



MINUTES

SPECIAL MEETING

OF COUNCIL

2 MARCH 2021

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SPECIAL MEETING OF COUNCIL
HELD ON
2 MARCH 2021

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SHIRE OF GINGIN

MINUTES OF THE SPECIAL MEETING OF THE SHIRE OF GINGIN HELD IN THE COUNCIL CHAMBER ON TUESDAY, 2 MARCH 2021, COMMENCING AT 2:08 PM

DISCLAIMER

Members of the Public are advised that decisions arising from this Council Meeting can be subject to alteration.

Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

ORDER OF BUSINESS

1. DECLARATION OF OPENING

The Shire of Gingin would like to acknowledge the Yued people who are the traditional custodians of this land. The Shire would like to pay respect to the Elders past, present and emerging of the Yued Nation and extend this respect to all Aboriginal people. The Shire also recognises the living culture of the Yued people and the unique contribution they have made to the Gingin region.

The Shire President declared the meeting open at 2:08 pm and welcomed those in attendance.

2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 ATTENDANCE

Councillors – C W Fewster (Shire President), J K Rule (Deputy Shire President), J Court, L Balcombe, F Johnson, J C Lobb, F J Peczka, and J Morton.

Staff – A Cook (Chief Executive Officer), L Crichton (Executive Manager Corporate and Community Services), A Butcher (Executive Manager Operations), R Kelly (Executive Manager Regulatory and Development Services), K Bacon (Manager Statutory Planning), P Barrett (Chief Bush Fire Control Officer/Community Emergency Services Manager) L Burt (Governance Officer) and G Koorasingh (Governance Support Officer/Minute Officer).

Gallery - There were no members of the public in the Gallery.

2.2 APOLOGIES

Councillor A R Vis

2.3 LEAVE OF ABSENCE

Nil

3. DISCLOSURES OF INTEREST

Nil

4. PUBLIC QUESTION TIME**4.1 RESPONSES TO PUBLIC QUESTIONS PREVIOUSLY TAKEN ON NOTICE**

Nil

4.2 PUBLIC QUESTIONS

Nil

5. PETITIONS, DEPUTATIONS AND PRESENTATIONS**5.1 PETITIONS**

Nil

5.2 DEPUTATIONS

Nil

5.3 PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

Nil

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER

9. UNRESOLVED BUSSINESS FROM PREVIOUS MEETING

Nil

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. **REPORTS**

11.1. **OFFICE OF THE CEO**

11.1.1 **RFT 03/2020 CONSTRUCTION OF GINGIN LEVEL 3 INCIDENT CONTROL CENTRE AND CO-LOCATION FACILITY INCIDENT CONTROL CENTRE AND CO-LOCATION FACILITY**

Location:	Lot 99 Cockram Road, Gingin
File:	A69
Reporting Officer:	Phillip Barrett – Community Emergency Services Manager
Report Date:	2 March 2021
Refer:	Nil
Appendices:	1. Individual Tender Evaluation Assessments and Evaluation Summary (Confidential)

DISCLOSURES OF INTEREST

Nil

PURPOSE

To consider the tender submissions for Request for Tender 03/2020 (RFT 03/2020) Construction of Gingin Level 3 Incident Control Centre and Co-location Facility (L3ICC).

BACKGROUND

The Gingin L3ICC has been in the planning stages since 2015. The facilities' design and objective will not only offer advanced bushfire/incident management capability to the region but also provide Gingin's two Fire Brigade units a modern, well located and fit for purpose facility.

RFT 03/2020 was advertised in The West Australian newspaper on 28 October 2020 in accordance with the requirements of s.3.57 of the *Local Government Act 1995*.

At the close of the tender advertisement on 27 November 2020, the following submissions were received (in no particular order):

- Pindan Projects WA Pty Ltd;
- Akron Pty Ltd;
- Midwest Building (WA) Pty Ltd;
- Cooper & Oxley Group Pty Ltd;
- Lanskey Constructions Pty Ltd;
- Bistel Construction Pty Ltd

Delegation 2.9 empowers the Chief Executive Officer to accept or reject tenders with a value not exceeding \$250,000. Given that the tenders received all exceed this value limit, RFT 03/2020 cannot be dealt with under delegated authority and as such is therefore presented to Council for consideration.

