK 0.00 - 3.7 \$12,275 \$2,028 \$0 \$0.00% \$12259339 Rural - Cowalla Rd	No. of Contract of	The state of the s	\$9,000	\$1,500	\$0	0.00%
11399268			\$165,000	\$27,500	\$0	0.00%
13259068	promotion of the second		\$100,000	\$16,666	\$0	0.00%
13259314 Caravan Park Retaining Wall \$60,000 \$10,000 \$60,000 100,000 13259315 Caravan Park Tap and Pipe Replacement Bays \$40,000 \$6,666 \$32,080 82,20% 12259160 Cowalla Road Bridge Upgrade \$190,000 \$31,666 \$0 0.00% 12259161 Marchmont Drainage \$160,000 \$26,666 \$0 0.00% 12259169 Rural - Dingo Road \$592,724 \$98,784 \$0 0.00% 1225919 Rural - Mimegarra Road \$59 \$0 \$4,456 \$0 0.00% 12259211 Guiderton - Mortimer St \$44,850 \$7,466 \$0 0.00% 12259212 Lancelin - Lancelin Plaza \$10,000 \$1,666 \$82.8 8.28% 12259223 Craig Sandy Reseal SLK 0.00 - 3.2 \$5,512 \$918 \$0 0.00% 12259235 Bateman Way Reseal SLK 0.00 - 2.00 \$6,664 \$1,010 \$0 0.00% 12259236 Jones Place Reseal SLK 0.00 - 0.07 \$1,229 \$320 \$0 0.00% <			\$355,000	\$59,166	\$0	0.00%
13259315 Caravan Park Tap and Pipe Replacement Bays	EUG TORONO CONTRACTOR	The Part of the Control of the Contr	\$60,000	\$10,000	\$60,000	100.00%
12259160 Cowalla Road Bridge Upgrade \$190,000 \$31,666 \$0 0.00% 12259161 Marchmont Drainage \$160,000 \$26,666 \$0 0.00% 12259199 Rural - Olingo Road \$592,724 \$58,784 \$0 0.00% 12259199 Rural - Breera Road \$0 \$0 \$4,491 \$0 \$0 \$4,491 \$0 \$0 \$0 \$4,491 \$0	AND DESCRIPTION OF THE PROPERTY OF THE PROPERT	The state of the s	\$40,000	\$6,666	\$32,080	80,20%
12259161 Marchmont Drainage		A STATE OF THE PROPERTY OF THE	\$190,000	\$31,666	\$0	0.00%
12259169 Rural - Dingo Road \$592,724 \$98,784 \$0 0.00% \$12259170 Rural - Mimegara Road \$290,764 \$48,456 \$0 0.00% \$12259170 Rural - Breera Road \$0 \$0 \$0 \$0 \$4,491 \$12259211 Guiderton - Mortimer St \$44,800 \$7,466 \$50 0.00% \$1259222 Lancelin - Lancelin Plaza \$10,000 \$1,666 \$828 8.28% \$12259222 Lancelin - Lancelin Plaza \$10,000 \$1,666 \$828 8.28% \$12259233 \$12259235 Bateman Way Reseal SLK 0.00 - 0.32 \$55,512 \$518 \$50 0.00% \$12259235 Bateman Way Reseal SLK 0.00 - 0.07 \$1,929 \$320 \$50 0.00% \$12259236 Jones Place Reseal SLK 0.00 - 0.07 \$1,929 \$320 \$50 0.00% \$12259240 Rural - Beermullah Road West \$134,546 \$22,424 \$50 0.00% \$12259259 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$50 0.00% \$12259259 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$50 0.00% \$12259252 Rural - Red Guilly Road \$199,000 \$187,329 \$31,220 \$50 0.00% \$12259277 Link Road - Reseal SLK 0.00 - 0.57 \$12,175 \$2,028 \$50 0.00% \$12259278 \$51 Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$50 0.00% \$12259278 \$51 Andrews Court - Reseal SLK 0.00-1.79 \$40,000 \$6,666 \$50 0.00% \$12259332 \$Rural - Coullal Rd \$125,000 \$75,000 \$7272 \$0,00% \$12259332 \$Rural - Coullal Rd \$125,000 \$20,832 \$50 0.00% \$12259332 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$40,000 \$5,666 \$50 0.00% \$12259332 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$40,000 \$5,666 \$50 0.00% \$12259332 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$40,000 \$5,666 \$50 0.00% \$12259332 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$12,000 \$20,832 \$50 0.00% \$12259332 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$1259332 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$1259332 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$1259332 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$10 Andrews Court - Reseal SLK 0.00-1.79 \$10 Andrews Court - Reseal SLK 0.00-1.	and beautiful from the control of th		\$160,000	\$26,666	\$0	0.00%
12259170 Rural - Mimegarra Road \$290,764 \$48,456 \$0 0.00% 12259199 Rural - Breera Road \$0 \$0 \$4,491 12259211 Guilderton - Mortimer St \$44,800 \$7,466 \$0 0.00% 12259222 Lancelin - Lancelin Plaza \$10,000 \$1,666 \$828 8.28% 12259233 Craig Sandy Reseal SLK 0.00 - 0.32 \$5,512 \$918 \$0 0.00% 12259235 Bateman Way Reseal SLK 0.00 - 2.00 \$6,064 \$1,010 \$0 0.00% 12259236 Jones Place Reseal SLK 0.00 - 0.07 \$1,929 \$320 \$0 0.00% 12259236 Jones Place Reseal SLK 0.00 - 0.07 \$1,929 \$320 \$0 0.00% 12259236 Jones Place Reseal SLK 0.00 - 0.00 \$1,929 \$320 \$0 0.00% 12259240 Rural - Beermullah Road West \$134,546 \$22,424 \$0 0.00% 122592559 Ashby Road Reseal SLK 0.00 - 3.0 \$187,329 \$31,220 \$0 0.00% 12259271 RP -	D. D. COLONIA DE LA COLONIA DE		\$592,724	\$98,784	\$0	0.00%
12259199 Rural - Breera Road \$0 \$0 \$0 \$4,491 12259111 Guilderton - Mortimer St				\$48,456	\$0	0.00%
12259211 Guilderton - Mortimer St \$44,800 \$7,466 \$0 0.00% 12259222 Lancelin - Lancelin Plaza \$10,000 \$1,666 \$828 8.28% 12259233 Craig Sandy Reseal SLK 0.00 - 0.32 \$5,512 \$918 \$0 0.00% 12259235 Bateman Way Reseal SLK 0.00 - 2.00 \$6,664 \$1,010 \$0 0.00% 12259236 Jones Place Reseal SLK 0.00 - 0.07 \$1,929 \$320 \$0 0.00% 12259240 Rural - Beermullah Road West \$134,546 \$22,424 \$0 0.00% 12259259 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$0 0.00% 12259262 Rural - Red Gully Road \$399,034 \$66,500 \$0 0.00% 12259271 RP - Redfield Park \$0 \$0 \$58 12259277 Link Road - Reseal SLK 0.00-0.15 \$3,256 \$542 \$0 0.00% 12259278 St Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Mi	ROTO MANAGEMENT	TO A CONTRACTOR OF THE PROPERTY OF THE PROPERT	\$0	\$0	\$4,491	
12259222 Lancelin - Lancelin Plaza \$10,000 \$1,666 \$828 8.28% 12259233 Craig Sandy Reseal SLK 0.00 - 0.32 \$5,512 \$918 \$0 0.00% 12259235 Bateman Way Reseal SLK 0.00 - 2.00 \$6,664 \$1,010 \$0 0.00% 12259236 Jones Place Reseal SLK 0.00 - 0.07 \$1,929 \$320 \$0 0.00% 12259240 Rural - Beermullah Road West \$134,546 \$22,424 \$0 0.00% 12259259 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$0 0.00% 12259262 Rural - Red Gully Road \$399,034 \$66,500 \$0 0.00% 12259271 RP - Redfield Park \$0 \$0 \$58 12259277 Link Road - Reseal SLK 0.00-0.15 \$3,256 \$542 \$0 0.00% 12259278 St Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Military Road - Centreline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259332 <td></td> <td></td> <td>\$44,800</td> <td>\$7,466</td> <td>\$0</td> <td>0.00%</td>			\$44,800	\$7,466	\$0	0.00%
12259233			\$10,000	\$1,666	\$828	8.28%
12259235 Bateman Way Reseal SLK 0.00 - 2.00 \$6,064 \$1,010 \$0 0.00% 12259236 Jones Place Reseal SLK 0.00 - 0.07 \$1,929 \$320 \$0 0.00% 12259240 Rural - Beermullah Road West \$134,546 \$22,424 \$0 0.00% 12259259 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$0 0.00% 12259262 Rural - Red Gully Road \$399,034 \$56,500 \$0 0.00% 12259271 RP - Redfield Park \$0 \$0 \$58 12259277 Link Road - Reseal SLK 0.00-0.15 \$3,256 \$542 \$0 0.00% 12259278 \$1 Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Military Road - Centreline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259336 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$45,000 \$7,500 \$272 0.60% 1	and the second s		\$5,512	\$918	\$0	0.00%
12259236 Jones Place Reseal SLK 0.00 - 0.07 \$1,929 \$320 \$0 0.00% 12259240 Rural - Beermullah Road West \$134,546 \$22,424 \$0 0.00% 12259259 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$0 0.00% 12259262 Rural - Red Gully Road \$399,034 \$66,500 \$0 0.00% 12259271 RP - Redfield Park \$0 \$0 \$58 12259277 Link Road - Reseal SLK 0.00-0.15 \$3,256 \$542 \$0 0.00% 12259278 St Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Military Road - Centreline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259330 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259333 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89,96% <	TANKE AND REPORTED TO A STATE OF THE PARTY O	The first Manual Manual Control of the Control of t		\$1,010	\$0	0.00%
12259240 Rural - Beermullah Road West \$134,546 \$22,424 \$0 0.00% 12259259 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$0 0.00% 12259262 Rural - Red Gully Road \$399,034 \$66,500 \$0 0.00% 12259271 RP - Redfield Park \$0 \$0 \$58 12259277 Link Road - Reseal SLK 0.00-0.15 \$3,256 \$542 \$0 0.00% 12259278 \$1 Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Military Road - Centreline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259306 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259333 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89,96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 122	-0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0			\$320	50	0.00%
12259259 Ashby Road Reseal SLK 0.00 - 3.00 \$187,329 \$31,220 \$0 0.00% 12259262 Rural - Red Gully Road \$399,034 \$66,500 \$0 0.00% 12259271 RP - Redfield Park \$0 \$0 \$58 12259277 Link Road - Reseal SLK 0.00-0.15 \$3,256 \$542 \$0 0.00% 12259278 St Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Military Road - Centrelline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259306 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259339 Rural - Cullaila Rd \$45,000 \$7,500 \$272 0.60% 12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89.96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 <td></td> <td></td> <td>\$134,546</td> <td>\$22,424</td> <td>\$0</td> <td>0.00%</td>			\$134,546	\$22,424	\$0	0.00%
12259262 Rural - Red Gully Road \$399,034 \$66,500 \$0 0.00% 12259271 RP - Redfield Park \$0 \$0 \$58 12259277 Link Road - Reseal SLK 0.00-0.15 \$3,256 \$542 \$0 0.00% 12259278 St Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Milltary Road - Centreline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259306 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259333 Rural - Cullalla Rd \$45,000 \$7,500 \$272 0.60% 12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89.96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 </td <td></td> <td></td> <td>\$187,329</td> <td>\$31,220</td> <td>\$0</td> <td>0.00%</td>			\$187,329	\$31,220	\$0	0.00%
12259271 RP - Redfield Park 50 \$0 \$58 12259277 Link Road - Reseal SLK 0.00-0.15 \$3,256 \$542 \$0 0.00% 12259278 St Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Military Road - Centreline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259306 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259339 Rural - Cullalla Rd \$45,000 \$7,500 \$272 0.60% 12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89.96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%			\$399,034	\$66,500	\$0	0.00%
12259277 Link Road - Reseal SLK 0.00-0.15 \$3,256 \$542 \$0 0.00% 12259278 St Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Military Road - Centreline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259306 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259339 Rural - Cullalla Rd \$125,000 \$7,500 \$27 0.60% 12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89.96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%	And the second s		\$0	\$0	\$58	V SALE
12259278 St Andrews Court - Reseal SLK 0.00-0.57 \$12,175 \$2,028 \$0 0.00% 12259279 Military Road - Centreline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259306 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259339 Rural - Cullalla Rd \$45,000 \$7,500 \$272 0.60% 12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89,96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%	Entertain Control of C	The Control of the Co	\$3,256	\$542	\$0	0.00%
12259279 Military Road - Centreline SLK 0.00-14.79 \$40,000 \$6,666 \$0 0.00% 12259306 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259339 Rural - Cullalla Rd \$45,000 \$7,500 \$272 0.60% 12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89,96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%			\$12,175	\$2,028	50	0.00%
12259306 GG - Brockman Street/Cheriton Road Intersection \$78,015 \$13,002 \$0 0.00% 12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259339 Rural - Cullalla Rd \$45,000 \$7,500 \$272 0.60% 12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89.96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%		The state of the s	\$40,000	\$6,666	\$0	0.00%
12259332 Rural - Cowalla Rd \$125,000 \$20,832 \$0 0.00% 12259339 Rural - Cullalla Rd \$45,000 \$7,500 \$272 0.60% 12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89.96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259595 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%	And the second s			\$13,002	\$0	0.00%
12259339 Rural - Cullalla Rd \$45,000 \$7,500 \$272 0.60% 12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89.96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%	DOMESTIC CONTRACTOR OF THE PARTY OF THE PART	The state of the s	\$125,000	\$20,832	\$0	0.00%
12259353 Old North Road Drive/Walk Trail \$22,935 \$3,822 \$20,632 89.96% 12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%				\$7,500	\$272	0.60%
12259501 Black Spot - Dewar Road \$259,441 \$43,234 \$0 0.00% 12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%	AND DESCRIPTION OF THE PARTY OF		\$22,935	\$3,822	\$20,632	89.96%
12259959 RRG - Gingin Brook Road - Final Seal \$86,527 \$14,420 \$0 0.00% 12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%	The second secon				\$0	0.00%
12259961 RRG - Gingin Brook Road \$893,066 \$148,838 \$9,182 1.03%			The continues of the co	\$14,420	\$0	0.00%
1 and	CATTER CONTRACTOR CONT			THE RESERVE THE PROPERTY OF THE PARTY OF THE	The second secon	1.03%
	The state of the s			\$3,588	\$4,500	20.89%

EN HAM I CHARLES		\$7,545,017	\$1,257,402	\$1,065,919	SHALL SHALL
14759225	Gingin Flag Poles	\$1,000	\$166	\$0	0.00%
13259313	Caravan Park Drainage	\$50,000	\$8,332	\$8,750	17.50%
13259312	Caravan Waste Dump Points	\$3,000	\$500	\$0	0.00%
12259362	Streetscape Project - Lancelin	\$70,000	\$11,666	\$0	0.00%
10759128	Gingin Cemetery Fence and Driveway	\$31,000	\$5,166	\$0	0.00%
10159030	Gingin Landfill Fencing	\$7,000	\$1,166	\$0	0.00%
12259996	Rural - Fynes Road Resheet SLK 0.00-5.32	\$247,242	\$41,204	\$84,570	34.21%
12259993	Murray Bridge works	\$129,778	\$21,628	\$144,698	111.50%

INTERIM MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

	NOTE	Aug 2017/2018 Y-T-D Actual	2017/2018 Y-T-D Budget	2017/2018 Budget	Variances Budget to Actual Y-T-D
		\$	\$	\$	%
Net current assets at start of year - surplus/(deficit)		1,865,965	2,009,010	2,009,010	0.00%
Revenue fome operating activities (excluding rates and non-operating grants, subsidies & contributions)					
Governance		721	0	0	0.00%
General Purpose Funding		(42,438)	97,527	1,170,319	(11.96%)
General Purpose Funding - Rates		7,730,569	7,764,606	7,764,606	(0.44%)
Law, Order, Public Safety		55,123	28,257	339,083	7.92%
Education and Welfare		20,151	24,167	290,000	(1.38%)
Health		193,698	9,750	117,000	157.22%
Housing		1,520	1,950	23,400	(1.84%)
Community Amenities		1,295,043	138,587	1,663,038	69.54% 1.40%
Recreation and Culture		16,016 198,046	13,719 20,671	164,628 248,046	71.51%
Transport Economic Services		328,235	160,850	1,930,203	8.67%
Other Property and Services		29,124	18,046	216,550	5.12%
Other Property and Services		9,825,808	8,278,129	13,926,873	11.11%
Expenditure from operating activities					(4.87%)
Governance General Purpose Funding		(38,843) (15,329)	(93,496) (30,969)	(1,121,949) (371,628)	(4.21%)
Law, Order, Public Safety		(116,696)	(111,811)	(1,341,733)	0.36%
Education and Welfare		(11,457)	(53,995)	(647,945)	(6.57%)
Health		(88,927)	(17,432)	(209,182)	34.18%
Housing		(14,149)	(2,538)	(30,460)	38.12%
Community Amenities		(170,985)	(220,916)	(2,650,997)	(1.88%)
Recreation & Culture		(151,084)	(248,733)	(2,984,794)	(3.27%)
Transport		(382,463)	(351,714)	(4,220,571)	0.73%
Economic Services		(118,928)	(136,303)	(1,635,636)	(1.06%)
Other Property and Services		(499,022)	(58,632)	(703,579)	62.59%
		(1,607,883)	(1,326,540)	(15,918,474)	1.77%
Operating activities excluded from budget	2	0	0	0	0.00%
(Profit)/Loss on Asset Disposals Depreciation on Assets	10	5	365,136	4,381,636	(8.33%)
Non-Cash Expenditure and Revenue	10	0	0	4,001,000	0.00%
Leave Entitlements		0	0	0	0.00%
Amount attributable to operating activities		8,217,930	9,325,735	4,399,045	(25.18%)
Investing Activities					
Non operating grants, subsidies & contributions		261,225	174,130	2,089,559	4.17%
Purchase Land Held for Resale	1	201,220	0	0	0.00%
Purchase Land and Buildings	1	(31,450)	(120,736)	(1,448,834)	(6.16%)
Purchase Infrastructure Assets - Roads	1	(151,585)	(332,223)	(3,986,675)	(4.53%)
Purchase Infrastructure Assets - Parks	1	(155,810)	(137,522)	(1,650,267)	1.11%
Purchase Infrastructure Assets - Other	1	0	(13,500)	(162,000)	(8.33%)
Purchase Infrastructure Assets - Footpaths	1	0	(8,333)	(100,000)	(8.33%)
Purchase Tools		0	0	0	0.00%
Purchase Plant and Equipment	1	(1,500)	(8,667)	(104,000)	(6.89%)
Purchase Furniture and Equipment		(8,236)	(7,770)	(93,241)	0.50%
Proceeds from Disposal of Assets	2	(87,357)	(454.622)	(5,455,459)	(6.73%)
Financing Activities		, , , , ,	, , , , ,	, , , ,	,
Repayment of Debentures	3	(35,911)	(18,829)	(225,947)	7.56%
Proceeds from New Debentures	3	181,818	75,000	900,000	11.87%
New Self Supporting Loans		0	0	0	0.00% 0.00%
New Advances		0	940	11,281	(8.33%)
Proceeds from Advances Self-Supporting Loan Principal Income		0	2.486	29,831	(8.33%)
Transfers to Reserves (Restricted Assets)	4	(3,434)	46,181	554,176	(8.95%)
Transfers from Reserves (Restricted Assets)	4	(3,434)	(80,150)	(961,803)	(8.33%)
Transfers from Restricted Cash	-	0	62,406	748,876	(8.33%)
		142,473	88,035	1,056,414	5.15%
Net Current Assets Year to Date		10,139,012	8,959,148	0	

This statement is to be read in conjunction with the accompanying notes. Note: Difference in B/Fwd balance relates to End of year adjustments.

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

EXPENDITURE \$ \$ The following assets and other non capital expenditure have been acquired/paid for during period under review: \$ By Program \$ \$,000 Governance 0 5,000 General Purpose Funding 3,434 121,487 Law, Order, Public Safety 6,150 542,500 Health 13,244 69,387 Education and Welfare 7,150 20,000 Housing 0 21,000 Community Amenities 22,799 1,032,974 Recreation and Culture 166,418 5,405,419 Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 By Class 1,447 270,653 By Class 31,450 1,168,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 866,915 Infrastructure Assets - Other 0 1,294,513 Infrastructure Assets - Cotharths 0 1,294,513 <t< th=""><th>ACQUISITION OF ASSETS & OTHER NON CAPITAL</th><th>Aug 2017/2018 Y-T-D Actual</th><th>2017/2018 Budget</th></t<>	ACQUISITION OF ASSETS & OTHER NON CAPITAL	Aug 2017/2018 Y-T-D Actual	2017/2018 Budget
By Program		\$	\$
By Program			
Governance 0 5,000 General Purpose Funding 3,434 121,487 Law, Order, Public Safety 6,150 542,500 Health 13,244 69,387 Education and Welfare 7,150 20,000 Housing 0 21,000 Community Amenities 22,799 1,032,974 Recreation and Culture 162,921 1,450,231 Transport 156,418 5,405,419 Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 By Class Land and Buildings 31,450 1,68,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 856,915 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions<	nave been acquired/paid for during period under review:		
General Purpose Funding 3,434 121,487 Law, Order, Public Safety 6,150 542,500 Health 13,244 69,387 Education and Welfare 7,150 20,000 Housing 0 21,000 Community Amenities 22,799 1,032,974 Recreation and Culture 162,921 1,450,231 Transport 156,418 5,405,419 Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 By Class 1,447 270,653 By Class 151,585 3,755,483 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 856,915 Infrastructure - Footpaths 0 1,294,513 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911	By Program		
General Purpose Funding 3,434 121,487 Law, Order, Public Safety 6,150 542,500 Health 13,244 69,387 Education and Welfare 7,150 20,000 Housing 0 21,000 Community Amenities 22,799 1,032,974 Recreation and Culture 162,921 1,450,231 Transport 156,418 5,405,419 Economic Services 14,436 340,693 Other Property and Services 1,447 270,653 By Class 1,447 270,653 By Class 31,450 1,168,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 866,915 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 0 Loans Current 35,911 187,783 Provisions 0	Governance	0	5 000
Law, Order, Public Safety 6,150 542,500 Health 13,244 69,387 Education and Welfare 7,150 20,000 Housing 0 21,000 Community Amenities 22,799 1,032,974 Recreation and Culture 162,921 1,450,231 Transport 156,418 5,405,419 Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 By Class 387,927 9,279,344 By Class 151,585 3,755,483 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 856,915 Infrastructure - Footpaths 0 1,294,513 Infrastructure - Footpaths 0 4,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0	General Purpose Funding	3.434	
Health 13,244 69,387 Education and Welfare 7,150 20,000 Community Amenities 22,799 1,032,974 Recreation and Culture 162,921 1,450,231 Transport 156,418 5,405,419 Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 By Class 87,927 9,279,344 Land and Buildings 31,450 1,168,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 866,915 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,718 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257	Law, Order, Public Safety		
Housing 0 21,000 Community Amenities 22,799 1,032,974 Recreation and Culture 162,921 1,450,231 Transport 156,418 5,405,419 Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 By Class 387,927 9,279,344 By Class Land and Buildings 31,450 1,168,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 856,915 Infrastructure - Footpaths 0 1,294,513 Infrastructure - Footpaths 0 4,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257	Health		
Community Amenities 22,799 1,032,974 Recreation and Culture 162,921 1,450,231 Transport 156,418 5,405,419 Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 By Class 387,927 9,279,344 Land and Buildings 31,450 1,168,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 866,915 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,718 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257		7,150	20,000
Recreation and Culture 162,921 1,450,231 Transport 156,418 5,405,419 Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 387,927 9,279,344 By Class Land and Buildings 31,450 1,168,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 866,915 Infrastructure - Footpaths 0 1,294,513 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257		0	21,000
Transport 155,418 5,405,419 Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 By Class 387,927 9,279,344 By Class 151,585 3755,483 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 856,915 Infrastructure - Footpaths 0 1,294,513 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 0 Loans Current 35,911 187,783 Provisions 0 0 0 Transfers to Reserve 3,434 161,257		22,799	1,032,974
Economic Services 14,363 340,693 Other Property and Services 1,447 270,653 By Class 387,927 9,279,344 By Class 31,450 1,168,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 866,915 Infrastructure - Footpaths 0 1,294,513 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257		162,921	1,450,231
Other Property and Services 1,447 270,653 387,927 279,344 By Class Land and Buildings 31,450 1,168,000 16,758 3,755,483 151,585 3,755,483 16,758 10,758 10,758,100 155,810 866,915 16,915 16,915 16,758 10,758,100 16,758,100 16,758,100 16,758,100 16,758,100 16,758,100 16,758,100 16,758,100 16,758,100 16,758 10,758,100 16,758 10,			
By Class 387,927 9,279,344 Land and Buildings 31,450 1,168,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 856,915 Infrastructure - Footpaths 0 1,294,513 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257			
By Class	Other Property and Services		
Land and Buildings 31,450 1,168,000 Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 866,915 Infrastructure - Footpaths 0 1,294,513 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257		387,927	9,279,344
Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 856,915 Infrastructure Assets - Other 0 1,294,513 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257	By Class		
Infrastructure Assets - Roads 151,585 3,755,483 Infrastructure Assets - Parks and Ovals 155,810 856,915 Infrastructure Assets - Other 0 1,294,513 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257	Land and Buildings	31.450	1.168.000
Infrastructure Assets - Parks and Ovals 155,810 856,915 Infrastructure Assets - Other 0 1,294,513 Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257	Infrastructure Assets - Roads		
Infrastructure - Footpaths 0 44,436 Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257	Infrastructure Assets - Parks and Ovals	155,810	
Plant and Equipment 1,500 1,718,241 Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257	Infrastructure Assets - Other		
Furniture and Fittings 8,236 92,716 Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257		0	44,436
Tools 0 0 Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257		1,500	1,718,241
Loans Current 35,911 187,783 Provisions 0 0 Transfers to Reserve 3,434 161,257		8,236	92,716
Provisions 0 0 Transfers to Reserve 3,434 161,257		0	0
Transfers to Reserve		35,911	187,783
0,404 101,207		•	•
387,9279,279,344	Transfers to Reserve		
		387,927	9,279,344

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

	Net Book Value	Sale Proceeds	Profit-(Loss)
By Program	Aug 2017/2018 Y-T-D Actual \$	Aug 2017/2018 Y-T-D Actual	Aug 2017/2018 Y-T-D Actual \$
Law Order & Public Safety	0	0	0
Health	o	О	0
Community Amenities	0	0	0
Transport	О	o	0
Economic Services	o	0	0
Other Property & Services	o	o	0
	0	0	0
By Class	Net Book Value Aug 2017/2018 Y-T-D Actual	Sale Proceeds Aug 2017/2018 Y-T-D Actual	Aug 2017/2018 Y-T-D Actual

	\$	\$	>
Plant & Equipment	0	-	0
Land & Buildings	0	0	0
	0	0	0
			Profit(Loss)
			2017/2018
Summary			Y-T-D Actual
			\$
Profit on Asset Disposals			-
Loss on Asset Disposals			0
			0

SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

3. INFORMATION ON BORROWINGS

Debenture Repayments	Principal 1-Jul-17	New Loans	New Loans	Princi Repaym	A. VO. VO	Princ Outsta	S-014000-1	Interest Repayments	
Particulars		Actual	Budget	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Health									
L100 GG Medical Centre	209,564			12,014	24,425	197,551	185,139	6,821	13,252
Housing					220000000000000000000000000000000000000	0.0000000000000000000000000000000000000	100000000000000000000000000000000000000	100,000,000	000000000000000000000000000000000000000
L129 Aged Accomodation	0	0	700,000	0	0	0	700,000	0	(
Community Amenities									
L111 Tip Rationalisation Site	484,873			7,646	15,540	477,227	469,333	15,734	31,220
L127 - SB Erosion Extension	204,422			9,594	19,309	194,827	185,113	2,565	5,011
Recreation & Culture	555760554545065			ALTON ACCULATE.	2.51-6-12-50-51-51		3,30,00,477,30,00		
L114 Gu C/Club	463,497			0	28,952	463,497	434,545	o	32,586
L115 Gu C/Club	13,453			0	13453	13,453	0	ol	728
L119 LP Country Club & Granville	0.001030533	- 1			12000000000	0.004.00.000	1.55	10/21	1.503
Civic Centre	8,445			o	8,445	8,445	0	o	459
L120 Regional Netball Facility	322,973			0	18,278	322,973	304,695	0	21,274
L124A Regional Hardcourt Facility	312,626			0	18,599	312,626	294,027	0	12,721
L126 Swimming Pool	136,990			6,657	13,416	130,333	123,574	2,123	4,144
Economic Services		- 1		20.15.	203.000	1220	100000000000000000000000000000000000000		1585.30
L103 Gingin Sale Yards	12,340	- 1		0	5,987	12,340	6,353	0	654
L128 Lancelin Caravan Park	0	0	200,000	0	18,900	0	181,100	0	2,500
Other Property & Services					2425	651	1255.00		
L93 LA Angling/Aquatic	10,391		- 1	o	10.391	10.391	o	0	511
L118 Office Extensions	16,826			ol	16,826	16,826	ol	ol	913
L123 Purchase Lot 44 Weld Street GG	212,827			0	13,426	212,827	199,401	ō	14,583
	2,409,227	0	900,000	35,911	225,947	2,373,317	3,083,280	27,244	140,556

SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

3.	INFORMATION ON BORROWINGS (continued)	Principal	Interest
		Actual	Actual
(a)	Debenture Repayments	\$	\$
	Repayment of Principal for Council Funded Loans will be	35,911 Interest on Council Funded Loans	27,244
	Repayment of Principal for Self Supporting Loans will be	0 Interest on Self Supporting Loans	0
		\$35,911	\$27,244

(b) New Debentures

Nil

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

4.	RESERVES	Aug Y-T-D Actual \$	2017/2018 Budget \$
	Cash Backed Reserves		
(a)	Long Service Leave, Sick Leave, Staff Contingency Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	513,063 529 - - 513,592	513,063 10,725
			323,700
(b)	Office Equipment Replacement Opening Balance	47.400	47.400
	Amount Used / Transfer to Reserve Amount Used / Transfer from Reserve	17,486 18 -	17,486 366 (15,000)
		17,505	2,852
(c)	Plant & Equipment Replacement		
(0)	Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	153,129 158	153,129 818,201
	Amount Osed / Transfer from Reserve	153,287	971,330
		100,201	971,550
(d)	Land & Buildings General Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	753,210 777 - - 753,986	653,210 83,811 (75,000) 662,021
(e)	Guilderton Caravan Park Recreation		
	Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	222,713 230 -	222,713 1,283 (90,000)
		222,942	133,996
(f)	Shire Recreational Development Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	204,380 211 	304,380 4,272 (220,000)
		204,590	88,652
(g)	Redfield Park Public Open Space Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	29,762 31 -	29,762 622
		29,793	30,384

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 AUGUST 2017

		Aug Y-T-D Actual \$	2017/2018 Budget \$
	RESERVES (continued)	·	
(h)	Ocean Farm Recreation		
	Opening Balance Amount Set Aside / Transfer to Reserve	36,564 38	36,564 764
	Amount Used / Transfer from Reserve	-	(7,237)
	7 Milouit Good 7 Mailoid Holl Model to	36,602	30,091
(i)	Tip Rationalisation		
.,	Opening Balance	697,171	697,171
	Amount Set Aside / Transfer to Reserve	719	14,573
	Amount Used / Transfer from Reserve	697,890	(87,399) 624,345
		697,690	024,345
(j)	Lancelin Community Sporting Club		
	Opening Balance	49,002	49,002
	Amount Set Aside / Transfer to Reserve	51	13,524 (10,000)
	Amount Used / Transfer from Reserve	49,052	52,526
		40,002	- 02,020
(k)	Community Infrastructure Reserve		
	Opening Balance	87,429	87,429
	Amount Set Aside / Transfer to Reserve	90	1,828
	Amount Used / Transfer from Reserve		
(I)	Staff Housing Reserve	87,519	89,257
(1)	Stall Housing Neserve		
	Opening Balance	31,740	31,740
	Amount Set Aside / Transfer to Reserve	33	663
	Amount Used / Transfer from Reserve	31,773	32,403
(m)	Future Infrastructure Reserve	31,773	32,403
	Onseine Beleve	E24 E24	521 524
	Opening Balance Amount Set Aside / Transfer to Reserve	531,524 548	531,524 11,111
	Amount Used / Transfer from Reserve	-	(244,240)
	7 mount oodd 7 manoid nom receive	532,072	298,395
(n)	Guilderton Country Club Reserve		
	Opening Balance	2,852	2,852
	Amount Set Aside / Transfer to Reserve	3	60
	Amount Used / Transfer from Reserve		
		2,854	2,912
	Total Cash Backed Reserves	3,333,457	3,542,952

All of the above reserve accounts are supported by money held in financial institutions.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

4. RESERVES (Continued)	Aug Y-T-D Actual \$	2017/2018 Budget \$	
Summary of Transfers To Cash Backed Reserves			
Transfers to Reserves Transfers to Reserves			
Long Service Leave, Sick Leave, Staff Contingency Office Equipment Replacement	529 18	10,725 366	
Plant & Equipment Replacement	158	818,201	
Land & Buildings General	777	83,811	
Guilderton Caravan Park Recreation	230	1,283	
Shire Recreational Development	211	4,272	
Redfield Park Public Open Space	31	622	
Ocean Farm Recreation	38	764	
Tip Rationalisation	719	14,573	
Lancelin Community Sporting Club	51	13,524	
Community Infrastructure	90	1,828	
Staff Housing Reserve	33	663	
Guilderton Country Club Reserve	3	60	
Future Infrastructure Reserve	548	11,111	
	3,434	961,803	
Transfers from Reserves			
Long Service Leave, Sick Leave, Staff Contingency	_	_	
Office Equipment Replacement		(15,000)	
Plant & Equipment Replacement		(13,000)	
Land & Buildings General		(75,000)	
Guilderton Caravan Park Recreation		(90,000)	
Shire Recreational Development		(220,000)	
Redfield Park Public Open Space		(220,000)	
Ocean Farm Recreation	_ 1	(7,237)	
Tip Rationalisation		(87,399)	
Lancelin Community Sporting Club	_	(10,000)	
Community Infrastructure		(10,000)	
Staff Housing Reserve		_	
Guilderton Country Club Reserve	-	-	
Future Infrastructure Reserve	-	(244,240)	
		(748,876)	
Total Transfer to/(from) Reserves		(140,010)	
Total Transfer tofffolin neserves	3,434	212,927	

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows: for which the reserves are set aside are as follows:

Long Service Leave, Sick Leave, Staff Contingency
Used to fund annual, long service leave, rostered days off (executive staff only), sick leave redundancy/retirement and staff contingency

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 AUGUST 2017

Office Equipment Replacement Reserve

Used for the acquisition and/or replacement of major items of office equipment (including computer system)

Plant and Equipment Reserve

Used for the purchase of major plant and equipment

Land and Building General Reserve

Used for the replacement and/or acquisition of land and buildings

Guilderton Caravan Park Recreation

Used for the development of Guilderton Caravan Park facilities

Shire Recreational Development Reserve Shire Recreational Development Reserve

Used for the development of Shire Recreational facilities

Redfield Park Public Open Space Reserve
Used for the development of Public Open Space within the Redfield Park subdivision

Ocean Farm Recreation

Used for the development of recreation and community facilities within the Ocean Farm subdivision

Tip Rationalisation

Used for rationalisation of rubbish tip facilities within the Shire

Plant & Equipment/Infrastructure Replacement

Used for replacement of Fire Equipment and Infrastructure for fire fighting purposes within the Shire

Lancelin Community Sporting Club Reserve

Used in developing building and other associated infrastructure at the Lancelin Community Sporting Club and are to be spent upon request from the Club, and approval from Council

Community Infrastructure Reserve

Used to assist in the financing of community facilities

Staff Housing Contingency

Staff housing infrastructure additions and/or replacement

Future Infrastructure Reserve

Used for the provision of renewal, upgrade and asset purchases

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

5.	NET CURRENT ASSETS		Actual Aug 2017/2018 Y-T-D Actual \$	Actual Brought Forward 1-Jul \$
	Composition of Estimated Net Current Asset Position			
	CURRENT ASSETS:			
	Cash - Unrestricted		1,040,253	994,821
	Cash - Restricted Reserves	4	3,333,457	3,330,023
	Cash - Restricted General		909,991	909.991
	Rates - Current		7,866,990	858,250
	Sundry Debtors		1,301,760	1,133,170
	Inventories		48,975	26,713
			14,501,426	7,252,968
	LESS: CURRENT LIABILITIES			
	Payables		(340,772)	(1,338,189)
	Employee Provisions		(688,185)	(688, 185)
	Accrued Interest on Loans		Ó	(30,606)
			(1,028,957)	(2,056,980)
			13,472,469	5,195,988
	Less: Cash - restricted reserves	4	(3,333,457)	(3,330,023)
	NET CURRENT ASSET POSITION		10,139,012	1,865,965

SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

6. RATING INFORMATION

RATE TYPE	Rate in	Number of Properties	Rateable Value \$	2017/2018 Rate Revenue \$	2017/2018 Interim Rates \$	2017/2018 Back Rates \$	2017/2018 Total Revenue \$	2017/2018 Budget \$
General Rate								
GRV - Townsites	0.083499	1,743	28,508,235	2,380,547			2,380,547	2,380,547
GRV - Other	0.083499	923	14,815,362	1,267,167	1		1,267,167	1,267,167
UV - Rural	0.004504	422	286,427,000	1,287,887			1,287,887	1,287,887
UV - Other	0.004504	1	2,800,000	12,611			12,611	12,611
UV - Intensive	0.008448	118	64,543,000	553,403			553,403	553,403
Interim Rates	128X (CH 10825 (TA 01 CH 1		2545,0400-0460-45,0060-0	0	4,400		4,400	25,000
Back Rates				0		346	346	10,000
Sub-Totals		3,207	397,093,597	5,501,615	4,400	346	5,506,362	5,536,615
Minimum Rates	Minimum \$:					
GRV - Townsites	997	879	6,752,442	869,384			869,384	869,384
GRV - Other	997	751	4,133,426	728,807			728,807	728,807
UV - Rural	1260	372	74,924,300	475,020			475,020	475,020
UV - Other	1260	96	675,764	30,240			30,240	30,240
UV - Intensive	2,240	19	15,554,347	215,040			215,040	215,040
Sub-Totals		2,117	102,040,279	2,318,491	0	0	2,318,491	2,318,491
Concessions					(94,284)		(94,284)	(95,000)
Rate Write Off							0	
Ex-Gratia Rates							0	4,500
Totals		5,324	499,133,876	7,820,106	(89,884)	346	7,730,569	

