



MINUTES

Ordinary Council Meeting

19 August 2025

CONFIRMATION OF MINUTES

These Minutes have been CONFIRMED by Council as the official record for the Shire of Gingin's Ordinary Council Meeting held on 19 August 2025.



**Councillor R Kestel
DEPUTY PRESIDENT**

Date of Confirmation: 16 September 2025

DISCLAIMER

Members of the public are advised that Council agendas, recommendations, minutes and resolutions are subject to confirmation by Council and therefore, prior to relying on them, one should refer to the subsequent meeting of Council with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Gingin for any act, omission or statement or intimation occurring during Council meetings or during formal/informal conversations with staff.

The Shire of Gingin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

ACKNOWLEDGEMENT OF COUNTRY



The Shire of Gingin acknowledges the Yued people, the traditional owners of Yued Boodja. The Shire pays respect to Yued Elders past and present, and acknowledges emerging Yued leaders. We extend this respect to all Aboriginal people. The Shire recognises the living, dynamic culture of the Yued people and the unique contribution they make to the Gingin region on Yued Boodja.

TABLE OF CONTENTS

1	DECLARATION OF OPENING	4
2	RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	4
2.1	ATTENDANCE	4
2.2	APOLOGIES.....	4
2.3	LEAVE OF ABSENCE.....	4
3	DISCLOSURES OF INTEREST	4
4	PUBLIC QUESTION TIME	5
4.1	RESPONSES TO PUBLIC QUESTIONS PREVIOUSLY TAKEN ON NOTICE	5
4.2	PUBLIC QUESTIONS	8
5	PUBLIC STATEMENT TIME.....	17
6	PETITIONS	17
7	APPLICATIONS FOR LEAVE OF ABSENCE	18
8	CONFIRMATION OF MINUTES	18
9	ANNOUNCEMENTS BY THE PRESIDING MEMBER	18
10	UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS.....	19
11	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	19
12	REPORTS - OFFICE OF THE CEO.....	19
13	REPORTS - CORPORATE SERVICES	20
13.1	MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2025	20
13.2	LIST OF PAID ACCOUNTS JULY 2025	47
14	REPORTS - REGULATORY AND DEVELOPMENT SERVICES	59
14.1	APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED OUTBUILDING - LOT 300 HUDSON STREET, SEABIRD.....	59
14.2	APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED CHALET - LOT 1 (43) JACKSON ROAD, MINDARRA	73
14.3	ROAD NAMING - LOT 9501 CHERITON ROAD, GINGINUP.....	88
15	REPORTS - OPERATIONS AND ASSETS.....	99
16	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	99
16.1	EMERGENCY DUNE MITIGATION - LANCELIN SANDS HOTEL AND HINCHCLIFFE LOOKOUT	99
17	COUNCILLORS' OFFICIAL REPORTS.....	108
18	NEW BUSINESS OF AN URGENT NATURE.....	108
19	MATTERS FOR WHICH MEETING IS TO BE CLOSED TO THE PUBLIC	109
19.1	TRAFFIC MANAGEMENT TENDER - C02/2025	109
20	CLOSURE.....	110

ORDER OF BUSINESS

1 DECLARATION OF OPENING

The Presiding Member opened the meeting at 3:00pm and welcomed all in attendance.

2 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 ATTENDANCE

Councillors – L Balcombe (President), R Kestel (Deputy President), F Johnson, F Peczka, E Sorensen, L Stewart, A Vis, J Weeks and N Woods

Staff – S Wildgoose (Chief Executive Officer), R Wright (Executive Manager Corporate Services), J Bayliss (Executive Manager Regulatory and Development Services), R March (Executive Manager Operations and Assets), L Burt (Coordinator Governance) and T Rush-Harvey (Governance Support Officer/Minute Officer)

Gallery – There were 14 members of the public present in the Gallery.

2.2 APOLOGIES

Nil

2.3 LEAVE OF ABSENCE

Nil

3 DISCLOSURES OF INTEREST

Cr Frank Johnson

Item: 14.1 Application for Development Approval – Proposed Outbuilding – Lot 300 Hudson Street, Seabird
Interest: Impartiality
Reason: Resident of Seabird and ex-member/treasurer of the Seabird Progress Association

4 PUBLIC QUESTION TIME

4.1 RESPONSES TO PUBLIC QUESTIONS PREVIOUSLY TAKEN ON NOTICE

4.1.1 Martin Aldridge – Lennard Brook LG Professionals Board Meeting Accommodation

Q1. I refer to a credit card transaction of \$550 disclosed in the Council Minutes of 15/04/25 for 'LGPro Board Meeting Accommodation', and I ask was any portion of the expense recovered from LGPro or any other party?

Response by President

All expenses for accommodation were reimbursed by LG Professionals WA.

Q2. Please describe the accommodation procured including its location and whether it was for a meeting or overnight accommodation and why existing Shire of Gingin meeting facilities were not appropriate?

Response by President

Windsurfer Chalets Lancelin, one night's accommodation for LGPro Board Meeting members.

Q3. Was any other expense incurred by the Shire of Gingin in relation to the board meeting?

Response by President

No.

Q4. What was the date of the meeting and which officers from the Shire of Gingin attended?

Response by President

13 and 14 March 2025 – Chief Executive Officer and Executive Manager Regulatory and Development Services.

Q5. Given LGPro had an equity position in excess of \$2.2 million at 30 June 2024, why are the Shire of Gingin ratepayers incurring expenses on their behalf?

Response by President

The Shire of Gingin procured local venues and support for the engagement, but all costs were reimbursed by LG Professionals WA.

Networking and knowledge sharing are key components of the personal and professional development of employees in leadership positions.

Cockram Road (Lennard Brook) Bridge

Q6. What was the scope of works planned for repairs to the Cockram Road (Lennard Brook) Bridge?

Response by President

Following multiple reports from school bus services and findings during the Shire's annual bridge inspection program, a sinkhole was identified on the northern approach to the bridge, affecting approximately 40 metres of asphalt surface.

The scope of work was to remediate this issue and the public safety risk.

Q7. What was the estimated cost of the works at commencement of the project and what are the current projected final costs of the project?

Response by President

Initial estimate was \$30,000-\$40,000, and the final costs are expected to be \$60,000-\$70,000.

Q8. Noting the project was to commence on 10 June for a period of three days and the project ultimately took more than four weeks, what factors contributed to the delay?

Response by President

In response to the initial safety concerns the Shire's maintenance undertook prompt remediation works. Unfortunately, the emulsion application that was applied was unsuccessful.

Contractors were engaged to undertake more intensive works onsite to ensure the safety and durability of the repair. Whilst they were onsite it also became evident that the existing road surface had deteriorated significantly with age. As such further works were undertaken at a later date to extend the repair by an additional 5 metres on each approach to provide greater stability and longevity to the solution.

The weather, sub-structure issues, and contractor availability all contributed to the final project timeframe.

Q9. What was the costs associated with traffic management for the project?

Response by President

\$7,934.30

Guru Productions

Q10. I refer to an expense of \$5,500 to Guru Productions Pty Ltd on 12 June 2025, was this expense related to the recent Destination WA filming in Gingin and surrounds?

Response by President

Yes.

Q11. What was the total cost of the Shire's investment in the project?

Response by President

\$5,000 + GST

Q12. How were the locations for filming identified and prioritised?

Response by President

The Shire had a location scout visit the Shire and explore its diverse landscape, historic sites, and unique offerings for the screen industry.

The aim of the Destination WA production was to highlight the Shire's rich inland experiences. The CEO and Community Development Team provided Destination WA with 7 filming location options, Destination WA chose the final locations.

Q13. What was the expected return investment to the shire under the filming agreement?

Response by President

The story was broadcast across Western Australia via Channel 9 Perth metro and regional. Destination WA is a hit TV show, popular on the 9 network and consistently one of their most watched programs over the years, thus exposing some of Gingin's unique offerings to a broad audience. As well as showcasing the specific locations, the show mentioned the word Gingin eight times in the short segment which works to plant a seed of interest in viewers' minds.

A copy of the story is provided to the Shire to play royalty free, for unlimited use via its websites, its social media accounts, and otherwise via online video platforms (such as You Tube), each being accessible on a worldwide basis, and for public exhibition and at PR events. The Shire will also receive footage that wasn't used in the final production for use in other projects and marketing material.

The Destination WA filming was seen as a continuation of the Shire's goal to become recognised as a film friendly Shire. Only five Local Governments in Western Australia hold an official Film Friendly Certification, and the Shire is working towards becoming the sixth. The Shire has such a diverse landscape and is close to Perth, which gives it an edge over a number of other filming locations.

Building a filming industry relationship is done with the objective of promoting the region, developing supporting services and industries, and attracting visitors. The recent Warner Bros filming had a significant number of staff and logistical needs that contributed to the local economy and the goal is to see these type of activities grow over time.

Q14. Were any of the businesses showcased required to contribute to the costs of the project?

Response by President

No.

4.2 PUBLIC QUESTIONS

4.2.1 M Aldridge – Lennard Brook

Rate Increases for UV Assessments

Q1. I refer to the adoption of the 2025/26 budget at a special meeting of Council on 5 August 2025 and I ask, under the revised rate increase approved by Council, what is the highest rate increase for UV assessments once revaluation and the rate increase is accounted for?

Response by President

The single highest UV rate increase is 14.15%

Q2. For ratepayers subject to a UV – Rural Intensive rate and where only a portion of their property is subject to intensive agricultural activity, what is the process for those ratepayers to apply for their rate assessment to be split as I believe has occurred historically?

Response by President

You are referring to an old Council policy position that manipulated the rating differential rating category to try and deem what portion of land is intensive compared to non-intensive, this process no longer exists. Setting a differential and then manipulating it through policy is generally not regarded as best practice.

If an individual property owner wishes to apply for a concession or waiver of some aspect of their rates, then they will need to make an application to the Council and present a case based on the specific facts about their property. Some factors that may be considered are size and scale of development, vehicle movements, water entitlement etc.

The variety of land uses across the Shire and the varied levels of intensity under the UV Intensive Category is what triggered the Council to adopt a review of the Shire's Rating Strategy including the number of differential rating categories, and their application against the varied land uses across the Shire in 2025/2026, as part of the budget adoption process.

Publication of Long Term Financial Plan

Q3. Noting that each of our neighbouring Local Government authorities publish their long term financial plan, when will the Shire of Gingin do the same?

Response by President

A similar question to this was asked by yourself at the Special Council Meeting on 5 August 2025, and I refer to the answer given at that meeting.

Potential Conflict of Interest – Local Government Professionals WA

Q4. I refer to the answer provided in today's agenda in relation to the LG Pro Board meeting expenses, and I ask on what date was an invoice raised for the reimbursement and on what dates was the invoice paid by LG Pro?

Response by President

Raised – 1 May 2025. Paid – 12 May 2025.

Q5. For the 12 months to 30 June 2025, please provide a breakdown of expenses paid to LG Pro, by:

- a. Advertising*
- b. Training and Professional Development*
- c. Memberships*
- d. Other expenses*

Response by President

Advertising (vacant roles) - \$3,780
Training and Professional Development - \$15,105
Memberships - \$4,830
Other - \$5,500

Total \$29,215 (all figures inclusive of GST)

Q6. Noting that the CEO is the current Deputy President of LG Pro, did the CEO participate in any decisions to procure services from LG Pro and if so how was the obvious conflict of interest declared and managed?

Response by President

Council is well aware that the CEO is the Deputy President of LG Professionals WA, and he held this position when interviewed and recruited by the Shire. Having a CEO with strong network connections and working through a respected association to develop strong State and Ministerial contacts is of benefit to the Shire of Gingin.

This is a voluntary position held by the CEO for a not-for-profit organization.

Disclosures of interest relating to being the office bearer of a body with non-profit making objects are exempted under the Act. Although not required to do so, the CEO made discretionary disclosures relating to his role on the LG Professionals Board as part of both his Primary and Annual Returns.

Gifts from LG Professionals WA are excluded gifts under the *Local Government (Administration) Regulations 1996*, but it is noted that the CEO does not receive any gifts or payments for his work on the LG Professionals Board.

LG Professionals WA is the peak body representing professionals working in local government and Council would expect whoever is the CEO to maintain a strong relationship with this association and ensure Shire employees are upskilled with sector relevant skills.

Given HR falls under the remit of the CEO, it can be assumed that the CEO participates in decisions in relation to professionals memberships, recruitment, and employee training, to exclude the CEO from doing so would be detrimental to the organization and the CEO has no personal benefit to gain from manipulating processes to procure services from LG Professionals if a better supplier is available.

Q7. I refer to an expense of \$480 for 'catering: staff meeting, LGIS (Local Government Insurance Scheme) meeting' outlined in the Council minutes of 20 May 2025, and I ask if this expense was for more than one meeting, what portion of this expense related to the meeting with LGIS?

Response by CEO

It was for 2 meetings, the way it was described made it sound like 1 meeting. A portion of it was for all of staff training/meeting day, the portion that involved LGIS was for the Shire's executive and LGIS to go through the regional risk coordinators business plan for the next 2 years where essentially they go through and highlight what risk areas there are in the Shire and set a program of how they can work with us to reduce our risk exposure generally and they come and help with WHS or liability issues. It was catering for about 8 or 9 people, most of the executive team were there.

Questions Taken on Notice

The following questions were unable to be asked by Mr Aldridge during Public Question Time due to time constraints. The questions were submitted in writing prior to leaving Council Chambers, and in accordance with cl. 4 of the Shire's Public Question Time Protocols they are considered to have been taken on notice by the President.

Q8. Please identify the Shire of Gingin and LGIS representatives that attended the LGIS meeting, what were the meeting outcomes and what was the length of the meeting?

Q9. Was any portion of the expense recovered from LGIS or any other party and please detail the \$480 in expenditure, or the portion which relates to LGIS?

4.2.2 Peter Enright – Redfield Park (on behalf of Katie Enright)

PGERA Exploration Well

Q1. Has the shire received and reviewed the additional Application Minres were seeking in regard to the Exploration Well from PGERA?

Response by President

No. The Department of Mines, Petroleum and Energy (DMPE) will generally only refer petroleum exploration operations to local government for comment when the petroleum exploration operations fall within reserved land, or land that is managed by the local government. The Shire has confirmed that this is the reason no referral was provided.

Q2. Why has it not been included in addition as a subcontext to the attachments of this application?

Response by President

The planning report presented to Council on 20 May 2025 was finalised on 12 May 2025. The proponent submitted their application to the Department of Mines, Petroleum and Energy (DMPE) on 25 May 2025, after the Council report. Notwithstanding this, the planning application related to 'Staff/Workers Accommodation' for a temporary period of two years. The exploration submission has no material impact on the planning merits of the proposal that was presented to Council.

Q3. Will it form as a document to this application?

Response by President

The Shire is uncertain of what this question relates to. The proponent obtained development approval for Staff/Workers' Accommodation as determined by Council on 20 May 2025. There is no further application before the Shire.

*Q4. If as made mention that "drilling will be around a 24 hour basis" how does this in line with "Maintain and enhance the environmental qualities of the landscape, vegetation, soils and waterbodies, to protect sensitive areas especially the natural valley and watercourse systems from damage; and
" Provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the General Rural zone."*

Response by President

The background section of the report presented to Council confirmed that drilling activities are not the subject of the development application. The question relates to drilling activities, which are not regulated by local governments and did not form part of the planning considerations.

It is the role of the DMPE to assess drilling activities in accordance with the *Petroleum and Geothermal Energy Resources Act 1976*. Whether DMPE consider the objectives of Local Planning Scheme No. 9 in their assessment is a matter for the DMPE to answer.

Q5. How will this site after exploration is completed in 2 years' time be managed to ensure revegetation and land restoration and by whom is responsible?

Response by President

The Staff/Workers' Accommodation is subject to the following condition of development approval (Condition 3 refers):

Within 6 months of the approval lapsing, the Staff/Workers' Accommodation and all associated structures shall be decommissioned, and the site rehabilitated to pre-development condition, to the satisfaction of the Shire of Gingin.

Condition 3 is administered by the Shire of Gingin. The Shire understands that the petroleum exploration approval issued by the DMPE contains decommissioning and rehabilitation activities for the well and associated infrastructure. This is administered by the DMPE. Further details can be found on the DMPE website at the following link: [EARS 2](#).

Q6. Did the shire, or will the shire receive any lump sums, benefits, interest, shares, or percentage of earning from this mining project ?

Response by President

No.

Q7. If the shire has not received any funds whatsoever how is this project beneficial for the Gingin Shire?

Response by President

Financial benefit to the Council or community is not a material planning consideration. There are multiple Staff/Workers' Accommodation developments in the Shire, none of which pay a royalty to the local government. There are also many mining enterprises operating within the Shire, none of which pay a royalty to the local government.

Q8. If the shire has or will in fact receive some form of royalties how is that money being implemented back into the shire?

Response by President

Refer to answer to Q7.

4.2.3 Fintan Maguire – Lancelin

Lancelin Erosion

Q1. Why has it taken so long for the council to react and do something to stop the erosion on the lookout hill and in front of the hotel?

Response by President

It does seem that it's a long time, we have been proactively working to find funding through the State, advocating to the State, we have been monitoring the erosion and talking to our coastal engineers for a solution to the erosion. We haven't just ignored the erosion from the beginning, we have been dealing with the erosion.

Q2. Who is responsible for organising a response to the erosion?

Response by CEO

Essentially no one is responsible, you could just allow it to happen as a natural process, coastal erosion naturally occurs, therefore there is no responsibility that anyone has to do anything. The flow on of that is Council recognises there are assets in that area and community sentiment and therefore we have been actively working to investigate the issue and have chosen to look at solutions, but there has been 20 metres of erosion in a 6 month period which is very unusual and rapid.

Although there is no requirement that anyone does anything, we have been working to look at trying to implement a solution in the short term to try and maintain what is there, and we're also having open discussions with the owners and lessees around potential medium to long term options but recognising that the state government has a role to play in that as well it's definitely not 1 party on their own, there are a whole bunch of private beneficiary sort of distribution models that will need to be looked at and reviewed.

Q3. Why didn't the council arrange a public meeting with the ratepayers on what is the best way to disassemble the lookout?

Response by President

When it was noticed by contractors and our engineer that the Lookout and Hinchcliffe steps were becoming dangerous, it was brought to the CEO's attention and he rang me and told me that the steps were close to falling. I then rang the President of the Lancelin Districts Community Association, Mr Bevan Henderson, and had a discussion with him to explain that we needed to take immediate action to take it down. We were applying for a demolition licence, because there is public safety at stake here and we are liable for public safety. So I explained to him and he said can we just take the steps and leave the lookout, and I said the contractor has said that if they take the steps, the lookout needs to go at the same time as they won't come back because it's getting too dangerous. So I had that discussion, I spoke to Mr Henderson 3 times, I spoke to Mr Skoglund, the leaders of that group, and they said why can we not have a public meeting, and I said it is urgent, if you want to call the CEO and I to a public meeting, we will attend, if the community want to discuss it, we would attend. It was urgent, I expected the leaders of the community to pass it on to their people. These were the leaders of the group that built that Lookout.

Response by CEO

I think it needs to be recognized that it was a class 2 structure, and you are required to have a licenced demolition company whether you are Shire employees, contractors or volunteers we have a duty of care under the WHS legislation to do stuff properly and under a class 2 structure we must have a licenced demolition company undertake the works.

4.2.4 Peter Enright – Redfield Park

Guilderton Playgrounds

Q1. Why aren't the playgrounds on the Guilderton Foreshore being replaced?

Response by President

The foreshore has a working group, I know it has been slow, we need to come to some solutions with the foreshore and where the playground will be put. There is a playground next to the library, how it will be improved in the future is part of the working group discussions. I understand the angst, playgrounds are important.

4.2.5 Kathleen Wright – Wanerie

Waste Management

- Q1. What is the Shire's current waste management system?*
- Q2. What's going on with the recycling and green waste?*
- Q3. How do we go about getting specific bins towards fishing areas, etc?*

Response by CEO

Please leave your contact details with an officer and our Executive Manager Operations and Assets will contact you to discuss the matter in more detail.

Child Care and Aged Care

- Q4. Is it possible to start intergenerational play groups and does the Shire have any interest in these kinds of programs?*

Response by President

I'm sure if someone came up with a program and brought it to our Administration on how that could be done, then we could look at it and work with you. It's great to see people with ideas in the community.

4.2.6 Tony Jukes – Ledge Point

Playground at Key Biscayne Park

We had a playground at Key Biscayne Park that was removed, does Council have any plans to replace it?

Response by President

Question taken on notice.

4.2.7 Glen Trebilcock - Lancelin

Coastal Inundation Reserve

- Q1. There is a phrase called 'coastal inundation' and there is a reserve fund of \$400k that's put away to deal with immediate remediation of coastal inundation, with that phrase surely that constitutes what we've experienced over the past few months. Is that \$400k going to be utilised in addition to the emergency \$150k that was provided by the State Government?*

Response by CEO

The Shire's current budget allocation towards that works has the emergency grant funding and a portion of that reserve money towards this, granted we currently don't know what the final cost will or won't be but there is an understanding that some of that reserve money will likely need to go on top of the grant money toward it.

Q2. With that \$400k that was put away for coastal inundation, surely something could've been done about that rather than waiting 5-6 months before something transpired, we might have been able to prevent some kind of damage mitigation that's actually occurred. Is there a reason that it didn't get utilised?

Response by President

We were waiting on the coastal engineer's final report and what we were going to fund. That \$400k is coastal erosion and inundation but it is for the whole Shire and is used for mitigation works elsewhere in the Shire. That money isn't just for a certain part of the Shire, it was always going to be used to go on top of this, we understood that, that's what it's there for. We haven't had a motion from anybody to say to use it urgently prior to August. I understand your frustration and I know where the coastal erosion point is, but we are working as quickly to make sure we are doing the right thing and using the money correctly from the government.

Further Response by CEO

When you look at the coastal erosion management, the short term recommendations to take short term action generally sit around sand renourishment and dune rehabilitation activity. Most of the advice is around not putting hard structures in place, because if you put a hard wall there you push the problem somewhere else. All the people we've been talking to, meeting with the Department of Transport, coastal engineers from other places, that was generally the discussion, then the issue we were finding was that if you don't design the dune at the right angle then essentially whatever you put there will just wash away as quickly as you put it down. We wanted to make sure we had good advice on that, because if you put it there at the wrong angle, it just undermines it and cuts it out. The other part is, for a long period of time, nobody that we talked to would even consider putting plant on that beach to actually try and form up a new dune system or put sand in.

Q3. The Department of Transport meeting that we had in early June, did we get a response from the Department?

Response by Executive Manager Operations and Assets

We got no response from the Department of Transport, they did their own drone surveys.

5 PUBLIC STATEMENT TIME

Unlike Public Question Time, Public Statement Time is not a requirement under the *Local Government Act 1995* and is not listed in the Order of Business as set out in the Shire of Gingin Meeting Procedures Local Law 2014.

Public Statement Time was introduced at the Ordinary Council Meeting (OCM) on 20 February 2024 on a trial basis to provide an additional opportunity for the public to address Council. At its OCM on 15 October 2024 Council resolved that statements made during Public Question Time must relate to matters listed on the agenda for the meeting, and that practice has continued. No final decision has been made as to whether Public Statement Time will become a permanent part of Council's meeting procedures.

As part of ongoing local government reform measures, the State has previously flagged that model meeting procedures will be drafted which every local government in Western Australia will be required to adopt. There is currently no indication as to what the model procedures will require, and therefore there is no benefit to be gained by undertaking a formal amendment of the Shire's Meeting Procedures Local Law to include Public Statement Time as part of the Order of Business. In the interim, Council will continue to agree to include Public Statement Time at each council meeting.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Johnson

SECONDED: Councillor Woods

That Council resolve to amend the order of business for the meeting to include Public Statement Time.

**CARRIED UNANIMOUSLY
9 / 0**

FOR: *Councillor Balcombe, Councillor Kestel, Councillor Johnson, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Vis, Councillor Woods and Councillor Weeks*

AGAINST: *Nil*

5.1 Fintan Maguire – Lancelin

Mr Maguire made a statement relating to the manner in which erosion at Lancelin had been dealt with and circulated drawings of suggested treatments to all Councillors (Record No: ICP265069).

6 PETITIONS

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8 CONFIRMATION OF MINUTES

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Johnson **SECONDED:** Councillor Sorensen

That Council confirm the Minutes of the Ordinary Council Meeting held on 15 July 2025 and the Special Council Meeting held on 5 August 2025 as a true and accurate record.

CARRIED UNANIMOUSLY
9 / 0

FOR: *Councillor Balcombe, Councillor Kestel, Councillor Johnson, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Vis, Councillor Woods and Councillor Weeks*

AGAINST: *Nil*

9 ANNOUNCEMENTS BY THE PRESIDING MEMBER

On 29 July I met with the CEO, Executive Manager Corporate Services, Cr Kestel and the Recreation Centre delegates to discuss the Gingin oval and what can be done to drain the water from the rainfall.

In the last month I have had numerous interviews and discussions with Channel 7, Channel 9, A Current Affair, ABC Midwest print and ABC Midwest radio, discussing the erosion in Lancelin and removal of the Hinchcliffe Lookout.

I had a meeting with the Seabird Caravan Park manager and the CEO to touch base on the CHRMAP and intentions going forward.

On 12 August I attended a briefing session on the Local Risk Profile Report and Local Arrangement Plan with Councillors, WALGA, other agencies and relevant staff.

On 13 August I attended and chaired the Local Emergency Management Committee meeting.

On 14 August I attended, via TEAMS, an Emergency Management webinar on disaster recovery funding arrangements.

On 15 August I attended a meeting with the CEO, Executive Manager Operations and Assets and the owners of the Lancelin Sands Hotel to discuss the erosion and make plans for moving forward.

On 16 August I attended the Country Women's Association movie night in Wannamal. The movie was Just a Farmer which is all about the struggles and suicide rates in our farming population.

On 18 August I attended the Disability Inclusion Emergency Planning Forum, it was well attended with lots of great discussion on how we can be better at including all members of our community in emergency planning.

10 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

Nil

11 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12 REPORTS - OFFICE OF THE CEO

Nil

13 REPORTS - CORPORATE SERVICES

13.1 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2025

File	FIN/25
Author	Alarna Richards - Coordinator Financial Planning & Reporting
Reporting Officer	Rachael Wright- Executive Manager Corporate Services
Refer	Nil
Appendices	1. Monthly Financial Report June 2025 [13.1.1 - 24 pages]

DISCLOSURES OF INTEREST

Nil

PURPOSE

To present for Council endorsement the Monthly Financial Report for the period ending 30 June 2025.

BACKGROUND

The Financial Reports are presented to Council in accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

COMMENT

The Monthly Financial Report for the period ending 30 June 2025 presents the financial performance of the Shire for the 2024/2025 financial year and compares year-to-date expenditure and revenue against the full-year budget.

A break-up of the **\$3,932,050** variance in the Monthly Financial Report for the period ending 30 June 2025 is summarised across operations, investing and financing below, with a detailed explanation of variations within each area contained within the **Appendix**.

Under Budget

Operating Expenditure	\$2,649,076
Investing Activities – Revenue	(\$3,971,285)
Investing Activities – Expenditure	\$4,231,412
Financing Activities- Revenue	(\$691,218)

Over Budget

Operating Revenue	\$1,836,034
Financing Activities – Expenditure	\$(121,969)

An explanation outlining a summary of the variances across each of the above areas is provided in Note 3, and those specific to capital works are provided within the supplementary information on page 12.

It should be noted that the June 2024/2025 monthly financial report is an unaudited version of the year end position and further end of year processes will impact the final financial statements. Most notable of these are the recalculation of provisions, roads depreciation and revaluation of land, buildings and other infrastructure.

Investments

As required by Council Policy 3.2 Investments, details of Council's investments are provided within the supplementary information on page 10.

STATUTORY/LOCAL LAW IMPLICATIONS

Local Government Act 1995

Part 6 – Financial Management

Division 3 – Reporting on activities and finance

Section 6.4 – Financial Report

Local Government (Financial Management) Regulations 1996

Part 4 – Financial Reports

Reg 34 – Financial activity statement required each month.

Shire of Gingin Delegation Register – Delegation 1.1.10 Power to Invest and Manage Investments

RISK IMPLICATIONS

N/A

POLICY IMPLICATIONS

Policy 3.2 – Investments

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2024-2034

Aspiration	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
Strategic Objective	4.2 Effective Governance - Apply systems of compliance which assists Council to make informed decisions within a transparent, accountable and principled environment

VOTING REQUIREMENTS – SIMPLE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Vis **SECONDED:** Councillor Stewart

That Council endorse the Monthly Financial Report for the period ending 30 June 2025.