All submissions were assessed independently by the four-member Tender Evaluation Panel (consisting of the Community Emergency Services Manager, Executive Manager Operations, Coordinator Assets/Projects and Department of Fire and Emergency Services (DFES) Superintendent North Coastal). A weighted scoring method was used with the following weightings:

- | | |
|-------------------------------------|-----|
| • Price | 50% |
| • Relevant Experience | 15% |
| • Key Personnel Skills & Experience | 10% |
| • Tenderer's Resources | 15% |
| • Demonstrated Understanding | 10% |

Price was scored as per the approved average based scoring method. All other qualitative criteria from each tenderer were assessed against a rating scale, with 0 points as an inadequate offer with many deficiencies and 10 points as an outstanding offer which greatly exceeded the criterion.

The individual tender evaluation assessments and the evaluation summary have been circulated to Councillors under separate confidential cover (**Appendix 1**). These documents are deemed to be "commercial in confidence".

Each Evaluation Panel member has undertaken the comparative assessment process individually, and then the individual scores were averaged to be used for the weighted score. Reasoning and comments to provided scores from each assessor can be seen in Appendix 1. All submissions had varying good points and some areas of deficiency and it is evident that all tenderers provided good submissions due to the relative minor variation in scores between all six submissions.

Once the assessments had been undertaken the qualitative scores were averaged and summarised. The summarised scores (out of 100) are:

1.	Midwest Building (WA) Pty Ltd;	59.11
2.	Bistel Construction Pty Ltd	57.24
3.	Akron Pty Ltd;	52.05
4.	Lanskey Constructions Pty Ltd;	50.98
5.	Pindan Projects WA Pty Ltd;	50.28
6.	Cooper & Oxley Group Pty Ltd;	48.28

COMMENT

The RFT called for tenderers to provide a cost to undertake the construction to completion of a purpose-built L3ICC that would also act as a Co-location Facility for The Gingin Volunteer Bushfire Brigade and The Gingin Volunteer Fire and Rescue Service. This requires the amalgamation of multiple; office spaces, meeting rooms, training facilities, IT services, engine bays, and storage. All construction costs inclusive of site works and headworks were to be incorporated in the tender submission and covered by the grant budget.

The portion of land at 44 York Street, Gingin is to be the location for L3ICC with the York street road reserve being closed and amalgamated into Lot 44 to create Lot 99 Cockram Road.

There is a large variance in price between the lowest and the highest priced tender however, after undertaking the individual assessments and averaging the evaluator's scores utilising the weighted point scoring system, the submissions were consistent across the board.

Each tenderer was scored on the qualitative criteria; relevant experience, key personnel and experience, tender's resources and demonstrated understanding with each tenderer providing outlines of these requirements as part of their tender submission.

At the completion of this process, the evaluation panel short-listed two (2) tenderers pending an inspection of previous works completed. Members of the evaluation panel carried out inspections at facilities previously built by both parties.

Bistel scored the highest weighting on Relevant Experience having constructed facilities of a similar type, price, scope and scale, whereas comparatively, Midwest has experience in constructing emergency services facilities within the Shire of Gingin, however not to the scale as presented by this project. Bistel scored highly in Tenderer Resources, which demonstrates their capability to maintain continuity of works throughout the project, however, Bistel only have an average weighted score for Demonstrated Understanding, which was 2.0 points below that of Midwest Building.

Midwest Building scored highest for the Demonstrated Understanding, which was validated by representatives making several site visits to ascertain volumes of material to be removed, drainage requirements, service connection points and other various contacts to clarify specifications to the design drawings. It is unknown if any other tenderers visited the site however, none made any contact with Shire representatives to gain an insight into the site or any particular issues there may be with soil types or building in this region.

Based on the average weighted scoring system and inspections carried out by the Evaluation Panel, Officers recommend that the tender be awarded to Midwest Building WA Pty Ltd at the received tender price of \$1,741,308.00 exclusive of GST. The provided tender price for this build sits well within the project budget. The tenderer has included notation of exclusions in the tender price for consideration by the Shire.