All land except exempt land in the Shire of Gingin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	August Y-T-D Actual \$	
Bonds, Tenders etc	9,117			9,117	
Car Parking Cash in Lieu	13,014			13,014	
Community Groups	4,293			4,293	
Councillors Nominations	-			_	
D Wedge Trust	6,314	13		6,327	
Excavation Bonds	26,096			26,096	
Footpath Bonds	5,982			5,982	
Landscaping Bonds	49,767			49,767	
Old Junction Hotel Restoration	1,743			1,743	
Other Bonds/Trusts	21,457	914	118	22,253	
Public Open Space	34,465			34,465	
Rehabilitation Bonds	85,831			85,831	
Second Hand Buildings	47,639			47,639	
Staff Trust	16,880	5,111	6,410	15,581	
Subdivision Bonds	207,138			207,138	
Tree Planting Bonds	5,456			5,456	
Trust Interest	0	682		682	
	535,193	6,719	6,528	535,383	

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

8. OPERATING STATEMENT

OPERATING REVENUES	2017/2018 Y-T-D Actual \$	2017/2018 Budget \$	2016/2017 Actual \$
Governance	39	0	534
General Purpose Funding	7,688,131	8,934,925	10,555,255
Law, Order, Public Safety	55,123	449,083	779,095
Health	193,698	290,000	246,157
Education and Welfare	20,151	117,000	127,217
Housing	1,520	23,400	24,280
Community Amenities	1,295,043	1,663,038	2,335,826
Recreation and Culture	16,016	600,694	575,412
Transport	459,271	1,791,539	1,811,071
Economic Services	328,235	1,930,203	1,983,912
Other Property and Services	29,124	216,550	336,435
Restricted Cash	682	45,000	(626,578)
TOTAL OPERATING REVENUE	10,087,033	16,061,432	18,148,616
OPERATING EXPENSES			
Governance	(38,409)	(1,121,949)	(1,003,716)
General Purpose Funding	(15,329)	(371,628)	(425,934)
Law, Order, Public Safety	(116,696)	(1,341,733)	(1,484,151)
Health	(88,927)	(647,945)	(853,712)
Education and Welfare	(11,457)	(209,182)	(180,186)
Housing	(14,149)	(30,460)	(29,725)
Community Amenities	(170,985)	(2,650,997)	(2,250,652)
Recreation & Culture	(151,084)	(2,984,794)	(3,169,400)
Transport	(382,463)	(4,220,571)	(2,082,557)
Economic Services	(118,928)	(1,635,636)	(1,652,775)
Other Property and Services	(499,022)	(703,570)	(1,287,904)
Restricted Cash	(434)	509,176	0
TOTAL OPERATING EXPENSE	(1,607,883)	(15,409,289)	(14,420,713)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	8,479,150	652,143	3,727,903

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 to 31 AUGUST 2017

9. STATEMENT OF FINANCIAL POSITION

	Aug 2017/18 Y-T-D Actual \$	2016/2017 Actual \$
CURRENT ASSETS		
Cash Assets	1,950,244	1,904,812
Reserves - Cash Backed	3,333,457	3,330,023
Receivables - Cash	9,168,750	1,991,420
Receivables - Non Cash	40,593	40,593
Inventories	48,975	26,713
TOTAL CURRENT ASSETS	14,542,019	7,293,562
NON-CURRENT ASSETS		
Receivables	149,418	149,418
Inventories	-5	0
Property, Plant and Equipment	55,214,934	55,108,739
Infrastructure	100,213,737	99,969,173
TOTAL NON-CURRENT ASSETS	155,578,084	155,227,330
TOTAL ASSETS	170,120,103	162,520,891
CURRENT LIABILITIES		
Payables	340,772	1,338,110
Accrued Interest on Debentures	0	30,606
Interest-bearing Liabilities	(35,911)	0
Provisions	688,185	688,185
TOTAL CURRENT LIABILITIES	993,047	2,056,901
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	2,591,045	2,409,227
Provisions	152,503	152,503
TOTAL NON-CURRENT LIABILITIES	2,743,548	2,561,730
TOTAL LIABILITIES	3,736,595	4,618,631
NET ASSETS	166,383,509	157,902,260
	100,363,509	157,902,200
EQUITY Reserves - Asset Revaluation		
Reserves - Cash Backed	106,207,280	106,207,280
Retained Surplus	3,333,457	3,330,023
TOTAL EQUITY	56,842,771	48,364,957
TOTAL EXOLUT	166,383,509	157,902,260

APPENDIX 3

LIST OF ACCOUNTS PAID BY COUNCIL SUBMITTED TO THE COUNCIL MEETING HELD ON 12TH SEPTEMBER 2017

COOKOIL W	LE I NO HUL	J CA 1211 SEFTEMBER 2011		
TYPE	DATE PAID	NAME	DETAILS	AMOUNT
Chq/EFT				
EFT22252	02/08/2017	GINGIN FUFL AND TYRES	DIESEL	8581,60
EFT22253		MCLEODS	REVIEWING SWALC & ORAFTING AGREE	1906.28
EFT22254		DVG WANNEROO MITSUBISHI	MATS	65.34 179.12
EFT22255		AMPAC DEBT RECOVERY	DEBT COLLECTION INSERTION OF SUBTITLES/SHIRE VIDEO	528.00
EFT22256 EFT22257	02/08/2017	PACIFIC BRANDS WORKWEAR	STAFF UNIFORM	139.40
EFT22258		ARROW BRONZE	PLAQUE - GINGIN CEMETERY NICHE 42	320.10
EFT22259		GINGIN FUEL AND TYRES	FUEL METER FOR GGODS	315 10
EFT22267	03/08/2017	TONY PISCONERI	MANAGEMENT OF SEABIRD LANDFILL SITE	15180.00
EFT22288		CU@PARK	CLEANING GRANVILLE PARK ABLUTION	627.56
EFT22269		HANSON CONSTRUCTION	SUPPLY AND DELILVER GRAVEL	3186 41
EFT22270		COMMERCIAL LOCKSMITHS	SHORT PAID GST SEABIRO ROAD UPGRADE	153.60 511669 5 9
EFT22272		FULTON HOGAN	DIESEL	139.36
EFT22273 EFT22274		GINGIN FUEL AND TYRES SIGMA CHEMICALS	CHEMICALS	355 94
EFT22275	03/08/2017		ESL JULY 2017	13621.78
EFT22276		TONY PISCONERI	WASTE MANAGEMENT	15180.00
EFT22277		GEOFFRY LIDDELOW	MANAGEMENT FEES	41250.00
EFT22278	03/08/2017	BOYA EQUIPMENT	OIL GAUGE AND O RING	15.15
EFT2227B		AVON WASTE	RUBBISH COLLECTION	10513.80
EFT22280		ADVANCED TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT	303.60
EFT22281		DIRECTIONS WORKFORCE	SALARY N MICALLEF TREE PRUNING	3021.92 5500.00
EF 122282		GINGIN TREE SERVICES PTY LTD TROY'S PLUMBING PTY LTD	MAJOR MAJOR LEAK REPAIR	\$50.00
EFT22283 EFT22284		N M AVEY AND E M PAUL	MANAGEMENT FEES	11142.54
EFT22285		GINGIN FUEL AND TYRES	LYNCH PIN	1.80
EFT22286		JASON INDUSTRIES & SIGNMAKERS	SIGNS	180.51
EFT22287		LANCELIN TRADE	JULY ACCOUNT 2017	2023.20
EFT22288		CELLARBRATIONS GINGIN	REFRESHMENTS	37.98
EF (22289)		CU@PARK	CATERING	1338.16
EFT22290		WATERLOGIC AUSTRALIA PTY LTD	FILTRATION SYSTEM CLEANING OF PUBLIC CONVENIENCES	133 10 4728.00
EFT22291		COASTLINE CLEANING SERVICES BULLSBROOK GLASS AND ALUMINIUM	REPAIR BROKEN REAR SLIDING DOOR	931 70
EFT22292 EFT22293		LEDGE'S KANGA SKIP BIN HIRE	SKIP BIN HIRE	330.00
EFT22294		TROY'S PLUMBING PTY LTD	FIX LEAK NG PIPE	128 70
EFT22295		SHIELDS POWER CLEAN	CONTRACT CLEANING FOR GRANVILLE	1050 00
EF 122296	04/08/2017	LANCELIN MECHANICAL	PICK UP 2 ABANDONED VEHICLES	160.00
EFT22297		F&R CLASSIC CABINETS	SUPPLY AND INSTALL 2 NEW KITCHENS	9311 50
EFT22298		COURIER AUSTRALIA	FREIGHT	305.22 583.02
EFT22299		GINGIN IGA EXPRESS	JULY ACCOUNT 2017 LA CARAVAN PARK MAINTENANCE ITEMS	131 65
EFT22300		LANCELIN TRADE AUSTRALASIAN PERFORMING RIGHTS	APRA LICENCE	191.92
EFT22301 EFT22302		COUNTRY COPIERS NORTHAM	MEYER READING	2244 52
EF122303		MARKETFORCE PRODUCTIONS	ADVERTISING	177B.33
EFT22304		MOORE RIVER ELECTRICAL	SUPPLY/INSTALL CEILING FAN/10 D/LIGHTS	850.00
EFT22306		JOANNE TONNA GRAPHIC DESIGN	ADVERTISING	210 00
EFT22307		LOCAL REALTH AUTHORITIES	HEALTH AUTHORITIES ANALYTICAL COMMIT	1341.60
EFT22308		WASTE & RECYCLE CONFERENCE	WASTE & RECYCLE CONFERENCE 2017	1360.00
EFT22309		AUSTRALIAN TAXATION OFFICE	, ULY BAS 2017	46710.00 263.71
EFT22310		MARKETFORCE PRODUCTIONS GRO-TURE PTY LTO	ADVERTISING MOWING	33904.99
EFT22311 EF122312	09/06/2017 09/09/2017	CVC LINE MARKING AND SIGNAGE	LINEMARKING	4254.80
EFT22313		WHEATBELT GYMNASTICS	APPROVED KIDSPORT APPLICATION	260.00
CFT22314		CHITTERING JUNIOR FOOTBALL CLUB	APPROVED KIDSPORT APPLICATION X*	200.00
EFT22315	09/00/2017	MUC: IEA JUDO CLUB INC.	APPROVED KIDSPORT APPLICATIONS X3	600,00
EFT22316		FV & M SMIT TRUST ACCOUNT	SUPPLIES AND MATERIALS	2144.69
EFT22317		THREE CHILLIES TRAIL DESIGN	PROGRESS PAYMENT 1	33874.50
EFT22318		GINGIN PREMIUM MEATS	CATERING	145.50 6765.00
EF [22319		WA SHED COMMERCIAL PTY LTD	DEPOSIT BUDGET BULLCTIN 2017-18 FOR RATES	840.00
EFT22320 EFT22321		' JOANNÉ TONNA GRAPHIC DESIGN ' WESTSUN SOLAR PTY LTO	DEPOSIT	500.00
EFT22322		AUSTRALIA POST	POSTAGE	652 50
EFT22323		MARKETFORCE PRODUCTIONS	ADVERTISING	632.28
EFT22324	10/08/2017	ROAD SIGNS AUSTRALIA	SIGN	148 50
EFT22325		SAFEWAY AQUATIC SERVICES	TILING WORKS FOR THE GG POOL	10583.92
EFT22326		AUSTRALIA DAY COUNCIL OF WA	GOLD MEMBERSHIP 2017/18	550.00
EFT22327		AUSRECORD PTY LTD	ARCHIVE BOXES	88 CO 1109.46
EFT22328 EFT22329		MARKETFORCE PRODUCTIONS PENZED PERTIL	ADVERTISING FUEL METER AND PRIMER VALVE	422 59
EFT2Z330		TUTT BRYANT	GG016 SCHEDULED 4000 HR SERVICE	266.97
€FT22331		GINGIN MECHANICAL SERVICES	205L OF HORIZON AND PUMP FOR GG012	643,97
€FT22332		LANCELIN IGA XPRESS	JULY ACCOUNT	88.59
FFT22332		COVS PARTS PTY LTD	SPILE KITS, SAFETY GLASSES AND GAUGES	890,02
EFT22334	10/08/2017	T DAIMLER TRUCKS PERTH	REPLACMENT MIRROR FOR GG066/GG028	253.03
EFT22335		MPROGERS & ASSOCIATES PTY LTD	LP BOAT HARBOUR	622.90
EFT22336		OFFICEWORKS	STATIONERY	152.30
EFT22337		COURIER AUSTRALIA	FREIGHT	62.49 847.78
EFT22338	10/08/2017	7 MCIN'(OSH AND SON 7 FUEL DISTRIBUTORS OF WA PTY LTD	OIL DIESEL	11432.40
EFT22339 FFT22340		PRACSYS	PREP WORK FOR DISPOSAL OF LAND	6545,00
EFT22340		T LYNDSAY MICHAEL CARLISLE	RE-TILE KITCHEN WALLS	1050.00
EFT22342		TROY'S PLUMBING PTY LTD	REPAIR PIPE CAMP KITCHEN LA C/PARK	88.00
EFT22343		MOCRE RIVER ELECTRICAL	KITCHEN UP GRADE	276.00
EFT22344	10/08/2017	7 CH:TTERING SEPTIC SERVICE	PUMP OUT E WASTE PORTABLE TOILET	80.00
EFT22345		RODNEY & JOY VENESS	CLEANING OF SEABIRD ABLUTION 17/18	560 UU
EFT22346		7 SHIELDS POWER CLEAN	GRANVILLE HALL CLEANING AND BUS	825.00
EFT22347		/ GINGIN ELECTRICAL PTY LTD	ELECTRICAL REPAIRS GAS REFILL	288.20 189.99
FFT22348 EFT22349		7 KLEENHEAT GAS PTY LTD 7 PAYWISE	VEHICLE LEASE	2172.34
EFT22349		7 RSPCA WA (INC.)	PAYROIL DEDUCTIONS	10.00

EETODOS!	40,000,0047	A COUNCELL MAIN PROPERTY.	PAYROLL DEDUCTIONS	82.00
EFT22351		LGRCEU (WA DIVISION)		157.55
EFT22352	10/08/2017		PAYROLL DEDUCTIONS	
EFT22353		SOCIAL CLUB TRUST	PAYROLL DEDUCTIONS	1379.00
EFT22354	10/00/2017	ROAD SIGNS AUSTRALIA	SIGNS	814.00
6FT2235 5	11/08/2017	LENOVO PTY LTD	COMPUTER EQUIPMENT	4537.01
EF122356	11/08/2017	PRECISION AIR CONDITIONING (WA)	REPLACE AIR CON UNITS TO UNITS 1,2 & 3	2695.00
EFT22357		WATERLOGIC AUSTRALIA PTY LTD	FILTRATION SYSTEM	133,10
EF122356		TROY'S PLUMBING PTY LTD	REPAIR GAS OVENS/SUPPLY REGULATORS	638.00
EFT22359		COVS PARTS PTY LTD	SPARK PLUGS	33.88
EFT22360		WESTERN AUSTRALIA HOLIDAY GUIDE	WAHQLIDAYGUIDE.COM.AU WESSITE	330 00
			IPADS	2410.00
EFT22361	11/08/2017		VAL SERVICES - 2017 LAND, BUILDINGS	9317.00
EFT22362		GRIFFIN VALUATION ADVISORY		236.50
EPT22364		STATE LIBRARY OF WA	BETTER BEGINNINGS PROGRAM 17/18	
EFT22365		LANDGATE	VALUATIONS	1208.32
EFT22366	14/08/2017		HOLE SAW CUTTER	795.14
EFT22367		CREDIT CARD - CEO	JULY TRANSACTIONS - AUGUST INVOICE	1308.85
EFT22368	14/08/2017	CREDIT CARD - EMCCS	JULY TRANSACTIONS - AUGUST INVOICE	1272.04
EFT22370	14/08/2017	CREDIT CARD - MBS	JULY TRANSACTIONS - AUGUST INVOICE	4.00
EFT22371		CREDIT CARD - BUILDING MAINT	JULY TRANSACTIONS - AUGUST INVOICE	4 00
EFT22372		CREDIT CARD - MECH/DEPOT	JULY TRANSACTIONS - AUGUST INVOICE	854 44
EFT22373		CREDIT CARD - EMPD	JULY TRANSACTIONS - AUGUST INVOICE	4.00
EF122374		4 HEALTHCARE PTY LTD	SUPPLY/FIT CHANGES TABLE AND HOISTS	9398 00
EFT22375		STEWART AND HEATON CLOTHING	PPE	937.82
			GOLF DAY 2017 - PONCHO BAUBLE X100	477.40
EFT22376		ADLER BUSINESS GIFTS PTY LTD		
EFT22377		DVG WANNEROO MITSUBISHI	SCHEDULED SERVICES	1068.21
EFT22378		MOORE RIVER ELECTRICAL	REPLACE DOWNLIGHTS/DIMMER SWITCH	473.00
EFT22379		TRUCKLINE	8 NEW 10MM BINDERS AND CHAINS	1269.21
EFT22390		PRIMARY PAINTING AND DECORATING	PAINTING 4 FEWSTER STREET	5940.00
EFT22381		SOLARGAIN PV PTY LTD	INSTALL SOLAR PANEL SYSTEM-DEPOSIT	3499.00
FFT22382		GINGIN FUEL AND TYRES	GRADER TYRES	992.00
EFT22383		HELEN MARIE SAMPSON	WASTE MANAGEMENT	2411.60
EFT22384		WANT PLUMBING SERVICES	PLUMBING REPAIRS	7023.50
EF722385		WORKFORCE ROAD SERVICES	SPOTTING AND LINEMARKING FOR GINGIN E	2950,73
		MCLEOCS	SUBLEASE TO OPTUS MOBILE	560.59
EFT22386				1712,54
EFT22387		WRIGHT EXPRESS AUSTRALIA	FUEL PROTORS SUPPORT	
EFT22388		FV & M SMIT TRUST ACCOUNT	DOCTOR'S SUPPORT	1914.67
FFT22389		LANCELIN GULL ROADHOUSE	FJEL	785.86
EFT22390		GINGIN TREE SERVICES PTY LTD	TREE TRIMMING	7370.00
EFT22391	15/08/2017	FULTON HOGAN INDUSTRIES	BULK BAGS OF PATCHING	7040.00
EFT22393	15/08/2017	JASON INDUSTRIES & SIGNMAKERS	SIGNS	69,30
EFT22394	15/08/2017	STATE LIGRARY OF WA	LOST AND DAMAGED ITEMS 17/18	550.00
EFT22395		MOORE RIVER ROADHOUSE	FUEL	477,94
EF122396		NORTHERN VALLEY NEWS	ADVERTISING	800.00
FFT22397		BROOKS HIRE SERVICE	DRY HIRE OF MULTI-TYRED ROLLER	2408.38
EFT22398		CARDNO (WA) PTY LTD	PROFESSIONAL SERVICES TO 30 JUNE 17	11823.90
		LANCELIN (CWA)	REIMBURSEMENT FOR ELECTRICITY	135.30
EFT22399				299.82
EFT22400		CANNON HYGIENE	YEARLY FEE - SANITARY UNITS	
EFT22401	16/08/2017	COUNTRY COPIERS NORTHAM	METER READING	1130.31
EFT22402		CELLARBRATIONS GINGIN	REFRESHMENTS	140.98
EF122403	16/08/2017	AUSRECORD PTY LTD	1PACK OF 10 STANDARD ARCHIVE BOXES	176.00
EFT22405	16/08/2017	OFFICEMAX AUSTRALIA LTD	STATIONERY	141.75
EFT22406	16/08/2017	GFAB	REPAIR/TAILGATE AND LOCKING MECH	484.00
EFT22407		KAREN ALISE SCOBIE	REFUND FOR TRAP	50.00
EFT22408		MOORE STEPHENS	ONSITE RELATED PARTY DISCLOSURE	3203.42
EFT22409		MCORE DEMO & CIVIL	REMOVAL OF CONTAMINATED SOIL	1590 00
EFT22410		INST PUBLIC WORKS ENGINEERING	COURSE - C CHADWICK	99.00
		CREDIT CARD - EMÓ	JULY TRANSACTIONS - AUGUST INVOICE	1789 99
EFT22411			JULY REMITTANCE 2017	4344.46
EFT22412		BUILDING COMMISSION		21793 29
EFT22413		WORKFORCE ROAD SERVICES	SPOTTING AND LINEMARKING	
EFT22414		HAROLD ARNOLD MORRIS	PUSHING UP TIPS	19470.00
EFT22415		LANCELIN ANGLING & AQUATIC CLUB	HIRE OF HALL AND CATERING	400.00
EFT22416		ENZED PERTH	COMPRESSOR AND OIL DISCHARGE UNIT	733 10
EFT22417		ADVANCED TRAFFIC MANAGEMENT	TRAFFIC CONTROL	1778.70
EFT22416		EASTSIDE CONCRETE CONTRACTING	FOOTPATHES	16478 00
EF*22419	22/08/2017	LANCELIN SANDS	PUMP/DISPOSE SEWERAGE SU C/PARK	1200.00
EF*22420	24/08/2017	RSPCA WA (INC.)	PAYROLL DEDUCTIONS	10 00
EFT22421	24/08/2017	LGRCEU (WA DIVISION)	PAYROLL DEDUCTIONS	82.00
EF722422	24/08/2017		PAYROLL DEDUCTIONS	157.55
EFT22423		SOCIAL CLUB TRUST	PAYROLL DEDUCTIONS	1179.00
EFT22424	24/08/2017	PAYWISE	VEHICLE LEASE	1536.78
EFT22425	24/08/2017	COMMUNITY NEWSPAPER GROUP	ADVERTSING	2168.87
FFT22428		BROOKS HIRE SERVICE	ROLLER HIRE	5332.80
EFT22427		DUDLEY CHEMICALS PTY LTD	CHEMICALS AND TOILET PRODUCTS	1401.40
EFT22428		SUNNY SIGNS COMPANY PTY LTD	SIGNS	79.20
			REMOVE AND REFIT WINDOWS TO GG006	622.60
EFT22429		GOLDFIELDS DEANS AUTOGLASS		2200.00
EFT22430		GINGIN TREE SERVICES PTY LTD	TREE REMOVAL	2200.00 394.50
EFT22431		TONER PLUS	TONERS	
EFT22432	24/06/2017		RUST OFF	83.58
FFT22433		AHG TRADE PARTS CENTRE	SERVICING PARTS	571.10
EF1'22434		JOONDALUP DRIVE MEDICAL CENTRE	PRE-EMPLOYMENT MEDICAL/, MORTADZA	135.00
EFT22435		CUTTING EDGES PTY LTD	CUTTING EDGE FOR GG016	B16.24
EFT22436		GINGIN FUEL AND TYRES	DIESEI.	76 41
E=T22437	24/09/2017	SYEWART AND HEATON CLOTHING	PPE	26.49
EFT22438		ÇELLARBRATIONS GINGIN	REFRESHMENTS	27198
E=T22439		AVON WASTE	WASTE COLLECTION	10517.40
FFT22440		SIGMA CHEMICALS	FOOL EQUIPMENT	157 44
EF'F22441		,ID CONSULTING PTY LTD	FORECAST ID ANNUAL SUBSCRIPTION	13200.00
EFT22442		LANCELIN MECHANICAL	TOWING	88.00
		KEVIN VINE	ABLUTION CLEANING	2228 65
EFT22443			STAFF UNIFORM	165 75
EFT22444		PACIFIC BRANDS WORKWEAR	COMPUTER EQUIPMENT	2148.50
EFT22445		POS PLAZA		
EF122446		GINGIN TRADING	JULY ACCOUNT 2017	1717.15
EFT22447		H VISION AUSTRALIA PTY LTD	TOWN PLANNING ON-SITE TRAINING	322.76
EFT22448		HAROLD ARNOLD MORRIS	LOADER WORK AT TIP SITES	9438 00
EFT22449	25/08/2017	LANDGATE	MAPS FOR AVON WASTE (BIN SERVICE)	4529.40

