



# MINUTES

## Special Council Meeting

17 August 2023

## **CONFIRMATION OF MINUTES**

These Minutes have been CONFIRMED as the official record for the Shire of Gingin's Special Council Meeting held on 17 August 2023.

\_\_\_\_\_  
**Councillor C W Fewster**  
**SHIRE PRESIDENT**

## **DISCLAIMER**

Members of the public are advised that Council agendas, recommendations, minutes and resolutions are subject to confirmation by Council and therefore, prior to relying on them, one should refer to the subsequent meeting of Council with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Gingin for any act, omission or statement or intimation occurring during Council meetings or during formal/informal conversations with staff.

The Shire of Gingin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

## **ACKNOWLEDGEMENT OF COUNTRY**



The Shire of Gingin would like to acknowledge the Yued people who are the traditional custodians of this land. The Shire would like to pay respect to the Elders past, present and emerging of the Yued Nation and extend this respect to all Aboriginal people. The Shire also recognises the living culture of the Yued people and the unique contribution they have made to the Gingin region.

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## **ORDER OF BUSINESS**

### **1 DECLARATION OF OPENING**

The Deputy Shire President declared the meeting open at 4:33 pm and welcomed all in attendance.

### **2 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

#### **2.1 ATTENDANCE**

Councillors – A R Vis (Deputy Shire President), L Balcombe, F Johnson (via videolink), R Kestel, F J Peczka (via videolink), and E Sorensen.

Staff – L Crichton (Executive Manager Corporate and Community Services), R Kelly (Executive Manager Regulatory and Development Services), V Crispe (Executive Manager Operations and Assets), K Leonhardt (Manager Corporate Services), A Richards (Coordinator of Financial Planning and Reporting), M Taylor (Communications and Marketing Officer), M Agnew (Communications and Marketing Support Officer), L Burt (Coordinator Governance), and K Johnston (Governance Support Officer/Minute Officer).

Gallery – There were 0 members of the public present in the Gallery.

#### **2.2 APOLOGIES**

Councillor C W Fewster

#### **2.3 LEAVE OF ABSENCE**

Councillor J K Rule

### **3 DISCLOSURES OF INTEREST**

Nil

### **4 PUBLIC QUESTION TIME**

#### **4.1 RESPONSES TO PUBLIC QUESTIONS PREVIOUSLY TAKEN ON NOTICE**

Nil

#### **4.2 PUBLIC QUESTIONS**

Nil

**5 PETITIONS**

Nil

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7 ANNOUNCEMENTS BY THE PRESIDING MEMBER**

Nil

**8 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS**

Nil

**9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**10 REPORTS - OFFICE OF THE CEO**

Nil

## 11 REPORTS - CORPORATE AND COMMUNITY SERVICES

### 11.1 ADOPTION OF 2023/24 SHIRE OF GINGIN BUDGET

File	Fin/46-23242223
Author	Karina Leonhardt – Manager Corporate Services
Reporting Officer	Les Crichton - Executive Manager Corporate and Community Services
Refer	Nil
Appendices	<ol style="list-style-type: none"> <li>1. 2023-24 Statutory Budget with Fees and Charges [<b>11.1.1</b> - 65 pages]</li> <li>2. 2023-24 Budget - Capital Expenditure [<b>11.1.2</b> - 3 pages]</li> </ol>

#### DISCLOSURES OF INTEREST

Nil

#### PURPOSE

To consider and adopt the Shire of Gingin Municipal Fund Budget for the 2023/24 Financial Year together with the supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, setting of Elected Member fees for the year and other matters arising from Budget papers.

#### BACKGROUND

The draft 2023/24 Budget (**Appendices**) has been prepared in accordance with the presentations made to Councillors at Briefing Sessions during August 2023 and in the format prescribed in the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

This Budget continues to provide a diverse range of services to the community while allocating operating surpluses to asset renewal. In brief, the 2023/24 Budget:

- assumes a brought forward surplus of \$2.666 million;
- requires \$2.917 million of Reserves funding;
- transfers \$630,852 to Reserves;
- receives \$4.337 million in contributions for asset development;
- receives \$356,900 in proceeds from asset sales;
- provides new borrowing of \$300,000, but reduces existing debt by \$262,349;
- provides capital renewal expenditure of \$10.223 million;
- requires rate revenue of \$10.08 million (7.00% increase); and
- provides a year end surplus of \$0.

**COMMENT**

The draft 2023/24 Budget is based on the objectives contained within the Strategic Community Plan 2022-2032 (SCP) adopted by Council on 15 March 2022, and the Corporate Business Plan 2021-2025 (CBP) adopted by Council on 17 May 2022.

The Budget has been prepared to include information required by the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards. The main features of the draft Budget include:

- total expenditure of \$33.73 million with \$10.22 million dedicated to capital renewal.
- a proposed 7% increase in rates revenue to fund operations, renewal, and investment.
- fees and charges set to achieve a reasonable recovery of costs from users, accepting in many cases full cost recovery is not achievable or affordable.
- introduction of a commercial waste management charge in recognition of the higher volumes of waste emanating from commercial operators.
- operating expenditure of \$22.58 million including provision of waste services (\$1.84 million), environmental protection and coastal erosion (\$401,000), building maintenance and operating costs (\$831,000), grounds and general costs (\$1.39 million), insurance (\$537,000), depreciation (\$6.31 million), and employee costs (\$6.86 million).
- continuing partnering with community groups to deliver a number of projects to benefit the community. In 2023/24, a provision of \$220,556 has been allocated under the Community Grants Scheme as below:

Applicant	Project Description	Amount
Funding Assistance Grants (\$43,000)		
Gingin CRC	Tourism Initiative	\$10,000
Lancelin CRC	Tourism Initiative	\$10,000
Ellen Brockman Integrated Catchment Group	Landcare in the greater Gingin Brook catchment	\$5,000
Gingin District High School	Youth care chaplaincy services	\$5,000
Lower Moore River Working Group	Moore River maintenance	\$5,000
Moore Catchment Council	Environmental services	\$5,000
Lancelin Primary School	Annual Year 5/6 camps	\$2,000
Rural Watch Scheme	Lower Coastal Neighbourhood Watch meetings	\$1,000

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17 AUGUST 2023**

Community Grants (\$60,144)		
Lower Coastal Communities	Lower coastal community minibus	\$10,000
Gingin CRC	British Car Day	\$8,000
Gingin District High School P & C	Playground shade enhancement	\$5,454
Ledge Point Country Club	Community events	\$5,000
Moore River Catchment Council	Guilderton dunes restoration	\$5,000
Gingin Museum and Historical Society Inc.	Virtual museum	\$5,000
Guilderton Community Assoc.	Community events	\$4,000
Woodridge Community Association	Woodridge Spring Fair	\$3,000
Seabird Progress Association	Seabird seaweed control	\$2,210
Neergabby Community Association	Neergabby fireworks	\$2,000
Gingin Community Resource Centre	2024 Rock n Arts in the Park	\$2,000
Ledge Point Community Association	Ledge Point Show and Shine Family Day	\$2,000
Moore River Music Club	Moore River Music Festival	\$2,000
Seabird Progress Association	Seabird Summer Splashdown	\$2,000
Lancelin Primary School P & C	Monster Fete	\$1,000
Lancelin Angling and Aquatic Centre	John Bray Junior Fishing Competition	\$790
Gingin Community Resource Centre	2024 Easter in the Park	\$690
Public Liability Grants (\$4,870)		
Gingin and Surrounds She Shed	Public Liability Insurance up to 50%	\$500
Guilderton Community Association	Public Liability Insurance up to 50%	\$500
Ledge Point Community Association	Public Liability Insurance up to 50%	\$457
Moore Clothes	Public Liability Insurance up to 50%	\$408
Moore Men's Shed	Public Liability Insurance up to 50%	\$377
Gingin (?) Pensioners Social Club	Public Liability Insurance up to 50%	\$250
Redfield Park Community Association	Public Liability Insurance up to 50%	\$322
Seabird Progress and Sporting Association	Public Liability Insurance up to 50%	\$500
Seaview Park Progress Association Inc.	Public Liability Insurance up to 50%	\$488



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The Stable Fly Action Group Inc.	Public Liability Insurance up to 50%	\$382
Sovereign Hill Community Association	Public Liability Insurance up to 50%	\$355
Woodridge Community Association	Public Liability Insurance up to 50%	\$331
<b>Budget Requests (\$88,542)</b>		
Lancelin Bowling Club	Synthetic green	\$88,542
<b>Other (\$24,000)</b>		
St John Ambulance	Contribution to vehicle changeovers	\$24,000
<b>Total</b>		<b>\$220,556</b>

- \$4.33 million in capital/renewal grant funding for the year comprising:
  - \$1,332 million Special Roads to Recovery (Weld St Bridge);
  - \$ 350,061 FAGS Special Projects (Weld St Bridge);
  - \$ 844,487 ESL Capital Grants – vehicles/buildings;
  - \$ 505,053 RRG – Mooliabeenee Road;
  - \$ 309,309 Roads to Recovery – Coonabidgee Road; and
  - \$ 996,079 Local Roads & Community Infrastructure Program.
- \$1.58 million in operating grants of which \$1.17 million is for provision of emergency and bush fire management, mitigation work, and the \$137,500 Minderoo Foundation contribution to the Resilient Gingin Project.
- asset renewal expenditure of \$10.22 million investing in roads, parks and ovals, other infrastructure, land, buildings, plant, equipment, and furniture (**Appendices**).
- \$2.66 million brought forward from 30 June 2023 including carried forward works. This is unaudited and may change, which will be addressed as part of a future Budget Review.
- \$7.12 million expenditure on sealed and unsealed roads comprising \$4.57 million on renewal work and \$2.55 million on maintenance.

***Rates***

Gross Rental Valuation (GRV) properties are subject to a revaluation every six years. A revaluation was undertaken in 2021/22 with no further general revaluation applicable for the 2023/24 year.

Unimproved Valuation (UV) properties, however, are subject to an annual revaluation process which has seen a 17.6% increase in overall valuations from the previous year. The rate-in-the-dollar has been adjusted against this increased valuation to achieve the overall 7% revenue increase. Minimums in this category are now set at \$1,444 and \$2,461 for UV rural and other and UV intensive, respectively.

The proposed differential rates were advertised on 7 July 2023 in accordance with s.6.36 of the *Local Government Act 1995* with invitations for submissions closing on 31 July 2023. No submissions were received.

The following table details the 2023/24 Rating Schedule.

<b>Differential Rates 2023/24</b>				
<b>Differential General Rate Category</b>	<b>UV Rate in Dollar</b>	<b>GRV Rate in Dollar</b>	<b>Minimum Rate</b>	<b>Income</b>
<b>GRV Townsites &amp; GRV Other</b>		\$0.092598	\$1,248	\$6,732,004
<b>UV Rural &amp; UV Other</b>	\$0.004848		\$1,444	\$2,336,368
<b>UV Intensive</b>	\$0.007376		\$2,461	\$1,008,666
<b>Sub Total</b>				<b>\$10,077,038</b>
<b>Less Intensive Concession</b>				0
<b>Interim Rates</b>				0
<b>Ex gratia Rates</b>				\$6,299
				<b>\$10,083,337</b>

In accordance with Section 6.45 of the *Local Government Act 1995*, Council offers the following options for the payment of rates by instalments:

#### One Instalment

Payment in full must be received by the Shire of Gingin within 35 days of the issue date of the annual rate notice. Payment must be received by the Shire of Gingin on or before 10 October 2023.

#### Two Instalments

The first instalment of 50% of the total current rates plus the total outstanding arrears is payable within 35 days of the issue date of the annual rate notice. Payment must be received by the Shire of Gingin on or before 10 October 2023.

The second instalment of 50% of the total current rates must be received by the Shire of Gingin on or before 13 February 2024.

Four Instalments

The first instalment of 25% of the total current rates plus the total of any outstanding arrears is payable within 35 days of the issue date of the annual rate notice. Payment must be received by the Shire of Gingin on or before 10 October 2023.

The second instalment of 25% of the total current rates is payable and must be received by the Shire of Gingin by 12 December 2023.

The third instalment of 25% of the total current rates is payable and must be received by the Shire of Gingin by 13 February 2024.

The fourth instalment of 25% of the total current rates is payable and must be received by the Shire of Gingin by 16 April 2024.

Interest Charges

Interest is charged at 7% per annum, calculated daily, to all outstanding rate assessments that remain unpaid on 10 October 2023.

Interest is payable, at a rate of 5.5% per annum calculated daily, with respect to any of the instalment options other than one instalment. This reflects the loss of investment income to Council by offering the instalment scheme.

Administration Charges

A \$5 administration charge is payable by ratepayers electing to utilise the two instalment option and \$15 for the four instalment option. A flat fee of \$30.00 will apply to any ratepayer wishing to negotiate alternative instalment payments.

***Levying of 2023/24 Refuse Collection Charges***

Local governments have a statutory obligation under the *Waste Avoidance and Resource Recovery Act 2007* to collect domestic waste. The Act permits recovery of the cost of providing this service through a separate charge.

The proposed refuse collection charges for the 2023/24 financial year are as detailed below.

Charge Type	Description	2022 /23 \$	2023 /24 \$
Waste Management Fee (UV Property Owners)	Per Assessment Includes Annual Tip Pass	\$114	\$144

Waste Management Fee (GRV Property Owners)	Per Assessment Includes Annual Tip Pass	\$114	\$144
Waste Management Fee (Commercial properties)	Per Assessment includes Annual Tip Pass	\$114	\$205
Rubbish Collection/Sanitary Disposal	Residential or Rural/Residential and Rural (Rural upon application for collection on route of Contractor)	\$226	\$246
	Additional Rubbish Collection Service	\$226	\$246

#### ***Aerobic Treatment Units***

In accordance with s.6.16 of the *Local Government Act 1995*, the following fees will apply for those commercial & domestic premises with Aerobic Treatment Units (ATU) situated in the various defined designated zones as determined by the *Government Sewerage Policy 2019* within the Gingin. The fee structure is recovery for the maintenance of reports, compliance work & investigation work for each rate payer within the Shire with a registered ATU, is as follows:

- a. Domestic premises, annual charge of \$50.00 per ATU property
- b. Commercial Premises, annual charge of \$100.00 per ATU property

#### ***Emergency Services Levy***

In accordance with the *Fire and Emergency Services Act 1998* the Shire of Gingin, together with all other local governments within Western Australia, is required to impose an Emergency Services Levy (ESL) for the 2023/24 financial year in accordance with the rates as per the tables below:

ESL Category	Rate in \$ ESL Rate (Per \$GRV)	Minimum and Maximum ESL Charges by Property Use			
		Residential, Farming and Vacant Land		Commercial, Industrial and Miscellaneous	
		Minimum	Maximum	Minimum	Maximum
4	\$0.004883	\$98	\$172	\$98	\$98,000
5	Fixed Charge \$98	\$98	\$98	\$98	\$98
Mining Tenements	Fixed Charge \$98	\$98	\$98	\$98	\$98

This is not a Shire of Gingin levy, and all monies levied are forwarded to the Department of Fire and Emergency Services.

### *Consultation*

No specific consultation has been entered into with respect to the draft 2023/24 Budget, however the community grants component of the Budget was advertised to community groups through direct email and correspondence on 20 January 2023, closing on 31 March 2023. Council then considered the grant applications at its meeting on 18 July 2023 (Item 12.4).

In addition to briefing recommendations during the year and the elected member Budget workshops in August 2023, internal consultation has occurred between the departments, with review by the Executive Management Team.

### *Triple Bottom Line Assessment*

#### *Economic Implications*

The draft 2023/24 Budget applies sound financial management and accounting principles and is considered to deliver a sustainable service outcome for the community and Council.

A range of factors influence the cost of the Shire's operations, some beyond Council's direct control. Despite declining from the previous year, CPI (Perth) grew at 5.8% for the year to June 2023 (nationally 7.0%), continuing to place significant cost of living/operating pressure on individuals and organisations alike.

#### *Social Implications*

The draft 2023/24 Budget delivers social outcomes via diverse community services, the provision of building and community infrastructure and financial support to community organisations throughout the Shire.

#### *Environmental Implications*

The draft 2023/24 Budget supports key environmental strategies and initiatives adopted by Council.

#### **Comment**

The draft 2023/24 Budget continues to deliver on other strategies adopted by Council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

#### *Adoption of Material Variance*

Each year a Material Variance must be adopted to assist in reviewing the Monthly Financial Statements and the Annual Budget Review.

In accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, each Council must adopt a percentage over which a Budget variance would be considered material when it reviews the monthly statements of financial activities and accepts the Annual Budget Review.

Over the past nine financial years, Council has adopted a Material Variance of 10% or \$20,000, whichever is the greater amount. This amount is again recommended for the 2023/24 Financial Year.

### **STATUTORY/LOCAL LAW IMPLICATIONS**

*Local Government Act 1995*  
*Local Government (Financial Management) Regulations 1996*  
*Cemeteries Act 1986*  
*Fire and Emergency Services Act 1998*  
*Waste Avoidance and Resource Recovery Act 2007*  
*Building Regulations 2012*

### **POLICY IMPLICATIONS**

In addition to legislative requirements, Council has several financial policies which also inform development of its annual budget. These include:

Policy 1.39 Financial Hardship  
 Policy 3.2 Investments  
 Policy 3.17 Asset Management  
 Policy investments, assets, treatment of income and expenditure and rate arrears.

### **BUDGET IMPLICATIONS**

Specific financial implications are outlined in the Comment section of this report and are as itemised in the draft 2023/24 Budget for adoption.

### **STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2022-2032

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.2 Effective Governance - Apply systems of compliance which assists Council to make informed decisions within a transparent, accountable and principled environment

**VOTING REQUIREMENTS - ABSOLUTE MAJORITY**

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION**

**MOVED:** Councillor Kestel      **SECONDED:** Councillor Balcombe

**That Council:**

**Part A – Municipal Fund Budget for 2023/24**

1. Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopt the Municipal Fund Budget (as contained in Appendix 12.3.1) for the Shire of Gingin for the 2023/24 financial year, including the following:
  - a. Statement of Comprehensive Income on Page 2 of Appendix 11.1.1 showing a net result for that year of (\$1,620,669);
  - b. Statement of Cash Flows on Page 3 of Appendix 11.1.1;
  - c. Statement of Financial Activity on Page 4 of Appendix 11.1.1 showing an amount required to be raised from rates of \$10,077,038;
  - d. Notes to and forming part of the Budget on Pages 5 to 28 of Appendix 11.1.1;
  - e. Transfers to/from Reserve Accounts as detailed at Note 9 on Page 21 of Appendix 11.1.1; and
  - f. In accordance with section 6.34 of the *Local Government Act 1995*, the revenue estimated to be yielded by the general rates imposed for the 2023/24 financial year will be \$10,077,038 that is no less than 90% and no more than 110% of the 2023/24 Budget deficiency.

**Part B – Rates and Charges**

2. Pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, impose by absolute majority the following differential general rates and minimum payments on Gross Rental and Unimproved Values for the 2023/24 Financial Year:
  - a. Differential General Rates
    - i. GRV Townsites and GRV Other      9.2598 cents in the dollar;
    - ii. UV Rural and UV Other              0.4848 cents in the dollar; and
    - iii. UV Intensive                            0.7376 cents in the dollar.

- b. Minimum Payments
  - i. GRV Townsites and GRV Other \$1,248;
  - ii. UV Rural and UV Other \$1,444; and
  - iii. UV Intensive \$2,461.
  
3. Pursuant to Section 66 of the *Waste Avoidance and Resources Recovery Act 2007*, impose a minimum Waste Collection Rate of \$144.00 per residential assessment and \$205.00 per commercial property.
  
