



# MINUTES

## Audit and Governance Committee

21 February 2023

## **CONFIRMATION OF MINUTES**

These Minutes have been CONFIRMED by the Committee as the official record for the Shire of Gingin's Audit and Governance Committee held on Tuesday 21 February 2023.

\_\_\_\_\_  
**Councillor C W Fewster**  
**CHAIRPERSON**

**Date of Confirmation:** \_\_\_\_\_

## **ACKNOWLEDGEMENT OF COUNTRY**



The Shire of Gingin would like to acknowledge the Yued people who are the traditional custodians of this land. The Shire would like to pay respect to the Elders past, present and emerging of the Yued Nation and extend this respect to all Aboriginal people. The Shire also recognises the living culture of the Yued people and the unique contribution they have made to the Gingin region.

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## 1 DECLARATION OF OPENING

The Chairperson declared the meeting open at 1:00 pm and welcomed all in attendance.

## 2 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

### 2.1 ATTENDANCE

Councillors – A R Vis (Deputy Shire President) (Chairperson), L Balcombe, F J Johnson, R Kestel, F J Peczka, J K Rule and E Sorensen

Staff – A Cook (Chief Executive Officer), L Crichton (Executive Manager Corporate and Community Services), L Burt (Coordinator Governance/Minute Officer)

### 2.2 APOLOGIES

Councillor C W Fewster (Shire President)  
Councillor F J Peczka

### 2.3 LEAVE OF ABSENCE

Nil

## 3 DISCLOSURES OF INTEREST

Nil

## 4 CONFIRMATION OF MINUTES

### COMMITTEE RESOLUTION/OFFICER RECOMMENDATION

**MOVED:** Councillor Johnson      **SECONDED:** Councillor Sorensen

**That the Minutes of the Audit and Governance Committee meeting held on 12 December 2022 be confirmed as a true and accurate record.**

**CARRIED UNANIMOUSLY  
6 / 0**

**FOR:**      *Councillor Rule, Councillor Balcombe, Councillor Johnson, Councillor Kestel,  
Councillor Sorensen and Councillor Vis*

**AGAINST:** *Nil*

## 5 OFFICERS' REPORTS

### 5.1 2022 COMPLIANCE AUDIT RETURN

File	COR/29
Author	Lee-Anne Burt - Coordinator Governance
Reporting Officer	Aaron Cook - Chief Executive Officer
Refer	Nil
Appendices	1. 2022 Compliance Audit Return [5.1.1 - 7 pages] 2. Auditor's Letter [5.1.2 - 2 pages]

### DISCLOSURES OF INTEREST

Nil

### VOTING REQUIREMENTS - SIMPLE MAJORITY

#### COMMITTEE RESOLUTION/OFFICER RECOMMENDATION

**MOVED:** Councillor Johnson      **SECONDED:** Councillor Balcombe

That the Committee:

1. Acknowledge the results of the 2022 compliance audit process; and
2. Recommend that Council adopt the 2022 Compliance Audit Return for the period 1 January 2022 to 31 December 2022.

**CARRIED UNANIMOUSLY  
6 / 0**

**FOR:** *Councillor Rule, Councillor Balcombe, Councillor Johnson, Councillor Kestel, Councillor Sorensen and Councillor Vis*

**AGAINST:** *Nil*



## 5.2 REVIEW OF RISK PROFILES

File	RSK/8
Author	Lee-Anne Burt - Coordinator Governance
Reporting Officer	Aaron Cook - Chief Executive Officer
Refer	Nil
Appendices	1. 2023 Risk Profiles [5.2.1 - 23 pages]

### DISCLOSURES OF INTEREST

Nil

### VOTING REQUIREMENTS - SIMPLE MAJORITY

#### COMMITTEE RESOLUTION/OFFICER RECOMMENDATION

**MOVED:** Councillor Johnson      **SECONDED:** Councillor Balcombe

That the Committee note the status of Risk Profiles as at 1 February 2023.

**CARRIED UNANIMOUSLY  
6 / 0**

**FOR:**      *Councillor Rule, Councillor Balcombe, Councillor Johnson, Councillor Kestel,  
Councillor Sorensen and Councillor Vis*

**AGAINST:** *Nil*

## **6 CLOSURE**

There being no further business, the Chairperson declared the meeting closed at 1:05pm.

The next meeting of the Audit and Governance Committee will be held in the Committee Room at the Shire of Gingin Administration Centre, 7 Brockman Street, Gingin on a date to be determined.