EFT22450	25/08/2017 COMMERCIAL LOCKSMITHS	KEYS	44,00
EFT22451	25/08/2017 PACIFIC BRANDS WORKWEAR	STAFF UNIFORM	119.85
EFT22452	25/08/2017 JOANNE TONNA GRAPHIC DESIGN	FLYER DESIGN	180.00
EFT22453	25/08/2017 FUEL CREATIVE MARKETING	EMAIL SIGNATURE PANEL/SHIRE OF GG	231,00 195,00
EFT22454 EFT22455	25/08/2017 ART SEDGE 25/08/2017 H:TACHI	X9 SCAN OLD PHOTOS 6000 SERVICE TO GG001 (GRADER)	2074.27
EFT22456	25/08/2017 ZIPFORM	SOG TWO-BIN WASTE SERVICE ROLLOUT:	2398.11
EF T22457	25/08/2017 STEWART AND HEATON CLOTHING	PPE	140.29
EFT22458	25/08/2017 BENARA NURSERIES	PLANTS FOR LANCELIN PLAZA	372.09
EFT22459	25/08/2017 GR THOMSON TRUCK HIRE	TRUCK HIRE	4328.50
EFT22460	25/08/2017 TUTT BRYANT EQUIPMENT	ELEMENTS AND FILTERS	207.64
EFT22461	25/08/2017 JCB CONSTRUCTION EQUIPMENT 25/08/2017 CEMETERIES/CRÉMATORIA ASSOC	BÉLT DRIVE, IDLER PULL, AUTOTENSION 2017/18 SUBSCRIPTION	438.08 120.00
EFT22462 EFT22463	25/08/2017 GEMETERIES/CREMATORIA ASSOC 25/08/2017 HANSON CONSTRUCTION MATERIALS	SUPPLY 21000 TONNE OF QUARTZ SAND	426.66
EFT22464	25/08/2017 SUNNY SIGNS COMPANY PTY LTD	SIGN	163.90
EFT22465	25/38/2017 WA POLICE SERVICE	VOLUNTEER POLICE CLEARANCES	44.70
EFT22466	25/08/2017 A:LANCO AUSTRALIA	POWER LEAD	55.65
EFT22467	25/08/2017 COURIER AUSTRALIA	FREIGHT	76.33
EFT22468	25/08/2017 MODRE SANDS RESOURCES	LIMESTONE ROAD BASE	17060 00
EF 722469	28/08/2017 OFFICEWORKS	STATIONERY VACATION OF LANCELIN CARAVAN	52.32 302410 60
EFT22471 EFT22472	28/08/2017 ESTHER INVESTMENTS PTY LTD 29/08/2017 MIRACLE RECREATION EQUIPMENT	SUPPLY/INSTALL PLAYGROUND EQUIP	95616.92
EFT22472	29/08/2017 LOCAL GOVERNMENT PROFESSIONAL	LINDA FIOGE - MEMBERSHIP 17/18	521.00
EF122474	29/08/2017 LYNETTE MARY BRYANT	REIMBURSEMENT OTTOMAN'S AND TABLE	134.00
EFT22475	29/09/2017 SIGMA CHEMICALS	GST PAYMENT ON INVOICE 379425 MISSED	15,75
EFT22476	29/08/2017 GINGIN TREE SERVICES PTY LTD	TREE LOPPING	3740.00
EFT22477	29/00/2017 COVS PARTS PTY LTD	AIR FILTER	69.11
EFT22478	29/08/2017 GINGIN PREMIUM MEATS	CATERING	150.50
EFT22479	29/08/2017 JOANNE TONNA GRAPHIC DESIGN	ADVERTISING	90,00 78,65
EFT22480	29/08/2017 COVS PARTS PTY LTD	FIRE EXTINGUISHER DIESEL	13056.00
EFT22481 EFT22483	30/08/2017 GINGIN FUEL AND TYRES 30/08/2017 QUALITY PRESS	OFES 04 RESPIRATORY STICKERS	220.00
EFT22484	30/08/2017 PROTECTOR FIRE SERVICES	EMERGENCY EVACUATION EXERCISE	550.00
EFT22485	30/08/2017 COS COMPLETE OFFICE SUPPLIES	STATIONERY	111.25
EFT22486	30/08/2017 LA COMMUNITY RESOURCE CENTRE	ADVERTISING	25.00
EFT22488	30/08/2017 WREN CII	WASTE OIL DISPOSAL	16 50
EFT22489	30/08/2017 HELEN MARIE SAMPSON	FREIGHT	407.00
EFT22490	30/08/2017 FV & M SMIT TRUST ACCOUNT	STAFF COSTS GG MEDICAL CENTRE	2353.42 58 07
EFT22491	30/08/2017 OFFICEMAX AUSTRALIA LTD 30/08/2017 FULTON HOGAN INDUSTRIES	STATIONERY 10 X BULKA BAGS FOR PATCHING	7040.00
EFT22492 EFT22493	30/08/2017 LEDGE'S SKIP BIN HIRE	SKIP BIN HIRE - LANCELIN JETTY X 4 BINS	880 00
EFT22494	30/08/2017 TOTAL GREEN RECYCLING	COLLECT AND PROCESSING F-WASTE	1276.28
EFT22495	30/08/2017 JTAGZ PTY LTD	DOG/CAT REGISTRATION TAGS	308.00
		_	
EFT TOTAL			1,540,733.29
CHEQUES	OMORPOUT DOOROT / EMILO MEAD	CROSS OVER	250.00
115277	04/09/2017 ROBERT LEWIS MEAD	CROSS OVER	250.00 50.00
115277 115278	04/09/2017 DAVID MAXWELL MARKEY	CROSS OVER REFUND FOR TRAP BOND REFUND FOR BUS	250.00 50.00 200.00
115277 115278 115279	04/08/2017 DAVID MAXWELL MARKEY 09/08/2017 NICHOLAS GRAYER	REFUND FOR TRAP	50.00
115277 115278	04/09/2017 DAVID MAXWELL MARKEY	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK REFUND FOR CANCELLATION GU CIPARK	50.00 200,00 115.00 290,00
115277 115278 115279 115280	04/09/2017 DAVID MAXWELL MARKEY 08/08/2017 NICHOLAS GRAYER 09/08/2017 HEATHER & BERRICK EVANS 09/08/2017 TANIA PRITCHARD 09/08/2017 BEN DEKONING	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK REFUND FOR CANCELLATION GU CIPARK REFUND FOR CANCELLATION GU CIPARK	50.00 200,00 115.00 290,00 115.00
115277 115278 115279 115280 115281 115282 115283	04/09/2017 DAVID MAXWELL MARKEY 08/08/2017 NICHOLAS GRAYER 09/08/2017 HEATHER & BERRICC EVANS 09/08/2017 TAMA PRITCHARD 09/08/2017 TAMA PRITCHARD 09/08/2017 SCNJA CAVALLARO	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK	50.00 200,00 115.00 290,00 115.00
115277 115278 115279 115280 115281 115282 115283 315284	04/09/2017 DAVID MAXWELL MARKEY 08/08/2017 NICHOLAS GRAYER 09/09/2017 HEATHER 8 BERRIC< EVANS 09/08/2017 TANIA PRITCHARD 09/08/2017 BEN DEKONING 09/08/2017 SCNJA CAVALLARO 19/08/2017 SHIRE OF GINGIN	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING 8/8/17	50.00 200,00 115.00 290,00 115.00 115.00 2215.00
115277 115278 115279 115280 115281 115282 115283 315284 115285	0409/2017 DAVID MAXWELL MARKEY 09/09/2017 NICHOLAS GRAYER 09/09/2017 THEATHER & BERRICK EVANS 09/09/2017 TANA PRITCHARD 09/09/2017 BEN DEKONING 09/09/2017 SCNIA CAVALEARO 10/08/2017 SHIRE OF GINGIN 14/09/2017 KENYON AND COMPANY PTY LTD	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING & BHT BEACONS BEACONS	50.00 200,00 115.00 290,00 115.00 115.00 2215.00 322.96
115277 115278 115279 115280 115281 115282 115283 115284 115285 115286	04/09/2017 DAVID MAXWELL MARKEY 08/08/2017 NICHOLAS GRAYER 09/08/2017 HEATHER & BERRICC EVANS 09/08/2017 TANIA PRITCHARD 09/08/2017 TEN DEKONING 09/08/2017 SCNJA CAVALLARO 10/08/2017 SCNJA CAVALLARO 14/08/2017 KENYON AND COMPANY PTY LTD 14/08/2017 WONGAN TREES	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING 8/8/17 BEACONS SCEDLINGS - SB SEAWALL REHAB	50.00 200,00 115.00 290,00 115.00 115.00 2215.00
115277 115278 115279 115280 115281 115282 115283 315284 115285 115286 115287	04/09/2017 DAVID MAXWELL MARKEY 08/08/2017 NICHOLAS GRAYER 08/08/2017 HEATHER 8 BERRIC< EVANS 09/08/2017 TAMA PRITCHARD 09/08/2017 TEMA DEKOMING 09/08/2017 SCNIA CAVALLARO 10/08/2017 SCNIA CAVALLARO 10/08/2017 KENYON AND COMPANY PTY LTD 14/08/2017 WONGAN TREES 14/08/2017 BARRY CROSS	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING & BHT BEACONS BEACONS	50.00 200,00 115.00 290,00 115.00 115.00 2215.00 322.98 3296.70
115277 115278 115279 115280 115281 115282 115283 115284 115285 115286	04/09/2017 DAVID MAXWELL MARKEY 08/08/2017 NICHOLAS GRAYER 08/08/2017 TEATHER & BERRICC EVANS 09/08/2017 TANIA PRITCHARD 09/08/2017 TANIA PRITCHARD 09/08/2017 SONJA CAVALLARO 10/08/2017 SONJA CAVALLARO 10/08/2017 KENYON AND COMPANY PTY LTD 14/08/2017 WONGAN TREES 14/08/2017 WESTPORK PTY LTD 14/08/2017 ALPHA BAUXITE PTY LTD	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING 8/8/17 BEACONS SCEDLINGS - SB SEAWALL REHAB REFUND OPPAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF INVOICE 29673 RATES REFUND FOR ASSESSMENT 46277 LC	50.00 200.00 115.00 290.00 115.00 115.00 2215.00 322.96 326.70 15.41 807.00 110.05
115277 115278 115279 115280 115281 115282 115283 115284 115285 115286 115287 115288	0409/2017 DAYID MAXWELL MARKEY 09/09/2017 NICHOLAS GRAYER 09/09/2017 THEATHER & BERRICK EVANS 09/09/2017 THAINER RESERVICK EVANS 09/09/2017 BEN DEKOMING 09/09/2017 SCNLA CAVALLARO 10/09/2017 SCNLA CAVALLARO 10/09/2017 KENYON AND COMPANY PTY LTD 14/09/2017 WONGAN TREES 14/09/2017 WESTPORK PTY LTD 14/09/2017 VESTPORK PTY LTD 14/09/2017 OPRAL MINERAL SANUS PTY LTD	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING 8/8/17 BEACONS SCEDLINGS - SB SEAWALL REHAB REFUND OPPAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF INVOICE 28673 RATES REFUND FOR ASSESSMENT A6727 LC RATES REFUND FOR ASSESSMENT A6727 LC	50.00 200.00 115.00 290.00 115.00 115.00 2215.00 322.96 3296.70 15.41 807.00 110.05
115277 115278 115278 115279 115280 115281 115282 115283 115284 115285 115286 115288 115288 115288 115289 115289 115289	0409/2017 DAYID MAXWELL MARKEY 09/08/2017 NICHOLAS GRAYER 09/08/2017 TEATHER & BERRICK EVANS 09/08/2017 TANIA PRITCHARD 09/08/2017 TEN DEKONING 09/08/2017 SCNA CAVALLARO 10/08/2017 SCNA CAVALLARO 10/08/2017 SHIRE OF GINGIN 14/08/2017 KENYON AND COMPANY PTY LTD 14/08/2017 WONGAN TREES 14/08/2017 WESTPORK PTY LTD 14/08/2017 ALPHA BAUXITE PTY LTD 14/08/2017 ALPHA BAUXITE PTY LTD 14/08/2017 DORAL MINERAL SANUS PTY LTD 14/08/2017 DORAL MINERAL SANUS PTY LTD	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING & 175 BEACONS SEEDLINGS - SB SEAWALL REHAB REFUND OPAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF INVOICE 29673 RATES REFUND FOR ASSESSMENT A6277 LC RATES REFUND FOR ASSESSMENT A6772 LC GGG3 NEW FLEXI FOR EXHAUST	50.00 200.00 115.00 290.00 115.00 2215.00 322.96 3286.70 15.41 807.00 110.05
115277 115278 115278 115281 115281 115282 115283 115284 115286 115286 115287 115289 115289 115299 115290 115291 115292	04/09/2017 DAVID MAXWELL MARKEY 09/08/2017 NICHOLAS GRAYER 09/09/2017 HEATHER & BERRICC EVANS 09/09/2017 TANIA PRITCHARD 09/08/2017 SEN DEKONING 09/09/2017 SCNJA CAVALLARO 10/09/2017 SCNJA CAVALLARO 10/09/2017 SHIRE OF GINGIN 14/08/2017 WENYON AND COMPANY PTY LTD 14/08/2017 WONGAN TREES 14/08/2017 WESTPORK PTY LTD 14/08/2017 ALPHA BAUXITE PTY LTD 14/08/2017 ALPHA BAUXITE PTY LTD 14/08/2017 METAMS MUFFLER MIDLAND 16/09/2017 WARREN NIGST TRUNDLE	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING 8/8/17 BEACONS SCEDLINGS - SB SEAWALL REHAB REFUND OPPAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF LA CIPARK REFUND FOR ASSESSMENT A6772 LC REGOND FOR TRAP	50.00 200.00 115.00 115.00 115.00 115.00 2215.00 322.96 3286.70 15.11 807.00 110.05 11.01 115.00 50.00
115277 115278 115279 115280 115281 115282 115283 115284 115285 115286 115286 115289 115289 115290 115291 115292 115293	0409/2017 DAYID MAXWELL MARKEY 09/09/2017 NICHOLAS GRAYER 09/09/2017 HEATHER & BERRICK EVANS 09/09/2017 BEN DEKONING 09/09/2017 BEN DEKONING 09/09/2017 SCNJA CAVALLARO 10/09/2017 SCNJA CAVALLARO 10/09/2017 SHIRE OF GINGIN 14/09/2017 KENYON AND COMPANY PTY LTD 14/09/2017 WONGAN TREES 14/08/2017 WONGAN TREES 14/08/2017 WESTPORK PTY LTD 14/08/2017 VESTPORK PTY LTD 14/08/2017 ALPHIA BAUXITE PTY LTD 14/08/2017 ORAL MINERAL SANDIS PTY LTD 14/08/2017 METTAMS MUFFLER MIDLAND 16/09/2017 VARREN NIGEL TRUNDLE 21/06/2017 SYNERGY	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING & 1817 BEACONS SCEDLINGS - SB SEAWALL REHAB REFUND OPAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF INVOICE 29873 RATES REFUND FOR ASSESSMENT A6277 LC RATES REFUND FOR ASSESSMENT A6775 LC GG03 NEW FLEXI FOR EXHAUST REFUND FOR TRAP	50.00 200.00 115.00 290.00 115.00 2215.00 322.95 3206.70 15.41 807.00 110.05 11.01 115.00 3751.60
115277 115278 115278 115280 115281 115282 115283 115284 115285 115286 115286 115289 115290 115291 115292 115292 115293 115293	0409/2017 DAVID MAXWELL MARKEY 09/08/2017 NICHOLAS GRAYER 09/08/2017 TEATHER & BERRICC EVANS 09/08/2017 TEATHER & BERRICC EVANS 09/08/2017 TANIA PRITCHARD 09/08/2017 SCNIA CAVALLARO 10/08/2017 SCNIA CAVALLARO 10/08/2017 SCNIA CAVALLARO 10/08/2017 SHIRE OF GINGIN 14/08/2017 KENYON AND COMPANY PTY LTD 14/08/2017 WONGAN TREES 14/08/2017 WESTPORK PTY LTD 14/08/2017 ALPHA BAUXITE PTY LTD 14/08/2017 ALPHA BAUXITE PTY LTD 14/08/2017 WESTFORK ETY LTD 14/08/2017 WESTFORK STY LTD 16/08/2017 WARREN NIGEL TRUNDLE 21/08/2017 WARREN NIGEL TRUNDLE 21/08/2017 WARGE RESOURCES NL	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING 8/8/17 BEACONS SCEDLINGS - SB SEAWALL REHAB REFUND OPPAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF LA CIPARK REFUND FOR ASSESSMENT A6772 LC REGOND FOR TRAP	50.00 200.00 115.00 115.00 115.00 115.00 2215.00 322.96 3286.70 15.11 807.00 110.05 11.01 115.00 50.00
115277 115278 115279 115280 115281 115282 115283 115284 115285 115286 115286 115289 115289 115290 115291 115292 115293	0409/2017 DAYID MAXWELL MARKEY 09/09/2017 NICHOLAS GRAYER 09/09/2017 HEATHER & BERRICK EVANS 09/09/2017 BEN DEKONING 09/09/2017 BEN DEKONING 09/09/2017 SCNJA CAVALLARO 10/09/2017 SCNJA CAVALLARO 10/09/2017 SHIRE OF GINGIN 14/09/2017 KENYON AND COMPANY PTY LTD 14/09/2017 WONGAN TREES 14/08/2017 WONGAN TREES 14/08/2017 WESTPORK PTY LTD 14/08/2017 VESTPORK PTY LTD 14/08/2017 ALPHIA BAUXITE PTY LTD 14/08/2017 ORAL MINERAL SANDIS PTY LTD 14/08/2017 METTAMS MUFFLER MIDLAND 16/09/2017 VARREN NIGEL TRUNDLE 21/06/2017 SYNERGY	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING & MATE SEACONS SEEDLINGS - SB SEAWALL REHAB REFUND OPAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF INVOICE 29673 RATES REFUND FOR ASSESSMENT A6727 LC RATES REFUND FOR ASSESSMENT A6727 LC RATES REFUND FOR EXHAUST REFUND FOR TRAP LANCELIN CARAVAN PARK RATES REFUND FOR ASSESSMENT A6724 LC	50.00 200.00 290.00 115.00 290.00 115.00 2215.00 322.96 3286.70 15.41 807.00 110.05 50.00 3751.60 341.75 2010.00
115277 115278 115279 115280 115281 115282 115283 115284 115285 115286 115287 115289 115290 115291 115291 115292 115293 115293 115293	0409/2017 DAYID MAXWELL MARKEY 09/09/2017 NICHOLAS GRAYER 09/09/2017 THEATHER & BERRICK EVANS 09/09/2017 TEAHER & BERRICK EVANS 09/09/2017 BEN DEKONING 09/09/2017 SCNLA CAVALLARO 10/09/2017 SCNLA CAVALLARO 10/09/2017 SCNLA CAVALLARO 10/09/2017 SCNLA CAVALLARO 10/09/2017 WENYON AND COMPANY PTY LTD 14/09/2017 WONGAN TREES 14/09/2017 VWESTPORK PTY LTD 14/09/2017 VESTPORK PTY LTD 14/08/2017 DORAL MINERAL SANUS PTY LTD 14/08/2017 DORAL MINERAL SANUS PTY LTD 14/08/2017 TORAL MINERAL SANUS PTY LTD 14/08/2017 VARREN NIGEL TRUNDLE 21/08/2017 SYNERGY 23/09/2017 SHRE OF GINGIN	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING 8/8/17 BEACONS SCEDLINGS - SB SEAWALL REHAB REFUND OPAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF INVOICE 28/6/3 RAYES REFUND FOR ASSESSMENT A6772 LC RATES REFUND FOR ASSESSMENT A6725 LC REFUND FOR TRAP LANCEUN CARAVAN PARK RATES REFUND FOR ASSESSMENT A6724 LC PAY ENDING 22/8/2017 SHIRE OF DANDARAGAN ENVIR HEALTH PPE	50.00 200,00 115.00 290,00 115.00 115.00 115.00 322.96 3286.70 15.41 807.00 110.05 11.01 115.00 50.00 3751.60 341.75 2010.00 1794.67
115277 115278 115279 115280 115281 115282 115283 115284 115286 115286 115287 115288 115289 115290 115291 115292 115293 115295 115295 115296 115297 115298	0409/2017 DAYID MAXWELL MARKEY 09/09/2017 NICHOLAS GRAYER 09/09/2017 HEATHER & BERRICK EVANS 09/09/2017 BEN DEKONING 09/09/2017 SENDE OF THE O	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING & 1817 BEACONS SCEDLINGS - SB SEAWALL REHAB REFUND OPAYMENT OF LA CIPARK DUPLICATE PAYMENT OF INVOICE 29873 RATES REFUND FOR ASSESSMENT A6777 LC RATES REFUND FOR ASSESSMENT A6772 LC GGO3 NEW FLEXI FOR EXHAUST REFUND FOR TRAP LANCELIN CARAVAN PARK RATES REFUND FOR ASSESSMENT A6724 LC PAY ENDING 22/8/2017 SHIRE OF DANDARAGAN ENVIR HEALTH PPE NEW PLATE COMPACTOR	50.00 209.00 115.00 299.00 115.00 115.00 2215.00 322.96 3296.70 15.41 807.00 110.05 11.01 115.00 3751.60 341.75 2010.00 1794.67 123.91
115277 115278 115278 115280 115281 115282 115284 115285 115286 115286 115286 115289 115290 115291 115292 115292 115293 115295 115295 115296 115297 115298 115299 115299 115299 115299 115299 115299 115299	0409/2017 DAYID MAXWELL MARKEY 08/08/2017 NICHOLAS GRAYER 09/08/2017 TEATHER & BERRICC EVANS 09/08/2017 TEATHER & BERRICC EVANS 09/08/2017 TANIA PRITCHARD 09/08/2017 SCNA CAVALLARO 10/08/2017 SCNA CAVALLARO 10/08/2017 SCNA CAVALLARO 10/08/2017 SHIRE OF GINGIN 14/08/2017 KENYON AND COMPANY PTY LTD 14/08/2017 WONGAN TREES 14/08/2017 WESTPORK PTY LTD 14/08/2017 ALPHA BAUXITE PTY LTD 14/08/2017 ALPHA BAUXITE PTY LTD 14/08/2017 METTAMS MUFFLER MIDLAND 16/08/2017 WARREN NIGEL TRUNDLE 21/08/2017 WARREN NIGEL TRUNDLE 21/08/2017 SHIRE OF GINGIN 25/08/2017 SHIRE OF GINGIN 25/08/2017 SHIRE OF DAYDARAGAN 25/08/2017 SHIRE OF DAYDARAGAN 25/08/2017 SHIRE OF DAYDARAGAN 25/08/2017 TANIA CER NEUSON PTY LTD 25/08/2017 TANIA CER NEUSON PTY LTD 25/08/2017 TANIA	REFUND FOR TRAP BOND REFUND FOR BUS REFUND FOR CANCELLATION GU CIPARK PAY ENDING & 1817 BEACONS SEEDLINGS - SB SEAWALL REHAB REFUND OPAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF LA CIPARK DUPI ICATE PAYMENT OF INVOICE 29673 RATES REFUND FOR ASSESSMENT A6727 LC RATES REFUND FOR ASSESSMENT A6727 LC GG03 NEW FLEXI FOR EXHAUST REFUND FOR TRAP LANCEUN CARAVAN PARK RATES REFUND FOR ASSESSMENT A6724 LC PAY ENDING 22/8/2017 SHIRE OF DANDARAGAN ENVIR HEALTH PPE NEW PLATE COMPACTOR REFUND FOR GU CIPARK	50.00 200.00 200.00 290.00 115.00 2215.00 322.96 3286.70 15.41 807.00 110.05 11.01 115.00 50.00 3751.60 341.75 2010.00 1294.67 123.91 1650.00 62.00
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			70.00
DD22324.2	08/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	70.52
DD223243	08/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	121.50 231.14
DD22324.4	08/08/2017 CLICK SUPFR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	200.75
OD22324 5	08/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	147.92
DD22324.6	08/08/2017 CLICK SUPER 08/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	203 47
DD22324.7 DD22324.8	08/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	56 11
DD22324.9	08/08/2017 CLICK SUPER	PAYROLL DEDUCTIONS	706.92
DD22324 10	08/08/2017 CLICK SUPER	PAYROLL DEDUCTIONS	1145 63
DD22324 11	08/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	212.03
DD22324.12	08/08/2017 CLICK SUPER	PAYROLL DEDUCTIONS	523.45
DD22324.13	08/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	209.97
DD22324.14	08/08/2017 CLICK SUPER	PAYROUL DEDUCTIONS	18367.30
DD22324.15	Q8/08/2017 ÇLICK SUPER	SUPERANNUATION CONTRIBUTIONS	452,34
DD22324.16	08/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	693.29
DD22324 17	OBA08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	951,12
DD22324 18	08/08/2017 CHICK SUPER	SUPERANNUATION CONTRIBUTIONS	350.59
DD22324.19	08/08/2017 CLtCK SUPER	SUPERANNUATION CONTRIBUTIONS	114.23
DD22324.20		SUPERANNUATION CONTRIBUTIONS	217.76
DD22328.1	09/08/2017 WATER CORPORATION	18-20 BROCKMAN ST, GINGIN	6.77
DD22330.1	09/08/2017 WATER CORPORATION	GRANVILLE PARK/CU@PARK	805,14
DD22333.1	09/08/2017 WATER CORPORATION	MEDICAL CENTRE	602.43
DD22336.1	09/08/2017 WATER CORPORATION	GINGIN AGED UNITS	293 26
DD22338.1	09/08/2017 WATER CORPORATION	6 CONSTABLE ST, GINGIN	63.17 223 34
0022340.1	09/08/2017 WATER CORPORATION	REC OVAL 7 BROCKMAN ST, GINGIN	135.36
DD22343.1	09/08/2017 WATER CORPORATION		11.28
0022345 1	10/08/2017 WATER CORPORATION	STANDPIPE LEASE FOR SWEEPER	3771 83
DD22347.1	09/08/2017 T-QUIP	HOUSE @ FOWARDS ST, GUILDERTON	105.01
DD22349.1	10/08/2017 WATER CORPORATION	MOBILES - JULY INVOICE	1009.06
OD22361 1	10/08/2017 TELSTRA 11/08/2017 WATER CORPORATION	WOODRIDGE HALL	245.90
DD22361.1 DD22363 1	11/08/2017 WATER CORPORATION	WOODRIDGE - STANDPIPE	22.56
DD22384.1	15/08/2017 WATER CORPORATION	CUILDERTON HALL	69.80
DD22386.1	15/08/2017 WATER CORPORATION	GUILDERTON SHOP	565,94
DD22388.1	15/08/2017 WATER CORPORATION	GUILDERTON CARAVAN PARK	3711.12
DD22390.1	15/08/2017 WATER CORPORATION	96L EOWARDS STIGUILDERTON	457.97
DD22390.1	15/08/2017 WATER CORPORATION	LOAN 111 - LANDFILL SITE LOAN	23380.02
DD22404.1	16/08/2017 WATER CORPORATION	STANDPIPE AT 21 EDWARDS ST, SEABIRD	51.55
DD22406.1	18/08/2017 WATER CORPORATION	SEABIRD PARK - MCCORMICK ST	279.74
DD22408.1	16/08/2017 SYNERGY	SOV HILL DRIVE STANDPIPE	60.45
0022410.1	16/08/2017 SYNERGY	LOT 244 SOVEREIGN HILL	117.00
DD22412.1	16/06/2017 SYNERGY	WOODRIDGE HALL	1588.25
DD22414.1	17/08/2017 WATER CORPORATION	LEGGE POINT CLUB	464.74
UD22416.1	17/08/2017 WATER CORPORATION	DE BURGHIST, LEGGE POINT	6.77
0.022418.1	17/08/2017 WATER CORPORATION	LA STANDPIPE - LEDGE POINT	51.55
OD22420.1	17/08/2017 WATER CORPORATION	PARK - LEDGE POINT - DE BURGH	20.30
DD22422.1	17/08/2017 SYNERGY	LOT 197 CHALON AVE, SEABIRD	625.55
DD22424 1	17/08/2017 SYNERGY	LOT 47 CHALON ST, SEABIRD	211.10
DD22428.1	17/08/2017 SYNERGY	106 PAPERBARK AVENUE, GABBADAH	1207 05
DD22428.1	17/08/2017 SYNERGY	EDWARDS ST, SEABIRD	102.40
DD22430 1	17/08/2017 SYNERGY	LOT 77 EDWARDS ST, SEABIRD	26 50
DD22442.1	15/08/2017 SYNFRGY	GUILDERTON FORESHORE ABOUTIONS	84.95
DD22444.1	18/08/2017 SYNERGY	GG STANOPIPE	305 80
DD22446.1	18/08/2017 SYNERGY	SU ÇARAVAN PARK	508.35
DD22449.1	18/08/2017 WATER CORPORATION	TOILETS AT HOPKINS ST., LANCELIN	60.91
DD22451.1	18/08/2017 WATER CORPORATION	131 GINGIN ROAD, LANCELIN	146 64
DD22453.1	18/08/2017 WATER CORPORATION	CLUB @ HOPKINS ST, LANCEL:N	264.63
DD22456.1	18/09/2017 WATER CORPORATION	PARK AT GINGIN RD, LANCELIN	1244.12
DD22458.1	18/08/2017 WATER CORPORATION	UNIT 3/2 ATKINSON WAY, LANCEUN	244.22
DD22460.1	18/09/2017 WATER CORPORATION	UNIT 612 ATKINSON WAY, LANCELIN	237.8B
DD22462.1	18/09/2017 WATER CORPORATION	UNIT 8/2 ATKINSON WAY, LANCELIN	246.60
DD22465.1	18/09/2017 WATER CORPORATION	UNIT 1/2 ATKINSON WAY, LANCEL'N	241.84
DD22467.1	18/08/2017 WATER CORPORATION	UNIT 10/2 ATKINSON WAY, LANCELIN	266,94
DD22470.1	18/08/2017 WATER CORPORATION	UNIT 5/2 ATKINSON WAY, LANCEUN	233.92
DD22472.1	18/08/2017 WATER CORPORATION	UNIT 11/2 ATKINSON WAY, LANCELIN	247 40
DD22474.1	18/08/2017 WATER CORPORATION	COMMON AREA - AGED UNITS LANCELIN	77.71
DD22476.1	18/08/2017 WATER CORPORATION	UNIT 4/2 ATKINSON WAY, LANCELIN	263 78
DD22478.1	18/08/2017 WATER CORPORATION	UNIT 7/2 ATKINSON WAY, LANCELIN	250.57
DD22480 1	18/08/2017 WATER CORPORATION	UNIT 2/2 ATKINSON WAY, LANCELIN	236.29
DD22482.1	18/08/2017 WATER CORPORATION	2 ATKINSON WAY, LANCELIN	42 53
DD22484.1	18/08/2017 WATER CORPORATION	UNIT 9/2 ATKINSON WAY, LANCELIN	236.29
	21/08/2017 SYNERGY	GUILDERTON FIRE SHED	163 35
	21/08/2017 SYNERGY	LOT 236 BROCKMAN ST, GUILDERTON	179.15
	21/08/2017 SYNERGY	FRASER ST. GUILDERTON	36.15 11243.10
	22/06/2017 SYNERGY	STREETLIGHTS PAYROLL DEDUCTIONS	2402.88
	22/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	105.66
DD22502.2	22/08/2017 CLICK SUPER		231.14
	22/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	200.75
DD22502.4	22/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	126.79
DD22502.5	22/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	208.47
	22/08/2017 CLICK SUPER	PAYROLL DEDUCTIONS	706.92
DD22502.7	22/08/2017 CLICK SUPER 22/08/2017 CLICK SUPER	PAYROLL DEDUCTIONS	1145.63
	22/08/2017 CLICK SUPER 22/08/2017 CLICK SUPER	SUPERANNUATION CONTRIBUTIONS	210.59
		ADVERTISING GU/CARAVAN PARK	83.03
GD22498.1		LEDGE POINT VOLUNTEER FIRE BRIGADE IN	25.95
CD22500 1		EXEC MOBILES - JULY 2017	504.93
CD22503.1		60 KING DRIVE WOODRIDGE	144.90
DD22506.1 DD22508.1		LANCELIN HALL	123.84
DD22508.1 DD22510.1	23/08/2017 WATER CORPORATION 23/08/2017 WATER CORPORATION	TOILETS AT FISHER WAY, LANCELIN	27.07
	25/08/2017 SYNERGY	LOT 809 GINGIN BROOK RD. NEERGABBY	111 10
DD22524.1	25/08/2017 SYNERGY 25/08/2017 TELSTRA	SEABRID FIRE BRIGADE	19.68
DD22526.1	25/08/2017 ICLSTRA 25/08/2017 WATER CORPORATION	LA STANDPIPE	42.53
0022528,1 0022530.1	25/08/2017 WATER CORPORATION 25/08/2017 WATER CORPORATION	HALL AT HEFFRON WAY, GARBADAH	473.76
DD22530.1 DD22532.1	25/08/2017 WATER CORPORATION 25/08/2017 WATER CORPORATION	LANCELIN DEPOT	24 82
ODZEDJE.	Editor of the state of the stat	= :	-

DD22545.1 DD22563.1 DD22565.1 DD22567.1 DIRECT DEF	29/08/2013 29/08/2013 29/08/2013	SYNERGY 7 WATER CORPORATION 7 WATER CORPORATION 7 SYNERGY	LOT 269 SEAVIEW DRIVE, KARAKIN OCEAN FARM RESERVE FIRE STANDPIPE AT OCEAN FARM OCEAN FARM COMMUNITY & RECREATION (213.76 241.39 42.53 387.35
DIRECT DEF	Q311			110,012.00
TOTAL MUN	IICIPAL		•	1,676,282.14
TRUST 3202 3203	08/08/2017	ANDRE LAKE-GOW GORDON HARVEY GOW	SOCIAL CLUB PAYOUT SOCIAL CLUB PAYOUT	1350.00 360,00
3204 3205		SHARON SMITH LEE-ANNE BURT	SOCIAL CLUB PAYOUT PARTIAL PAYOUT SOCIAL CLUB	1000.00 700.00
3206		KAREN MAREE OKELY	PARTIAL SOCIAL CLUB PAYOUT	400.00
			-	3,810.00
BANK STAT	EMENT TOT	TALS		
		STATEMENT DEBITS	BANK FEES AND CHARGES	1,108 86
		PAYS	WAGES AND SALARIES	249,339.30
		ELECTRONIC PAYMENTS	POLICE LICENCING	93535 55
			LA OFFICE RENT	643.36
			GG DOCTORS RESIDENCE	800.00
			FLEXIRENT	2:2 14
			LA COCTORS RESIDENCE LA DOCTORS VEHICLE	1,600.00 623 52
				347,862.55
TOTAL EXP	ENDITURE		-	2,026,144.69
CREDIT CAR	RD BREAK-L	JP	•	2,020,144.03
Jul-17	7			
		BANK CHARGES	MONTHLY CARD FEE X 7 , CASH ADVANCE PAYPAL	28.19
		REPRESHMENTS/RECEPTIONS	EMO MTGS, OPS TOOLBOX MTG, CEÓ MTG, EMCCS EOFY LUNCH	461.00
		TRAINING/CONFERENCE	OFS TRAINING ACC - S HENNINGS, O EDWAROS CERT IV	757.30
		IT SUPPORT	IPAD RECHARGE, GOTO MTG PROGRAM, ANTIVIRUS	956.75
		VEHICLES	GG096 LICENCE, GG072, GG012 & 1THK530 REGOS, GG029 PARTS	1,752.02
		PARKING	TAXI FARE EMO VEHICLE TRANSFER	
		LANÇELIN CARAVAN PARK	LA CPARK UTE HIRE MONTHLY	1291 06
				5,246.32

AT THE TIME OF PRINTING THE AGENDA THERE WERE NO GREDITORS OUTSTANDING

CHIEF EXECUTIVE OFFICER

PRESIDENT

11.3. REGULATORY SERVICES

11.3.1 MANAGEMENT OF GUILDERTON CARAVAN PARK

LOCATION: DEWAR STREET, GUILDERTON

FILE: BLD/795

REPORTING OFFICER: LISA EDWARDS – EXECUTIVE MANAGER PLANNING AND

DEVELOPMENT

REPORT DATE: 19 SEPTEMBER 2017

REFER: NIL

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider renewal of the Contract Management Agreement (the Contract) for the Guilderton Caravan Park (the Park).

BACKGROUND

The Contract for management of the Guilderton Caravan Park expired on 30 June 2017. The Guilderton Caravan Park Management Committee (the Committee) considered the renewal of the Contract at its meeting on 18 April 2017 and requested that Administration liaise with the current Manager in relation to offering a renewal of the contract.

Administration subsequently reviewed the Contract and determined that it could not be renewed due to constraints imposed by the *Local Government (Functions and General)* Regulations 1996.

The Committee gave further consideration to the matter at its meeting on 15 August 2017 and agreed that:

- 1. The Contract could not be renewed and it would be necessary to call tenders for a new management contract;
- 2. Investigation should be undertaken into alternative caravan park management models prior to the tender process commencing; and
- 2. An interim management arrangement should be offered to the current Manager until the end of May 2018. (The Manager is currently providing interim management of the Park until 30 September 2017.)

COMMENT

The original Contract (Tenderer's Response) does not specify the consideration payable, or the method by which such consideration is to be calculated) in the event of contract renewal. Therefore, under Reg. 11(20(j)(iv) of the *Local Government (Functions and General) Regulations 1996*, the term review option included in the Contract cannot be exercised.

In addition to the recommendations provided by the Committee, it is Administration's view that, given the importance of the Park to Council and the community, and having regard for the value of business involved, it would be appropriate to utilise the services of the Western Australian Local Government Association's (WALGA) procurement team to both conduct the tender process and prepare and finalise any resulting contract.

STATUTORY ENVIRONMENT

SHIRE OF GINGIN

Local Government (Functions and General) Regulations 1996

Part 4 – Provisions of Goods and Services
Division 2 Tenders for providing goods or services (s. 3.57)
Section 21A Varying a contract for the supply of goods and services

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

WALGA has indicated that utilisation of its Procurement Service will incur a fee of between \$4,000 and \$6,000, dependant on the complexity of the management model involved.

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015-2025

Focus Area	Local Business
Objective 4. To facilitate local business growth	
Focus Area	Leadership and Governance
Objective	5. To demonstrate effective leadership and governance

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council:

- 1. Note that the current contract for management of the Guilderton Caravan Park does not meet the requirements of the *Local Government (Functions and General) Regulations 1996* and therefore cannot be renewed;
- Agree to offer the current Manager the opportunity to provide interim management of the Guilderton Caravan Park, in accordance with the provisions of the current management agreement, until the end of May 2018;
- 3. Request that the Guilderton Caravan Park Management Committee investigate alternative caravan park management models and present a recommendation to Council in relation to same; and

4. Agree that the Western Australian Local Government Association will be engaged to conduct any resulting tender process.

RESOLUTION

Moved Councillor Collard, seconded Councillor Ammon that Council:

- 1. Note that the current contract for management of the Guilderton Caravan Park does not meet the requirements of the *Local Government (Functions and General) Regulations 1996* and therefore cannot be renewed;
- 2. Agree to offer the current Manager the opportunity to provide interim management of the Guilderton Caravan Park, in accordance with the provisions of the current management agreement, until the end of May 2018;
- 3. Request that the Guilderton Caravan Park Management Committee investigate alternative caravan park management models and present a recommendation to Council in relation to same; and
- 4. Agree that the Western Australian Local Government Association will be engaged to conduct any resulting tender process.

CARRIED UNANIMOUSLY

11.3.2 APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED AGRICULTURE INTENSIVE (ANNUAL HORTICULTURE) LOT 130 MILITARY ROAD, MUCKENBURRA

FILE: BLD/5775

APPLICANT: TERRY FREIMOND WESTERN AGRONOMY
LOCATION: LOT 130 MILITARY ROAD, MUCKENBURRA
OWNER: DO HUYNH 1 PROPERTY HOLDINGS PTY LTD

ZONING: GENERAL RURAL (GR40)

WAPC NO: N/A

AUTHOR: KYLIE BACON – MANAGER STATUTORY

PLANNING

REPORTING OFFICER: LISA EDWARDS – EXECUTIVE MANAGER

PLANNING AND DEVELOPMENT

REPORT DATE: 19 SEPTEMBER 2017

REFER: 12 JULY 2011 ITEM 11.3.3

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider an Application for Development Approval for an Agriculture Intensive (Annual Horticulture) on Lot 130 Military Road, Muckenburra.

BACKGROUND

The proposal was received on the 26 July 2017. The subject lot consists of an area of 81 hectares (ha) and is generally flat with a slope of 0.2%. The proponent is proposing to establish a market garden consisting of 68 ha of land in total. Of this, 28 ha will be cropped to assorted vegetable crops on an annual basis. The remaining 40 ha will be rested and planted to 'green manure' crops in line with best practice management for sustainable soils.

The area in the immediate vicinity of the property can best be described as pastoral and native bushland/forest. There are horticultural farming activities to the west, along Chitna Road, and to the north, closer to Gingin Brook Road.

The Applicant has applied to the Department of Water and Environmental Regulation (DWER) to clear 74 hectares of native vegetation. DWER have yet to make a decision on the application. The Shire is to have consideration to protect the natural environment and biodiversity while ensuring appropriate development opportunities within the scheme area are realised. Therefore, in the event Council approves the application, the development area will be limited to the area already cleared. In the event DWER issue a clearing permit, then a condition of the planning approval will facilitate amending the development area to be consistent with the area that is approved to cleared.

A location plan, aerial image and a copy of the applicant's proposal are attached as **Appendix 1**.

COMMENT

SHIRE OF GINGIN

Community Consultation

The application was advertised in accordance with clause 64 of the *Planning and Development (Local Planning Scheme Regulations) 2015 Deemed Provisions for Local Planning Schemes* (the Regulations).

The proposal was advertised to the surrounding landowners for a minimum period of 14 days and to State referral agencies for 42 days. Four submissions have been received from neighbours, three who have objected and one who has raised concerns. The Shire has received one submission from the Department of Water and Environmental Regulation, advising that the proponent holds a current water licence and that it is the licensee's responsibility to meet the conditions of their licence, including compliance with the licensed annual water entitlement.

The Schedule of Submissions and Recommended Responses has been included as **Appendix 2**.

PLANNING FRAMEWORK

Local Planning Scheme No. 9 (LPS 9)

The subject lot is zoned General Rural (GR40) under LPS 9, the objectives of which are to:

- a) Manage land use changes so that the specific local rural character of the zone is maintained or enhanced:
- b) Encourage and protect broad acres agricultural activities such as grazing and more intensive agriculture activities such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use;
- c) Maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage; and
- d) Provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the General Rural zone.

Under LPS 9, Intensive Agriculture is a discretionary land use and is defined as follows:

"agriculture – intensive" means premises used for trade or commercial purposes, including outbuildings and earthworks, associated with the following:

- a) The production of grapes, vegetables, flowers, exotic, or native plants, or fruit or nuts;
- b) The establishment and operation of plant or fruit nurseries;

c) The development of land for irrigated fodder production or irrigated pasture (including turf farms); or

d) Aquaculture.

Intensive Agriculture is considered to be a primary use in the General Rural zone and should be encouraged in accordance with the objectives of the zone.

Local Planning Scheme No. 9 Setbacks

The cropping areas will be required at a minimum to be set back 20 metres from the lot boundaries unless a greater setback is required (i.e. buffer/separation distances to sensitive land uses or wetlands). The site plan has outlined the 20m setback from the lot boundaries.

<u>Local Planning Policy 1.6 – Agriculture Intensive (LPP 1.6)</u>

The proposal is considered to be 'Annual Horticulture' as defined by LPP 1.6, as the proponent is cropping assorted vegetable crops on an annual basis.

LPP 1.6 defines 'Annual Horticulture' as:

'refers to the commercial market gardening of all varieties of shallow rooted vegetables and flowers that can be sown and harvested within a 12 month period. The essential character of this use is that the soil is cultivated mechanically at least once a year, fertilised regularly and re used on a continual basis'.

The Annual Horticulture is not located where it can impact upon wetlands or environmentally sensitive areas.

The proposal was submitted to the Department of Parks and Wildlife (DPAW). DPAW has provided no further comment.

Environmental Impact/Separation from Sensitive Land Uses

The following external guidelines provide guidance in relation to buffer/separation distances for local government when considering applications of irrigated horticulture and sensitive uses (i.e. dwellings).

- State Planning Policy 2.5 Rural Planning;
- Department of Health (DOH) Guidelines for Separation of Agriculture and Residential Land Uses (August 2012) (DOH Guidelines); and
- Environmental Protection Authority Guidance for the Assessment of Environmental Factors; Separation Distances between Industrial and Sensitive Land Uses (June 2005).

The proposal falls under the definition of a 'Market Garden' for the purpose of calculating the recommended buffer distance using the abovementioned policies. A 300-500 metre buffer setback from the Irrigated Horticulture and the closest sensitive land use (i.e. single dwelling) is recommended. The distance outlined is not intended to be an absolute distance, rather a guide to avoid conflicts between land uses (i.e. spray drift). The proposed cropping areas have no sensitive land uses within the 500m buffer that can cause a potential for conflict of interest.

Traffic Implications

The applicant has advised that this development will generate the following volumes:

Utes – for delivery

Tractors - on farm not coming and going

Semi Single Trailer – to transport produce transported back to Caraban Road — arriving and leaving once a day – during harvest which is throughout the year.

The Shire has reviewed the traffic volumes and is satisfied that, due to existing sealed standard and width of current seal, no road upgrades or contributions towards upgrades are required at this stage. However, the existing crossover servicing the lot will be required to be upgraded to the satisfaction of the Shire of Gingin.

Stable Fly

Stable Fly is a declared pest under the *Biosecurity and Agriculture Management Act 2007* and is managed by the *Biosecurity and Agriculture Management (Stable Fly) Management Plan 2016.* It is generally inappropriate to impose a planning condition for a regulatory aspect that is already covered under another Act of Parliament. Instead, an advice note has been added to the Development Approval with respect to Stable Fly.

However, the Shire still is required to be satisfied that the horticulture activity manages waste appropriately on the site. In the event that Council approves the application, a condition has been imposed for the irrigated horticulture to comply with the waste management practices as outlined in its Farm Management Plan (FMP) to the satisfaction of the Shire of Gingin.

Servicing

Any additional servicing requirements will be the applicant's responsibility.

Water Supply

The site has an existing water extraction licence (GWL 167188) from DWER, which has advised that the proponent holds a current water licence and that it is the licensee's responsibility to meet the conditions of their licence, including compliance with the licensed annual water entitlement.

Summary

In view of the above assessment, Administration is of the view that, with the appropriate management strategies in place, the site is capable of accommodating the proposed Agriculture Intensive (Annual Horticulture) activity and is consistent with the above objectives of LPS 9.

Advice Notes

In the event that Council resolves to approve this application, the following advice notes will apply:

- Note 1: Premises are to comply with the requirements of the *Public Health Act 2016* and all relevant health legislation.
- Note 2: This approval is not a building permit or an approval under any law other than the *Planning and Development Act 2005*. It is the responsibility of the applicant/owner to obtain any other necessary approvals, consents and/or licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
- Note 3: Fire permits may be required at certain times of the year for onsite burning. Please contact the Shire of Gingin for further information.
- Note 4: The Applicant is reminded that this Development Approval is not to be interpreted as an approval to extract and use groundwater supplies, nor does it imply that the Shire of Gingin has knowledge in relation to availability of groundwater supplies.
- Note 5: It is advised that the proposal should at all times comply with the *Biosecurity and Agriculture Management (Stable Fly) Management Plan 2016* in order to minimise the effects of stable flies on the community.
- Note 6: Please be advised that the property may attract Differential Rating for Intensive Agriculture.
- Note 7: The operation will be required to comply with the *Environmental Protection* (Noise) Regulations 1997.
- Note 8: Where any native vegetation clearing is proposed, it will be necessary to contact the Department of Water and Environmental Regulation (DWER) to obtain necessary approvals.
- Note 9: In regard to Condition 4, the Applicant/Landowner prior to installing/upgrading the crossover is advised to contact the Shire's Operations Department to determine the crossover specifications.

STATUTORY ENVIRONMENT

Local Planning Scheme No. 9

Part 3 – Zones and the Use of Land 3.2 Objectives of the Zones

Part 4 – General Development Requirements 4.7 General Development Standards 4.8.6 General Rural Zones

Local Planning Policy 1.6 Agriculture Intensive

State Planning Policy 2.5 Rural Planning

Department of Health (DOH) Guidelines for Separation of Agriculture and Residential Land Uses (August 2012) (DOH Guidelines)

Environmental Protection Authority Guidance for the Assessment of Environmental Factors; Separation Distances between Industrial and Sensitive Land Uses (June 2005)

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015 – 2025

Focus Area	Natural Environment
Objective	2. To support a healthy natural environment

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council:

- 1. Grant Development Approval for the proposed Agriculture Intensive (Annual Horticulture) on Lot 130 Military Road, Muckenburra, subject to the following conditions:
 - The land use and development shall be in accordance with the approved plans and specifications (including any amendments marked in RED) unless otherwise conditioned by this approval;

- The development area shall be limited to the clear portions of the subject lot and shall at all times be set back a minimum of 20 metres from all lot boundaries to the satisfaction of the Shire of Gingin;
- c. This approval is for Agriculture Intensive (Annual Horticulture) only. A separate Application for Development Approval will be required for any buildings/structures associated with the Agriculture Intensive (Annual Horticulture) land use;
- d. The crossover servicing the existing subject lot is required to be upgraded to the satisfaction of the Shire of Gingin;
- e. All native vegetation within the 20 metre setback from all lot boundaries is not to be cleared unless its removal is necessary for bushfire mitigation in accordance with the Shire of Gingin's Fire Break Notice to the satisfaction of the Shire of Gingin;
- f. The Agriculture Intensive (Annual Horticulture) shall comply with at all times with the submitted Farm Management Plan dated July 2017 to the satisfaction of the Shire of Gingin;
- g. The Shire of Gingin reserves the right to inspect or request any of the management plans that are conditioned as part of this planning approval at any time; and
- h. The area shall immediately be rehabilitated to pasture cover at the end of the Intensive Agriculture development.
- 2. Authorise the Chief Executive Officer in the event a clearing permit is granted, to amend the development area to be in accordance with the clearing permit issued by the Department of Water and Environmental Regulation.