STATUTORY/LOCAL LAW IMPLICATIONS

Local Government Act 1995

Part 3 – Functions of local governments

Division 3 – Executive functions of local governments

s3.57 – Tenders for providing goods or services

Local Government (Functions and General) Regulations 1996

Part 4 – Provision of goods and services

Division 2 – Tenders for providing goods or services (s.3.57)

POLICY IMPLICATIONS

Council Policy 3.10 Purchasing

BUDGET IMPLICATIONS

This project has been budgeted for in the 2020/21 budget and the proposed tender of Midwest Building WA Pty Ltd falls within the budgeted allocation.

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2019-2029

Focus Area	<i>Infrastructure & development</i>
Objective	<i>3. To effectively manage growth and provide for community through the delivery of community infrastructure in a financially responsible manner</i>
Outcome	<i>3.3 The Shire's community infrastructure supports connectivity and accessibility</i>
Key Service Areas	<i>Nil</i>
Priorities	<i>3.3.2 Continue the focus on upgrading existing roads, verges, streetscapes and trails</i>

VOTING REQUIREMENTS – SIMPLE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Morton

SECONDED: Councillor Johnson

That Council:

- 1. Award RFT 03/2020 Construction of Gingin Level 3 Incident Control Centre and Co-location Facility to Midwest Building WA Pty Ltd in accordance with the submitted tender of \$1,741,308.00, (excluding GST);**
- 2. Authorise the Chief Executive Officer to negotiate with Midwest Building WA Pty Ltd, based on the submitted tender, with respect to the extent of the works so as to remain within Council's budget allocation for the 2021/22 financial year; and**
- 3. Authorise the Shire President and Chief Executive Officer to execute the resulting contract document, including affixing of the Common Seal of the Shire of Gingin.**

CARRIED UNANIMOUSLY

CONFIDENTIAL
CIRCULATED UNDER SEPARATE
COVER

APPENDIX 1

11.2. CORPORATE AND COMMUNITY SERVICES

Nil

11.3. **REGULATORY AND DEVELOPMENT SERVICES**

11.3.1 **APPLICATION FOR DEVELOPMENT APPROVAL - REDEVELOPMENT OF GINGIN PISTOL CLUB CLUBHOUSE AND TOILETS AT LOT 70 (219) DEWAR ROAD, GRANVILLE**

File:	BLD/5214
Applicant:	Fine Lines Drafting
Location:	Lot 70 (219) Dewar Road, Granville
Owner:	Shire of Gingin
Zoning:	General Rural
WAPC No:	N/A
Author:	Matthew Tallon - Statutory Planning Officer
Reporting Officer:	Bob Kelly – Executive Manager Regulatory & Development Services
Report Date:	2 March 2021
Refer:	Nil
Appendices	<ol style="list-style-type: none"> 1. Location Plan and Applicant's Proposal 2. Schedule of Submissions 3. Noise Management comments

DISCLOSURES OF INTEREST

Nil

PURPOSE

To consider an Application for Development Approval for the redevelopment of the clubhouse and toilet block at the Gingin Pistol Club which is co-located within the Gingin Golf Club at Lot 70 (219) Dewar Road, Granville. The application is being presented to Council as Administration does not have delegated authority to approve the development.

BACKGROUND

The subject lot consists of a total area of 47 hectares with the predominant use being Recreation – Private (Golf Course/Club) which also includes the Gingin Pistol Club located to the northeast section of the lot.

The existing development is dilapidated and consists of a clubhouse, external demountable toilet, storage and two shooting ranges being 25m and 50m in length. This proposal seeks the demolition and redevelopment of the clubhouse and toilets with no changes to the shooting range and other structures. The clubhouse will be increased in internal floor area with the addition of a verandah on the west facing side of the building.

The current structures in place predate the Shire's current records system, as such the assessing officer is unable to comment on the approvals in place for the development. The pistol club is however formally registered with the Sporting Shooters Association of Australia. The applicant has advised that the club operates on Thursdays from 7pm to 8:30pm and Sundays from 1pm to 5pm with no more than 20 members present at any one time.

The Pistol Club has a lease arrangement with the Shire of Gingin ceasing on 30 June 2022 with an option for a 10 year extension. A location plan and the applicant's proposal are attached as **Appendix 1**.

COMMENT

Community Consultation

The application was advertised to the adjoining east landowner for a period of 14 days in accordance with clause 64 of the *Planning and Development (Local Planning Scheme) Regulations 2015*. The minor extent of advertising is in relation to the existing nature of the development and the proximity to sensitive land uses with the one single house being potentially impacted.