4. Pursuant to Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, impose the following charges for collection of putrescibles and recycling domestic and commercial waste:
  - a. Residential, Rural Residential or Rural Premises (Rural upon application for collection on route of Contractor)  
240ltr bin per weekly putrescible waste and 240ltr bin per fortnight recycling collection - \$246/pa;
  
  - b. Additional Weekly Collection  
240ltr bin per weekly putrescible waste and 240ltr bin per fortnight recycling collection - \$246/pa; and
  
  - c. Commercial Premises  
240ltr bin per weekly putrescible waste and 240ltr bin per fortnight recycling collection - \$246/pa.
  
5. Pursuant to Sections 36B and 36L of the *Fire and Emergency Services Act 1998*, impose a 2023/24 Emergency Services Levy as follows:

ESL Category	Rate in \$ ESL Rate (Per \$GRV)	Minimum and Maximum ESL Charges by Property Use			
		Residential, Farming and Vacant Land		Commercial, Industrial and Miscellaneous	
		Minimum	Maximum	Minimum	Maximum
4	{resolution}.004883	\$98	\$172	\$98	\$98,000
5	Fixed Charge \$98	\$93	\$93	\$93	\$98
Mining Tenements	Fixed Charge \$98	\$98	\$98	\$98	\$98

6. Pursuant to Section 6.45(3) of the *Local Government Act 1995* impose a flat fee of \$30.00 on any ratepayer on an approved payment plan and apply an interest rate of 5.5% to rate and service charge instalment arrangements.



7. Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, set the following Rate Instalment Options and Due Dates for the 2023/24 financial year:
- a. Payment in full  
  
One payment with no interest or instalment charges if paid on or before 10 October 2023 (35 days after the date of the service appearing on the rate notice).
  - b. Payment by two instalments
    - i. First half instalment due date: 10 October 2023; and
    - ii. Second half instalment due date: 13 February 2024.
  - c. Payment by four instalments
    - i. First quarterly instalment due date: 10 October 2023;
    - ii. Second quarterly instalment due date: 12 December 2023;
    - iii. Third quarterly instalment due date: 13 February 2024; and
    - iv. Fourth quarterly instalment due date: 16 April 2024.
8. Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, impose an instalment administration charge of \$5.00 per instalment after the initial instalment is paid, where the ratepayer has elected to pay rates (and service charges) through an instalment option.
9. Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, impose an interest rate of 5.5%pa where the owner has elected to pay rates and service charges through an instalment option.
10. Impose by absolute majority in accordance with section 6.51(1) of the *Local Government Act 1995* an interest rate of 7%pa for rates and any costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

Part C – Fees and Charges

11. Pursuant to Section 6.16 of the *Local Government Act 1995*, adopt the Schedule of Fees and Charges included at page 29 of Appendix 11.1.1.
12. Pursuant to the Salaries and Allowances Tribunal Determination dated 6 April 2023, adopt the following annual fees for payment of Councillors in lieu of individual meeting attendance fees:

- a. President \$15,600; and
  - b. Councillors \$ 8,320.
13. Pursuant to the Salaries and Allowances Tribunal Determination dated 6 April 2023, adopt an Information Communication Technology Allowance of \$2,500 per Councillor.
14. Pursuant to the Salaries and Allowances Tribunal Determination dated 6 April 2023, adopt the following annual local government allowances to be paid in addition to the annual meeting allowance:
- a. President \$16,000; and
  - b. Deputy President \$4,000.
15. Pursuant to Regulation 53(2) of the *Building Regulations 2012*, impose a Swimming Pool Inspection Levy of \$14.50 (including GST) on each owner or occupier of land on which there is a swimming pool, for the 2023/24 financial year.
16. Pursuant to Section 53 of the *Cemeteries Act 1986*, adopt the fees and charges for the Gingin Cemetery included in Appendix 11.1.1.
17. Pursuant to Section 6.16 of the *Local Government Act 1995*, adopt the following annual fees for those premises with Aerobic Treatment Units (ATU) situated in the various defined designated zones as determined by the Government Sewerage Policy 2019 within the Gingin.
- a. Domestic premises \$50.00; and
  - b. Commercial Premises \$100.00.

**Part D – Material Variance Reporting for 2023/24**

18. Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* and AASB 1031 Materiality, adopt a variance of 10% and a minimum of \$20,000 to be used in the Statements of Financial Activity for reporting material variances for the 2023/24 financial year.

CARRIED BY ABSOLUTE MAJORITY  
6 / 0

FOR: *Councillor Kestel, Councillor Sorensen, Councillor Balcombe, Councillor Johnson, Councillor Peczka and Councillor Vis*

AGAINST: *Nil*



# **BUDGET 2023-24**



**SHIRE OF GINGIN  
ANNUAL BUDGET  
FOR THE YEAR ENDED 30 JUNE 2024  
LOCAL GOVERNMENT ACT 1995**

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**SHIRE'S VISION**

"We are a welcoming inclusive community that celebrates its unique coastal and inland landscapes with an aim to increase visitation to the region"

**MINUTES  
SPECIAL COUNCIL MEETING  
17 AUGUST 2023**

**APPENDIX 11.1.1**

**SHIRE OF GINGIN  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
<b>Revenue</b>		\$	\$	\$
Rates	2(a)	10,083,337	9,437,442	9,422,765
Grants, subsidies and contributions	11	1,587,992	3,973,105	1,332,638
Fees and charges	14	4,195,911	4,154,634	3,941,679
Interest revenue	12(a)	308,442	351,417	113,775
Other revenue	12(b)	375,476	405,091	237,509
		16,551,158	18,321,689	15,048,366
<b>Expenses</b>				
Employee costs		(6,856,559)	(5,949,670)	(6,254,772)
Materials and contracts		(7,487,183)	(7,158,425)	(6,649,869)
Utility charges		(509,110)	(484,922)	(474,691)
Depreciation	6	(6,309,532)	(6,044,210)	(4,922,951)
Finance costs	12(d)	(92,173)	(89,953)	(92,430)
Insurance		(393,956)	(382,019)	(350,872)
Other expenditure		(645,229)	(709,257)	(460,465)
		(22,293,742)	(20,818,456)	(19,206,050)
		(5,742,584)	(2,496,767)	(4,157,684)
Capital grants, subsidies and contributions	11	4,336,989	5,317,689	8,088,343
Profit on asset disposals	5	76,025	226,582	0
Loss on asset disposals		(291,099)	(214,747)	0
		4,121,915	5,329,524	8,088,343
<b>Net result for the period</b>		<b>(1,620,669)</b>	<b>2,832,757</b>	<b>3,930,659</b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
<b>Total other comprehensive income for the period</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income for the period</b>		<b>(1,620,669)</b>	<b>2,832,757</b>	<b>3,930,659</b>

This statement is to be read in conjunction with the accompanying notes.

**MINUTES  
SPECIAL COUNCIL MEETING  
17 AUGUST 2023**

**APPENDIX 11.1.1**

**SHIRE OF GINGIN  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		\$ 10,083,337	\$ 9,427,521	\$ 9,422,765
Grants, subsidies and contributions		1,062,595	4,104,842	233,670
Fees and charges		4,195,911	4,154,634	3,941,679
Interest revenue		308,442	351,417	113,775
Goods and services tax received		0	56,473	0
Other revenue		375,476	405,091	237,509
		16,025,761	18,499,978	13,949,398
<b>Payments</b>				
Employee costs		(6,856,559)	(6,007,960)	(6,254,772)
Materials and contracts		(7,487,183)	(8,562,555)	(6,649,869)
Utility charges		(509,110)	(484,922)	(474,691)
Finance costs		(92,173)	(92,474)	(92,430)
Insurance		(393,956)	(382,019)	(350,872)
Other expenditure		(645,229)	(709,257)	(460,465)
		(15,984,210)	(16,239,187)	(14,283,099)
<b>Net cash provided by (used in) operating activities</b>	4	41,551	2,260,791	(333,701)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for purchase of property, plant & equipment	5(a)	(4,919,356)	(2,236,992)	(6,658,428)
Payments for construction of infrastructure	5(b)	(5,303,515)	(6,162,343)	(6,702,036)
Capital grants, subsidies and contributions		4,336,989	5,317,689	8,088,343
Proceeds from sale of property, plant and equipment	5(a)	356,900	404,272	307,000
Proceeds on financial assets at amortised cost - self supporting loans		2,327	2,278	2,278
Proceeds on other loans and receivables - council advance		1,964	1,929	10,974
<b>Net cash provided by (used in) investing activities</b>		(5,524,691)	(2,673,167)	(4,951,869)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of borrowings	7(a)	(262,349)	(250,521)	(250,520)
Payments for principal portion of lease liabilities	8	(32,089)	(34,088)	(32,001)
Proceeds from new borrowings	7(a)	300,000	250,000	550,000
<b>Net cash provided by (used in) financing activities</b>		5,562	(34,609)	267,479
<b>Net increase (decrease) in cash held</b>		(5,477,578)	(446,985)	(5,018,091)
Cash at beginning of year		13,151,019	13,598,004	13,598,358
<b>Cash and cash equivalents at the end of the year</b>	4	<b>7,673,441</b>	<b>13,151,019</b>	<b>8,580,267</b>

This statement is to be read in conjunction with the accompanying notes.

**MINUTES  
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**APPENDIX 11.1.1**

**SHIRE OF GINGIN  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE YEAR ENDED 30 JUNE 2024**

		2023/24	2022/23	2022/23
	NOTE	Budget	Actual	Budget
<b>OPERATING ACTIVITIES</b>				
<b>Revenue from operating activities</b>				
General rates	2(a)	\$ 10,077,038	\$ 9,431,143	\$ 9,416,965
Rates excluding general rates	2(a)	6,299	6,299	5,800
Grants, subsidies and contributions	11	1,587,992	3,973,105	1,332,638
Fees and charges	14	4,195,911	4,154,634	3,941,679
Interest revenue	12(a)	308,442	351,417	113,775
Other revenue	12(b)	375,476	405,091	237,509
Profit on asset disposals	5	76,025	226,582	0
		<b>16,627,183</b>	<b>18,548,271</b>	<b>15,048,366</b>
<b>Expenditure from operating activities</b>				
Employee costs		(6,856,559)	(5,949,670)	(6,254,772)
Materials and contracts		(7,487,183)	(7,158,425)	(6,649,869)
Utility charges		(509,110)	(484,922)	(474,691)
Depreciation	6	(6,309,532)	(6,044,210)	(4,922,951)
Finance costs	12(d)	(92,173)	(89,953)	(92,430)
Insurance		(393,956)	(382,019)	(350,872)
Other expenditure		(645,229)	(709,257)	(460,465)
Loss on asset disposals	5	(291,099)	(214,747)	0
		<b>(22,584,841)</b>	<b>(21,033,203)</b>	<b>(19,206,050)</b>
Non-cash amounts excluded from operating activities	3(b)	6,524,606	6,016,306	4,922,951
<b>Amount attributable to operating activities</b>		<b>566,948</b>	<b>3,531,374</b>	<b>765,267</b>
<b>INVESTING ACTIVITIES</b>				
<b>Inflows from investing activities</b>				
Capital grants, subsidies and contributions	11	4,336,989	5,317,689	8,088,343
Proceeds from disposal of assets	5	356,900	404,272	307,000
Proceeds from financial assets at amortised cost - self supporting loans		2,327	2,278	2,278
Proceeds on other loans and receivables [describe]		1,964	1,929	10,974
		<b>4,698,180</b>	<b>5,726,168</b>	<b>8,408,595</b>
<b>Outflows from investing activities</b>				
Payments for property, plant and equipment	5(a)	(4,919,356)	(2,236,992)	(6,658,428)
Payments for construction of infrastructure	5(b)	(5,303,515)	(6,162,343)	(6,702,036)
		<b>(10,222,871)</b>	<b>(8,399,335)</b>	<b>(13,360,464)</b>
<b>Amount attributable to investing activities</b>		<b>(5,524,691)</b>	<b>(2,673,167)</b>	<b>(4,951,869)</b>
<b>FINANCING ACTIVITIES</b>				
<b>Inflows from financing activities</b>				
Proceeds from new borrowings	7(a)	300,000	250,000	550,000
Transfers from reserve accounts	9(a)	2,917,096	907,624	1,818,497
		<b>3,217,096</b>	<b>1,157,624</b>	<b>2,368,497</b>
<b>Outflows from financing activities</b>				
Repayment of borrowings	7(a)	(262,349)	(250,521)	(250,520)
Payments for principal portion of lease liabilities	8	(32,089)	(34,088)	(32,001)
Transfers to reserve accounts	9(a)	(630,852)	(1,213,776)	(539,595)
		<b>(925,290)</b>	<b>(1,498,385)</b>	<b>(822,116)</b>
<b>Amount attributable to financing activities</b>		<b>2,291,806</b>	<b>(340,761)</b>	<b>1,546,381</b>
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>				
<b>Surplus or deficit at the start of the financial year</b>	3	2,665,937	2,148,491	2,640,221
Amount attributable to operating activities		566,948	3,531,374	765,267
Amount attributable to investing activities		(5,524,691)	(2,673,167)	(4,951,869)
Amount attributable to financing activities		2,291,806	(340,761)	1,546,381
<b>Surplus or deficit at the end of the financial year</b>	3	<b>0</b>	<b>2,665,937</b>	<b>0</b>

This statement is to be read in conjunction with the accompanying notes.

**MINUTES  
SPECIAL COUNCIL MEETING  
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**APPENDIX 11.1.1**

**SHIRE OF GINGIN  
FOR THE YEAR ENDED 30 JUNE 2024  
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**SHIRE OF GINGIN  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2024**

**1(a) BASIS OF PREPARATION**

The annual budget is a forward looking document and has been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The local government reporting entity**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies, if applicable, appears within the notes to the annual budget.

**2022/23 actual balances**

Balances shown in this budget as 2022/23 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

**Budget comparative figures**

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

**Comparative figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**Rounding off figures**

All figures shown in this statement are rounded to the nearest dollar.

**Initial application of accounting standards**

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2021-2 Amendments to Australian Accounting Standards
  - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-6 Amendments to Australian Accounting Standards
  - Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards

It is not expected these standards will have an impact on the annual budget.

**New accounting standards for application in future years**

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
  - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards
  - Classification of Liabilities as Current or Non-current
- AASB 2021-7c Amendments to Australian Accounting Standards
  - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards
  - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards
  - Non-current Liabilities with Covenants
- AASB 2022-10 Amendments to Australian Accounting Standards
  - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

It is not expected these standards will have an impact on the annual budget.

**Judgements, estimates and assumptions**

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

# MINUTES SPECIAL COUNCIL MEETING 17 AUGUST 2023

## APPENDIX 11.1.1

### SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

#### 1(b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

##### REVENUES

###### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

###### GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

###### CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

###### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

###### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

###### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.

Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

###### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

###### OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

###### PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

##### EXPENSES

###### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

###### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

###### UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

###### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

###### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

###### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

###### FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

###### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

# MINUTES SPECIAL COUNCIL MEETING

17 AUGUST 2023  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2024

## APPENDIX 11.1.1

### 2. RATES AND SERVICE CHARGES

#### (a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2023/24 Budgeted rate revenue	2023/24 Budgeted interim rates	2023/24 Budgeted back rates	2023/24 Budgeted total revenue	2022/23 Actual total revenue	2022/23 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$	\$
<b>(i) General rates</b>										
GRV Townsites	Gross rental valuation	0.092598	1,595	30,572,286	2,830,933	0	0	2,830,933	2,639,224	2,635,335
GRV Other	Gross rental valuation	0.092598	979	18,179,385	1,683,375	0	0	1,683,375	1,554,432	1,546,286
UV Rural	Unimproved valuation	0.004848	463	366,649,000	1,777,514	0	0	1,777,514	1,726,793	1,720,594
UV Other	Unimproved valuation	0.004848	3	2,686,000	13,022	0	0	13,022	11,788	11,788
UV Intensive/Mining	Unimproved valuation	0.007376	131	97,379,000	718,268	0	0	718,268	701,265	701,452
UV Exploration Mining	Unimproved valuation	0.004848	0	0	0	0	0	0	(2,919)	0
<b>Total general rates</b>			<b>3,171</b>	<b>515,465,671</b>	<b>7,023,112</b>	<b>0</b>	<b>0</b>	<b>7,023,112</b>	<b>6,630,583</b>	<b>6,615,455</b>
<b>(ii) Minimum payment</b>										
<b>Minimum</b>										
<b>\$</b>										
GRV Townsites	Gross rental valuation	1,248	1,033	9,760,775	1,289,184	0	0	1,289,184	1,219,636	1,218,470
GRV Other	Gross rental valuation	1,248	744	4,222,360	928,512	0	0	928,512	890,824	891,990
UV Rural	Unimproved valuation	1,444	346	76,307,000	499,624	0	0	499,624	408,250	402,300
UV Other	Unimproved valuation	1,444	1	180,000	1,444	0	0	1,444	1,350	1,350
UV Intensive/Mining	Unimproved valuation	2,461	118	23,639,885	290,398	0	0	290,398	234,600	241,500
UV Exploration Mining	Unimproved valuation	1,444	31	101,934	44,764	0	0	44,764	45,900	45,900
<b>Total minimum payments</b>			<b>2,273</b>	<b>114,211,954</b>	<b>3,053,926</b>	<b>0</b>	<b>0</b>	<b>3,053,926</b>	<b>2,800,560</b>	<b>2,801,510</b>
<b>Total general rates and minimum payments</b>			<b>5,444</b>	<b>629,677,625</b>	<b>10,077,038</b>	<b>0</b>	<b>0</b>	<b>10,077,038</b>	<b>9,431,143</b>	<b>9,416,965</b>
<b>(iv) Ex-gratia rates</b>										
Ex-gratia rates					6,299			6,299	6,299	5,800
<b>Total ex-gratia rates</b>			<b>0</b>	<b>0</b>	<b>6,299</b>	<b>0</b>	<b>0</b>	<b>6,299</b>	<b>6,299</b>	<b>5,800</b>
					<b>10,083,337</b>	<b>0</b>	<b>0</b>	<b>10,083,337</b>	<b>9,437,442</b>	<b>9,422,765</b>
<b>Total rates</b>					<b>10,083,337</b>	<b>0</b>	<b>0</b>	<b>10,083,337</b>	<b>9,437,442</b>	<b>9,422,765</b>

The Shire did not raise specified area rates for the year ended 30th June 2024.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

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**NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2024**

**2. RATES AND SERVICE CHARGES (CONTINUED)**

**(b) Interest Charges and Instalments - Rates and Service Charges**

The following instalment options are available to ratepayers for the payment of rates and service charges.

**Option 1 (Full Payment)**

10th October 2023

**Option 2 (Two Instalments)**

10th October 2023

13th February 2024

**Option 3 (Four Instalments)**

10th October 2023

12th December 2023

13th February 2024

16th April 2024

Instalment options	Date due	Instalment plan	Instalment plan	Unpaid rates
		admin charge	interest rate	interest rates
		\$	%	%
<b>Option one</b>				
Single full payment	10th October 2023	0	0.0%	7.0%
<b>Option two</b>				
First instalment	10th October 2023	0	5.5%	5.5%
Second instalment	13th February 2024	5	5.5%	5.5%
<b>Option three</b>				
First instalment	10th October 2023	0	5.5%	5.5%
Second instalment	12th December 2023	5	5.5%	5.5%
Third instalment	13th February 2024	5	5.5%	5.5%
Fourth instalment	16th April 2024	5	5.5%	5.5%

	2023/24 Budget revenue	2022/23 Actual revenue	2022/23 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	3,500	3,165	16,000
Instalment plan interest earned	26,000	26,244	26,000
Unpaid rates and service charge interest earned	40,000	42,699	50,000
Deferred Pensioner Rates Interest	500	0	1,050
	70,000	72,108	93,050

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SHIRE OF GUNN  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2024

**APPENDIX 11.1.1**

**2. RATES AND SERVICE CHARGES (CONTINUED)**

**(c) Objectives and Reasons for Differential Rating**

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

**Differential general rate**

<b>Description</b>	<b>Characteristics</b>	<b>Objects</b>	<b>Reasons</b>
Rural and Rural Other (including exploration and prospecting tenements).	Where land is used predominantly for rural purposes, the rate levied shall be based upon its unimproved value (UV).	The objective of this differential rating category is to impose a differential general rate on land held or used for the purposes of rural broad acre farming, rural residential, rural industry, other non-intensive uses as determined by Council (including exploration and prospecting tenements).	It recognises that land within this category does not have the same impacts on Shire transport infrastructure as the rural intensive/mining differential rate category.
Rural Intensive/Mining (excluding exploration and prospecting tenements)	Any or a combination of the following characteristics: (a) The purpose for which the land is zoned, whether (b) a purpose for which the land is held or used as determined by the local government; or (c) whether the land is vacant or not; or (d) any other characteristic or combination of	The objective of this differential rating category is to impose a differential general rate on land held or used for the purposes of Agriculture Intensive, Animal Husbandry - Intensive (excluding exploration and prospecting tenements), Extractive Industry, Mining, Aquaculture, or Water.	It recognises that land within this category has higher impacts on Shire transport infrastructure and increased environmental monitoring costs.