CARRIED UNANIMOUSLY
9 / 0

FOR: *Councillor Balcombe, Councillor Kestel, Councillor Johnson, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Vis, Councillor Woods and Councillor Weeks*

AGAINST: *Nil*

SHIRE OF GINGIN
MONTHLY FINANCIAL REPORT
For the period ended 30 June 2025

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Statement of Financial Activity Information	5
Note 3 Explanation of Material Variances	6

**SHIRE OF GINGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	7,798,086	7,798,086	7,842,428	44,342	0.57%	▲
Rates excluding general rates		3,316,646	3,316,646	3,305,887	(10,759)	(0.32%)	
Grants, subsidies and contributions	14	1,845,728	1,845,728	3,090,765	1,245,037	67.46%	▲
Fees and charges		4,910,569	4,910,569	5,182,282	271,713	5.53%	▲
Interest revenue		674,161	674,161	787,172	113,011	16.76%	▲
Other revenue		367,535	367,535	540,225	172,690	46.99%	▲
Profit on asset disposals	6	723,816	723,816	117,045	(606,771)	(83.83%)	▼
Fair value adjustments to financial assets at fair value through profit or loss		0	0	(3,551)	(3,551)	0.00%	
		19,636,541	19,636,541	20,862,253	1,225,712	6.24%	
Expenditure from operating activities							
Employee costs		(7,396,339)	(7,396,339)	(6,695,341)	700,998	9.48%	▲
Materials and contracts		(8,477,497)	(8,477,497)	(6,754,179)	1,723,318	20.33%	▲
Utility charges		(510,246)	(510,246)	(554,943)	(44,697)	(8.76%)	▼
Depreciation		(10,655,716)	(10,655,716)	(3,568,877)	7,086,839	66.51%	▲
Finance costs		(117,085)	(117,085)	(298,600)	(181,515)	(155.03%)	▼
Insurance		(444,176)	(444,176)	(444,830)	(654)	(0.15%)	▼
Other expenditure		(817,486)	(817,486)	(548,860)	268,626	32.86%	▲
Loss on asset disposals	6	(79,641)	(79,641)	(114,339)	(34,698)	(43.57%)	▼
		(28,498,186)	(28,498,186)	(18,979,969)	9,518,217	33.40%	
Non-cash amounts excluded from operating activities	Note 2(b)	10,011,541	10,011,541	3,752,722	(6,258,819)	(62.52%)	▼
Amount attributable to operating activities		1,149,896	1,149,896	5,635,006	4,485,110	390.04%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	15	7,897,698	7,897,698	4,618,321	(3,279,377)	(41.52%)	▼
Proceeds from disposal of assets	6	1,003,909	1,003,909	312,000	(691,909)	(68.92%)	▼
Proceeds from financial assets at amortised cost - self supporting loans		4,377	4,377	4,377	0	0.01%	
		8,905,984	8,905,984	4,934,699	(3,971,285)	(44.59%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(3,098,559)	(3,098,559)	(2,676,410)	422,149	13.62%	▲
Payments for construction of infrastructure	5	(8,692,739)	(8,692,739)	(4,883,475)	3,809,264	43.82%	▲
		(11,791,298)	(11,791,298)	(7,559,886)	4,231,412	35.89%	
Amount attributable to investing activities		(2,885,314)	(2,885,314)	(2,625,187)	260,127	9.02%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	1,591,182	1,591,182	899,964	(691,218)	(43.44%)	▼
		1,591,182	1,591,182	899,964	(691,218)	(43.44%)	
Outflows from financing activities							
Repayment of borrowings	11	(258,806)	(258,806)	(258,807)	(1)	(0.00%)	
Payments for principal portion of lease liabilities	12	(30,430)	(30,430)	(30,431)	(1)	(0.00%)	
Transfer to reserves	4	(1,801,493)	(1,801,493)	(1,923,460)	(121,967)	(6.77%)	▼
		(2,090,729)	(2,090,729)	(2,212,698)	(121,969)	(5.83%)	
Amount attributable to financing activities		(499,547)	(499,547)	(1,312,734)	(813,187)	(162.78%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		2,234,965	2,234,965	2,234,965	0	0.00%	
Amount attributable to operating activities		1,149,896	1,149,896	5,635,006	4,485,110	390.04%	▲
Amount attributable to investing activities		(2,885,314)	(2,885,314)	(2,625,187)	260,127	9.02%	▲
Amount attributable to financing activities		(499,547)	(499,547)	(1,312,734)	(813,187)	(162.78%)	▼
Surplus or deficit after imposition of general rates		0	0	3,932,050	3,932,050	0.00%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF GINGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2025**

	Supplementary Information	30 June 2024 \$	30 June 2025 \$
CURRENT ASSETS			
Cash and cash equivalents	3	13,556,082	17,674,371
Trade and other receivables		1,347,210	1,213,360
Other financial assets		4,377	4,465
Inventories	8	32,614	30,631
Other assets	8	258,512	279,618
TOTAL CURRENT ASSETS		15,198,795	19,202,445
NON-CURRENT ASSETS			
Trade and other receivables		168,578	168,578
Other financial assets		97,319	89,302
Property, plant and equipment		53,241,380	54,075,223
Infrastructure		212,944,380	215,822,569
Right-of-use assets		32,354	25,142
TOTAL NON-CURRENT ASSETS		266,484,011	270,180,814
TOTAL ASSETS		281,682,806	289,383,259
CURRENT LIABILITIES			
Trade and other payables	9	1,781,774	2,350,215
Other liabilities	13	2,653,669	3,368,209
Lease liabilities	12	25,605	0
Borrowings	11	258,807	272,116
Employee related provisions	13	1,118,913	1,118,913
TOTAL CURRENT LIABILITIES		5,838,768	7,109,453
NON-CURRENT LIABILITIES			
Lease liabilities	12	7,481	25,535
Borrowings	11	2,068,040	1,795,924
Employee related provisions		125,827	125,827
Other provisions		5,513,899	5,696,899
TOTAL NON-CURRENT LIABILITIES		7,715,247	7,644,185
TOTAL LIABILITIES		13,554,015	14,753,638
NET ASSETS		268,128,791	274,629,621
EQUITY			
Retained surplus		44,999,136	50,476,470
Reserve accounts	4	7,405,097	8,428,593
Revaluation surplus		215,724,558	215,724,558
TOTAL EQUITY		268,128,791	274,629,621

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2025

**SHIRE OF GINGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Year to Date 30 June 2025
		\$	\$	\$
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents	3	9,785,461	13,556,082	17,674,371
Trade and other receivables		1,846,149	1,347,210	1,213,360
Other financial assets		4,465	4,377	4,465
Inventories	8	32,273	32,614	30,631
Other assets	8	23,189	258,512	279,618
		11,691,537	15,198,795	19,202,445
Less: current liabilities				
Trade and other payables	9	(2,055,474)	(1,781,774)	(2,350,215)
Other liabilities	13	(1,035,381)	(2,653,669)	(3,368,209)
Lease liabilities	12	(7,482)	(25,605)	0
Borrowings	11	(272,116)	(258,807)	(272,116)
Employee related provisions	13	(1,041,100)	(1,118,913)	(1,118,913)
		(4,411,553)	(5,838,768)	(7,109,453)
Net current assets		7,279,984	9,360,027	12,092,992
Less: Total adjustments to net current assets	Note 2(c)	(7,279,984)	(7,125,062)	(8,160,942)
Closing funding surplus / (deficit)		0	2,234,965	3,932,050

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget Estimates 30 June 2025	YTD Budget Estimates 30 June 2025	YTD Actual 30 June 2025
		\$	\$	\$
Non-cash amounts excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	6	(723,816)	(723,816)	(117,045)
Less: Fair value adjustments to financial assets at amortised cost		0	0	3,551
Add: Loss on asset disposals	6	79,641	79,641	114,339
Add: Depreciation		10,655,716	10,655,716	3,568,877
- Other provisions		0	0	183,000
Total non-cash amounts excluded from operating activities		10,011,541	10,011,541	3,752,722

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Year to Date 30 June 2025
		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	4	(7,555,117)	(7,405,097)	(8,428,593)
Less: Financial assets at amortised cost - self supporting loans	8	(4,465)	(4,377)	(4,465)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	272,116	258,807	272,116
- Current portion of lease liabilities	12	7,482	25,605	0
Total adjustments to net current assets	Note 2(a)	(7,279,984)	(7,125,062)	(8,160,942)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.1.1

SHIRE OF GINGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$20,000 or 10.00% whichever is the greater.

Description

Revenue from operating activities

General rates

Additional Rateable Property / Interim Rates.

Grants, subsidies and contributions

No secured aquatic centre sponsorship for 2024-25 season; CHRMAP delays in funding and other grant recognition timing offset by 2025-26 prepaid Financial Assistance Grant required to be recognised when received.

Fees and charges

Additional building, animal, waste, refuse and hall useage fees, and fines and penalties.

Interest revenue

Higher instalment and penalty interest on rates and term deposit interest - See Note 3

Other revenue

Insurance claims, workers compensation and court case settlements. Debt collections costs and firebreak contractor reimbursements.

Expenditure from operating activities

Employee costs

Budget adoption timing and staff vacancies including operations and regulatory services positions and timing of training and development

Materials and contracts

Underspend in maintenance works.

Utility charges

Utility costs across facilities.

Depreciation

Roads depreciation completed as an end of year process.

Finance costs

Unwinding of finance costs on Provision for Landfill Remediation Costs for FY2024.

Other expenditure

DFES vehicle change over disposals (non-cash). Cheriton Road upgrade contribution carried forward to 2025-26.

Loss on asset disposals

Timing of disposal affecting written down value of assets.

Non-cash amounts excluded from operating activities

Roads depreciation completed as an end of year process.

Inflows from investing activities

Proceeds from capital grants, subsidies and contributions

Timing of recognition of grant funding. Delay in Weld Street bridge renewal project and corresponding grant funds.

Proceeds from disposal of assets

Timing of disposals of assets / DFES Vehicles replacement (non-cash)

Payments for property, plant and equipment

Timing of Capital works - see note 5

Payments for construction of infrastructure

Timing of Capital works - see note 5

Transfer from reserves

Less plant change overs; underspend and incomplete projects

Surplus or deficit at the start of the financial year

Timing and Permanent	Var. \$	Var. %	
	\$	%	
Permanent	44,342	0.57%	▲
Permanent	1,245,037	67.46%	▲
Timing			
Permanent	271,713	5.53%	▲
Permanent	113,011	16.76%	▲
Permanent	172,690	46.99%	▲
Permanent	700,998	9.48%	▲
Permanent	1,723,318	20.33%	▲
Permanent	(44,697)	(8.76%)	▼
Timing	7,086,839	66.51%	
Permanent	(181,515)	(155.03%)	▼
Timing	268,626	32.86%	▲
Timing	(34,698)	(43.57%)	▼
Timing	(6,258,819)	(62.52%)	
Timing	(3,279,377)	(41.52%)	▼
Timing	(691,909)	(68.92%)	▼
Timing	422,149	13.62%	▲
Timing	3,809,264	43.82%	▲
Timing	(691,218)	(43.44%)	▼
Permanent	0	0.00%	▼

SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
TABLE OF CONTENTS

1	Key Information	8
2	Key Information - Graphical	9
3	Cash and Financial Assets	10
4	Reserve Accounts	11
5	Capital Acquisitions	12
6	Disposal of Assets	14
7	Receivables	15
8	Other Current Assets	16
9	Payables	17
10	Rate Revenue	18
11	Borrowings	19
12	Lease Liabilities	20
13	Other Current Liabilities	21
14	Grants and contributions	22
15	Capital grants and contributions	23
16	Budget Amendments	24

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.1.1

SHIRE OF GINGIN SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.23 M	\$2.23 M	\$2.23 M	\$0.00 M
Closing	\$0.00 M	\$0.00 M	\$3.93 M	\$3.93 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$17.67 M	% of total		\$2.35 M	% Outstanding		\$0.64 M	% Collected
Unrestricted Cash	\$9.25 M	52.3%	Trade Payables	\$1.00 M		Rates Receivable	\$0.58 M	95.2%
Restricted Cash	\$8.43 M	47.7%	0 to 30 Days		94.1%	Trade Receivable	\$0.64 M	% Outstanding
			Over 30 Days		5.9%	Over 30 Days		33.6%
			Over 90 Days		0.0%	Over 90 Days		32.9%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.15 M	\$1.15 M	\$5.64 M	\$4.49 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$11.15 M	% Variance	YTD Actual	\$3.09 M	% Variance	YTD Actual	\$5.18 M	% Variance
YTD Budget	\$11.11 M	0.3%	YTD Budget	\$1.85 M	67.5%	YTD Budget	\$4.91 M	5.5%

Refer to 10 - Rate Revenue

Refer to 14 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.89 M)	(\$2.89 M)	(\$2.63 M)	\$0.26 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.31 M	%	YTD Actual	\$7.56 M	% Spent	YTD Actual	\$4.62 M	% Received
Amended Budget	\$1.00 M	(68.9%)	Amended Budget	\$11.79 M	(35.9%)	Amended Budget	\$7.90 M	(41.5%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.50 M)	(\$0.50 M)	(\$1.31 M)	(\$0.81 M)

Refer to Statement of Financial Activity

Borrowings			Reserves			Lease Liability		
Principal repayments	(\$0.26 M)		Reserves balance	\$8.43 M		Principal repayments	(\$0.03 M)	
Interest expense	(\$0.12 M)		Interest earned	\$0.33 M		Interest expense	(\$0.00 M)	
Principal due	\$2.07 M					Principal due	\$0.00 M	

Refer to 11 - Borrowings

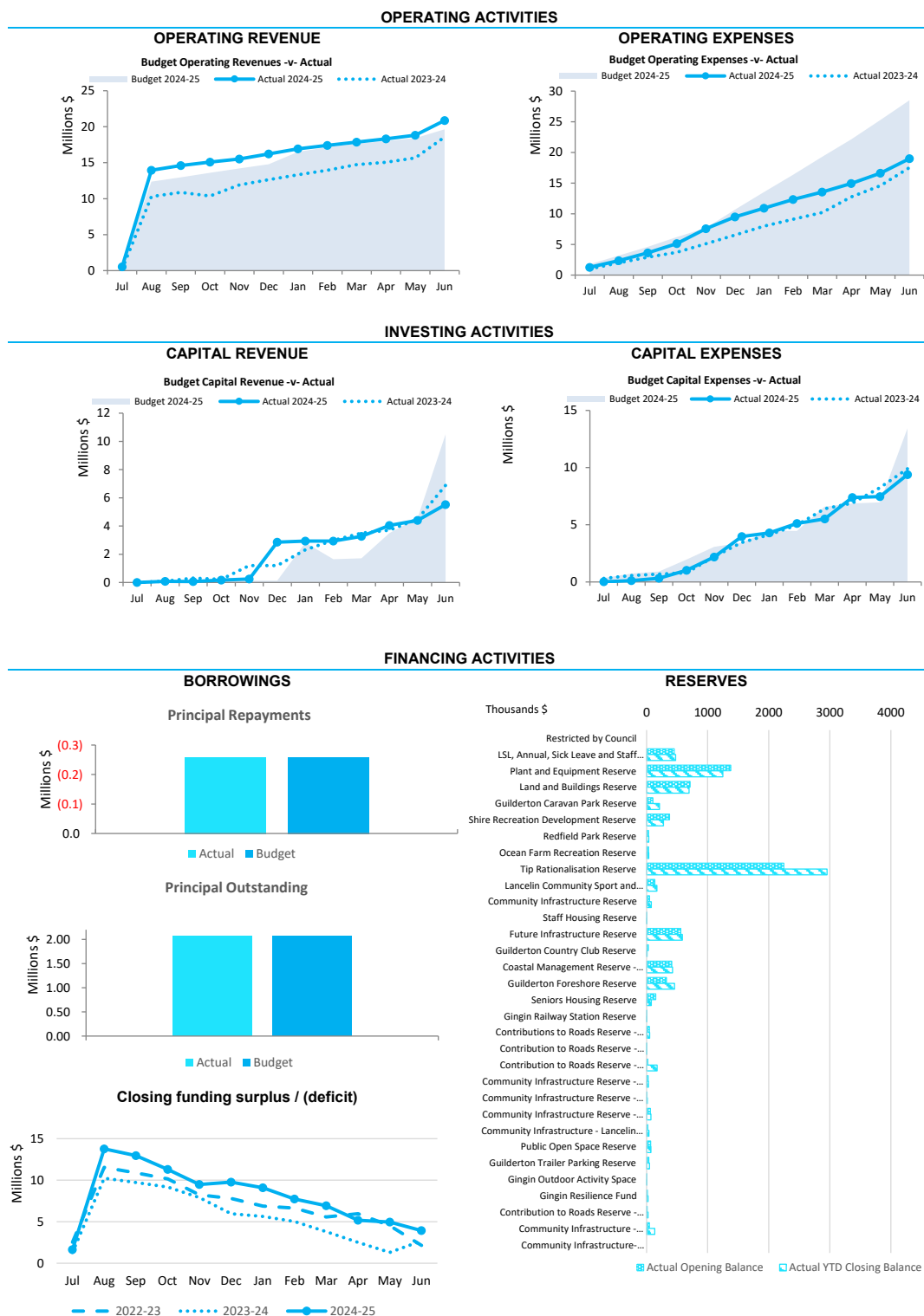
Refer to 4 - Cash Reserves

Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Interest Rate	Maturity Date
Cash Deposits							
Municipal Bank Account	Cash and cash equivalents	9,243,678	0	9,243,678	Bendigo Bank	2.85%	At Call
Reserve Bank Account	Cash and cash equivalents	0	8,428,593	8,428,593	Bendigo Bank	0.00%	At Call
Cash on hand	Cash and cash equivalents	2,100	0	2,100	Petty Cash/Till float	N/A	At Call
Total		9,245,778	8,428,593	17,674,371			
Comprising							
Cash and cash equivalents		9,245,778	8,428,593	17,674,371			
		9,245,778	8,428,593	17,674,371			

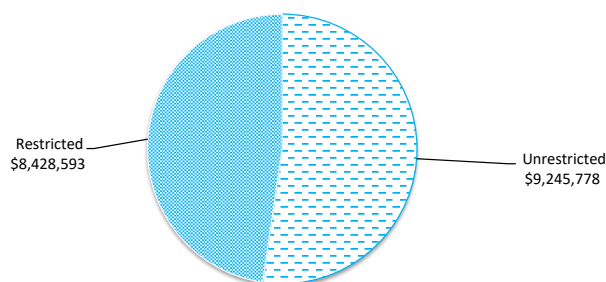
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

APPENDIX 13.1.1

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
LSL, Annual, Sick Leave and Staff Contingency	455,699	20,275	0	0	475,974	455,699	20,368	0	0	476,067
Plant and Equipment Reserve	1,380,281	61,411	18,000	(599,153)	860,539	1,380,281	61,692	77,682	(270,112)	1,249,543
Land and Buildings Reserve	714,103	31,771	500,000	(106,954)	1,138,920	714,103	31,917	0	(52,048)	693,972
Guilderton Caravan Park Reserve	105,014	4,673	100,000	0	209,687	105,014	4,694	100,000	0	209,708
Shire Recreation Development Reserve	377,898	16,814	0	(127,648)	267,064	377,898	16,890	0	(117,648)	277,140
Redfield Park Reserve	33,375	1,485	0	0	34,860	33,375	1,492	0	0	34,867
Ocean Farm Recreation Reserve	33,048	1,471	0	0	34,519	33,048	1,477	0	0	34,525
Tip Rationalisation Reserve	2,247,610	100,001	346,992	(350,000)	2,344,603	2,247,610	100,457	656,569	(48,848)	2,955,788
Lancelin Community Sport and Recreation Reserve	135,553	6,031	28,258	(15,410)	154,432	135,553	6,059	28,258	0	169,870
Community Infrastructure Reserve	50,660	2,254	36,000	0	88,914	50,660	2,264	36,000	(10,909)	78,015
Staff Housing Reserve	6,090	271	0	0	6,361	6,090	272	0	0	6,362
Future Infrastructure Reserve	561,370	24,976	0	0	586,346	561,370	25,091	0	0	586,461
Guilderton Country Club Reserve	30,544	1,359	8,829	(31,300)	9,432	30,544	1,365	8,677	(31,000)	9,586
Coastal Management Reserve - Coastal Inundation	411,494	18,308	100,000	(85,000)	444,802	411,494	18,392	100,000	(104,513)	425,373
Guilderton Foreshore Reserve	326,964	14,547	104,077	(50,000)	395,588	326,964	14,614	118,536	(3,050)	457,064
Seniors Housing Reserve	151,327	6,732	25,000	(152,622)	30,437	151,327	6,764	25,000	(105,037)	78,054
Gingin Railway Station Reserve	6,095	271	0	0	6,366	6,095	272	0	0	6,367
Contributions to Roads Reserve - Cullalla Road Intersection	47,862	2,130	0	0	49,992	47,862	2,139	0	0	50,001
Contribution to Roads Reserve - Chitna Road	3,191	142	0	0	3,333	3,191	143	0	0	3,334
Contribution to Roads Reserve - Balance of Muni Funds	21,496	956	51,845	(60,595)	13,702	21,496	961	304,133	(153,930)	172,660
Community Infrastructure Reserve - Lower Coastal Fire Control	26,804	1,193	0	0	27,997	26,804	1,198	0	0	28,002
Community Infrastructure Reserve - Gingin Logo Plates	9,473	422	300	0	10,195	9,473	423	591	0	10,487
Community Infrastructure Reserve - Gingin Ambulance	63,248	2,814	6,000	0	72,062	63,248	2,827	6,000	0	72,075
Community Infrastructure - Lancelin Ambulance	19,637	874	18,000	0	38,511	19,637	878	18,000	0	38,515
Public Open Space Reserve	69,174	3,077	0	0	72,251	69,174	3,092	0	0	72,266
Guilderton Trailer Parking Reserve	39,609	1,769	5,976	0	47,354	39,609	1,793	6,100	0	47,502
Gingin Outdoor Activity Space	5,628	244	0	0	5,872	5,628	229	0	0	5,857
Gingin Resilience Fund	13,750	611	10,250	0	24,611	13,750	615	10,250	0	24,615
Contribution to Roads Reserve - Aurisch Road Maintenance	12,500	556	12,500	(12,500)	13,056	12,500	559	12,500	(2,869)	22,690
Community Infrastructure - Development Reserve Fund Lot 601 Brockman Street (Brookview Estate)	45,600	2,029	48,000	0	95,629	45,600	2,038	84,192	0	131,830
Community Infrastructure- Development Reserve Lancelin South	0	0	52,000	0	52,000	0	0	0	0	0
	7,405,097	329,466	1,472,027	(1,591,182)	7,615,408	7,405,097	330,973	1,592,488	(899,964)	8,428,593

**SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised	444,776	444,776	207,520	(237,256)
Plant and equipment	2,271,088	2,271,088	1,995,985	(275,103)
Vehicles	382,695	382,695	413,172	30,477
Work in progress - PPE	0	0	59,734	59,734
Acquisition of property, plant and equipment	3,098,559	3,098,559	2,676,410	(422,149)
Infrastructure - roads	4,500,977	4,500,977	4,415,010	(85,967)
Infrastructure - footpaths	105,063	105,063	12,844	(92,219)
Infrastructure - parks & ovals	151,186	151,186	116,616	(34,570)
Infrastructure - other	293,447	293,447	283,875	(9,572)
Infrastructure - bridges	3,292,066	3,292,066	0	(3,292,066)
Infrastructure - Landfills	350,000	350,000	48,848	(301,152)
Work in progress - Infrastructure	0	0	6,283	6,283
Acquisition of infrastructure	8,692,739	8,692,739	4,883,475	(3,809,264)
Total capital acquisitions	11,791,298	11,791,298	7,559,886	(4,231,412)
Capital Acquisitions Funded By:				
Capital grants and contributions	7,897,698	7,897,698	4,618,321	(3,279,377)
Other (disposals & C/Fwd)	1,003,909	1,003,909	312,000	(691,909)
Reserve accounts				
Plant and Equipment Reserve	599,153	0	270,112	270,112
Land and Buildings Reserve	106,954	0	52,048	52,048
Shire Recreation Development Reserve	0	0	117,648	117,648
Tip Rationalisation Reserve	0	0	48,848	48,848
Lancelin Community Sport and Recreation Reserve	15,410	0	0	0
Community Infrastructure Reserve	0	0	10,909	10,909
Guilderton Country Club Reserve	31,300	0	31,000	31,000
Coastal Management Reserve - Coastal Inundation	0	0	104,513	104,513
Guilderton Foreshore Reserve	0	0	3,050	3,050
Seniors Housing Reserve	152,622	0	105,037	105,037
Contribution to Roads Reserve - Balance of Muni Funds	60,595	0	153,930	153,930
Contribution - operations	1,923,657	2,889,691	1,732,469	(1,157,222)
Capital funding total	11,791,298	11,791,298	7,559,886	(4,231,412)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

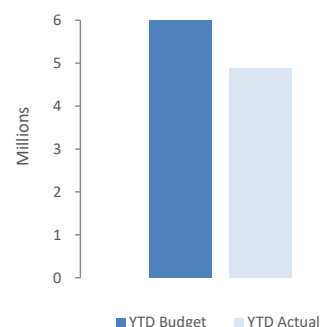
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

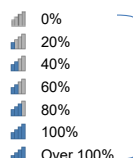
APPENDIX 13.1.1

SHIRE OF GINGIN SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

			Amended		Variance
Account Description			Budget	YTD Budget	(Under)/Over
			\$	\$	\$
BC11100-141101120	Granville Civic Centre - Building (Capital)		60,000	60,000	24,621 (35,379)
BC11160-141101120	Guilderton Hall - Building (Capital)		10,000	10,000	7,215 (2,785)
BC11200-141102120	Gingin Aquatic Centre Building Operations - Building		0	0	6,830 6,830
BC11361-141103120	Guilderton Country Club - Building (Capital)		0	0	31,000 31,000
BC11391-141103120	Lancelin Sports Complex - Building - Specialised		15,410	15,410	0 (15,410)
BC1192A-141103120	Lancelin Harold Park Gazebo - Building (Capital)		60,000	60,000	0 (60,000)
BC14200-141402120	Gingin Administration Office - Building (Capital)		82,000	82,000	8,800 (73,200)
BC5100-140501120	Gingin Colocation Fire Facility - Building (Capital)		40,187	40,187	0 (40,187)
BC8300-140803120	Old Road Board/Playgroup Gingin - Building (Capital)		8,000	8,000	7,657 (343)
BC9490-140904120	Seniors Units - Lancelin - Building (Capital)		152,622	152,622	105,037 (47,585)
BSR0001-140802120	Bus Shelter Replacement Program		16,557	16,557	16,360 (197)
P0-141402330	Purchase of CEO Vehicle 0GG - (Capital)		62,427	62,427	62,427 0
P002-141203300	Replacement of Prime Mover GG002		378,550	378,550	378,550 0
P005-140501310	4WD Utility Dual Cab CESM		8,568	8,568	8,569 1
P019-141203300	Purchase of Tractor GG019 - Capital Project		135,000	135,000	0 (135,000)
P045-141203300	Volvo FM13 Prime Mover		378,550	378,550	378,550 0
P05-140501300	Cowalla BFB Light Tanker GG05 - Plant Capital		0	0	247,803 247,803
P056-141203300	Flatbed Crew Cab Truck GG056 - Plant Capital		350,000	350,000	0 (350,000)
P066-141203300	Replacement of Water Truck GG066		359,035	359,035	366,291 7,256
P076-140501310	Beermullah Light Tanker GG076 - (Capital)		255,200	255,200	0 (255,200)
P077-140501300	Gingin West Fire Tanker GG077 - Plant Capital		549,100	549,100	555,563 6,463
P082-140501310	Gingin West BFB Light Tanker GG082 - Capital		0	0	286,518 286,518
P4-141006310	EMRDS 4GG Replacement- (Capital)		56,500	56,500	55,658 (842)
PE11200-141102300	Gingin Aquatic Centre - Plant Capital		20,853	20,853	5,280 (15,573)
-141102300	Gingin Aquatic Centre - Generator		10,000	10,000	0 (10,000)
-141103121	Work in Progress- Lancelin Gazebo move to Harold Park		0	0	59,734 59,734
-141201300	Water Pressure Washer at Gingin Depot		0	0	7,134 7,134
-141402300	Digital Sign at Gingin Administration Park Area		90,000	90,000	56,813 (33,187)
BR661-141201670	Weld St Bridge - Bridge (Capital)		3,292,066	3,292,066	0 (3,292,066)
DC097-141201660	Brockman Street - Gingin - Drainage Capital		40,000	40,000	0 (40,000)
FC000-141201700	Footpath Construction		105,063	105,063	12,844 (92,219)
LF10100-141007650	Construction Costs Capital Gingin Landfill		80,000	80,000	48,848 (31,152)
LF10170-141007650	Construction Costs Capital Seabird Landfill		150,000	150,000	0 (150,000)
LF10190-141007650	Construction Costs Capital Lancelin Landfill		120,000	120,000	0 (120,000)
OC11100-141103900	Granville Park - Infrastructure Other (Capital)		14,750	14,750	14,750 0
OC1119-141103900	Jim Gordon V.C. Trail		10,000	10,000	0 (10,000)
OC11302-141103900	Lancelin Bowling Greens - Infrastructure Other (Capital)		257,697	257,697	257,697 0
OC12290-141201900	Lancelin/Ledge Point Depot- Infrastructure Other (Capital)		11,000	11,000	11,428 428
PC1100-141103700	Gingin Granville Park Works (Capital)		39,583	39,583	46,997 7,414
PC11390-141103700	Lancelin Recreation Grounds Power Upgrade		54,088	54,088	54,088 0
-141103700	Ledge Point Off-Road Vehicle Area - Capital works		57,515	57,515	15,530 (41,985)
R2R002-141201450	Gingin Brook Road (R2R)		280,116	280,116	280,117 1
R2R006-141201450	Orange Springs Road (R2R)		920,675	920,675	923,660 2,985
R2R010-141201440	Ledge Point Road (R2R)		125,201	125,201	125,201 0
R2R012-141201460	Wannamal Road West (R2R)		611,736	611,736	454,764 (156,972)
R2R059-141201450	Seabird Road (R2R)		128,825	128,825	128,824 (1)
R2R278-141201450	Sadler Road (R2R)		364,656	364,656	353,438 (11,218)
RC039-141201420	Cullalla Road (Capital)		428,852	428,852	400,601 (28,251)
RC321-141201420	Ioppolo Road (Capital)		20,000	20,000	0 (20,000)
RRG001-141201490	Mooliabeenee Road (RRG)		1,580,916	1,580,916	1,748,404 167,488
-141302910	Guilderton Caravan Park Wastewater Sewerage System Upgrade		0	0	6,283 6,283
			11,791,298	11,791,298	7,559,886 (4,231,412)

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

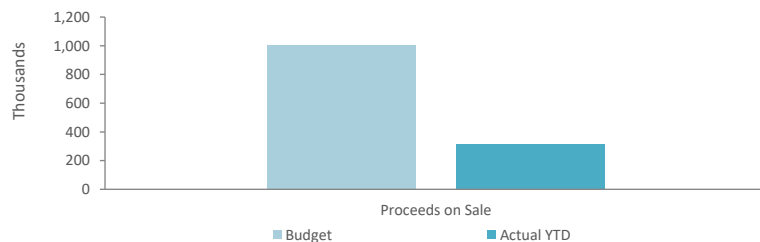
SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