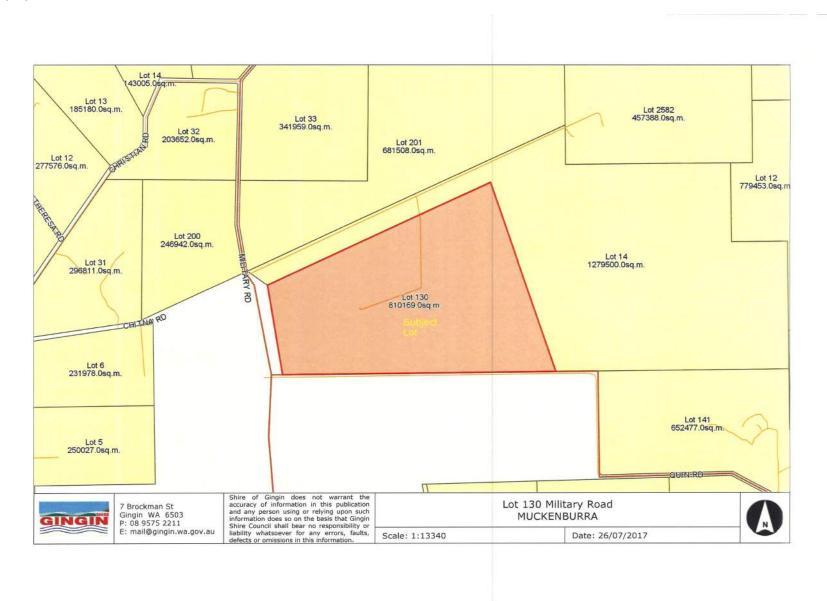
RESOLUTION

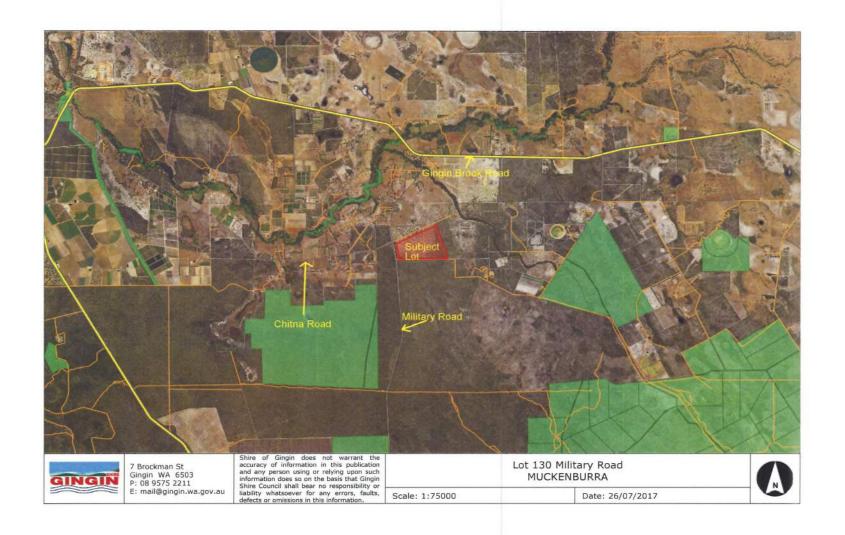
Moved Councillor Fewster, seconded Councillor Elgin that Council:

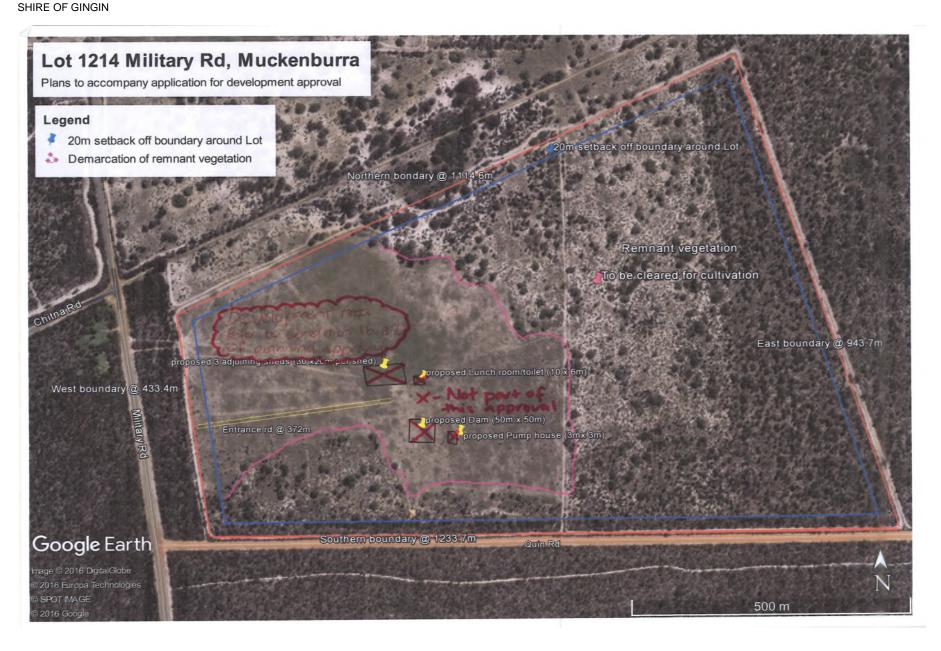
- Grant Development Approval for the proposed Agriculture Intensive (Annual Horticulture) on Lot 130 Military Road, Muckenburra, subject to the following conditions:
 - a. The land use and development shall be in accordance with the approved plans and specifications (including any amendments marked in RED) unless otherwise conditioned by this approval;
 - b. The development area shall be limited to the clear portions of the subject lot and shall at all times be set back a minimum of 20 metres from all lot boundaries to the satisfaction of the Shire of Gingin;

- c. This approval is for Agriculture Intensive (Annual Horticulture) only. A separate Application for Development Approval will be required for any buildings/structures associated with the Agriculture Intensive (Annual Horticulture) land use;
- d. The crossover servicing the existing subject lot is required to be upgraded to the satisfaction of the Shire of Gingin;
- e. All native vegetation within the 20 metre setback from all lot boundaries is not to be cleared unless its removal is necessary for bushfire mitigation in accordance with the Shire of Gingin's Fire Break Notice to the satisfaction of the Shire of Gingin;
- f. The Agriculture Intensive (Annual Horticulture) shall comply with at all times with the submitted Farm Management Plan dated July 2017 to the satisfaction of the Shire of Gingin;
- g. The Shire of Gingin reserves the right to inspect or request any of the management plans that are conditioned as part of this planning approval at any time; and
- h. The area shall immediately be rehabilitated to pasture cover at the end of the Intensive Agriculture development.
- 2. Authorise the Chief Executive Officer in the event a clearing permit is granted, to amend the development area to be in accordance with the clearing permit issued by the Department of Water and Environmental Regulation.

CARRIED UNANIMOUSLY







ORDINARY MEETING



APPENDIX 2

SCHEDULE OF SUBMISSIONS AND RECOMMENDED RESPONSES

APPLICATION FOR DEVELOPMENT APPROVAL PROPOSED AGRICULTURE INTENSIVE (MARKET GARDEN) ON LOT 130 MILITARY ROAD, MUCKENBURRA

No.	Submitter	Submission Detail	Recommended Response
1.	Ratepayer	The Submitter does not support the above proposal and makes the following comments:	Water Usage/Ground Water The site has an existing water extraction licence (GWL 167188) from Department of Water and
		I do have serious concerns concerning the explosion of the agriculture activity in this area and the consequences.	Regulation (DWER) who have advised that the proponent holds a current water licence, and it is the licensee's responsibility to meet the conditions
		The first concern is the water usage, although licences are issued it is apparent that many growers are ignoring the limits and there has been a number of notices issued to growers and even some fines.	of their licence, including compliance with the licensed annual water entitlement.
		Nangara Mound is a national and state resource for the benefit of all residents; here the council is in a unique position to contribute to regulation and control of this resource. We are not informed of the	Compliance matters regarding water issues should be directed to DWER.
		identity of the person/group/grower whose application this is but I suggest the council planners show extreme diligence whilst considering this application and if the applicant has received a notice for overuse of water then this application should be refused.	Stable Fly Stable Fly is a declared pest under the Biosecurity and Agriculture Management Act 2007 and is managed by the Biosecurity and Agriculture Management (Stable Fly) Management Plan
		The second concern is the exponential growth of stable fly related to the expansion of agriculture in this area and again the council are in a strong position to influence greater control of this harmful pest by severely restricting the expansion of agriculture in areas affected by the stable (biting fly). If the planners put a brake on expansion of the industry in the short term and the industry becomes aware of the	2016. It is generally inappropriate to impose a planning condition for a regulatory aspect that is already covered under another Act of Parliament. Instead, an advice note has been added to the Development Approval with respect to Stable Fly.
		reasons I am sure we will see better compliance with water limitation and much quicker advances in the control of stable fly.	However, the Shire still is required to be satisfied that the horticulture activity manages waste appropriately on the site. In the event council
		Gingin is the worst affected area in the whole of Australia for biting fly.	appropriately on the site. In the event council approves the application, a condition has been imposed for the irrigated horticulture to comply with its waste management practices as outlined

		Residents of Perth are being encouraged to restrict their use of water and I believe that treated wastewater is to be recovered and pumped back into the "mound". Perth residents are frequently fined for even watering on the 'wrong days' and require special permission if they are planting a new garden. To see and hear of the blatant disregard and disrespect for the authorities in this area is most disheartening. The water is available to agriculture at no cost to the user, other beneficiaries of this resource pay dear for it! The council is in the unique position of being able to wield a very strong hand in assisting all the other interested parties in their attempts at general improvement in these two vital situations.	in its Farm Management Plan (FMP) to the satisfaction of the Shire of Gingin.
2.	Ratepayer	The Submitter does not support the application and makes the following comments:	Stable Fly Please refer to the comment above regarding stable flies.
		This proposal is to intensively cultivate 68 hectares of land in an area that is already over populated with intensive agriculture of this type. There are two main issues that need to be considered:	Water Usage/Groundwater Please refer to the comment above regarding water usage/groundwater.
		1. Control of Stomxys Calcitrans – Biting Fly / Stable Fly	
		To date attempts to control the scourge of this pest have failed — the summer of 2016/2017 was particularly bad in Neergabby and surrounding areas, as evidenced by the frequent reports of outbreaks, both to the Shire's Rangers and to DAFWA. The quantities of flies present resulted in months of problems for the	
		Neergabby/Muckenburra and beyond. I note that the proposal states that crop residues will be	
		"mulched, sprayed with insecticide, dried and incorporated into the soil as soon as possible" – unfortunately that approach has not worked and still results in Biting Fly breeding in significant numbers.	
		68 hectares is 680,000m ² – at present, I understand if the best	

result.

MINUTES

ORDINARY MEETING

SHIRE OF GINGIN

19/09/2017

possible practice – as outlined in this proposal is perfectly implemented, 5-10 flies per square meters are still likely to

Should this application be granted it has the potential to release between three and a half, to nearly seven **million** Biting Flies into our immediate environment? This is not acceptable.

They also state that ultimately, should a packing facility be established on the site that crop waste will be fed "in thin lines" to livestock – they do not specify where the "livestock" will be actually kept and – for livestock to deal with the quantities of crop waste that will be produced on 68 hectares, using the methods described would involve a very large number of animals spread over a very large area.

I also note that both celery and broccoli are planned for cultivation – there are two crops that cause significant problems with Biting Fly breeding. Frankly, the proposals for control are just a re-hash of DAFWA guidelines for best practice, currently these are not effective and in general it is too difficult, time consuming and costly for growers to comply with – resulting in terrible plaques of Biting Fly over the whole district.

There are a large number of long established, smaller, livestock enterprises in the immediate vicinity of 130 Military Road and even more within a five kilometre radius. The impact of the inability to control large quantities of Biting Fly from breeding is making the running of livestock on the Brook flats increasingly uneconomic, time consuming and stressful for any individuals attempting to do so.

The area is unbearable during the summer months for livestock, horses, native animals, pets – and most importantly, residents and local workers. Until such time as effective

ORDINARY MEETING

SHIRE OF GINGIN

controls of this Declared Pest are in place and are proven to work long term, the Shire of Gingin should call a moratorium on any increase in irrigated agriculture. It is the duty of the Shire to protect both long established enterprises and the quality of life of the inhabitants (rate payers).

The Shire has a duty of care not to allow incompatible development, or development that will affect negatively on others in any given area.

2. Overuse of Water Resources

The issues of water supply for the Perth metro, suburbs and surrounding districts cannot have escaped the notice of the Shire. This issue is one that concerns us all – and those who have the ability to address the problem should be doing so.

This development will remove gig litres of water from the aquifer and groundwater system - water that it cannot afford to lose. My property on Gingin Brook is increasingly showing signs of damage to native vegetation - year on year the paperbarks are dying, falling over and receding. Our Banksia Bushland is not regenerating and is turning into a graveyard of dead trees - these are the most obvious signs that the water table is dropping alarmingly. The amount of irrigated agriculture in this area has expanded enormously in the last few years - seemingly unchecked by either Gingin Shire Planning Control or any reduction in either the number of water licences or total amounts being pumped. The unregulated selling of water licences has resulted in some areas having far more water extracted than can be sustained - when this occurs it affects residents, other established businesses and, ultimately the rest of Perth was well.

It is not enough to do nothing and wait for others to take action

19/09/2017

		on this, or to wait for changes in legislation to address these issues – Gingin Shire Council has the ability to put effective controls in place to conserve water sensitive areas, i.e. those that are subject to water extraction already and in areas that act as water catchment. Such an area is Muckenburra. I draw your attention to two items that are attached (Councillors may request a copy from the planning department), the first is a report from "The Weekend West" dated 5-6 August 2017, in which it is stated that 44 water licence holders extracted more than 1.55 BILLION litres OVER their entitlement in the year ended June 30th 2017, the other is an advert from the Water Corporation (Weekend West August 12-13 2017) in which residents of Perth – all 2 million of them – are exhorted to turn off the tap when they brush their teeth – as this will save 2 million litres of water per annum.	
		1.55 billion Divided by 2 million = 750. In other words, if everyone in Perth did as the Water Corporation begs them, they willafter 750 years save the same amount of water that was "stolen" by 44 water licence holders in one year. This statistic illustrates why we all need to take the use of water very seriously and why we all need to step up and be responsible, most particularly when considering applications of this sort. Due to the issues of Biting Fly and increasing water scarcity, I request that the Shire refuses this application for intensive agriculture (market garden) at 130 Military Road, Muckenburra	
3.	Ratepayer	The Submitter makes no objections to the proposal however provides the following general comments: My concern is chemical spray drift and odours. As I own the property Any chemical spray drift will impact my property especially as the prevailing wind is South Westerly a large portion of the year. Obviously, any odours will also impact my property and my	the Applicant undertake all spraying activities in

		house and building due to the proposed development. They also fall within the 500m Buffer Zone indicated in their farm management plan, therefore I would strongly request that as a minimum requirement the developers install a mature natural vegetation barrier on both the northern and eastern boundary prior to any market garden activities commence.	Furthermore, according to the Shire's Mapping System there are no sensitive land uses (i.e. single houses) within 500m of cropping areas. Therefore, the proposal is compliant with buffer requirements set out in Environmental Protection Authority – Guidance for the Assessment of Environmental Factors; Separation Distances between Industrial and Sensitive Land Uses (June 2005).
			The cropping areas are also required to be setback 20m from all lot boundaries. Within this 20m setback area consists of native vegetation which will not be allowed to be cleared, therefore it will act as a native landscaping buffer.
4.	Ratepayer	The Submitter does not support the proposal and makes the following comments:	Spray Drift Please refer to the comment above regarding spray drift.
		Our property at is being farmed organically under the Bio Dynamic banner of Demeter and has been since 1997.	Water Usage/Ground Water Please refer to the comment above regarding
		We do not use Herbicides, Fungicides, Pesticides or Synthetic Fertilisers in our farming practices. Our concerns with the intensive	water usage/groundwater.
		market gardening proposal at Loat 130 are:	Native Vegetation Clearing The Applicant has applied to the Department of
		Drift of chemicals on the prevailing South West and Southerly Winds;	Water and Environmental Regulation (DWER) to clear 74 hectares of native vegetation. DWER have yet to make a decision on the application.
		Leaching of soluble fertiliser into the ground water;	The Shire is to have consideration to protect the natural environment and biodiversity while
		Indiscriminate clearing of vegetation;	ensuring appropriate development opportunities within the scheme area are realised. Therefore, in
		Wasteful usage of the ground water; and	the event Council approves the application, the development area will be limited to the area
		Increased heavy and light vehicle traffic on a poorly marked	already cleared. In the event DWER issue a

		road. The above farming practices have the potential to harm our organic processes and hence affect our status and the marketing of our Clean, Green produce, which we have and still are working extremely hard to achieve and maintain.	clearing permit, then a condition of the planning approval will facilitate amending the development area to be consistent with the area approved to clear. Traffic Implications The Shire has reviewed the traffic volumes and is satisfied that, due to existing sealed standard and width of current seal, no road upgrades or contributions towards upgrades are required at this stage. However, the existing crossover servicing the lot will be required to be upgraded to the satisfaction of the Shire of Gingin
5.	Department of Water and Environmental Regulation (DWER)		Noted.

The former agencies are in the process of amalgamating their functions. Until this fully occurs, please note that the advice in this correspondence pertains only to water resource matters previously dealt with by the Department of Water.

11.3.3 APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED AGRICULTURE INTENSIVE (PERENNIAL HORTICULTURE) OLIVE FARM ON LOT 5541 HIGHLANDS ROAD, BOONANARRING

FILE: BLD/1739

APPLICANT: GREEN GOLD PROPERTIES PTY LTD

LOCATION: LOT 5541 HIGHLANDS ROAD, BOONANARRING

OWNER: GREEN GOLD PROPERTIES PTY LTD

ZONING: GENERAL RURAL (UNCODED)

WAPC NO: N/A

AUTHOR: KYLIE BACON – MANAGER STATUTORY

PLANNING

REPORTING OFFICER: LISA EDWARDS – EXECUTIVE MANAGER

PLANNING AND DEVELOPMENT

REPORT DATE: 19 SEPTEMBER 2017

REFER: NIL

OFFICER INTEREST DECLARATION

The Executive Manager Planning and Development declared a financial interest in Item 11.3.3 due to the fact that, as a staff member, she owns an adjoining property and left Council Chambers at 3.51pm.

PURPOSE

To consider an application for Development Approval for a proposed Agriculture Intensive (Perennial Horticulture) Olive Farm on Lot 5541 Highlands Road, Boonanarring.

BACKGROUND

The proposal was received on the 30 June 2017. The subject lot consists of a total area of 337.3 hectares. The proponent is proposing to plant 75 hectares of olive trees (100,000 trees).

The majority of the northern portion of the site is cleared with some native vegetation still to be removed within the planting area. In June 2017, the landowner made an application to the Department of Water and Environmental Regulation to clear native vegetation. In commenting on this application, the Shire advised that no application for development approval for the planting of olives had been would be required under the Shire's Local Planning Scheme No. 9 (LPS 9).

The landowner subsequently submitted an application for development approval on 30 June 2017, which is now before Council for its consideration.

There will be no processing of olives onsite and the property currently has an existing shed.

A location plan, aerial image and a copy of the applicant's proposal are attached as **Appendix 1**.

COMMENT

SHIRE OF GINGIN

Community Consultation

The application was advertised in accordance with clause 64 of the *Planning and Development (Local Planning Scheme Regulations) 2015 Deemed Provisions for Local Planning Schemes* (the Regulations).

The proposal was advertised to the surrounding landowners for a minimum period of 21 days and to State referral agencies for 42 days. One which has considered the proposal and is unable to support the proposal for the following reasons:

'DWER notes the proponent does not have a licence to take ground water. As such, the proponent is yet to secure a water supply and the Department of Water (DoW) is unable to support the proposal.

Abstraction from the groundwater resource(s) has reached its allocation limit in the proposal area. Where an abstraction has reached its allocation limit, applications for additional entitlements will be refused.

The applicant would need to consider options such as trading water with another licensed user, to secure their water needs. Information on water availability as well as searching for other licences in their area, can be accessed via our water register http://www.water.wa.gov.au/maps-and-data/maps/water-register.

The Shire subsequently spoke to DWER on 4 September 2017 to ascertain whether the landowner has looked at other options for sourcing water. The landowner has a current water licence for an olive farm located on Lot 21 (21) Hancock Place in Ginginup. The landowner has applied to DWER to use their current water licence over the two properties. DWER advised that it has received the application, but no decision has yet been made.

It will be the responsibility of the landowner to ensure that they have the appropriate water licence in place. The Shire determines all activities for Irrigated Horticulture on land use planning grounds.

PLANNING FRAMEWORK

Local Planning Scheme No. 9 (LPS 9)

The subject lot is zoned General Rural (Uncoded) under LPS 9, the objectives of which are to:

- a) Manage land use changes so that the specific local rural character of the zone is maintained or enhanced;
- b) Encourage and protect broad acre agricultural activities such as grazing and more intensive agriculture activities such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use;

c) Maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage; and

d) Provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the General Rural zone.

Under LPS 9, Intensive Agriculture is a discretionary land use and is defined as follows:

"agriculture-intensive" means premises used for trade or commercial purposes, including outbuildings and earthworks, associated with the following:

- a) The production of grapes, vegetables, flowers, exotic, or native plants, or fruit or nuts;
- b) The establishment and operation of plant or fruit nurseries;
- c) The development of land for irrigated fodder production or irrigated pasture (including turf farms); or
- d) Aquaculture.

Intensive Agriculture is considered to be a primary use in the General Rural zone and should be encouraged in accordance with the objectives of the zone.

Local Planning Scheme No. 9 Setbacks

The planting area will be required at a minimum to be set back 20 metres from the lot boundaries unless a greater setback is required (i.e. buffer/separation distances to sensitive land uses or wetlands).

Local Planning Policy 1.6 – Agriculture Intensive (LPP 1.6)

The proposal is considered to be 'Perennial Horticulture' as defined by LPP 1.6 as the proponent is planting olive trees.

LPP 1.6 defines 'Perennial Horticulture' as:

'refers to the commercial production of all varieties of long lived fruit, vine and nut species, generally deep rooting, where the land is only cultivated deeply at the initial planting stage, but may be regularly fertilised'.

All perennial horticulture shall achieve a minimum set back of 50 metres from the highest known level of a waterway (riverine environments).

The Annual Horticulture is not located where it can impact upon wetlands or environmentally sensitive areas.

Environmental Impact/Separation from Sensitive Land Uses

The following external guidelines provide guidance in relation to buffer/separation distances for local government when considering applications of irrigated horticulture and sensitive uses (i.e. dwellings).

- State Planning Policy 2.5 Rural Planning;
- Department of Health (DOH) Guidelines for Separation of Agricultural and Residential Land Uses (August 2012) (DOH Guidelines); and
- Environmental Protection Authority Guidance for the Assessment of Environmental Factors; Separation Distances between Industrial and Sensitive Land Uses (June 2005).

The proposal falls under the definition of an 'Orchard' for the purpose of calculating the recommended buffer distance using the abovementioned policies. A 500 metre buffer setback from the Irrigated Horticulture and the closest sensitive land use (i.e. single dwelling) is recommended. The distance outlined is not intended to be an absolute distance, rather a guide to avoid conflicts between land uses (i.e. spray drift). The proposed planting areas have no sensitive land uses within the 500m buffer that can cause a potential for conflict of interest.

Traffic Implications

SHIRE OF GINGIN

The Applicant has advised that light vehicles will be used for general farm use by contractors and staff. From 2021 during May and June, an eight tonne truck will exit the farm daily to export olives to the processing plant for a maximum period of 4-6 weeks (during the harvesting season).

The unsealed section of Highlands Road is currently in poor condition with a number of pavement failures. This shows that the existing pavement has reached the end of its life and is in need of renewing (resheeting). Previously the condition of the unsealed asset would have been suitable for the limited general rural traffic encountered. However, with intensification of the land use, it is advisable to look at the current condition of the asset and seek a contribution towards these renewal works from the applicant/landowner(s) taking into consideration the intensification of the land use and increased deterioration of the road asset.

In the event that Council approves the application, a condition of the planning approval will require the upgrade of the existing crossover to the satisfaction of the Shire of Gingin. A further condition will require, within 12 months from the date of the approval, that a Deed of Agreement be entered in to with the applicant/landowner(s) (at the applicant's/landowner'(s) expense and to the satisfaction of the Shire of Gingin) for the asset renewal of Highlands Road.

Stable Fly

Stable Fly is a declared pest under the *Biosecurity and Agriculture Management Act 2007* and is managed by the *Biosecurity and Agriculture Management (Stable Fly) Management Plan 2016.* It is generally inappropriate to impose a planning condition for a regulatory aspect that is already covered under another Act of Parliament. Instead, an advice note has been added to the Development Approval with respect to Stable Fly.

However, the Shire is still required to be satisfied that the horticulture activity manages waste appropriately on the site. Given the nature of the irrigated horticultural activity and that there is no processing of olives onsite waste will be minimal and appropriately managed.

Servicing

Any additional servicing requirements will be the applicant's responsibility.

Water Supply

Refer to comments under heading Community Consultation.

Summary

In view of the above assessment, Administration is of the view that, with the appropriate management strategies in place, the site is capable of accommodating the proposed Agriculture Intensive (Perennial Horticulture) activity and is consistent with the above objectives of LPS 9.

Advice Notes

In the event that Council resolves to approve this application, the following advice notes will apply:

- Note 1: Premises are to comply with the requirements of the *Public Health Act 2016* and all relevant health legislation.
- Note 2: This approval is not a building permit or an approval under any law other than the *Planning and Development Act 2005*. It is the responsibility of the applicant/owner obtain any other necessary approvals, consents and/or licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
- Note 3: Fire permits may be required at certain times of the year for onsite burning. Please contact the Shire of Gingin for further information.
- Note 4: The Applicant is reminded that this Development Approval is not to be interpreted as an approval to extract and use groundwater supplies, nor does it imply that the Shire of Gingin has knowledge in relation to availability of groundwater supplies.

Note 5: It is advised that the proposal should at all times comply with the *Biosecurity and Agriculture Management (Stable Fly) Management Plan 2016* in order to minimise the effects of stable flies on the community.

- Note 6: Please be advised that the property may attract Differential Rating for Intensive Agriculture.
- Note 7: The operation will be required to comply with the *Environmental Protection* (Noise) Regulations 1997.
- Note 8: Where any native vegetation clearing is proposed, it will be necessary to contact the Department of Water and Environmental Regulation (DWER) to obtain necessary approvals.
- Note 9: In respect to Condition 5 the unsealed road asset of Highlands Road shall be renewed (resheeted) to the correct renewal standards to the Shire's unsealed roads (minimum 100mm compacted base course surface to a suitable width for proposed traffic volumes) minimum 6m width.

STATUTORY ENVIRONMENT

Local Planning Scheme No. 9

Part 3 – Zones and the Use of Land 3.2 Objectives of the Zones

Part 4 – General Development Requirements 4.7 General Development Standards 4.8.6 General Rural Zones

Local Planning Policy 1.6 Agriculture Intensive

State Planning Policy 2.5 Rural Planning

Department of Health (DOH) Guidelines for Separation of Agriculture and Residential Land Uses (August 2012) (DOH Guidelines)

Environmental Protection Authority Guidance for the Assessment of Environmental Factors; Separation Distances between Industrial and Sensitive Land Uses (June 2005)

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015 – 2025

Focus Area	Natural Environment	
Objective	2. To support a healthy natural environment	

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council grant Development Approval for the proposed Agriculture Intensive (Perennial Horticulture) Olive Farm on Lot 5541 Highlands Road, Boonanarring, subject to the following conditions:

- The land use and development shall be in accordance with the approved plans and specifications (including any amendments marked in RED) unless otherwise conditioned by this approval;
- 2. The development area shall be limited to a maximum of 75 hectares at any one time and shall at all times be set back a minimum of 20 metres from all lot boundaries and 50 metres from wetlands to the satisfaction of the Shire of Gingin;
- 3. This approval is for Agriculture Intensive (Perennial Horticulture) Olive Farm only;
- 4. The crossover servicing the existing subject lot is required to be upgraded to the satisfaction of the Shire of Gingin;
- 5. Within 12 months from the date of this approval a Deed of Agreement is to be entered into with the applicant/landowner(s) (at the applicant's/landowner'(s) expense and to the satisfaction of the Shire of Gingin) for the asset renewal of Highlands Road;
- 6. The Agriculture Intensive (Perennial Horticulture) shall comply at all times with the submitted Farm Management Plan dated 29 June 2017 to the satisfaction of the Shire of Gingin;
- 7. The Shire reserves the right to inspect or request any of the management plans that are conditioned as part of this planning approval at any time; and
- 8. The area shall immediately be rehabilitated to pasture cover at the end of the Intensive Agriculture development.

RESOLUTION

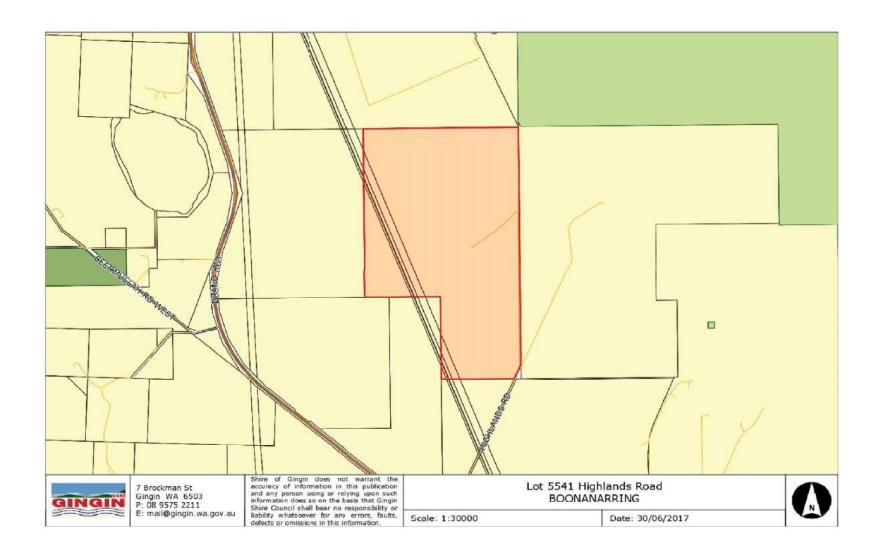
Moved Councillor Elgin, seconded Councillor Smiles that Council grant Development Approval for the proposed Agriculture Intensive (Perennial Horticulture) Olive Farm on Lot 5541 Highlands Road, Boonanarring, subject to the following conditions:

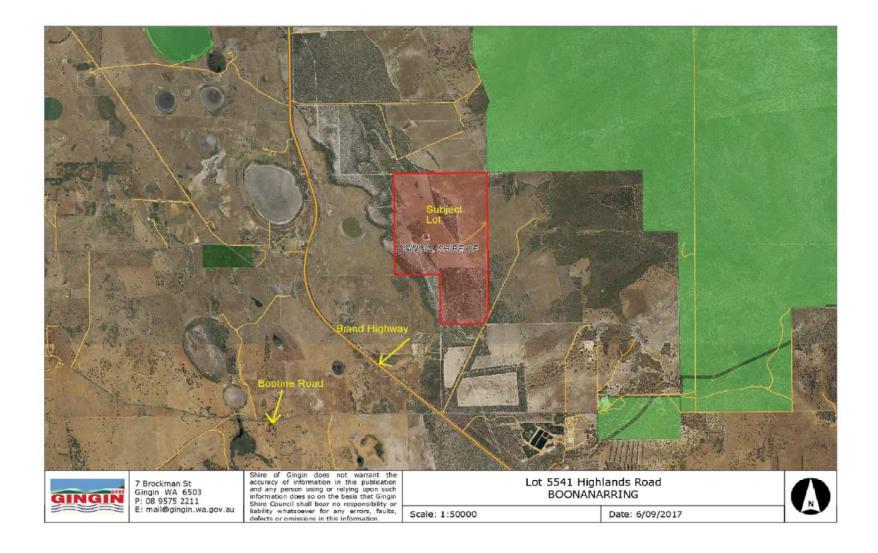
- 1. The land use and development shall be in accordance with the approved plans and specifications (including any amendments marked in RED) unless otherwise conditioned by this approval;
- 2. The development area shall be limited to a maximum of 75 hectares at any one time and shall at all times be set back a minimum of 20 metres from all lot boundaries and 50 metres from wetlands to the satisfaction of the Shire of Gingin;
- 3. This approval is for Agriculture Intensive (Perennial Horticulture) Olive Farm only;
- 4. The crossover servicing the existing subject lot is required to be upgraded to the satisfaction of the Shire of Gingin;
- 5. Within 12 months from the date of this approval a Deed of Agreement is to be entered into with the applicant/landowner(s) (at the applicant's/landowner'(s) expense and to the satisfaction of the Shire of Gingin) for the asset renewal of Highlands Road;
- 6. The Agriculture Intensive (Perennial Horticulture) shall comply at all times with the submitted Farm Management Plan dated 29 June 2017 to the satisfaction of the Shire of Gingin:
- 7. The Shire reserves the right to inspect or request any of the management plans that are conditioned as part of this planning approval at any time; and
- 8. The area shall immediately be rehabilitated to pasture cover at the end of the Intensive Agriculture development.

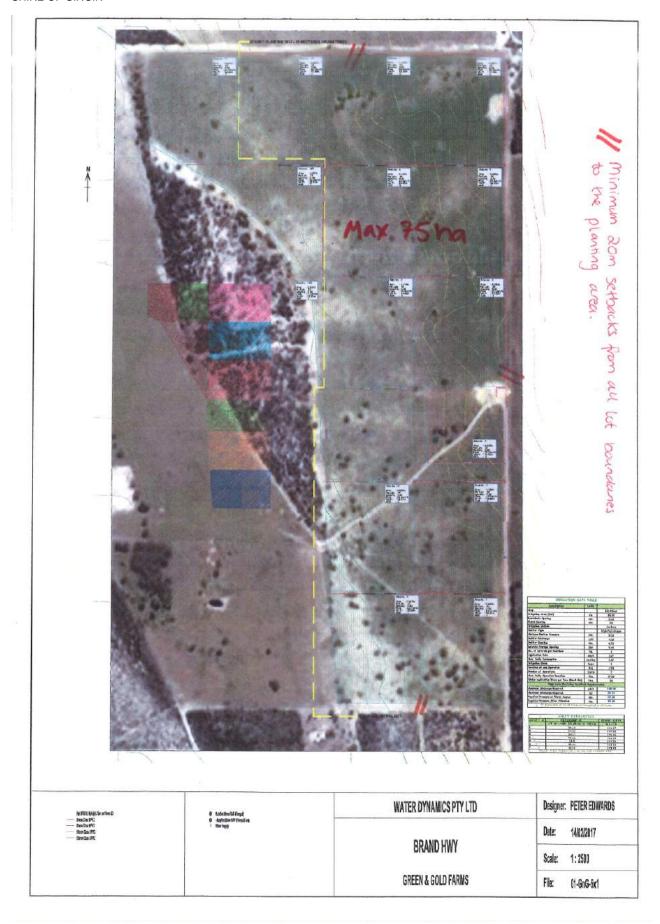
CARRIED UNANIMOUSLY

The Executive Manager Planning and Development returned to Council Chambers at 3.54pm.

APPENDIX 1







APPLICATION FOR DEVELOPMENT APPROVAL

SHIRE OF GINGIN WA 6503

Earthworks

Stage 1

- Engagement of contractor
- Removal approx. 200 existing trees
- Tree refuse to be stored offsite

Stage 2

• Rip & disc plant the area to pastures

Stage 3

- Irrigation layout
- Irrigation install

Stage 4

- Fencing with support wire @ 1.5m
- Spacing of rows @ 5m

Stage 5

- Planting of Olive tree varieties
- Fertilisation with slow release granules at planting

Herbicide Use

An application of Glyphosate prior to planting at Stage 5 to reduce plant competition, ongoing as required.

Dust

Rows will be maintained with regular slashing programs, grasses encouraged as dust supressing ground cover.

Waste

Zero Waste

Traffic Implications

Light vehicles for general farm use by contractors and staff

2021 – During May & June, an eight tonne truck will exit the farm daily to export olives to the processing plant for a maximum period of 4-6 weeks (The season)

Nutrient Loading

The company will be engaging an Agronomist for soil analysis and monitoring purposes.

Water Licence

210,000 kl currently owned by Green Gold Pty Ltd {GWL71341(5)}

580,000 kl currently in the negotiation process.

Bores

Bore to be drilled on securing of water licence.

Pumps

Pumps will be as per recommendation by irrigation specialist according to water licence capacity and Olive Grove requirements.

Existing Building

Utility shed

Owner

Yucheng Li:

Manager:

Cyril Sauzier:...

29.06.7017

11.3.4 APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED USE NOT LISTED (OUTBUILDING) ON LOT 200 (157) BLUE GUM CRESCENT, GABBADAH

FILE: BLD/3029

APPLICANT: ACTION SHEDS AUSTRALIA

LOCATION: LOT 200 (157) BLUE GUM CRESCENT, GABBADAH

OWNER: ISTVAN KUTASI AND ANNA KUTASI

ZONING: RURAL LIVING

WAPC NO: N/A

AUTHOR: JAMES BAYLISS – STATUTORY PLANNING

OFFICER

REPORTING OFFICER: LISA EDWARDS – EXECUTIVE MANAGER

PLANNING AND DEVELOPMENT

REPORT DATE: 19 SEPTEMBER 2017

REFER: 27 OCTOBER 2015 ITEM 11.3.6 15 DECEMBER 2015 ITEM 11.3.3

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider an Application for Development Approval for a proposed use not listed (Outbuilding) on Lot 200 (157) Blue Gum Crescent, Gabbadah.

BACKGROUND

The Shire received an application for development approval on 25 July 2017 for an outbuilding to be constructed at the abovementioned site. The subject property is two hectares in area and is currently vacant.

The proposed outbuilding is 20.4 metres in length and 12 metres in width, equating to an area of 244.8m². The proposed wall height is 4.2 metres tapering to a ridge height of 5.2 metres. The structure is set back 42 metres from the nearest boundary.

On 13 May 1994 the Shire issued a Building Permit for an Outbuilding at the subject lot, 18 metres in length by 10.8 metres in width (194.4m²). The structure was recently destroyed by fire therefore the applicant seeks to replace the outbuilding.

At the Ordinary Council meeting on 23 July 1998 Council resolved to grant approval for the commencement of a Home Occupation (Honey Extraction) to operate from the original outbuilding located on the subject lot. The proposal presented to Council at the time included justification from the applicant that they intended to relocate their residence to the property in the medium term. The Shire imposed a condition on the Home Occupation approval, requiring a dwelling with an internal area not less than 45m^2 to be located on the site and used in connection with the home occupation within 12 months from the approval date. The condition was not satisfied and the applicants' commitment never upheld.

The Home Occupation was subsequently renewed annually until 2005, at which time approval was issued indefinitely. The latter approval did not reiterate the condition requiring a dwelling to be constructed.

Consideration by Council is required as the subject site is currently vacant and does not have an approved residential building issued for the site. It should be noted that in order for the structure to be assessed as a traditional outbuilding, it must be in association with a dwelling.

At the June 2015 Concept Forum a discussion paper was presented to Council seeking direction to Administration for proposals of this nature. It was indicated that such proposals can be processed as a 'Use Not Listed (Outbuilding)' and the application determined on its merits.

The applicant has advised they intend to relocate the honey extraction business closer to Perth within the next two years. As a result the existing home occupation operating from the site will cease and the outbuilding will no longer have a commercial use.