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**(d) Differential Minimum Payment**

Rural and Rural Other (including exploration and prospecting tenements).	Where land is used predominantly for rural purposes, the rate levied shall be based upon its unimproved value (UV).	The objective of the proposed minimum payment of \$1,444 (from \$1,350) is to ensure that the proportion of total rate revenue derived from Rural and Rural Other UV properties is essentially consistent with the overall rate increase for this category (including exploration and prospecting tenements).	It recognises that every property receives a minimum level of benefit from works and services provided.
Rural Intensive/Mining (excluding exploration and prospecting tenements)	Any or a combination of the following characteristics: (a) The purpose for which the land is zoned, whether (b) a purpose for which the land is held or used as (c) whether the land is vacant or not; or (d) any other characteristic or combination of characteristics prescribed.	The objective of this minimum payment is to reflect the additional costs from this sector associated with the higher impact on transport infrastructure and environmental monitoring. The minimum rate of \$2,461 (from \$2,300) also ensure that the proportion of total rate revenue from Rural Intensive/Mining UV properties (excluding exploration and prospecting tenements) is essentially consistent with the overall rate increase for this category.	It recognises that land within this category has higher impacts on Shire transport infrastructure and increased environmental monitoring costs, and the capacity of property owners to pass on the rates charge as a business cost.

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SHIRE OF GUSSTON  
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**2. RATES AND SERVICE CHARGES (CONTINUED)**

**(e) Specified Area Rate**

The Shire will not raise specified area rates for the year ended 30 June 2024

**(f) Service Charges**

The Shire did not raise service charges for the year ended 30th June 2024.

**(g) Waivers or concessions**

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2024.

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## APPENDIX 11.1.1

### SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

#### 3. NET CURRENT ASSETS

##### (a) Composition of estimated net current assets

###### Current assets

Cash and cash equivalents  
Financial assets  
Receivables  
Contract assets  
Inventories  
Other assets

###### Less: current liabilities

Trade and other payables  
Contract liabilities  
Lease liabilities  
Long term borrowings  
Employee provisions  
Other provisions

###### Net current assets

###### Less: Total adjustments to net current assets

###### Net current assets used in the Statement of Financial Activity

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
4	7,673,441	13,151,019	8,580,267
	4,377	4,291	0
	896,054	896,054	1,940,054
	0	407,832	0
	27,406	27,406	389,877
	39,059	39,059	19,325
	8,640,337	14,525,661	10,929,523
	(1,940,781)	(1,940,781)	(3,392,338)
	0	(933,229)	0
8	0	(20,122)	0
7	(300,000)	(262,349)	(550,001)
	(809,513)	(809,513)	(1,004,339)
	(120,544)	(120,544)	0
	(3,170,838)	(4,086,538)	(4,946,678)
	5,469,499	10,439,123	5,982,845
3(c)	(5,469,499)	(7,773,186)	(5,982,845)
	0	2,665,937	0

#### 3. NET CURRENT ASSETS (CONTINUED)

##### EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

###### Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

##### (b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

###### Adjustments to operating activities

Less: Profit on asset disposals  
Add: Loss on asset disposals  
Add: Depreciation  
Non-cash movements in non-current assets and liabilities:  
- Pensioner deferred rates

###### Non cash amounts excluded from operating activities

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
5	(76,025)	(226,582)	0
5	291,099	214,747	0
6	6,309,532	6,044,210	4,922,951
	0	(16,069)	0
	6,524,606	6,016,306	4,922,951

##### (c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

###### Adjustments to net current assets

Less: Cash - reserve accounts  
Less: Current assets not expected to be received at end of year  
- Current financial assets at amortised cost - self supporting loans  
- Other loans and receivables - Council advance  
Add: Current liabilities not expected to be cleared at end of year  
- Current portion of borrowings  
- Current portion of lease liabilities

###### Total adjustments to net current assets

9	(5,765,122)	(8,051,366)	(6,532,846)
	(2,378)	(2,327)	0
	(1,999)	(1,964)	0
	300,000	262,349	550,001
	0	20,122	0
	(5,469,499)	(7,773,186)	(5,982,845)



**SHIRE OF GINGIN  
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**3(d) NET CURRENT ASSETS (CONTINUED)**

**MATERIAL ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

**TRADE AND OTHER PAYABLES**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

**PREPAID RATES**

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

**INVENTORIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Superannuation**

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

**LAND HELD FOR RESALE**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

**GOODS AND SERVICES TAX (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CONTRACT LIABILITIES**

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

**TRADE AND OTHER RECEIVABLES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

**PROVISIONS**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**EMPLOYEE BENEFITS**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

**Other long-term employee benefits**

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**CONTRACT ASSETS**

Contract assets primarily relate to the Shire's right to consideration for work completed but not billed at the end of the period.

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**SHIRE OF GINGIN  
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**4. RECONCILIATION OF CASH**

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2023/24 Budget	2022/23 Actual	2022/23 Budget
Cash at bank and on hand		\$ 7,673,441	\$ 13,151,019	\$ 8,580,267
<b>Total cash and cash equivalents</b>		7,673,441	13,151,019	8,580,267
Held as				
- Unrestricted cash and cash equivalents	3(a)	1,908,319	5,099,653	2,047,421
- Restricted cash and cash equivalents	3(a)	5,765,122	8,051,366	6,532,846
		7,673,441	13,151,019	8,580,267
<b>Restrictions</b>				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		5,765,122	8,051,366	6,532,846
		5,765,122	8,051,366	6,532,846
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Financially backed reserves	9	5,765,122	8,051,366	6,532,846
		5,765,122	8,051,366	6,532,846
<b>Reconciliation of net cash provided by operating activities to net result</b>				
<b>Net result</b>		(1,620,669)	2,832,757	3,930,659
Depreciation	6	6,309,532	6,044,210	4,922,951
(Profit)/loss on sale of asset	5	215,074	(11,835)	0
(Increase)/decrease in receivables		0	1,063,646	0
(Increase)/decrease in contract assets		407,832	(407,832)	0
(Increase)/decrease in inventories		0	21,485	0
(Increase)/decrease in other assets		0	(19,734)	0
Increase/(decrease) in payables		0	(1,466,692)	0
Increase/(decrease) in contract liabilities		(933,229)	(477,525)	(1,098,968)
Capital grants, subsidies and contributions		(4,336,989)	(5,317,689)	(8,088,343)
<b>Net cash from operating activities</b>		41,551	2,260,791	(333,701)

**MATERIAL ACCOUNTING POLICES**

**CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

**FINANCIAL ASSETS AT AMORTISED COST**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

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**5. FIXED ASSETS**

The following assets are budgeted to be acquired and/or disposed of during the year.

	2023/24 Budget	2023/24 Budget	2023/24 Budget	2023/24 Budget	2022/23 Actual	2022/23	2022/23 Actual	2022/23 Actual	2022/23 Budget	2022/23 Budget	2022/23 Budget
	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit or Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit or Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>(a) Property, Plant and Equipment</b>											
Land - freehold land	90,000	0	0	0	2,625	0	0	0	477,400	0	0
Buildings - non-specialised	1,092,900	0	0	0	22,790	0	0	0	0	0	0
Buildings - specialised	558,687	0	0	0	516,361	119,583	0	(119,583)	1,106,828	0	0
Plant and equipment	2,416,097	498,963	296,900	(202,063)	489,865	40,624	75,455	34,831	5,074,200	307,000	307,000
Vehicles	761,672	47,053	60,000	12,947	1,205,351	151,492	328,817	177,325	0	0	0
<b>Total</b>	<b>4,919,356</b>	<b>546,016</b>	<b>356,900</b>	<b>(189,116)</b>	<b>2,236,992</b>	<b>311,699</b>	<b>404,272</b>	<b>92,573</b>	<b>6,658,428</b>	<b>307,000</b>	<b>307,000</b>
<b>(b) Infrastructure</b>											
Infrastructure - roads	2,855,954	0	0	0	4,793,156	0	0	0	4,730,059	0	0
Infrastructure - footpaths	0	0	0	0	25,119	0	0	0	20,000	0	0
Infrastructure - drainage	30,000	0	0	0	0	0	0	0	135,000	0	0
Infrastructure - parks and ovals	242,500	18,225	0	(18,225)	640,855	80,738	0	(80,738)	1,290,146	0	0
Infrastructure - bridges	1,682,061	0	0	0	114,119	0	0	0	0	0	0
Infrastructure - other	493,000	7,733	0	(7,733)	589,094	0	0	0	226,831	0	0
Other infrastructure - sewer				0				0	300,000	0	0
<b>Total</b>	<b>5,303,515</b>	<b>25,958</b>	<b>0</b>	<b>(25,958)</b>	<b>6,162,343</b>	<b>80,738</b>	<b>0</b>	<b>(80,738)</b>	<b>6,702,036</b>	<b>0</b>	<b>0</b>
<b>(c) Right of Use Assets</b>											
Right of use - buildings	22,634	0	0	0	0	0	0	0	0	0	0
Right of use - furniture and fittings	22,333	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>44,967</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>10,267,838</b>	<b>571,974</b>	<b>356,900</b>	<b>(215,074)</b>	<b>8,399,335</b>	<b>392,437</b>	<b>404,272</b>	<b>11,835</b>	<b>13,360,464</b>	<b>307,000</b>	<b>307,000</b>

**MATERIAL ACCOUNTING POLICIES**

**RECOGNITION OF ASSETS**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

**GAINS AND LOSSES ON DISPOSAL**

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

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## APPENDIX 11.1.1

### SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

#### 6. DEPRECIATION

##### By Class

Buildings - non-specialised
Buildings - specialised
Furniture and equipment
Plant and equipment
Vehicles
Infrastructure - roads
Infrastructure - footpaths
Infrastructure - drainage
Infrastructure - parks and ovals
Infrastructure - bridges
Infrastructure - other
Right of use - buildings
Right of use - furniture and fittings

##### By Program

Law, order, public safety
Health
Education and welfare
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

2023/24 Budget	2022/23 Actual	2022/23 Budget
\$	\$	\$
33,646	30,870	46,404
738,671	796,854	1,128,182
42,537	17,217	51,880
469,862	332,883	601,645
253,026	151,458	0
3,173,059	3,173,058	1,800,000
25,665	25,666	0
86,204	86,204	0
832,349	767,665	773,337
142,156	143,278	116,228
481,457	485,122	373,307
6,900	8,925	6,958
24,000	25,010	25,010
6,309,532	6,044,210	4,922,951
275,246	281,646	175,670
14,990	15,009	16,625
58,216	59,085	64,988
42,952	43,034	
39,676	39,605	226,364
1,598,659	1,522,828	1,655,654
3,468,631	3,468,931	1,944,518
172,431	177,814	69,265
638,731	436,258	769,867
6,309,532	6,044,210	4,922,951

#### MATERIAL ACCOUNTING POLICIES

##### DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	2 to 60 Years
Buildings - specialised	2 to 80 Years
Furniture and equipment	3 to 50 Years
Plant and equipment	1 to 35 years
Vehicles	3 to 20 years
Infrastructure - roads	20 to 50 Years
Infrastructure - footpaths	40 years
Infrastructure - drainage	85 Years
Infrastructure - parks and ovals	1 to 40 years
Infrastructure - bridges	2 to 100 years
Infrastructure - other	1 to 75 years
Right of use - buildings	Based on remaining lease
Right of use - furniture and fittings	Based on remaining lease

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# APPENDIX 11.1.1

## 7. BORROWINGS

### (a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2023/24	2023/24	Budget	2023/24	Actual	2022/23	2022/23	Actual	2022/23	Budget	2022/23	2022/23	Budget	2022/23
				Principal 1 July 2023	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2024	Principal Interest Repayments	Principal 1 July 2022	Actual New Loans	Actual Principal Repayments	Principal outstanding 30 June 2023	Actual Interest Repayments	Principal 1 July 2022	Budget New Loans	2022/23 Budget Principal Repayments	Principal outstanding 30 June 2023	Budget Interest Repayments
Gingin Medical Centre	100	WATC*	6.51%	\$ 36,082	\$ 0	(\$ 36,081)	\$ 0	(\$ 1,771)	\$ 69,891	\$ 0	(\$ 33,809)	\$ 36,082	(\$ 3,084)	\$ 69,891	\$ 0	(\$ 33,809)	\$ 36,082	(\$ 4,009)
Wannamal West Road - Tip Rationalisation	111	WATC*	6.49%	374,840	0	(22,797)	352,043	(23,963)	396,226	0	(21,386)	374,840	(24,852)	396,226	0	(21,386)	374,840	(25,374)
Guilderton Country Club	114	WATC*	7.14%	254,993	0	(44,105)	210,888	(17,433)	296,110	0	(41,117)	254,993	(20,086)	296,110	0	(41,117)	254,993	(20,421)
Regional Hardcourt Facility	120	WATC*	6.68%	192,913	0	(27,111)	165,802	(12,441)	218,299	0	(25,386)	192,913	(14,110)	218,299	0	(25,386)	192,913	(14,165)
Lot 44 Weld Street	123	WATC*	6.96%	116,589	0	(20,241)	96,348	(7,768)	135,491	0	(18,902)	116,589	(8,834)	135,491	0	(18,902)	116,589	(9,107)
Regional Hardcourt Facility	124A	WATC*	4.13%	188,721	0	(23,769)	164,952	(7,551)	211,538	0	(22,817)	188,721	(8,434)	211,538	0	(22,817)	188,721	(8,503)
Swimming Pool Tiling	126	WATC*	3.10%	49,937	0	(16,136)	33,801	(1,424)	65,584	0	(15,647)	49,937	(1,714)	65,584	0	(15,647)	49,937	(1,913)
Seabird Sea Wall	127	WATC*	2.51%	81,001	0	(22,426)	58,575	(1,893)	102,875	0	(21,874)	81,001	(2,211)	102,876	0	(21,874)	81,002	(2,446)
Lancelin Caravan Park Assets	128	WATC*	2.52%	0	0	0	0	0	21,146	0	(21,146)	0	(68)	21,146	0	(21,146)	0	(266)
Altus Financials Suite Software Upgrade	131	WATC*	1.94%	139,253	0	(9,516)	129,736	(2,653)	148,587	0	(9,334)	139,253	(2,829)	148,587	0	(9,334)	139,253	(2,835)
Gingin Outdoor Activity Space	132	WATC*	1.43%	143,591	0	(17,065)	126,526	(1,995)	160,415	0	(16,824)	143,591	(2,228)	160,415	0	(16,824)	143,591	(2,237)
Cunliffe Street Redevelopment	133	WATC*	4.56%	250,000	0	(20,774)	229,226	(11,165)	0	250,000	0	250,000	(311)	0	250,000	0	250,000	0
Guilderton Caravan Park Sewage	New			0	300,000	0	300,000	0	0	0	0	0	0	0	300,000	0	300,000	0
				1,827,919	300,000	(260,022)	1,867,897	(90,059)	1,826,162	250,000	(248,243)	1,827,919	(88,761)	1,826,163	550,000	(248,242)	2,127,921	(91,276)
<b>Self Supporting Loans</b>																		
Ledge Point Country Club Coolroom	130	WATC*	2.2%	14,745	0	(2,327)	12,418	(306)	17,023	0	(2,278)	14,745	(350)	17,023	0	(2,278)	14,745	(355)
				14,745	0	(2,327)	12,418	(306)	17,023	0	(2,278)	14,745	(350)	17,023	0	(2,278)	14,745	(355)
				1,842,664	300,000	(262,349)	1,880,314	(90,365)	1,843,185	250,000	(250,521)	1,842,664	(89,111)	1,843,186	550,000	(250,520)	2,142,666	(91,631)

\*Western Australian Treasury Corporation

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.

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## APPENDIX 11.1.1

### SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

#### 7. BORROWINGS

##### (b) New borrowings - 2023/24

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
Guilderton Caravan Park Waste Water	WATC*	Debenture	10	4.54%	\$ 300,000	\$ 0	\$ 300,000	\$ 0
					300,000	0	300,000	0

##### (c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2023 nor is it expected to have unspent borrowing funds as at 30th June 2024.

##### (d) Credit Facilities

	2023/24 Budget	2022/23 Actual	2022/23 Budget
<b>Undrawn borrowing facilities credit standby arrangements</b>	\$	\$	\$
Bank overdraft limit	500,000	500,000	500,000
Bank overdraft at balance date	0	0	0
Credit card limit	27,000	27,000	24,000
Credit card balance at balance date	0	(10,104)	0
<b>Total amount of credit unused</b>	<b>527,000</b>	<b>516,896</b>	<b>524,000</b>
<b>Loan facilities</b>			
Loan facilities in use at balance date	1,880,314	1,842,664	2,142,666

#### MATERIAL ACCOUNTING POLICIES

##### BORROWING COSTS

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy due to the unobservable inputs, including own credit risk.

