

11.2 CR WILKIE

On 7 July 2026, Council was scheduled to attend its monthly Briefing Session, which under Council Policy 1.26 is held on the first Tuesday of each month unless otherwise advised by the CEO. As per Policy 1.26 Briefing Session Protocols.

Councillors were not advised that the Briefing Session had been cancelled until 12:24 pm on the day of the meeting. Prior to that time, councillors had received no briefing papers and emails requesting clarification from both the CEO and the President went unanswered.

Can the CEO advise:

Q1. Under what statutory or policy authority did the CEO cancel the Council Briefing Session?

Response by CEO

The scheduling and cancellation of the strategic session is an administrative matter within the CEO's functions under section 5.41 of the *Local Government Act 1995*.

Q2. Why were councillors not advised of the cancellation until 12:44 pm on the day of the meeting?

Response by CEO

Refer to response to Cr Stewart's question number 31.

Q3. Why were councillors' requests for clarification ignored prior to the scheduled meeting?

Response by CEO

Administration has not located any correspondence that was ignored.

Q4. How does the CEO consider this conduct to be consistent with his obligations under section 5.41 of the Local Government Act 1995 to advise the Council and ensure councillors receive the information necessary to effectively govern the affairs of the local government?

Response by CEO

Section 5.41 of the *Local Government Act 1995* outlines the CEO's broad functions and responsibilities, however the question does not identify which specific obligation is alleged to have been compromised by the rescheduling of the Strategic Session. The CEO does not consider that rescheduling the session impacted Council's ability to govern.