A location plan, aerial image and copy of the applicant's proposal is provided as **Appendix 1**.

COMMENT

Community Consultation

The application was advertised to surrounding landowners for a period of 14 days in accordance with clause 64 of the *Planning and Development (Local Planning Scheme)* Regulations 2015. No response was received by the Shire.

PLANNING FRAMEWORK

Local Planning Scheme No. 9 (LPS 9)

The subject lot is zoned Rural Living under LPS 9, the objectives of which are to:

- a) Protect the rural environment and landscape;
- b) Accommodate single dwellings at very low densities on individual allotments beyond the urban areas;
- c) Restrict and limit the removal of natural vegetation and encourage revegetation where appropriate;
- d) Prevent threats to the amenity of the zone and impacts on wildlife and native vegetation caused by the grazing of livestock;
- e) Avoid increased fire risk to life and property through inappropriately located and designed land use, subdivision and development; and
- f) Provide a suitable level of physical and community infrastructure.

Clause 3.4.2 of LPS 9 outlines the process in dealing with uses not listed in the Zoning Table:

- 3.4.2 If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may
 - a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;
 - b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of the clause 9.4 in considering an application for planning approval; or
 - c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.

The proposal does not satisfy objective b) of the Rural Living zone as the lot does not accommodate a dwelling as intended. Rather, the intention is to accommodate a standalone commercial activity (honey extraction). The proposal is able to comply with LPS 9 and the objectives if the previous planning conditions were to be implemented.

Further Comments

SHIRE OF GINGIN

Given the subject lot is zoned Rural Living and the historical use of the site has been for a commercial venture (honey extraction), the previous approvals have been breached. The honey extraction on a stand-alone basis is more applicable to a light industry use and should generally be located on industrial or mixed business zoned land. The Shire originally issued approval for a Home Occupation (honey extraction) on the grounds that it would be associated with a dwelling being erected on the property and the use not exceeding 20m² in area.

Although this application relates to the erection of an outbuilding and not the home occupation, the two approvals are intertwined as one is of no use without the other. Appropriate conditions are recommended to reinforce the Shire's earlier position that the outbuilding, which is intended to be used for the Home Occupation, will be supported subject to the earlier commitment by the applicant to erect a dwelling and also to ensure that the home occupation is operating in accordance with LPS 9.

Without a dwelling being constructed and resided in, the Shire may opt to enforce Condition 1 of the Home Occupation approval issued on 10 October 2015 as the use would be operating beyond the scope of the Development Approval.

Summary

Administration is of the view that, given that the Use Not Listed (Outbuilding) will essentially replace an existing shed, the land is able to accommodate the proposed structure, albeit slightly larger. However, as previously summarised, in order for the outbuilding to be supported a dwelling is to be erected and resided in on site. This will in turn result in the previously approved home occupation being compliant with LPS 9.

Advice Notes

In the event that Council resolves to approve this application, the following advice notes will apply:

- Note 1: Further to this approval, the Applicant is required to submit working drawings and specifications to comply with the requirements of the *Building Regulations 2012* which are to be approved by the Shire of Gingin prior to issuing a Building Permit.
- Note 2: Please be advised it is the applicant/landowner(s) responsibility to comply with the requirements of Local Planning Scheme No. 9, specifically relating to the approved home occupation for the site.
- Note 3: This Development Approval shall not be construed as an approval or support of any kind for any other planning related application on the subject land.
- Note 4: It is recommended that cadastral lot boundaries be established by a suitably qualified land surveyor to ensure that all development is carried out within the subject allotment.

STATUTORY ENVIRONMENT

Planning and Development (Local Planning Scheme) Regulations 2015 Schedule 2 Deemed Provisions

Local Planning Scheme No. 9

Part 3 – Zones and the Use of Land 3.2 Objectives of the Zones 3.2.6 Rural Living Zone

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015 – 2025

Focus Area	Built Environment	
Objective	Objective 3. To effectively manage growth and provide for community	
Outcome	Outcome 3.3 High quality and well utilised community facilities and assets	

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council grant Development Approval for a proposed Use Not Listed (Outbuilding) on Lot 200 (157) Blue Gum Crescent, Gabbadah, subject to the following conditions:

- The land use and development shall be in accordance with the approved plans and specifications (including any amendments marked in RED) unless otherwise conditioned by this approval;
- 2. This Approval is valid for a period of three years from the approval date, after which time the outbuilding is to be removed and the associated use cease unless a dwelling has been constructed at the property and is being resided in; and
- 3. The Outbuilding is not to be used for human habitation, industry or any commercial use other than that approved by the Shire of Gingin.

ALTERNATIVE MOTION

Moved Councillor Aspinall, seconded Councillor Peczka that Council refuse Development Approval for a proposed Use Not Listed (Outbuilding) on Lot 200 (157) Blue Gum Crescent, Gabbadah on the grounds that previous approvals granted for the site have been breached and the applicants have indicated their intention to relocate closer to the Metropolitan Area.

Councillor Roe foreshadowed his intention to move the officer's recommendation in the event of the motion under consideration being lost.

LOST 2-7

For: Councillors Peczka, Aspinall

Against: Councillors Elgin, Smiles, Court, Roe, Collard, Aspinall, Fewster, Ammon

RESOLUTION

Moved Councillor Roe, seconded Councillor Ammon that Council grant Development Approval for a proposed Use Not Listed (Outbuilding) on Lot 200 (157) Blue Gum Crescent, Gabbadah, subject to the following conditions:

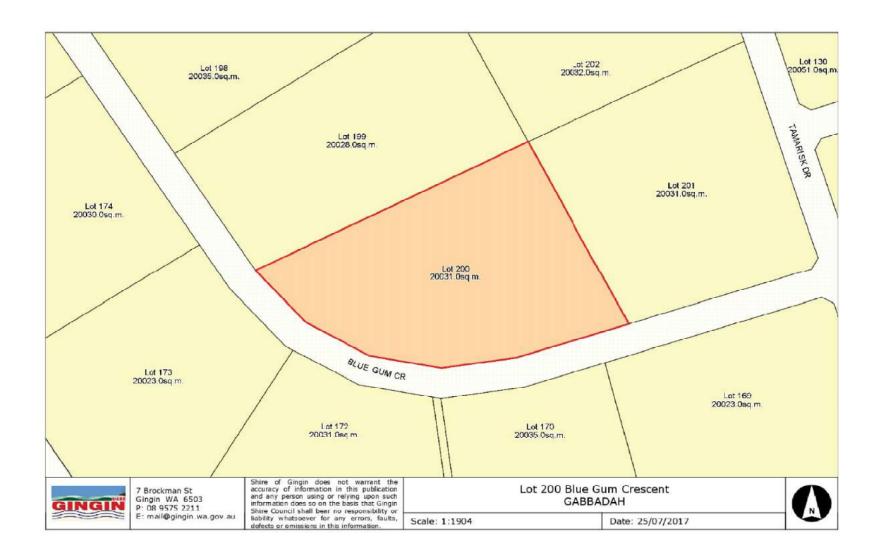
- 1. The land use and development shall be in accordance with the approved plans and specifications (including any amendments marked in RED) unless otherwise conditioned by this approval;
- 2. This Approval is valid for a period of three years from the approval date, after which time the outbuilding is to be removed and the associated use cease unless a dwelling has been constructed at the property and is being resided in; and
- 3. The Outbuilding is not to be used for human habitation, industry or any commercial use other than that approved by the Shire of Gingin.

CARRIED 7-2

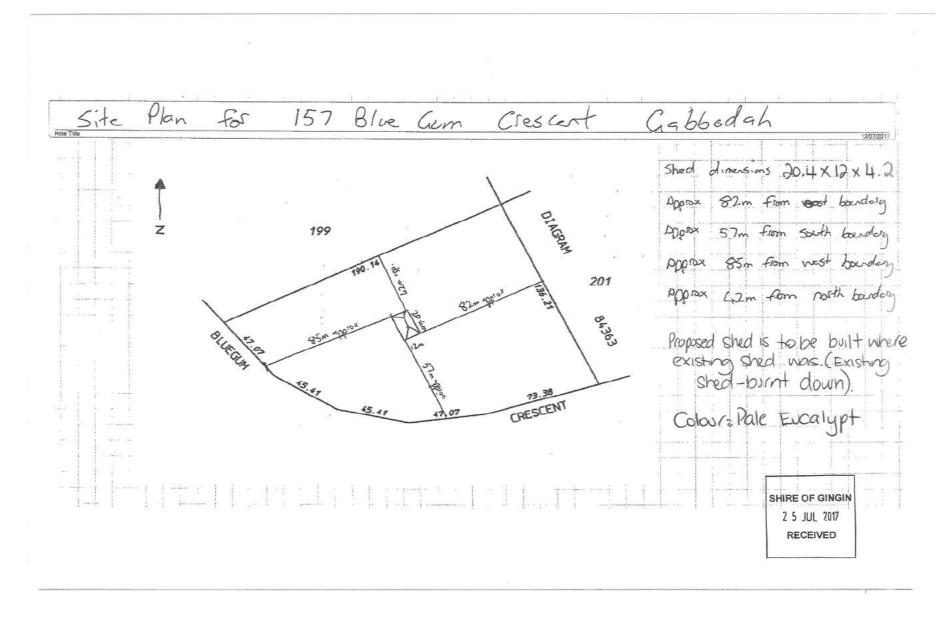
For: Councillors Roe, Ammon, Elgin, Smiles, Court, Collard, Fewster

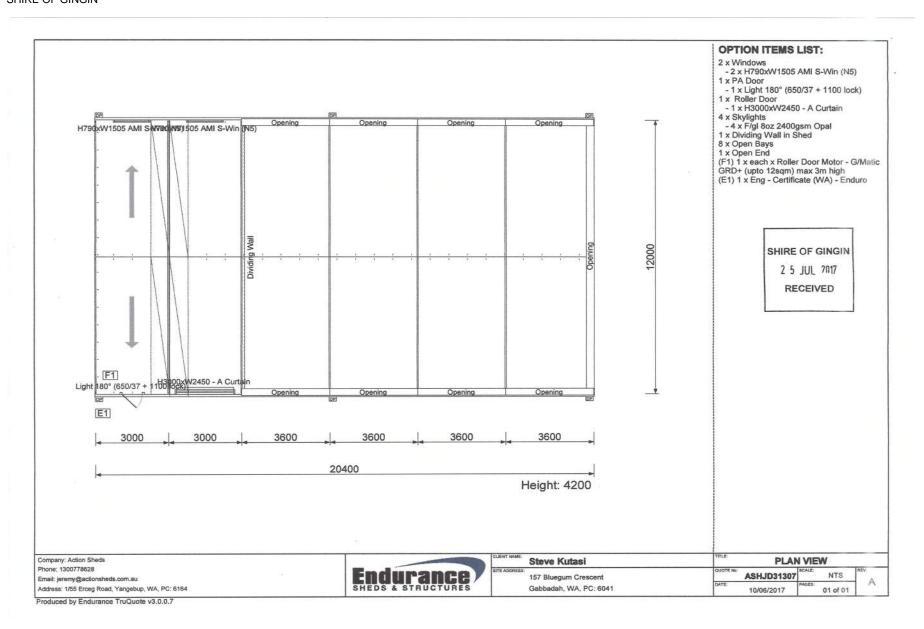
Against: Councillors Peczka, Aspinall

APPENDIX 1









11.3.5 APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED SINGLE HOUSE, GARAGE AND OUTBUILDING ON LOT 890 (6) CRAIG WAY, LANCELIN

FILE: BLD/6850

APPLICANT: CLAUDIO MARINO

LOCATION: LOT 890 (6) CRAIG WAY, LANCELIN

OWNER: JANELLE PRUNSTER ZONING: RESIDENTIAL R15

WAPC NO: N/A

AUTHOR: JAMES BAYLISS – STATUTORY PLANNING

OFFICER

REPORTING OFFICER: LISA EDWARDS – EXECUTIVE MANAGER

PLANNING AND DEVELOPMENT

REPORT DATE: 19 SEPTEMBER 2017

REFER: NIL

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider an application for Development Approval for a Single House, Garage and Outbuilding with reduced boundary setbacks on Lot 890 (6) Craig Way, Lancelin.

BACKGROUND

The Shire received an Application for Development Approval on 13 July 2017 for a Single House and Outbuilding with reduced setbacks at the abovementioned site. The subject property is 765m² and has a 22.5 metre frontage to Craig Way. The land is relatively flat and is currently vacant.

The application proposes a single house set back 6 metres from the primary street and 1.5 metres from the side (southern) boundary. The proposed residence complies with the relevant planning framework. The proposal includes a garage that is 15 metres in length and 5.14 metres in width equating to an area of 93.75m². The garage is proposed to be built up to the side (northern) boundary with a parapet wall height of 5.14 metres.

The application also seeks approval for an outbuilding 4.8 metres in length and 3 metres in width equating to an area of 14.4m². The outbuilding is proposed to be set back one metre from the side (southern) boundary and up to the rear (western) boundary. The outbuilding has an overall height of 2.4 metres.

Consideration by Council is required as the proposal seeks variations to the Residential Design Codes of Western Australia (R-Codes). The garage is proposed to be a building on boundary in lieu of the required 1.8m setback and the outbuilding is also proposed to be constructed as a building on boundary in lieu of the required one metre setback.

A location plan, aerial image and copy of the applicant's proposal is provided as **Appendix 1**.

COMMENT

SHIRE OF GINGIN

Community Consultation

The application was advertised to surrounding landowners for a period of 14 days in accordance with clause 64 of the *Planning and Development (Local Planning Scheme) Regulations 2015.*

The Shire received one submission objecting to the proposal due to the height, length and location of the garage. A copy of the Schedule of Submissions is attached as **Appendix 2**.

PLANNING FRAMEWORK

Local Planning Scheme No. 9 (LPS 9)

The subject land is zoned Residential under LPS 9, the objectives of which are to:

- a) Provide for a range of housing types and encourage a high standard of residential development;
- b) Maintain and enhance the residential character and amenity of the zone;
- c) Limit non-residential activities to those of which the predominant function is to service the local residential neighbourhood and for self-employment or creative activities, provided such activities have no detrimental effect on the residential amenity; and
- d) Ensure that the density of development takes cognisance of the availability of reticulated sewerage, the effluent disposal characteristics of the land and other environmental factors.

The subject lot is zoned Residential R15. The proposed application is not considered to contravene any of the above objectives outlined in LPS 9.

State Planning Policy 3.1 – Residential Design Codes of Western Australia

The R-Codes defines an outbuilding as:

'An enclosed non-habitable structure that is detached from any dwelling'.

The R-Codes defines a garage as:

'Any roofed structure, other than a carport, designed to accommodate one or more motor vehicles and attached to the dwelling'.

The R-Codes provide a comprehensive basis for the control of residential development throughout Western Australia. When a development proposal does not comply with the deemed-to-comply provisions, the application is assessed against the associated design principles to determine whether the variation is acceptable.

The deemed-to-comply provisions do not provide for R15 coded land to accommodate development up to the lot boundary. Table 2a of the R-Codes recommends a 1.8m setback for the proposed garage due to the height and length of the structure. The application therefore seeks a Design Principles assessment against Clause 5.1.3 – Lot Boundary Setback of the R-Codes.

The proposed Outbuilding also seeks a Design Principles assessment against Clause 5.4.3 – Outbuildings of The R-Codes. Table 1 below outlines the relevant Design Principles and provides comments in relation to the garage and outbuilding respectively to those principles.

Design Principles	Officer Comments
Development demonstrates compliance	
with the following design principles (P)	
5.3.1 Lot Boundary Setback	
P3.1 Buildings set back from lot boundaries so as to:	 The proposed garage is considered to impose excessive building bulk on the adjoining property to the north as
 Reduce impacts of building bulk on adjoining properties; 	a result of the 5.14m wall height having a nil setback and being 15m in length;
 Provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and 	The structure will have an adverse effect on the visual amenity of the adjoining property and is considered to be excessive based on the
 Minimise the extent of overlooking and resultant loss of privacy on adjoining properties. 	zoning; The height and length of the
P3.2 Buildings built up to boundaries (other than the street boundary) where this:	structure will result in the alfresco area of the proposal being denied direct access to winter sunlight;
 Makes more effective use of space for enhanced privacy for the occupant/s or outdoor living areas; 	 The garage is not considered to result in overlooking or reduced privacy on the adjoining lot given the parapet wall is unable to have any windows;
 Does not compromise the design principle contained in clause 5.1.3 P3.1; 	The garage is not considered to provide the occupants with additional privacy to the alfresco
 Does not have any adverse impact on the amenity of the adjoining property; 	area than a garage that meets the deemed-to-comply provisions would afford;

ORDINARY MEETING SHIRE OF GINGIN

- Ensures direct sun to major openings to habitable rooms and outdoor living areas for adjoining properties is not restricted; and
- Positively contributes to the prevailing development context and streetscape.
- The nil setback would have a significant adverse impact on the amenity of the adjoining property with respect to bulk and scale, particularly when the adjoining occupants are utilising the outdoor living area;

19/09/2017

- The adjoining property is not prevented access to sunlight or ventilation given the proposed garage would be located along the southern boundary of the adjoining property; and
- The garage will not contribute positively to the streetscape.
 Although set back sufficiently, the roofline will be above that of the single house.

5.4.3 Outbuildings

P3 Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

The outbuilding is relatively small in size and is not anticipated to cause any significant impact to the amenity of adjoining owners or residents. The structure will not be viewable from the street.

Given the land is zoned R15 the property is not afforded any building on boundary privileges that higher density is provided with. By obtaining a property with this zoning, landowners should have an expectation that building on boundaries is not permitted, otherwise the R-Codes would provide for it. As such, neighbour consent is a significant consideration in forming Administration's position with respect to boundary walls. In this instance the scale of the garage boundary wall would not be supported by Administration regardless of neighbour consent.

Local Planning Policy 2.1 – Residential Outbuildings

The Shire adopted Local Planning Policy 2.1 – Residential Outbuildings (LPP 2.1) in January 2013 to complement the provisions of the R-Codes relating to outbuildings to better reflect community expectations. LPP 2.1 applies to the Outbuilding component of the proposal.

Clause 3.5 – Scale of Outbuilding Development outlines the maximum allowable standards for outbuildings throughout the Shire based on lot size and location. The table below applies to the subject lot.

TOWNSITE	STANDARD	MAXIMUM	PROVIDED
Coastal town sites	Area	90m ²	14.4m ^{2 -} compliant
$(601 \text{m}^2 - 1000 \text{ m}^2)$	Wall Height	3.6m	2.4m - compliant
lot size)	Overall Height	5.0m	2.4m - compliant

The proposed outbuilding complies with the development standards of LPP 2.1 as outlined in the table above. The setback variation is considered acceptable as per the R-Code justification above.

Further Comments

The Single House component of the proposal is deemed compliant as it satisfies the R-Code provisions. If this component of the proposal was to be pursued on a standalone basis development approval would not be required, simply a building permit.

The proposed outbuilding has been assessed against the design principles outlined in Table 1 above and is considered to satisfy LPP 2.1. The outbuilding component is therefore supported in this instance.

Summary

In view of the above assessment, Administration is of the view that the proposed garage does not comply with the Design Principles outlined in the R-Codes. Furthermore, the presence of objections in conjunction with an unusually large wall height for the garage results in Administration's position with respect to the garage component of the application.

The recommendation presented to Council acknowledges the Single House component of the application as being complaint with the R-Codes and therefore exempt from requiring planning approval. The Outbuilding is considered to satisfy the relevant design principles of the R-Codes and is therefore supported in this instance.

Advice Notes

In the event that Council refuses this Application, the following Advice Note will apply:

Note 1: If you are aggrieved with the conditions of this approval you have the right to request that the State Administrative Tribunal (SAT) review the decision, under Part 14 of the *Planning and Development Act 2005*.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015 – 2025

Focus Area	Built Environment	
Objective	3. To effectively manage growth and provide for community	
Outcome	Outcome 3.3 High quality and well utilised community facilities and assets	

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council:

- 1. Refuse the application for Development Approval for the proposed Garage on Lot 890 (6) Craig Way, Lancelin under *clause 68(2)* of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reason:
 - a. The garage does not do not meet the deemed-to-comply provisions or demonstrate compliance with the Design Principles of Clause 5.1.3 Lot Boundary Setback of State Planning Policy 3.1: Residential Design Codes of Western Australia.
- 2. Grant Development Approval for the Outbuilding component of the proposal on Lot 890 (6) Craig Way, Lancelin subject to the following conditions:
 - a. The land use and development shall be undertaken in accordance with the approved plans unless conditioned indicated otherwise in this Approval;
 - b. This Approval is for an *Outbuilding* only;
 - c. Stormwater from all roofed and paved areas shall be collected and contained onsite to the satisfaction of the Shire.
- 3. Advise the applicant that the Single House component of the proposal is exempt from requiring development approval in its current design.

RESOLUTION

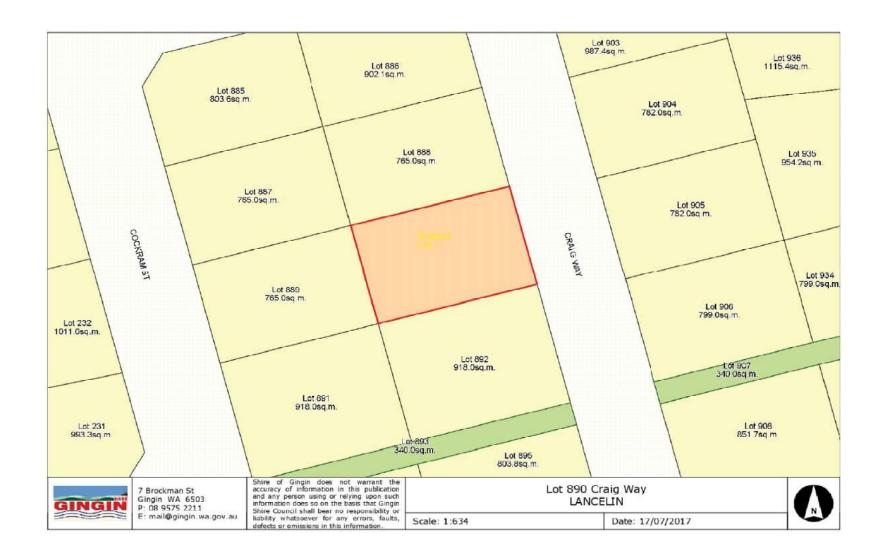
Moved Councillor Court, seconded Councillor Smiles that Council:

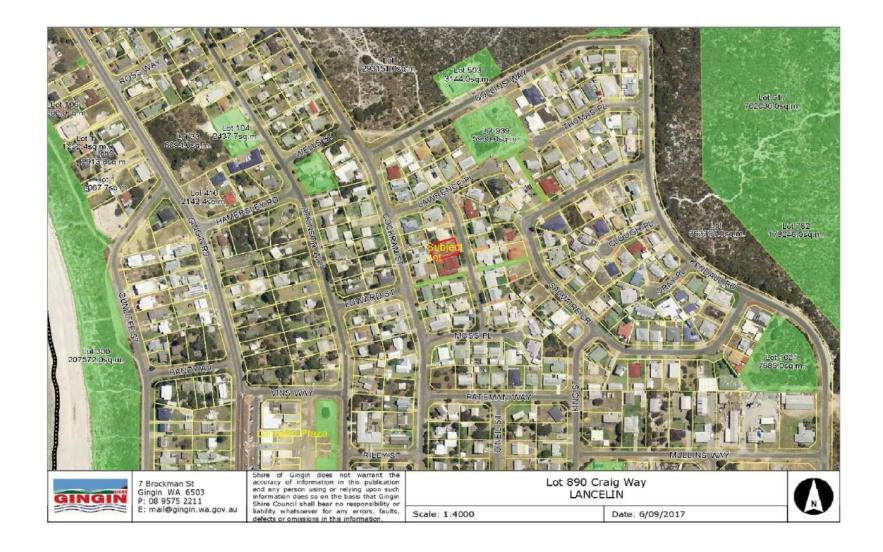
- 1. Refuse the application for Development Approval for the proposed Garage on Lot 890 (6) Craig Way, Lancelin under clause 68(2) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reason:
 - a. The garage does not meet the deemed-to-comply provisions or demonstrate compliance with the Design Principles of Clause 5.1.3 Lot Boundary Setback of State Planning Policy 3.1: Residential Design Codes of Western Australia.

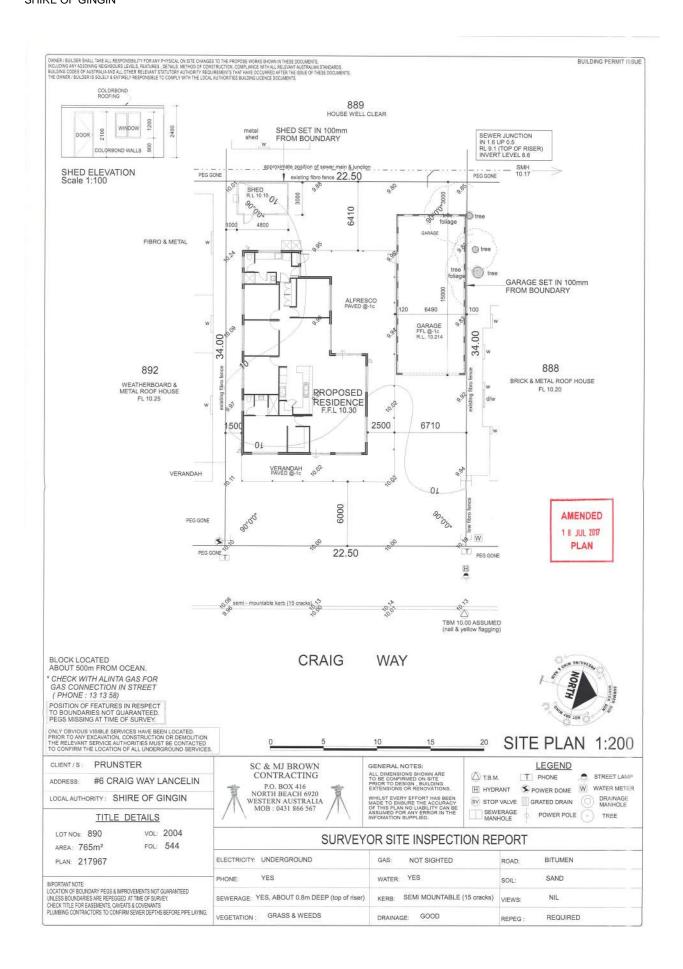
- 2. Grant Development Approval for the Outbuilding component of the proposal on Lot 890 (6) Craig Way, Lancelin subject to the following conditions:
 - a. The land use and development shall be undertaken in accordance with the approved plans unless conditioned indicated otherwise in this Approval;
 - b. This Approval is for an *Outbuilding* only;
 - c. Stormwater from all roofed and paved areas shall be collected and contained onsite to the satisfaction of the Shire.
- 3. Advise the applicant that the Single House component of the proposal is exempt from requiring development approval in its current design.

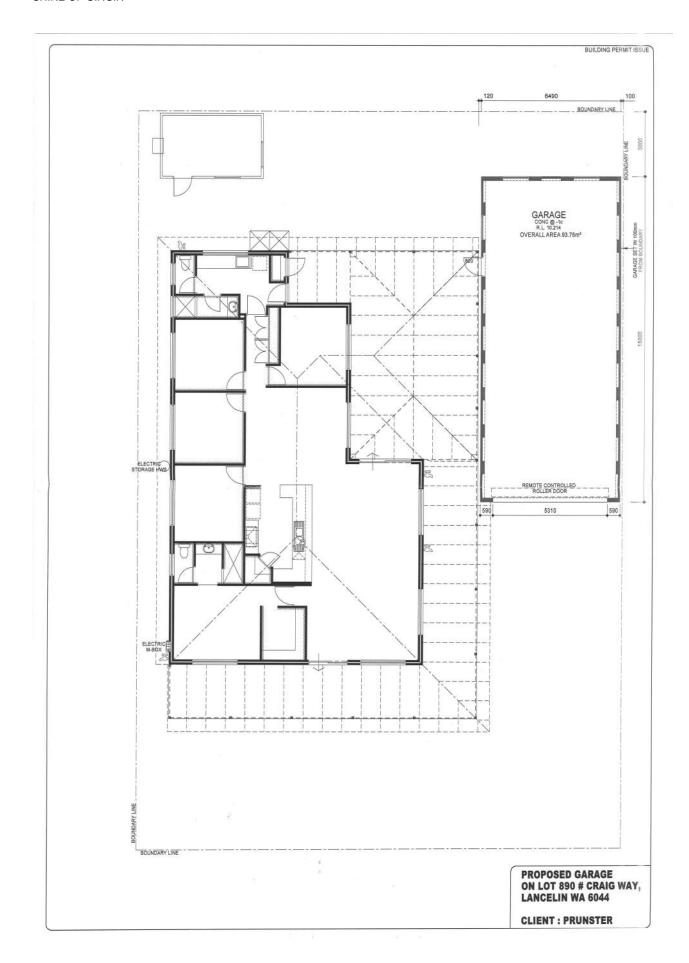
CARRIED UNANIMOUSLY

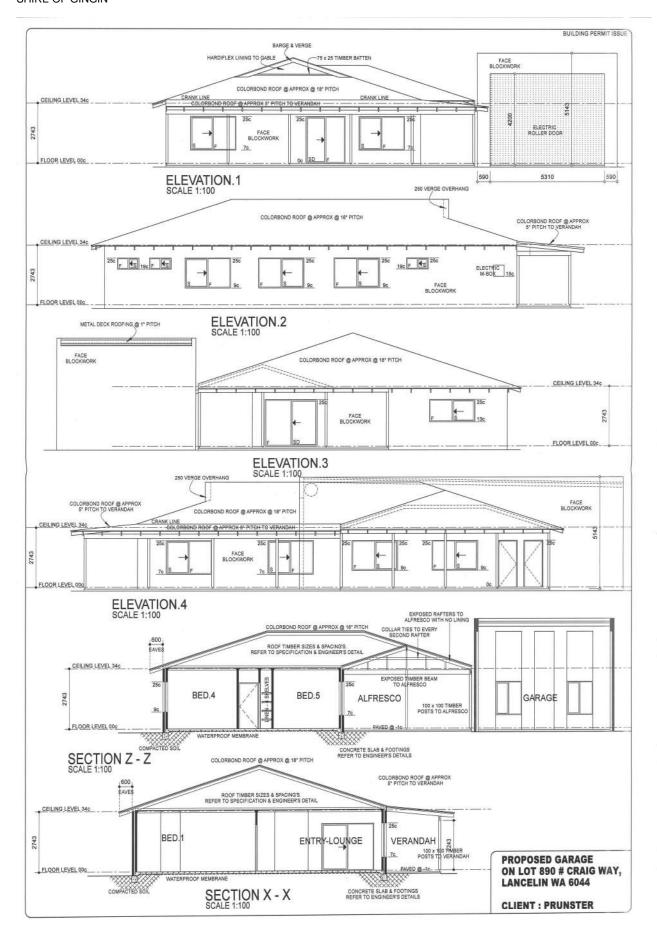
APPENDIX 1











APPENDIX 2

SCHEDULE OF SUBMISSIONS AND RECOMMENDED RESPONSES

APPLICATION FOR DEVELOPMENT APPROVAL PROPOSED GARAGE ON LOT 890 CRAIG WAY, LANCELIN

No.	Submitter	Submission Detail	Recommended Response
1.	Ratepayer	The Submitter does not support the above proposal and makes the following comments:	Noted. The dividing fence is simply a guide to the property boundary and the proposed structure
		I am writing regarding a proposed plan for a new home on the property above.	may or may not affect the dividing fence. Nevertheless this is a civil matter.
		The proposal is for the building to be on a zero lot boundary, which would entail removing a fence and having the building placed on the properties fence line.	The height and length of the boundary wall has been considered in conjunction with the zoning of land. Please refer to report for further details.
		I am adamantly against this. I feel that the 15m length of the wall and 5 plus metre height is excessive and will impact by blocking natural light into the side of the rear property.	

11.3.6 APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED RETAINING WALLS AND FILL WITH REDUCED BOUNDARY SETBACKS ON LOT 51 (31) MOORE RIVER DRIVE, GUILDERTON

FILE: BLD/6782

APPLICANT: SUSAN MOORE

LOCATION: LOT 51 (31) MOORE RIVER DRIVE, GUILDERTON

OWNER: SUSAN MOORE

ZONING: RESIDENTIAL R12.5/20

WAPC NO: N/A

AUTHOR: JAMES BAYLISS – STATUTORY PLANNING

OFFICER

REPORTING OFFICER: LISA EDWARDS – EXECUTIVE MANAGER

PLANNING AND DEVELOPMENT

REPORT DATE: 19 SEPTEMBER 2017

REFER: NIL

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider an application for development approval for retaining walls and fill with reduced boundary setbacks on Lot 51 (No. 31) Moore River Drive, Guilderton.

BACKGROUND

The Shire received an Application for Development Approval on 24 October 2016 for retaining walls with reduced setbacks and associated fill at the abovementioned site. The subject property is 903.4m² and is a corner lot with primary frontage to Moore River Drive and secondary frontage to Wollamara Road.

The land has a moderate gradient tapering from a level of 10.5 in the eastern portion of the lot to 7.5 in the western portion resulting in a 3m level difference between the side boundaries. The site currently contains an existing dwelling that is dilapidated. The applicant has advised that the future intention is to construct a two-storey dwelling on the property to be used in conjunction with a Bed and Breakfast. The applicant plans to stage the development. This application however only seeks approval for retaining walls and associated fill.

The proposed retaining walls are to be constructed along the rear (north-eastern) boundary and also along the side (western) boundary. The retaining walls are proposed to be 1.5m in height at the northern corner of the lot with the rear retaining wall being 31.9m in length tapering to a height of 9.9m where it meets natural ground level (NGL). The side retaining wall is proposed to be 27.1m in length, with a height of 1.5m at the northern corner of the lot tapering upwards to approximately 1.9m and then stepping down to 0.5m in height where it meets the front boundary of the property. Both retaining walls are proposed to be constructed up to the lot boundary in lieu of the required 1.5m setback.

ORDINARY MEETING SHIRE OF GINGIN

The retaining walls are intended to reinforce sand fill that will be imported to the property and placed on the western portion of the lot and benched at an unknown height (approximately 9.8 – 100mm below the top of retaining wall height) to enable a level site for the eventual construction of a dwelling.

Consideration by Council is required as the proposal seeks two variations to the Residential Design Codes of Western Australia (R-Codes). The height of the retaining walls up to the lot boundary exceeds the recommended height of 0.5m as stipulated in the R-Codes. The site works (fill) alter the NGL by more than 0.5m as a result of fill being imported and benched over the western portion of the lot and up the side and rear boundaries.

It should be noted that Administration has negotiated with the applicant to reduce the desired level of fill and retaining height, however an agreement was unable to be reached.

Administration has expressed concern with respect to the amount of fill causing potential design difficulties with building heights for the future dwelling if double storey construction is proposed. The applicant has advised that they understand the future building heights will be determined based on the existing natural ground level prior to fill being imported to the property.

A location plan, aerial image and copy of the applicant's proposal are provided as **Appendix 1**.

Site Photographs are provided as Appendix 2.

COMMENT

Community Consultation

The application was advertised to surrounding landowners for a period of 14 days in accordance with clause 64 of the *Planning and Development (Local Planning Scheme) Regulations 2015.*

The application was advertised to surrounding landowners for a period of 14 days in accordance with clause 64 of the *Planning and Development (Local Planning Scheme)* Regulations 2015.

The Shire received two submissions objecting to the proposal due to the height of the retaining walls and the associated fill. As the assessment process progressed it became apparent that the proposal included additional site works (fill) which did not form part of the original advertising letter to adjoining owners. The affected parties were subsequently afforded an opportunity to comment on the fill component of the proposal. A copy of the Schedule of Submissions is attached as **Appendix 3**.

PLANNING FRAMEWORK

Local Planning Scheme No. 9 (LPS 9)

The subject land is zoned Residential under LPS 9, the objectives of which are to:

- a) Provide for a range of housing types and encourage a high standard of residential development;
- b) Maintain and enhance the residential character and amenity of the zone;
- c) Limit non-residential activities to those of which the predominant function is to service the local residential neighbourhood and for self-employment or creative activities, provided such activities have no detrimental effect on the residential amenity; and
- d) Ensure that the density of development takes cognisance of the availability of reticulated sewerage, the effluent disposal characteristics of the land and other environmental factors.

The proposed application is not considered to contravene any of the above objectives outlined in LPS 9. The subject lot is zoned Residential R12.5/20. Clause 4.3.2 of LPS 9 requires land with a dual coding to be assessed at the lower density (R12.5) unless the property is connected to reticulated sewerage. In this instance deep sewer is not provided.

<u>State Planning Policy 3.1 – Residential Design Codes of Western Australia</u>

The Residential Design Codes (R-Codes) provide a comprehensive basis for the control of residential development throughout Western Australia. When a development proposal does not comply with the deemed-to-comply provisions, the application is assessed against the associated design principles to determine whether the justification is acceptable. Clause 5.3.7 – Site Works and Clause 5.3.8 – Retaining Walls are applicable in this instance.

The above clauses provide for excavation or filling within a site and behind a street setback line to be limited by compliance with building height and building setback requirements. The deemed provisions also state excavation or filling behind a street setback line and within 1m of a lot boundary is not to exceed more than 0.5m above the natural ground level at the lot boundary. Furthermore, retaining walls are to be setback from lot boundaries in accordance with the setback provisions of Table 1 (i.e. 1.5m) of the R-Codes.

Table 1 below outlines the relevant Design Principles and provides comments in relation to those principles.