APPENDIX 13.1.1

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
	GG05 Cowalla BFB Light Tanker	6,700	45,000	38,300	0	6,700	35,000	28,300	0
	GG077 Gingin West BFB Fire Tanker	7,299	90,000	82,701	0	0	0	0	0
	GG071 Ledge Point BFB Fire Tanker	0	30,000	0	0	9,500	30,000	20,500	0
	GG056 Truck	66,636	15,000	0	(51,636)	66,636	14,545	0	(52,092)
	GG6015 VMB Trailer	762	5,000	4,238	0	0	0	0	0
	GG12533 Portable Traffic Light Trailer	3,209	5,000	1,791	0	0	0	0	0
	GG12534 Portable Traffic Light Trailer	2,573	5,000	2,427	0	0	0	0	0
	GG045 Primer Mover	69,853	104,546	34,693	0	59,255	70,000	10,745	0
	GG066 Prime Mover	60,000	36,363	0	(23,637)	60,000	36,364	0	(23,636)
	GG002 Prime Mover	25,334	85,000	59,666	0	20,000	50,000	30,000	0
	GG019 John Deere Tractor	0	65,000	0	0	35,636	63,136	27,500	0
	Hertz Oil Injected Compressor	0	0	0	0	4,262	0	0	(4,262)
	Izusu Dmax Canopy	0	0	0	0	0	227	0	0
Education and Welfare									
	Bus Shelter Walker Avenue and Whitfield Street Lancelin	0	0	0	0	6,890	0	0	(6,890)
	4GG Executive Vehicle	0	18,000	0	0	18,000	12,727	0	(5,273)
	Gingin Tip Fencing Upgrade	0	0	0	0	14,557	0	0	(14,557)
Infrastructure - Parks and ovals									
	Granville Park benches and seating replacement	4,368	0	0	(4,368)	3,375	0	0	(3,375)
	Lancelin Bowling Green 10 rink synthetic bowling green	0	0	0	0	4,255	0	0	(4,255)
Land									
	Lancelin Plaza	0	500,000	500,000	0	0	0	0	0
		246,734	1,003,909	723,816	(79,641)	309,066	312,000	117,045	(114,339)



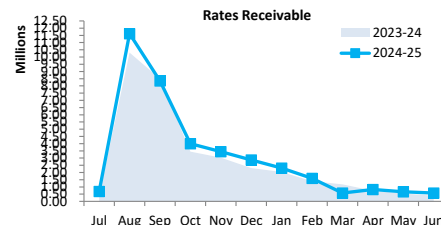
**SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable

	30 June 2024	30 Jun 2025
	\$	\$
Opening arrears previous years	399,663	757,894
Levied this year	9,437,442	11,148,316
Less - collections to date	(9,079,211)	(11,329,210)
Gross rates collectable	757,894	577,000
Net rates collectable	757,894	577,000
% Collected	92.3%	95.2%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(659)	309,930	1,316	1,656	153,209	465,452
Percentage	(0.1%)	66.6%	0.3%	0.4%	32.9%	
Balance per trial balance						
Trade receivables						465,452
GST receivable						13,842
Allowance for credit losses of trade receivables						(23,346)
Legal costs - recovery of rates						120,789
Rubbish fees						59,621
Total receivables general outstanding						636,358

Amounts shown above include GST (where applicable)

KEY INFORMATION

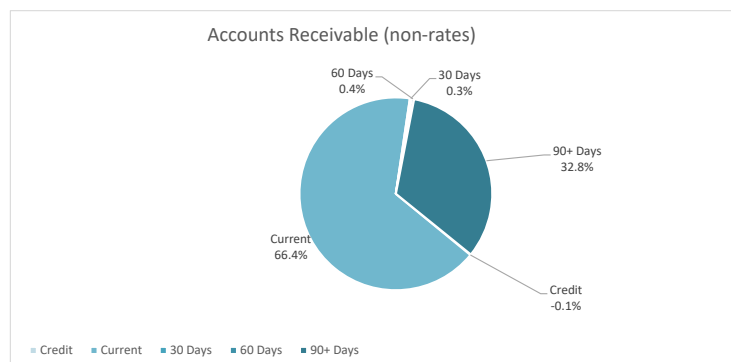
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 June 2025
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	2,378	2,430	(2,378)	2,430
Financial assets at amortised cost - advances	1,999	2,035	(1,999)	2,035
Inventory				
Fuel	18,527	323,181	(324,898)	16,811
History Books	14,087	(267)	0	13,820
Other assets				
Prepayments	26,861	204,836	(26,861)	204,836
Contract assets				
Contract assets	231,651	563,063	(719,932)	74,782
Total other current assets	295,503	1,095,279	(1,076,068)	314,714
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

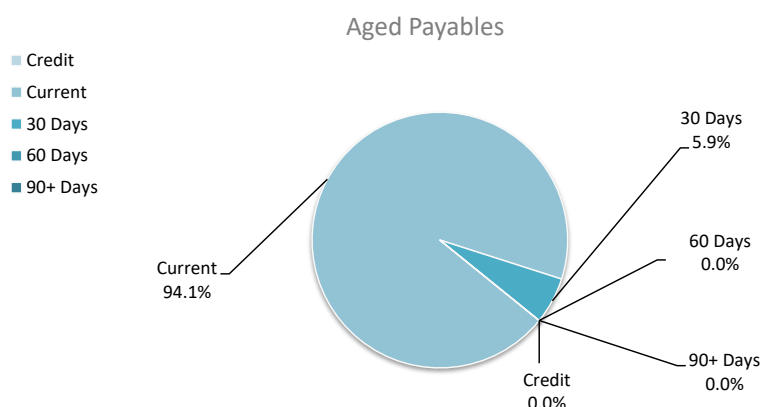
OPERATING ACTIVITIES

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	939,883	58,888	0	0	998,771
Percentage	0.0%	94.1%	5.9%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						998,771
Accrued salaries and wages						228,230
ATO liabilities						1,117
Prepaid rates						239,124
Bonds & deposits						861,442
Accrued interest on long term borrowings						17,191
Income received in advance						4,340
Total payables general outstanding						2,350,215
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**MINUTES
ORDINARY COUNCIL MEETING
19 AUGUST 2025**

**APPENDIX
13.1.1**

SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Budget Interim Rate Revenue \$	Total Revenue \$	Rate Revenue \$	YTD Actual Interim Rate Revenue \$	Total Revenue \$
Gross rental value									
GRV Townsites	0.098154	1,605	30,810,226	3,024,147	40,000	3,064,147	3,028,584	64,847	3,093,431
GRV Other	0.098154	1,006	18,708,225	1,836,287	15,000	1,851,287	1,831,844	29,899	1,861,742
Unimproved value									
UV Rural	0.004742	448	436,333,000	2,069,091	5,000	2,074,091	2,069,091	7,416	2,076,507
UV Other	0.004742	3	2,955,000	14,013	40,000	54,013	14,013	41,817	55,830
UV Intensive/Mining	0.006999	122	107,808,000	754,548	0	754,548	754,548	370	754,918
UV Exploraton Mining	0.004742	0	0	0	0	0	0	0	0
Sub-Total		3,184	596,614,451	7,698,086	100,000	7,798,086	7,698,080	144,348	7,842,428
Minimum payment									
Minimum Payment \$									
Gross rental value									
GRV Townsites	1,323	1,029	9,693,909	1,361,367	0	1,361,367	1,361,367	0	1,361,367
GRV Other	1,323	718	4,097,180	949,914	0	949,914	949,914	0	949,914
Unimproved value									
UV Rural	1,531	374	88,854,600	572,594	0	572,594	572,594	0	572,594
UV Other	1,531	36	6,771,000	55,116	0	55,116	55,116	0	55,116
UV Intensive/Mining	2,609	121	28,331,426	315,689	0	315,689	315,689	0	315,689
UV Exploraton Mining	1,531	36	135,529	55,116	0	55,116	55,116	(13,594)	41,522
Sub-total		2,314	137,883,644	3,309,796	0	3,309,796	3,309,796	(13,594)	3,296,202
Amount from general rates						11,107,882			11,138,630
Ex-gratia rates						6,850			9,685
Total general rates						11,114,732			11,148,315

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.1.1

SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

FINANCING ACTIVITIES

11 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Tip Rationalisation Site	111	352,042	0	0	(24,300)	(24,301)	327,742	327,741	(22,460)	(22,460)
Seabird Sea Wall	127	58,575	0	0	(22,993)	(22,993)	35,582	35,582	(1,327)	(1,327)
Guilderton Country Club Hall Extension	114	210,889	0	0	(47,310)	(47,310)	163,579	163,579	(14,228)	(14,228)
Regional Hardcourt Facility	120	165,802	0	0	(28,952)	(28,952)	136,850	136,850	(10,600)	(10,600)
Regional Hardcourt Facility	124A	164,953	0	0	(24,761)	(24,761)	140,192	140,192	(6,560)	(6,559)
Gingin Swimming Pool Tiling	126	33,800	0	0	(16,640)	(16,640)	17,160	17,160	(920)	(920)
Gingin Outdoor Activity Space	132	126,526	0	0	(17,311)	(17,310)	109,215	109,216	(1,750)	(1,750)
Lancelin Cunliffe Street Carpark	133	229,758	0	0	(21,175)	(21,175)	208,583	208,583	(10,232)	(10,232)
Altus Financials Suite	131	129,737	0	0	(9,702)	(9,702)	120,035	120,035	(2,468)	(2,468)
Lot 44 Weld Street, Gingin	123	96,348	0	0	(21,674)	(21,674)	74,674	74,674	(6,335)	(6,335)
Land for Future Gingin Sporting Precinct	134	746,000	0	0	(21,612)	(21,612)	724,388	724,388	(39,508)	(39,508)
		2,314,430	0	0	(256,429)	(256,430)	2,058,001	2,058,000	(116,386)	(116,387)
Self supporting loans										
Ledge Point Country Club Cool Room		12,417	0	0	(2,378)	(2,377)	10,039	10,040	(255)	(255)
		12,417	0	0	(2,378)	(2,377)	10,039	10,040	(255)	(255)
Total		2,326,847	0	0	(258,807)	(258,807)	2,068,040	2,068,040	(116,641)	(116,642)
Current borrowings		258,807					272,116			
Non-current borrowings		2,068,040					1,795,924			
		2,326,847					2,068,040			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

FINANCING ACTIVITIES

12 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2024	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Lancelin administration office	1A	7,813	0	0	(7,812)	(7,812)	1	1	(173)	(221)
Photocopier NEW	2A	0	0	22,800	(4,826)	(4,826)	(4,826)	(4,826)	0	0
IT Server	4	25,273	0	0	(17,792)	(17,792)	7,481	7,481	(80)	(222)
Total		33,086	0	22,800	(30,431)	(30,430)	2,655	2,656	(253)	(443)
Current lease liabilities		25,605					0			
Non-current lease liabilities		7,481					25,535			
		33,086					25,535			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		816,808	0	117,664	(240,945)	693,527
Capital grant/contributions liabilities		1,836,861	0	3,816,786	(2,978,965)	2,674,682
Total other liabilities		2,653,669	0	3,934,450	(3,219,910)	3,368,209
Employee Related Provisions						
Provision for annual leave		625,961	0	0	0	625,961
Provision for long service leave		492,952	0	0	0	492,952
Total Provisions		1,118,913	0	0	0	1,118,913
Total other current liabilities		3,772,582	0	3,934,450	(3,219,910)	4,487,122

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14 and 15

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.1.1

SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					YTD Revenue Actual
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	
	1 July 2024			30 Jun 2025	30 Jun 2025						
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies											
General purpose funding											
Financial Assistance Grant - General Purpose	0	0	0	0	0	102,525	102,525	142,640	(40,115)	102,525	947,532
Financial Assistance Grant - Roads	0	0	0	0	0	218,120	218,120	239,583	(21,463)	218,120	734,404
Law, order, public safety											
DFES Operating Grant	0	0	0	0	0	264,970	264,970	264,970	0	264,970	251,128
Education and Welfare											
Carers Week WA Grant	0	0	0	0	0	0	0	0	0	0	13,300
Australia Day Grant	0	0	0	0	0	0	0	0	0	0	10,000
Road Smart Youth Initiative	0	0	0	0	0	0	0	0	0	0	2,500
Youth Week Grant	0	0	0	0	0	0	0	0	0	0	3,000
NRM Community Stewardship Grant - Conservation Project - Amazon Frogbit control	0	0	0	0	0	17,950	17,950	0	17,950	17,950	17,950
Community amenities											
Coastal Hazard Risk Management Plan Grant	0	0	0	0	0	10,580	10,580	10,580	0	10,580	0
CAP Grant Funding	0	0	0	0	0	45,000	45,000	45,000	0	45,000	45,000
CMPAP Coastal Inundation Integration	0	0	0	0	0	20,000	20,000	20,000	0	20,000	0
Recreation and culture											
State Library Grants	0	0	0	0	0	22,383	22,383	12,383	10,000	22,383	18,830
LBW Trust - Gingin and Lancelin Library Grants	0	0	0	0	0	0	0	0	0	0	4,095
CSRFF Grant - Lancelin Bowling Club Synthetic Green- 2023-24 CSRFF July Small Grants	0	0	0	0	0	0	0	0	0	0	0
SwinVac Summer Program Free entry to pool	0	0	0	0	0	0	0	0	0	0	4,705
Transport											
Direct Road Grant MRWA	0	0	0	0	0	323,869	323,869	273,633	50,236	323,869	323,869
Economic Services											
	0	0	0	0	0	1,025,397	1,025,397	1,008,789	16,608	1,025,397	2,376,313
Contributions											
General purpose funding											
Rates incentive Prize Night	0	0	0	0	0	12,000	12,000	12,000	0	12,000	10,727
Law, order, public safety											
CESM Grant - DFES	0	0	0	0	0	96,143	96,143	96,143	0	96,143	115,139
BRMO Grant - DFES	108,981	44,721	(58,654)	95,048	95,048	111,618	111,618	111,618	0	111,618	62,049
MAF Mitigation - DFES	108,607	0	(108,607)	0	0	222,820	222,820	500,000	(277,180)	222,820	222,820
Gingin Resilience Project - Mindaroo Foundation	155,290	65,000	(73,684)	146,606	146,606	140,000	140,000	140,000	0	140,000	73,685
DFES Overtime Claims at Fires	0	0	0	0	0	0	0	0	0	0	4,255
Contributions to Firebreak Contractors	0	0	0	0	0	0	0	0	0	0	(0)
Community amenities											
Development - Planning contributions	0	0	0	0	0	112,000	112,000	88,000	24,000	112,000	144,995
Recreation and culture											
Naming Sponsorship - Gingin Aquatic Centre - Image Resources	0	0	0	0	0	10,000	10,000	10,000	0	10,000	0
Contribution income for suite of events	0	0	0	0	0	0	0	18,401	(18,401)	0	0
Transport											
Contribution income for Aurisch Road Maintenance	0	0	0	0	0	12,500	12,500	12,500	0	12,500	12,500
Contribution income for Edwards Street Maintenance	0	0	0	0	0	11,250	11,250	0	11,250	11,250	11,250
Economic Services											
Guilderton Caravan Park Deposit Liability	443,931	7,943	0	451,874	451,874	0	0	0	0	0	0
Market PLI contributions	0	0	0	0	0	2,000	2,000	2,000	0	2,000	492
Project Gingin Contribution to Digital Sign	0	0	0	0	0	90,000	90,000	0	90,000	90,000	56,541
	816,809	117,664	(240,945)	693,527	693,527	820,331	820,331	990,662	(170,331)	820,331	714,453
TOTALS	816,809	117,664	(240,945)	693,527	693,527	1,845,728	1,845,728	1,999,451	(153,723)	1,845,728	3,090,765

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.1.1

SHIRE OF GINGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	Annual	Budget	Expected	YTD
	1 July 2024	Liability	Liability	30 Jun 2025	Liability	Budget	Budget	Budget	Variations		Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies											
Law, order, public safety											
DFES - Capital Grant - Buildings	40,187	0	(1,860)	38,327	38,327	40,187	40,187	40,187	0	40,187	1,860
DFES - Capital Grant - Vehicles	0	0	0	0	0	804,300	804,300	804,300	0	804,300	1,089,884
Law, order, public safety											
Ledge Point Off-road Vehicle Area	0	58,905	0	58,905	58,905	53,015	53,015	53,015	0	53,015	0
Recreation and culture											
Lancelin Bowling Club - DLGSC Grant and Bendigo Bank Grant	0	72,958	(72,958)	0	0	138,541	138,541	138,541	0	138,541	138,541
Transport											
LRCI - Unspent Funds Roads	67,513	0	(67,513)	0	0	428,851	428,851	428,851	0	428,851	516,364
Roads to Recovery	6,504	1,112,479	(852,930)	266,053	266,053	959,701	959,701	959,701	0	959,701	693,649
Roads to Recovery Special Funding	1,372,596	0	(1,372,596)	0	0	1,379,100	1,379,100	1,338,504	40,596	1,379,100	1,379,100
Regional Road Group (Moolabeenee Rd)	0	611,108	(611,108)	(0)	(0)	766,898	766,898	766,898	0	766,898	763,886
Financial Assistance Grants - Special Projects	350,061	1,961,336	0	2,311,397	2,311,397	350,061	350,061	350,061	0	350,061	0
Footpaths Funding	0	0	0	0	0	0	0	100,000	(100,000)	0	0.00
Weld St Bridge Funding	0	0	0	0	0	2,942,005	2,942,005	2,942,005	0	2,942,005	0.00
	1,836,861	3,816,786	(2,978,965)	2,674,682	2,674,682	7,862,659	7,862,659	7,922,063	(59,404)	7,862,659	4,583,283
Capital contributions											
Recreation and culture											
Lancelin Bowling Club Contribution for Lancelin Bowling Greens	0	0	0	0	0	35,039	35,039	38,542	(3,503)	35,039	35,038
	0	0	0	0	0	35,039	35,039	38,542	(3,503)	35,039	35,038
TOTALS	1,836,861	3,816,786	(2,978,965)	2,674,682	2,674,682	7,897,698	7,897,698	7,960,605	(62,907)	7,897,698	4,618,321

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.1.1

BOARD OF GOVERNORS
SUPPLEMENTARY INFORMATION
FOR THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR 2025

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	GL/Project Code	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Budget Running
				\$	\$	\$	\$
Budget adoption							0
Management Approval -Approved to move \$7,000 budget to W11314	OC11314A	AUG 2024/2025	Capital expenses		7,000		7,000
Management Approval- Gingin Recreation Centre Hardcourt Maintenance contribution to repairs	W11314	AUG 2024/2025	Operating expenses			(7,000)	0
Management Budget Amendment - Project Gingin Contribution to Digital Sign	131402000	SEP 2024/2025	Operating revenue		90,000		90,000
Management Budget Amendment - Community Digital Signcontribution Project Gingin	PC14200	SEP 2024/2025	Capital expenses			(90,000)	0
OCM 17 September 2024 – Item 12.2 Relocation of Gazebo – Harold Park Lancelin	BC1192A	SEP 2024/2025	Capital expenses		10,000		10,000
OCM 17 September 2024 – Item 12.2 Relocation of Gazebo – Harold Park Lancelin	151005810	SEP 2024/2025	Capital revenue			(40,000)	(30,000)
OCM 17 September 2024 – Item 12.2 Relocation of Gazebo – Harold Park Lancelin	151107810	SEP 2024/2025	Capital revenue		30,000		0
Community and Sporting Club – Request to Increase Transfer of Reserve Funds for Pump Shed	C111306	SEP 2024/2025	Capital expenses		1,617		1,617
Community and Sporting Club – Request to Increase Transfer of Reserve Funds for Pump Shed	151103810	SEP 2024/2025	Capital revenue			(1,617)	0
OCM 15 October 2024 Item 13.1 Gingin South Volunteer BFB Support Trailer - purchase of trailer	120505690	OCT 2024/2025	Operating expenses		4,182		4,182
OCM 15 October 2024 Item 13.1 Gingin South Volunteer BFB Support Trailer - BFB Contribution	130505000	OCT 2024/2025	Operating revenue			(4,182)	0
CCM 15 October 2024 Item 19.3 Vehicle Replacement 4GG - transfer from reserve	151203810	OCT 2024/2025	Capital revenue		56,500		56,500
Replacement 4GG - transfer sale proceeds to plant reserve	141203810	OCT 2024/2025	Capital expenses			(18,000)	38,500
CCM 15 October 2024 Item 19.3 Vehicle Replacement 4GG - Proceeds on disposal of 4GG	SV110600	OCT 2024/2025	Capital revenue		18,000		56,500
CCM 15 October 2024 Item 19.3 Vehicle Replacement 4GG - vehicle cost	P4	OCT 2024/2025	Capital expenses			(56,500)	0
Management budget amendment - Pex Pipe Replacement and Wall Repair Guilderton Hall	BC11361	OCT 2024/2025	Capital expenses		10,000		10,000
Management budget amendment - Pex Pipe Replacement and Wall Repair Guilderton Hall	151103810	OCT 2024/2025	Capital revenue		10,000		10,000
Management budget amendment - Pex Pipe Replacement and Wall Repair Guilderton Hall	151107810	OCT 2024/2025	Capital revenue			(10,000)	0
Management budget amendment – Reallocate contribution for Seabird Hall shadecloth replacement	CE11100	OCT 2024/2025	Operating expenses			(7,200)	(7,200)
Management budget amendment – reallocate contribution for Seabird Hall shadecloth replacement	BC11170	OCT 2024/2025	Capital expenses		7,200		0
OCM 21/01/2025 Item 15.2 Replacement of GG019 Tractor	151203810	JAN 2024/2025	Capital revenue		70,000		70,000
OCM 21/01/2025 Item 15.2 Purchase of replacement tractor GG019	P019	JAN 2024/2025	Capital expenses			(135,000)	(65,000)
OCM 21/01/2025 Item 15.2 Purchase of replacement tractor GG019	151203500	JAN 2024/2025	Capital revenue		65,000		0
Budget Review	Various	FEB 2024/2025			0		0
Budget Review	Various	FEB 2024/2025				0	0
OCM 18.03.25 disposal of GG07 incorrectly done at Budget Review	120501870	MAR 2024/2025	Operating expenses			(60,000)	(60,000)
OCM 18.03.25 disposal of GG07 incorrectly done at Budget Review	150501500	MAR 2024/2025	Capital revenue		60,000		0
OCM 18/03/2025 Item 13.1 Lancelin Sporting Complex Coolroom Plant	BC11391	MAR 2024/2025	Capital expenses			(15,410)	(15,410)
OCM 18/03/2025 Item 13.1 Lancelin Sporting Complex Coolroom Plant	151103810	MAR 2024/2025	Capital revenue		15,410		0
OCM 20 May 2025 Item 13.1 Guilderton Country Club - Kitchen Upgrade Expenditure	CE11300	MAY 2024/2025	Operating expenses			(31,300)	(31,300)
OCM 20 May 2025 Item 13.1 Guilderton Country Club - Kitchen Upgrade Expenditure	151103810	MAY 2024/2025	Capital revenue		31,300		0
OCM 20 May 2025 Item 13.2 Proposed Resumption of Land - Portion on Lot 6 on Diagram D055859, Breera	151201810	MAY 2024/2025	Capital revenue			(20,000)	(20,000)
OCM 20 May 2025 Item 13.2 Proposed Resumption of Land - Portion on Lot 6 on Diagram D055859, Breera	RC321	MAY 2024/2025	Capital expenses		20,000		0
Management Decision - move money to BC1192 for Lancelin Harold Park Gazebo Move as per CEO Scott W	W11390	JUN 2024/2025	Operating expenses		10,000		10,000
Management Decision - Gazbo moving as per CEO Directive Scot	BC1192A	JUN 2024/2025	Capital expenses			(10,000)	0
Management Budget - move to capital project BC8300 for replacement flooring	W8300	JUN 2024/2025	Operating expenses		8,000		8,000
Management Budget Amendment - Gingin Playgroup flooring replacement 18.6.2025	BC8300	JUN 2024/2025	Capital expenses			(8,000)	0
Management decision to move \$10,000 from W11390 Lancelin Recreation to BC1192A for the Moving of the Gazebo at Harold Park	W11390	JUN 2024/2025	Operating expenses		10,000		10,000
Management decision to move \$10,000 from W11390 Lancelin Recreation to BC1192A for the Moving of the Gazebo at Harold Park	BC1192A	JUN 2024/2025	Capital expenses			(10,000)	0

13.2 LIST OF PAID ACCOUNTS JULY 2025

File	FIN/25
Author	Emma Edwards – Accounts Payable Officer
Reporting Officer	Rachael Wright – Executive Manager Corporate Services
Refer	Nil
Appendices	1. Voucher List July 2025 [13.2.1 - 9 pages]

DISCLOSURES OF INTEREST

Nil

PURPOSE

For Council to note the payments made in July 2025.

BACKGROUND

Council has delegated authority to the Chief Executive Officer (CEO) to exercise the power to make payments from the Municipal Fund (Delegation 1.1.13 Payments from the Municipal or Trust Funds). The CEO is required to present a list to Council of those payments made since the last list was submitted.

COMMENT

Accounts totalling \$2,362,227.48 were paid during the month of July 2025.

A payment schedule is included as **an appendix** to this report.

The schedule details:

- | | |
|---|----------------|
| • Municipal Fund electronic funds transfers (EFT) | \$2,094,791.48 |
| • Municipal Fund cheques | \$0.00 |
| • Municipal Fund direct debits | \$267,436.00 |

TOTAL MUNICIPAL EXPENDITURE	\$2,362,227.48
------------------------------------	-----------------------

TOTAL EXPENDITURE	\$2,362,227.48
--------------------------	-----------------------

All invoices have been verified, and all payments have been duly authorised in accordance with Council's procedures.

RISK IMPLICATIONS

Nil

STATUTORY/LOCAL LAW IMPLICATIONS

Local Government Act 1995
s.6.4 – Financial Report

Local Government (Financial Management) Regulations 1996
Reg. 13 – Payments from municipal fund or trust by CEO
Reg. 13A – Payments by employees via purchasing cards

Shire of Gingin Delegation Register – Delegation 1.1.13 Payments from the Municipal or Trust Funds

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocations.