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### 8. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget	2023/24	2023/24	Budget	2023/24	Actual	2022/23	2022/23	Actual	2022/23	Budget	2022/23	Budget	2022/23	
					Lease Principal 1 July 2023	Budget New Leases	Budget Lease Principal Repayments	Lease Principal outstanding 30 June 2024	Lease Interest Repayments	Principal 1 July 2022	Actual New Leases	Actual Lease repayments	Lease Principal outstanding 30 June 2023	Actual Lease repayments	Principal 1 July 2022	Budget New Leases	Budget Lease Principal repayments	Lease Principal outstanding 30 June 2023	Lease Interest Repayments
Lancelin Administration - Building	1	LJ Hughes	1.30%	36	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	7,043	2,085	(9,128)	0	(91)	7,041	0	(7,041)	0	(50)
Lancelin Administration - Building	1A	LJ Hughes	4.20%	36	0	22,634	(7,237)	15,397	(797)	0	0	0	0	0	0	0	0	0	0
Gingin Administration - Photocopier	2	QPC Group	1.10%	36	2,559	0	(2,559)	0	(6)	10,181	0	(7,622)	2,559	(75)	10,181	0	(7,622)	2,559	(73)
Gingin Administration - Photocopier	2A	QPC Group	4.20%	36	0	22,333	(4,730)	17,603	(554)	0	0	0	0	0	0	0	0	0	0
Gingin Administration - IT Server	3	Dell Financial Services	1.30%	60	42,835	0	(17,563)	25,272	(451)	60,173	0	(17,338)	42,835	(676)	60,175	0	(17,338)	42,837	(676)
					45,394	44,967	(32,089)	58,272	(1,808)	77,397	2,085	(34,088)	45,394	(842)	77,397	0	(32,001)	45,396	(799)

#### MATERIAL ACCOUNTING POLICIES

##### LEASES

At the inception of a contract, the Shire assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

##### LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

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**9. RESERVE ACCOUNTS**

(a) Reserve Accounts - Movement

Restricted by council

	2023/24 Budget Opening Balance	2023/24 Budget Transfer (from)	2023/24 Budget Closing Balance	2022/23 Actual Opening Balance	2022/23 Actual Transfer (from)	2022/23 Actual Closing Balance	2022/23 Budget Opening Balance	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance			
	\$	\$	\$	\$	\$	\$	\$	\$	\$			
LSL, Annual, Sick Leave and Staff Contingency	440,075	8,829	0	448,904	429,670	10,405	0	440,075	429,670	2,912	0	432,582
Office Equipment Reserve	0	0	0	0	0	0	0	0	0	69	0	69
Plant and Equipment Reserve	1,438,722	36,359	(1,295,955)	179,126	1,593,152	38,578	(193,008)	1,438,722	1,593,152	8,985	(987,200)	614,937
Land and Buildings Reserve	893,170	17,916	(875,350)	35,736	916,406	22,191	(45,427)	893,170	916,407	4,976	(590,097)	331,286
Guilderton Caravan Park Reserve	4,842	100,097	0	104,939	34,018	824	(30,000)	4,842	34,018	246	0	34,264
Shire Recreation Development Reserve	393,010	7,883	(40,000)	360,893	469,779	11,376	(88,145)	393,010	515,566	518	0	516,084
Redfield Park Reserve	32,231	647	0	32,878	31,469	762	0	32,231	31,469	217	0	31,686
Ocean Farm Recreation Reserve	31,915	640	0	32,555	31,160	755	0	31,915	31,160	215	0	31,375
Tip Rationalisation Reserve	2,302,313	117,609	(37,500)	2,382,422	1,973,830	358,153	(29,670)	2,302,313	1,973,829	28,060	(55,000)	1,946,889
Lancelin Community Sport and Recreation Reserve	127,542	29,088	0	156,630	103,514	29,380	(5,352)	127,542	98,640	425	0	99,065
Community Infrastructure Reserve	35,790	8,718	0	44,508	36,531	859	(1,600)	35,790	36,531	12,000	0	48,531
Staff Housing	34,372	689	(34,372)	689	33,559	813	0	34,372	33,560	0	0	33,560
Future Infrastructure Reserve	542,123	10,874	0	552,997	529,306	12,817	0	542,123	567,840	0	0	567,840
Guilderton Country Club Reserve	21,219	8,658	0	29,877	27,237	8,982	(15,000)	21,219	19,157	0	0	19,157
Coastal Management Reserve - Coastal Inundation	344,272	106,906	(85,000)	366,178	292,392	107,080	(55,200)	344,272	292,391	0	(40,200)	252,191
Guilderton Foreshore Reserve	232,411	84,593	(50,000)	267,004	121,076	111,335	0	232,411	121,076	69,520	0	190,596
Unspent Grants Reserve - Youth Services Website Grant	5,136	103	0	5,239	5,015	121	0	5,136	5,014	0	0	5,014
Seniors Housing Reserve	157,126	28,152	(150,000)	35,278	162,145	28,926	(33,945)	157,126	162,145	80,957	(146,000)	97,102
Gingin Railway Station Reserve	5,886	118	0	6,004	5,747	139	0	5,886	5,747	0	0	5,747
Contributions to Roads Reserve - Cullalla Road Intersection	46,221	927	0	47,148	45,128	1,093	0	46,221	45,128	0	0	45,128
Contribution to Roads Reserve - Cowalla Road Intersection	16,434	330	0	16,764	16,045	389	0	16,434	16,045	0	0	16,045
Contribution to Roads Reserve - Chitna Road	3,081	62	0	3,143	3,008	73	0	3,081	3,008	0	0	3,008
Contribution to Roads Reserve - Balance of Muni Funds	739,584	14,835	(348,919)	405,500	700,374	379,460	(340,250)	739,584	700,375	300,000	0	1,000,375
Community Infrastructure Reserve - Lower Coastal Fire Control	25,878	519	0	26,397	25,266	612	0	25,878	25,266	15	0	25,281
Community Infrastructure Reserve - Gingin Logo Plates	8,497	470	0	8,967	8,030	467	0	8,497	8,030	0	0	8,030
Community Infrastructure Reserve - Gingin Ambulance	55,285	7,109	0	62,394	48,120	7,165	0	55,285	48,120	6,000	0	54,120
Community Infrastructure Reserve - Concept Plan for Granville Park Gingin	0	0	0	0	0	0	0	0	0	0	0	0
Community Infrastructure - Lancelin Ambulance	49,686	18,997	0	68,683	30,937	18,749	0	49,686	30,937	18,000	0	48,937
Coastal Management Reserve - BEN Signs	0	0	0	0	0	0	0	0	0	0	0	0
Subdivision Reserve - Mallee Lane Subdivision Contribution towards DUP	0	0	0	0	14,672	(15,027)	0	0	14,672	0	0	14,672
Cheriton Rd to Brockman St	0	0	0	0	0	355	0	0	0	0	0	0
Public Open Space Reserve	26,681	535	0	27,216	26,050	631	0	26,681	26,050	0	0	26,050
Guilderton Trailer Parking Reserve	32,913	5,340	0	38,253	26,744	6,169	0	32,913	26,745	6,480	0	33,225
Gingin Outdoor Activity Space (GOAS) Playground	4,951	99	0	5,050	4,834	117	0	4,951	0	0	0	0
Wheatbelt Development Commission - Tourism Project	0	0	0	0	0	55,000	(55,000)	0	0	0	0	0
Gingin Resilience Fund	0	13,750	0	13,750	0	0	0	0	0	0	0	0
	8,051,366	630,852	(2,917,096)	5,765,122	7,745,214	1,213,776	(907,624)	8,051,366	7,811,748	539,595	(1,818,497)	6,532,846



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**(b) Reserve Accounts - Purposes**

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

<b>Reserve name</b>	<b>Anticipated date of use</b>	<b>Purpose of the reserve</b>
LSL, Annual, Sick Leave and Staff Contingency	As required	Used to fund annual leave, long service leave, sick leave, redundancy/retirement and staff contingency.
Plant and Equipment Reserve	As required	Used for the purchase of major plant and equipment.
Land and Buildings Reserve	As required	Used for the replacement and/ or acquisition of land and buildings.
Guilderton Caravan Park Reserve	As required	Used for the development of Guilderton Caravan Park facilities.
Shire Recreation Development Reserve	As required	Used for the development of Shire Recreation facilities.
Redfield Park Reserve	As required	Used for the development of Public Open Space within the Redfield Park subdivision.
Ocean Farm Recreation Reserve	As required	Used for the development of recreation and community facilities with the Ocean Farm subdivision.
Tip Rationalisation Reserve	As required	Used for rationalisation of rubbish tip facilities within the Shire.
Lancelin Community Sport and Recreation Reserve	As required	Used in developing building and other associated infrastructure at the Lancelin Community Sporting Club and are to be spent upon request from the club, and approval from Council.
Community Infrastructure Reserve	As required	Used to assist in financing of community facilities.
Staff Housing	As required	To be used to fund Staff housing infrastructure additions and/ or replacement.
Future Infrastructure Reserve	As required	To be used to fund future infrastructure construction, purchase, additions and/or renewals.
Guilderton Country Club Reserve	As required	To be used to fund the development of the Guilderton Country Club and are to be spent upon request from the Club, and approval from Council.
Coastal Management Reserve - Coastal Inundation	As required	For the purpose of funding coastal erosion mitigation and inundation works.
Guilderton Foreshore Reserve	As required	For the purpose to upgrade facilities and amenity within the Guilderton foreshore area.
Unspent Grants Reserve - Youth Services Website Grant	As required	For the purpose of isolating grant funds received and not used during a financial period.
Seniors Housing Reserve	As required	For the purpose of repairs, improvements, extensions or construction of seniors housing.
Gingin Railway Station Reserve	As required	For the purpose of improving and maintaining the Gingin Railway Station.
Contributions to Roads Reserve - Cullalla Road Intersection	As required	For the purpose of funding future road works
Contribution to Roads Reserve - Cowalla Road Intersection	As required	For the purpose of funding future road works
Contribution to Roads Reserve - Chitna Road	As required	For the purpose of funding future road works
Contribution to Roads Reserve - Balance of Muni Funds	As required	For the purpose of funding future road works
Community Infrastructure Reserve - Lower Coastal Fire Control	As required	Used to assist in the financing of community facilities.
Community Infrastructure Reserve - Gingin Logo Plates	As required	Used to assist in the financing of community facilities.
Community Infrastructure Reserve - Gingin Ambulance	As required	Used to assist in the financing of community facilities.
Community Infrastructure - Lancelin Ambulance	As required	Used to assist in the financing of community facilities.
Subdivision Reserve - Mallee Lane Subdivision Contribution towards DUP Ch	As required	For the purpose of isolating subdivision monies intended for future works.
Public Open Space Reserve	As required	For the purpose of funding development of public open space.
Guilderton Trailer Parking Reserve	As required	For the purpose of future trailer park bay maintenance at Guilderton Foreshore.
Gingin Outdoor Activity Space (GOAS) Playground	As required	Used for the development of Shire Recreation facilities.
Wheatbelt Development Commission - Tourism Project	As required	To be used to fund future infrastructure construction, purchase, additions and/or renewals.
Gingin Resilience Fund	30/06/2025	To be used in delivering of Resilience Plan as set out in funding agreement.

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## APPENDIX 11.1.1

### SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

#### 10 REVENUE RECOGNITION

##### MATERIAL ACCOUNTING POLICIES

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods

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**11. PROGRAM INFORMATION**

**(a) Key Terms and Definitions - Reporting Programs**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

**OBJECTIVE**

**ACTIVITIES**

**Governance**

To provide a decision making process for the efficient allocation of scarce resources

Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Council services.

**General purpose funding**

To collect revenue to allow for the provision of services

Rates, general purpose government grants and interest revenue.

**Law, order, public safety**

To provide services to help ensure a safer and environmentally conscious community

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**Health**

To provide an operational framework for environmental and community health

Inspection of food outlets and their control, noise control and waste disposal compliance.

**Education and welfare**

To provide services to disadvantaged persons, the elderly, children and youth

Maintenance of playgroup centre, aged care housing and Wangaree Community Centre. Provision and maintenance of youth services.

**Housing**

To provide and maintain staff and other housing

Provision and maintenance of staff and other housing.

**Community amenities**

To provide services required by the community

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**Recreation and culture**

To establish and effectively manage infrastructure and resource which will help the social well being of the community

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library and other cultural facilities.

**Transport**

To provide safe, effective and efficient transport services to the community

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**Economic services**

To help promote the shire and its economic wellbeing

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes.

**Other property and services**

To monitor and control Shire's overheads operating accounts

Private works operation, plant repair and operation costs and engineering operation costs, administration costs allocated and other unclassified works and services.

# MINUTES SPECIAL COUNCIL MEETING 17 AUGUST 2023

## APPENDIX 11.1.1

### SHIRE OF GINGIN NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

#### 11 PROGRAM INFORMATION (Continued)

##### (b) Income and expenses

	2023/24 Budget	2022/23 Actual	2022/23 Budget
<b>Income excluding grants, subsidies and contributions</b>	\$	\$	\$
Governance	11,200	7,198	8,560
General purpose funding	10,456,837	9,846,989	9,559,514
Law, order, public safety	120,575	276,220	120,674
Health	60,000	64,682	58,545
Education and welfare	7,500	22,263	9,500
Housing	125,550	114,290	123,718
Community amenities	1,995,294	1,769,774	1,736,016
Recreation and culture	148,042	121,105	120,576
Transport	225,098	236,997	199,000
Economic services	1,773,545	1,974,407	1,678,575
Other property and services	115,550	141,241	101,050
	15,039,191	14,575,166	13,715,728
<b>Grants, subsidies and contributions</b>			
Governance	0	0	0
General purpose funding	12,000	2,763,076	376,440
Law, order, public safety	1,170,182	735,896	482,031
Health	0	273	0
Education and welfare	0	8,005	0
Housing	0	0	0
Community amenities	83,580	128,523	173,887
Recreation and culture	10,000	10,000	10,600
Transport	273,830	311,080	248,580
Economic services	38,400	16,252	12,000
Other property and services	0	0	29,100
	1,587,992	3,973,105	1,332,638
<b>Capital grants, subsidies and contributions</b>			
Governance	0	0	0
General purpose funding	0	0	0
Law, order, public safety	844,487	1,228,247	3,775,788
Health	0	0	0
Education and welfare	0	0	0
Housing	0	0	0
Community amenities	0	0	126,450
Recreation and culture	103,500	607,217	1,603,005
Transport	3,389,002	3,482,225	2,583,100
Economic services	0	0	0
Other property and services	0	0	0
	4,336,989	5,317,689	8,088,343
<b>Total Income</b>	20,964,172	23,865,960	23,136,709
<b>Expenses</b>			
Governance	(1,674,738)	(1,983,218)	(2,239,694)
General purpose funding	(546,097)	(453,126)	(469,441)
Law, order, public safety	(2,845,833)	(2,068,804)	(1,457,290)
Health	(587,852)	(673,723)	(554,748)
Education and welfare	(285,179)	(154,074)	(195,732)
Housing	(359,188)	(144,300)	(99,341)
Community amenities	(2,883,452)	(2,427,759)	(3,320,327)
Recreation and culture	(3,960,175)	(3,566,064)	(3,478,382)
Transport	(6,957,422)	(6,196,167)	(4,997,854)
Economic services	(1,759,909)	(1,532,860)	(1,429,899)
Other property and services	(724,996)	(1,833,108)	(963,342)
<b>Total expenses</b>	(22,584,841)	(21,033,203)	(19,206,050)
<b>Net result for the period</b>	(1,620,669)	2,832,757	3,930,659

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**12. OTHER INFORMATION**

**The net result includes as revenues**

	<b>2023/24 Budget</b>	<b>2022/23 Actual</b>	<b>2022/23 Budget</b>
	\$	\$	\$
<b>(a) Interest earnings</b>			
Investments			
- Reserve accounts	161,500	187,525	26,199
- Other funds	80,000	107,316	11,576
Late payment of fees and charges *	40,442	30,332	48,950
Other interest revenue	26,500	26,244	27,050
	<b>308,442</b>	<b>351,417</b>	<b>113,775</b>
* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 5%.			
<b>(b) Other revenue</b>			
Reimbursements and recoveries	257,758	273,476	90,395
Other	117,718	131,615	147,114
	<b>375,476</b>	<b>405,091</b>	<b>237,509</b>
<b>The net result includes as expenses</b>			
<b>(c) Auditors remuneration</b>			
Audit services	34,000	30,808	55,000
Other services	3,800	1,500	0
	<b>37,800</b>	<b>32,308</b>	<b>55,000</b>
<b>(d) Interest expenses (finance costs)</b>			
Borrowings (refer Note 7(a))	90,365	89,111	91,631
Expense on lease liabilities (refer Note 8)	1,808	842	799
	<b>92,173</b>	<b>89,953</b>	<b>92,430</b>
<b>(e) Write offs</b>			
General rate	0	7,019	0
	<b>0</b>	<b>7,019</b>	<b>0</b>

**MINUTES  
SPECIAL COUNCIL MEETING  
17 AUGUST 2023**

**APPENDIX 11.1.1**

**SHIRE OF GINGIN  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2024**

**13. ELECTED MEMBERS REMUNERATION**

	<b>2023/24 Budget</b>	<b>2022/23 Actual</b>	<b>2022/23 Budget</b>
	\$	\$	\$
<b>Cr Fewster - Shire President</b>			
President's allowance	16,000	16,000	16,000
Meeting attendance fees	15,600	15,600	15,600
Annual allowance for ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	2,723	1,631	3,438
	<b>36,823</b>	<b>35,731</b>	<b>37,538</b>
<b>Cr Rule - Deputy President to 14 November 2022</b>			
Deputy President's allowance	4,000	1,489	4,000
Meeting attendance fees	8,320	8,320	8,320
Annual allowance for ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	2,723	0	3,438
	<b>17,543</b>	<b>12,309</b>	<b>18,258</b>
<b>Cr Vis - Deputy President from 15 November 2022</b>			
Deputy President's allowance	0	2511	0
Meeting attendance fees	8,320	8,320	8,320
Annual allowance for ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	2,722	0	3,438
	<b>13,542</b>	<b>13,331</b>	<b>14,258</b>
<b>Cr Johnson - Councillor</b>			
Meeting attendance fees	8,320	8,320	8,320
Annual allowance for ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	2,722	1,462	3,438
	<b>13,542</b>	<b>12,282</b>	<b>14,258</b>
<b>Cr Peczka - Councillor</b>			
Meeting attendance fees	8,320	8,320	8,320
Annual allowance for ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	2,722	3,337	3,438
	<b>13,542</b>	<b>14,157</b>	<b>14,258</b>
<b>Cr Balcombe - Councillor</b>			
Meeting attendance fees	8,320	8,320	8,320
Annual allowance for ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	2,722	0	3,438
	<b>13,542</b>	<b>10,820</b>	<b>14,258</b>
<b>Cr Sorenson - Councillor</b>			
Meeting attendance fees	8,320	8,320	8,320
Annual allowance for ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	2,722	1,308	3,438
	<b>13,542</b>	<b>12,128</b>	<b>14,258</b>
<b>Cr Kestel - Councillor</b>			
Meeting attendance fees	8,320	0	8,320
Annual allowance for ICT expenses	2,500	0	2,500
Travel and accommodation expenses	2,722	0	3,434
	<b>13,542</b>	<b>0</b>	<b>14,254</b>
<b>Vacant - Councillor</b>			
Meeting attendance fees	8,320	0	0
Annual allowance for ICT expenses	2,500	0	0
Travel and accommodation expenses	2,722	0	0
	<b>13,542</b>	<b>0</b>	<b>0</b>
<b>Total Elected Member Remuneration</b>	<b>149,160</b>	<b>110,758</b>	<b>141,340</b>
President's allowance	16,000	16,000	16,000
Deputy President's allowance	4,000	4,000	4,000
Meeting attendance fees	82,160	65,520	73,840
Annual allowance for ICT expenses	22,500	17,500	20,000
Travel and accommodation expenses	24,500	7,738	27,500
	<b>149,160</b>	<b>110,758</b>	<b>141,340</b>

**MINUTES  
SPECIAL COUNCIL MEETING  
17 AUGUST 2023**

**APPENDIX 11.1.1**

**SHIRE OF GINGIN  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2024**

**14. FEES AND CHARGES**

	<b>2023/24 Budget</b>	<b>2022/23 Actual</b>	<b>2022/23 Budget</b>
	\$	\$	\$
<b>By Program:</b>			
Governance	0	0	360
General purpose funding	3,500	3,165	16,000
Law, order, public safety	59,260	71,379	108,910
Health	51,000	49,693	50,000
Education and welfare	7,500	7,183	9,500
Housing	124,150	114,206	123,468
Community amenities	1,976,286	1,747,827	1,727,516
Recreation and culture	115,500	108,483	119,850
Transport	98,000	105,335	129,000
Economic services	1,728,715	1,917,990	1,614,075
Other property and services	32,000	29,373	43,000
	<b>4,195,911</b>	<b>4,154,634</b>	<b>3,941,679</b>

The subsequent pages detail the fees and charges proposed to be imposed by the local government.