The Shire received comments forming a non-objection to the proposal stating that the landowners had an arrangement in place with representatives of the Shooting club.

The application was accompanied with a letter of support from the Gingin Golf Club stating their support for the development and that they consulted with the club separately to resolve any concerns. At the Golf Clubs Committee Meeting dated 11 March 2020, a representative of the Gingin Pistol Club acknowledged that they will cover any costs associated with potential damages to the internal access road during the construction period.

The Schedule of Submissions is attached as **Appendix 2**.

PLANNING FRAMEWORK

Local Planning Scheme No 9 (LPS 9)

The subject lot is zoned General Rural under LPS 9, the objectives of which are to:

- a) *Manage land use changes so that the specific local rural character of the zone is maintained or enhanced;*
- b) *Encourage and protect broad acre agricultural activities such as grazing and more intensive agricultural activities such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use;*
- c) *Maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage; and*
- d) *Provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the General Rural zone.*

Recreation – Private is a 'D' (discretionary) land use in the General Rural zone which means that the land use is not permitted unless the local government has exercised its discretion by granting development approval. As noted, the development is existing and the entire lot is used for recreational purposes across the two clubs.

The officer notes that there are no contentious matters with respect to the development standards of the General Rural zone to note within this report.

With respect to the carparking provisions of LPS 9, the land use Recreation Private does not include a set threshold to be achieved onsite. Clause 4.7.2.5 states the following:

Where there is a use of land referred to in the Zoning Table (Table 1) for which no provision is made in respect of car parking spaces in Table 3, the car parking spaces required for that use of land shall be as determined by local government.

The Pistol Club clubhouse currently has no defined car parking arrangement given the large open area available for vehicle manoeuvring and parking. However, the proposed plans illustrate two disabled access car parking spaces. Given the expansive open area available the officer is of the view that a formal sealed car parking layout is unnecessary.

Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)

The regulations are subsidiary legislation created under the *Planning and Development 2005* that include 'deemed provisions' which apply to every local planning scheme throughout the State.

In accordance with *Schedule 2, Part 9, Clause 67 of the Deemed Provisions*, "the local government is to have due regard to a range of matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application". In this instance, the following matters are considered to be relevant:

- (n) *The amenity of the locality including the following —*
- (i) environmental impacts of the development;*
 - (ii) the character of the locality;*
 - (iii) social impacts of the development;*

Officer comment

As noted above the application was advertised to the adjoining single house in proximity to the development. The landowner responded indicating that they have no issues with the current operation and are supportive of the redevelopment. As such the officer is confident that there are no major nuisances derived from the development.

However, for the development to operate within the parameters of the Environmental Protection (Noise) Regulations 1997 (the regulations) the noise management statement submitted with the application should be updated to have a suitable affect. As the development occurs for one and a half hours beyond the generic 7pm noise reduction curfew under the regulations the Noise Management Statement is to have solid effect.

The amendments required entail changing the wording regarding complaints handling, and some additional information as to how noise is retained to a suitable level for the life of the development. This is offered as a condition of approval. The Noise Management Plan is attached as **Appendix 3**.

The character of the locality is improved via the progression of the club facilities to an upgraded standard. The locality has long represented the recreational land uses on site and this development enhances the scale and quality of facilities for potential growth.

The development improves the social aspect of the locality and the benefits of sports/recreation to the Gingin town site.

(s) *The adequacy of –*

- (i) *The proposed means of access to and egress from the site; and*
- (ii) *Arrangements for the loading, unloading, manoeuvring and parking of vehicles;*

(t) *The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*

Officer comment

The pistol club shares the same access as the golf club via a lengthy driveway serviced by a crossover from Dewar Road. The crossover and driveway are both unsealed and experience low amounts of traffic. The existing crossover is sufficient.

The Pistol Club is not proposing to intensify its operation as such the amount of traffic likely to be experienced following development will remain consistent with current levels. As previously noted in this report, there is an expansive area for vehicular manoeuvring and car parking.