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2024-2034

Aspiration	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
Strategic Objective	4.4 Strategic & Sustainable Financial Planning - Undertake long-term resource planning and allocation in accordance with the Integrated Planning and Reporting Framework

VOTING REQUIREMENTS - SIMPLE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Kestel

SECONDED: Councillor Sorensen

That Council note all payments made by the Chief Executive Officer under Delegation 1.1.13 for July 2025 totalling \$2,362,227.48 as detailed in the appendices to this report, comprising:

- | | |
|---|----------------|
| • Municipal Fund electronic funds transfers (EFT) | \$2,094,791.48 |
| • Municipal Fund cheques | \$0.00 |
| • Municipal Fund direct debits | \$267,436.00 |

CARRIED UNANIMOUSLY
9 / 0

FOR: *Councillor Balcombe, Councillor Kestel, Councillor Johnson, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Vis, Councillor Woods and Councillor Weeks*

AGAINST: *Nil*

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.2.1

Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/07/2025 - 31/07/2025

TYPE	DATE PAID	NAME	Payment Category	AMOUNT	
			L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor		
			DETAILS		
PAY-160	3/07/2025	Shire of Gingin	Net Pays PE 01/07/2025	198853.46	S
EFT-44750	8/07/2025	A & H Trading Pty Ltd	Picture Frames for Council Chambers	555.00	
EFT-44751	8/07/2025	Advance Office Solutions	Franking Machine: Ink Cartridge and Battery	730.40	
EFT-44752	8/07/2025	Australian Taxation Office (PAYG)	Payroll Deduction for PE: 03/07/2025	63410.00	
EFT-44753	8/07/2025	Brightmark Group Pty Ltd	Cleaning: Council Chambers, Lancelin Hall	435.60	
EFT-44754	8/07/2025	Carringtons Traffic Services	Traffic Management: June 2025	13946.81	
EFT-44755	8/07/2025	CFMEU	Payroll Deduction for PE: 03/07/2025	60.00	
EFT-44756	8/07/2025	Child Support Agency	Payroll Deduction for PE: 03/07/2025	19.89	
EFT-44757	8/07/2025	Corsign	Road Traffic Signs and Fittings	4281.75	
EFT-44758	8/07/2025	Country Copiers	Colour Copier Charges	104.46	
EFT-44759	8/07/2025	Dry Kirkness (Audit) Pty Ltd	Lancelin Off Road Vehicle Area Grant Acquittal	1650.00	
EFT-44760	8/07/2025	Duncan Solutions	Guilderton Parking Meters Credit Card Transactions and Monthly Support	167.37	
EFT-44761	8/07/2025	Eagleye Technical Services	Granville Civic Centre: Install Flood Lights	1246.30	L
EFT-44762	8/07/2025	Eurofins ARL Pty Ltd	Asbestos Analysis	104.50	
EFT-44763	8/07/2025	Frontline Fire and Rescue Equipment	BFB PPE Order	2411.75	
EFT-44764	8/07/2025	Full Flow Plumbing and Gas	Guilderton Caravan Park: Leak Repairs	704.00	L
EFT-44765	8/07/2025	Fulton Hogan	Lennards Bridge: Supply, Lay & Compact Asphalt	31199.40	
EFT-44766	8/07/2025	Gingin Fuel and Tyres Pty Ltd	Diaphragm Pump for Chemical Spray, GG058: Battery, Workshop: Gas Bottle Swap and Go, GG6014: New Tyres and Disposal, GG073 Replacement Battery, GG003: Replacement Battery, GG034: Tyre Repair, GG077: Replacement Batteries	6316.50	L
EFT-44767	8/07/2025	Guilderton Country Club Inc.	Electricity Supply and Usage Reimbursement	89.53	R
EFT-44768	8/07/2025	IGA Local Grocer Gingin	Supermarket Purchases	393.87	L
EFT-44769	8/07/2025	Iron Mountain Australia Group Services Pty Ltd	Storage Business Cartons	146.86	
EFT-44770	8/07/2025	Landgate	Rural UV Interim Valuations	1557.13	
EFT-44771	8/07/2025	LD Total	GRV Interim Valuations and Minor Additions		
EFT-44772	8/07/2025	Ledge Point Volunteer Bush Fire Brigade	Gingin Football Oval: Flail Mowing	21218.98	
EFT-44773	8/07/2025	LG Best Practices Pty Ltd	Mowing Shire Facilities		
EFT-44774	8/07/2025	LGRCEU (WA Division)	Reimbursement: Starlink Subscription	3336.00	R
EFT-44775	8/07/2025	Local Government Professionals WA - LGPWA	Executive Services	14564.00	
EFT-44776	8/07/2025	Miracle Recreation Equipment	Payroll Deduction for PE: 03/07/2025	44.40	
EFT-44777	8/07/2025	Moore River News Inc	Employment Advertisement: Planning Officer	180.00	
EFT-44778	8/07/2025	Omnicom Media Group Australia Pty Ltd (Marketforce)	Gingin Outdoor Activity Space: Replacement Basket Swing	3245.00	
EFT-44779	8/07/2025	Shire of Gingin	Advertising Event Flyer: Palettes and Plates	110.00	L
EFT-44780	8/07/2025	Sprayline Innovative Spraying & Agri Solutions	Tourism Development Advertisements West Australian	2825.42	
EFT-44781	8/07/2025	St John Ambulance Western Australia Ltd	EOFY 24/25 Department of Transport Refund/Payment	16942.05	
EFT-44782	8/07/2025	Stewart & Heaton Clothing Co Pty Ltd	GG011: Water Tank Lid	46.30	
EFT-44783	8/07/2025	Team Global Express Pty Ltd	Community Cars First Aid Supplies	24.96	
EFT-44784	8/07/2025	Tiffany's Catering	PPE Order: BFB International Deployment	2284.30	
EFT-44785	8/07/2025	Uniforms at Work	Courier Charges	90.81	
EFT-44786	8/07/2025	Western Australian Local Government Association	Catering: Council Meeting	144.00	L
EFT-44787	8/07/2025	WEX Australia Pty Ltd	Ranger Services: Uniforms	442.26	
EFT-44788	8/07/2025	Zone 50 Engineering Surveys Pty Ltd	Training Courses: Policy Development and Procedure Writing, Report Writing for Informed Decision Making	1309.00	
EFT-44789	8/07/2025	Helen Sampson	Caltex Fuel Card Purchases	2611.52	
EFT-44790	8/07/2025	Lee-Anne Burt	Lancelin Plaza Contour and Feature Survey	10637.00	
EFT-44791	8/07/2025	LJ Hughes	Gingin Waste Facility Management	1806.75	L
EFT-44792	10/07/2025	Altus Planning Pty Ltd	Reimbursement: Logi Pro Presenter for Council Chambers	119.00	S R
EFT-44793	10/07/2025	ASK Waste Management Pty Ltd	Reimbursement: Water Service Charges Lancelin Administration Office	208.42	R
EFT-44794	10/07/2025	Australia Post	Planning Assessment: Lot 201 Gingin Road, Lancelin	7546.00	
EFT-44795	10/07/2025	Avantgarde Technologies	Planning Services: Nilgen		
EFT-44796	10/07/2025	Avon Waste	Planning Services: Planning Assessment RAR		
EFT-44797	10/07/2025	Bindoon Hill Gravel Supply	Lancelin Landfill Management Plan Final Report	5637.50	
EFT-44798	10/07/2025	Bitumen Distributors Pty Ltd	Reply Paid Letters Small	4.00	
EFT-44799	10/07/2025	Brightmark Group Pty Ltd	Service Desk and System Administration Support	9862.20	
			Kerbside Collection Services	46224.82	
			Supply Gravel for Maintenance Works	41600.29	L
			Mooliabeenee Road: Emulsion	418.00	
			Cleaning	26666.02	

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.2.1

Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/07/2025 - 31/07/2025

			Payment Category L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	
TYPE	DATE PAID	NAME	DETAILS	AMOUNT
EFT-44800	10/07/2025	Bunnings Buildings Supplies Pty Ltd	Temperature & Humidity Monitor	52.00
EFT-44801	10/07/2025	Chittering Pest and Weed	Road Verge Weed Spraying	22732.50
EFT-44802	10/07/2025	Cooee Couriers & Transport	Courier Charges	1300.20
EFT-44803	10/07/2025	Cromag Pty Ltd T/A Sigma Telford Group	Gingin Aquatic Centre: Chlorine and Delivery	1542.49
EFT-44804	10/07/2025	Eagleye Technical Services	Guilderton Caravan Park: Replacement Caravan Socket Poles	7617.50
EFT-44805	10/07/2025	Eastern Hills Chainsaws & Mowers Pty Ltd	Gardening Tools Spare Parts	609.45
EFT-44806	10/07/2025	Ecowater Services	Granville Park: ATU Service	508.00
EFT-44807	10/07/2025	Full Flow Plumbing and Gas	Gingin Administration: ATU Quarterly Service	
EFT-44808	10/07/2025	Fulton Hogan	Guilderton Caravan Park: Replace Ablutions Inlet Valves	665.50
EFT-44809	10/07/2025	Get Pumped CWS Pty Ltd t/as Chittering Septic Service	Bulk Bags Road Patch	4356.00
EFT-44810	10/07/2025	Gingin Fuel and Tyres Pty Ltd	Fewster Street: Septic Pump Out	1300.00
EFT-44811	10/07/2025	Gingin Trading	GG073: Replacement Battery, Bulk Diesel	28354.60
EFT-44812	10/07/2025	Guilderton Country Club Inc.	Hardware Store Purchases	1792.73
EFT-44813	10/07/2025	JCB Construction Equipment Australia (WA)	Kitchen Upgrade Contribution	34100.00
EFT-44814	10/07/2025	K B Riley & Sons Pty Ltd t/a Lancelin Sands	GG011: Bucket Blade, Hardware and Hydraulic Hose	2617.23
EFT-44815	10/07/2025	Kenworthy Contracting Pty Ltd	Lancelin Waste Facility: Water Cartage	990.00
EFT-44816	10/07/2025	Kleen West Distributors	Ledge Point Road: Concrete, Curbing & Traffic Management	19316.00
EFT-44817	10/07/2025	Lancelin Gull Roadhouse	Toiletry Supplies for Lower Coastal Ablutions	1200.38
EFT-44818	10/07/2025	Lancelin Outdoors	Fuel Purchases June 2025	1060.29
EFT-44819	10/07/2025	Lancelin Trade and Rural Supplies	Granville Civic Centre: Personal Access Door Flashing, CU@Park: Roof Repairs	1457.50
EFT-44820	10/07/2025	Local Government Professionals WA - LGPWA	Hardware Store Purchases	1381.79
EFT-44821	10/07/2025	McLeods Lawyers Pty Ltd	Affiliate Membership Renewal, Full Membership Renewal, Contract Management Training Course	2495.00
EFT-44822	10/07/2025	NAPA a division of GPC Asia Pacific Pty Ltd	Legal Expenses	1832.57
EFT-44823	10/07/2025	Nutrien Ag Solutions Limited	Windscreen Chip Repair Kits & Head Light Globe Plugs	136.28
EFT-44824	10/07/2025	Rural Infrastructure Services	Weed Control Chemicals and Marking Dye	875.30
EFT-44825	10/07/2025	Sovereign Hill Community Association Inc. SHCA	Consultancy Services: Cheriton Road Speed Review, Line Marking and Speed Application, Contribution to Secretariat Services	2386.96
EFT-44826	10/07/2025	Sydney Tools Pty Ltd	Contribution to Sovereign Hill Community Hall Roof	9590.00
EFT-44827	10/07/2025	The Gingin Butcher	Emergency Lights, Batteries and Charger for Emergency Response Trailer	2459.00
EFT-44828	10/07/2025	Thinkproject Australia Pty Ltd	Catering: Gingin Depot BBQ Burgers	105.62
EFT-44829	10/07/2025	Truck Centre WA Pty Ltd	Rental of RAMM Software	14422.87
EFT-44830	10/07/2025	Waterlogic Australia Pty Ltd	Warranty Service and Parts for GG002	1519.37
EFT-44831	10/07/2025	Frank Peczka	Rental Service of SD5 Cool & Cold Countertop and Clean Stream	173.97
EFT-44832	10/07/2025	Thomas Kusters	Councillor Travel Expenses 01/04/2025 - 30/06/2025	1070.05
EFT-44833	10/07/2025	Tony Pisconeri	Wangaree Park Ablution Repairs	80.00
EFT-44834	14/07/2025	Aquamonix Pty Ltd	Waste Facility Management: Seabird	18000.00
EFT-44835	14/07/2025	Avantgarde Technologies	2025/26 Annual Subscription and Data SIM Fee for Honeycomb Standpipe	528.00
EFT-44836	14/07/2025	Brook & Marsh Pty Ltd Licensed Surveyors	Dell ProSupport Extension	6919.58
EFT-44837	14/07/2025	Civil Products WA	Ippolo Road: Preparation of Resumption Application	880.00
EFT-44838	14/07/2025	Craig Mostyn Farms Pty Ltd	Rural Road Number Decals	341.00
EFT-44839	14/07/2025	Department of Transport	Refund Historical Bond: Landscaping	23162.22
EFT-44840	14/07/2025	Eagleye Technical Services	Release of Information fee for the Shire of Gingin Parking Infringement Notice	45.50
EFT-44841	14/07/2025	Full Flow Plumbing and Gas	Fewster St: Hot Water System Repair	165.00
EFT-44842	14/07/2025	Gingin District Community Resource Centre Inc (CRC)	Guilderton Caravan Park: Replace 1st Stage Regulator and Materials, Replace Septic Tanks	14740.00
EFT-44843	14/07/2025	Lancelin Outdoors	Advertising Event Flyer: Gingin Buzz Palettes and Plates	110.00
EFT-44844	14/07/2025	Local Government Professionals WA - LGPWA	Gingin Scout Hall: Roof Repairs	2087.00
EFT-44845	14/07/2025	Market Creations Agency Pty Ltd	Lefroy St: Garage Door Motor Repair	
EFT-44846	14/07/2025	McGees Property	2025/26 LGPro WA Membership	190.00
EFT-44847	14/07/2025	Moore River Tree Services	CouncilConnect Subscription & Hosting Renewal	14971.00
EFT-44848	14/07/2025	Moore Septics	Property Valuation Fee	2860.00
			Fewster Street: Tree lopping	1650.00
			Lefroy St: Septic Pump Out	1265.00

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.2.1

Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/07/2025 - 31/07/2025

			Payment Category L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	
TYPE	DATE PAID	NAME	DETAILS	AMOUNT
EFT-44849	14/07/2025	WA Rangers Association (Inc)	WA Rangers Association Conference	1300.00
EFT-44850	14/07/2025	Western Australian Local Government Association	Environmental Protection Act Ranger Services Training	220.00
EFT-44851	14/07/2025	David Wilson	Community Resilience Coordinator (Munderoo)	1850.00
EFT-44852	14/07/2025	Helen Sampson	Gingin Waste Facility Management	1806.75
EFT-44853	14/07/2025	Lincoln Stewart	Councillor Travel Expenses	1628.01
EFT-44854	14/07/2025	Linda Balcombe	Councillor Travel Expenses	604.00
EFT-44855	14/07/2025	Michael Liddelow	Rate Refund	10.54
EFT-44857	17/07/2025	Alarm Assets Group & Austech Surveillance	Quarterly Alarm Monitoring GESC	146.00
EFT-44858	17/07/2025	AMPAC Debt Recovery WA Pty Ltd	Debtors Debt Recovery Costs	33.00
EFT-44859	17/07/2025	Aurora Delta Pty Ltd	Medical Subsidy Payment	5006.82
EFT-44860	17/07/2025	Australasian Performing Right Association Ltd	Music Licence for Rural Councils	940.03
EFT-44861	17/07/2025	Bartco Traffic Equipment	GG078: LED Panels Variable Message Board	3144.90
EFT-44862	17/07/2025	BOC Pty Ltd	Gas & Oxygen Supplies for the Workshop & Gingin Medical Centre	107.33
EFT-44863	17/07/2025	Boya Equipment	GG041, GG034: Deck Wheels & Transmission Oil	1801.26
EFT-44864	17/07/2025	Bullsbrook Water Carriers	Lancelin Sport Complex: Water Cartage	1100.00
EFT-44865	17/07/2025	Bushfire Risk Solutions	PPE: Emergency Services Cadets, Munderoo	5735.22
EFT-44866	17/07/2025	Carringtons Traffic Services	Mooliabeenee Road: Traffic Management	3718.62
EFT-44867	17/07/2025	Country Values Real Estate - Trust Account	Rental - Robinson Street, Gingin	2200.00
EFT-44868	17/07/2025	Frontline Fire and Rescue Equipment	GG084: Replacement Battery	202.40
EFT-44869	17/07/2025	Gingin District Community Resource Centre Inc (CRC)	Reimbursement: 50% Synergy Electricity Usage Gingin Medical Centre	797.85
EFT-44870	17/07/2025	Gingin Fuel and Tyres Pty Ltd	Diesel Delivery to Red Gully Fire Ground Sprayer Unit Fittings	1728.00
EFT-44871	17/07/2025	Gingin Stockfeeds	Ranger Services: Dog Enclosure Food	39.60
EFT-44872	17/07/2025	Guilderton & Districts Volunteer Bush Fire Brigade	Reimbursement: Batteries, Vehicle Straps (Recovery Board) and iPad	1366.84
EFT-44873	17/07/2025	Gull Gingin Pty Ltd	Diesel: BFB Jerry Can	49.92
EFT-44874	17/07/2025	HayDan Haulage & Rural Services Pty Ltd	Lancelin South Park: Verge Clearing	770.00
EFT-44875	17/07/2025	Holcim (Australia) Pty Ltd t/as Humes	Road Drainage Supplies	32025.28
EFT-44876	17/07/2025	Juel Enterprises Pty Ltd T/As Stirling Asphalt	Cockram Road: Lennards Bridge Asphalt Works	25674.00
EFT-44877	17/07/2025	Lancelin Tree Services	Ayres Cres: Tree Pruning	1100.00
EFT-44878	17/07/2025	Ledge's Kanga Service and Skip Bin Hire	Lancelin Jetty: Skip bin hire	2200.00
EFT-44879	17/07/2025	Major Motors Pty Ltd	Vehicle Service Parts and Workshop Stock	1870.68
EFT-44880	17/07/2025	McLeods Lawyers Pty Ltd	Legal Expenses	7406.41
EFT-44881	17/07/2025	Mellanie Culhane T/A Environmental Resilience	Bushfire Risk Management Plan Review	4331.25
EFT-44882	17/07/2025	Moore River Electrical Services	Lancelin Aged Units: RCD Testing	165.00
EFT-44883	17/07/2025	Mucnea Tree Farm	Ledge Point Off Road Vehicle Area: Replace Fire Damaged Vegetation and Trees	378.50
EFT-44884	17/07/2025	Novatec Energy Solutions Pty Ltd	Gingin Depot: Office Replacement Air Conditioner CU@Park: Relocate Air Conditioner Administration: Air Conditioner and Ducting Repair Gingin Administration: Air conditioner fault find and disconnection	9130.00
EFT-44885	17/07/2025	Ocean Farm Volunteer Bush Fire Brigade	Reimbursement: Telstra Mobile Phone Plan	585.00
EFT-44886	17/07/2025	Plumb It Right Pty Ltd	Guilderton Caravan Park: Site Plumbing Repairs	385.00
EFT-44887	17/07/2025	RiteCert Pty Ltd	Certified Drawings for LPORVA Viewing Shelter	715.00
EFT-44888	17/07/2025	Shermac Engineering	GG066 Valves & Regulator	2829.77
EFT-44889	17/07/2025	St John Ambulance Western Australia Ltd	Ambulance Cover: Connecting Youth Expo	457.60
EFT-44890	17/07/2025	Stewart & Heaton Clothing Co Pty Ltd	BFB PPE Order	152.80
EFT-44891	17/07/2025	Team Global Express Pty Ltd	Courier Charges	70.29
EFT-44892	17/07/2025	The National Trust of Australia (WA)	Gingin Railway Station Rent	255.37
EFT-44893	17/07/2025	Total Green Recycling	E Waste Pick Up Gingin, Lancelin & Seabird Waste Management Facilities	3986.89
EFT-44894	17/07/2025	Truck Centre WA Pty Ltd	GG045, GG002: Wheels	2143.51
EFT-44895	17/07/2025	Uniforms at Work	Ranger Services: Uniforms	87.15
EFT-44896	17/07/2025	WA Stump Grinding & Tree Services	Wannamal Road West: Verge Pruning	13420.00
EFT-44897	17/07/2025	Helen Sampson	Gingin Waste Facility Management	1806.75
EFT-44898	17/07/2025	Rachel Wilsenach	Reimbursement: WEARN Course Refreshments	48.00
PAY-161	18/07/2025	Shire of Gingin	Net Pays PE 15/07/2025	153760.03
EFT-44899	22/07/2025	Adform Engraving & Signs	Student Council Desk Plate	69.30

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.2.1

Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/07/2025 - 31/07/2025

TYPE	DATE PAID	NAME	Payment Category L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	DETAILS	AMOUNT	
EFT-44900	22/07/2025	AMPAC Debt Recovery WA Pty Ltd		Rates Debt Recovery Costs	843.70	
EFT-44901	22/07/2025	Aurora Delta Pty Ltd		Debtors Debt Recovery Commission		
EFT-44902	22/07/2025	Australian Taxation Office (PAYG)		Pre Employment Medical	5669.35	
EFT-44903	22/07/2025	Avon Waste		Medical Subsidy Payment		
EFT-44904	22/07/2025	Carringtons Traffic Services		Payroll Deduction for PE: 17/07/2025	43994.00	
EFT-44905	22/07/2025	CFMEU		Kerbside Collection Services	23045.59	
EFT-44906	22/07/2025	Child Support Agency		Cockram Road: Traffic Management	425.30	
EFT-44907	22/07/2025	Cohesis Pty Ltd		Payroll Deduction for PE: 17/07/2025	60.00	
EFT-44908	22/07/2025	Complete Office Supplies Pty Ltd		Payroll Deduction for PE: 17/07/2025	19.89	
EFT-44909	22/07/2025	Department of Local Government Industry Regulation and Safety - Bonds ADMIN		ICT Support Assessment & Cyber Awareness Training	9883.50	
EFT-44910	22/07/2025	FireSmart		AgendisHR: Modification and Configuration		
EFT-44911	22/07/2025	Fulton Hogan		Stationery Re-Stock	1011.78	
EFT-44912	22/07/2025	Gingin Agencies WA		Building Services Levy Payments	7785.07	
EFT-44913	22/07/2025	Gingin Pharmacy		Evacuation Committee and Fire Extinguisher Training	1250.00	
EFT-44914	22/07/2025	Landgate		Road Maintenance: Bulka Bags Patch Seal	7260.00	
EFT-44915	22/07/2025	LGRCEU (WA Division)		Primer Movers: AdBlue	1490.01	L
EFT-44916	22/07/2025	Local Government Professionals WA - LGPWA		Community Car Wipes	23.97	L
EFT-44917	22/07/2025	Marindust Sales		Rural UV Interim Valuation Fees	518.98	
EFT-44918	22/07/2025	Moore Septics		Payroll Deduction for PE: 17/07/2025	48.00	
EFT-44919	22/07/2025	Paywise		Contract Management Course	1185.00	
EFT-44920	22/07/2025	Pingarning Pty Ltd		Lancelin Administration: Flagpole	784.30	
EFT-44921	22/07/2025	Robbro WA Pty Ltd		Lefroy Street: Pump Out Septic	1265.00	L
EFT-44922	22/07/2025	Seek Limited		Payroll Salary Sacrifice Payments	2797.72	
EFT-44923	22/07/2025	Shire of Gingin		Work Health Safety Management Quarterly Service and Consultation	1430.00	
EFT-44924	22/07/2025	Sonic HealthPlus Pty Ltd		Road Maintenance Works: Gravel Cartage	36300.00	L
EFT-44925	22/07/2025	Stewart & Heaton Clothing Co Pty Ltd		Employment Advertisement: Road Construction Leading Hand	357.50	
EFT-44926	22/07/2025	Team Global Express Pty Ltd		BSL Commission	190.00	
EFT-44927	22/07/2025	Uniforms at Work		Pre Employment Medical	442.20	
EFT-44928	22/07/2025	WANT Plumbing Services Pty Ltd		BFB PPE Order	344.13	
EFT-44929	22/07/2025	Henry Morris		Courier Charges	34.58	
EFT-44930	28/07/2025	AFGRI Equipment Pty Ltd		Uniform Order	133.98	
EFT-44931	28/07/2025	AMPAC Debt Recovery WA Pty Ltd		Fewster Street: Septic Repairs	2172.50	
EFT-44932	28/07/2025	Belgravia PRO Pty Ltd		Waste Facility: Landfill Cell Developer	73366.00	L
EFT-44933	28/07/2025	Bunnings Buildings Supplies Pty Ltd		GG001, GG003: Service Parts	1378.74	
EFT-44934	28/07/2025	Coastal Courier		Rates Debt Recovery Costs	2206.82	
EFT-44935	28/07/2025	Complete Office Supplies Pty Ltd		Guilderton Caravan Park: Pure Glamping & Hire	44049.21	
EFT-44936	28/07/2025	Construction Training Fund		Equipment, RMS License Fees, Park Management Fee		
EFT-44937	28/07/2025	Country Values Real Estate - Trust Account		Gingin Shire Admin Office: Skirting Boards and Shelves	375.60	
EFT-44938	28/07/2025	Curnow Group Hire Pty Ltd		Frogmore Depot: Storage Unit and Accessory Holder		
EFT-44939	28/07/2025	Data#3		Advertising: Event Flyer Palettes & Plates	40.00	L
EFT-44940	28/07/2025	Docu-Shred		Depot Office Chair	416.32	
EFT-44941	28/07/2025	Dome Shelter Supplies		CTF Payments	3083.71	
EFT-44942	28/07/2025	Eurofins ARL Pty Ltd		Rental - Robinson Street, Gingin	2200.00	L
EFT-44943	28/07/2025	Full Flow Plumbing and Gas		Maintenance Works: Gravel Cartage	51150.00	
EFT-44944	28/07/2025	Gingin Bowling Club		Additional Microsoft Licences	215.75	
EFT-44945	28/07/2025	Gingin Fabrication & Steel		Annual Shredding of Confidential Bins	1290.30	
EFT-44946	28/07/2025	Gingin Stockfeeds		Lancelin Waste Facility: Dome Shelter	6850.00	
EFT-44947	28/07/2025	Gull Gingin Pty Ltd		Sample Testing: Soil & Water Analysis	2034.45	
EFT-44948	28/07/2025	HayDan Haulage & Rural Services Pty Ltd		Woodridge: Standpipe Maintenance	605.00	L
EFT-44949	28/07/2025	Hazard Group Pty Ltd		Community Grants 2024/25: Alfresco Decking	4125.00	G
EFT-44950	28/07/2025	K B Riley & Sons Pty Ltd t/a Lancelin Sands		GG025: Ramp Mechanism Modifications	1815.00	L
EFT-44951	28/07/2025	Kleen West Distributors		Health: Work Safety Boots	229.00	L
EFT-44952	28/07/2025	Lancelin Angling and Aquatic Club Inc. (LAAC)		Small Plant Fuel Purchases	262.10	L
				Lancelin Waste Facility: Fence Line Boundary Preparation	17424.00	L
				Gingin Townsite: Curbing and Footpath Install and Repairs	34456.13	L
				Road Maintenance Works: Gravel Cartage	50875.00	L
				Upper Coastal Ablution Supplies	828.30	
				Community Grants 2024/25: John Bray Junior Fishing Competition	935.00	G

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.2.1

Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/07/2025 - 31/07/2025

			Payment Category L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	
TYPE	DATE PAID	NAME	DETAILS	AMOUNT
EFT-44953	28/07/2025	Lancelin Community & Sporting Club Inc.	2024/2025 Contribution to Lancelin Community Bus	2000.00 G
EFT-44954	28/07/2025	Ledge Point Country Club Inc	Community Grants 2024/25: Community Events	5500.00 G
EFT-44955	28/07/2025	Local Government Professionals WA - LGPWA	2025/26 Affiliate Membership	190.00
EFT-44956	28/07/2025	Local Health Authorities Analytical Committee (LHAAC)	Environmental Health Annual Fee 2025/2026 Analytical Services	1446.07
EFT-44957	28/07/2025	Lower Coastal Neighbourhood Watch - Gingin Shire	24/25 Funding Assistance Scheme Grant - Lower Coastal Neighbourhood Watch Meetings	907.26 G
EFT-44958	28/07/2025	McLeods Lawyers Pty Ltd	Legal Expenses	47925.87
EFT-44959	28/07/2025	Modern Teaching Aids Pty Ltd	Lancelin Library: Musical Instruments for Better Beginnings Backpacks, Lockable iPad Holders	3183.74 F
EFT-44960	28/07/2025	NAPA a division of GPC Asia Pacific Pty Ltd	Vehicle Fleet: Service Parts and Battery Solenoids	807.16
EFT-44961	28/07/2025	Pool Robotics Perth	Robotic Pool Cleaner Maintenance and Electrical Repair	271.19
EFT-44962	28/07/2025	ReadyTech User Group WA Inc.	ReadyTech User Group Annual Membership	847.00
EFT-44963	28/07/2025	Robbro WA Pty Ltd	Wannamal Road West: Gravel Cartage	37047.92 L
EFT-44964	28/07/2025	Rowe Group	Planning Services: Preparation of Local Planning Policy	1848.00
EFT-44965	28/07/2025	Shire of Gingin	CTF Commission	74.25
EFT-44966	28/07/2025	The Australian Local Government Job Directory Pty Ltd	Employment Advertisement: Road Construction Leading Hand	385.00
EFT-44967	28/07/2025	Thermal Engineering Pty Ltd	Gingin Depot: Supply and Install Airconditioning Unit	2530.00
EFT-44968	28/07/2025	W & J Greenwell	Crowbar and Work boots	259.00 L
EFT-44969	28/07/2025	WANT Plumbing Services Pty Ltd	Grave Digging Services	1100.00 L
EFT-44970	28/07/2025	Western Australia Police Force	National Police Checks: BFB Volunteers	180.00
EFT-44971	28/07/2025	Western Australian Local Government Association	Training Course: Introduction to Environment	682.00
EFT-44972	28/07/2025	Zone 50 Engineering Surveys Pty Ltd	Underground Services Survey for Guilderton Caravan Park, Foreshore Area and Gabbadah Park	35200.00
EFT-44973	28/07/2025	Helen Sampson	Gingin Waste Facility Management	1806.75 L
EFT-44974	28/07/2025	Maureen Dobra	Facility Booking Bond Refund	395.00 R
EFT-44975	30/07/2025	Boya Equipment	Purchase New M100GX Kubota Tractor	154000.00
PAY-162	31/07/2025	Shire of Gingin	Net Pays PE 29/07/2025	195521.69
EFT-44976	31/07/2025	Adform Engraving & Signs	Customer Service Office Name Plaques	113.30
EFT-44977	31/07/2025	Avantgarde Technologies	Gingin Depot: Decommission Cable Connection and Replace with Wireless Link	4235.26
EFT-44978	31/07/2025	Bunnings Buildings Supplies Pty Ltd	Lancelin Ablution Blocks: Paving Paint	1167.25
EFT-44979	31/07/2025	Caraban Limestone & Sand Supplies	Road Maintenance: Limestone Cartage	3359.07 L
EFT-44980	31/07/2025	Certex Lifting Pty Ltd	GG009: Binders and Hardware, Workshop 250kg Hoist Lever	535.70
EFT-44981	31/07/2025	Dielectric Security Systems	Guilderton Caravan Park Alarm Monitoring Fees Lancelin Shire Office Alarm Monitoring Fees Gingin Office Administration Alarm Monitoring Fees Gingin Medical Centre Alarm Monitoring Fees	919.16
EFT-44982	31/07/2025	Elan Energy Matrix Pty Ltd	Waste Disposal: Tyres Pick-Up Seabird Waste Disposal: Tyres Pick-Up Gingin	1817.65
EFT-44983	31/07/2025	Ergolink	Ergonomic chair for Cr Lincoln Stewart	1458.50
EFT-44984	31/07/2025	Gingin Fuel and Tyres Pty Ltd	Volvo Prime Movers: Supply and Fit Tyres	2517.00 L
EFT-44985	31/07/2025	Gingin Stockfeeds	Compliance: Safety Work Boots	229.00 L
EFT-44986	31/07/2025	Local Government Professionals WA - LGPWA	e-Learning Courses: Introduction to Procurement	990.00
EFT-44987	31/07/2025	Martin's Trailer Parts	Jockey Wheels and Hand Brake Lever for Trailers	559.59
EFT-44988	31/07/2025	Mcintosh and Son	GG016: Service Parts	1013.80
EFT-44989	31/07/2025	McLeods Lawyers Pty Ltd	Legal Expenses	829.73
EFT-44990	31/07/2025	MidWest Building (WA) Pty Ltd	Gingin Emergency Services Centre: BFB Change Room, Side Entry, TV Bracket Modifications	12436.60 L F
EFT-44991	31/07/2025	NAPA a division of GPC Asia Pacific Pty Ltd	Rangers Vehicles: 3 x 20L Gear Oil GG6016: Ramp Switch, Stock Hose Clamps Rangers Vehicles: Filter Stock	1081.51
EFT-44992	31/07/2025	Northern Valley News	Advertising: Event Flyer Palettes & Plates Advertising: Country to Coast	1025.00 L
EFT-44993	31/07/2025	Price Consulting Group	CEO Performance Review KPI's	4869.48
EFT-44994	31/07/2025	RNK Sales Pty Ltd (Kanga Loaders)	GG098, GG040: Kanga Spare Parts	358.41
EFT-44995	31/07/2025	Stewart & Heaton Clothing Co Pty Ltd	BFB PPE Order	323.64
EFT-44996	31/07/2025	Tiffany's Catering	Catering: Council Meeting	150.00 L
EFT-44997	31/07/2025	Helen Sampson	Gingin Waste Facility Management	1806.75 L
EFT TOTAL				2,094,791.48