# FEES & CHARGES

2023/24





Shire of Gingin

## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Administration</b>				
<b>Account Enquiries</b>	Change of Ownership Rates Only (per single enquiry)	\$62.50		<input type="checkbox"/>
	Rates with Orders & Requisitions (per single enquiry)	\$125.00		<input type="checkbox"/>
<b>Instalment Charges</b>	Adhoc Rates payment arrangements Administration Charge	\$15.00		<input type="checkbox"/>
	Two Rate Instalments Administration Charge	\$5.00		<input type="checkbox"/>
	Four Rate Instalments Administration Charge	\$15.00		<input type="checkbox"/>
	Payment in lieu of Rates	As per Lease Agreement		<input type="checkbox"/>
	At Counter - per copy of rate assessment (when ordering more than one)	\$15.00		<input checked="" type="checkbox"/>
<b>Notice of Discontinuance</b>	Notice of Discontinuance (Application to have Court Case discontinued) if eligible	Recovery of Court Costs		<input type="checkbox"/>
<b>Freedom of Information</b>	Application for access to non-personal information	\$30.00	FOI Act	<input type="checkbox"/>
<b>Council Minutes</b>	At Counter - per copy	\$12.10		<input checked="" type="checkbox"/>
	Posted - per copy	\$27.80		<input checked="" type="checkbox"/>
<b>Administration Support</b>	Document search fee - per hour	\$65.00		<input type="checkbox"/>
	Shire staff administration support - per hour	\$55.00		<input type="checkbox"/>
<b>Cemetery Charges</b>	Interment, exhumation, reinterment after exhumation	\$1,500.00		<input checked="" type="checkbox"/>
	Interment of oversize casket/coffin (additional charge)	\$400.00		<input type="checkbox"/>
	Issue of a grant of Exclusive Right of Burial - 25 yrs.	\$150.00		<input checked="" type="checkbox"/>
	Renewal of a grant of Exclusive Right of Burial - 25 yrs.	\$150.00		<input checked="" type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Administration</b> <i>(continued)</i>				
<b>Cemetery Charges</b>	Transfer of a grant of Exclusive Right of Burial – 25 yrs.	\$50.00		<input checked="" type="checkbox"/>
	Permission to erect or alter headstone or monument	\$150.00	Now includes permission to alter (see below)	<input checked="" type="checkbox"/>
	Interment on weekend or public holiday, or outside normal working hours (additional charge)	\$300.00		<input checked="" type="checkbox"/>
	For removal of headstone/concrete works	\$150.00		<input checked="" type="checkbox"/>
	For interment of ashes (in ground or niche wall)	\$100.00		<input checked="" type="checkbox"/>
	Issue of a grant of Exclusive Right of Interment – Ashes - Niche Wall 25 yrs.	\$150.00		<input checked="" type="checkbox"/>
	Renewal of a grant of Exclusive Right of Interment – Ashes - Niche Wall 25 yrs.	\$150.00		<input checked="" type="checkbox"/>
	Transfer of a grant of Exclusive Right of Interment – Ashes - Niche Wall 25 yrs.	\$50.00		<input checked="" type="checkbox"/>
	Purchase of Niche Wall Plaque engraved	Cost plus \$100 (installation and administration costs)		<input type="checkbox"/>
	Funeral Directors' Single Permit	\$150.00		<input type="checkbox"/>
	Funeral Directors' Annual Licence	\$300.00		<input type="checkbox"/>
	Monument Masons' Single Licence	\$120.00		<input type="checkbox"/>
	Monumental Masons' Annual Licence	\$250.00		<input type="checkbox"/>
<b>Memorials</b>	Purchase of Plaque (engraved) or other Memorial and installation costs	Cost plus \$100 (installation and administration costs)		<input checked="" type="checkbox"/>
<b>History Books</b>	Gingin History	\$12.50		<input checked="" type="checkbox"/>
	Brush with Nature (soft)	\$12.50		<input checked="" type="checkbox"/>
	Brush with Nature (hard)	\$18.50		<input checked="" type="checkbox"/>
	The Old North Road	\$22.50		<input checked="" type="checkbox"/>
	Neergabby	\$18.50		<input checked="" type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Administration</b> <i>(continued)</i>				
	Secret No Longer	\$20.00		<input checked="" type="checkbox"/>
	Cowalla and its Buildings	\$15.50		<input checked="" type="checkbox"/>
<b>Restricted Access Vehicle Permit</b>	Permit for Restricted Access Vehicles to travel on Shire roads not within the Agricultural Lime Route (per vehicle)	\$200.00		<input type="checkbox"/>
<b>Standpipe Bore Water</b>	Per 1,000 litre or part thereof (Refer Exec. Manager Operations for approval)	\$12.00		<input type="checkbox"/>
<b>Community Bus Hire</b>	Per kilometre charge - Residents/Ratepayers (mileage only charged from the townsite/rural residential subdivision closest to point of origin and return)	\$1.95		<input checked="" type="checkbox"/>
	Discounts - Aged Pensioner Groups and Lancelin RSL 50% (Per kilometre charge - mileage only charged from the townsite/rural residential subdivision closest to point of origin and return)	\$0.95		<input checked="" type="checkbox"/>
	Bond (Refundable)	\$500.00		<input type="checkbox"/>
	Cleaning Surcharge	\$50 per hour		<input type="checkbox"/>
<b>Events Trailer</b>	Bond	\$200.00		<input type="checkbox"/>
<b>Guilderton Holiday Park</b>	High Season Site Fees (Powered) Per Day – Two Persons	\$55.00		<input checked="" type="checkbox"/>
	High Season Site Fees (Powered) Per Day – Extra Person	\$11.00		<input checked="" type="checkbox"/>
	High Season Site Fees (Unpowered) Per Day – Two Persons	\$34.00		<input checked="" type="checkbox"/>
	High Season Site Fees (Unpowered) Per Day – Extra Person	\$11.00		<input checked="" type="checkbox"/>
	Low Season Site Fees (Powered) Per Day – Two Persons	\$40.00		<input checked="" type="checkbox"/>
	Low Season Site Fees (Powered) Per Day – Extra Person	\$11.00		<input checked="" type="checkbox"/>
	Low Season Site Fees (Unpowered) Per Day – Two Persons	\$32.00		<input checked="" type="checkbox"/>
	Low Season Site Fees (Unpowered) Per Day – Extra Person	\$11.00		<input checked="" type="checkbox"/>
	Chalets Daily – Up to Two Persons - High Season	\$195.00		<input checked="" type="checkbox"/>



Shire of Gingin

## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Administration</b> <i>(continued)</i>				
	Chalets Daily – Up to Two Persons - Low Season	\$162.00		<input checked="" type="checkbox"/>
	Chalets Daily - Extra Person	\$22.00		<input checked="" type="checkbox"/>
	Glamping Tent (minimum two nights) - High Season	\$210.00		<input checked="" type="checkbox"/>
	Glamping Tent (minimum two nights) - Low Season	\$155.00		<input checked="" type="checkbox"/>
	<b>Additional Low Season Discounts</b>			
	Stay for 2 nights and get the 3rd night free (Powered Sites) - 3 Nights Two People	\$80.00		<input checked="" type="checkbox"/>
	Stay for 2 nights and get the 3rd night free (Unpowered Sites) - 3 Nights Two People	\$64.00		<input checked="" type="checkbox"/>
	Stay for 2 nights and get the 3rd night free (Chalets) - 3 Nights Two People	\$320.00		<input checked="" type="checkbox"/>
	Showers Non-Patrons – per shower	\$5.00		<input checked="" type="checkbox"/>
	Children under 3 free	\$0.00		<input type="checkbox"/>
	Late Check Out - Chalets	\$22.00		<input checked="" type="checkbox"/>
	Late Check Out - Campsites	\$10.00		<input checked="" type="checkbox"/>
	<b>Cancellation Fees</b>			
	7 to 30 days' notice	One night charged partial refund		<input type="checkbox"/>
	Less than 7 days' notice	Full booking charged no refund		<input type="checkbox"/>
	Online Booking Fee	\$2.50	New	<input type="checkbox"/>
	10% Seniors Discount - Low Season Sunday to Thursday only	10% Seniors Discount		<input type="checkbox"/>
	<i>Adult 13 years and over, and Child 12 and under</i>			<input type="checkbox"/>



Shire of Gingin

## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24			Comments	Inc. GST
		Local Community Other 2023/24 (75%)	Local Community Groups & Not for Profit 2023/24	Commercial / Non-Ratepayer / Non-Resident 2023/24		
<b>Administration</b> <i>(continued)</i>						
<b>Granville Civic Centre</b>	<b>Weekday Hire</b>					
	Main Hall including stage - per hour	\$25.00	\$0.00	\$33.00		<input checked="" type="checkbox"/>
	Main Hall including stage - maximum charge (6 hours or more use)	\$124.00	\$0.00	\$165.00		<input checked="" type="checkbox"/>
	Meeting Room - per hour [includes basic kitchen use, e.g. urn/fridge]	\$13.00	\$0.00	\$17.00		<input checked="" type="checkbox"/>
	Meeting Room - maximum charge (6 hours or more use) [includes basic kitchen use, e.g. urn/fridge]	\$65.00	\$0.00	\$86.50		<input checked="" type="checkbox"/>
	Kitchen full use - per hour [commercial/catering use includes oven/cool room etc.]	\$16.00	\$0.00	\$21.00		<input checked="" type="checkbox"/>
	Kitchen full use - full day [commercial/catering use includes oven/cool room etc.]	\$79.00	\$0.00	\$105.00		<input checked="" type="checkbox"/>
	Whole Area - per hour	\$46.00	\$0.00	\$61.00		<input checked="" type="checkbox"/>
	Whole Area - maximum charge (6 hours or more use)	\$228.00	\$0.00	\$305.00		<input checked="" type="checkbox"/>
	<b>Weekend Hire</b>					
	Main Hall including stage - per hour	\$30.00	\$0.00	\$40.00		<input checked="" type="checkbox"/>
	Main Hall including stage - maximum charge (6 hours or more use)	\$149.00	\$0.00	\$199.00		<input checked="" type="checkbox"/>
	Meeting Room - per hour [includes basic kitchen use, e.g. urn/fridge]	\$16.00	\$0.00	\$21.00		<input checked="" type="checkbox"/>
	Meeting Room - maximum charge (6 hours or more use) [includes basic kitchen use, e.g. urn/fridge]	\$78.00	\$0.00	\$104.00		<input checked="" type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24			Comments	Inc. GST
		Local Community Other 2023/24 (75%)	Local Community Groups & Not for Profit 2023/24	Commercial / Non-Ratepayer / Non-Resident 2023/24		
<b>Administration</b> <i>(continued)</i>						
	Kitchen full use - per hour [commercial/catering use includes oven/cool room etc.]	\$13.00	\$0.00	\$17.00		<input checked="" type="checkbox"/>
	Kitchen full use - full day [commercial/catering use includes oven/cool room etc.]	\$65.00	\$0.00	\$87.00		<input checked="" type="checkbox"/>
	Whole Area - per hour	\$55.00	\$0.00	\$73.00		<input checked="" type="checkbox"/>
	Whole Area - maximum charge (6 hours or more use)	\$274.00	\$0.00	\$365.00		<input checked="" type="checkbox"/>
<b>Community Centre Facilities</b>	<b>Hire Fees</b>					
	Hall Only - per hour	\$18.00	\$18.00	\$24.00		<input checked="" type="checkbox"/>
	Hall Only - maximum charge (6 hours or more use)	\$85.00	\$85.00	\$113.00		<input checked="" type="checkbox"/>
	Meeting Room - per hour [includes basic kitchen use, e.g. urn/fridge]	\$13.00	\$13.00	\$17.00		<input checked="" type="checkbox"/>
	Meeting Room - maximum charge (6 hours or more use) [includes basic kitchen use, e.g. urn/fridge]	\$47.00	\$47.00	\$63.00		<input checked="" type="checkbox"/>
	Kitchen Full Use - per hour [commercial/catering use includes oven/cool room etc.]	\$44.00	\$44.00	\$58.00		<input checked="" type="checkbox"/>
	Kitchen Full Use - full day [commercial/catering use includes oven/cool room etc.]	\$80.00	\$80.00	\$107.00		<input checked="" type="checkbox"/>
	Whole Area - per hour	\$33.00	\$33.00	\$44.00		<input checked="" type="checkbox"/>
	Whole Area - maximum charge (6 hours or more use)	\$171.00	\$171.00	\$228.00		<input checked="" type="checkbox"/>
<b>Lancelin Hall (excluding playgroup area)</b>	<b>Weekday Hire</b>					
	Main Hall - including stage - per hour	\$25.00	\$0.00	\$33.00		<input checked="" type="checkbox"/>



Shire of Gingin

## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24			Comments	Inc. GST
		Local Community Other 2023/24 (75%)	Local Community Groups & Not for Profit 2023/24	Commercial / Non-Ratepayer / Non-Resident 2023/24		
<b>Administration</b> <i>(continued)</i>						
	Main Hall including stage - maximum charge (6 hours or more use)	\$94.00	\$0.00	\$125.00		<input checked="" type="checkbox"/>
	Hall Only - per hour (includes basic kitchen use e.g. urn/fridge)	\$18.00	\$0.00	\$24.00		<input checked="" type="checkbox"/>
	Hall Only - maximum charge (6 hours or more use) [includes basic kitchen use e.g. urn/fridge]	\$87.00	\$0.00	\$116.00		<input checked="" type="checkbox"/>
	<b>Weekend Hire</b>					
	Main Hall - including stage - per hour	\$30.00	\$0.00	\$39.00		<input checked="" type="checkbox"/>
	Main Hall including stage - maximum charge (6 hours or more use)	\$117.00	\$0.00	\$116.00		<input checked="" type="checkbox"/>
	Hall Only - per hour (includes basic kitchen use e.g. urn/fridge)	\$19.00	\$0.00	\$25.00		<input checked="" type="checkbox"/>
	Hall Only - maximum charge (6 hours or more use) [includes basic kitchen use e.g. urn/fridge]	\$86.00	\$0.00	\$116.00		<input checked="" type="checkbox"/>
<b>Recreation Public Open Space &amp; Beach Reserves</b>	Minor Event / Filming Permit - with up to 100 Attendees (fee charged per day)	\$90.00	\$0.00	\$120.00		<input checked="" type="checkbox"/>
	Medium Event / Filming Permit - with 100 to 249 Attendees (fee charged per day or less)	\$180.00	\$0.00	\$240.00		<input checked="" type="checkbox"/>
	Major Event / Filming Permit - with over 250 Attendees (fee charged per day or less)	\$270.00	\$0.00	\$360.00		<input checked="" type="checkbox"/>
<b>Gingin Sound Shell</b>	<b>Music/Stage Events</b>					
	Minor Event - up to 250 Attendees (including power) per hour	\$22.00	\$0.00	\$30.00		<input checked="" type="checkbox"/>
	Major Event - over 250 Attendees (including power) per hour	\$44.00	\$0.00	\$59.00		<input checked="" type="checkbox"/>



Shire of Gingin

## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24			Comments	Inc. GST
		Local Community Other 2023/24 (75%)	Local Community Groups & Not for Profit 2023/24	Commercial / Non-Ratepayer / Non-Resident 2023/24		
<b>Administration</b> <i>(continued)</i>						
<b>Administration</b>	<b>Event Cancellation Fee</b> - bookings cancelled less than five business days prior to event commencement will incur a 50% of booking fee cancellation charge, bookings cancelled 48 hours or less prior to commencement of booking will incur a 100% cancellation charge					<input checked="" type="checkbox"/>
	<b>Late Booking Fee</b> - booking requests received less than 10 business days prior to event commencement	\$79.00		\$158.00	New, funerals excluded	<input checked="" type="checkbox"/>
<b>Flavours of Gingin</b>	<b>Flavours of Gingin Long Table Dinner Tickets</b>	\$140.00	\$140.00	\$140.00	New - Long Table Dinner Ticket	<input type="checkbox"/>
<b>*Note:</b>	Community and Charitable Organisations may be exempt from payment of the Event Coordination/Administration/Hire Fees					

Item	Description	Rate 2023/24		Comments	Inc. GST
		Community Rate 2023/24 (75%)	Commercial / Non-Ratepayer / Non-Resident 2023/24		
<b>Administration</b> <i>(continued)</i>					
<b>Key Bond</b>	Per key	\$50.00	\$50.00	High risk events only	<input type="checkbox"/>
<b>Additional / Replacement Keys</b>	Per key	\$47.50	\$48.00		<input type="checkbox"/>
<b>Bonds – Facilities and Open Space Events</b>	Bond (Refundable) - Medium Damage Risk	\$0.00	\$0.00		<input type="checkbox"/>
	Bond (Refundable) - High Damage Risk	\$395.00	\$500.00		<input type="checkbox"/>
	Bond (Refundable) - Long Term	\$0.00	\$0.00		<input type="checkbox"/>
<b>Commercial Activities – Reserves / Other</b>	Commercial use of Reserves where fee is charged by Instructor (requires copy of Public Liability Certificate of Insurance)/Other Uses PER DAY		\$13.00	New	<input checked="" type="checkbox"/>
	Commercial use of Reserves where fee is charged by Instructor (requires copy of Public Liability Certificate of Insurance)/Other Uses PER MONTH		\$68.00	New	<input checked="" type="checkbox"/>





## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Plant Hire / Private Works (wet hire only)</b>				
<b>Grader</b>	Grader per hour	\$310.00	Wages based on Final Trim Operator	<input checked="" type="checkbox"/>
<b>Loader</b>	Front End Loader per hour GG016, GG026 & GG006	\$260.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
<b>Truck</b>	Semi Side Tipper per hour GG028, GG045, GG089 & Trailer - (23 Tonne)	\$260.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
	8-wheeler Truck/Trailer per hour GG088 (24 Tonne)	\$260.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
	Prime Mover & Low Loader per hour	\$260.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
	Water Truck GG033 (plus cost of water) per hour	\$260.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
	Truck per hour GG048, GG060 (4 Tonne)	\$290.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
<b>Backhoe / Loader</b>	(Bucket – 0.5m <sup>3</sup> ) per hour GG011	\$260.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
<b>Tractor &amp; Implement</b>	Per hour GG012, GG019	\$275.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Plant Hire / Private Works (wet hire only) (Continued)</b>				
<b>Roller</b>	Vibrating Drum Roller per hour GG079 & Multi Tyred Roller GG029	\$210.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
<b>Utility</b>	Utility 4 x 4 per hour	\$150.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
<b>Overtime</b>	Add per hour for time and half	\$44.60	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
	Add per hour for double time	\$89.20	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
<b>Wages Only</b>	Ordinary Hours - per hour	\$89.20	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
	Overtime - time and half per hour	\$133.70	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
	Overtime - double time per hour	\$178.30	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
<b>Other</b>	All other Private Works	Cost + 20%	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
	Installation of 150mm Finger Board Signs (excluding sign)	\$210.00	Wages based on average of road construction and road maintenance staff	<input checked="" type="checkbox"/>
	Directional Signs Labour - Installation/Travel	Calculated	Act / Reg	<input checked="" type="checkbox"/>
	No Spray Signs - Supply and Installation	\$50.00		<input checked="" type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Health</b>			<b>Determined by Act / reg</b>	<b>Annual registration of scheduled Offensive Trades. Fees prescribed in the Health (Offensive Trades Fees) Regulations 1976</b>	
<b>Offensive Trades</b>	Offensive Trades Application & Assessment Fee	Act/Reg	\$350.00		
	Slaughterhouses	Act/Reg	\$298.00	Statutory Fee	Exempt
	Piggeries	Act/Reg	\$298.00	Statutory Fee	Exempt
	Artificial manure depots **	Act/Reg	\$211.00	Statutory Fee	Exempt
	Bone mills **	Act/Reg	\$171.00	Statutory Fee	Exempt
	Places for storing, drying or preserving bones **	Act/Reg	\$171.00	Statutory Fee	Exempt
	Fat melting, fat extracting or tallow melting establishments				
	(a) Butcher shops and similar	Act/Reg	\$171.00	Statutory Fee	Exempt
	(b) Larger establishments	Act/Reg	\$298.00	Statutory Fee	Exempt
	Blood drying	Act/Reg	\$171.00	Statutory Fee	Exempt
	Gut scraping, preparation of sausage skins	Act/Reg	\$171.00	Statutory Fee	Exempt
	Fellmongeries **	Act/Reg	\$171.00	Statutory Fee	Exempt
	Manure works	Act/Reg	\$211.00	Statutory Fee	Exempt
	Fish curing establishments	Act/Reg	\$211.00	Statutory Fee	Exempt
	Laundries, dry-cleaning establishments	Act/Reg	\$147.00	Statutory Fee	Exempt
	Bone merchant premises **	Act/Reg	\$171.00	Statutory Fee	Exempt
	Flock factories **	Act/Reg	\$171.00	Statutory Fee	Exempt
	Knackeries **	Act/Reg	\$298.00	Statutory Fee	Exempt
	Poultry processing establishments	Act/Reg	\$298.00	Statutory Fee	Exempt
	Poultry farming	Act/Reg	\$298.00	Statutory Fee	Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Health (continued)</b>					
	Rabbit farming	Act/Reg	\$298.00	Statutory Fee	Exempt
	Fish processing establishments in which whole fish are cleaned and prepared	Act/Reg	\$298.00	Statutory Fee	Exempt
	Shellfish and crustacean processing establishments	Act/Reg	\$298.00	Statutory Fee	Exempt
	Any other offensive trade not specified	Act/Reg	\$298.00	Statutory Fee	Exempt
<b>*Note:</b>	Currently not operating in the Shire of Gingin				
<b>Wastewater Systems (Onsite Disposal Systems)</b>			<b>Determined by Act/Reg</b>	<b>Applications and permits for wastewater systems. Fees prescribed in the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974</b>	
	Administration Fee	Act/Reg	\$118.00	Statutory Fee	Exempt
	Issuing of a permit to use an apparatus (i.e. inspection fee)	Act/Reg	\$118.00	Statutory Fee	Exempt
	Onsite Effluent Disposal Report to Dept of Health fee - per hour or part thereof	Act/Reg	\$200.00	Statutory Fee	Exempt
	Reinspection of non-complying installation - per hour	Act/Reg	\$118.00	Statutory Fee	Exempt
	Reinspection fees - Non-compliance with health notice works orders - per hour	Act/Reg	\$118.00	Statutory Fee	Exempt
<b>Liquor Control and Gaming</b>			<b>Determined by Act/Reg</b>	<b>Liquor Control Act 1988 &amp; Local Government Act 1995</b>	
	Issuing of Section 39 Certificate for a Liquor Licence - <b>Non-Profit Organisation</b>	Act/Reg	\$0.00	Statutory Fee	Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rates 2023/24	Comments	Inc. GST
<b>Health (continued)</b>					
	Issuing of Section 39 Certificate for a Liquor Licence - <b>Commercial</b> premises desk top health risk assessment	Act/Reg	\$180.00	Statutory Fee	Exempt
	Issuing of Section 39 Certificate for a Liquor Licence - <b>Commercial</b> premises on site health risk assessment	Act/Reg	\$250.00	Statutory Fee	Exempt
<b>Temporary Accommodation</b>				<b>Caravan Parks and Camping Grounds Regulations 1997, Regulation 11 (2) (a), (b) and (c) &amp; Shire of Gingin 8.8 Temporary Accommodation Policy</b>	
	Assessment of initial application	Act/Reg	\$150.00	No	Exempt
	Temporary Accommodation where a person or persons residing in a Caravan, with approved basic health facilities included in or adjacent to the caravan, with a current issued Building Licence for a proposed permanent dwelling on the property. <b>12-month initial period</b>	Act/Reg	\$170.00	No	Exempt
	Plus, inspection fee for the initial <b>12-month period</b>	Act/Reg	\$330.00	No	Exempt
	Extension to an approved Temporary Accommodation where a person or persons residing in a Caravan, with approved basic health facilities included in or adjacent to the caravan, with a current issued Building Licence for a proposed permanent dwelling on the property. <b>Additional 6-month period</b> , [Please note the extension shall not extend beyond a total of 18 months, which includes the additional 12-month approval. No further extensions, once this additional 6-month extension period expires]	Act/Reg	\$150.00	No	Exempt
	Plus, inspection fee for the 6-month extension	Act/Reg	\$170.00	No	Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Inc. GST		
<b>Health</b> <i>(continued)</i>					
<b>Caravan Parks</b>		<b>Determined by Act/Reg</b>	<b>Fees as prescribed in the Caravan Parks and Camping Grounds Regulations 1997</b>		
	Application for temporary caravan and camping accommodation at approved events, other than private property and licensed caravan parks and designated camping sites.	Act/Reg \$250.00	Statutory Fee. <i>[Please Note: Application fee for one month or any period less than one month and includes one off or annual events approved by the Environmental Health Services, (per event)]</i>	Exempt	
	Application for Grant or Renewal of Licence	Act/Reg	Regulation 45 - Fee for an application for the grant or renewal of a licence is:	Statutory Fee	Exempt
			a. <b>\$200.00</b> OR	Statutory Fee	Exempt
			b. The amount calculated by multiplying the relevant amount set out below, by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the applications, whichever is the greater:	Statutory Fee	Exempt
			Long Stay Sites <b>\$6.00 per site</b>	Statutory Fee	Exempt
			Short Stay Sites and Sites in Transit Parks <b>\$6.00 per site</b>	Statutory Fee	Exempt
			Campsite <b>\$3.00 per site</b>	Statutory Fee	Exempt
			Overflow Site <b>\$1.50 per site</b>	Statutory Fee	Exempt
		Act/Reg	Regulation 53, Additional fee for renewal after expiry penalty <b>\$20.00</b>		
Act/Reg	Regulation 54, Temporary license prorate amount of the fee payable under item 1 for the period of time for which the licence is to be in force with a <b>minimum of \$100.00</b>	Statutory Fee	Exempt		



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Health</b> <i>(continued)</i>					
<b>Food Premises</b>			<b>Determined by Act/Reg</b>	<b>Fees as prescribed under the Food Act 2008 &amp; Food Regulations 2009</b>	
	Food Act <b>Application Fee</b>	Act/Reg	\$170.00	Statutory Fee	Exempt
	Food Act Notification Fee for <b>Food Premises Modifications</b>	Act/Reg	\$170.00	Statutory Fee	Exempt
	Food Act <b>Inspection Upon Request</b>	Act/Reg	\$170.00	Statutory Fee	Exempt
	Annual (or part thereof) Surveillance Fee - <b>Low Risk (Exempt)</b> Classification	Act/Reg	\$50.00	Statutory Fee	Exempt
	Annual (or part thereof) Surveillance Fee - <b>Low Risk</b> Classification	Act/Reg	\$200.00	Statutory Fee	Exempt
	Annual (or part thereof) Surveillance Fee - <b>Medium Risk</b> Classification	Act/Reg	\$580.00	Statutory Fee	Exempt
	Annual (or part thereof) Surveillance Fee - <b>High Risk</b> Classification	Act/Reg	\$600.00	Statutory Fee	Exempt
	Annual (or part thereof) Surveillance Fee - <b>High Risk</b> Classification with Satellite Kitchen	Act/Reg	\$600.00	Statutory Fee	Exempt
	Annual (or part thereof) Surveillance Fee - <b>High Risk</b> Classification with a verified Food Safety Program and Regulatory Food Safety Audits by a Department of Health approved Auditor	Act/Reg	\$850.00	Statutory Fee	Exempt
	Annual (or part thereof) Surveillance Fee - <b>High Risk</b> with a verified Food Safety Program and Regulatory Food Safety Audits by the Department of Health approved Auditor, plus additional classifications	Act/Reg	\$850.00	Statutory Fee	Exempt
	<b>Improvement Order</b> - per additional inspection to monitor compliance	Act/Reg	\$150.00	Statutory Fee	Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Health</b> <i>(continued)</i>					
	Prohibition Order - per additional inspection to monitor compliance	Act/Reg	\$250.00	Statutory Fee	Exempt
	Administration Processing Fee - overdue certifications	Act/Reg	\$80.00	Statutory Fee	Exempt
<b>Itinerant Food Vendors</b>			<b>Determined by Act / reg</b>		
	Application Fee	Act/Reg	\$170.00	Statutory Fee	Exempt
	Annual Permit	Act/Reg	\$580.00	Statutory Fee	Exempt
	6 month permit	Act/Reg	\$290.00	Statutory Fee	Exempt
	3 month permit	Act/Reg	\$145.00	Statutory Fee	Exempt
	1 month permit	Act/Reg	\$50.00	Statutory Fee	Exempt
	1 day permit	Act/Reg	\$170.00	Statutory Fee	Exempt
<b>Skin Penetration Premises</b>			<b>Determined by Act / reg</b>	<b>Health (Miscellaneous Provisions) Act 1911</b>	
	Notification of new establishment & Initial Approvals	Act/Reg	\$180.00	Statutory Fee	Exempt
	Annual Surveillance Fee	Act/Reg	\$180.00	Statutory Fee	Exempt
<b>Hairdressing Premises (including mobile hairdressing)</b>			<b>Determined by Act / reg</b>	<b>Health (Miscellaneous Provisions) Act 1911</b>	
	Notification of new establishment & Initial Approvals	Act/Reg	\$180.00	Statutory Fee	Exempt
	Annual surveillance	Act/Reg	\$180.00	Statutory Fee	Exempt
<b>Public Buildings</b>			<b>Determined by Act / reg</b>	<b>Health (Miscellaneous Provisions) Act 1911 &amp; Public Buildings Regulations 1992</b>	
	Application and assessment of new premises	Act/Reg	\$520.00	Statutory Fee	Exempt
	Public Building Inspection for approval certification, transfer & variation of use of the Public Building	Act/Reg	\$160.00	Statutory Fee	Exempt





## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Health</b> <i>(continued)</i>					
	Public Building <b>Low Risk</b> classification Annual Fee	Act/Reg	\$250.00	Statutory Fee	Exempt
	Public Building <b>Medium Risk</b> classification Annual Fee	Act/Reg	\$500.00	Statutory Fee	Exempt
	Public Building <b>High Risk</b> classification Annual Fee	Act/Reg	\$800.00	Statutory Fee	Exempt
<b>Events</b>			<b>Determined by Act / reg</b>	<b>Public Health Act 2016 &amp; Health (Miscellaneous Provisions) Act 1911</b>	
	Application and assessment for an event <b>Low Risk</b> classification	Act/Reg	\$250.00	Statutory Fee	Exempt
	Application and assessment for an event <b>Medium Risk</b> classification	Act/Reg	\$800.00	Statutory Fee	Exempt
	Application and assessment for an event <b>High Risk</b> classification	Act/Reg	\$3,000.00	Statutory Fee	Exempt
	Pyrotechnics and Firework Permits	Act/Reg	\$500.00	Statutory Fee	Exempt
<b>Trading in Public Places Stallholders Events Only</b>			<b>Determined by Act / reg</b>	<b>Trading in Public Places Local Law</b>	
	Application Fee	Act/Reg	\$170.00	Statutory Fee	Exempt
	6 Month Permit	Act/Reg	\$520.00	Statutory Fee	Exempt
	3 Month Permit	Act/Reg	\$300.00	Statutory Fee	Exempt
	1 Month Permit	Act/Reg	\$200.00	Statutory Fee	Exempt
	1 Week Permit	Act/Reg	\$100.00	Statutory Fee	Exempt
	1 Day Permit	Act/Reg	\$50.00	Statutory Fee	Exempt
<b>*Note:</b>	<i>Community and Charitable Organisations are exempt from payment of the fees for Trading in Public Places.</i>				



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Health</b> <i>(continued)</i>					
<b>Lodging Houses</b>			<b>Determined by Act / reg</b>	<b>Health (Miscellaneous Provisions) Act 1911</b>	
	Registration Fee	Act/Reg	\$190.00	Statutory Fee	Exempt
<b>Morgue</b>			<b>Determined by Act / reg</b>	<b>Health (Miscellaneous Provisions) Act 1911</b>	
	Application Fee	Act/Reg	\$160.00	Statutory Fee	Exempt
	Annual inspection fee	Act/Reg	\$160.00	Statutory Fee	Exempt
<b>Environmental Health Service Provision</b>			<b>Determined by Act / reg</b>	<b>Public Health Act 2016 &amp; Health (Miscellaneous Provisions) Act 1911</b>	
	Inspection / Consultation / Monitoring Upon Request (per hour)	Act/Reg	\$150.00	Statutory Fee	Exempt
<b>Bee Keeping</b>					
	Application to Keep Bees - Townsites and Rural Living Areas only	Act/Reg	\$170.00	Statutory Fee	Exempt
	Commercial Apiarists - Annual license to access land managed by Local Government Authority per site	Act/Reg	\$120.00	Statutory Fee	Exempt
<b>Aquatic Facilities</b>			<b>Determined by Act / reg</b>	<b>Public Health Act 2016 &amp; Health (Miscellaneous Provisions) Act 1911</b>	
	Water sampling and testing 12 months of samples annual fee	Act/Reg	\$700.00	Statutory Fee	Exempt
	Water sampling and testing 6 months of samples seasonal fee	Act/Reg	\$350.00	Statutory Fee	Exempt
<b>Environmental Protection - Noise</b>			<b>Determined by Act / reg</b>	<b>Environmental Protection Act 1986</b>	
	Fees as prescribed in the Environmental Protection (Noise) Regulations 1997	Act/Reg	Determined by Act/Reg	Statutory Fee	Exempt
<b>*Note:</b>	The above fees may be subject to amendments from time to time as approved by legislation. If amended, the new gazetted fees will apply.				



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24		Comments	Inc. GST
<b>Building</b>					
<b>Building Permit</b>	Class 1 & 10 - Uncertified Application - Fee is 0.32% of the estimated value of the building work Inc. GST, but not less than \$110.00 (s.16(1))	Act/Reg	0.32% of the estimated value, but not less than \$110.00		Exempt
	Class 1 and 10 - Certified Application - Fee is 0.19% of the estimated value of the building work Inc. GST, but not less than \$110.00 (s.16(1))	Act/Reg	0.19% of the estimated value, but not less than \$110.00		Exempt
	Class 2-9 - Certified Application Fee is 0.09% of the estimated value of the building work Inc. GST, but not less than \$110.00 (s.16(1))	Act/Reg	0.09% of the estimated value, but not less than \$110.00		Exempt
<b>Demolition Permit</b>	Class 1 and 10 (s.16(1))	Act/Reg	\$110.00		Exempt
	Class 2-9 Per Storey (s.16(1))	Act/Reg	\$110.00 per storey		Exempt
<b>Occupancy Permit</b>	Application for a completed building (s.46) - per application	Act/Reg	\$110.00		Exempt
	Application for temporary occupancy permit for an incomplete building (s.47) - per application	Act/Reg	\$110.00		Exempt
	Application for modification of an occupancy permit for additional use of building on a temporary basis (s.48) - per application	Act/Reg	\$110.00		Exempt
	Application for a replacement occupancy permit for a permanent change of building's use, classification (s.49) - per application	Act/Reg	\$110.00		Exempt
	Application for an occupancy permit for a building in respect of which unauthorised work has been done (s.51(2)) - per application	Act/Reg	0.18% of estimated value, but not less than \$110.00		Exempt
	Application to replace an occupancy permit for an existing building (s.52(1)) - per application	Act/Reg	\$110.00		Exempt
	Application to extend the time during which an occupancy permit has effect (s.65(3)(a)) - per application	Act/Reg	\$110.00		Exempt
<b>Retrospective Building Approval Certificates</b>	Application Fee - per structure - application for a building approval certificate for a building in respect of which unauthorised work has been done (s.51(3)) 0.38% of the estimated value of unauthorised work, but not less than \$110.00.	Act/Reg	0.38% of the estimated current value of the unauthorised work, but not less than \$110.00		Exempt
	Application for a building approval certificate for an existing building where unauthorised work has not been done (s.52(2))	Act/Reg	\$110.00		Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24		Comments	Inc. GST
<b>Building (continued)</b>					
	Application to extend the time during which a building approval certificate has effect (s.65(3)(a))	Act/Reg	\$110.00		Exempt
<b>Park Homes &amp; Rigid Annexes</b>	Approval Fee is 0.32% of the estimated value of the building work Inc. GST, but not less than \$110.00		0.32% of construction value, but not less than \$110.00		☒
<b>Construction Training Fund Levy</b>	Construction Training Fund Levy - 0.2% Value of works greater than \$20,000 including GST	Act/Reg	Determined by Act/Reg		Exempt
<b>Building Services Levy</b>	Building Permit - 0.137% of the value of the building work, but not less than \$61.65	Act/Reg	0.137% of the estimated value of building work, but not less than \$61.65		Exempt
	Demolition Permit - 0.137% of the value of the demolition work, but not less than \$61.65	Act/Reg	0.137% of the estimated value of demolition work, but not less than \$61.65		Exempt
	Building Approval Certificate for Unauthorised Building Work under Section 51 - 0.274% but not less than \$123.30	Act/Reg	0.274% of the estimated current value of building work, but not less than \$123.30		Exempt
	Occupancy Permit for Unauthorised Building Work under Section 51 - 0.274% but not less than \$123.30	Act/Reg	0.274% of the estimated current value of building work, but not less than \$123.30		Exempt
	Occupancy Permit for approved work under Section 47, 49, 50 and 52	Act/Reg	\$61.65		Exempt
	Occupancy Permit for approved work under Section 48	Act/Reg	No levy is payable		Exempt
	Occupancy Permit for approved work under Section 46	Act/Reg	No levy is payable		Exempt
	Building Approval Certificate for approved work under Section 47, 49, 50 and 52	Act/Reg	\$61.65		Exempt
<b>Application as defined in Reg 31 - for each Building Standard in respect of which a declaration is sought</b>	Per application	Act/Reg	\$2,160.15		Exempt
<b>Local Government approval of battery powered smoke alarms (Regulation 61)</b>		Act/Reg	\$179.40		Exempt
<b>*Note:</b>	The above fees may be subject to amendments from time to time as approved by legislation. If amended, the new gazetted fees will apply.				



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Building (continued)</b>				
<b>Copying of Plans</b>	Site Plan, Floor Plan or Elevations - A4 or A3 only	\$22.00		<input checked="" type="checkbox"/>
<b>Copy of All Plans on Building Fire</b>	Copies of all plans on Building File - per file if property has multiple volumes	\$67.00 per file		<input checked="" type="checkbox"/>
<b>Photocopying / Printing Charge for Building Applications</b>	Printing/Photocopying of Plans - per sheet - A4 and A3 (If application submitted electronically or not enough submitted in hard copy)	\$1.00		<input type="checkbox"/>
	Extra charge for A0, A1 & A2 per Sheet	\$8.00		<input type="checkbox"/>
<b>Standard Building Specifications</b>	Per Copy	\$30.00		<input checked="" type="checkbox"/>
<b>Consulting Charge for Building Surveyor</b>	Hourly rate	\$135.00		<input type="checkbox"/>
<b>Footpath Bond</b>	Bond	\$520.00		<input type="checkbox"/>
<b>Swimming Pool Inspection (Reg 53)</b>	Inspection Fee	Act/Reg \$58.45		<input checked="" type="checkbox"/>
<b>*Note:</b>	The above fees may be subject to amendments from time to time as approved by legislation. If amended, the new gazetted fees will apply.			