Conclusion

In considering the above assessment, the officer is of the view that the redevelopment is consistent with the provisions of LPS 9 and the overall ongoing recreational use of the site by the two clubs. As noted in the assessment there are some areas which require further details and can suitably be addressed via conditions of approval. As such the officer recommends that Council approve the development application subject to conditions.

STATUTORY/LOCAL LAW IMPLICATIONS

Local Planning Scheme No 9

Part 3 – Zones and the Use of Land

3.2 Objectives of the Zones

Part 4 – General Development Requirements

4.7 General Development Standards

4.8.6 General Rural Zones

Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2019-2029

Focus Area	<i>Infrastructure and Development</i>
Objective	<i>3. To effectively manage growth and provide for community through the delivery of community infrastructure in a financially responsible manner</i>
Outcome	<i>3.1 New and existing developments meet the Shire's Strategic Objectives and Outcomes.</i>
Key Service Areas	<i>Building and Planning Permits</i>
Priorities	<i>N/A</i>

VOTING REQUIREMENTS – SIMPLE MAJORITY**COUNCIL RESOLUTION/OFFICER RECOMMENDATION****MOVED:** Councillor Rule**SECONDED:** Councillor Balcombe

That Council grant Development Approval for the redevelopment of the Club House and toilet block Gingin Pistol Club at Lot 70 (219) Dewar Road, Granville subject to the following conditions:

1. The land use and development shall be undertaken in accordance with the approved plans and specifications, unless otherwise conditioned in this Approval.
2. This approval is for the redevelopment of the Clubhouse and Toilets only as specified on the approved plans; and
3. Prior to the commencement of the approved use, the Noise Management Plan shall be amended and approved to the satisfaction of the Shire of Gingin. The approved Noise Management Plan is to be implemented for the life of the development to the satisfaction of the Shire of Gingin.

ADVICE NOTES:

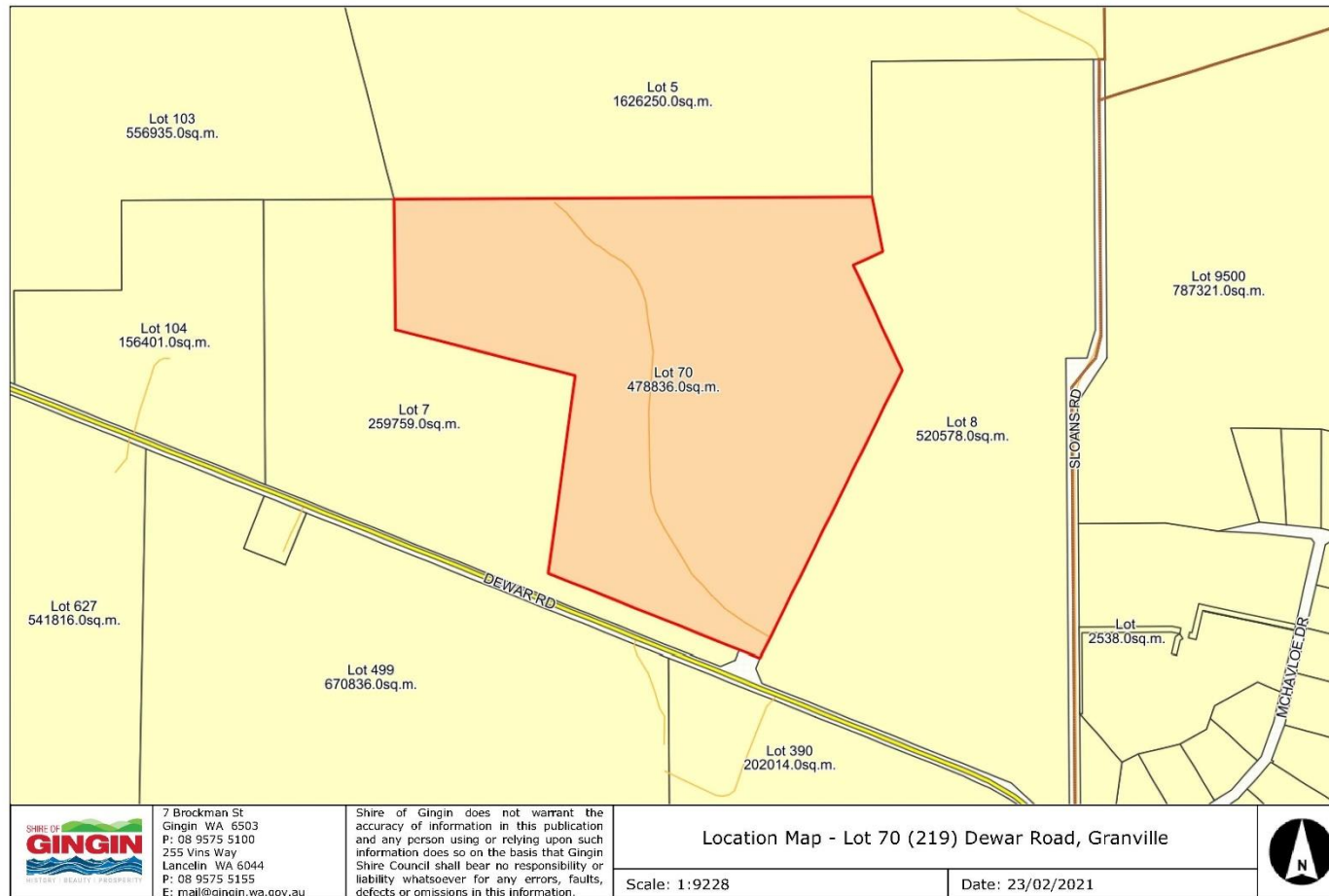
Note 1: If you are aggrieved by the conditions of this approval you have the right to request that the State Administrative Tribunal (SAT) review the decision, under Part 14 of the *Planning and Development Act 2005*.