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.2.1

Payments made under Delegated Authority 2.1 *Payment of Creditors* for the period 01/07/2025 - 31/07/2025

Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/07/2025 - 31/07/2025			Payment Category L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	
TYPE	DATE PAID	NAME	DETAILS	AMOUNT
CHEQUES				
CHEQUES				
DIRECT DEBIT				
DE-6728	1/07/2025	Bendigo Bank	Bendigo Bank: BPay Biller Fee	410.96
DE-6729	1/07/2025	Bendigo Bank	Bendigo Bank: FTS De Process GST	6.89
DE-6730	1/07/2025	Bendigo Bank	Bendigo Bank: Transfer Fees	62.50
DE-6731	1/07/2025	Department of Transport	Dept of Transport - Licensing 27.06.2025	3,148.95
DE-6743	1/07/2025	Go Go Media	Monthly Messages On Hold	75.90
DE-6732	2/07/2025	Department of Transport	Dept of Transport - Licensing 30.06.2025	13,793.10
DE-6653	2/07/2025	Water Corporation	Water Charges Ocean Farm Dr Nilgen Lot 4021 RES 35092	255.69
DE-6652	2/07/2025	Water Corporation	Water Charges Ocean Farm Dr Nilgen Lot 4021 RES 35092	52.90
DE-6659	2/07/2025	Synergy	Electricity Charges 14/05/2025 - 10/06/2025: Lot 41 Weld Street Gingin	1,266.89
DE-6661	2/07/2025	Synergy	Electricity Charges 7 Brockman St Gingin	1,336.19
DE-6660	2/07/2025	Synergy	Electricity Charges Lot 23 Todman Road Coonabidgee	181.14
DE-6727	3/07/2025	Precision Administration Services Pty Ltd	Payroll Deduction for PE: 03/07/2025	31,500.50
DE-6733	3/07/2025	Bendigo Bank	Bendigo Bank: Tyro Fees May 25	1,563.47
DE-6734	3/07/2025	Bendigo Bank	Bendigo Bank: Tyro Fees May 25	126.26
DE-6735	3/07/2025	Bendigo Bank	Bendigo Bank: Tyro Fees May 25	5.24
DE-6736	3/07/2025	Department of Transport	Dept of Transport - Licensing 01.07.2025	5,536.50
DE-6737	3/07/2025	Bendigo Bank	Bendigo Bank: De Fees 393032	14.70
DE-6738	3/07/2025	Bendigo Bank	Bendigo Bank: CBA Merchant Fees #2965	64.00
DE-6739	3/07/2025	Bendigo Bank	Bendigo Bank: CBA Merchant Fees #6026	229.54
DE-6740	3/07/2025	Bendigo Bank	Bendigo Bank: CBA Merchant Fees #2629	241.50
DE-6744	3/07/2025	Synergy	328 979 240: INV2090395493: 10/04/2025 - 12/06/2025 Electricity charges Lot 77 Edwards St Seabird	129.98
DE-6741	4/07/2025	Bendigo Bank	Bendigo Bank: Bank Confirmation Fee	45.00
DE-6742	4/07/2025	Department of Transport	Dept of Transport - Licensing 02.07.2025	2,569.15
DE-6747	4/07/2025	Synergy	Electricity charges Lot 244 Sovereign Hill Dr, Gabbadah	164.91
DE-6746	4/07/2025	Synergy	Electricity charges Sovereign Hill Dr, Gabbadah	171.20
DE-6745	4/07/2025	Synergy	Electricity Charges Lot 12 Dewar St Guilderton	195.40
DE-6748	4/07/2025	Synergy	Electricity charges 106 Paperbark Ave, Gabbadah	1,334.40
DE-6751	7/07/2025	Synergy	Electricity Charges Lot 197 Chalon Ave, Seabird WA	1,027.72
DE-6750	7/07/2025	Synergy	Electricity charges Lot 86 Gingin Road, Lancelin	140.88
DE-6749	7/07/2025	Synergy	Electricity Charges Lot 236 Brockman St Guilderton	301.90
DE-6752	7/07/2025	Synergy	Electricity Charges Lot 47 Chalon Avenue, Seabird WA	368.12
DE-6753	7/07/2025	Department of Transport	Dept of Transport - Licensing 03.07.2025	4,613.35
DE-6757	7/07/2025	Telstra	Telephone Charges Guilderton Caravan Park	240.00
DE-6888	7/07/2025	Telstra	Telstra Mobile Charges	109.00
DE-6758	8/07/2025	Bendigo Bank	Bendigo Bank: De Fees	6.30
DE-6759	8/07/2025	Department of Transport	Dept of Transport - Licensing 04.07.2025	1,232.75
DE-6762	8/07/2025	Synergy	Electricity Charges Loc 3 Ocean Farm Drive	1,630.27
DE-6761	8/07/2025	Synergy	Electricity Charges Lot 11 Dewar Street, Guilderton	532.20
DE-6760	8/07/2025	Synergy	Electricity Charges Dewar Street Guilderton	297.07
DE-6755	9/07/2025	Telstra	Telstra Group Plan	1,571.77
DE-6767	9/07/2025	Department of Transport	Dept of Transport - Licensing 07.07.2025	6,755.80
DE-6763	9/07/2025	Synergy	Electricity Charges Fraser Street, Guilderton WA	244.73
DE-6765	9/07/2025	Synergy	Electricity Charges Lot 232 Wedge St, Guilderton WA	274.60
DE-6764	9/07/2025	Synergy	Electricity Charges Lot 99 Weld St Gingin	727.98
DE-6766	10/07/2025	Synergy	Electricity Charges 60 King Dr Woodridge	861.87
DE-6777	10/07/2025	Department of Transport	Dept Transport - Licensing 08.07.2025	11,688.70
DE-6778	10/07/2025	Bendigo Bank	Bendigo Bank: De Fees	6.30
DE-6756	11/07/2025	Telstra	Telstra Group Plan	1,036.67
DE-6768	11/07/2025	Synergy	Electricity Charges 13 King Dr Woodridge	1,616.74

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.2.1

Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/07/2025 - 31/07/2025

TYPE	DATE PAID	NAME	Payment Category L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	DETAILS	AMOUNT
DE-6779	11/07/2025	QPC Group		Epson Replacement Toner Freight	33.00
DE-6780	11/07/2025	Department of Transport		Dept of Transport - Licensing 09.07.2025	3,423.55
DE-6781	14/07/2025	Department of Transport		Dept of Transport - Licensing 10.07.2025	2,442.95
DE-6782	14/07/2025	Department of Justice		Lodgement Fee for Registering Unpaid Infringement	1,062.00
DE-6790	14/07/2025	Credit Card - CEO		Credit Card Purchases	3,245.92
DE-6791	14/07/2025	Credit Card - EMRDS		Credit Card Purchases	547.83
DE-6853	14/07/2025	Credit Card - Mechanic/Depot Controller		Credit Card Purchases	3,002.62
DE-6854	14/07/2025	Credit Card - EMO		Credit Card Purchases	748.00
DE-6754	15/07/2025	Synergy		Electricity Charges 708 Ocean Farm Dr, Nilgen	569.46
DE-6769	15/07/2025	Synergy		Electricity Charges Lot 5489 Red Gully Rd	238.87
DE-6770	15/07/2025	Synergy		Electricity Charges Lot 889 Gingin Brook Road, Neergabby	163.52
DE-6784	15/07/2025	Bendigo Bank		Bendigo Bank: Trans fees 024924	50.99
DE-6785	15/07/2025	Department of Transport		Dept of Transport - Licensing 11.07.2025	6,355.85
DE-6786	16/07/2025	Department of Transport		Dept of Transport - Licensing 14.07.2025	4,090.45
DE-6771	16/07/2025	Synergy		Electricity Charges: Lot 269 Seaview Drive, Karakin	352.96
DE-6783	17/07/2025	Bendigo Bank		Bendigo Bank: De Fees 393032	3.30
DE-6787	17/07/2025	Precision Administration Services Pty Ltd		Payroll deduction for PE: 17/07/2025	30,202.35
DE-6788	17/07/2025	Department of Transport		Dept of Transport - Licensing 15.07.2025	7,065.65
DE-6789	17/07/2025	Bendigo Bank		Bendigo Bank: De Fees	20.70
DE-6886	17/07/2025	Business Service Brokers T/A TeleChoice		Mobile Phone Charges	171.00
DE-6792	18/07/2025	Credit Card - CESM		Credit Card Purchases	742.63
DE-6793	18/07/2025	Department of Transport		Dept of Transport - Licensing 16.07.2025	10,913.30
DE-6794	21/07/2025	Department of Transport		Dept of Transport - Licensing 17.07.2025	2,027.20
DE-6795	21/07/2025	Windcave Pty Ltd		Windcave Transaction Fees WAU 2928817	1,132.62
DE-6799	22/07/2025	Department of Transport		Dept of Transport - Licensing 18.07.2025	676.40
DE-6775	22/07/2025	Vocus Communications		GESC Internet	808.50
DE-6887	22/07/2025	Westnet Internet Services		Internet Service CEO Residence	79.99
DE-6800	23/07/2025	Department of Transport		Dept of Transport - Licensing 21.07.2025	4,822.10
DE-6774	23/07/2025	Water Corporation		Sewerage charges Miragliotta St Lancelin Lot 85 RES 24018	125.38
DE-6801	23/07/2025	Bendigo Bank		Bendigo Bank: De Fees 393032	4.65
DE-6802	23/07/2025	Western Australian Treasury Corporation (WATC)		WATC Annuity Lending Guarantee Fee Audit Report for the period ending June 2025	7,801.84
DE-6772	24/07/2025	Synergy		Electricity Charges Street Lights	11,080.87
DE-6776	24/07/2025	Australia Post		Postage Charges	487.50
DE-6851	24/07/2025	Department of Transport		Dept of Transport - Licensing 22.07.2025	3,205.05
DE-6852	25/07/2025	Department of Transport		Dept of Transport - Licensing 23.07.2024	745.05
DE-6857	27/07/2025	Western Australian Treasury Corporation (WATC)		LN-127-Seabird Seawall Extension Repayment: 18	12,159.77
DE-6859	27/07/2025	QPC Group		Epson WF-C21000 Click Charges	490.39
DE-6773	28/07/2025	Synergy		Electricity charges Lot 1 Brockman St, Gingin WA 6503	139.28
DE-6856	28/07/2025	Department of Transport		Dept of Transport - Licensing 24.07.2025	1,578.05
DE-6858	28/07/2025	Bendigo Bank		Bendigo Bank: De Fees	6.75
DE-6860	29/07/2025	Department of Transport		Dept of Transport - Licensing 25.07.2025	2,392.20
DE-6828	30/07/2025	Synergy		Electricity Charges 11/06/2025 30/06/2025: Lot 41 Weld Street Gingin	1,593.48
DE-6829	30/07/2025	Synergy		Electricity Charges 7 Brockman St Gingin	1,848.44
DE-6830	30/07/2025	Synergy		Electricity Charges 25007 Dewar St Guilderton	2,241.82
DE-6861	30/07/2025	Department of Transport		Dept of Transport - Licensing 28.07.2025	1,481.00
DE-6862	30/07/2025	Bendigo Bank		Bendigo Bank: De Fees 393032	0.15
DE-6863	31/07/2025	Precision Administration Services Pty Ltd		Payroll Deduction for PE: 31/07/2025	31,006.73
DE-6864	31/07/2025	Bendigo Bank		Bendigo Bank: De Fees	14.55
DE-6865	31/07/2025	Bendigo Bank		Bendigo Bank: De Fees	3.30
DE-6806	31/07/2025	Water Corporation		Water Charges 4 Fewster St Gingin Lot 103	149.11
DE-6803	31/07/2025	Water Corporation		Water Charges 3 Fewster St Gingin Lot 73	85.94
DE-6866	31/07/2025	Department of Transport		Dept of Transport - Licensing 29.07.2025	964.05
DE-6905	31/07/2025	Dell Financial Services Pty Ltd		Allocation of Lease Payment - July 2025	1,651.29
DE-6909	31/07/2025	LJ Hughes		Allocation of Lease - July 2025 Lancelin Office	669.50
DE-6910	31/07/2025	HP Financial Services (Australia) Pty Ltd		Allocation of Lease Payment - July 2025	748.57
DIRECT DEBIT					267,436.00

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.2.1

Payments made under Delegated Authority 2.1 *Payment of Creditors* for the period 01/07/2025 - 31/07/2025

			Payment Category L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	
TYPE	DATE PAID	NAME	DETAILS	AMOUNT
TOTAL MUNICIPAL				2,362,227.48
CREDIT CARD BREAK-UP				
JUNE	CEO	Mailchimp	Monthly Subscription	117.68
		Mailchimp	International Transaction Fee	3.53
		Wheatbelt Business Network	EA Workshop	210.00
		Booktopia	NAIDOC Week School Prizes	288.99
		AMA Medical	Gingin Medical Centre Manual Resuscitator Bags	108.03
		Amazon	iPhone Cases	57.98
		Lovevery	Better Beginnings Play kits Lancelin Library	1,404.00
		Booking.com	Accommodation Guilderton Caravan Park Surveyors	634.80
		Vibe Bullsbrook	OGG Diesel 62.73L @ \$159.70/L	100.18
		Wilson Parking Wesfarmers House	Legal Consultation	48.00
		BP Ellenbrook	OGG Diesel 70L @ \$1.839/L	128.73
		EG Fuel Co Currumbine	OGG Diesel 65.85L @ \$1.999/L	129.00
		City of Joondalup Parking	IT Consultation	11.00
		Bendigo Bank	Card Fee	4.00
				3,245.92
	EMCCS			0.00
				0.00
	EMRDS	Department of Health	Regional Mosquito Training Course	440.00
		Varsity Joondalup	Refreshments	103.83
		Bendigo Bank	Card Fee	4.00
				547.83
	CESM	Officeworks	USB HDMI Adaptor	49.00
		WALGA	2025 LG Emergency Management Forum	150.00
		Shire of Gingin DoT	GG06 Registration	41.00
		Vibe Bullsbrook	Recruits Training Refreshments	4.50
		Shire of Gingin DoT	Plate Transfer	38.80
		Shire of Gingin DoT	Plate Transfer	38.80
		Bindoon IGA	Recruits Training Catering	20.97
		Gingin IGA	Community Risk Workshop Catering	17.73
		Dan Murphy's Currumbine	Refreshments End of Season Function	182.93
		Roses Only	"Vale" Floral Arrangement	194.90
		Bendigo Bank	Card Fee	4.00
				742.63
	EMOA	JB HiFi	Temperature Monitor	54.00
		WALGA	Roadside Vegetation Management Courses	490.00
		Seabird Tavern	BFB Volunteers Refreshments	200.00
		Bendigo Bank	Card Fee	4.00
				748.00

MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 13.2.1

Payments made under Delegated Authority 2.1 *Payment of Creditors* for the period 01/07/2025 - 31/07/2025

TYPE	DATE PAID	NAME
	MECHANIC	Fuchs Lubricants Bendigo Bank Bendigo Bank
Total		
CALTEX CARD BREAKUP		
JUNE		WEX Australia Pty Ltd
Total		
SHELL CARD BREAKUP		
Total		

Payment Category
L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor

DETAILS	AMOUNT
Workshop Lubricant Stock	2,998.60
Purchase Interest	0.02
Card Fee	4.00
	3,002.62
	8,287.00
GG033: 190.03L	355.71
GG070: 166.68L	301.23
GG069: 55.03L	99.00
GG017: 119.57L	234.96
GG084: 87.22L	156.91
GG005: 413.16L	789.45
Small Parts Jerry Cans: 18.68L	36.71
Small Parts Jerry Cans ULP: 16.61	33.05
Annual Card Fees	602.00
Transaction Fees	2.50
	2,611.52
	-

14 REPORTS - REGULATORY AND DEVELOPMENT SERVICES

14.1 APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED OUTBUILDING - LOT 300 HUDSON STREET, SEABIRD

File	BLD/5077
Applicant	Seabird Progress Association
Location	Lot 300 Hudson Street, Seabird
Owner	Shire of Gingin
Zoning	Parks and Recreation
WAPC No	NA
Author	Ross Harper – Planning Officer
Reporting Officer	James Bayliss - Executive Manager Regulatory and Development Services
Refer	Nil
Appendices	1. Aerial Image [14.1.1 - 1 page] 2. Location Plan [14.1.2 - 1 page] 3. Applicant's Proposal [14.1.3 - 4 pages] 4. Proposed Plans [14.1.4 - 3 pages]

DISCLOSURES OF INTEREST

Cr Johnson disclosed an impartiality interest in Item 14.1 as he is a resident of Seabird and ex-member/treasurer of the Seabird Progress Association.

PURPOSE

To consider an Application for Development Approval for a Storage Shed on Lot 300 Hudson Street, Seabird.

BACKGROUND

The subject lot comprises approximately 4.93 hectares in area and contains the Seabird Hall, oval, and tennis courts. The proposed development entails the construction of a storage shed to provide additional storage in support of local sporting and recreational organisations.

The proposed shed has the following dimensions:

Length: 8 metres

Width: 8 metres

Wall Height: 2.7 metres

Overall Height: 3.1 metres

An aerial image is provided (see appendices).

A copy of the Applicant's proposal is provided (**see appendices**).

COMMENT

Stakeholder Consultation

No consultation with the broader community was undertaken as the officer did not identify any potentially impacted stakeholders.

PLANNING FRAMEWORK

Local Planning Scheme No. 9 (LPS 9) Planning Assessment

The subject site is zone Local Reserve – Parks and Recreation under LPS 9.

2.5 Use and Development of Local Reserves

2.5.1 A person must not –

- a) use a Local Reserve; or*
- b) commence or carry out development on a Local Reserve, without first having obtained development approval under Part 7 of the deemed provisions.*

2.5.2 In determining an application for development approval the local government is to have due regard to

- a) the matters set out in clause 67 of the deemed provisions; and*
- b) the ultimate purpose intended for the Reserve.*

In considering the development, due regard is to be given to clause 67 of the Deemed Provisions and the intention of the Reserve as per clause 2.5.2 of LPS 9 as listed above.

LPS 9 does not prescribe any objectives for the Parks and Recreation reserve, and therefore it is appropriate to consider the objectives prescribed to the reserve type in the Model Provisions (*Planning and Development (Local Planning Schemes) Regulations 2015*). The objectives of the Parks and Recreation reserve are as follows:

- *Public Purposes which specifically provide for a range of public recreational facilities.*

The development aligns with the intent of providing recreational facilities, as it affords additional storage space for sporting and recreational groups utilising the area.

Planning and Development (Local Planning Schemes) Regulations 2015

In accordance with Schedule 2, Part 9, Clause 67 of the Deemed Provisions, the local government is to have due regard to a range of matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application. In this instance, the following matter is considered to be relevant:

- (j) *In the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve.*

Officer Comment

As noted above, the objective of the reserve is not listed in LPS 9, however under the interpretation of the Model Provisions the development provides a public recreational purpose and is therefore considered to be consistent with the objectives of the zone.

- (m) *the compatibility of the development with its setting, including –*
 - (i) *the compatibility of the development with the desired future character of its setting; and;*
- (n) *the amenity of the locality including the following –*
 - (i) *environmental impacts of the development;*
 - (ii) *the character of the locality;*
 - (iii) *social impacts of the development.*

Officer comment

The subject lot is relatively isolated, with the adjoining land to the west also reserved for Parks and Recreation. The proposed shed is of a scale and appearance that is consistent with typical structures found in similar recreational settings. The development is expected to have minimal visual impact and is unlikely to adversely affect the amenity or locality.

Summary

In view of the above assessment, the officer supports the development subject to conditions.

RISK IMPLICATIONS

Nil

STATUTORY/LOCAL LAW IMPLICATIONS

Planning and Development (Local Planning Scheme) Regulations 2015

Local Planning Scheme No. 9

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2024-2034

Aspiration	3. Planning & Sustainability - Plan for Future Generations
Strategic Objective	3.3 Planning and Land Use - Plan the use of the land to meet future requirements, incorporating economic development objectives and community amenity.

VOTING REQUIREMENTS - SIMPLE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Vis **SECONDED:** Councillor Johnson

That Council grant Development Approval for a Storage Shed on Lot 300 Hudson Street, Seabird subject to the following conditions:

1. The land use and development shall be undertaken in accordance with the approved plans and specifications, including the directions written in red ink by the Shire, unless otherwise conditioned in this Approval.
2. The approved Storage Shed is to be constructed using new materials and be of a consistent colour scheme.

Advice Notes:

Note 1: If you are aggrieved by the conditions of this approval, you have the right to request that the State Administrative Tribunal (SAT) review the decision under part 14 of the *Planning and Development Act 2005*.

Note 2: Further to this approval, the applicant is required to submit working drawings and specifications to comply with the requirements of the *Building Act 2011* and *Health Act 2016*, which are to be approved by the Shire of Gingin.

Note 3: This development approval should not be construed as satisfying any other obligations as set out under 'Alterations' within the lease of the premises with the Shire of Gingin.

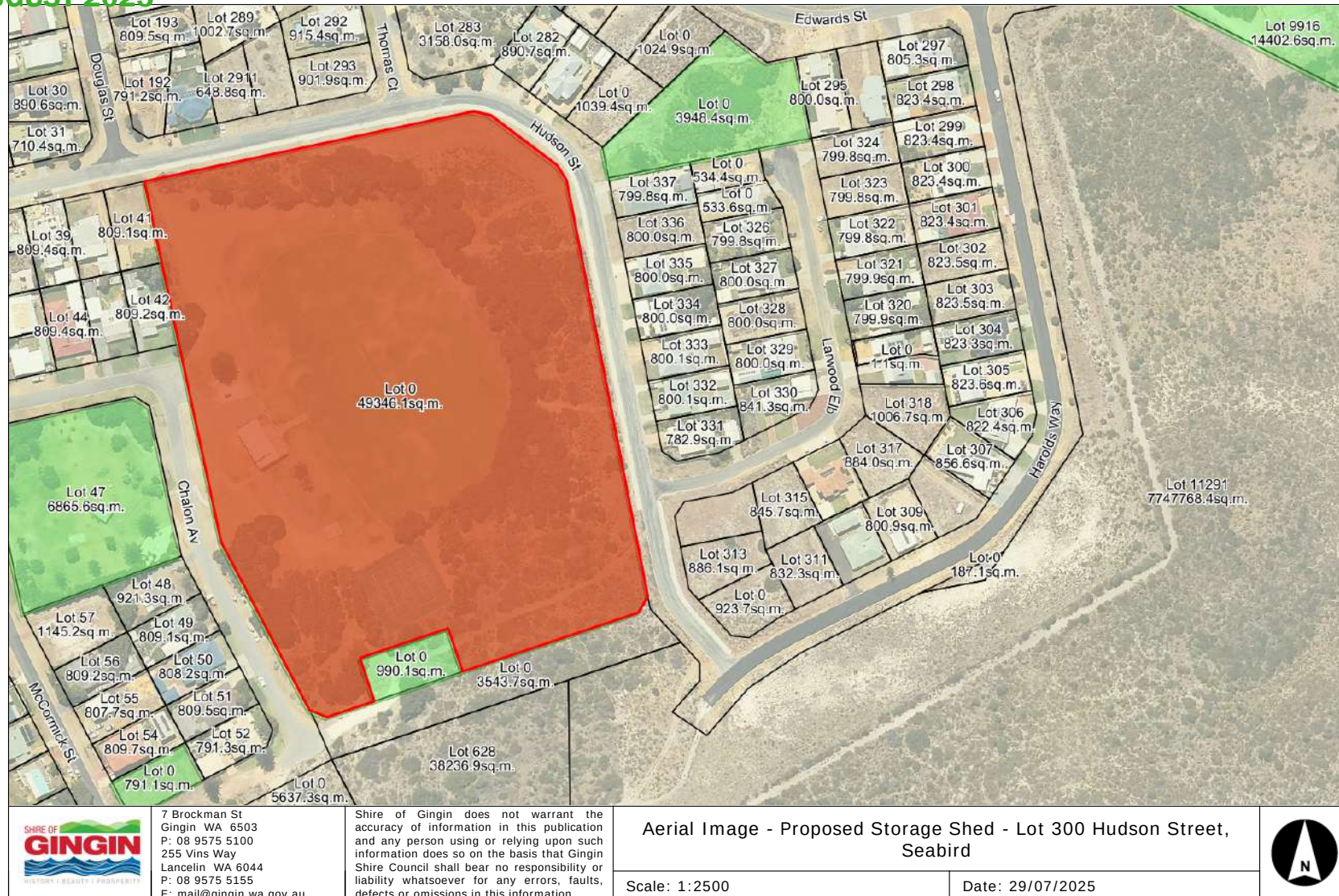
CARRIED UNANIMOUSLY
9 / 0

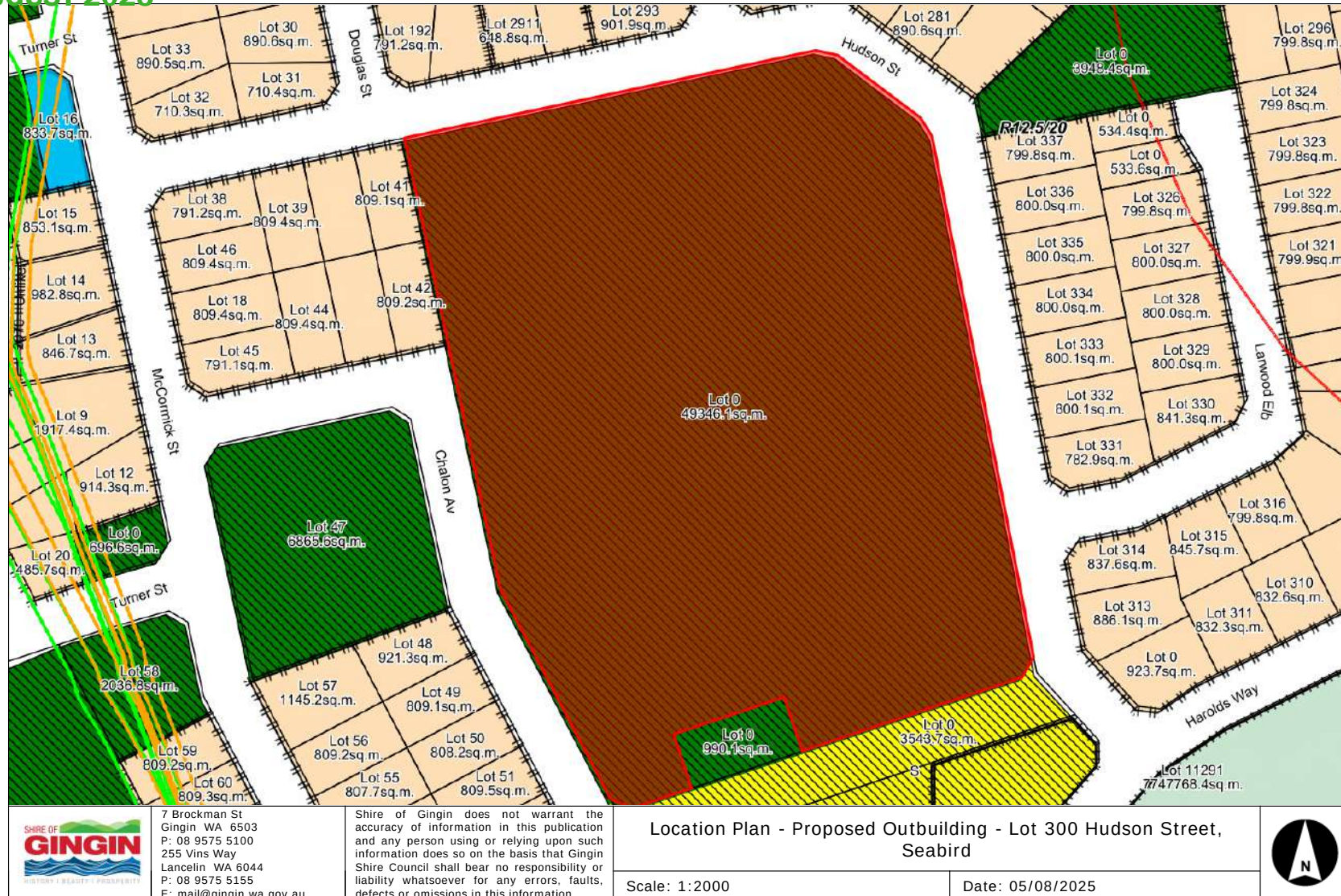
FOR: *Councillor Balcombe, Councillor Kestel, Councillor Johnson, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Vis, Councillor Woods and Councillor Weeks*

AGAINST: *Nil*

**MINUTES
ORDINARY COUNCIL MEETING
19 AUGUST 2025**

APPENDIX 14.1.1





COMMUNITY PROJECTS FOR SHIRE LANDS & ASSETS

CONCEPT ENQUIRY

PRIOR TO COMPLETING THIS FORM

It is essential to have read the 'Frequently Asked Questions' for 'Community Projects for Shire Lands & Assets' prior to completing and submitting a 'Concept Enquiry'. In completing and submitting this form to the Shire of Gingin you are acknowledging that you have read and understood the purpose, process and associated information for a 'Concept Enquiry'. If further explanation is required please contact the Shire's Community Development Team via

Email: mail@gingin.wa.gov.au

OR

Telephone: (08) 9575 5100

CONCEPT ENQUIRY

Project Title	Seabird Community Hall Storage
---------------	--------------------------------

CONTACT DETAILS	
Contact Person (Applicant)	Vanessa Rennie
Committee Role (if applicable) Applicant must be Chair/President; Vice; Secretary or Treasurer	Secretary
Committee Organisation (if applicable)	Seabird Progress and Sports Association
Postal Address	
Contact Number	
Email	seabirdprogress@gmail.com
Note: Please provide as much information as possible about the project as this will assist with the Shire's review of the 'Concept Enquiry'. The Shire may seek additional information from the contact person listed above if required.	

1. What is the proposed project?

Provide specific detail.