Design Principles		Officer Comments	
Development Demonstrates compliance with the			
following design principles (P)			
5.3.7	Site Works		
P7.1	Development that considers and responds to the natural features of		The proposed fill does respond to the natural features of the site as the north-western portion of the lot is

	the site and requires minimal excavation/fill.		lower than the southern portion. It is acknowledged that some fill is required to assist in preparing a level site for development. However, it is not considered to be a design that results in minimal fill, rather proposes excessive heights at the boundary.
P7.2	Where excavation/fill is necessary, all finished levels respecting the natural ground level at the lot boundary of the site and as viewed from the street.	P7.2	It has been established that excavation/fill is necessary. The proposed fill does not respect the levels on the lot boundary, particularly the northern and eastern boundaries that currently have minimal level differences (~200-300mm) with the adjoining properties. The level difference at the boundary does not warrant the need for fill at the height proposed. The level along Moore River Drive remains unaffected. This indicates that boundary levels on the property can be respected and retaining is not essential to facilitate a dwelling.
5.3.8	Retaining Walls		
P8	Retaining walls that result in land which can be effectively used for the benefit of residents and do not detrimentally affect adjoining properties and are designed, engineering and landscaped having due regard to clauses 5.3.7 and 5.4.1.	P8	The retaining wall will result in land which can be effectively used by the residents, however at the detriment of the adjoining properties. The same benefit can be achieved with a smaller wall height, or incorporated into the dwelling design. The design does not satisfy clause 5.3.7 as outlined previously. In order for the proposal to satisfy clause 5.4.1 a 1.6m high screening device would need to be installed on top of the retaining wall (i.e. dividing fence) to prevent overlooking issues. This results in the overall wall height extending to ~3.1m and higher in the area along the northern boundary.

Table 1 – Design Principles Assessment

ORDINARY MEETING SHIRE OF GINGIN

Comment

It is noted that, given the land tapers three metres from east to west, the subject lot would benefit from retaining to enable the site to be levelled. It is not strictly required, however, it would be convenient for a level site. It is also noted that adjoining lots (particularly the western lot) have benefit from retaining walls on the boundary. The applicant is able to construct retaining similar to that of the wall along the northern boundary of the adjoining property to the west (900mm), achieving the same outcome with Administration support.

The extent of fill is assumed to sit 100 millimetres below the top of the retaining wall, in order to avoid sand spill onto adjoining lots. This results in the land being benched at a height of 9.8m throughout the northern portion of the lot. As referenced above, the site would benefit from some form of fill to provide a level block. The finished levels as viewed from Moore River Drive are not out of character with the existing street and given the side retaining wall tapers down to 0.5m at the front boundary the impact as viewed from the street is considered to be acceptable. The remaining portion of fill/retaining is considered to be excessive and not adequately justified.

In order for the applicant to comply with Clause 5.4.1 – Visual Privacy as referenced in P8 above, a privacy screen 1.6 metres in height would need to be installed on top of the proposed retaining. This results in the overall height of the boundary structure being up to 3.5m along portions of the northern boundary. If a generic 1.8m high dividing fence was to be installed, this would again increase the height of the structure up to 3.7m on the boundary. The overall impact of a structure of this height, for the length proposed, is considered unnecessary and detrimental to the amenity of adjoining properties.

Future Development

The applicant has advised they intend to construct a dwelling at the property and have provided the Shire with a concept design. This indicates a two storey development that is intended to also be used as a bed and breakfast.

The R-Codes prescribes maximum building heights for residential development. To determine the building height, a measurement is taken from natural ground level (NGL) to the highest point of the dwelling (i.e. 9 metres to top of pitched roof). This application is altering the natural ground level by up to 1.5m. It should be noted the intent of the R-Codes is not for landowners to stage development by receiving approval to increase site levels and at a later stage apply to have the maximum building height on top of the increased ground level.

The applicant has been advised that the building heights of any future development will be measured from the existing NGL prior to fill being imported to the site. This requirement can be achieved through imposing a condition to this effect.

The landowners will be responsible for demonstrating to the Shire that future building heights are compliant from the existing NGL prior to fill. Administration has concerns that a two storey dwelling will be unable to comply with the building heights when constructed as a result of the proposed fill as part of this application.

Information Submitted

The submitted feature survey was undertaken in July 2008 and does not appear to be in Australian Height Datum (AHD). AHD is a datum taken from the mean sea level to which all vertical control for mapping is to be referred. This ensures future feature surveys are an accurate reflection to those undertaken in AHD in the past. Given the submitted survey is not AHD, the ability of the applicant to demonstrate compliance with future building heights is somewhat restricted. This is anticipated to create issues for the assessment of the future dwelling and the ability of the applicant to demonstrate building height compliance.

The submitted elevation plans are not to scale, resulting in an inability to accurately determine the maximum height of the retaining wall (1.9m in height is simply calculated from the top of wall height and level indicated on the survey). It is noted on the plan that the retaining height will be 1.5m at the northern corner. It is apparent that this is not the highest point of the retaining wall as the plans show the highest point being along the mid-point of the boundary length, however the Shire is unable to determine the exact height (1.9m in height is simply calculated from the top of wall height and level indicated on the survey however, may not be exact) and over what length? It is also unclear what the finished level of the fill is proposed to be (9.8m is assumed).

Summary

In view of the above assessment, Administration is of the view that the proposed retaining walls and fill do not comply with the relevant applicable planning framework. Furthermore, the information submitted is not sufficient to be accurately assessed or to enable the Shire to uphold relevant development standards for future development.

Advice Note

In the event that Council refuses this Application, the following Advice Note will apply:

Note 1: If you are aggrieved with the conditions of this approval you have the right to request the State Administrative Tribunal (SAT) review the decision, under Part 14 of the *Planning and Development Act 2005*.

STATUTORY ENVIRONMENT

Local Planning Scheme No. 9

Part 4 – Zones and the Use of Land 4.2 Objectives of the Zones 4.2.1 Residential Zone

Planning and Development (Local Planning Scheme) Regulations 2015 Schedule 2 – Deemed Provisions for local planning schemes

State Planning Policy 3.1 – Residential Design Codes of Western Australia

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015 – 2025

Focus Area	Built Environment
Objective	3. To effectively manage growth and provide for community
Outcome	3.3 High quality and well utilised community facilities and assets

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council refuse the application for Development Approval for the proposed Retaining Walls and Fill with reduced boundary setbacks on Lot 51 (No. 31) Moore River Drive, Guilderton under clause 68(2) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:

- 1. The fill does not meet the deemed-to-comply provisions or demonstrate compliance with the Design Principles of Clause 5.3.7 Site Works of State Planning Policy 3.1: Residential Design Codes of Western Australia.
- 2. The retaining walls do not meet the deemed-to-comply provisions or demonstrate compliance with the Design Principles of Clause 5.3.8 Retaining Walls of State Planning Policy 3.1: Residential Design Codes of Western Australia.

ALTERNATIVE MOTION

Moved Councillor Collard, seconded Councillor Court that Council approve the application for Development Approval for the proposed Retaining Walls and Fill with reduced boundary setbacks on Lot 51 (No. 31) Moore River Drive, Guilderton under *clause 68(2) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015*, subject to natural ground levels being determined prior to any development on site.

Councillor Aspinall foreshadowed his intention to move the officer's recommendation in the event of the motion under consideration being lost.

LOST 2-7

For: Councillors Collard, Court

Against: Councillors Elgin, Smiles, Peczka, Roe, Aspinall, Fewster, Ammon

RESOLUTION

Moved Councillor Aspinall, seconded Councillor Smiles that Council refuse the application for Development Approval for the proposed Retaining Walls and Fill with reduced boundary setbacks on Lot 51 (No. 31) Moore River Drive, Guilderton under clause 68(2) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:

- 1. The fill does not meet the deemed-to-comply provisions or demonstrate compliance with the Design Principles of Clause 5.3.7 Site Works of State Planning Policy 3.1: Residential Design Codes of Western Australia.
- 2. The retaining walls do not meet the deemed-to-comply provisions or demonstrate compliance with the Design Principles of Clause 5.3.8 Retaining Walls of State Planning Policy 3.1: Residential Design Codes of Western Australia.

Councillor Collard foreshadowed his intention to move a motion of deferral in the event of the motion under consideration being lost.

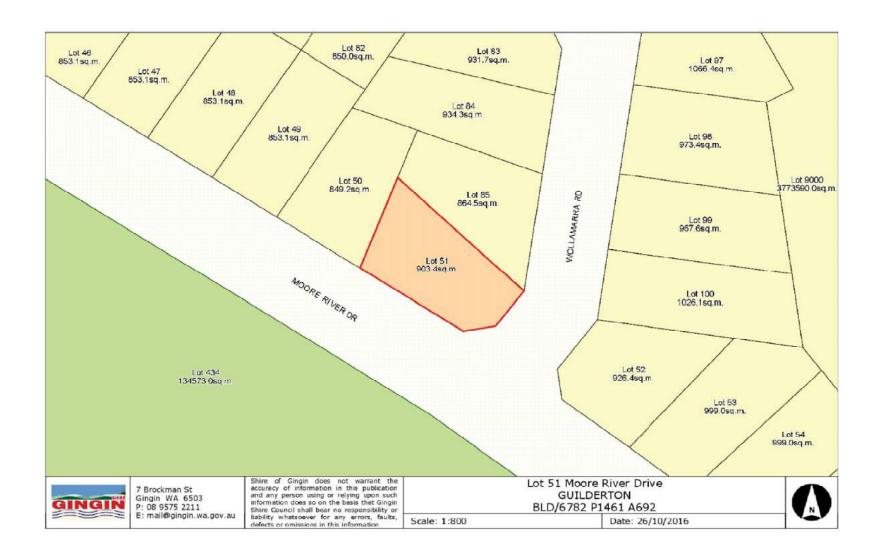
CARRIED

5-4

For: Councillors Smiles, Peczka, Roe, Aspinall, Fewster

Against: Councillors Elgin, Court, Collard, Ammon

APPENDIX 1





25 AUG 2017

To Kylie, James & Gingin Shin Officer

Please find attached my application to the Shire for the retaining wall at 31 Moore River Drive with supporting information and photographs. I will be away from 26 August till 10th September but hope to be at The rext meeting if not working.

Regards,

Sue Kemp-Moore.



To Kylie, James and the Shire of Gingin.

Re: application for a retaining reconstituted limestone block wall at 31 Moore River Drive.

- A retaining wall of reconstituted limestone blocks is requested along the NE and NW boundaries beginning at a height of 1.5 metres at the north corner and graduating to the natural ground level towards the NE corner [Elevation B]
 The Elevation A will step downwards to within the Moore River Drive boundary.
- A wall is not required along the Moore River Drive so the street view and natural level will not be altered. 5.3.7.2
- As I plan to build a house on the property [when I have sold another property] fill will be required to level the block within the retaining wall area. Septics will also be in this area. A tentative house plan has been provided with a small second level with the anticipation of running a Bed and Breakfast business. I am hoping to maximise river views, no windows will be overlooking neighbours and the plan will not obstruct any neighbour's views.
- Guilderton and most of the West Australian coast is undulating so retaining walls are a necessity. I do not feel my request will detrimentally affect the adjoining properties, in fact it will enhance the use of the Number & Wolamarra Road SW boundary which currently is a dangerous limestone rock slope. Photos provided.





 If my requested wall is permitted it could, in time, allow a join between my North corner and the SW corner of Number 4 Wolamarra Road which already has a retaining wall as depicted in this photo.





> North corner boundary peg of 31 Moore R. Dr.

I have enclosed other photographs of retaining walls in the close vicinity. A couple definitely disrespect the natural ground level and streetscape, eg 39 Moore River Drive and 9 Walebing Way.



39 Moore K. Dr





33 Moore R. Dr.

20 Walebing Way





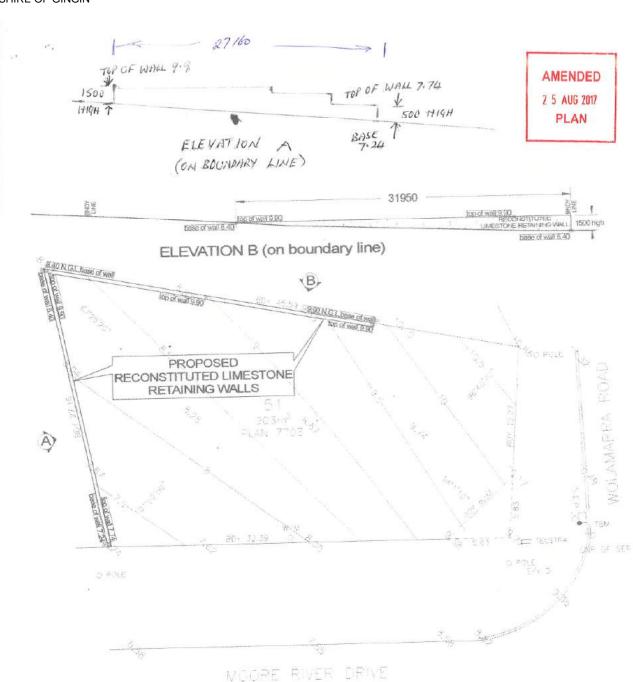
35 Hoore R. Dr





For development in the region and equity with past developments my application should be approved. It will be designed, engineered and landscaped suitably.

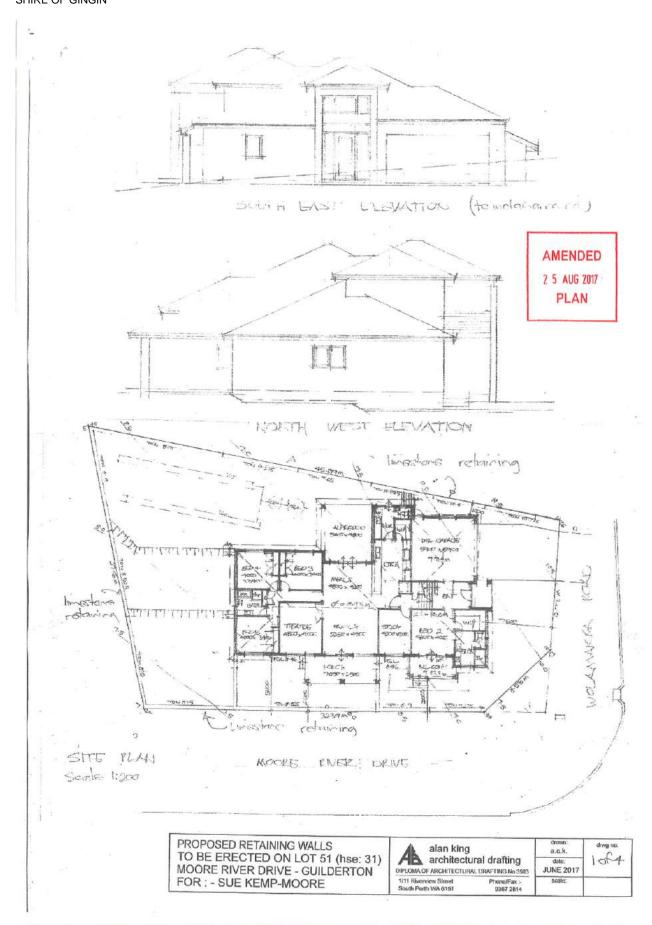
Regards, Sue Kemp-Moore



Notes their Certificates of Title for assemble etc. This pion is a contain plan only Boundary cep providing and is contain at tendes or walk in regularly on the providing and quartered. All dimensions should be verified on all providing from an analysis and quartered on a no likely time be excepted. Earthwarks set out dimensions may very an elferat pulpers discretion.

SURVEYTECH LICENCED SURVEYORS Post office Box 380, Muchea, WA 6501. Email surveytechwa@bigpond.com Mobile 0484091057 RETAINING JOONDALUP DESIGNS SUE KEMP-MOORE WALLS Address 845 Muchea South Rd, Muchea LOT 51(No. 31) MOORE RIVER ROAD, Post office Box 97, Muchea, 6501. 3 OF 3 SITE PLAN & RETAINING ELEVATIONS JOONDALUF Email joondalupdesigns@bigpond.com **GUILDERTON WA 6041** FILE NAME NUMBER

EDourrets.02017. DV-engthcre31 More Pier Dire Guicetin SF DESIGNS Phone 08 9571 4361 SHIRE OF GINGIN JUNE 2016 Mobile 0411 513 771



APPENDIX 2













APPENDIX 3

SCHEDULE OF SUBMISSIONS AND RECOMMENDED RESPONSES

APPLICATION FOR DEVELOPMENT APPROVAL PROPOSED BOUNDARY RETAINING WALLS ON LOT 51 (31) MOORE RIVER DRIVE, GUILDERTON

No.	Submitter	Submission Detail	Recommended Response
No. 1.	Submitter Ratepayer	The Submitter does not support the proposal and makes the following comments: We have inspected the documents provided to us in relation to the above and comment as follows: We object strongly to the proposal to construct either of the proposed retaining walls at the heights identified, and in particular we object to the construction of the retaining wall along the North West boundary of the above property (which also forms the boundary to our property). Our objections are based on multiple negative impacts, including the following: • A significant detracting effect on general aesthetics, particularly	1. Noted. The Shire acknowledges that some
		 A significant detracting effect on general aesthetics, particularly important to us as we spend a considerable proportion of our time in the rear alfresco area of our property. This currently faces a leafy backdrop but under this proposal it would look directly onto the proposed wall (plus fence) at its maximum proposed height; A loss of privacy and natural vista, through the associated removal of numerous established trees bushes and plants along the full length of the proposed wall location; A high risk of damage being caused to our adjacent brick driveway wall, as a result of considerable rock breaking activity anticipated in the immediate vicinity. This is considered to be a likely requirement, to remove limestone/capstone prior to 	 Noted. The Shire acknowledges that some visual impact will occur as a result of any form of retaining wall along the boundary. Some retaining is considered to be necessary to allow a level site. Not a planning consideration. The landowner has the ability to remove the trees regardless of the retaining wall application. Retaining walls are regularly constructed on the boundaries without damage to adjoining properties.

- If the intention is to subsequently backfill these retaining walls (to a level somewhere close to the top of the walls) a height of 1.5m would present a major safety issue, leading to the need for unsightly perimeter fencing up to 1800mm high on top of the wall (as shown on the Structerre diagram provided):
- The natural incline that exists along Moore River Drive in this area results in the general height of the Lot 51 block (being uphill from us) being higher than ours e.g. the FFL for the existing fibro residence on Lot 51 is 12.29m, whereas ours is 11.3m. Raising the block to the height of the proposed retaining walls will significantly increase this differential, with any future new building completely overlooking our property (particularly at the rear) thereby potentially requiring privacy screens to be installed - yet again adding to the issues described above;

Our understanding of the rules applying to the construction of retaining walls (in particular where the owners of the adjoining property object to the development and their objections are upheld) is as follows:

- 1. If the retaining wall is set on the boundary line then it must not exceed 350mm in height. This proposal seeks to build a wall significantly exceeding 350mm in height;
- 2. If the retaining wall exceeds 350mm in height and is up to but not exceeding 8.0m in length, then it must be set back at least 1.0m inside the boundary of the applicant's property. This proposal seeks to build a wall that ranges from 0.5 to 1.5m in height and exceeds 8.0m in length;
- 3. If the retaining wall exceeds 350mm in height and is over 8.0m in length, then it must be set back at least 1.5m inside the boundary of the applicant's property. This proposal seeks to build a wall | 8. Refer to response 7 above.

- 4. The Shire has not been provided with the design of the boundary fence and is not a party to the negotiations. The screening requirement from the Shire will entail a height of at least 1.6m. The overall height of the structure has been taken into consideration.
- 5. The gradient of Moore River Drive contributes to the requirement for retaining. Any future dwelling will be subject to overlooking and screening requirements in accordance with the Residential Design Codes.

- Retaining walls 0.5m or less can be constructed up to the lot boundary. Any application that exceeds 0.5m must demonstrate compliance with the associated design principle.
- 7. The applicant has the ability to seek variations to the requirements of the R-codes and the application is then assessed against the relevant design principles. Neighbour comments are then taken into consideration and the objection is noted.

up to 1.5m high (well in excess of 350mm) and over 27.1m in length (well in excess of 8.0m).

In our opinion, unless these guidelines have changed, the above conditions require that the retaining wall(s) be set back the full 1.5m inside the applicant's property.

In addition to the points raised above, we are somewhat concerned at the standard of information provided to us in connection with this application. The Site Plan sketch (as shown on the reverse side of the Structerre Retaining Wall diagram) for example refers exclusively to a retaining wall reaching 1.7m high (not 1.5m high as referenced as the proposal in the Shire summary document). The fall away of the land surface in the southbound direction on the North West Boundary away also means that if the wall is 1.5m high at the corner, it will in fact exceed 1.5m high at the point of the first graduated step down (as depicted on the Elevation A site plan). Furthermore the North Eastern Boundary is marked on the sketch as starting at 300mm but is documented as 200mm (i.e. 0.2m). If the measurements on the sketch are no longer relevant, why has it been issued? Unanswered questions are also handwritten on the sketch. Should these not be answered before being issued?

These points also beg the question as to whether there are other details that are either no longer relevant or have not been documented. As an example, the concept of installing a Colourbond fence up to 1.8m high along the top of the retaining wall (as depicted on the Structerre diagram drawn for and submitted by the applicant) is not mentioned as part of the application, but would presumably be an essential planning requirement.

If backfilling and levelling the block within the confines of the proposed retaining walls is <u>not</u> the intention, then there is no apparent need for these retaining walls to exist. Assuming that the intention <u>is</u> to backfill and level the block, it would appear (on face

 Noted. The information submitted to the Shire is the same information advertised for neighbour comment. The Shire concurs that the information submitted does not accurately outline the fished levels of the retaining walls and proposed fill.

value at least) that there is a potential flaw in the design details provided by the applicant.

The Elevation A and Elevation B site drawings provided both show a 10. Noted. The Shire concurs that a combination fall away in the land level along the North Western Boundary (from approximately 8.5m at the Northermost end to approximately 7.5m at the Southermost end). The concept of gradually reducing the height of this retaining wall (from 1.5m at the highest point to 0.5m at the lowest) seems illogical, as it would artificially create a ground height differential of the order of 2.0m between the back corner and the front corner of the property - completely contrary to the concept of creating a level block. The underlying topography along this boundary suggests that any retaining wall would logically need to INCREASE in height (to something in excess of 2.0m at the Southern-most end) to create a level block. Any such wall would be a complete anathema to us.

Excavating a partial area of the block at the higher end of the North-Eastern Boundary would permit both of the currently proposed retaining walls to be constructed to a lower height (according to the scale of excavation). This would appear to be a far more practical and cost effective solution, but we do understand that proffering alternative solutions is probably outside the remit of the impending Design Principles Assessment.

We would still however object to any retaining wall that exceeds 350mm high along the North West Boundary, and would request that the setback rules described in points 1 to 3 above be enforced.

Submitter in relation to the fill component of the application:

As adjacent neighbours to the above address, we were invited to comment on this proposed development in February of this year,

of cut / fill is a common method used to reduce the requirement for fill.

which we did. At that time however, the application related purely to boundary retaining walls and did not include any reference to backfilling. As of yesterday however, we now understand that the application has been adapted to include backfilling. As such, we would like the following additional comments to now also be put to the elected council members for consideration at their meeting scheduled for the 19th September.

- The R-codes section on site works (section 5.3.7) allow for backfilling to no more than 500mm over the site. If the Boundary retaining walls were built to the proposed heights of 1.5m graduating down to 0.5m along Elevation A and 1.5 m down to an unstated and undefined height (presumably around 350mm?) along Elevation B, then the volume of backfill will presumably almost triple the R-codes 500mm limit. This is based on the premise that backfilling normally occurs to a level of around 100mm below the top of a retaining wall.
- The two sketches of the lot provided to us include conflicting details for this proposed development. One sketch refers to maximum wall heights (for both boundary walls) of 1.7m whereas the other refers to 1.5m wall heights. Similarly one site sketch refers to a residual wall height of one limestone block (dimensions not clearly defined, presumed to be 350mm) extending all the way to the Eastern end of the proposed Elevation B boundary, whereas the diagram provided for Elevation B shows the wall gradually diminishing in height to zero, but also stopping well short of the Eastern end of the boundary. The Elevation B diagram also lists the 'Top of Wall' and 'Base of Wall' heights as being 9.9m and 8.4m respectively at both ends. This is clearly an error. In addition, neither plan refers to any backfilling proposals. With such conflicting and missing information and errors included. accurately assessing the full impacts of these proposals is not

11. Noted.

 The inconsistency in the plans are noted and the officer's recommendation reflects the discrepancy. possible. As such, the plans should be rejected until these faults are rectified.

- The graduated reduction proposed for the NW boundary wall 13. Noted. (no measurement details of which were provided on the drawing supplied to us) results in a significant variance in the 'Top of Wall' height along Elevation A. This amounts to a 2.16m differential from the rear corner to the front corner of the lot. Without any idea of the ultimate plans for this property, we are at a loss to understand why backfilling to this wall would serve any purpose whatsoever, as this would create an even greater incline than already exists at present through the natural topography of the land in that area. It would also create a sloped / uneven surface area across the whole site. If the retaining wall was to be re-designed to create a horizontal level throughout its length, the wall would need to be 2.64m high at the SW front corner of the property, and not 0.5m as currently depicted. A 2.64m high wall (with additional fencing above) would not only be extremely unsightly and obtrusive but it would result in even more backfilling being required, further exceeding the R-codes limit of 500mm by a massive margin.
- Graduated step-downs of the boundary wall would effectively result in the wall being higher than 1.5m at the point immediately prior to the first step down - due to the natural fall in the Base of Wall level (as the land level reduces from 8.4m in the rear NE corner to 7.24m in the front NW corner). This also impacts the amount of backfill.
- We fail to understand why the proposed retaining walls need to start at a height of around 350mm above ground level if that is indeed what is proposed. If the Top of Wall started at ground level that could reduce the finished height by 350mm throughout. A further reduction in overall wall heights and associated backfill could also be achieved through a degree of excavation at the Eastern end of the lot. Concepts such as this would dramatically reduce the amount of backfilling

- 14. Noted. The Shire does concur that the maximum height of the retaining wall has not been provided and is assumed to be in the vicinity of 1.9m in height, however the exact dimension has not been provided.
- 15. The applicant has proposed the retaining design and has therefore been assessed accordingly. There are several design option at their disposal to achieve a similar outcome however the Shire can only assess what has been submitted.

- required and would at least help to reduce the unsightly impacts of this proposal.
- The concept of constructing such extensive boundary walls 16. This is considered a general comment. with associated backfilling is presumably intended to support a new dwelling in the future. This appears to be an attempt to achieve the highest possible Finished Floor Level (FFL) for that dwelling, to produce the maximum possible views of the river at the front of the property.
- The FFL of the existing property on this lot is already set at 17. Please refer to the report with respect to 12.29m. (Our adjacent property FFL is only 11.3m). Backfilling the lot, as is now proposed, would presumably increase the FFL even further. If for example the ultimate proposal was to construct a two-storey dwelling on the lot, then issues such as the complete loss of privacy for our property would come into play and no amount of screening would be able to resolve those issues. This would also completely obliterate the existing views for the other adjoining property involved.
- We believe that the plans for any such future dwelling should be provided now, even if only as outline drawings. This would enable Council to consider the proposed development in its entirety, not having to consider isolated items in a piecemeal drip-fed fashion (as is now occurring with the proposals already being treated as including backfilling, despite any reference to such) without any knowledge of the ultimate intended design.
- · Presumably fencing on top of the proposed boundary walls would already be essential, due not only to normal screening requirements but also in light of the newly created safety issues introduced by having such high boundary walls.
- 1.5 m walls with at least 1.6m screens (or 1.8 m fencing) above, will result in a combined height of over 3m, which will be an absolute evesore
- To our knowledge, other nearby properties in Guilderton with similar topographies to this property have had retaining walls

- surveyed site levels and future development of a dwelling to address the comment.

- 18. There is no obligation for the applicant to provide the Shire with plans for the future dwelling. It is acknowledged this would assist in the assessment process.
- 19. The R-Codes require a 1.6m high screening device be installed on top of the retaining to satisfy overlooking issues.
- 20. Noted

		installed primarily at the front of their properties to counteract the fall in the land levels. In so doing they did not adversely impact their adjoining neighbours in the way these proposals do.	21. Noted
2.	Ratepayer	The Submitter does not support the proposal and makes the following comments: We wish to advise at this point in time we would have to object to the proposal that has been presented to us. We would like to state that we have no objections at all in a retaining wall being constructed along our boundary fence, however, after reading the proposal and looking over the drawings presented to us we do object to the intended height of this limestone wall and in addition to the proposed 1.5 metre wall the addition of a 1.8 metre colourbond fence on top of this we find would be a very unsightly view from our property. We understand that this is only an application for the boundary retaining wall however, we have concerns that with a wall of 1.5m being proposed and the costs involved in doing so, we can only assume that the owners would in the future be planning to backfill their property to this height, otherwise why would a wall of this height be required. If this is their intended plans then before we would consider supporting this application we would like to see where on the block they intend to build the residence, garage and any outbuildings as we feel this could have a huge impact on our property. This would mean from our property we potentially will be looking at a boundary fence in the vicinity of 3.3 metres in height.	22. Noted. The applicant is yet to finalise a house plan and the location of the dwelling / outbuilding is currently unknown. It is acknowledged that without the above, the applicant may not require the proposed retaining walls and fill. There is however no obligation for the applicant to lodge for the dwelling as part of this application.

We would also like to have some idea of how much the applicants intend to alter the height of the natural ground before we would support a wall of this height.

Submitter in relation to the fill component of the application

Further to the proposed development application on the above address in which we responded to back in February, along with our other adjoining neighbours Dave & Sharon Britton, it has now come to our attention that the application now includes backfilling to the property.

We understand that other nearby owners in their objections have gone into the finer technical details of the building codes and measurements which we totally support.

We would just like to reiterate as per our previous response that we 23. Refer to note 22 above. would like to see what type of dwelling is proposed and where this is going to be situated on the site before we would agree to such a large intrusive boundary wall and dividing fence being erected.

We are concerned that if this wall is backfilled at this height and then 24. Noted. a double storey house erected it will impose directly on our outlook and privacy.

So at this stage we would like to once again oppose this application until more details are obtained from the owners.

11.3.7 APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED EXTENSION TO EXISTING RESTAURANT USE AND RETROSPECTIVE APPROVAL FOR A FRONT AND SIDE FENCE AND ADVERTISING SIGNAGE ON LOT 168 (91) **GINGIN ROAD, LANCELIN**

FILE: **BLD/6660**

APPLICANT: JACQUELINE LOBB

LOCATION: **LOT 168 (91) GINGIN ROAD, LANCELIN**

OWNER: **RORY LOBB**

ZONING: RESIDENTIAL R12.5/20

WAPC NO: N/A

AUTHOR: JAMES BAYLISS – STATUTORY PLANNING

OFFICER

REPORTING OFFICER: LISA EDWARDS – EXECUTIVE MANAGER

PLANNING AND DEVELOPMENT

REPORT DATE: **19 SEPTEMBER 2017**

ITEM 11.3.4 REFER: 17 NOVEMBER 2015

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider an application for Development Approval to extend the existing Restaurant Use, and Retrospective Approval for a front and side fence and advertising signage at Lot 168 (91) Gingin Road, Lancelin.

BACKGROUND

The Shire received an Application for Development Approval on 28 June 2017 to extend the existing restaurant (trading as Lobbster Trap Café) operating at the subject property. The application also seeks retrospective approval for the construction of a front and side fence and advertising signage installed at the property.

The original development application was considered at the Ordinary Council Meeting on 17 November 2015. Council resolved to approve the change of use application subject to conditions, one of which limited the restaurant use to a period of two years at which time an extension would need to be applied for.

The restaurant operates from a portion of the ground floor of the existing dwelling and provides a small amount of covered seating, with the majority of patrons utilising the alfresco area at the front of the property.

The proposal seeks approval to open between 7am and 4pm in summer months and between 8am and 3.30pm during the winter months. The original approval was issued with opening hours between 8am to 3.30pm

ORDINARY MEETING
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The retrospective component of the application consists of the existing front and side fence that is constructed from timber panelling and is 2.4 metres in height. The fence is set back 5.5 metres from the front boundary and extends 5m long the street frontage. The side fence is also setback 5.5m from the front boundary and extends 16.2 metres along the southern boundary. Furthermore, two advertising signs have been erected at the property without approval, one being a 'pylon sign' and the other painted on the front fence being a 'wall mounted sign'.

A Location Plan, aerial image and a copy of the Applicant's proposal are provided as **Appendix 1**.

Site photographs depicting the site are attached as **Appendix 2**

COMMENT

Community Consultation

The application was advertised to surrounding landowners for a period of 21 days in accordance with clause 64 of the *Planning and Development (Local Planning Scheme)* Regulations 2015. The proposal was also placed on the Shire's website and a development sign placed on the verge of the subject property over the same period inviting comments.

The Shire received four submissions, two in support of the application, one opposing and one providing general comments.

The Schedule of Submissions and Recommended Responses is provided as **Appendix 3**.

Compliance Issues

The original approval imposed nine conditions on the development in an attempt to alleviate any potential impacts caused by the presence of a commercial use (restaurant) within the residential zone. It should be noted that several conditions have not been complied with and unauthorised works have been undertaken at the property, as summarised below.

The Shire received an enquiry in January 2017 regarding the opening hours of the café as vehicles were coming and going from 7am. Shire Officers observed signage at the café promoting the opening hours of 7am to 3.30pm. The business was operating outside the approved opening hours of 8am to 3.30pm as required under Condition 7 of the original approval. Upon bringing the matter to the operator's attention the opening hours were subsequently amended to reflect the approval issued.

Condition 5 of the original approval restricted vehicles from reversing onto Gingin Road. It was brought to the Shire's attention that vehicles are not utilising the reversing bay for its intended purpose and at times vehicles use it as an additional parking bay. This results in cars entering Gingin Road in reverse contravening the original approval and the R-Codes. It is alleged that this has resulted in car accidents occurring with anecdotal evidence provided to the Shire in support of the claim.

The erection of the screen wall was not undertaken in accordance with the approved plans dated 23 November 2015. The front fence has been constructed without any approval issued by the Shire. The side fence (described as screen wall on original approval) has been constructed from timber panels 2.4 metres in height and is solid (impermeable). The approval issued was for a limestone wall 2.4 metres in height with white Colourbond inserts. The approved elevation drawing outlines permeable infill panels however the applicant contends that the reference to Colourbond inserts is justification for the fence to be impermeable.

During the advertising process it was brought to the Shire's attention that two advertising signs have been erected at the property. A search of the Shire's records revealed no development approval has been issued for the signage. A pylon sign has been constructed up to the front boundary advertising the Café and an external wall sign has been painted onto the front fence with the wording "Lobbster Trap". It is considered prudent to assess the signage as part of this application.

PLANNING FRAMEWORK

Local Planning Scheme No. 9 (LPS 9)

The subject land is zoned Residential (R12.5/20) under LPS 9, the objectives of which are to:

- a) Provide for a range of housing types and encourage a high standard of residential development;
- b) Maintain and enhance the residential character and amenity of the zone;
- c) Limit non-residential activities to those of which the predominant function is to service the local residential neighbourhood and for self-employment or creative activities, provided such activities have no detrimental effect on the residential amenity; and
- d) Ensure that the density of development takes cognizance of the availability of reticulated sewerage, the effluent disposal characteristics of the land and other environmental factors.

The applicable objective above is considered to be c) as it relates to non-residential activities within the zone. The proposed use (restaurant) does provide the occupants with self-employment and offers a popular and valued service to the local community. The objective does, however, state that such an activity is to have no detrimental effect on residential amenity. The effect on the residential amenity is discussed in greater detail under the Residential Design Codes section of the report.

LPS 9 defines a Restaurant as:

"Premises where the predominant use is the sale and consumption of food and drinks on the premises and where seating is provided for patrons, and includes a restaurant licensed under the Liquor Licensing Act 1988". Given the property is zoned Residential under LPS 9, a 'Restaurant' is considered to be an 'A' use under the zoning table. This means the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 9.4.

Car Parking

Table 3 – Parking Requirements of LPS 9 requires a restaurant to provide one car bay for every four patrons. The original approval issued restricted the premise to a total of 20 patrons at any one time. This equates to a total of five car parking bays required to service the site. The proposal provides six car parking bays, including one bay for people with a disability.

The presence of the restaurant has resulted in several vehicles parking on adjoining property verges and within adjoining property driveways. This obstructs residents from entering/exiting their properties at will. This is considered to be an unacceptable consequence of being situated adjacent to a commercial use.

'No Standing' signs are recommended to be installed on adjoining property verges to prevent the occupants being blocked from entering and exiting their properties.

Opening Hours

The proposal seeks to modify the original approval by changing the opening hours to 7am – 4pm in summer months and between 8am and 3.30pm during winter months. Given the Shire is in receipt of objections to the modified opening hours and acknowledging that habitable rooms of adjoining properties are within 10 metres of the café entrance and even closer to the alfresco area the modified opening hours are not supported.

The opening of the café at 7am is likely to cause noise generated from vehicles and patrons on site, on a scale not generally associated with a residential property. It is also assumed that kitchen preparation will occur prior to 7am potentially contributing to additional noise. The amenity of adjoining residents should not be adversely affected by the commercial use and the earlier opening hours are deemed to cause unnecessary impacts not generally associated with residential lots between 7am – 8am.

It is also noted that the restaurant is able to open 7 days a week, 52 weeks of the year. This does not provide the surrounding area with any relief from the impacts associated with the commercial use.

State Planning Policy 3.1 Residential Design Codes of Western Australia (R-Codes)

Given the property is zoned Residential the R-Codes are applicable, primarily to the front and side fence and vehicle access. When a development proposal does not comply with the deemed-to-comply provisions, the application is assessed against the associated design principles to determine whether the variation is acceptable.

The front fence is the portion located within the front setback (i.e. within 7.5m from the front boundary). The portion of fence beyond the front setback is considered a dividing fence and has been addressed under the Fencing Local Law 2016 section below.

The unauthorised front fence is assessed against Clause 5.2.4 Street Walls and Fences with the deemed-to-comply provisions stating:

"C4 Front fences within the primary street setback area that are visually permeable above 1.2m of natural ground level, measured from the primary street side of the front fence".

As the fencing is not permeable above 1.2 metres in height, the structure is assessed against the relevant Design Principles below.