Note 2: If the development subject to this approval is not substantially commenced within a period of 2 years, the approval shall lapse and have no further effect.

- Note 3:** Where an approval has so lapsed, no development must be carried out without further approval of the local government having first been sought and obtained.
- Note 4:** Further to this approval, the applicant may be required to submit working drawings and specifications to comply with the requirements of the *Building Act 2011* and *Health Act 1911*, which are to be approved by the Shire of Gingin.
- Note 5:** This planning approval shall not be construed as an approval or support of any kind for any other planning related application (including subdivision) on the subject land.
- Note 6:** Disabled access should be provided in accordance with the Building Code of Australia.
- Note 7:** Please be advised that the owner/manager have the responsibility to ensure noise levels are compliant with the *Environmental Protection (Noise) Regulations 1997*.
- Note 8:** It is recommended that cadastral lot boundaries be established by a suitably qualified land surveyor to ensure that all development is carried out within the subject allotment.

CARRIED UNANIMOUSLY

APPENDIX 1



Fine Lines Drafting

527 Burns Beach Road,
Iluka, Western Australia 6028
Telephone: 0432 152 396

18 January, 2021

Shire of Gingin

RE: APPLICATION FOR PROPOSED SHED STRUCTURE AND TOILET BLOCK ADDITION TO GINGIN PISTOL CLUB SSAWA AT LOT 70 (#219) DEWAR ROAD, GRANVILLE.

The operators are proposing the construction of a 140m² shed structure and a 12.5m² ambulant male, female and unisex accessible toilet block and accessible parking facility addition to their existing shooting range.

The proposed shed and toilet structures are to replace the existing dilapidated club room and non-compliant toilet and parking facilities which are to be demolished and removed.

The proposed buildings will be Class 9b building classification.

The existing clubroom structure is likely to have asbestos building materials within its structure, which is an important consideration for the replacement of the structures.

Accessible parking and level and compliant access and egress pathways, doorways and signed exits will be added to cater for all members including those with disabilities.

The new proposed shed will be used as the new clubhouse building and provide an enclosed and secure weatherproof structure when the shooting range is in use as well as a venue for club meetings, social barbeques, storage and other club related activity. The 140m² area of the proposed clubhouse and its 150m² of associated veranda areas is considered adequate space for the club's members.

The clubhouse is used on Thursday evenings from 7:00pm to 8:30pm with approximately 20 members attending. Additionally, the club opens on the first and third Sunday every month from 1:00pm to 6:00pm, with approximately 8 members attending. The entire membership of approximately 100 members do not attend simultaneously.