The Progress Association would like to obtain storage by way of a shed, concrete pad off the shed and a small patio for outdoor shade for our community hall. This would enable us to store items such as additional tables, chairs, and events equipment and ensure that the community hall is free from bulky items and can be better utilised for our own events, user groups and visiting community organisations. The hall is currently used by multiple regular community user groups and is a meeting place for several embedded events held throughout the year that bring our local community together and enhance social and emotional wellbeing.

We hold our easter Gala Day, our ANZAC services, Community meals and information sessions, end of season celebrations and use both interior and exterior areas consistently. The hall is also used by our local golf club and the adjoining oval used regularly by both local families, and visitors throughout the holiday times.

The hall was old and tired, and with recent shire approval we self-funded some fresh paint and re-purposed some storage boxes and hung memorabilia on the back wall. We will be applying to the shire in the next financial year for a renovation of the bathrooms that currently provide no disability access, no guard rail entry on the external stairs, have uneven flooring and narrow doorways, and are outdated. At the moment all of our additional equipment is sitting inside the hall and some items need to be held in the bathrooms during events. This specific project is for storage held externally to the hall only.

COMMUNITY PROJECTS FOR SHIRE LANDS & ASSETS

CONCEPT ENQUIRY

Access to the hall is difficult from Hudson st where most people park to attend events, or walk through to get to the hall. We would like to have a pathway/footpath linking the hall to the community so people that attend with mobility scooters can access.

We would like to see a footpath included in this piece of work.

2. (a) What is the current issue or need that has initiated this project/concept?

Seabird Progress Association surveyed our local community in late 2023 and high among the priorities was an increase in community events and upgrades to the hall itself. Recent enquiries from new user groups indicated they were looking for somewhere to hold activities that was vibrant and fresh and have storage throughout the school term.

The committee of Seabird Progress has new membership this year and is looking to work in partnership with the shire and advance some of the concepts we were unable to resource prior to now.

Our town is also catering for larger numbers each year as tourist numbers increase along our coastline and Air BnB's become more popular in our local area. Seabird is regularly 'sold out' when it comes to accommodation throughout the year, most of these visitors are families who attend our events.

There is limited external shade to the hall and summer events are often held in high temperatures, making shade an essential part of our requirements.

There is no internal storage area large enough to hold extra tables, BBQ's, chairs and event equipment.

There is limited/no access by footpath for mobility scooters from the township area to the hall itself, limiting our ageing population and limiting pram/children's pushbike access in a safe way off the main roads where limited footpaths exist.

2. (b) What difference will the project make?

E.g. what would occur if the project didn't happen?

If the hall was more appealing, we would have more interest in hiring potential, increasing shire revenue as well as providing opportunities to increase our own fundraising to further contribute to community upgrades and initiatives. With an upgrade to storage capacity the hall would be safer, we would be in a better position to hold larger events and would be able to better utilise our internal space.

Increasing footpath access creates a safer entrance for young families and others who use mobility scooters to access community events.

COMMUNITY PROJECTS FOR SHIRE LANDS & ASSETS

CONCEPT ENQUIRY

3. What are the expected cost for the proposed project?

Provide quotes and project budget where possible.

The progress association has funding to contribute and would like to apply for grants and work in partnership with the shire over coming months years to complete the storage upgrade.
As the building is a shire asset and we are a tenant we have submitted a previous concept enquiry and met with Les and had concepts approved in principle.

The shed, patio and concrete pad is estimated to total around \$8000.

We see the funding as an ongoing journey of exploration and are open to working with the community grants team to fine tune the source of the funding and to have time to approve funds from our own committee based on quotes for works in an order that would not disrupt our community event calendar.

We are looking at formalising a map over the dec/Jan period and would like to apply for funding or grants in early February, With completion of works to take place prior to the annual Gala Day in late April 2025.

4. (a) How do you/the community organisation foresee that the project will be funded?

E.g. Who is contributing to the project? Funding partners, cash and in-kind contributions, etc.?

As above, both by fundraising by the committee, funds already in the bank from previous fundraising. The committee understand that the financial budgets have been done for the shire at this time but would seek contribution to the works from the shire, and would like assistance to undergo the grants process with Bendigo Bank.



COMMUNITY PROJECTS FOR SHIRE LANDS & ASSETS

CONCEPT ENQUIRY

4. (b) How will the ongoing costs be funded?

E.g. Maintenance, replacement, operation costs, etc.

There are no perceived ongoing costs, as the lessee the progress association already maintains the hall itself by volunteer cleaning, reports all maintenance issues to the shire as the lessor.

5. Is there any other information that may be valuable to provide with regards to the proposed project?

E.g. Photos, maps, diagrams, etc. Attach as applicable.

I will send a map once the committee has finalised the positioning, quotes and placement of shed.

SEND THIS COMPLETED FORM TO:

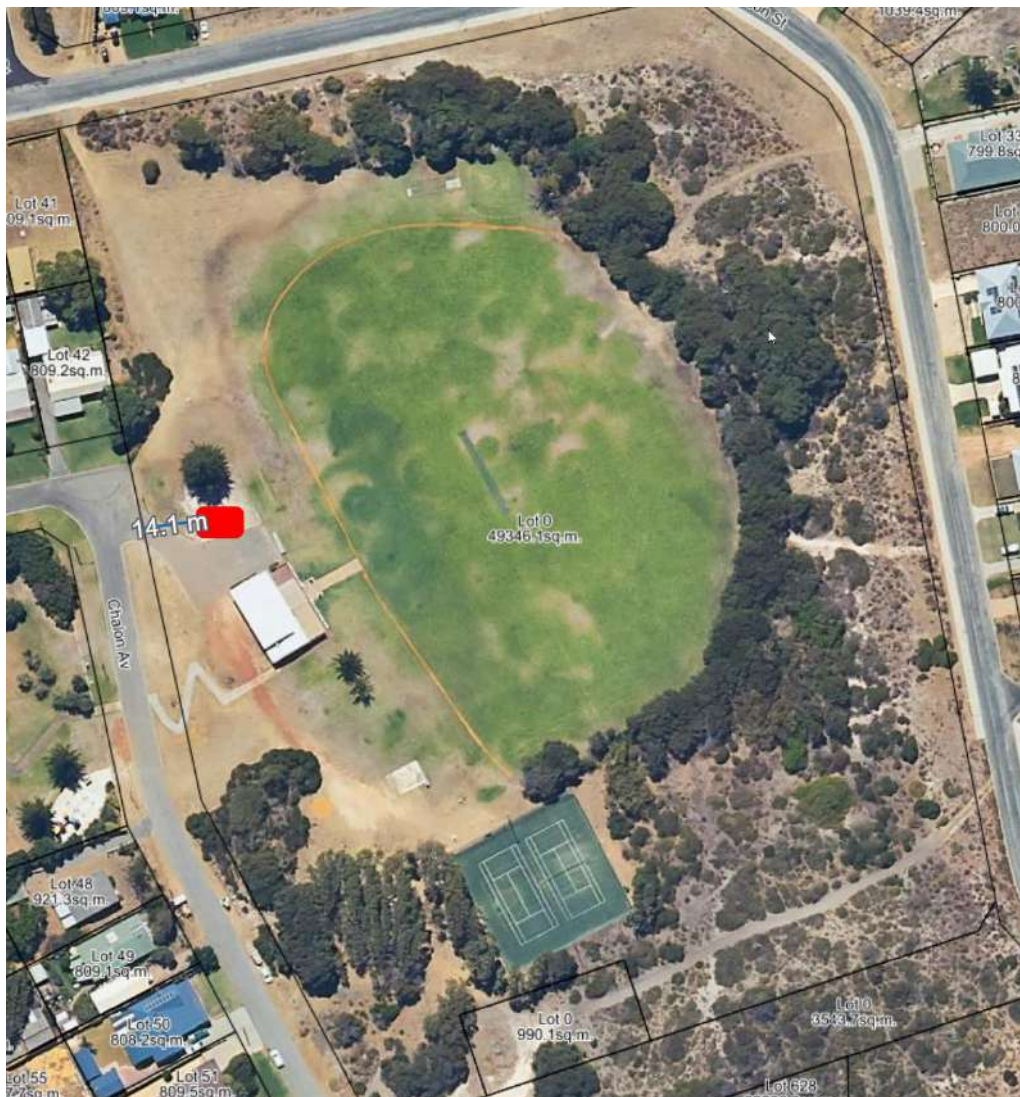
Post:

Mr Aaron Cook – Chief Executive Officer
Shire of Gingin
PO Box 510
GINGIN WA 6503
Ref: 'Concept Enquiry' for Project

Email:

mail@gingin.wa.gov.au
Subject Line: 'Concept Enquiry' for Project



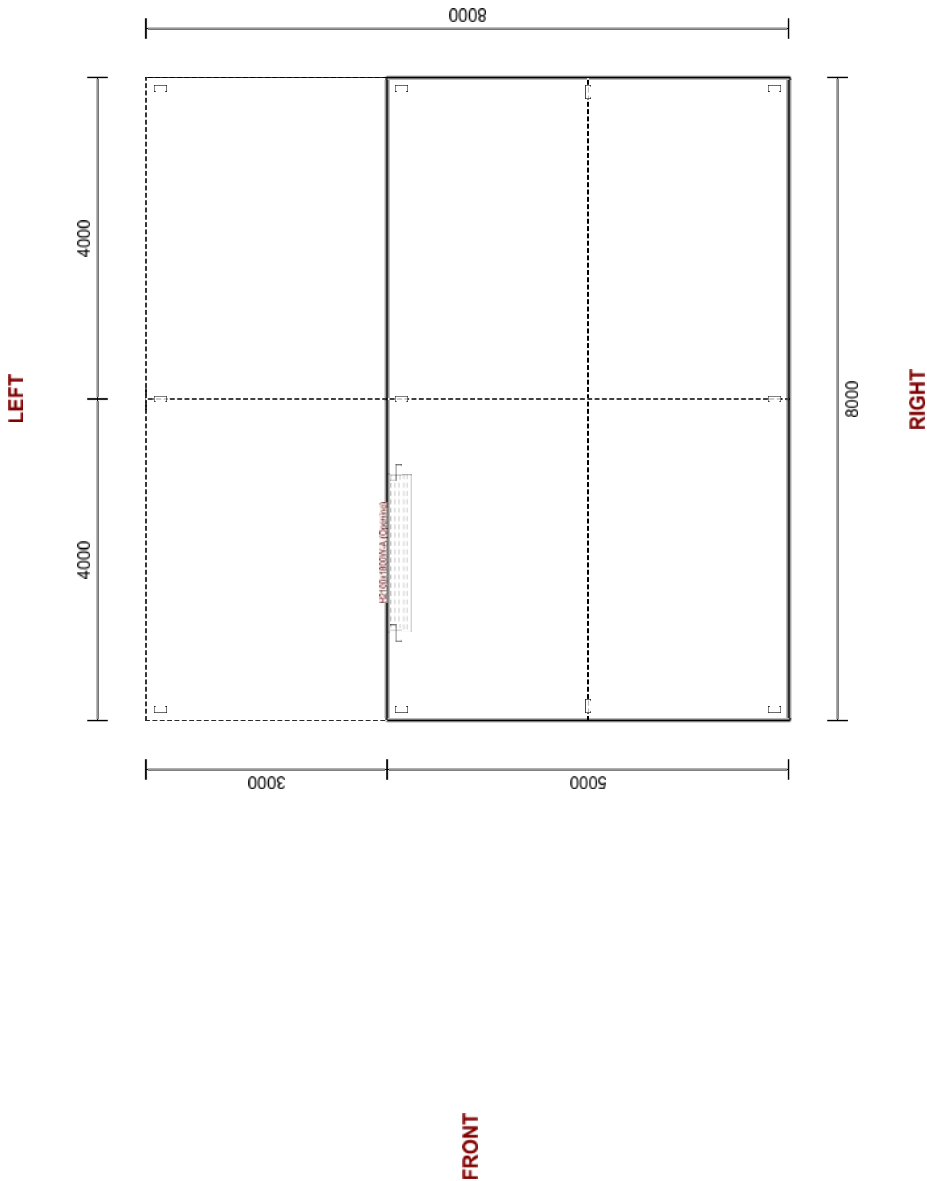


Site Plan – Proposed Shed

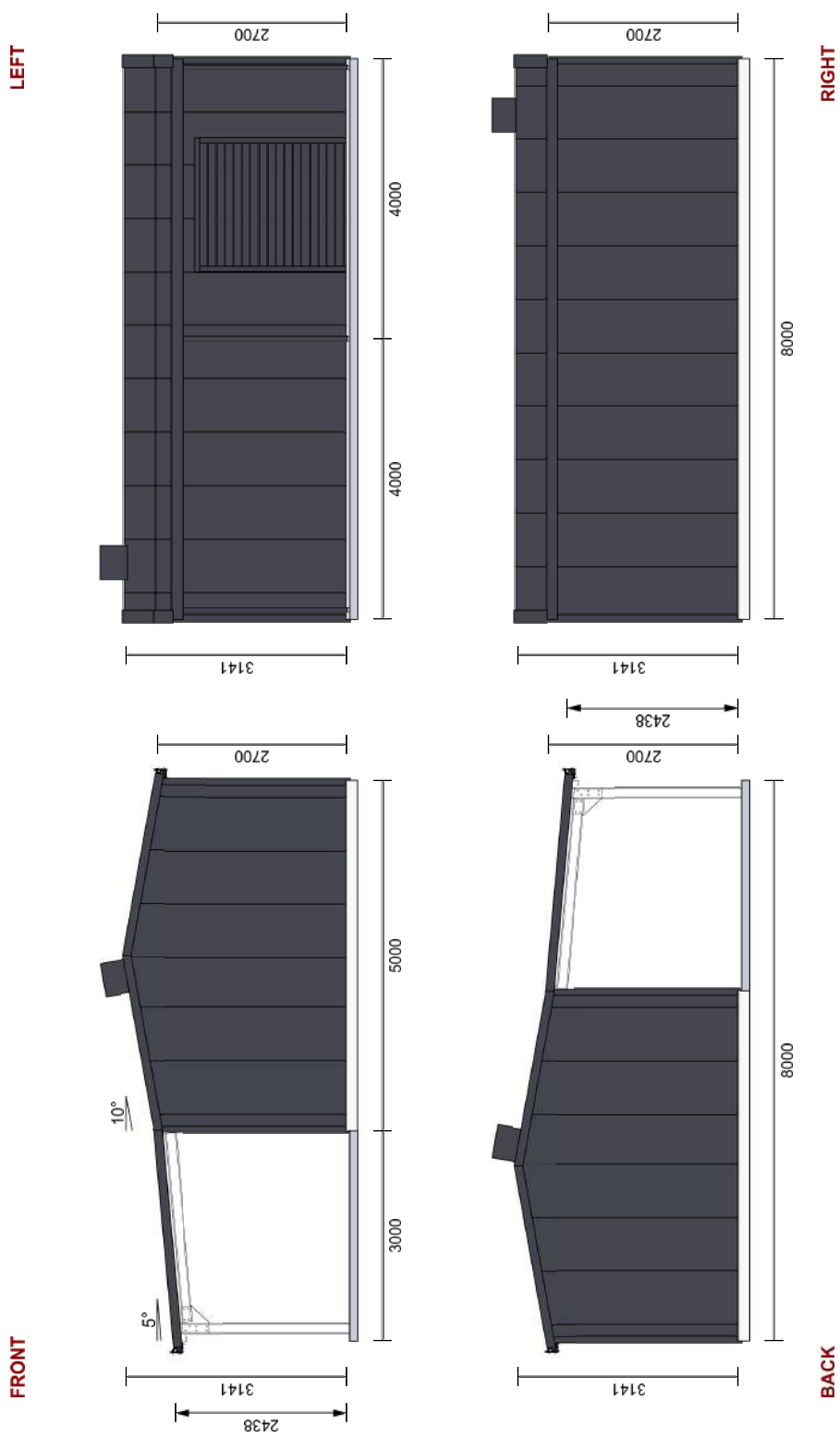
Seabird Progress Association



[Open 3d view](#)



	Client : Seabird Progress & Sports Association - Phone: Site Address : Chalon Ave, Seabird, WA 6042 Phone : Email : seabirdprogress@gmail.com	Drawing Title : Architectural Drawing - Plan View Job Number : SHCJP00036E Quote By : Jon Pallette Date : 25/03/2025



	Client : Seabird Progress & Sports Association - Phone: Site Address : Chalon Ave, Seabird, WA 6042 Phone : Email : seabirdprogress@gmail.com	
	Drawing Title : Architectural Drawing - Elevation View Job Number : SHCJP00036E Quote By : Jon Pallette Date : 25/03/2025	

**14.2 APPLICATION FOR DEVELOPMENT APPROVAL - PROPOSED CHALET - LOT 1 (43)
JACKSON ROAD, MINDARRA**

File	BLD/5343
Applicant	Unparalleled Solutions
Location	Lot 1 (43) Jackson Road, Mindarra
Owner	Unparalleled Solutions
Zoning	General Rural
WAPC No	NA
Author	Ross Harper – Planning Officer
Reporting Officer	James Bayliss - Executive Manager Regulatory and Development Services
Refer	Nil
Appendices	1. Aerial Image [14.2.1 - 1 page] 2. Location Plan [14.2.2 - 1 page] 3. Applicant's Proposal [14.2.3 - 4 pages] 4. Plans [14.2.4 - 3 pages]

DISCLOSURES OF INTEREST

Nil

PURPOSE

To consider an Application for Development Approval for a Chalet on Lot 1 (43) Jackson Road, Mindarra.

BACKGROUND

The subject land is approximately 233.1 hectares in area and is located on Jackson Road, Mindarra. The property is currently developed with a single house and ancillary accommodation existing on the property.

The ancillary accommodation comprises of two bedrooms, one living area, one kitchen and one ensuite. The proposal involves changing the existing use of ancillary accommodation to a chalet, to be operated as short-term rental accommodation. No external building works or structural modifications are proposed. The site has existing vehicular access from Jackson Road and sufficient space to accommodate on-site parking.

This item is being presented to Council as the Administration does not have delegated authority to determine the application.

An aerial image, location plan and applicant's proposal is provided (**see appendices**).

COMMENT

Stakeholder Consultation

The application was advertised to the surrounding landowners for a period of 14 days in accordance with clause 64 of the *Planning and Development (Local Planning Scheme) Regulations 2015*. No comments were received.

PLANNING FRAMEWORK

Local Planning Scheme No. 9 (LPS 9) Planning Assessment

The subject lot is zoned General Rural. The objectives of the zone are to:

- a) *manage land use changes so that the specific local rural character of the zone is maintained or enhanced;*
- b) *encourage and protect broad acre agricultural activities such as grazing and more intensive agriculture activities such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use;*
- c) *maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage; and*
- d) *provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the General Rural zone.*

The proposed development does not conflict with the objectives of the General Rural zone.

The use class 'Chalet' is defined under LPS 9 as follows:

Means an individual self-contained unit usually comprising of cooking facilities, ensuite, living area and one or more bedrooms designed to accommodate short-stay guest, and where occupation by any person is limited to a maximum of three months in any 12-month period.

The use class 'Chalets' is an 'A' land use within the General Rural zone, which means the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the Deemed Provisions for Local Planning Schemes within the *Planning and Development (Local Planning Scheme) Regulations 2015* (Deemed Provisions). As outlined above, appropriate stakeholder consultation has been undertaken.

Setbacks

In accordance with Table 2 – Site Requirements of LPS 9, development in the General Rural zone is required to be set back 20 metres from the lot boundary. The existing setbacks are set back as follows:

- Eastern boundary – 46.5 metres; and
- Southern boundary – 58.5 metres.

It is not anticipated the land use will cause amenity or locality issues.

Local Planning Policy 3.1 – Tourist Development in Rural Areas

LPP 3.1 applies to the General Rural zone. The objective of the policy is to ‘provide guidelines for the development of tourist facilities in General Rural areas to strengthen the economic base while enhancing the rural character of the area’.

Relevant provisions of the Policy are listed below with officer comments.

3.1 Tourist developments in rural areas will be considered in either one of two categories:

- (a) High impact proposal involving significant capital investment or having potential to conflict with surrounding land uses; and*
- (b) Low impact proposals involving significant capital investment and unlikely to conflict with adjoining land uses.*

3.3 Low impact proposals, which may include proposal such as chalets or boarding houses with accommodation for less than 10 persons or small service establishments may be permitted in the General Rural zone at Councils discretion.

Officer Comment

The officer is of the view that the development is appropriately classified as ‘low impact’. The chalet comprises two rooms and is designed to accommodate no more than two persons, and on that basis is consistent with a low-impact development.

Summary

In view of the abovementioned assessment, the officer supports the proposal subject to conditions.

RISK IMPLICATIONS

Nil

STATUTORY/LOCAL LAW IMPLICATIONS

Planning and Development (Local Planning Scheme) Regulations 2015

Local Planning Scheme No 9

Local Planning Policy 3.1 – Tourist Developments in Rural Areas

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2024-2034

Aspiration	3. Planning & Sustainability - Plan for Future Generations
Strategic Objective	3.3 Planning and Land Use - Plan the use of the land to meet future requirements, incorporating economic development objectives and community amenity.

VOTING REQUIREMENTS - SIMPLE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Sorensen

SECONDED: Councillor Johnson

That Council grant Development Approval for a Chalet on Lot 1 (43) Jackson Road, Mindarra subject to the following conditions:

1. The land use and development shall be undertaken in accordance with the approved plans and specifications, including any directions written in red ink by the Shire, unless otherwise conditioned in this Approval.
2. The approved development is to comply with the definition of 'Chalet' as defined by Local Planning Scheme No 9 (LPS 9) which defines 'Chalet' as:

Means an individual self-contained unit usually comprising of cooking facilities, ensuite, living area and one or more bedrooms designed to accommodate short-stay guests, and where occupation by any person is limited to a maximum of three months in any 12-month period.

3. The operator is required to keep up to date records of occupants residing in the Chalet accommodation and shall provide the Shire of Gingin with a copy of such records within 14 days upon written request.
4. The Chalet must not cause nuisance or degrade the amenity of the locality in any way, including by reason of the emission of noise, to the satisfaction of the Shire of Gingin.
5. Prior to commencement of the approved development, the applicant is to lodge a Property Management Plan with the Shire of Gingin for approval. The Property Management Plan is to, at a minimum, include the following:
 - a. Nomination of a manager of the Chalet and their contact details (to remain up to date and be provided to adjacent landowners).
 - b. Control of noise and other disturbances.
 - c. Control of anti-social behavior.
 - d. A complaints procedure which at a minimum establishes that any complaints from adjacent residents are responded to as soon as reasonably practical.
6. The approved Property Management Plan is to be displayed in a prominent location within the premises and implemented thereafter.

Advice Notes

- Note 1: If you are aggrieved by the conditions of this approval, you have the right to request that the State Administrative Tribunal (SAT) review the decision under Part 14 of the *Planning and Development Act 2005*.
- Note 2: If the development subject to this approval is not substantially commenced with a period of two years, the approval shall lapse and have no further effect.
- Note 3: Where an approval has so lapsed, no development may be carried out without further approval of the local government having first been sought and obtained.
- Note 4: It is the landowner's responsibility to implement and maintain bushfire protection and mitigation measures on their property.

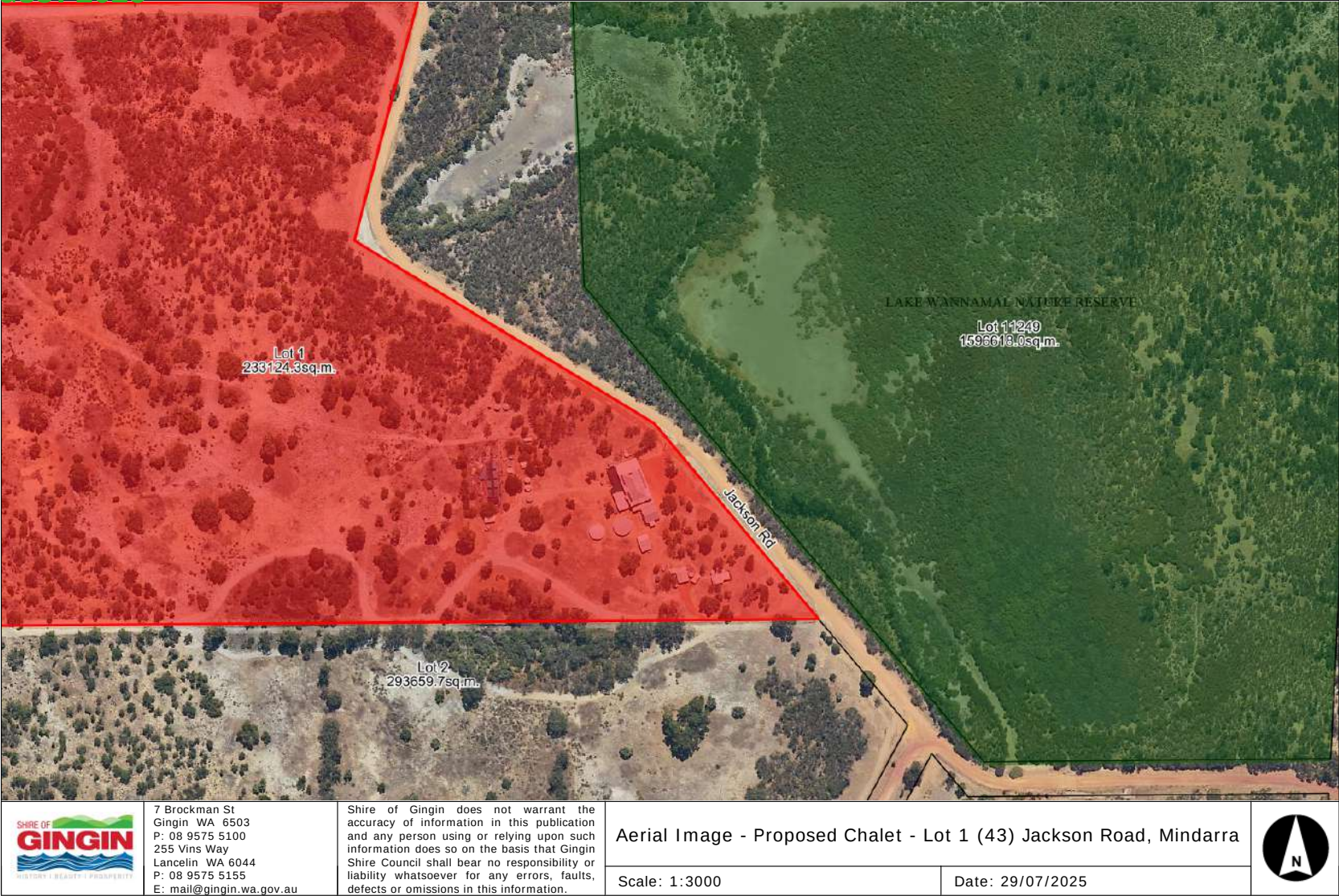
Note 5: This approval does not authorise any further subdivision of the land or development of additional chalets on the property. Any such proposal will require a separate development approval.

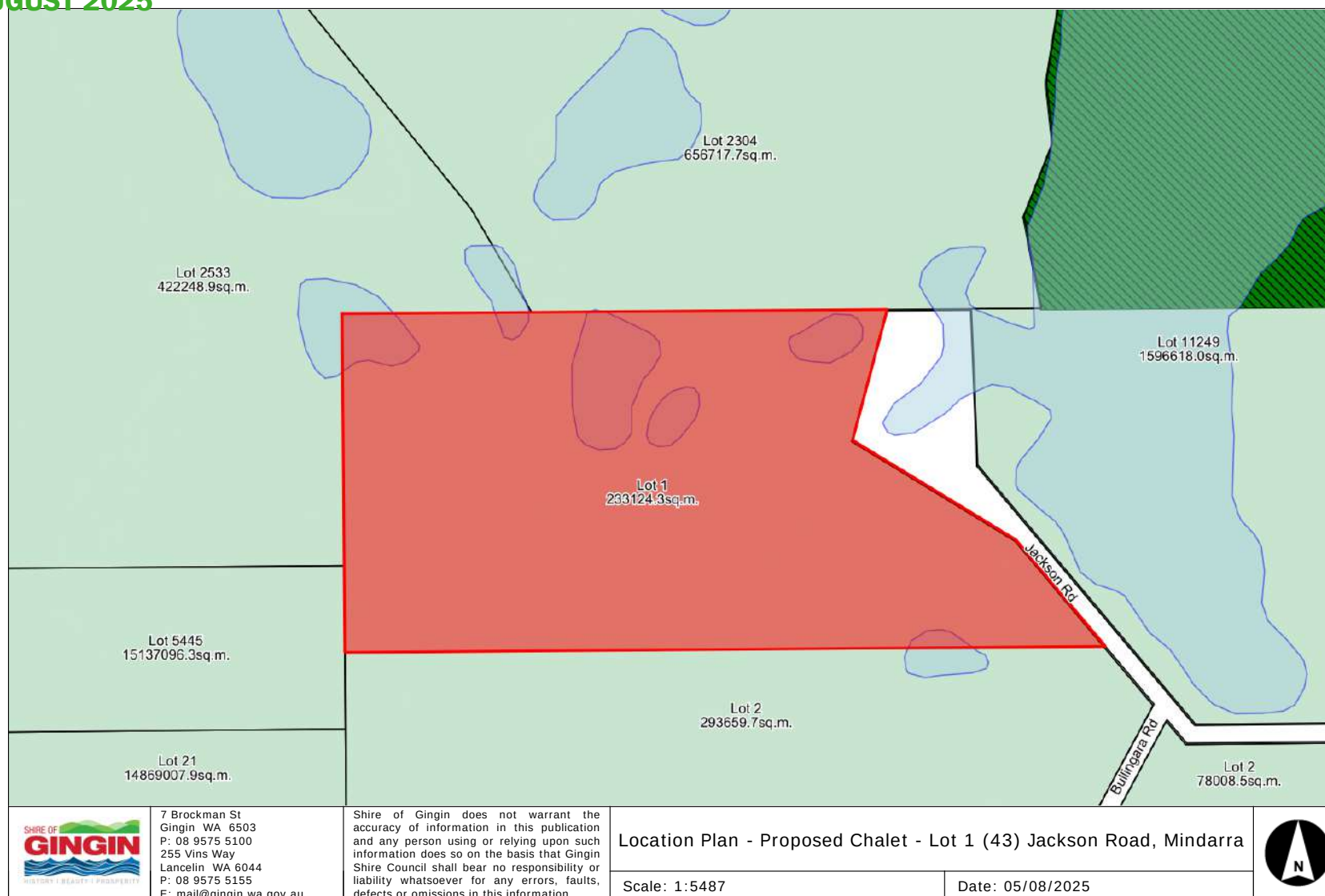
Note 6: The property may be re-rated to reflect the approved land use.