Design Principles	Officer Comments
Development demonstrates compliance with the following design principles (P)	
5.2.4 Street Walls and Fences	
P4 Front fences are low or restricted in height to permit surveillance (as per Clause 5.2.3) and enhance streetscape (as per clause 5.1.2), with appropriate consideration to the need: • For attention of traffic impacts where the street is designated as	 The fence is not considered to be low at 2.4 metres in height. Given the front fence only extends for 5 metres along the property frontage, visual surveillance remains intact; Gingin Road is not designated as a primary or district distributor or
 a primary or district distributor or integrator arterial; and For necessary privacy or noise screening for outdoor living 	integrator arterial therefore the fencing is not required for the attenuation of traffic impacts on the property;
areas where the street is designated as a primary or district distributor or integrator arterial	Gingin Road is not designated as a primary or district distributor or integrator arterial therefore the fencing is not necessary for the attention of privacy or noise screening to the outdoor living area for the subject site. The outdoor living area for the occupants can be accommodated at the rear of the property. The intent of the fence to act as a wind break for a café use is not a planning consideration within the residential zone

Table 1 - Design Principles Assessment

The front fence is not considered to satisfy the Design Principles outlined in Table 1. The presence of the restaurant should not be justification for a departure from the residential planning framework, particularly given the land is zoned residential. The intention of the fencing as a wind barrier is not provided for within the R-Codes, nor is a wind barrier required to be 2.4 metres in height if patrons are seated.

ORDINARY MEETING SHIRE OF GINGIN

It is therefore recommended that the front fence be reduced to a height of 1.8 metres to be in keeping with traditional residential fencing heights. It is accepted that the fence should remain impermeable as it does provide some privacy to the adjoining owner as a result of patrons dining within the alfresco area.

Vehicle Manoeuvring

The R-Codes require properties with a car bay more than 15 metres from the street to be designed to allow vehicles to enter the street in a forward gear (i.e. two way access) as per Clause 5.3.5 Vehicle Access. The driveway design does not allow for two way access, however, the provision of a reversing bay would enable patrons to enter Gingin Road in a forward gear. This would assist in vehicle access safety and pedestrian safety.

It is acknowledged the applicant is limited in the ability to control patrons' driving behaviours when leaving the site. The applicant is able to provide the appropriate infrastructure to enable vehicles to leave the property in forward gear, however it is the responsibility of patrons to utilise the turnaround area provided.

It is recommended that appropriate signage be installed adjacent to the reversing bay and line marking undertaken to notify patrons that the reversing bay is not to be used for parking and is utilised for its intended purpose.

Fencing Local Law 2016

The 'Fencing Local Law 2016' requires fences above 1.8m in height to obtain approval prior to construction. 'Clause 5.6 – considerations relevant to determine applications' is outlined below:

- a) The suitability of the fence in the context of surrounding fences and in particular the amenity of the locality in general;
- b) The comments of adjoining owners for fences greater than 1800mm in height; and
- c) Compliance with the building code.

The side fence is considered to be excessive in the context of surrounding fences and does cause some bulk and scale issues to the adjoining property. The adjoining owner objects to the increased height. As such the side fence is not considered to satisfy clause 5.6 of the Shires local law and is recommended to be reduced to the traditional 1800mm in height.

Notwithstanding the above, the *Dividing Fences Act 1961* applies to the side fence and is generally considered to be a civil matter between the affected parties. The Building Commission has jurisdiction over the *Dividing Fences Act 1961*.

By-laws Relating to Signs and Bill Posting 1982

The above by-laws apply to the unauthorised signs that have been erected at the subject property. A pylon sign has been placed up to the front boundary of the subject lot and an external wall sign has been painted onto the unauthorised front fence.

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A pylon sign is defined as:

"A sign supported by one or more piers and not attached to a building".

An external wall sign is defined as:

"A sign painted on an external wall or fascia shall be either horizontal or vertical sign".

Clause 26 of the above by-laws are applicable to the existing pylon sign. The relevant development standards are outlined below:

"Pylon Signs

- 26. (1) A person shall not erect more than one pylon sign on a lot.
 - a) a person shall only erect a pylon sign on a lot zoned as commercial or industrial.
 - (2) A pylon sign shall -
 - b) not exceed 2.5m measured in any direction across the face of the sign or have a greater superficial area that 4m²;
 - c) Not project over a street;
 - d) Be supported on one or more piers or columns of brick, stone, cement, concrete, steel or timber of sufficient strength to support the sign under all conditions;
- 27. The Council may issue a license in respect of a pylon sign notwithstanding it does not comply with by-law 26 (2) if
 - c) Will be of a width not exceeding 1.8m;
 - d) Will have two vertical supports with horizontal flat boards of a maximum height of 200 mm with a minimum space between each board of 50mm";

Clause 22 of the above by-laws are applicable to the existing wall sign. The relevant development standards are outlined below:

- 22. (1) A sign painted on an external wall or fascia shall be either horizontal or vertical sign and shall conform to the following
 - a) Horizontal Sign
 - (ii) Maximum Height of sign 1.2 metres;
 - (iii) Not be within 600mm of either end of the wall on which it is painted; and
 - (iv) Not be within 3.5metres of another sign painted on a wall of the building".

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The application proposes one pylon sign. The sign is 1.7m in height and 1.3m in width equating an area of 2.2m². The existing sign does not comply with the provisions outlined above, specifically Clause 26 (1), given the subject lot is zoned residential.

The external wall sign is 2.4m in height and 2.2m in width equating to an area of 5.28m² and located up to the end of the fence. The existing sign does not comply with the provisions outlined above, specifically Clause 22 (1) a) (ii) and (iii).

If Council is supportive of the continuation of the restaurant, it is deemed practical to provide signage for such a use. The existing signage is considered to be acceptable as it would be in conjunction with the approved commercial use operating from the site. The pylon sign is relatively discreet given the colouring and location, and is not considered to be a safety hazard or to proliferate the streetscape with advertising.

The external wall sign will require modification as a result of remedial works recommended for the front fence.

Summary

SHIRE OF GINGIN

The applicable objective for the Residential zone outlined in LPS 9 as mentioned above allows for non-residential uses subject to no impact on the residential amenity. In view of the above assessment, Administration is of the view that the existing restaurant has been causing unacceptable impacts on the residential amenity of adjacent and nearby residential properties. These impacts have primarily occurred as a result of non-compliance with previous planning conditions and unauthorised works.

As mentioned in the preceding report, the original approval does not limit the operating days. This results in the surrounding area being afforded no relief from the associated impacts of the commercial use, particularly in summer months.

Administration acknowledges the valued service Lobbster Trap Café provides to the Lancelin community and tourists, however, notes the current practices have contributed to the adverse impacts on the residential environment.

The recommendation provided enables the applicant/manager of the restaurant an opportunity to demonstrate to the Shire that the commercial land use can coexist within the residential environment with improvement management practise and strict compliance with planning conditions. It is suggested that another time limited approval be issued to afford Council an opportunity to monitor the site and review the associated impacts in 12 months time.

Advice Notes

In the event that Council resolves to approve this application, the following advice notes will apply:

Note 1: If you are aggrieved with the conditions of this approval you have the right to request the State Administrative Tribunal (SAT) review the decision, under Part 14 of the *Planning and Development Act 2005*.

Note 2: Further to this approval, the applicant is required to submit working drawings and specifications to comply with the requirements of the *Building Act 2011* and *Public Health Act 2016*, which are to be approved by the Shire of Gingin.

- Note 3: Please be advised that the owner/manager has the responsibility to ensure noise levels are compliant with the *Environmental Protection (Noise) Regulations* 1997.
- Note 4: Kitchen fit-out to comply with the requirements of the *Food Act 2008* and the *Food Standards Code*.
- Note 5: Disabled access and car parking should be provided in accordance with the Building Codes of Australia.
- Note 6: Please note that non-compliance with the conditions of a development approval constitutes an offence under the *Planning and Development Act 2005*, to which penalties do apply.

STATUTORY ENVIRONMENT

SHIRE OF GINGIN

Planning and Development (Local Planning Scheme) Regulations 2015 Schedule 2 – Deemed provisions for local planning schemes

Local Planning Scheme No. 9
Part 4 – Zones and the Use of Land
4.2 Objectives of the Zones
4.2.1 Residential Zone

State Planning Policy 3.1 Residential Design Codes of Western Australia

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015 – 2025

Focus Area	Local Business	
Objective	4. To facilitate local business growth	
Outcome	4.2 Grow local business, employment and training	

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council grant Development Approval for a restaurant, front and side fence and signage on Lot 168 (No. 91) Gingin Road, Lancelin, subject to the following conditions:

- 1. The land use and development shall be in accordance with the approved plans and specifications (including any amendments marked in RED) unless otherwise conditioned by this approval;
- 2. The front and side fence is to be reduced to 1.8 metres in height from the lower side within 45 days from the approval date, as marked in red ink on the approved plans;
- 3. The vehicle reversing bay is to be appropriately line marked and sign posted to the satisfaction of the Shire of Gingin within 28 days from the approval date;
- 4. The restaurant/café is only permitted to open up to 5 days a week, unless otherwise approved by the Shire of Gingin;
- 5. In reference to condition 4, the landowner/manager is to advise the Shire of Gingin of the proposed operating days in writing within 28 days from the approval date;
- 6. A minimum of five car parking bays, including the vehicle manoeuvring area, shall be provided onsite and shall not encroach on the Shire of Gingin road reserve;
- 7. All car parking bays and vehicle manoeuvring areas shall be designed in accordance with Australian Standards 2890.2 2002:
- 8. The parking area and crossover shall be constructed and paved/sealed to the satisfaction of the Shire of Gingin;
- 9. The capacity of the Restaurant/Café is to be restricted to 20 patrons at any one time unless otherwise approved by the Shire of Gingin;
- 10. The hours of operation shall be restricted to between 8am and 3.30pm; and
- 11. This approval is valid for a period of 12 months from the approval date, after which time the restaurant land use must cease unless an extension has been applied for and granted.

ORDINARY MEETING SHIRE OF GINGIN

ALTERNATIVE MOTION

Moved Councillor Elgin, seconded Councillor Court that Council grant Development Approval for a restaurant, front and side fence and signage on Lot 168 (No. 91) Gingin Road, Lancelin, subject to the following conditions:

- 1. The land use and development shall be in accordance with the approved plans and specifications (including any amendments marked in RED) unless otherwise conditioned by this approval;
- 2. The vehicle reversing bay is to be appropriately line marked and sign posted to the satisfaction of the Shire of Gingin within 28 days from the approval date;
- A minimum of five car parking bays, including the vehicle manoeuvring area, shall be provided onsite and shall not encroach on the Shire of Gingin road reserve;
- 4. All car parking bays and vehicle manoeuvring areas shall be designed in accordance with Australian Standards 2890.2 2002; and
- 5. The parking area and crossover shall be constructed and paved/sealed to the satisfaction of the Shire of Gingin.

Councillor Fewster foreshadowed his intention to move the officer's recommendation in the event of the motion under consideration being lost.

CARRIED 6-3

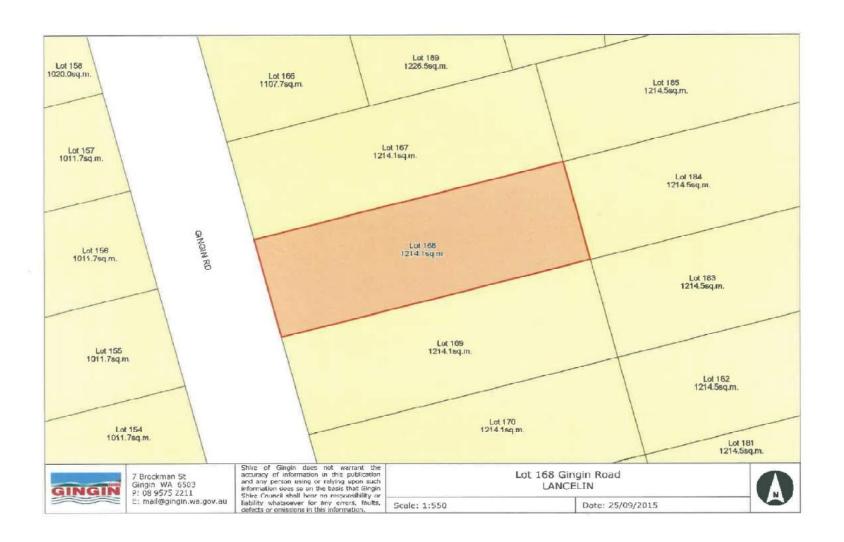
For: Councillors Elgin, Smiles, Peczka, Court, Collard, Ammon

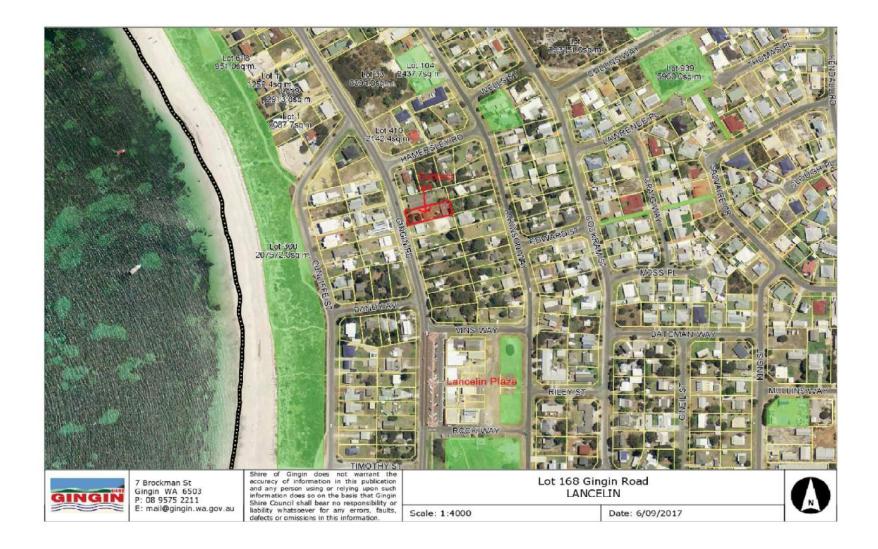
Against: Councillors Roe, Fewster, Aspinall

REASON FOR ALTERNATIVE MOTION

Council was of the view that Conditions 2, 4, 5, 9, 10 and 11 as contained within the officer's recommendation were unduly onerous.

APPENDIX 1





Jacqui Lobb 91 Gingin Road Lancelin WA 6044 (merjescapes@bigpond.com)

26 June 2017

Shire of Gingin Planning Department 7 Brockman Street, Gingin WA 6503 Attention: James Bayliss

Dear James,

Re: Zoning for Coffee Shop - 91 Gingin Road Lancelin

Please find attached our submission for change in construction of fence and also continuance of the Coffee Shop.

We are submitting the attached as requested by you. Change of construction of the approved 2.4m wind break from Limestone and Colourbond to Structural Timber Pine Fencing. Please note that we have also changed the length of the original to come 5.5m back from the boundary and continued it around the front for more of a wind break. It only comes in 5m across the front and we feel that we would like to keep that as a wind break to make it more pleasant for our patrons.

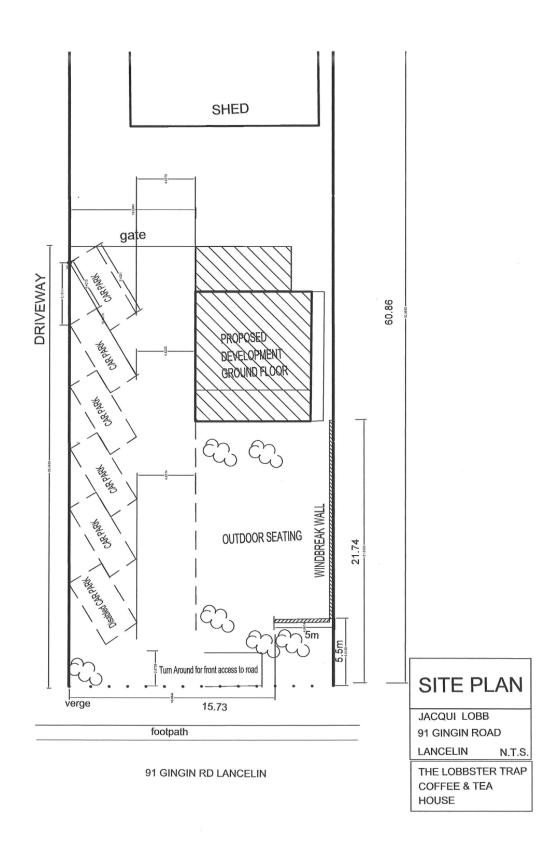
Our plan is to be open between the hours of 7 am to 4 pm in the summer months and then back to 8 to 3.30 in the winter months.

We are seeking your approval for the required extended zoning change to allow us to continue with our small business.

Looking forward to a favourable response.

Kind Regards

Jacqui Lobb



ELEVATION PLAN. THE FENCE IS ON OUR SIDE OF THE NOTE: BOUNDARY. THE EXISTING FENCE 15 STILL UP. Concreted in Goomm POSTS: 130 x 80mm RAILS: 70×45 mm. 13m. SIDE BOUNDARY FENCE FENCE 5.5M FROM FRONT BOUNT LOBBSTER TRE SCALE 1:100 ELEVATION OF EXISTING PENCE







APPENDIX 2













APPENDIX 3

SCHEDULE OF SUBMISSIONS AND RECOMMENDED RESPONSES

APPLICATION FOR DEVELOPMENT APPROVAL PROPOSED CONTINUATION OF COFFEE SHOP AND AMENDMENT TO BOUNDARY FENCE ON LOT 168 GINGIN ROAD, LANCELIN

No.	Submitter	Submission Detail	Recommended Response
1.	Ratepayer	The Submitter has no objections to the above proposal and makes the following comments:	
		We as neighbours of the above coffee shop, Strongly Oppose the amendments to the original planning approval.	
		We purchased our property in March 2016 and moved permanently into our home in April 2017.	
		In September 2016, we were alerted to the fact that a café was opening next door. At this time, we had no problems with this business starting even though it would mean a commercial venture was allowed in a residential area.	These are considered to be general comments.
		On visiting our property at the beginning of November 2016, we were confronted with a solid pine fence 2.5m high along our northern boundary. We then found that any view from our kitchen window was completely blocked by this fence. (Attached photograph 1)	
		We approached the owners of the café about the fence and asked if a compromise could be made by reducing the height of the fence to 1.8m starting from the front of the property to a length of 6m enabling us to see from our kitchen window. This compromise was declined by the café owners.	
		We visited the Council offices in November 2016 and spoke to Ms Kylie Bacon about the fence and we were given a copy of the original Planning approval for the café. We subsequently found that the boundary fence was not undertaken in accordance with plans that	

were approved for the property. The material, height and design were completely different from the original application and there was no approval for a front fence.

On another two occasions, we spoke with Mr Lobb (Café spokesperson) about reducing the height of the fence so we could see out of our kitchen window and he refused each time. There is now no neighbourly communication at all.

The recommendation 1.h on the planning approval was that the landowner (café owner) should liaise with the owner of adjoining Lot 169 to ensure that the finish of the screen wall is to the satisfaction of that landowner. This was not done at any time.

We believe that the fence/boundary fence/screen wall or whatever 2. Noted. you like to call it should come under the fence requirements for a residential area, which is a height of 1.8m for the side boundary with a height of 1.2m for a front boundary within the allocated setback.

The Council has a strict policy of anything newly built should not affect the streetscape for the area and this fence has no street appeal what so ever. We have also been advised the boundary fence as now built has devalued our property. Please refer Photos 2-5 attached.

We also oppose the changing of the opening hours for summer from 7am. The reason for this opposition is that our main bedroom is located adjacent to the café kitchen and we are regularly woken by slamming doors, rubbish bins being dragged around the property and loud voices. If opening hours were at 7am then all of these noises would commence well before this time in preparation for the day.

We are a FIFO family and our RnR time is essential after doing very long hours, hence the reason for buying a property in Lancelin. We believed we would be moving to a guiet coastal town for a relaxed

- 3. Noted. Please refer to the report for fencing requirements within residential areas. The applicant has requested a variation to those provisions and the proposal assessed accordingly.
- 4. Noted
- Noted. The Shire concurs.

		lifestyle and this would not happen if the extended trading hours were approved.	
		Another recommendation not adhered to is 1.e vehicles shall not reverse on to Gingin Road.	
		Most of the cars parking the café carpark reverse onto Gingin Road, there is no signage to tell them they cannot do this and the manoeuvring area (required with the planning approval) is not sign posted so patrons would not be aware of this. It should be a requirement of the café owners to notify their patrons that they should not reverse out of their property.	Noted. Please refer to the report for officer comments with respect to vehicle manoeuvring.
		In the first six months of the café opening there has been three separate vehicle accidents caused by vehicles reversing out of the café.	
		We also have an issue with vehicles/boats/caravans/trailers parking on our front verge. There have also been many times vehicles etc. have been parked half on our verge and half on the road completely blocking the footpath, meaning children, elderly etc. having to walk on to busy Gingin Road while there is customers reversing from the Have a Chat Deli designated car park. This is very dangerous especially during holiday's times.	
		We hope all of the above issues can be addressed and we can maintain the coastal lifestyle appeal, which has brought us to making our home in Lancelin.	
2.	Ratepayer	The Submitter makes the following general comments regarding the above proposal:	
		We believe that the time of operation area convenient to the generality of public to the town.	

		However, the pine fencing is a concern in relation to the attraction it has for white ants which are prevalent in the area (as any pest controller), source an alternative to pine.	 Dismissed. Planning considerations do not take into account the fencing materials susceptibility to termites.
		Signage on the front fence should be subject to a signage proposal also.	Noted. The unauthorised signage has been included as part of the development application.
		In relation to patronage is the kitchen a fully adapted commercial kitchen?	The kitchen complies with all relevant health regulations.
		Turnaround area does not comply at this stage.	The Shires Operations business unit has advised that vehicle manoeuvring is adequate. Please refer to the report for comments with respect to improving signage to encourage patrons to use the reversing area.
3.	Ratepayer	The Submitter supports the above proposal and makes the following comments:	
		Continuation of Restaurant (Coffee Shop) and Amendment to Screening Wall.	
		I am in full support of the continuation of Restaurant/Coffee Shop.	
		My husband and I are permanent resident in Lancelin and when this coffee shop opened, we were excited to have such a boutique classy place to frequent. It brings vibrancy to the main street in Lancelin which is also good for tourism.	These are considered to be general comments and are taken into consideration.
4.	Ratepayer	The Submitter supports the above proposal and makes the following comments:	
		I wish to write in support of the Lobster Trap café. Being a new resident in Lancelin I have found the owners and staff at this café to	12. These are considered to be general comments.

be very welcoming and accommodating. I have restricted dietary requirements due to health reasons and the Lobster Trap provides a diverse and healthy range of choices on their menu. Likewise many of our visitors to town have commented how refreshing it is to have a café such as this in the town.

With regard to the screen wall, I believe it is a necessity for reduction of wind and privacy for customers. I would like to see the business continue to trade and hope you will consider my recommendation.

13. The Shire does consider wind to be a valid planning consideration, however does acknowledge that the fence offers some increased privacy for both patrons and adjoining property owners. The Planning Officer left Council Chambers at 4.34pm.

11.4. OPERATIONS

11.4.1 RESTRICTED ACCESS VEHICLE APPLICATION - (NETWORK 4, ACCREDITEDMASS MANAGEMENT SCHEME LEVEL 2) USE ON WANNAMAL ROAD WEST, WANNAMAL AND BOONANARRING ROAD, BOONANARRING FOR MARLEY'S TRANSPORT

LOCATION: WANNAMAL ROAD WEST, WANNAMAL AND

BOONANARRING ROAD, BOONANARRING

APPLICANT: MARLEY'S TRANSPORT

FILE: RDS/10

REPORTING OFFICER: ALLISTER BUTCHER – EXECUTIVE MANAGER

OPERATIONS - CONSTRUCTION

REPORT DATE: 19 SEPTEMBER 2017

REFER: 15 NOVEMBER 2017 ITEM 11.4.1

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider an application from Marley's Transport regarding the use of Restricted Access Vehicles (RAV) - Network 4 with an Accredited Mass Management Scheme (AMMS) of Level 2 on Wannamal Road West and Boonanarring Road.

BACKGROUND

An RAV Application has been received from Marley's Transport seeking approval to use Network 4, AMMS Level 2 Vehicles on Wannamal Road West and Boonanarring Road.

A Network 4, AMMS Level 2 RAV is a heavy vehicle combination consisting of a prime mover and a semi-trailer towing a three axle dolly with another tri-axle semi-trailer. This combination is permissible up to 27.5m long and a gross weight of not more than 95.5 tonnes (differing from a maximum gross weight of 87.5 tonnes for a RAV Network 4 without AMMS).

Council Policy 7.6 Road Transport Heavy Vehicle Combinations, particularly part 2, relates to the approval of Concessional Loading (AMMS) applications and states:

2. Concessional Loading (Accredited Mass Management Scheme)

All Concessional Loading applications through the HVS Accredited Mass Management Scheme (AMMS) shall be assessed and taken to Council for consideration.

It is a requirement of RAV operators that, first and foremost, approval must be gained from the local government before applying to Main Roads WA Heavy Vehicle Services (HVS) for a permit. Location plans showing the proposed routes are attached as Appendix 1.

The Applicant is accessing Wannamal Road West and Boonanarring Road to transport feed to the Westpork piggery and has stipulated on their application that they will be doing a maximum of two trips per day up to seven days per week, equating to 14 trips per week.

From Brand Highway to Westpork Piggery, Wannamal Road West consists of 10km (7m wide) of sealed road and 3.4km of unsealed road. Boonanarring Road is sealed from the Brand Highway to Westpork Piggery (2.27km). All sections of sealed and unsealed road are in good condition.

On 15 November 2016 Marley's Transport applied to Council to operate RAV Network 4 (AMMS) Level 2. The application was approved subject to the following conditions:

- 1. Approval is granted for the following prime movers:
 - a. 042MD:
 - b. 320MD; and
 - c. 0110MD.
- 2. A current written approval from the Shire of Gingin permitting use of the road must be carried and produced on demand;
- 3. All permit vehicles operating within the Shire of Gingin shall not exceed 80kph on sealed roads:
- 4. All permit vehicles shall not exceed 60km/h on unsealed sections of road;
- 5. Unsealed roads may not be used by RAVs when visibly wet; and
- 6. RAV Approvals by the Shire will be reviewed annually at 30 June by the Executive Manger Operations Construction.

The Application was approved in accordance with the applicant accessing Wannamal Road West and Boonanarring Road to transport feed to the Westpork piggery and has stipulated on their application that they will be doing a maximum of six trips per day up to six days per week, equating to 36 trips per week.

The Resolution from 15 November 2016 Council Meeting stipulated the Registration numbers of the Prime Movers. The new application has differing Registration numbers therefore this item is required to come back to Council.

COMMENT

Shire Officers are of the view that to be more time efficient with this RAV application that Councillors do not list the Registrations of the Prime Movers in the conditions. Therefore, each year on application the applicant can list the current Registrations without the time delay being of it being presented to Council on an annual basis.

curves, vertical curves or sight distances.

SHIRE OF GINGIN

The AMMS application will allow the applicant to deliver more feed per trip, should the application be approved, and therefore lead to greater efficiencies for Westpork Piggery at both sites. There are no issues with both roads regarding stacking distances (distance from railway crossings to intersections not being sufficient to stop a RAV combination), horizontal

The main issue for the Shire to consider is the extra wear and deterioration to the road pavement due to the additional 8.5 tonnes per combination (than a normal RAV Network 4 combination). The additional weight per axle will deteriorate the pavement life per vehicle, albeit by a very minimal amount. This issue is not so prevalent for sealed roads but will be exacerbated for unsealed roads, as is the case for 3.4km of Wannamal Road West. This will undoubtedly lead to increased maintenance as the unsealed pavement deteriorates at a faster rate.

The Shire may impose conditions on the AMMS application should it be approved, and HVS recommends that a 'CA07' condition (a letter from the local government must be carried on the vehicle at all times and be presented on request) be imposed on all AMMS approvals. As the Shire of Gingin has an annual renewal process for RAV (and AMMS) applications, this gives the Shire a control mechanism whereby if the pavements deteriorate at a rate that is deemed to be too rapid by Shire Officers, the AMMS can be removed by not approving the AMMS applications the following year. All RAV and AMMS approvals expire on 30 June annually with pavements being assessed at the time of renewal.

A way forward may be to trial the AMMS approval for Wannamal Road West and Boonanarring Road until 30 June 2017 (approximately 7 months) and re-evaluate the pavement wear/damage (and increased maintenance if applicable) at that time.

The Shire of Gingin does not receive any additional grant funding to deal with AMMS approvals or any resulting increased pavement wear on local government assets.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council Policy 7.6 - Road Transport Heavy Vehicle Combinations

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015-2025

Focus Area	3. Built Environment	
Objective	7e 3. To effectively manage growth and provide for community	
Outcome	3.1 Meet transport infrastructure and service needs	
Focus Area	4. Local Business	
Objective	ive 4. To facilitate local business growth	
Outcome	4.2 Grow local business, employment and training	

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council:

- Approve the Restricted Access Vehicle Accredited Mass Management Scheme (Level
 Application from Marley's Transport for Wannamal Road West, Wannamal and Boonanarring Road, Boonanarring with the following conditions:
 - a. A current written approval from the Shire of Gingin permitting use of the road must be carried and produced on demand;
 - b. All permit vehicles operating within the Shire of Gingin shall not exceed 80kph on sealed roads;
 - c. All permit vehicles shall not exceed 60km/h on unsealed sections of road;
 - d. Unsealed roads may not be used by RAVs when visibly wet; and
 - e. RAV Approvals by the Shire shall expire annually at 30 June.
- 2. Advise the applicant accordingly.

RESOLUTION

Moved Councillor Aspinall, seconded Councillor Collard that Council:

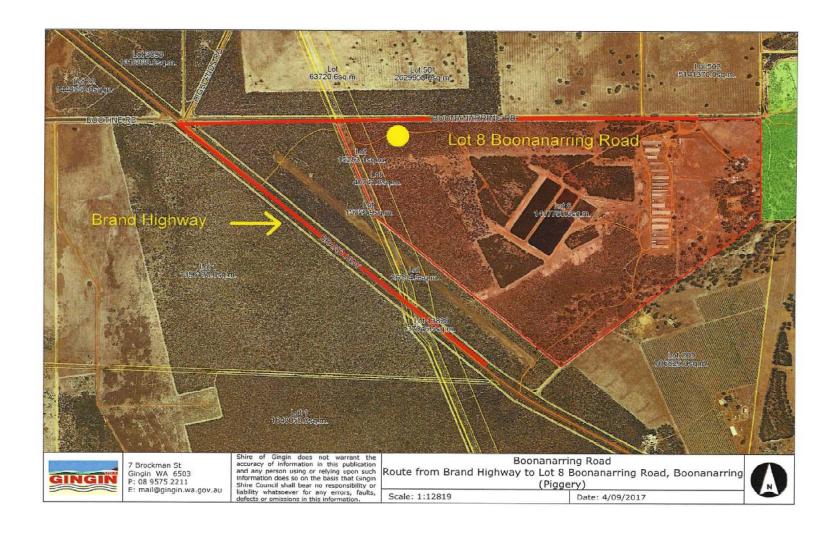
- 1. Approve the Restricted Access Vehicle Accredited Mass Management Scheme (Level 2) Application from Marley's Transport for Wannamal Road West, Wannamal and Boonanarring Road, Boonanarring with the following conditions:
 - a. A current written approval from the Shire of Gingin permitting use of the road must be carried and produced on demand;
 - b. All permit vehicles operating within the Shire of Gingin shall not exceed 80kph on sealed roads;
 - c. All permit vehicles shall not exceed 60km/h on unsealed sections of road;
 - d. Unsealed roads may not be used by RAVs when visibly wet; and
 - e. RAV Approvals by the Shire shall expire annually at 30 June.
- 2. Advise the applicant accordingly.

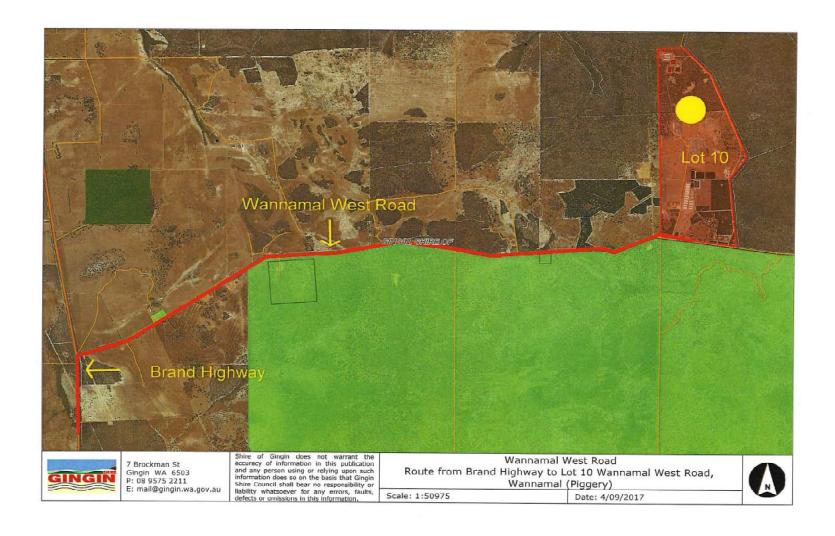
CARRIED UNANIMOUSLY

APPENDIX 1

ORDINARY MEETING

SHIRE OF GINGIN





11.4.2 UNBUDGETED EXPENDITURE - REPLACEMENT OF 4GG, 6GG AND 8GG

LOCATION: SHIRE OF GINGIN

FILE: PLT/9

REPORTING OFFICER: ALLISTER BUTCHER - EXECUTIVE MANAGER

OPERATIONS

REPORT DATE: 19 SEPTEMBER 2017

REFER: 15 AUGUST 2017 ITEM 5.1

ADDENDUM - ORDINARY MEETING OF COUNCIL - 19 SEPTEMBER 2017

Additional Information:

Subsequent to circulation of the Agenda, a revised estimate was received for the replacement of 8GG, amending the officer's recommendation as follows:

RECOMMENDATION

It is recommended that Council:

1. Amend the adopted 2017/18 Budget in accordance with the following table:

Account	Description	2017/18	Proposed	Variation
		Budget	Amended	\$
		\$	Budget	
			\$	
10659050	Purchase of 4GG	0	46,000	46,000
10618115	Sale of 4GG	0	-16,000	-16,000
7459001	Purchase of 6GG	0	43,000	43,000
7414001	Sale of 6GG	0	-16,000	-16,000
10659065	Purchase of 8GG	0	62,000	62,000
			52,500	52,500
10618117	Sale of 8GG	0	-32,000	-32,000
03	Transfer from Plant and Equipment		-87,000	-87,000
	Reserve		-77,500	-77,500
			Net Effect	-196,500

2. Agree to keep the replacement vehicles for a minimum of four years or 120,000kms, whichever occurs first.

OFFICER INTEREST DECLARATION

The Executive Manager Planning and Development declared a financial interest in Item 11.4.2 on the grounds that it relates directly to a vehicle intended for use by her as a staff member, and left Council Chambers at 4.35pm.

The Executive Manager Assets declared a financial interest in Item 11.4.2 on the grounds that he will have personal use of 4GG as per his contract of employment, and left Council Chambers at 4.35pm.

PURPOSE

SHIRE OF GINGIN

To consider approval of unbudgeted expenditure to accommodate an upgrade in specifications for 3GG, 4GG, 6GG and 8GG.

BACKGROUND

As a result of the recent Organisational Restructure process, a review has been undertaken of the current Plant Replacement Program, particularly with respect to replacement staff vehicles.

The review has identified the need to update the specification of certain vehicles listed on the Plant Replacement Program in order to either make them "fit for purpose", or to comply with contractual obligations.

The table below lists the vehicles and officer positions concerned, the current specifications as included in the Plant Replacement Program, the proposed amended specifications and the current kilometres showing on each of the existing vehicles.

Number Plate	Responsible Officer	Current Specification	Proposed Specification	Current Kilometres
3GG	Manager Building Services	Isuzu MU-X LS- M 4x2 Wagon (2015)	Isuzu MU-X LS-M 4x4 Wagon	58,000
4GG	Executive Manager Assets	Isuzu MU-X LS- M 4x2 Wagon (2015)	Isuzu MU-X LS-T 4x4 Wagon	68,000
6GG	Environmental Health Officer	Isuzu MU-X LS- M 4x2 Wagon (2015)	Isuzu MU-X LS-M 4x4 Wagon	80,000
8GG	Executive Manager Planning and Development	VW Passat Alltrack Wagon (2015)	Isuzu D-Max LS-U 4x4 Crew Cab Utility	85,000

All vehicles have been listed for replacement in 2017/18.

The LS-M models are the base models for the Isuzu MU-X range.

This matter was submitted to Council's Plant Committee on 15 August 2017 for recommendation.

COMMENT

1. 3GG (Manager Building Services) and 6GG (Principal Environmental Health Officer)

It is proposed to upgrade both vehicles from a 4x2 wagon to a 4x4 wagon on trade-in.

In the past, the Shire provided Volkswagen (VW) Tiguan wagons with 4x4 for both positions. Unfortunately, a mass recall of VW Tiguans occurred at the point of trading them in the 2015/16 fiscal year. This, together with the fact that the trade-in prices offered at the time were much less than those estimated when formulating the 2015/16 Plant Replacement Programme meant that replacement Tiguans were impossible to obtain.

Given that the majority of the Shire's fleet consisted of Isuzu vehicles, it was determined that it would be beneficial to replace the VW Tiguans with Isuzu MU-X LS-M wagons (the MU-X runs the same motor as the Isuzu D-Max utilities and therefore has all the same parts and service requirements resulting in improved servicing efficiencies and cost saving). However, the difference in price between the VW Tiguan and the Isuzu MU-X meant that, in order to stay within budget, it was necessary to purchase 4x2 models instead of 4x4.

Both positions are required to undertake regular site inspections and the lack of 4x4 capability in their vehicles does make it difficult at times to access certain locations (particularly for the Principal Environmental Health Officer, who undertakes site inspections for stable fly). It is therefore recommended that the Plant Replacement Program be amended to recognise that 3GG and 6GG will be replaced with 4x4 models at trade-in.

The Plant Committee doesn't consider the replacement of 3GG a priority at this point in time due to the low kilometres travelled.

2. 4GG (Executive Manager Assets)

4GG was previously the vehicle assigned to the position of Manager Statutory Planning (MSP). However, as a result of the restructure it has been necessary to reassign vehicles in order to provide a vehicle for the new position of Executive Manager Assets (EMA) from within the existing fleet. Therefore, 4GG has now been assigned to the EMA position and the vehicle which was previously assigned to the now defunct Manager Operations position (formerly 9GG but now GG046) is currently being used by the MSP.