Regards,
James Brooks

Architectural Draftsman and Building Designer









APPENDIX 2

Fine Lines Drafting

527 Burns Beach Road,
Iluka, Western Australia 6028
Telephone: 0432 152 396

18 January, 2021

Shire of Gingin

RE: APPLICATION FOR PROPOSED SHED STRUCTURE AND TOILET BLOCK ADDITION TO GINGIN PISTOL CLUB SSAWA AT LOT 70 (#219) DEWAR ROAD, GRANVILLE.

NOISE MANAGEMENT PRACTICES

The operators are proposing the construction of a 140m² shed structure and a 12.5m² ambulant male, female and unisex accessible toilet block and accessible parking facility addition to their existing shooting range. The proposed shed and toilet structures are to replace the existing dilapidated club room and non-compliant toilet and parking facilities which are to be demolished and removed.

1. GENERAL

The proposed additions to the Gingin Pistol Club are replacements for existing building facilities only. There are to be no changes to the shooting ranges or the operating hours.

2. OPERATING HOURS AND ATTENDING MEMBERS

The clubhouse is used on Thursday evenings from 7:00pm to 8:30pm with approximately 20 members attending. Additionally, the club opens on the first and third Sunday every month from 1:00pm to 5:00pm, with approximately 8 members attending.

3. PARTICIPATING MEMBERSHIP

The entire membership of the Gingin Pistol Club is approximately 100 members, who do not attend simultaneously.

4. RANGE TYPES

There are 2 operating outdoor shooting ranges. A 50 meter range and a 25 meter range. These are shown on the application plans.

5. NOISE LEVELS

Noise levels of the range are determined by a number of factors, including background noise, measurement of the sound levels at the source (at 1 meter), measurement of the sound levels at the surrounding locations and frequency of use.

While these are more technical measurements, beyond the scope of this letter, it should be noted that the outdoor range operates 6 – 7 days per month, with weekly 90 minutes sessions and 2 longer sessions on Sunday per month.

The range is located in an area zoned general rural in the Northwest corner of a 48 ha site shared with the Gingin golf club. The range is located 775 meters from Dewar Road, 193 meters from the Golf Club and 245 meters from the nearest residence.

● Page 2

February 1, 2021

6. NOISE ATTENUATION

The shooting ranges are surrounded on 3 sides by built up sand berms which reduce and reflect the direct transmission of sound energy. The remaining sides are enclosed by the clubhouse, shooting stalls and perimeter fencing.

7. PUBLIC NOISE COMPLAINTS AND CONTACT

There is a facility available for the public to contact the Pistol Club should a noise complaint arise. The Gingin pistol club is a member of the Sporting Shooters' Association of Australia WA and a contact representative, mobile phone number and email address for the club are clearly available on their website. Complaints received are registered, recorded and suitable responses determined after discussion at the monthly club meetings.

Regards,
James Brooks

Architectural Draftsman and Building Designer

APPENDIX 3

SCHEDULE OF SUBMISSIONS AND RECOMMENDED RESPONSES**DEVELOPMENT APPLICATION: REDEVELOPMENT OF GINGIN PISTOL CLUB ON LOT 70 (219) DEWAR ROAD,
GRANVILLE**

No.	Submitter	Submission details	Recommended response
1	Ratepayer	<p>The submitter provides the following General Comment:</p> <p><i>"Thank you for taking the time to inform us about the proposed new shed and toilet facilities for the Gingin Pistol Club.</i></p> <p><i>I have spoken to Dan Howe, Secretary of the Gingin Pistol Club today to have a chat about their proposal as presented and we can confirm now with the Shire that we do not have any issues with the new building facilities as proposed."</i></p>	Noted.

11.4. OPERATIONS

Nil

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. COUNCILLORS' OFFICIAL REPORTS

Nil

14. NEW BUSINESS OF AN URGENT NATURE

Nil

15. MATTERS FOR WHICH MEETING IS TO BE CLOSED TO THE PUBLIC

Nil

16. CLOSURE

There being no further business, the Shire President declared the meeting closed at 2:26 pm.

The next Ordinary Meeting of Council will be held in Council Chambers at the Shire of Gingin Administration Centre, 7 Brockman Street, Gingin on Tuesday, 16 March 2021 commencing at 3.00 pm.

These Minutes are confirmed as the official record of the Special Meeting of the Gingin Shire Council held on 2 March 2021.

Councillor W J Fewster
Shire President
16 March 2021