CARRIED UNANIMOUSLY
9 / 0

FOR: *Councillor Balcombe, Councillor Kestel, Councillor Johnson, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Vis, Councillor Woods and Councillor Weeks*

AGAINST: *Nil*







Proposal for Respite Chalet

Located at
43 Jackson Road, Mindarra WA 6503

**Jamie Smith
NDIS Provider**



UNPARALLELED SOLUTIONS – RESPITE CHALET PROPOSAL



12th June 2025

Attention: Planning Officer
Shire of Gingin

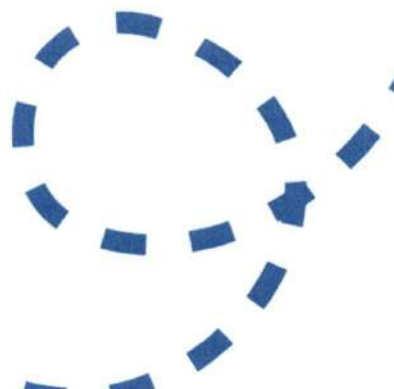
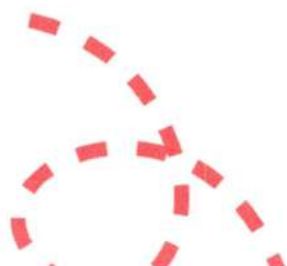
To whom it may concern,

I am submitting this proposal as a request for approval regarding the supply of a Respite Retreat under the approved NDIS Core Supports Model. This model provides the goal to enable people with disabilities to live full and independent lives, it gives them choice and control over how they live and participate in the community. Unparalleled Solutions has undergone the application and received approval and registration through NDIS.

NDIS requires stringent auditing processes to be maintained, and auditing is ongoing, on a 3-year basis.

The concept outlined in this document represents over 40 years in the Disability Industry exploring issues, identifying barriers and developing solutions, to provide a place for social and recreational opportunities for people with disability challenges. The current absence of available "respite" accommodation is a governing factor in utilising the currently uninhabited Chalet on the property.

This proposal will be based on seasonal access, the Autumn to Spring section of the year is the most viable (cooler months) and allows for a more comfortable use of the property and access to activities – local and onsite.





Short-Term Accommodation, including respite is support provided when the individual needs to live out of their normal home for a short period.

Short-Term Accommodation would be supplied to assist in an individual's changing circumstances – i.e. Support Network unavailable, Carers requiring a break from their Carers role, opportunity to try new things, giving informal breaks in current living situations. This support is generally limited to 24-hour periods and includes personal care, accommodation, food and activities.

Individuals would be offered accommodation within the current free-standing Chalet located beside the main home located at 43 Jackson Road, Mindarra WA 6503. The Chalet is located on a 57-acre lot – so will not impact on any adjoining properties. This Chalet is a freestanding, self-contained, 2-bedroom, air-conditioned unit that has a small kitchenette. This building has serviced fire extinguishers fitted, smoke alarm, first aid kit and all electrical equipment has been Tested & Tagged. A wheelchair ramp for access is also in place.

The accommodation will be available to individuals on a one-to-one basis, with the option of any additional required Supports accompanying the individual (if required).

Unparalleled Solutions have Policies and Procedures in place to outline the Short-Term Accommodation which include the following:

- Short-Term Accommodation Welcome Pack,
- Rights and Responsibilities,
- Privacy,
- Feedback and Complaints,
- How We Manage Complaints,
- Incident Management
- Useful Contact Numbers,

Individuals will be required to complete (with assistance from their Support Staff – if required)

- Short-Term Accommodation (STA) Service Agreement,
- Medication Consent Form (if required),
- Medication Schedule & Administration Chart (if required),
- Meal-Time Management Form,
- Intake & Assessment Form,
- Emergency Management Plan,

In addition to the above, Unparalleled Solutions will complete the following forms to ensure a safe and enjoyable environment for each individual.

- Personal Items Checklist,
- Fire Evacuation Report,
- Short Term Accommodation Cleaning Checklist,
- **All of the above forms are available for review if required.**



Activities provided will be tailored to each individual's requirement and in full consultation with that individual.

These activities would include visiting local attractions – attending Farmers Markets, participating in community activities etc.

Home based entertainment – games, internet, Xbox, music, computer, Nintendo etc. will also be available.

Current Insurance Policies

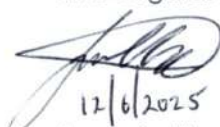
Certificate of Currencies for Unparalleled Solutions currently cover:

(copies available if required)

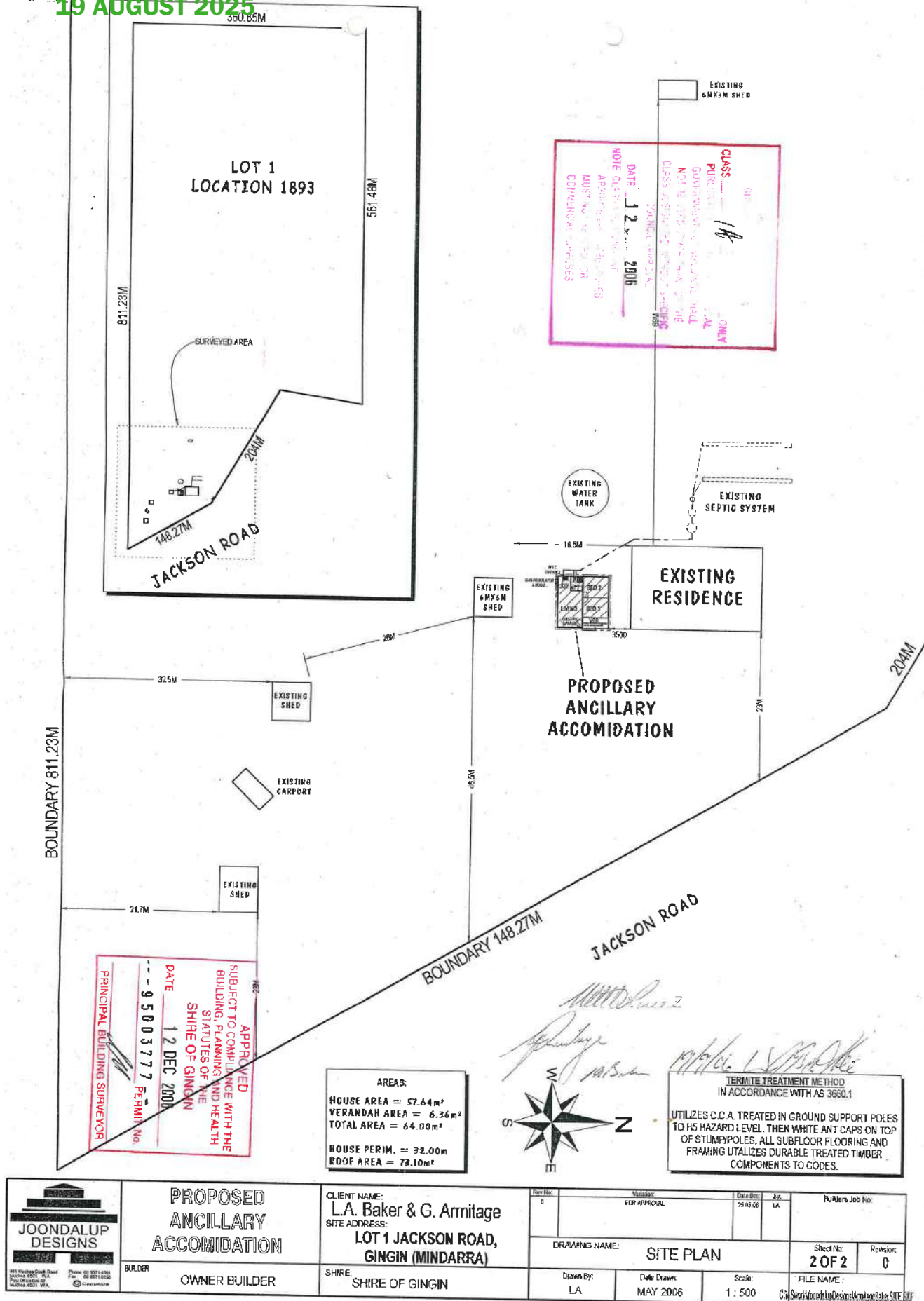
- General Public Liability \$20,000,000
- Professional Indemnity \$2,000,000
- General Product Liability \$20,000,000
- Counsellors Liability \$1,000,000
- Workers Compensation – 1 Administrative Worker (currently)
- Farm Pack Insurance covering Main Home & Contents, Chalet and Sheds
- Machinery & Utility Cover
- Motor Vehicles

Should you require any further information or require any clarification please do not hesitate to contact me on [REDACTED]

Kind Regards

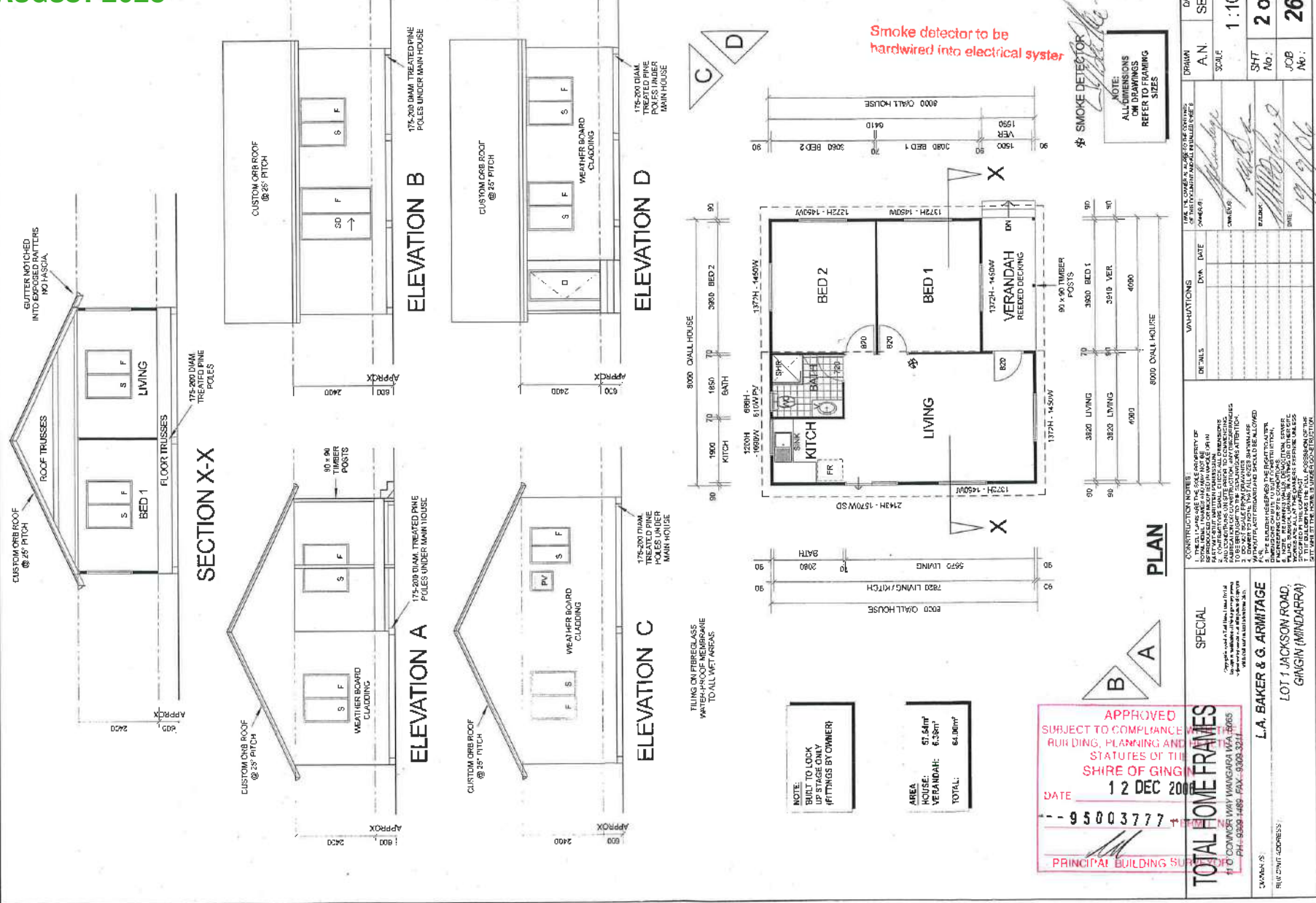

12/6/2025
Jamie Smith

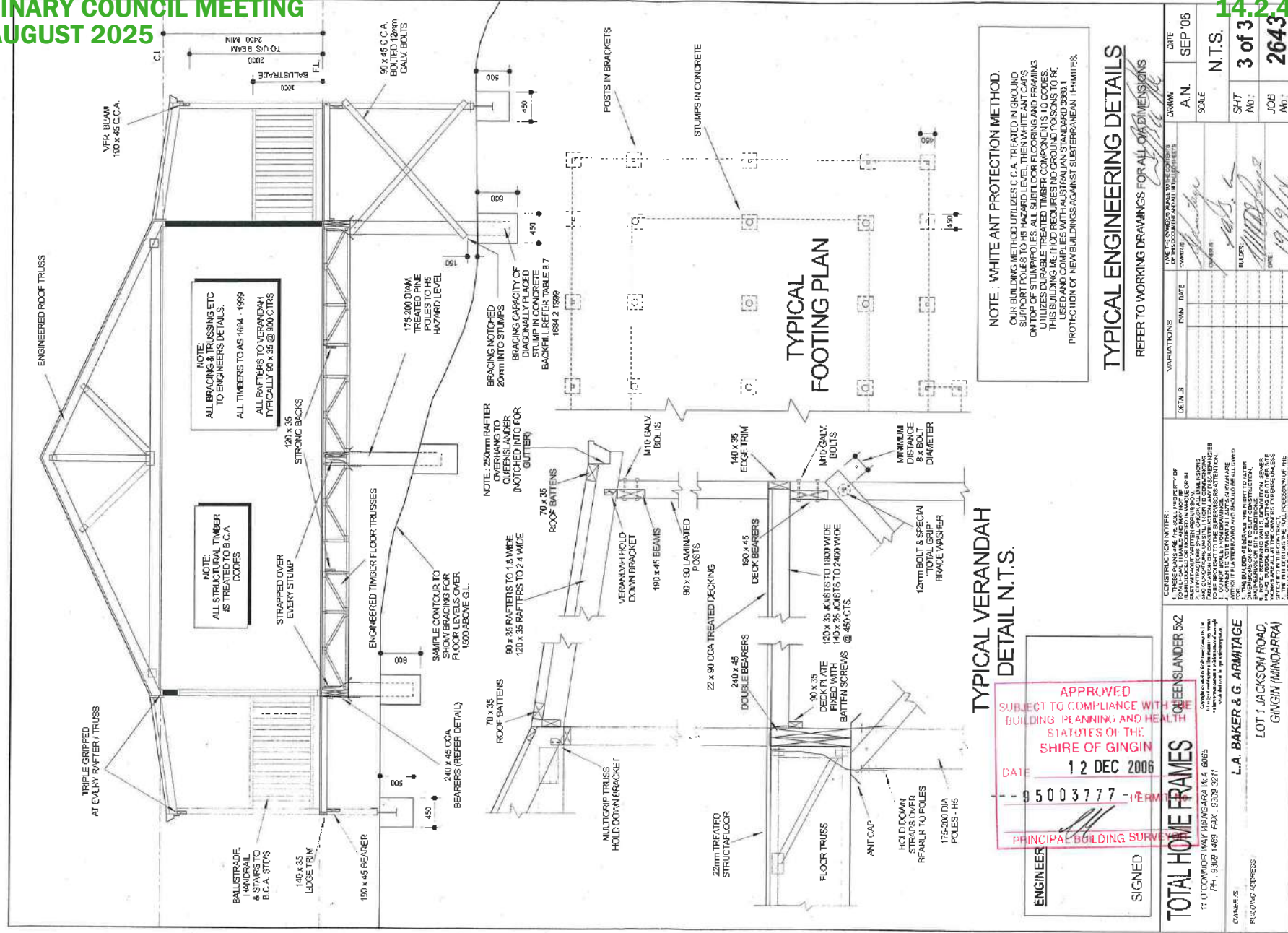
UNPARALLELED SOLUTIONS – RESPIRE CHALET PROPOSAL



MINUTES ORDINARY COUNCIL MEETING 19 AUGUST 2025

APPENDIX 14.2.4





14.3 ROAD NAMING - LOT 9501 CHERITON ROAD, GINGINUP

File	LND/136
Applicant	Harley Dykstra
Location	Lot 9501 Cheriton Road, Ginginup
Owner	Vernon Schofield
Zoning	Rural Living
WAPC No	NA
Author	Ross Harper – Planning Officer
Reporting Officer	James Bayliss - Executive Manager Regulatory and Development Services
Refer	Nil
Appendices	1. Location Plan [14.3.1 - 1 page] 2. Aerial Image [14.3.2 - 1 page] 3. Applicant's Proposal [14.3.3 - 5 pages] 4. Road Name Plan [14.3.4 - 1 page]

DISCLOSURES OF INTEREST

Nil

PURPOSE

To consider a road name related to the subdivision of Lot 9501 Cheriton Road, Ginginup.

BACKGROUND

The Western Australian Planning Commission (WAPC) granted conditional approval for subdivision of the land on 4 March 2025 to create 12 rural living lots. The subdivision design provides for a single access road from Cheriton Road and terminates prior to Sloans Road.

The proposed road name is outlined in the table below:

Proposed Name	Proposed Suffix	Meaning
Ecosse	Crescent or Entrance	French for Scotland

The applicant advises the proposed road name is of Scottish theme.

A location plan, aerial image, Applicant's Proposal, and Road Name Layout Plan are provided (see appendices).

COMMENT

In Western Australia the practice of officially naming features, localities and roads is covered under Sections 26 and 26A of the *Land Administration Act 1997*. The legislation is supported by policies and processes which provide guidance on the naming of roads. In this instance *Policies and Standards for Geographical Naming in Western Australia* applies, which outlines how the GNC approves names and what principles guide the Committee's decisions.

The abovementioned policy is rather extensive, however suitable names are generally those that are not duplicated, discriminatory or contentious and that relate to a theme relevant to the local area.

The applicant has not explained the basis for the theme 'Scottish', and the officer is unaware of the connection with the local area.

Policies and Standards for Geographical Naming in Western Australia

Clause 1.2.3 Pronunciation and Use' states:

Names should be easy to pronounce, spell and write. They shall not exceed more than three (3) words including the generic for a topographical feature; three (3) words including the road type for roads; and one (1) word for localities. Names used for roads and localities should be short. All name submissions should include pronunciation.

An exception to this policy is in the use of Aboriginal words. It is accepted that whilst the traditional names may appear to be complex at first, they will over time become familiar and easier to use within the community.

The proposed name 'Ecosse' pronounced 'A-Coss' has been mispronounced and misspelt when reviewed. This suggests that members of the public may also experience confusion regarding its pronunciation and spelling. The officer is of the view that the proposal is generally inconsistent with the above clause and therefore advised the applicant to reconsider the road name.

The applicant advised that they intend to proceed with the proposal as is, notwithstanding the concern raised.

Summary

In view of the above report, and probability that road pronunciation and spelling is not easy, the officer does not support the road name proposed by the applicant.

STATUTORY/LOCAL LAW IMPLICATIONS

Land Administration Act, 1997

Part 2 – General administrative

Division 3 – General

S.26 – Land districts and townsites, constitution etc. of

S26A – Names of roads and areas in new subdivision

POLICY IMPLICATIONS

Landgate – Policies and standards for geographical naming in Western Australia.

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2024-2034

Aspiration	3. Planning & Sustainability - Plan for Future Generations
Strategic Objective	3.3 Planning and Land Use - Plan the use of the land to meet future requirements, incorporating economic development objectives and community amenity.

VOTING REQUIREMENTS - SIMPLE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Vis

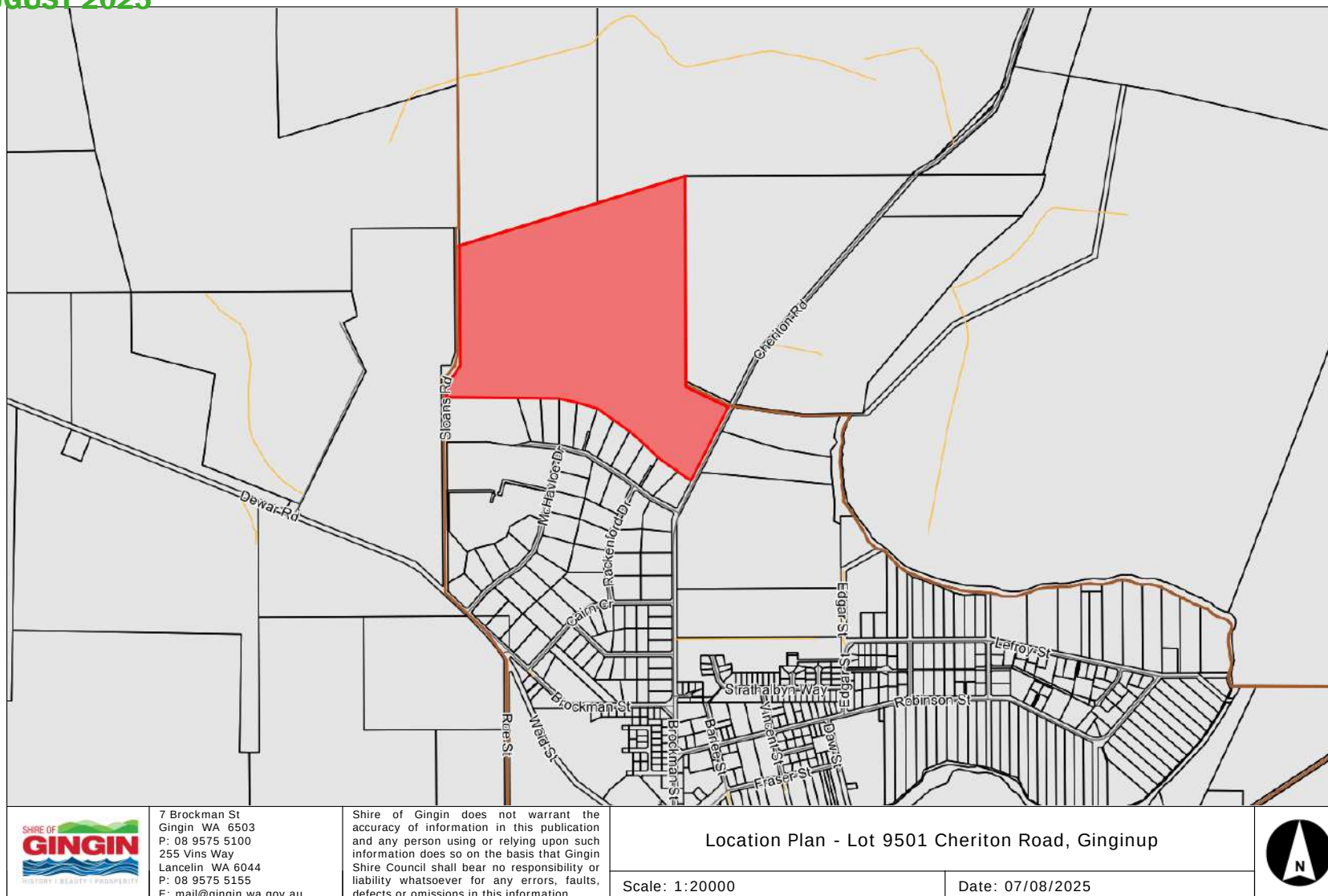
SECONDED: Councillor Weeks

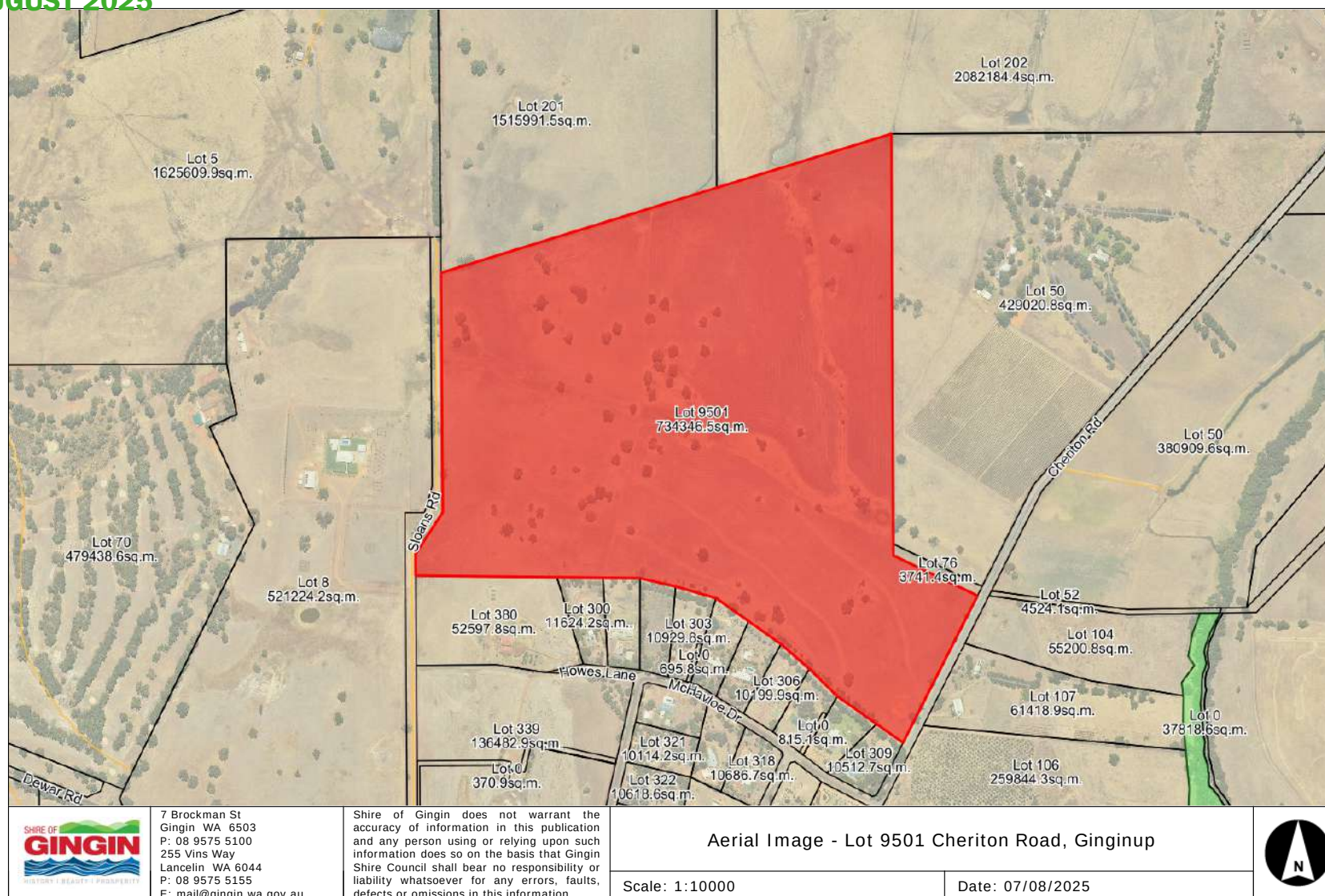
That Council advise the applicant that it does not support the road name 'Ecosse' related to subdivision of Lot 9501 Cheriton Road, Ginginup.

CARRIED UNANIMOUSLY
9 / 0

FOR: *Councillor Balcombe, Councillor Kestel, Councillor Johnson, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Vis, Councillor Woods and Councillor Weeks*

AGAINST: *Nil*





**Our Ref: 20213 - Road Name Application for: Lot 9501 Cheriton Rd, Gingin
WAPC#201138
issued on 11/10/2022**

Theme: Scottish Names as per earlier Marchmont Estate theme

Road Number Reference: (see attached plan)	Preferen ce order:	Proposed Name	Propose d Suffix	Source of info	Background/origin/meaning/justification
1	1	Ecosse	Crescent or Entrance	https://en.wiktionary.org/wiki/%C3%89cosse	Middle French <i>Escosse</i> , from Old French <i>Escoce</i> , <i>Escouce</i> , from Latin <i>Scōtia</i> . French for Scotland.
	2	Escouce	Crescent or Entrance	https://en.wiktionary.org/wiki/%C3%89cosse	Middle French <i>Escosse</i> , from Old French <i>Escoce</i> , <i>Escouce</i> , from Latin <i>Scōtia</i> . French for Scotland.
	3	Escoce	Crescent or Entrance	https://en.wiktionary.org/wiki/%C3%89cosse	Middle French <i>Escosse</i> , from Old French <i>Escoce</i> , <i>Escouce</i> , from Latin <i>Scōtia</i> . French for Scotland.

