



# MINUTES

## Special Council Meeting

24 December 2025

## **CONFIRMATION OF MINUTES**

These Minutes have been CONFIRMED as the official record for the Shire of Gingin's Special Council Meeting held on 24 December 2025.



**Councillor L Balcombe  
SHIRE PRESIDENT**

**Date of Confirmation:** 20 January 2026

## **DISCLAIMER**

Members of the public are advised that Council agendas, recommendations, minutes and resolutions are subject to confirmation by Council and therefore, prior to relying on them, one should refer to the subsequent meeting of Council with respect to their accuracy.

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Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

## **ACKNOWLEDGEMENT OF COUNTRY**



The Shire of Gingin would like to acknowledge the Yued people who are the traditional custodians of this land. The Shire would like to pay respect to the Elders past, present and emerging of the Yued Nation and extend this respect to all Aboriginal people. The Shire also recognises the living culture of the Yued people and the unique contribution they have made to the Gingin region.

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## **ORDER OF BUSINESS**

### **1 DECLARATION OF OPENING**

The President declared the meeting open at 10:05 am and welcomed all in attendance.

### **2 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

#### **2.1 ATTENDANCE**

Councillors – L Balcombe, C Hyne, R Kestel, F Peczka (via Teams), L Stewart, A Vis (via Teams), J Weeks (via Teams), D Wilkie and N Woods

Staff – L Burt (Coordinator Governance) and Y Moorby (Governance Support Officer/Minute Officer)

Gallery – There were no members of the public present in the Gallery.

#### **2.2 APOLOGIES**

Nil

#### **2.3 LEAVE OF ABSENCE**

Nil

### **3 DISCLOSURES OF INTEREST**

Nil

### **4 PUBLIC QUESTION TIME**

#### **4.1 RESPONSES TO PUBLIC QUESTIONS PREVIOUSLY TAKEN ON NOTICE**

Nil

#### **4.2 PUBLIC QUESTIONS**

Nil

### **5 PUBLIC STATEMENT TIME**

Nil

**6 PETITIONS**

Nil

**7 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**8 ANNOUNCEMENTS BY THE PRESIDING MEMBER**

Nil

**9 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS**

Nil

**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**11 REPORTS - OFFICE OF THE CEO**

Nil

**12 REPORTS - CORPORATE SERVICES**

Nil

**13 REPORTS - REGULATORY AND DEVELOPMENT SERVICES**

Nil

**14 REPORTS - OPERATIONS AND ASSETS**

Nil

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**16 COUNCILLORS' OFFICIAL REPORTS**

Nil

## 17 NEW BUSINESS OF AN URGENT NATURE

Nil

## 18 MATTERS FOR WHICH MEETING IS TO BE CLOSED TO THE PUBLIC

### COUNCIL RESOLUTION/OFFICER RECOMMENDATION

**MOVED:** Councillor Stewart      **SECONDED:** Councillor Woods

That Council move into a Confidential Session to discuss Item 18.1

**CARRIED UNANIMOUSLY**  
9 / 0

**FOR:**            *Councillor Balcombe, Councillor Hyne, Councillor Kestel, Councillor Peczka, Councillor Stewart, Councillor Vis, Councillor Weeks, Councillor Wilkie and Councillor Woods*

**AGAINST:**    *Nil*

*The meeting was closed to the public at 10:09 am. There were no members of the public present in the gallery.*

## 18.1 ANNUAL CEO CONTRACT REVIEW

File	PER/432
Author	Scott Wildgoose - Chief Executive Officer
Reporting Officer	Scott Wildgoose - CEO
Refer	OCM 16 December 2025 - Item 19.4
Appendices	Nil

### Reasons for Confidentiality

This report is confidential in accordance with Section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- a. a matter affecting an employee or employees;

### DISCLOSURES OF INTEREST

Nil

### VOTING REQUIREMENTS - SIMPLE MAJORITY

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION**

**MOVED:** Councillor Kestel      **SECONDED:** Councillor Hyne

**That Council:**

1. Implement the amendment to the CEO's total benefit package as adopted at the 16 December 2025 Ordinary Council Meeting by altering the individual components of the total benefit package as presented in the Amended TBP column of Table 1 of this report.; and
2. Direct the Shire President to write to the CEO to formalise the outcome of the Annual Review of the CEO's total benefit package as per clause 7 of the CEO employment contract.

**CARRIED UNANIMOUSLY  
9 / 0**

**FOR:**      *Councillor Balcombe, Councillor Hyne, Councillor Kestel, Councillor Peczka, Councillor Stewart, Councillor Vis, Councillor Weeks, Councillor Wilkie and Councillor Woods*

**AGAINST:**      *Nil*

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION**

**MOVED:** Councillor Woods      **SECONDED:** Councillor Hyne

**That the meeting be re-opened to the public.**

**CARRIED UNANIMOUSLY  
9 / 0**

**FOR:**      *Councillor Balcombe, Councillor Hyne, Councillor Kestel, Councillor Peczka, Councillor Stewart, Councillor Vis, Councillor Weeks, Councillor Wilkie and Councillor Woods*

**AGAINST:**      *Nil*

*The meeting re-opened to the public at 10:12 am. No members of the public returned to the Gallery.*

## **19 CLOSURE**

There being no further business, the President declared the meeting closed at 10:14 am.

The next Ordinary Council Meeting will be held in Council Chambers at the Shire of Gingin Administration Centre, 7 Brockman Street, Gingin on 20 January 2026, commencing at 6:00pm.