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Waste Management Facilities / Charges</b>				
<b>Waste Management Fee (UV Property Owners)</b>	Per Assessment - Includes Annual Tip Pass	\$144.00	Domestic	<input type="checkbox"/>
<b>Waste Management Fee (GRV Property Owners)</b>	Per Assessment - Includes Annual Tip Pass	\$144.00	Domestic	<input type="checkbox"/>
<b>Waste Management Fee (GRV Property Owners)</b>	Per Assessment - Includes Annual Tip Pass	\$205.00	Commercial	<input type="checkbox"/>
<b>Aerobic Treatment Unit (ATU)</b>	Servicing - Residential	\$50.00	New Charge - Statutory	<input type="checkbox"/>
<b>Aerobic Treatment Unit (ATU)</b>	Servicing - Commercial	\$100.00	New Charge - Statutory	<input type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Waste Management Facilities / Charges</b> <i>(continued)</i>				
<b>Rubbish Collection / Sanitary Disposal</b>	Residential or Rural/Residential and Rural (Rural upon application for collection on route of contractor)	\$246.00		<input type="checkbox"/>
	Additional rubbish collection service	\$246.00		<input type="checkbox"/>
	Commercial Premises	\$246.00		<input type="checkbox"/>
	Hire of 240 litre bin (per bin) for events only	\$23.00		<input checked="" type="checkbox"/>
	Hire of 1500 litre bin (per bin) for events only	\$181.00		<input checked="" type="checkbox"/>
	Bond per event (Refundable should no damage/theft occur)	\$227.00		<input type="checkbox"/>
	Opening of tip outside normal operating hours (per hour)	\$204.00		<input checked="" type="checkbox"/>
<b>Special Disposals (Supervised)</b>	Motor bodies and old machinery - each item	\$0.00		<input type="checkbox"/>
	Handling fee (applicable to any handling/burial of materials at landfill)	\$192.00		<input type="checkbox"/>
	At the discretion of the Site Attendant - special burial per cubic metre	\$261.00		<input type="checkbox"/>
<b>Controlled Waste</b>	Animal carcasses - small domestic animals	\$23.00		<input type="checkbox"/>
	Animal carcasses - large animals (sheep and cattle, etc.)	\$34.00		<input type="checkbox"/>
<b>Special Commercial Items</b>	Car tyre per item	\$11.00		<input type="checkbox"/>
	Light Truck and 4 x 4 tyres per item	\$17.00		<input type="checkbox"/>
	Truck tyre per item	\$23.00		<input type="checkbox"/>
	Small Tractor (no large tractor - earthmoving plant tyres) tyre per item	\$34.00		<input type="checkbox"/>
	Caravan Parks - per licensed Caravan/Camping Site plus Chalets	\$3,741.00		<input type="checkbox"/>
	Caravan Parks with 50-100 bays per annum - per licensed Caravan/Camping Site plus Chalets	\$2,494.00		<input type="checkbox"/>
	Caravan Parks less than 50 bays per annum - per licensed Caravan/Camping Site plus Chalets	\$1,247.00		<input type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Waste Management Facilities / Charges (continued)</b>				
<b>Card Holders</b>				
<b>General Waste</b>	Trailer (up to 8 x 6 - sedan/ute, float or equivalent)	\$0.00		<input type="checkbox"/>
	Trailer (larger than 8 x 6 - truck or equivalent per Cubic Metre [min \$30.00])	\$34.00		<input type="checkbox"/>
	Asbestos per cubic metre plus handling fee	\$142.00		<input type="checkbox"/>
<b>Stall Holders</b>	Application Fee (not required for 1 day permits)	\$170.00		<input type="checkbox"/>
	Annual permit	\$1,040.00		<input type="checkbox"/>
	License Fee -Area adjoining applicant's business premises (annually)	\$320.00		<input type="checkbox"/>
	6 Month Permit	\$520.00		<input type="checkbox"/>
	3 Month Permit	\$300.00		<input type="checkbox"/>
	1 Month Permit	\$200.00		<input type="checkbox"/>
	1 Week Permit	\$100.00		<input type="checkbox"/>
	1 Day Permit	\$50.00		<input type="checkbox"/>
<b>*Note:</b>	*Community and Charitable Organisations are exempt from payment of the fees for Trading in Public Places			
<b>Non-Card Holders</b>				
<b>General Waste</b>	Minimum charge for entry to site (passenger vehicle - sedan/station wagon)	\$46.00		<input type="checkbox"/>
	Trailer (up to 8 x 6 - sedan/ute, float or equivalent)	\$80.00		<input type="checkbox"/>
	Trailer (larger than 8 x 6 - truck or equivalent per cubic metre or part thereof)	\$62.00		<input type="checkbox"/>
	Asbestos per cubic metre (min \$40.00) or part thereof	\$198.00		<input type="checkbox"/>
<b>Commercial Skip Disposals</b>	Skip Bins per cubic metre or part thereof	\$62.00		<input type="checkbox"/>
<b>Replacement Tip Pass</b>	Per Tip Pass	\$34.00		<input type="checkbox"/>
<b>Replacement Rubbish Bin Charge</b>	Per replacement rubbish bin	\$104.00		<input type="checkbox"/>
<b>Avon Waste</b>	Commercial Waste Tipping Fee per cubic meter	\$62.00		<input type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Law &amp; Order and Public Safety</b>					
<b>Rural Road Numbers</b>	Measuring, Purchase and Instalment of Rural Road Number		\$88.00		<input checked="" type="checkbox"/>
<b>Replacement Dog Tag</b>	Free of charge	Act/Reg	\$0.00		<input type="checkbox"/>
<b>Dog Registration</b>	Unsterilised 1 year	Dog Act 1976	Determined by Act/Reg		Exempt
	Unsterilised 3 year	Dog Act 1976	Determined by Act/Reg		Exempt
	Sterilised 1 year	Dog Act 1976	Determined by Act/Reg		Exempt
	Sterilised 3 Year Lifetime Dog Registration	Dog Act 1976	Determined by Act/Reg		Exempt
	Working Dog: 25% of above fees (must be a breed recognised as a working dog and must be bona fide used for tending stock)	Dog Act 1976	Determined by Act/Reg		Exempt
	Additional Dog Application fee	Dogs Local Law 2004	\$79.00		Exempt
	<b>Pensioners 50% of above fees</b>	Dog Act 1976	Determined by Act/Reg		
<b>Replacement Tag</b>	Free of charge		\$0.00		<input type="checkbox"/>
<b>Cat Registration</b>	Sterilised 1 year	Cat Act 2011	Determined by Act/Reg		Exempt
	Sterilised 3 year	Cat Act 2011	Determined by Act/Reg		Exempt
	Lifetime Cat Registration	Cat Act 2011	Determined by Act/Reg		Exempt
	Additional Cat Application fee - Standard	Cats Local Law 2016	\$158.00		Exempt
	<b>Pensioners 50% of above fees</b>	Cat Act 2011	Determined by Act/Reg		Exempt
<b>Boarding/Breeding Kennel/Cattery Establishment</b>	Licence/Permit Application Fee	Local Law	\$178.00		Exempt
	Licence/Permit Issue/Renewal Fee	Local Law	\$178.00		Exempt
	Licence/Permit Transfer Fee	Local Law	\$89.00	New	Exempt





## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Law &amp; Order and Public Safety</b> <i>(continued)</i>					
<b>Ranger Fees – Impounding of Signs</b>	Administration Fee	LGA	\$33.00		Exempt
	Transporting signs back to owners	LGA	\$33.00		Exempt
<b>Ranger Fees – Impounding of Dogs and Cats</b>	Dog and other domesticated animals impounded (per dog)	Dog Act 1976 Cat Act 2011	\$87.00		Exempt
	Dog and other domesticated animals impounded on Sundays and Public Holidays (per dog)	Dog Act 1976 Cat Act 2011	\$131.00		Exempt
	Surrender dog to ranger fee (per dog)		\$137.00		<input type="checkbox"/>
	Transporting dog back to owners (per dog)		\$35.00		<input type="checkbox"/>
<b>Daily Substance Fees for Impounded</b>	Dog and other domesticated animals per animal (per day or part thereof) (per dog)	Local Govt (Miscellaneous Provisions) Act 1960	\$22.00		Exempt
<b>Rangers Fees – Impounding of Stock</b>	Entire horses, mules, asses, camels, bulls, or boars per head if impounded after 6am & before 6pm	Local Govt (Miscellaneous Provisions) Act 1960	\$87.00		Exempt
	Entire horses, mules, asses, camels, bulls, or boars per head if impounded after 6pm & before 6am	Local Govt (Miscellaneous Provisions) Act 1960	\$131.00		Exempt
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams, or pigs per head if impounded after 6am & before 6pm	Local Govt (Miscellaneous Provisions) Act 1960	\$88.00		Exempt
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams, or pigs per head if impounded after 6pm & before 6am	Local Govt (Miscellaneous Provisions) Act 1960	\$132.00		Exempt
	Wethers, ewes, lambs, goats, per head if impounded after 6am & before 6pm	Local Govt (Miscellaneous Provisions) Act 1960	\$22.00		Exempt
	Wethers, ewes, lambs, goats, per head if impounded after 6pm & before 6am	Local Govt (Miscellaneous Provisions) Act 1960	\$44.00		Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Law &amp; Order and Public Safety</b> <i>(continued)</i>					
<b>Poundage Fees for Stock Impounded</b>	Entire horses, mules, asses, camels, bulls, or boars above or apparently above the age of two years, per head (First 24 hours or part)	Local Govt (Miscellaneous Provisions) Act 1960	\$28.00		Exempt
	Entire horses, mules, asses, camels, bulls, or boars above or apparently above the age of two years, per head (Subsequent 24 hours or part)	Local Govt (Miscellaneous Provisions) Act 1960	\$17.00		Exempt
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams, or pigs, per head (First 24 hours or part)	Local Govt (Miscellaneous Provisions) Act 1960	\$27.00		Exempt
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams, or pigs, per head (Subsequent 24 hours or part)	Local Govt (Miscellaneous Provisions) Act 1960	\$11.00		Exempt
	Wethers, ewes, lambs, goats, per head (first 24 hours or part)	Local Govt (Miscellaneous Provisions) Act 1982	\$10.50		Exempt
	Wethers, ewes, lambs, goats, per head (Subsequent 24 hours or part)	Local Govt (Miscellaneous Provisions) Act 1982	\$5.50		Exempt
<b>Sustenance Charges for Stock Impounded</b>	Entire horses, mules, asses, camels, bulls, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, or calves, per head (For each 24 hours or part)	Local Govt (Miscellaneous Provisions) Act 1982	\$17.00		Exempt
	Pigs of any description, per head (For each 24 hours or part)	Local Govt (Miscellaneous Provisions) Act 1982	\$10.50		Exempt
	Rams, wethers, ewes, lambs or goats, per head (For each 24 hours or part) Act/Reg	Local Govt (Miscellaneous Provisions) Act 1982	\$8.50		Exempt
<b>Ranger Fees - Out of Hours Attendance</b>	Monday to Friday	Local Government Industry Award	Determined by Award		<input type="checkbox"/>
	Saturday	Local Government Industry Award	Determined by Award		<input type="checkbox"/>
	Sunday	Local Government Industry Award	Determined by Award		<input type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Law &amp; Order and Public Safety (continued)</b>					
<b>Fox/Dog/Cat Traps</b>	Refundable Bond – Hire of Fox/Dog/Cat Traps		\$55.00		<input type="checkbox"/>
	Hire Fee - Fox/Dog/Cat Traps for a period		\$33.00		<input type="checkbox"/>
<b>Fencing (Local Govt (Uniform Local Provisions) Regs 1996)</b>	Contravention of Local Law upon conviction	Act/Reg	\$218.00		<input type="checkbox"/>
<b>Noxious Weeds</b>	First offence for non-compliance	Act/Reg	\$22.00		<input type="checkbox"/>
	Subsequent offence/s	Act/Reg	\$55.00		<input checked="" type="checkbox"/>
<b>Abandoned Vehicles</b>	Towing by Shire of Gingin		\$210.00		<input checked="" type="checkbox"/>
	Towing by Private Contractor		Cost + 15%		<input type="checkbox"/>
	Impound of abandoned vehicle		\$88.00		<input checked="" type="checkbox"/>
	Storage fee (per 24 hours or part thereof)		\$22.00		<input type="checkbox"/>
	Administration Fee		\$33.00		<input type="checkbox"/>
<b>Parking Fees</b>	Parking Stations		\$2.00 per hour / Maximum \$10.00 per day		<input type="checkbox"/>
<b>Replacement Parking Permits</b>	Replacement Parking Permits (Rate payers only)		\$33.00		<input type="checkbox"/>
<b>Fines Enforcement Fees</b>	Issuing Final Demand	Act/Reg	Determined by Act/Reg		Exempt
	Preparing Enforcement Certificate	Act/Reg	Determined by Act/Reg		Exempt
	Registration of Infringement Notice	Act/Reg	Determined by Act/Reg		Exempt
	Firebreak Administration Fee - engagement of private firebreak contractors		\$33.00		Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Law &amp; Order and Public Safety</b> <i>(continued)</i>					
<b>Lancelin Off-road Vehicle Area</b>	Admission Fee - Non-commercial	Control of Vehicles (Off-road Areas) Act Local Law 2020	Determined by Act/Reg		Exempt
	Admission Fee - Commercial	Control of Vehicles (Off-road Areas) Act Local Law 2020	Determined by Act/Reg		Exempt
	Trading Permits (refer to Health - Trading in Public Places Permits [inc. stallholders])	Control of Vehicles (Off-road Areas) Act Local Law 2021	Determined by Act/Reg		Exempt
<b>Itinerant Food Vendor</b>	Application Fee	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$174.00		Exempt
	Annual permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$546.00		Exempt
	6 Month Permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$347.00		Exempt
	3 Month Permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$220.00		Exempt
	1 Month Permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$168.00		Exempt
<b>Trading in Public Places Permits</b>	Application Fee (not required for 1-day permits)	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$174.00		Exempt
	Annual permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$1,092.00		Exempt
	License Fee -Area adjoining applicant's business premises (annually)	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$328.00		Exempt
	6 Month Permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$546.00		Exempt
	3 Month Permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$360.00		Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Law &amp; Order and Public Safety (continued)</b>					
	1 Month Permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$208.00		Exempt
	1 Week Permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$87.20		Exempt
	1 Day Permit	Activities in Thoroughfares and Public Places and Trading Local Law (2004)	\$33.00		Exempt
<b>*Note:</b>	Community and Charitable Organisations are exempt from payment of the fees for Trading in Public Places				
<b>*Note:</b>	The above fees may be subject to amendments from time to time as approved by legislation. If amended, the new gazetted fees will apply				

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Gingin Aquatic Centre</b>					
<b>Admission Fees</b>	Adult Swimmers - ages 16 and over		\$4.90		<input checked="" type="checkbox"/>
	Child - 5 to 15 years of age		\$2.70		<input checked="" type="checkbox"/>
	Child Under 5 years of age		\$2.00		<input checked="" type="checkbox"/>
	Concession		\$3.50		<input checked="" type="checkbox"/>
	Family Pass - 2 adults and 3 children		\$14.40		<input checked="" type="checkbox"/>
<b>Annual Membership Fees</b>	Adult Swimmers - ages 16 and over		\$144.00		<input checked="" type="checkbox"/>
	Council Employee Annual Membership		\$72.00		<input checked="" type="checkbox"/>
	Child - 5 to 15 years of age		\$76.00		<input checked="" type="checkbox"/>
	Child Under 5 years of age		\$39.00		<input checked="" type="checkbox"/>
	Concession		\$72.00		<input checked="" type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Gingin Aquatic Centre (continued)</b>				
	Family Pass - 2 adults and 3 children	\$360.00		<input checked="" type="checkbox"/>
	Purchase 10 Day Passes, get one Free	\$0.00		<input type="checkbox"/>
<b>Swimming Lessons</b>	Admission all ages	\$2.20		<input checked="" type="checkbox"/>
	Members of the Swimming Pool	\$0.00		<input type="checkbox"/>
	Other Swimming Lesson (1 only)	\$54.00		<input type="checkbox"/>
	Infant Swimming Lessons (10 Lessons)	\$163.00		<input checked="" type="checkbox"/>
	Other Swimming Lessons (28 Lessons)	\$130.00		<input checked="" type="checkbox"/>
	Infant Swimming Lessons (5 Lessons)	\$87.00		<input checked="" type="checkbox"/>
	Other Swimming Lessons (14 Lessons)	\$87.00		<input checked="" type="checkbox"/>
	Bronze Medallion full (minimum 6 participants)	\$76.00		<input type="checkbox"/>
	Bronze Medallion - requalification (minimum 6 participants)	\$54.50		<input type="checkbox"/>
	Resuscitation Training	\$54.50		<input type="checkbox"/>
<b>*Note:</b>	These rates only apply where swimming lessons are supervised by qualified persons - School Term & VacSwim			
<b>Functions etc.</b>	Hire of the Swimming Pool for functions, swimming carnivals, and other similar special events outside of opening hours can be arranged at a cost per hour + penalties	POA		<input checked="" type="checkbox"/>
<b>Commercial Activities</b>	Commercial use of Pool where fee is charged (requires copy of Public Liability Certificate of Insurance)	\$13.70		<input checked="" type="checkbox"/>

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Gingin Sale Yards</b>				
<b>Non Stud /Registered Stock</b>	Per head (Increase to cover power/water use) (including Cattle, Horses, Goats and other hoofed stock)	\$8.10		<input checked="" type="checkbox"/>



## Schedule of Fees and Charges 2023 - 2024

Item	Description	Rate 2023/24	Comments	Inc. GST
<b>Gingin Sale Yards</b> <i>(continued)</i>				
<b>Stud / Registered Stock (excluding Bulls)</b>	Per head (Increase to cover power/water use)	\$51.00		<input checked="" type="checkbox"/>
<b>Stud Bulls</b>	Per head (Increase to cover power/water use)	\$67.50		<input checked="" type="checkbox"/>
<b>Removal of Dead Stock</b>	Per head	Cost plus 25%		<input checked="" type="checkbox"/>
<b>Charity Days / Community Use</b>	In accordance with Council Delegation 1.2 (Donations)			<input checked="" type="checkbox"/>
<b>Bond</b>	For use of sale yards	\$500.00		<input type="checkbox"/>

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Planning Development Applications</b>					
<b>General</b>	Determination of a Development Application (other than for an Extractive Industry) where the estimated cost of the development is:				
	a) Not more than \$50,000	Act/Reg	\$147.00		<input type="checkbox"/>
	b) More than \$50,000 but not more than \$500,000	Act/Reg	0.32% of the estimated cost of development	Determined by Act/Reg	Exempt
	c) More than \$500,000 but not more than \$2.5 million	Act/Reg	\$1,700 + 0.257% for every \$1.00 in excess of \$500,000	Determined by Act/Reg	Exempt
	d) More than \$2.5 million but not more than \$5 million	Act/Reg	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million	Determined by Act/Reg	Exempt
	e) More than \$5 million but not more than \$21.5 million	Act/Reg	\$12,633 + 0.123% for every \$1.00 in excess of \$5.0 million	Determined by Act/Reg	Exempt
	f) More than \$21.5 million	Act/Reg	\$34,196.00	Determined by Act/Reg	Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Planning Development Applications (continued)</b>					
	Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	Act/Reg	The Development Application fee plus, by way of penalty, twice that fee	Determined by Act/Reg	Exempt
<b>Development Assessment Panel (DAP) Fee</b>					
	The DAP fee is in addition to any local government development application fee payable under the <i>Planning and Development Regulations 2009</i> (R.(103))			Determined by Act/Reg	Exempt
	Estimated cost of the development:			Determined by Act/Reg	Exempt
	a) Not less than \$2 million and less than \$7 million	Act/Reg	\$5,603.00	Determined by Act/Reg	Exempt
	b) Not less than \$7 million and less than \$10 million	Act/Reg	\$8,650.00	Determined by Act/Reg	Exempt
	c) Not less than \$10 million and less than \$12.5 million	Act/Reg	\$9,411.00	Determined by Act/Reg	Exempt
	d) Not less than \$12.5 million and less than \$15 million	Act/Reg	\$9,680.00	Determined by Act/Reg	Exempt
	e) Not less than \$15 million and less than \$17.5 million	Act/Reg	\$9,948.00	Determined by Act/Reg	Exempt
	f) Not less than \$17.5 million and less than \$20 million	Act/Reg	\$10,218.00	Determined by Act/Reg	Exempt
	g) \$20 million or more	Act/Reg	\$10,486.00	Determined by Act/Reg	Exempt
	An application under r.17	Act/Reg	\$241.00	Determined by Act/Reg	Exempt
<b>Home Occupation</b>					
	Home occupation	Act/Reg	\$222.00	Determined by Act/Reg	Exempt
	Determination of an initial application for approval of a Home Occupation where the Home Occupation has commenced	Act/Reg	The Home Occupation fee plus, by way of penalty, twice that fee	Determined by Act/Reg	Exempt





## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Planning Development Applications</b> <i>(continued)</i>					
<b>Heritage Listed</b>	State or Local Heritage listed buildings or places that would not normally require Planning Consent if not listed	Act/Reg	\$0.00		<input type="checkbox"/>
<b>Change of Use</b>	Determining a change of use or for an alteration or extension or change of a non-conforming use, where the change or the alteration, extension or change has not commenced or been carried out	Act/Reg	\$295.00		<input type="checkbox"/>
<b>*Note:</b>	The above fees may be subject to amendments from time to time as approved by legislation. If amended, the new gazetted fees will apply.				