Names for Scotland: Marchmont Estate

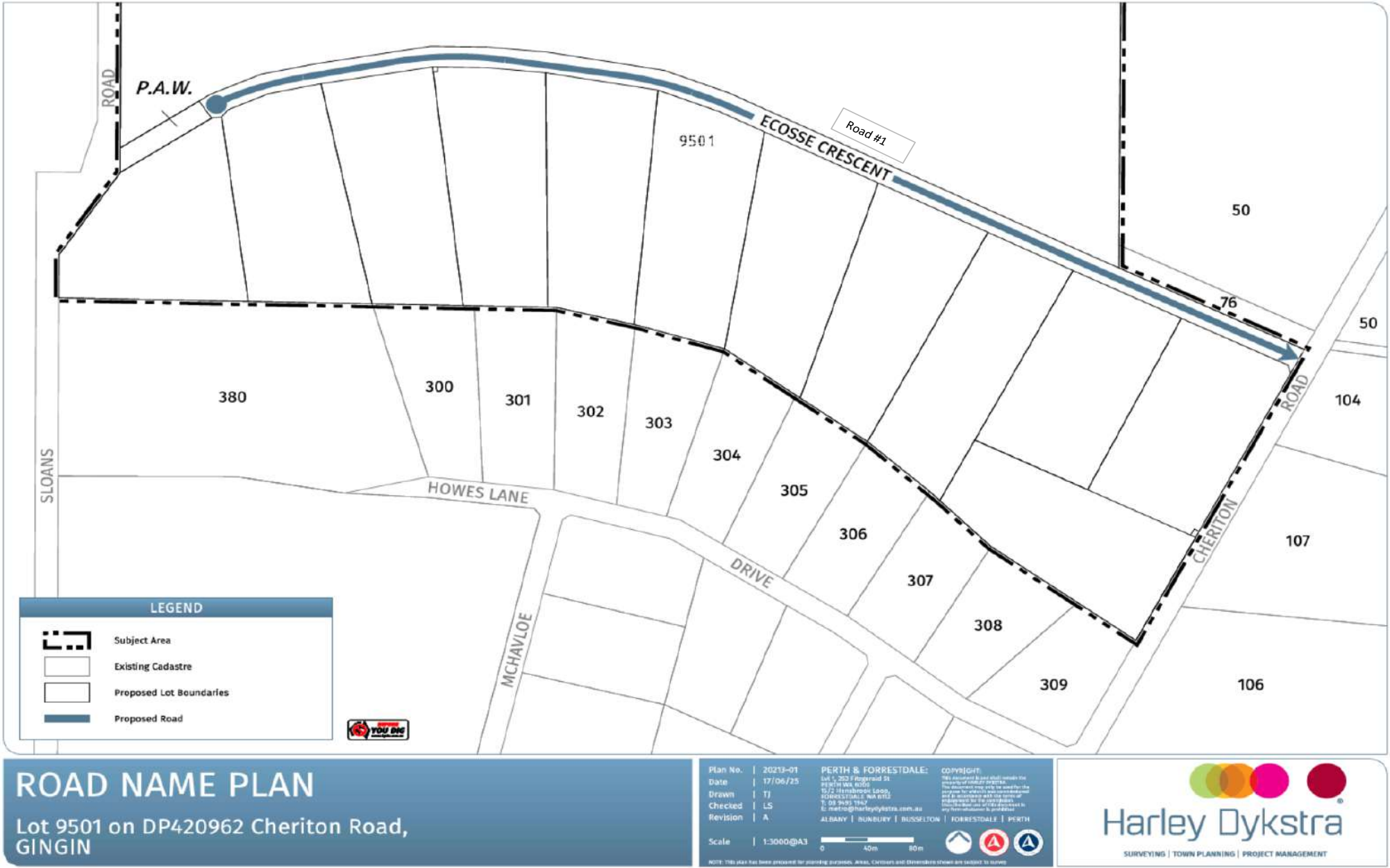
Landgate Available Road Names:

Proposed Road Names

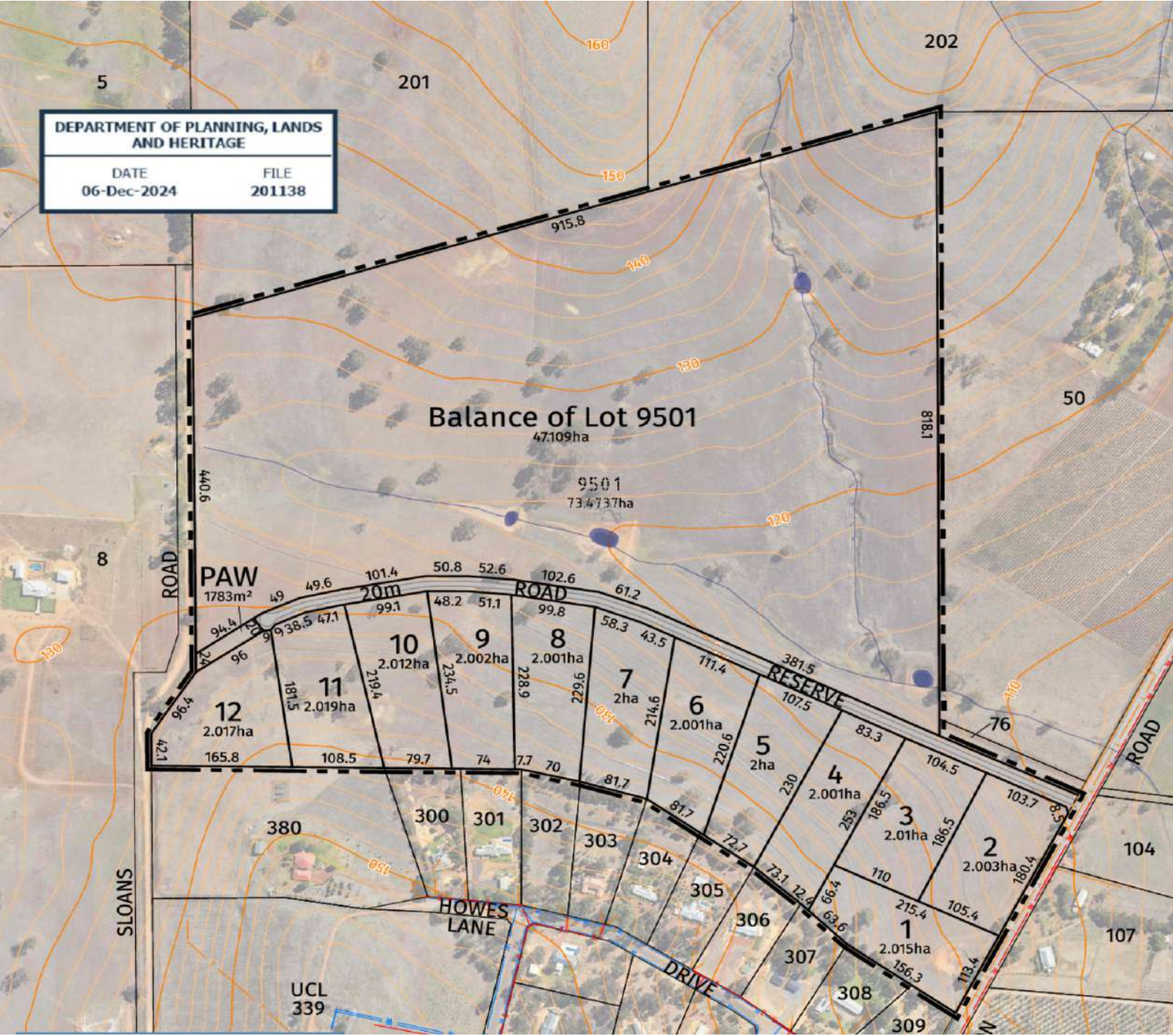
You can submit up to 20 road names per request.

Request	Road Name	Type	Availability	
New	Ecosse	Null	Passed Preliminary Validation	Remove
New	escouce	Null	Passed Preliminary Validation	Remove
New	escoce	Null	Passed Preliminary Validation	Remove

Proposed Road Layout.



Plan of Subdivision

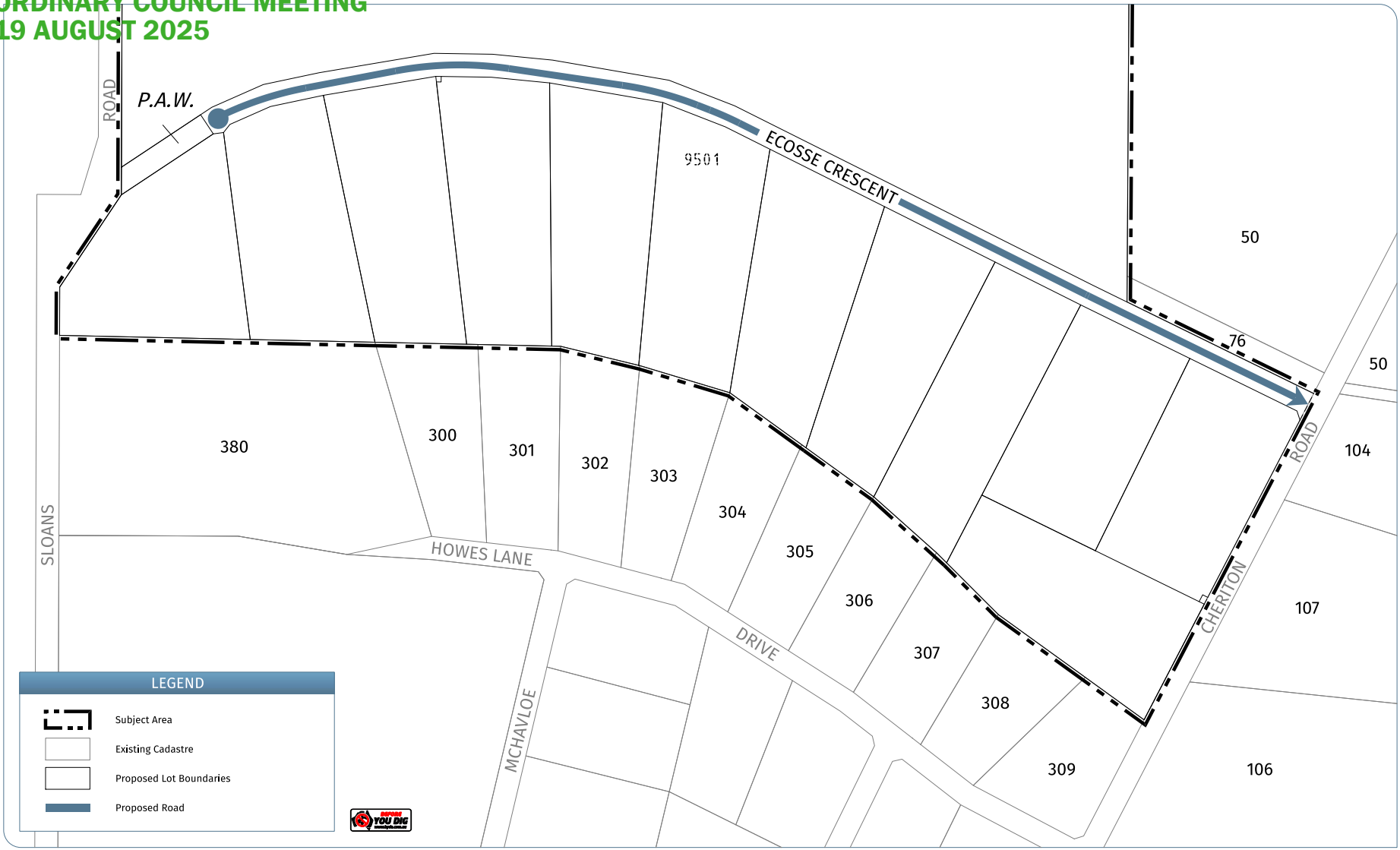


Surrounding Roads/Streets.



Surrounding Streets/Road Names:

- Howes Lane**
- McHavloe Drive
- Rachenford Drive
- Shanks Pony Lane
- Sloans Rd
- Brockman Street



ROAD NAME PLAN

Lot 9501 on DP420962 Cheriton Road, GINGIN

Plan No. | 20213-01
Date | 17/06/25
Drawn | TJ
Checked | LS
Revision | A

PERTH & FORRESTDALE:
Lot 1, 252 Fitzgerald St
PERTH WA 6000
15/2 Henderson Loop,
FORRESTDALE WA 6112
T: 08 9495 1947
E: metro@harleydykstra.com.au

ALBANY | BUNBURY | BUSSELTON | FORRESTDALE | PERTH

COPYRIGHT:
This document is the property of HARLEY DYKSTRA. The document may only be used for the purpose for which it was commissioned and in accordance with the terms of engagement for the document. Unauthorised use of this document in any form is strictly prohibited.

Scale | 1:3000@A3

Scale Bar | 0 40m 80m

North Arrow

NOTE: This plan has been prepared for planning purposes. Areas, Contours and Dimensions shown are subject to survey.

Harley Dykstra

SURVEYING | TOWN PLANNING | PROJECT MANAGEMENT

15 REPORTS - OPERATIONS AND ASSETS

Nil

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16.1 EMERGENCY DUNE MITIGATION - LANCELIN SANDS HOTEL AND HINCHCLIFFE LOOKOUT

File	ENV/17
Author	Scott Wildgoose - Chief Executive Officer
Reporting Officer	Scott Wildgoose - Chief Executive Officer
Refer	Nil
Appendices	Nil

DISCLOSURES OF INTEREST

Nil

PURPOSE

To address a Motion submitted by Cr Stewart in relation to Emergency Dune Mitigation Activity.

Councillor Motion

On Wednesday 13 August 2025 Cr Stewart moved the below motion for inclusion in the Council Agenda for the 19 August 2025 Council Meeting:

Motion

That Council resolve to undertake immediate emergency mitigation measures, such as the installation of protective matting over the dune area generally near the Lancelin Sands Hotel and extending towards the Hinchcliffe Lookout Dune.

This mitigation action is to be implemented immediately as an emergency measure to stabilise the dune and prevent further loss of the dune system until the engineer's report is received and medium-term solutions can be considered.

Reason for the Motion

The Lancelin coastline is currently experiencing significant and accelerating coastal erosion, placing local infrastructure, (including the Lancelin Sands Hotel) at risk of inundation. While the State Government has released \$150,000 in emergency funding to address this issue, the Shire's decision-making process is currently awaiting final engineering reports.

In the meantime, we risk losing further sections of the dune system, which are critical to protecting public and private assets, recreational areas, and the overall character of the Lancelin foreshore.

Emergency short-term actions such as matting can provide immediate stabilisation and slow further erosion while we await the professional guidance for medium and long-term solutions. These measures are not intended to replace engineered outcomes but to act as a stop-gap to protect what remains.

This motion reflects the wishes of many local residents, business owners, surfers, fishers, and long-term members of the community who have experienced first-hand the value of the dune system and the risks posed by inaction. The coastline is a foundation of Lancelin's lifestyle, tourism economy, and environmental identity. Protecting it is not only an environmental responsibility but also an economic and social necessity.

I believe it is critical that the Shire listens to and works alongside the community in shaping the actions we take. Decisions affecting the coastline must incorporate the knowledge and lived experience of those who depend on it. This motion is about acting quickly to protect our dunes today, while still working toward the best long-term outcome as for tomorrow.

OFFICER COMMENT

Firstly, the author notes that Cr Stewart did not submit his notice of motion in compliance with the Shire of Gingin Meeting Procedure Local Law with four clear days' notice to allow an appropriately informed report to be prepared. However due to insistence on pushing the motion before Council as urgent business or via a Special Council Meeting (which would likely lead to Council voting on a motion without the provision of an officer report and as such undermining the CEOs legislated responsibility to ensure Council has the information and advice it needs to make informed and timely decisions) the matter has been included in the Agenda as a Councillor Notice of Motion. It must be noted that the author has had limited time to prepare the officer commentary associated with the motion.

Secondly, the motion moved by Cr Stewart lacks clarity and is requesting Council to make a resolution that offers no substance for the Administration to implement. As such the motion as presented is critiqued below:

- *Undertake immediate emergency mitigation measures* – the motion presents no clear timeframe – if immediate is the next day or within days of the resolution then this is unlikely to be achievable, due to appropriate procurement practices, appropriate scoping to ensure whatever is done doesn't make the situation worse, and to ensure contractor resources/materials are available.

The tone of the resolution to require immediate action suggests the Shire has taken no action to date, which Cr Stewart knows isn't correct.

- *Such as the installation of protective matting over the dune area* – this part of the resolution introduces ambiguity as it doesn't provide an agreed course of action for the Administration, just a suggestion that isn't supported by any explanation of merit, coastal engineering input, or other information. Cr Stewart, suggest not waiting for the coastal engineers report but then creates enough ambiguity in the proposed motion to require the Administration to seek coastal engineering advice on the suggested option or other proposed "immediate" actions. "Immediate measure" without technical input would come with significant risk and Council needs to recognise the potential for unintended consequences such as inundation or erosion in areas where the matting (or other option) isn't placed.

For context, the Shire undertook some form of matting works in Seabird a decade ago and it failed. Most matting is designed for low intensity erosion areas. In a high erosion area it can be easily undermined, and risks pushing the erosion around to the areas where the mat doesn't exist.





- *Until the engineer's report is received* – Cr Stewart is essentially asking Council to make a decision without the advice that the administration has procured on the matter. With an underlying suggested action that will require the Administration to procure further advice as to what immediate action may look like or risks of immediate action – seeking advice on emergency action when Council has already procured advice with a Coastal Engineering report due by 22 August 2025 to highlight a short to medium term approach to manage the current erosion risks, seems like a waste of resources.

Essentially, Cr Stewart is moving a motion for Council to make a decision without appropriate advice, technical information, agreed timeframes, or any clear action to be taken to provide immediate benefit.

Cr Stewart also claims that he is moving the motion to reflect the wishes of the community and property owners, it should be noted that it's the authors understanding that the course of action recommended does not align with the views of the hotel owners and managers who are the ones being most effected by the current erosion.

As such the Author recommends that Council not support the motion as presented as its poorly written, lacks clarity, and will lead to no community benefit.

Whilst presented with the opportunity, the Author will provide slightly more context on the matter and suggest an alternative motion that Council may wish to move instead of the one presented by Cr Stewart.

The entirety of the Northern Beaches of Perth has been seeing an increase in erosion since 2016. Historically the area around Grace Darling Park in Lancelin and Seabird has been where the Shire has seen the most erosion risk over the last decade.

The area in the north of Lancelin where the Lancelin Sands Hotel is located has seen unprecedented erosion since February 2025. 20 metres of dune has been lost in six months. It has been suggested several times during this period that the worst had passed, and it was slowing and then it increased in intensity again. During most of this six-month period the tide has been high and the access to the beach area in front of the hotel has been extremely limited and not suitable for plant.

Shire representatives have met with the manager of the hotel on a number of occasions and all parties have agreed that the nature of this erosion was completely unexpected and was not predicted by the Coastal Hazard Risk Management and Adaptation Plans (CHRMAP) to occur in this area until a much later date.

The Shire President has worked extremely hard to secure Department of Transport (DoT) support for short term remediation works to ensure the financial burden isn't placed too heavily upon the Shire or the property owners.

The Shire has met onsite with DoT representatives, and Local Government counterparts with coastal erosion experience to try and understand causation and available options.

Subsequently, the Shire has engaged a Coastal Engineer to provide technical information as to a short to medium term activity to reduce erosion risk. The common consensus across all parties is that dune management/sand renourishment is the most cost-effective short-term option recognising that the intensity of the erosion isn't easy to manage and would need to ease to allow remediation works to be effective.

Areas to the north and south of the hotel are susceptible to erosion and inundation, and as such a hard protection measure in the area may come at great risk to other properties in the vicinity.

The reinstatement of a dune would need to be done at the correct angles and with the correct monitoring and management regime otherwise any sand introduced would be sacrificial. As such, the provision of a technical coastal engineering report before undertaking works is critical to having any chance of success and works lasting for more than 12 months. The DoT funding may be a one off and if it isn't used wisely with appropriate rigour then it is likely to come under State level scrutiny.

Councillors are aware that the engineering analysis has been procured, once the report is received, a technical scope will be developed followed by a procurement process with the works likely to be complete by late September/early October.

It is worth noting that the rate of erosion in front of the hotel has slowed since early July and the timeframe highlighted above has been articulated to Council previously. It has also been discussed with the owners and managers of the hotel who expressed comfort in the process and the need for appropriate technical advice before undertaking any works.

The Shire President, CEO, and Executive Manager Operations and Assets had a productive meeting with the hotel owners and managers on Friday 15 August 2025, and the parties are communicating in a collaborative manner and all agree that coastal erosion is a difficult topic and that any action taken needs to be well thought out not just reactive based on uninformed opinion.

The Shire has also procured a rapid cost benefit analysis, and benefit distribution analysis to ensure that conversations around cost sharing, maintenance, and replacement requirements, and the further discussions yet to occur around any long-term protection opportunities are appropriately evaluated to ensure ongoing viability and private property owner responsibilities are well understood before any major works are undertaken.

The Shire has recently completed the removal of the Hinchcliffe Lookout and remediated this dune area. It is hoped that the removal of hard infrastructure will allow this dune system to self-stabilise and naturally revegetate.

To reestablish a dune system, the Shire will need to minimise damage from pedestrians and vehicles in the area. As such it is recommended that Council move to remove vehicle access to the beach from South of the Hinchcliffe Carpark to the Southern edge of Harold Park.

The Shire has very limited access to data and has generally undertaken a reactive or one-off coastal monitoring activity as opposed to a specific regime. Given the obvious risks associated with coastal erosion it is imperative that the Shire start investing in ongoing monitoring activities. To this end the Shire participated in a collaborative grant application with five other northern beaches councils to undertake Coastal Surveys and Transects in 2025/2026, during October and April, unfortunately the grant application was unsuccessful. As such, for the Shire to participate in this program, it would require an increase to the annual budget allocation of \$30,000 (\$17,588 to \$47,588). This would provide monitoring at six coastal sites from Guilderton to Lancelin. If Council want to make a genuine commitment to improving coastal erosion management practices, then it should invest in this surveying activity as an annual budget allocation, as opposed to investing in unplanned emergency action with no scientific backing.

The proposed alternative recommendation is:

That Council:

1. Acknowledge the emergency works support and funding provided by the Minister for Transport.
2. Acknowledge that the administration is currently working with qualified technical specialists to develop a dune management activity and benefit distribution analysis for the area and agree that the undertaking of uninformed works is not a recommended course of action when dealing with coastal issues.
3. Amend the Shire budget to allocate a larger provision to Coastal Surveys. Remove the coastal surveys grant income and increase the expenditure to \$47,588. With the administration to manage the increased expenditure as part of the budget review process once more operational expenditure is known.
4. Immediately implement the closure to vehicles of the area of beach from the Hinchcliffe Carpark heading south to the southern end of Harold Park, approximately adjacent to the Harold Park toilet block.

RISK IMPLICATIONS

Essentially, the risks relating to Cr Stewart's motion centre around the recommendation to act without technical advice or information to inform what action is to be taken.

All coastal erosion protection actions come with a layer of risk in relation to their success, ongoing maintenance requirements, liability implications, and potential to push erosion elsewhere, therefore actively implementing an action without due process amplifies all the risk areas.

Implementing a hard protection, especially an ineffective one may be more unpopular than waiting to implement an informed course of action.

STATUTORY/LOCAL LAW IMPLICATIONS

Without knowing the exact course of action Cr Stewart is recommending it is difficult to know if any DoT or Department of Water and Environmental Regulation approvals are needed for the works.

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

The resolution presented by Cr Stewart has not been costed, and given the scope and costings for the Coastal Engineer recommended treatment have yet to be received it's difficult to say whether ad hoc emergency works will be manageable as well as planned works within the current budget allocation.

If the alternate recommendation is moved, then it would have an increase expenditure on materials and contractors of \$30,000. Given the stage of the budget cycle the Shire is in, this level of deficit can be managed by the administration until the budget review period.

VOTING REQUIREMENTS - SIMPLE MAJORITY

COUNCILLOR MOTION

MOVED: Councillor Stewart

SECONDED: Councillor Weeks

Cr Vis foreshadowed her intention to move an alternative motion in the event that the motion under debate is lost.

That Council resolve to undertake immediate emergency mitigation measures, such as the installation of protective matting over the dune area generally near the Lancelin Sands Hotel and extending towards the Hinchliffe Lookout Dune.

This mitigation action is to be implemented immediately as an emergency measure to stabilise the dune and prevent further loss of the dune system until the engineer's report is received and medium-term solutions can be considered.

**LOST
3 / 6**

FOR: Councillor Peczka, Councillor Stewart and Councillor Weeks

AGAINST: Councillor Balcombe, Councillor Kestel, Councillor Johnson, Councillor Sorensen, Councillor Vis and Councillor Woods

During debate Cr Stewart raised a point of order and requested that he be allowed to ask a question in accordance with cl. 6.3 of the Shire of Gingin Meeting Procedures Local Law 2014.

The point of order was upheld by the Presiding Member and Cr Stewart proceeded to ask his question.

VOTING REQUIREMENTS - ABSOLUTE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Vis **SECONDED:** Councillor Woods

That Council:

1. Acknowledge the emergency works support and funding provided by the Minister for Transport;
2. Acknowledge that the administration is currently working with qualified technical specialists to develop a dune management activity and benefit distribution analysis for the area and agree that the undertaking of uninformed works is not a recommended course of action when dealing with coastal issues;
3. Amend the Shire budget to allocate a larger provision to coastal surveys. Remove the coastal surveys grant income and increase the expenditure to \$47,588, with the administration to manage the increased expenditure as part of the budget review process once more operational expenditure is known; and
4. Immediately implement the closure to vehicles of the area of beach from the Hinchcliffe Carpark heading south to the southern end of Harold Park, approximately adjacent to the Harold Park toilet block.

CARRIED BY ABSOLUTE MAJORITY

5 / 4

FOR: *Councillor Balcombe, Councillor Kestel, Councillor Sorensen, Councillor Vis and Councillor Woods*

AGAINST: *Councillor Johnson, Councillor Peczka, Councillor Stewart and Councillor Weeks*

Reason for Alternative Motion

There is already work in progress regarding this specific erosion mitigation (outside the Lancelin Sands Hotel), and we do not need to complicate it any further by rushing and spending more money on a short-term, band-aid solution, when we are weeks away from a solution prepared by experts.

Department of Transport grant funding is not yet issued to the Shire and requires an agreed scope. Council wishes to follow a course of action with coastal engineering advice rather than a rushed response. Monitoring is important for future CAP grants.

17 COUNCILLORS' OFFICIAL REPORTS

17.1 CR PECZKA

On 9 August, I was to MC for the Festival of Small Halls Winter Tour 2025 Music Event at Lancelin Hall. Unfortunately, the event cancelled due to stormy weather conditions and localised flooding incurred around the Hall making safe entry exit unsafe. Bookings refunded.

On 11 August I attended a Shire of Gingin Community Emergency Risk Assessment Workshop Outcomes Report. The purpose of the workshop was to inform the development of the Shire's Local Emergency Management Arrangements (LEMA) with a particular focus on identifying emergency risks across the community, and prioritise activities to control or reduce these risks and prepare for emergencies.

On 13 August I attended the Lower Coastal Neighbourhood Watch meeting in Sovereign Hill, a good number of residents from the coastal strip were in attendance.

On 18 August I attended a Disability Inclusion Emergency Management Event which included development of a Toolkit for Inclusive Planning, Strategic Partnerships and Accessible Resourcing. This was a pilot project managed by the University of Sydney Centre for Disability Research and Policy in association with The National Emergency Management Agency. Councillors Sorenson, Woods, Vis and Balcombe were also in attendance.

17.2 CR SORENSON

I attended the Lower Coastal Neighbourhood Watch on 13 August.

On 18 August I attended the Disability Inclusion Emergency Planning Forum.

17.3 CR WOODS

On 12 August I attended the Local Risk Profile Report and Arrangement Plan.

On 13 August I attended the Local Emergency Management Committee meeting.

On 18 August I attended the Disability Inclusion Emergency Planning Forum.

18 NEW BUSINESS OF AN URGENT NATURE

Nil

19 MATTERS FOR WHICH MEETING IS TO BE CLOSED TO THE PUBLIC

OFFICER RECOMMENDATION

MOVED: Councillor Johnson **SECONDED:** Councillor Peczka

That Council move into a Confidential Session to discuss Item 19.1.

CARRIED UNANIMOUSLY
9 / 0

FOR: *Councillor Balcombe, Councillor Johnson, Councillor Kestel, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Weeks, Councillor Woods and Councillor Vis*

AGAINST: *Nil*

The meeting was closed to the public and the public recording was suspended at 4:28 pm. All members of the public present in the Gallery left Council Chambers.

19.1 TRAFFIC MANAGEMENT TENDER - C02/2025

File	RES/2
Author	Danica Todd – Technical Officer Assets & Procurement
Reporting Officer	Ruth March - Executive Manager Operations and Assets
Refer	Nil
Appendices	1. Evaluation Matrix [19.1.1 - 2 pages]

Reasons for Confidentiality

This report is confidential in accordance with Section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- c. a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

DISCLOSURES OF INTEREST

Nil

VOTING REQUIREMENTS - SIMPLE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Kestel

SECONDED: Councillor Vis

That Council:

1. Accept the tender submitted by Carrington's Traffic Services as outlined in the officer's report; and
2. Award Contract C02/2025 Shire of Gingin Traffic Management Services to Carrington's Traffic Services.

**CARRIED UNANIMOUSLY
9 / 0**

FOR: *Councillor Balcombe, Councillor Johnson, Councillor Kestel, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Weeks, Councillor Woods and Councillor Vis*

AGAINST: *Nil*

OFFICER RECOMMENDATION

MOVED: Councillor Weeks

SECONDED: Councillor Woods

That the meeting be re-opened to the public.

**CARRIED UNANIMOUSLY
9 / 0**

FOR: *Councillor Balcombe, Councillor Johnson, Councillor Kestel, Councillor Peczka, Councillor Sorensen, Councillor Stewart, Councillor Weeks, Councillor Woods and Councillor Vis*

AGAINST: *Nil*

The meeting was reopened to the public at 4:30 pm. No members of the public returned to the meeting.

20 CLOSURE

There being no further business, the Presiding Member closed the meeting at 4:31 pm.

The next Ordinary Meeting will be held in Council Chambers at the Shire of Gingin Administration Centre, 7 Brockman Steet, Gingin on 16 September 2025, commencing at 3:00 pm.