It is proposed to upgrade the existing 4GG to an Isuzu 4x4 MU-X (LS-T) in order to provide the EMA with an executive-level vehicle in accordance with his contract of employment.

3. 8GG (Executive Manager Planning and Development)

This vehicle was previously assigned to the position of Executive Manager Regulatory Services. This position has now been abolished, and the vehicle is currently allocated to the new position of Executive Manager Planning and Development (EMPD).

The EMPD has indicated that a utility-style vehicle would be more practical for her purposes, and it is therefore proposed to trade the existing VW Passat wagon on an Isuzu D-Max 4x4 (LS-U), to the same specification as the vehicle currently allocated to the Executive Manager Operations-Construction.

The annual Plant Replacement allocation of \$815,000 has been placed in reserve subject to a review being undertaken on plant utilisation with respect to the Shire's items of larger plant. However, it will be necessary to upgrade 4GG prior to the commencement of the EMA in September 2017, and given that it is proposed to replace all four vehicles with Isuzus, Administration believes it would be prudent to place an order for the other vehicles proposed at the same time and thus hopefully attract a cheaper purchase price.

It is anticipated that the purchase prices (ex GST) for these vehicles with a change of specification would be approximately:

- Isuzu MU-X LS-M 4x4 Wagon \$56,000;
- Isuzu MU-X LS-T 4x4 Wagon \$62,000; and
- Isuzu D-Max LS-U 4x4 Crew Cab Utility \$62,000.

The following table sets out the anticipated purchase and trade-in prices for each of the proposed and existing vehicles.

	3GG	4GG	6GG	8GG
Purchase	\$56,000	\$62,000	\$56,000	\$62,000
Less Trade-In	\$17,500	\$16,000	\$16,000	\$32,000
Nett Cost	\$38,500	\$46,000	\$40,000	\$30,000

All prices are ex GST.

This matter was considered by the Plant Committee at its meeting on 15 August 2017, with the Committee resolving to:

1. Endorse the amendment of the Plant Replacement Program in accordance with the following table:

Number Plate	Responsible Officer	Current Specification	Proposed Specification
4GG	Executive Manager	Isuzu MU-X LS-M	Isuzu MU-X LS-T 4x4
	Assets	4x2 Wagon	Wagon
6GG	Environmental Health	Isuzu MU-X LS-M	Isuzu MU-X LS-M 4x4
	Officer	4x2 Wagon	Wagon
8GG	Executive Manager Planning and Development	VW Passat Alltrack Wagon	Isuzu D-Max LS-U 4x4 Crew Cab Utility

2. Recommend that Council amend the adopted 2017/18 Budget in accordance with the following table:

Account	Description	2017/18	Proposed	Variation
	·	Budget	Amended	\$
		\$	Budget	
			\$	
10659050	Purchase of 4GG	0	46,000	46,000
10618115	Sale of 4GG	0	-16,000	-16,000
7459001	Purchase of 6GG	0	43,000	43,000
7414001	Sale of 6GG	0	-16,000	-16,000
10659065	Purchase of 8GG	0	62,000	62,000
10618117	Sale of 8GG	0	-32,000	-32,000
03	Transfer from Plant and Equipment		-87,000	-87,000
	Reserve			
			Net Effect	0

3. Recommend that Council agree to keep the replacement vehicles for a minimum of four years or 120,000kms, whichever occurs first.

STATUTORY ENVIRONMENT

Local Government Act 1995

Part 6 – Financial Management

Division 4 – General financial provisions

Section 6.8 – Expenditure from municipal fund not included in annual budget

POLICY IMPLICATIONS

Council Policy 3.10 - Purchasing Policy

BUDGET IMPLICATIONS

The annual Plant Replacement allocation of \$815,000 has been placed in reserve subject to a review being undertaken on plant utilisation with respect to the Shire's items of larger plant, and therefore the adopted 2017/18 budget does not currently include funds for the proposed vehicle purchases.

The Plant and Equipment Reserve has a current balance of \$968,128 and the anticipated net cost for the required plant purchases amount to \$87,000. This will leave an estimated end of year Plant and Equipment Reserve balance of \$881,128.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS – ABSOLUTE MAJORITY

RECOMMENDATION

It is recommended that Council:

1. Amend the adopted 2017/18 Budget in accordance with the following table:

Account	Description	2017/18 Budget \$	Proposed Amended Budget \$	Variation \$
10659050	Purchase of 4GG	0	46,000	46,000
10618115	Sale of 4GG	0	-16,000	-16,000
7459001	Purchase of 6GG	0	43,000	43,000
7414001	Sale of 6GG	0	-16,000	-16,000
10659065	Purchase of 8GG	0	52,500	52,500
10618117	Sale of 8GG	0	-32,000	-32,000
03	Transfer from Plant and Equipment Reserve		-77,500	-77,500
			Net Effect	0

2. Agree to keep the replacement vehicles for a minimum of four years or 120,000kms, whichever occurs first.

RESOLUTION

Moved Councillor Fewster, seconded Councillor Court that Council:

1. Amend the adopted 2017/18 Budget in accordance with the following table:

Account	Description	2017/18	Proposed	Variation
	-	Budget	Amended	\$
		\$	Budget \$	
10659050	Purchase of 4GG	0	46,000	46,000
10618115	Sale of 4GG	0	-16,000	-16,000
7459001	Purchase of 6GG	0	43,000	43,000
7414001	Sale of 6GG	0	-16,000	-16,000
10659065	Purchase of 8GG	0	52,500	52,500
10618117	Sale of 8GG	0	-32,000	-32,000
03	Transfer from Plant and Equipment Reserve		-77,500	-77,500
			Net Effect	0

2. Agree to keep the replacement vehicles for a minimum of four years or 120,000kms, whichever occurs first.

CARRIED BY ABSOLUTE MAJORITY 9-0

The Executive Manager Planning and Development and Executive Manager Assets returned to Council Chambers at 4.35pm.

11.4.3 RESTRICTED ACCESS VEHICLE APPLICATION - (NETWORK 5) ON MOGUMBER ROAD WEST, MINDARRA FOR TOSCANA (WA) PTY LTD

LOCATION: MOGUMBER WEST ROAD, MINDARRA

APPLICANT: TOSCANA (WA) PTY LTD

FILE: RDS/10

REPORTING OFFICER: ALLISTER BUTCHER - EXECUTIVE MANAGER

OPERATIONS

REPORT DATE: 19 SEPTEMBER 2017

BACKGROUND: NIL

OFFICER INTEREST DECLARATION

Nil

PURPOSE

To consider an application from Toscana (WA) Pty Ltd regarding the use of Restricted Access Vehicles (RAV) - Network 5 on Mogumber Road West, Mindarra within the Shire of Gingin.

BACKGROUND

On 22 August 2017, a RAV Application was received from Toscana (WA) Pty Ltd seeking approval to use RAV Network 5 Vehicles on Mogumber West Road, Mindarra (from Brand Highway). The application is for five Network 5 RAV's per week on this road. The applicant has advised that the reason for the application is to cart farming machinery for harvesting to Lot 101 Mogumber Road West. This property is owned by the Gingin Land Company and has a Planning Approval for Olive Processing.

The vehicles that are the subject of the application will be combinations less than or equal to 36.5m in length, as follows:

- A prime mover and semi-trailer towing a dog trailer (with a combined mass not exceeding 84 tonnes and a height not exceeding 4.6 metres);
- A prime mover towing a b-double configuration and converter dolly (with a combined mass not exceeding 67.5 tonnes plus the weight of the dolly and a height not exceeding 4.6 metres);
- A prime mover and semi-trailer towing a dog trailer and converter dolly (with a combined mass not exceeding 84 tonnes and a height not exceeding 4.6 metres); and
- A prime mover with a b-triple (2 b-double trailers and dog trailer) combination (with a combined mass not exceeding 84 tonnes and a height not exceeding 4.6 metres).

The final combination above (b-triple) is the combination that will be predominately used by the applicant.

Currently the Shire of Gingin has RAV approvals on Mogumber West Road for Network 4 unconditional only.

Council Policy 7.6 Road Transport Heavy Vehicle Combinations, particularly part (d), relates to the approval of pocket road trains (Restricted Access Vehicles Network 3 and 4 vehicles) and states:

(d) Pocket Road Trains

Where Pocket road train configurations are utilised on an infrequent basis to deliver to or collect from bona fide primary producers within the Shire of Gingin, the Chief Executive Officer can provide approval or otherwise upon receipt of a formal application for same.

Section 7.6a (i) states the following:

These combinations can be used on all local roads to deliver to and collect from bona fide primary producers within the Shire of Gingin.

It is a requirement of RAV operators that, first and foremost, approval must be gained from the local government before applying to Main Roads WA Heavy Vehicle Operations (HVO) for a permit if the road/s are not already on the approved RAV Network lists and are without conditions.

Due to these current restrictions all RAV applications outside these areas and over these RAV Network types must be presented to Council for consideration. As this application is to use RAV Network 5 combinations, Mogumber Road West will need to be considered by Council for approval prior to Main Roads WA Heavy Vehicle Services (HVS) undertaking an assessment of the roads in question.

The only road currently approved for RAV Network 5 combinations in the Shire is Wannamal Road West (from Brand Highway to Westpork Piggery) with conditions as follows:

- A current written approval from the Local Government, permitting use of the road, must be carried and produced and demand; and
- A speed restriction of 60km/h.

Location plans are attached as **Appendix 1.**

COMMENT

Mogumber Road West is currently a sealed road at the following standards:

- Shire of Gingin's length of road is 24.95km long;
- 7.4m wide sealed surface in very good condition;
- Last reseal in 1998 (sealed surface 19 years old);
- Pavement width (shoulder to shoulder) between 12m from Brand Highway for 530m and the remaining length (24.42km) at 10m;
- Road was upgraded to its current standard (sealed to 7.4m wide) in 1998 (pavement is 19 years old; technically, remaining useful life of 21 years); and

• The pavement is predominately in good condition with some minor pavement failures approximately 900m east of Brand Highway.

The current traffic volume on Mogumber Road West (58 day count between February 2016 and April 2016) is 193 vehicles per day (of which 112 (58%) were specifically pocket road trains; RAV Network 3 and 4).

If Council resolves to approve this RAV application for Network 5 then other RAV operators will have the right to also apply for Network 5 combinations on this roads. All RAV Network 5 applications would be subject to final HVS approval before use.

For these reasons Administration does not support approval in this instance. However, in the event that Council elects to approve the application, then it may wish to consider imposing the following conditions:

- 1. No operation during school bus hours. Operators must contact the relevant schools directly for school bus timetables.
- 2. This Authority will expire on 30 June 2018 and is subject to review at that date.
- 3. Current written approval from the Shire of Gingin, permitting the use of the road must be carried and produced on demand.
- 4. Not to be used as a through route. For local delivery and pick up only. Driver must carry documentation as proof of a local delivery/pickup.
- Permit holders must maintain a close liaison with the Shire of Gingin, specifically in relation to prevailing weather conditions and adverse road conditions which may occur. If operators fail to comply and damage a road, the Shire will seek restitution to repair the road.
- 6. All approvals will be suspended where the road surface has deteriorated and where the Executive Manager Operations - Construction has determined either that the surface is unsafe for heavy haulage or any form of transport, or that continuing use will cause a safety risk and/or significant damage. Main Roads WA is to administer a Council request of this nature and issue Suspension Notices to permit holders.
- 7. Any permit holder who fails to comply with these conditions may have their permit withdrawn. Such withdrawal will affect all Local Government Authority permits and no reinstatement will be contemplated unless the complaining Local Government Authority is satisfied that the permit holder will adhere to the conditions.

It should also be noted that the Shire only issues RAV permits for a period of 12 months (1 July to 30 June annually) and a trial period may be possible with a review at the end of the approval period (30 June 2018). Should Council deem it appropriate to approve the RAV application with a review at 30 June 2018, then the Shire could apply to HVS to revoke the RAV Network 5 approval prior to the review date in the event that Officers determine prior to 30 June 2018 that there are safety concerns or too much damage is occurring to the Shire's infrastructure.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Policy 7.6 - Road Transport Heavy Vehicle Combinations

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2015-2025

Focus Area	Built Environment
Objective	3 To effectively manage growth and provide for community
Outcome	3.1 Meet transport infrastructure and service needs
Strategy	3.1.1 Effective integrated transport planning and implementation in
	partnership with State and Federal Government Agencies
Focus Area	Local Business
Objective	4. To facilitate local business growth
Outcome	4.1 Attract new enterprise
Strategy	4.1.2 Develop and implement an Economic Development Strategy
	that implements the Wheatbelt Development commission Central
	Coast Sub-Regional Economic strategy at a local level.

RECOMMENDATION

It is recommended that Council:

- Refuse the Restricted Access Vehicles (Network 5) application from Toscana (WA) Pty Ltd for the use of Mogumber West Road, Mindarra; and
- 2. Advise the applicant of the outcome.

ALTERNATIVE MOTION

Moved Councillor Fewster, seconded Councillor Smiles that Council:

- Approve the Restricted Access Vehicles (network 5) application from Toscana (WA) Pty Ltd for the use of Mogumber West Road, Mindarra subject to the following conditions:
 - a. No operation during school bus hours. Operators must contact the relevant schools directly for school bus timetables.

ORDINARY MEETING SHIRE OF GINGIN

- b. This Authority will expire on 30 June 2018 and is subject to review at that date.
- c. Current written approval from the Shire of Gingin, permitting the use of the road must be carried and produced on demand.
- d. Not to be used as a through route. For local delivery and pick up only. Driver must carry documentation as proof of a local delivery/pickup.
- e. Permit holders must maintain a close liaison with the Shire of Gingin, specifically in relation to prevailing weather conditions and adverse road conditions which may occur. If operators fail to comply and damage a road, the Shire will seek restitution to repair the road.
- f. All approvals will be suspended where the road surface has deteriorated and where the Executive Manager Operations Construction has determined either that the surface is unsafe for heavy haulage or any form of transport, or that continuing use will cause a safety risk and/or significant damage. Main Roads WA is to administer a Council request of this nature and issue Suspension Notices to permit holders.
- g. Any permit holder who fails to comply with these conditions may have their permit withdrawn. Such withdrawal will affect all Local Government Authority permits and no reinstatement will be contemplated unless the complaining Local Government Authority is satisfied that the permit holder will adhere to the conditions.

2. Advise the proponent accordingly.

Councillor Aspinall foreshadowed his intention to move the officer's recommendation in the event of the motion under consideration being lost.

CARRIED 5-4

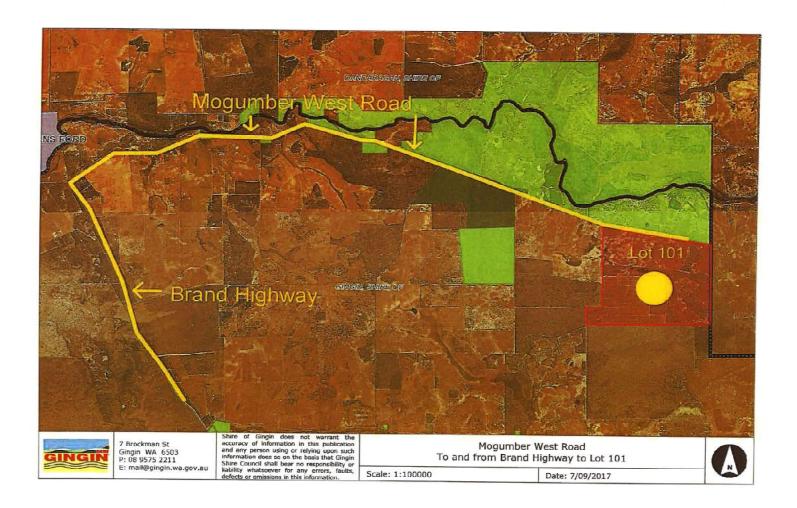
For: Councillors Smiles, Court, Roe, Collard, Fewster

Against: Councillors Aspinall, Ammon, Peczka

REASON FOR ALTERNATIVE MOTION

Council was of the view that, given that the proposed route is not a "through route", approval of the application would not result in an undue increase in traffic on Mogumber West Road, and could be managed through the letter of approval process.

APPENDIX 1



11.5. **ASSETS**

11.5.1 ADOPTION OF REVIEWED DISABILITY ACCESS AND INCLUSION PLAN 2017

LOCATION: SHIRE OF GINGIN

FILE: HLT/50

AUTHOR: JONATHAN WHITELEY - MANAGER BUILDING

SERVICES

REPORTING OFFICER: RAEES RASOOL - EXECUTIVE MANAGER ASSETS

REPORT DATE: 19 SEPTEMBER 2017

REFER: 17 MARCH 2015 ITEM 11.3.1

18 SEPTEMBER 2009 ITEM 11.4.2

OFFICER INTEREST DECLARATION

Nil

PROPOSAL

To review the Shire of Gingin Disability Access and Inclusion Plan (DAIP).

BACKGROUND

The Western Australian Disability Services Act 1993, (as amended) requires Local and State Government authorities to review their Disability Access and Inclusion Plan (DAIP) every five years. Accordingly, the existing DAIP has been reviewed for adoption by Council prior to submission to the Disability Services Commission.

A copy of the DAIP 2017 is attached as **Appendix 1**.

COMMENT

It is a legal requirement that the DAIP be reviewed every five years and that the reviewed document is submitted to the Disability Services Commission.

The previous review undertaken in 2015 should actually have been carried out in 2012 and therefore, by undertaking this review in 2017, the Shire of Gingin is back on track with the required timetable and the next review will be undertaken in 2022.

The changes to the Disability Access and Inclusion Plan involve the inclusion of all adaptation works carried out by the Shire since 2012 to show how the Shire of Gingin is meeting the aims stated within the DAIP document.

The review also reflects the outcomes from the recent Community Perceptions Survey consultation process the Shire undertook which highlighted some concerns regarding community buildings, footpaths and trailways.

In accordance with the Disability Services Regulations 2004, the Shire of Gingin Disability Access and Inclusion Plan was referred to the community for comment for a period of four weeks. At the close of the consultation period, no submissions had been received.

STATUTORY ENVIRONMENT

Disability Services Act 1993

Part 5 – Disability access and inclusion plans by public authorities Section 28 – Disability access and inclusion plans

Disability Services Regulations 2004
Part 1 – General
Regulation 10 – Procedure for public consultation by authorities

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

There are no specific adaptations or alterations identified in the 2017/18 budget to meet the stated aims of the DAIP, however, all projects that involve new or updated buildings will be required to consider the implications of the DAIP as part of the project. Examples include:

- Accessible toilets:
- Circulation space;
- Accessible parking facilities;
- Lighting and colour schemes suitable for the visually impaired;
- All information produced by the Shire is available in alternative formats;
- Accessible web site; and
- Job vacancies that allow for people with disability to be considered without prejudice.

STRATEGIC IMPLICATIONS

Focus Area	1. Community Wellbeing
Objective	1. To support the Shire of Gingin community to be inclusive, vibrant and
	healthy
Outcome	1.3 Healthy Community
Strategy	1.3.1 Advocate quality health services, facilities and programs.
Focus Area	5. Leadership and Governance
Objective	5. To demonstrate effective leadership and governance
Outcome	5.2 Accountable and responsible governance
Strategy	5.2.4 Implement Disability Access and Inclusion Plan

VOTING REQUIREMENTS – SIMPLE MAJORITY

RECOMMENDATION

It is recommended that Council adopt the reviewed Shire of Gingin Draft Disability Access and Inclusion Plan 2017 as shown in Appendix 1.

RESOLUTION

Moved Councillor Court, seconded Councillor Peczka that Council adopt the reviewed Shire of Gingin Draft Disability Access and Inclusion Plan 2017 as shown in Appendix 1.

CARRIED UNANIMOUSLY

APPENDIX 1



Disability Access and Inclusion Plan 2017-2022

This Plan is available in alternative formats upon request including standard and large print, electronically (CD or email), and on the Shire's website www.gingin.wa.gov.au.















Disability Access and Inclusion Plan 2017-2022

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Disability Access and Inclusion Plan 2017-2022

Acknowledgements

The Shire of Gingin acknowledges the input received from many individuals and groups within the community which has been invaluable in the preparation of this Disability Access and Inclusion Plan.

In particular, thanks are given to: Shire Councillors, staff and individual community members, and to the Disability Services Commission for their input and guidance.

Introduction

The review of the Shire of Gingin's Disability Access and Inclusion Plan (DAIP) is a requirement of the *Western Australia Disability Services Act 1993* (The Act). The Act states that public authorities must review their DAIP at a minimum of every five years.

The review, based on community consultation, will determine the effectiveness of the strategies toward achieving the seven outcomes of access and inclusion of people with disability. In addition, the review will evaluate and update the strategies and actions to provide the context for the development of the Disability Access and Inclusion Plan 2017-2022.

Definition of Disability

Disability as defined in the Act means:

- An intellectual, psychiatric, cognitive, neurological, sensory or physical impairment or a combination of those impairments;
- Is permanent or likely to become permanent;
- May or may not be of a chronic or episodic nature; and
- Results in a
 - Substantially reduced capacity of the person for communication, social interaction, learning or mobility; and
 - Need for continuing support services.

Additional legislation and definitions of disability/impairment underpinning the requirement by public authorities to provide access and inclusion for people with disability include:

- Western Australian Equal Opportunity Act 1984
- Commonwealth Human Rights and Equal Opportunity Act 1992
- Commonwealth Disability Discrimination Act 1992
- Commonwealth Disability Access to Premises Standards 2010.

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Background

The Shire of Gingin

The Shire of Gingin is situated in Western Australia to the north of the Perth Metropolitan Area, and encompasses an area of 3,325 km². It includes the flat sandy soils of the Swan Coastal Plain in the west, and the hinterland and foothills of the Darling Range to the east. The Shire embraces the lower reaches of Moore River together with a system of fresh water swamps, lake and streams, and the watercourse of Gingin Brook.

The Shire of Gingin, with its magnificent coastline, pristine river systems and panoramic views, is a unique and exciting place to live and visit.

The Shire has a diverse economic base consisting of a large fishing industry, significant horticultural pursuits, vibrant agricultural industry, thriving commercial sectors and growing tourist industry.

The Shire includes the inland town and administrative centre of Gingin, and the coastal towns of Guilderton, Seabird, Ledge Point, and Lancelin. There are also six rural living estates: Woodridge, Sovereign Hill, Moondah Ridge, Seaview Park, Redfield Park and Ocean Farm, as well as the rural industrial estate of Frogmore, an extensive agricultural region and a large area of National Parks and Reserves. The Shire is governed by a Council comprising of nine Councillors.

Functions, facilities and services (both in-house and contracted) provided by the Shire of Gingin

The Shire of Gingin is responsible for a range of functions, facilities and services including:

Services to property

- · Construction and maintenance of roads, footpaths and cycle facilities;
- Land drainage and development;
- Waste collection and disposal;
- Litter control and street cleaning;
- Planting and caring for trees;
- Numbering of buildings and lots;
- Street lighting; and
- Bush fire control.

Services to the Community

- Provision and maintenance of playing areas and reserves;
- Management of libraries and information services;
- Citizenship ceremonies;
- Environmental health services; and
- Health education.

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Regulatory Services

Health, building, planning and ranger services.

General administration

 The provision of general information to the public and the lodging of complaints and payment of rates.

Processes of government

- Forum and Ordinary meetings;
- Electors' meetings; and
- Election of Council members.

People with disability in the Shire of Gingin

It is estimated that there are around 850 people with a disability living within the Shire, 16.64% of the permanent population of 5,447. The Australian Bureau of Statistics (ABS) Survey of Disability, Ageing and Carers (2015) estimates that 18.3% of Australians identify themselves as having some form of disability.

There were around 3.5 million older Australians in 2015, representing one in every seven people (15.1%). This proportion has risen from 14.3% in 2012 and 12.6% in 2003. Around half of Australia's older population (1.7 million or 7.5% of Australians) have a disability. As such, older people with disability now form a larger part of the Australian population than previously measured, having represented only 7.1% and 7.0% of the population in the previous two surveys in 2009 and 2003.

The fastest growing group within the Shire of Gingin in the period since 2011 has been between the ages of 60 - 64 (Forecast.id).

The seasonal influx of tourists, including tourists with a disability, must also be considered.

Planning for better access

With the ageing of the population continuing to trend upwards and a recognition that the intersection of disability and ageing require a particular focus, the Shire of Gingin is committed to ensuring that access and inclusion principles have a prominent place within all relevant policies and practices.

In addition to the legislation addressing disability access within the wider community the following policies, standards and plans inform and support equality of access and participation for those with disability who reside in, work for, or visit the Shire of Gingin:

- Strategic Community Plan
- Disability Access Policy
- Recruitment Policy
- Public Sector Standards

To enhance access and inclusion for people with disability, and with the knowledge that attitudes and the environment are often more of a disabling factor than the person's

Disability Access and Inclusion Plan 2017-2022

impairment, the Shire of Gingin is committed to the seven outcomes of the DAIP. These ensure that people with a disability:

- > Have the same opportunities as other people to access the services of, and any events organized by, the Shire of Gingin;
- > Have the same opportunities as other people to access the buildings and other facilities of the Shire of Gingin;
- Can access information from the Shire of Gingin as readily as other people are able to access it;
- Receive the same level and quality of service from the staff of the Shire of Gingin as other people receive;
- > Have the same opportunities as other people to make complaints to the Shire of Gingin;
- > Have the same opportunities as other people to participate in any other public consultation carried out by the Shire of Gingin; and
- > Have the same opportunity as other people to obtain and maintain employment within the Shire of Gingin.

As part of this commitment the Shire of Gingin will:

- Consult with people with disability, their families and carers and where required, disability organisations to ensure that potential and current barriers to access and inclusion are addressed;
- Ensure that services and facilities provided by the Shire of Gingin's agents and contractors are in accordance with the seven desired outcomes of the DAIP. This includes the provision of accessible events, facilities, services, information, complaint processes and other public activities undertaken by the Shire of Gingin; and
- Work in partnership with community groups and other public and private authorities, to facilitate the inclusion of people with disability through improved access to the Shire of Gingin information, buildings, services and facilities.

Agents and Contractors

The Shire of Gingin's Disability Access Policy requires that people with disability have access to all Council's facilities, functions and services including those provided by their agents and contractors.

Under the *Disability Services Act 1993* (amended 2004) local governments are obliged to inform all agents and contractors providing services of the existence of the DAIP, and to inform them that all services provided to the public on behalf of the local government authority are to be conducted in a manner that is inclusive and accessible for people with disability.

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The Shire has addressed this through a standard clause in all conditions of contract referencing the key legislative requirements for contractors to implement the Shire's DAIP and to report on access activities to support that implementation.

Access and Inclusion Policy Statement

The Shire of Gingin is committed to ensuring that the community is accessible for and inclusive of people with disability, their families and carers.

The Shire of Gingin interprets an accessible and inclusive community as one in which all Council functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disability, providing them with the same opportunities, rights and responsibilities as other people in the community.

The Shire of Gingin:

- recognises that people with disability are valued members of the community who make a variety of contributions to local social, economic and cultural life;
- believes that a community that recognises its diversity and supports the participation and inclusion of all of its members makes for a richer community life;
- believes that people with disability, their families and carers should be supported to remain in the community;
- is committed to consulting with people with disability, their families and carers and disability organisations in addressing barriers to access and inclusion;
- will ensure its agents and contractors work towards the desired outcomes in the DAIP;
- is committed to supporting local community groups and businesses to provide access and inclusion of people with disability; and
- is committed to achieving the seven desired outcomes of its DAIP. These are:
 - 1. People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Gingin.
 - 2. People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Gingin.
 - People with disability receive information from the Shire of Gingin in a format that will enable them to access the information as readily as other people are able to access it.
 - People with disability receive the same level and quality of service from the staff of the Shire of Gingin as other people receive from the Shire.
 - People with disability have the same opportunities as other people to make complaints to the Shire of Gingin.
 - 6. People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Gingin.

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People with disability have the same opportunities as other people to obtain and maintain employment.

Progress and Achievements Since Implementation of 2012-2016 DAIP

Since the implementation of the 2012 - 2016 DAIP there have been a number of initiatives undertaken which have improved access and inclusion for people with a disability with the Shire of Gingin.

Outcome 1: Access to services and events

- A new accessible front counter has been installed at the Shire Administration building.
- Additional accessible parking spaces have been created at several locations within the Shire.

Outcome 2: Access to Buildings and Facilities

- Automatic sliding doors have been installed to the main entrances of the Shire Administration building.
- Footpaths in the town sites are being upgraded as required.

Outcome 3: Access to information

- A review of the Shire's website has been undertaken.
- Information relating to services for people with disability is available in alternate formats.

Outcome 4: Same level of services as others from Shire of Gingin staff

- Awareness training of staff in disability protocols.
- Staff service is underpinned by the Shire's Access and Inclusion Policy.

Outcome 5: Making complaints

 Complaints can be lodged with the Shire of Gingin via email, telephone, website or in writing.

Outcome 6: Participation in public consultation

- Municipal election voting held in accessible buildings.
- A range of strategies involving targeting specific agencies, flexibility in approach, accommodating particular needs, are used to encourage people with disability to participate in the Shire's public consultations.

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Development of the Disability Access and Inclusion Plan

Responsibility for the planning process

The Shire's Manager of Building Services has responsibility to oversee the development, implementation, review and evaluation of the plan. The final plan has been endorsed by Council and it is the responsibility of all officers to implement the relevant actions.

The Manager of Building Services will be responsible for the daily administration of the Disability Services Act 1993.

Community consultation process

To facilitate the development of the DAIP 2017-2022 a comprehensive process of review and consultation was undertaken.

Internal review:

- Analysis of previous DAIP (2012–2016) strategies and actions to assess what has been achieved and to identify areas in need of improvement;
- Examination of the Shire of Gingin Strategic Community Plan (2015-2025), Annual Report (2015-2016) and a range of relevant policies' procedures and standards; and
- A review of the five year Building Maintenance Plan to examine the proposed Planned Maintenance projects to ensure access for people with disability was addressed.

External Community Perception Survey:

- Survey included questions on disability access and inclusion, and was advertised to the community via regional newspapers, website and Facebook; and
- Hard copy and electronic copy versions of the survey were made available to all residents of the Shire of Gingin to provide feedback.

Findings of the consultation

The review and community consultation revealed that most of the initial objectives in the first Disability Services Plan and the subsequent DAIP had been achieved, and that a new plan was required to address access barriers and reflect legislative changes such as striving for inclusion and access beyond the minimum compliance standards.

The consultation process also identified a variety of remaining barriers to access and inclusion, to be addressed in the DAIP Action Plan.

Access Barriers

The access barriers identified in the consultation process were:

- Processes of the Shire may not be as accessible as possible.
- Events may not always be held in a manner and location that best facilitates the participation of people with disability.

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- Suitable parking for people with disability may not be meeting the needs of the growing demographic.
- Staff may be uninformed or lacking in confidence to adequately provide the same level of service to people with disability.
- People with disability may not be aware of consultation opportunities with the Shire.

These barriers informed the development of strategies in the DAIP. The barriers have been prioritised in order of importance, which assists in setting timeframes for the completion of strategies to overcome those access barriers.

Responsibility for implementing the DAIP

Implementation of the DAIP is the responsibility of all areas of the Shire. The *Disability Services Act (1993)* requires all public authorities to take all practical measures to ensure that the DAIP is implemented by its officers, employees, agents and contractors.

Communicating the plan to staff and people with disabilities

- Following approval by Council of the 2017-2022 DAIP it will be submitted to the Disability Services Commission. The DAIP will then be made available on the Shire's website and advertised in the local newspaper. It will also be made available in alternate formats on request.
- A copy of the 2017-2022 DAIP will be made available to all Shire staff, agents and contractors and a copy will be made available at the local libraries, Community Resource Centres and all organisations representing people with a disability.

Review and evaluation mechanisms

The Disability Services Act requires that DAIPs be reviewed at least every five years. Whenever the DAIP is amended, a copy of the amended plan must be lodged with the Disability Services Commission. The DAIP Implementation Plan can be updated more frequently if desired.

Monitoring and Reviewing

The employee with responsibility for the DAIP will analyse progress in implementing the DAIP and provide a report to management and Council on progress and recommended changes to the implementation plan annually.

 The Shire's DAIP will be reviewed and submitted to the Disability Services Commission in 2022. The report will outline what has been achieved under the Shire's DAIP 2017-2022

Evaluation

- An evaluation will occur as part of the five-yearly review of the DAIP.
- The community, staff and Elected Members will be consulted as per the endorsed consultation strategies, as part of any evaluation.

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Reporting on the DAIP

The *Disability Services Act* requires the Shire to report on the implementation of its DAIP in its annual report outlining:

- progress towards the desired outcomes of its DAIP;
- progress of its agents and contractors towards meeting the seven desired outcomes;
 and
- the strategies used to inform agents and contractors of its DAIP.

The Shire is also required to report on progress in the prescribed format to the Disability Services Commission by June 30 each year.

Strategies to Improve Access and Inclusion

The following overarching strategies have been developed to address each of the seven desired outcome areas of the Disability Services Act from feedback gained in the consultation process. These will form the basis of the Implementation Plan.

Outcome 1: Access to Services and Events

Disability Service Regulations 2004: People with disability have the same opportunities as other people to access the services of, and any event organised by, the Shire of Gingin.

Strategy	Timeline
Ensure that people with disability are consulted on their needs for services and the accessibility of current services.	Annually.
Monitor Shire services to ensure equitable access and inclusion.	Ongoing.
Improve access to the Shire's administrative centre.	New automated doors and accessible service counter installed 2016.
Develop the links between the DAIP and other Shire plans and strategies.	Annual review and review upon production of new Plans and Strategies.
Ensure that events, whether organised or funded, are accessible to people with disability.	Assessed prior to each event.

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Outcome 2: Access to Buildings and Facilities

Disability Service Regulations 2004: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Gingin.

Strategy	Timeline
Ensure that all buildings and facilities meet the standards for access and any demonstrated additional need.	Disability access addressed when buildings undergo renovation and when inspected annually by the Shire's MBS.
Ensure that all new or redevelopment works provide access to people with disability, where practicable.	All plans reviewed by Shire's MBS prior to issue of Building Permit.
Ensure that ACROD parking meets the needs of people with disabilities in terms of quantity and location.	Incorporated into car park upgrades and new development.
Advocate to local businesses and tourist venues the requirements for and benefits flowing from the provision of accessible venues.	Ongoing.
Ensure that all recreational areas are accessible.	Ongoing.

Outcome 3: Access to Information

Disability Service Regulations 2004: People with disability receive information from the Shire of Gingin in a format that will enable them to access the information as readily as other people are able to access it.

Strategy	Timeline
Ensure that the community is aware that Shire information is available in alternative formats upon request.	Review annually.
Improve staff awareness of accessible information needs and how to provide information in other formats.	Completed.
Ensure that the Shire's website meets contemporary good practice.	Review completed. Monitored as additional information is added.

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Outcome 4: Quality of Service

Disability Service Regulations 2004: People with disability receive the same level and quality of service from the employees of a public authority as other people receive from the employees of that public authority.

Strategy	Timeline
Ensure that all employees, existing and new, and Elected Members are aware of disability and access issues and have the skills to provide appropriate services.	Reviewed annually.
mprove community awareness about disability and access issues.	Ongoing.

Outcome 5: Opportunities to make Complaints, Compliments and Feedback

Disability Service Regulations 2004: People with disabilities have the same opportunities as other people to make complaints to a public authority.

Strategy	Timeline
Complaints, compliments and feedback can now be submitted in writing; via email or by telephone and through the Shire's website.	Ongoing.

Outcome 6: Opportunities to Participate in Public Consultation

Disability Service Regulations 2004: People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

Strategy	Timeline
Ensure that people with disability are actively consulted about the DAIP and any other significant planning processes.	Annual consultation.
Ensure that people with disability are aware of and can access other established consultative processes.	Ongoing.

Outcome 7: Opportunity to Obtain and Maintain Employment

Disability Service Regulations 2004: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Gingin.

Strategy	Timeline
Recruitment and selection by the Shire of Gingin is inclusive and accessible to people with disability.	Ongoing
Shire of Gingin staff with disability are fully supported to undertake their employment responsibilities.	Ongoing

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12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. COUNCILLORS' OFFICIAL REPORTS

13.1 DISCUSSIONS WITH ACTING ROAD SAFETY COMMISSIONER - INDIAN OCEAN DRIVE ACCIDENTS

FILE: GOV/20-1

COUNCILLOR: FRANK PECZKA REPORT DATE: 19 SEPTEMBER 2017

On Tuesday, 5 September 2017, the Acting Commissioner for Road Safety, Ian Cameron and Senior Media Liaison Officer, Claire Thomas visited Lancelin and interviewed members of the community as a follow-up to recent Indian Ocean Drive accidents, seeking community input.

The Acting Commissioner was happy with the community input and was to present his findings to the Joint Government Heads meeting on Road Safety held on Monday, 11 September 2017.

The Executive Manager Corporate and Community Services left Council Chambers at 4.54pm and returned at 4.55pm.

13.2 LANCELIN CARAVAN PARK MEET AND GREET

FILE: GOV/20-1 COUNCILLOR: JAN COURT

REPORT DATE: 19 SEPTEMBER 2017

Councillor Court advised that she had attended the Meet and Greet session held by the Managers of the Lancelin Caravan Park on Sunday, 17 September 2017

13.3 SEAVIEW PARK PLAYGROUND

FILE: GOV/20-1

COUNCILLOR: SANDRA SMILES REPORT DATE: 19 SEPTEMBER 2017

Councillor Smiles advised that, following a recent community function at Seaview Park, she was very pleased to observe that the recently-completed playground was being well used by young families.

14. <u>NEW BUSINESS OF AN URGENT NATURE</u>

Nil

15. MATTERS FOR WHICH MEETING IS TO BE CLOSED TO THE PUBLIC

Nil

16. CLOSURE

There being no further business, the Shire President declared the meeting closed at 4.58pm.

The next Ordinary meeting of Council will be held in Council Chambers at the Shire of Gingin Administration Centre, 7 Brockman Street, Gingin on Tuesday, 17 October 2017 commencing at 3.00pm.

Councillor D W Roe Shire President 17 October 2017