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Planning</b>					
<b>Change of Use (Retrospective)</b>	Determining a change of use or for an alteration or extension or change of a non-conforming use, where the change or the alteration, extension or change has commenced or been carried out.	Act/Reg	The Change of Use fee, by way of penalty, twice that fee		Exempt
<b>Amending a Development Application</b>	A fee of \$295.00 will be charged for amendments (except where the initial fee was less than \$295.00, in which case the original fee amount will be charged again.) If the development has commenced or been carried out, the fee, plus, by way of penalty, twice that fee.	Act/Reg	\$295.00		Exempt
<b>Strata Applications</b>	Built Strata Form 24 Fee (1-5 allotments)	Act/Reg	\$656.00 plus \$65 per lot		Exempt
	Built Strata Form 24 Fee (6-100 allotments)	Act/Reg	\$981.00 plus \$43.50 per lot		Exempt
	Built Strata Form 24 Fee (in excess of 100 allotments)	Act/Reg	\$5,113.50		Exempt
<b>Subdivision Clearances</b>	a) Not more than 5 lots	Act/Reg	\$73.00		Exempt
	b) More than five (5) but not more than one hundred and ninety-five (195) lots	Act/Reg	\$73.00 for first 5 lots then \$35 per lot		Exempt
	More than one hundred and ninety-five (195) lots	Act/Reg	\$7,519.00		Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Planning (continued)</b>					
<b>Extractive Industry Development Approval</b>	Planning Application Fee	Act/Reg	\$752.00		Exempt
<b>Extractive Industry Licence Initial Application Fee</b>	Initial Application Fee		\$535.00		<input type="checkbox"/>
<b>Extractive Industry Local Laws Licence Renewal/ Transfer</b>	Where overall area of excavation is less than 5ha		\$420.00		<input type="checkbox"/>
	Where overall area of excavation is greater than 5ha		\$840.00		<input type="checkbox"/>
<b>Extractive Industry - Retrospective</b>	Determining a development application for an extractive industry where the development has commenced or been carried out	Act/Reg	The above application fee plus, by way of penalty, twice that fee		Exempt
<b>Extractive Industry Rehabilitation Bond</b>	To be applied per ha as a condition of development approval		\$1,948.00		<input type="checkbox"/>
<b>Second Hand Transportable Dwellings Bond</b>	In accordance with the Local Planning Policy 1.5 Transportable Dwellings		\$5,000.00		<input type="checkbox"/>
<b>Structure Plans/Outlined Development Plans</b>	Structure Plans/Outlined Development Plans		\$4,871.00		<input checked="" type="checkbox"/>
	Modifications to Outline Development Plans/Subdivision Guide Plans		\$2,435.00		<input type="checkbox"/>
	For advertising all Applications (if required) PLUS cost of newspaper advertising				
	If applicable, fees are calculated on the estimated total cost to the Shire, in terms of Officer time spent on each request, in accordance with Regulation 48 of the Planning and Development Regulations 2009.				
The cost of specialist services or reports required by the local government to adequately assess a scheme proposal is payable by the applicant, and the local government may permit this work (or part thereof) to be undertaken directly by the applicant.					
<b>Scheme Amendments</b>	If applicable, fees are calculated on the estimated total cost to the Shire, in terms of officer time spent on each request, in accordance with the Planning Regulations 2009. The cost of specialist services or reports required by the local government to adequately assess a scheme proposal is payable by the applicant, and the local government may permit this work (or part thereof) to be undertaken directly by the applicant.	Act/Reg	\$4,684.00		Exempt



## Schedule of Fees and Charges 2023 - 2024

Item	Description		Rate 2023/24	Comments	Inc. GST
<b>Planning</b> <i>(continued)</i>					
	Basic - at discretion of the Shire	Act/Reg	\$4,684.00		Exempt
	Standard - at discretion of the Shire	Act/Reg	\$6,265.00		Exempt
	Complex - at discretion of the Shire	Act/Reg	\$8,950.00		Exempt
	For advertising all Applications (if required) PLUS cost of newspaper advertising	Act/Reg	\$168.00		Exempt
<b>Detailed Area Plan</b>	Application fee		\$484.00		<input type="checkbox"/>
<b>Detailed Area Plan Amendments</b>	Application fee		\$333.00		<input type="checkbox"/>
<b>Road Closure</b>	Application fee to close public road		\$390.00		<input type="checkbox"/>
<b>Administration Fee</b>	Issue of a zoning certificate	Act/Reg	\$74.00		<input checked="" type="checkbox"/>
	Sector 40 (Liquor Licensing) Requests		\$147.00		<input type="checkbox"/>
<b>Miscellaneous</b>	Reply to a property settlement questionnaire	Act/Reg	\$74.00		<input checked="" type="checkbox"/>
	Issue of a written Planning Advice	Act/Reg	\$74.00		<input checked="" type="checkbox"/>
	Town Planning Scheme Text/Policies		\$30.00		<input checked="" type="checkbox"/>
	Copies Local Planning Strategy		\$30.00		<input checked="" type="checkbox"/>
	Townsite Expansion Plan		\$30.00		<input checked="" type="checkbox"/>
	Heritage Booklet		\$72.00		<input checked="" type="checkbox"/>
	Administration charges for photocopying plans - if not enough sets submitted with application - A3 and A4 size plans only		\$18.00		<input type="checkbox"/>
<b>Advertising</b>	Advertising/signage	Act/Reg	At cost		<input checked="" type="checkbox"/>
<b>*Note:</b>	*Note: The above fees may be subject to amendments from time to time as approved by legislation. If amended, the new gazetted fees will apply.				

**MINUTES  
SPECIAL COUNCIL MEETING  
17 AUGUST 2023**

**APPENDIX 11.1.2**

**2023-24 BUDGET  
CAPITAL EXPENDITURE**

LAND AND BUILDINGS	Carried Fwd from		Budget		FUNDING SOURCE			Reserve
	2022-23		2023-24		Municipal	Grant	Other	
Gingin Emergency Services Centre	\$ 40,187.00	\$	40,187.00	\$	-	\$ 40,187.00	-	\$ -
Purchase of Road Reserve - Guilderton Foreshore	\$ 90,000.00	\$	90,000.00	\$	-	-	-	\$ 90,000.00
Gingin Medical Centre - Floor coverings	\$ -	\$	15,000.00	\$	15,000.00	-	-	\$ -
Lancelin Playgroup Building - Replace hot water system	\$ -	\$	10,000.00	\$	10,000.00	-	-	\$ -
Gingin Treasure Trove Building - Soakwell and drainage works	\$ -	\$	35,500.00	\$	35,500.00	-	-	\$ -
Housing 57 Lefroy St Gingin - Internal and external works	\$ -	\$	40,000.00	\$	5,628.00	-	-	\$ 34,372.00
Housing 4 Fewster St Gingin - Replace asbestos fence with colourbond and limestone retaining wall	\$ -	\$	20,000.00	\$	20,000.00	-	-	\$ -
Purchase of Eco Village Units Gingin	\$ 477,400.00	\$	477,400.00	\$	-	-	-	\$ 477,400.00
Lancelin Aged Units 6-11 - Plumbing repairs (pipe work)	\$ 114,246.00	\$	150,000.00	\$	-	-	-	\$ 150,000.00
Ablution Block - De Burgh St Ledge Point - Plastering walls and painting	\$ 17,998.00	\$	30,000.00	\$	30,000.00	-	-	\$ -
Granville Civic Centre - Switchboard upgrade, rust works and painting to steel around front of building and repairs to brick pillars.	\$ -	\$	80,000.00	\$	80,000.00	-	-	\$ -
Gingin CWA - Internal and external works including painting, crack repairs to walls and replace roof	\$ 90,000.00	\$	90,000.00	\$	90,000.00	-	-	\$ -
Guilderton Country Club - Replace airconditioner	\$ -	\$	30,000.00	\$	30,000.00	-	-	\$ -
Gingin Equestrian Centre Ablutions - Remove and replace asbestos roof	\$ -	\$	35,000.00	\$	35,000.00	-	-	\$ -
Gingin Recreation Centre - External works to brick pillars, new railing and repaint underside of verandah roof	\$ -	\$	30,000.00	\$	30,000.00	-	-	\$ -
Lancelin Harold Park Ablutions - Brick mortar repair and rendering of walls	\$ -	\$	13,500.00	\$	13,500.00	-	-	\$ -
Repairs to Old Granville Building (CU@Park)	\$ 280,000.00	\$	280,000.00	\$	-	-	-	\$ 280,000.00
Guilderton Shire Depot - Toilet, shower and extension	\$ 20,000.00	\$	30,000.00	\$	30,000.00	-	-	\$ -
Gingin Depot - Extension to existing office including moving air conditioner	\$ -	\$	75,000.00	\$	75,000.00	-	-	\$ -
Guilderton Caravan Park - Upgrades to ablutions and laundry	\$ -	\$	40,000.00	\$	40,000.00	-	-	\$ -
Gingin Administration Building - Biomax extension to existing system, painting and resheeting of two entrances	\$ -	\$	110,000.00	\$	110,000.00	-	-	\$ -
Gingin Administration Building - Office redevelopment concept design	\$ -	\$	20,000.00	\$	20,000.00	-	-	\$ -
<b>TOTAL</b>	<b>\$ 1,129,831.00</b>	<b>\$</b>	<b>1,741,587.00</b>	<b>\$</b>	<b>669,628.00</b>	<b>\$ 40,187.00</b>	<b>\$ -</b>	<b>\$ 1,031,772.00</b>

**MINUTES  
SPECIAL COUNCIL MEETING  
17 AUGUST 2023**

**APPENDIX 11.1.2**

**2023-24 BUDGET  
CAPITAL EXPENDITURE**

PLANT	Carried Fwd from 2022-23	Budget 2023-24	FUNDING SOURCE			
			Municipal	Grant	Proceeds on Disposal	Reserve
Beermullah BFB Light Tanker	\$ -	\$ 255,200.00	\$ -	\$ 255,200.00	\$ -	\$ -
Guilderton BFB Fire Tanker	\$ -	\$ 549,100.00	\$ -	\$ 549,100.00	\$ -	\$ -
CESM Utility with Pod	\$ 60,793.00	\$ 93,472.00	\$ -	\$ -	\$ -	\$ 93,472.00
Refurbishment of side tipper trailers x 2	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -	\$ -	\$ 90,000.00
New Isuzu Utility	\$ 68,517.00	\$ 71,000.00	\$ -	\$ -	\$ -	\$ 71,000.00
New Isuzu Utility	\$ 68,517.00	\$ 71,000.00	\$ -	\$ -	\$ -	\$ 71,000.00
New Pozi Track Loader	\$ 113,805.00	\$ 113,805.00	\$ -	\$ -	\$ -	\$ 113,805.00
Replacement of GG045 Volvo Prime Mover	\$ 210,000.00	\$ 350,000.00	\$ 290,000.00	\$ -	\$ 60,000.00	\$ -
Replacement of GG002 Volvo Prime Mover	\$ 210,000.00	\$ 350,000.00	\$ 290,000.00	\$ -	\$ 60,000.00	\$ -
Replacement of GG034 Kubota Mower	\$ 30,539.00	\$ 30,539.00	\$ -	\$ -	\$ 7,200.00	\$ 23,339.00
Replacement of GG041 Kubota Mower	\$ 30,539.00	\$ 30,539.00	\$ -	\$ -	\$ 7,200.00	\$ 23,339.00
Refurbishment of GG088 Mitsubishi Fuso 8 Wheeler Truck	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -
New 8 Wheeler Truck	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ 300,000.00
Replacement of GG056 Spray Truck	\$ -	\$ 250,000.00	\$ -	\$ -	\$ 15,000.00	\$ 235,000.00
GG066 Mercedes Benz Water Truck	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00
New Side Tipper Semi Trailer	\$ 140,000.00	\$ 140,000.00	\$ -	\$ -	\$ -	\$ 140,000.00
Replacement of GG079 Bomag Roller	\$ -	\$ 200,000.00	\$ -	\$ -	\$ 50,000.00	\$ 150,000.00
New Trailer for Pozi Track Loader	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -
New Multi Purpose Trailer (Rubbish)	\$ -	\$ 70,000.00	\$ 70,000.00	\$ -	\$ -	\$ -
Trailer GG6015	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
New Administration Pool Car	\$ -	\$ 21,000.00	\$ 15,000.00	\$ -	\$ -	\$ 6,000.00
<b>TOTAL</b>	<b>\$ 1,022,710.00</b>	<b>\$ 3,135,655.00</b>	<b>\$ 815,000.00</b>	<b>\$ 804,300.00</b>	<b>\$ 220,400.00</b>	<b>\$ 1,295,955.00</b>

EQUIPMENT	Carried Fwd from 2022-23	Budget 2023-24	FUNDING SOURCE			
			Municipal	Grant	Proceeds on Disposal	Reserve
Replace Guilderton Caravan Park generator	\$ -	\$ 30,000.00	\$ 28,500.00	\$ -	\$ 1,500.00	\$ -
Automated standpipe monitoring system (Honeycomb)	\$ -	\$ 12,114.00	\$ 12,114.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 42,114.00</b>	<b>\$ 40,614.00</b>	<b>\$ -</b>	<b>\$ 1,500.00</b>	<b>\$ -</b>

INFRASTRUCTURE ROADS	Carried Fwd from 2022-23	Budget 2023-24	FUNDING SOURCE			
			Municipal	Grant	Other	Reserve
Weld Street Bridge	\$ -	\$ 1,682,061.00	\$ -	\$ 1,682,061.00	\$ -	\$ -
Beermullah Road West - Road Drainage	\$ -	\$ 54,800.00	\$ 54,800.00	\$ -	\$ -	\$ -
Wannamal Road West SLK 14.91 to SLK 17.83	\$ -	\$ 320,510.00	\$ 105,087.00	\$ 215,423.00	\$ -	\$ -
Wannamal Road South SLK 0.00 to SLK 1.35	\$ -	\$ 132,700.00	\$ 37,656.00	\$ 95,044.00	\$ -	\$ -
Todman Road, Gingin SLK 00 to SLK 1.03	\$ -	\$ 304,000.00	\$ -	\$ 304,000.00	\$ -	\$ -
Aurisch Road SLK 00 to SLK 2.00	\$ -	\$ 344,508.00	\$ 4,396.00	\$ 278,112.00	\$ -	\$ 62,000.00
Coonabidgee Road SLK 6.40 to SLK 7.90	\$ -	\$ 323,436.00	\$ 14,127.00	\$ 309,309.00	\$ -	\$ -
Mooliabeenee Road SLK 4.76 to SLK 7.20	\$ -	\$ 1,226,000.00	\$ 500,300.00	\$ 438,781.00	\$ -	\$ 286,919.00
Mooliabeenee Road Final Seal	\$ -	\$ 150,000.00	\$ 83,728.00	\$ 66,272.00	\$ -	\$ -
Restock Drainage Supplies	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 4,568,015.00</b>	<b>\$ 830,094.00</b>	<b>\$ 3,389,002.00</b>	<b>\$ -</b>	<b>\$ 348,919.00</b>

INFRASTRUCTURE - PARKS	Carried Fwd from 2022-23	Budget 2023-24	FUNDING SOURCE			
			Municipal	Grant	Other	Reserve
Lancelin Sporting Complex - Upgrade power supply	\$ 63,500.00	\$ 63,500.00	\$ -	\$ 63,500.00	\$ -	\$ -
Lancelin Skatepark Stage 2	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -
Constable St Park Gingin - Remove plants and pave	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -
Harold Park Lancelin - Replace 4 x BBQs and power pole	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -
Granville Park Dam - Replace timbers to 2 x bridges	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -

**MINUTES  
SPECIAL COUNCIL MEETING  
17 AUGUST 2023**

**APPENDIX 11.1.2**

**2023-24 BUDGET  
CAPITAL EXPENDITURE**

Gingin Equestrian Club - Gravel upgrade to entrance track	\$ -	\$ 29,000.00	\$ 29,000.00	\$ -	\$ -	\$ -
Douglas Park Seabird - BBQ and play equipment	\$ 7,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -
Gingin Administration Office Grounds - Plants, mulch and reticulation of lawn and gardens	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 105,500.00</b>	<b>\$ 242,500.00</b>	<b>\$ 179,000.00</b>	<b>\$ 63,500.00</b>	<b>\$ -</b>	<b>\$ -</b>

INFRASTRUCTURE - OTHER	Carried Fwd from 2022-23	Budget 2023-24	FUNDING SOURCE			
			Municipal	Grant	Other/Loan	Reserve
Guilderton Foreshore - CCTV	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00	\$ -	\$ -
Guilderton Caravan Park - Replace waste water	\$ 300,000.00	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	\$ -
De Burgh St Ledge Point Ablutions Block Carpark - Asphaltting	\$ -	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -
Gingin Aquatic Centre - Replace sand filter	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ -	\$ -	\$ -
Guilderton Caravan Park - Replace gas line into main tank	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -
Guilderton Caravan Park - Replace gas control valve	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -
Guilderton Caravan Park - Clear and map gully traps	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -
Guilderton Caravan Park - Install gully traps sites 1-9	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -
Guilderton Caravan Park - Replace bench seats and upgrade undercover area of camp kitchen	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 358,000.00</b>	<b>\$ 493,000.00</b>	<b>\$ 153,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 300,000.00</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 2,616,041.00</b>	<b>\$ 10,222,871.00</b>	<b>\$ 2,687,336.00</b>	<b>\$ 4,336,989.00</b>	<b>\$ 521,900.00</b>	<b>\$ 2,676,646.00</b>

## 12 REPORTS - REGULATORY AND DEVELOPMENT SERVICES

Nil

## 13 REPORTS - OPERATIONS AND ASSETS

Nil

## 14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 15 COUNCILLORS' OFFICIAL REPORTS

File	GOV/20 - 1
Councillor	L Balcombe
Report Date:	17 August 2023

Councillor Balcombe extended thanks to the staff for their efforts in producing the 2023/24 Budget for Council.

## 16 NEW BUSINESS OF AN URGENT NATURE

Nil

## 17 MATTERS FOR WHICH MEETING IS TO BE CLOSED TO THE PUBLIC

Nil

## 18 CLOSURE

There being no further business, the Deputy Shire President declared the meeting closed at 4.37pm.

The next Ordinary Council Meeting will be held in Council Chambers at the Shire of Gingin Administration Centre, 7 Brockman Street, Gingin on 19 September 2023, commencing at 5.00pm.