



# AGENDA

Ordinary Council Meeting

19 May 2026

## **NOTICE OF MEETING**

Notice is hereby given that a Ordinary Council Meeting will be held in the Council Chambers at the Gingin Administration Centre on 19 May 2026 commencing at 4:00 pm.

**James Bayliss  
ACTING CHIEF EXECUTIVE OFFICER**

## **DISCLAIMER**

Members of the public are advised that Council agendas, recommendations, minutes and resolutions are subject to confirmation by Council and therefore, prior to relying on them, one should refer to the subsequent meeting of Council with respect to their accuracy.

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Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

## **ACKNOWLEDGEMENT OF COUNTRY**



The Shire of Gingin acknowledges the Yued people, the traditional owners of Yued Boodja. The Shire pays respect to Yued Elders past and present, and acknowledges emerging Yued leaders. We extend this respect to all Aboriginal people. The Shire recognises the living, dynamic culture of the Yued people and the unique contribution they make to the Gingin region on Yued Boodja.

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## ORDER OF BUSINESS

### 1 DECLARATION OF OPENING

### 2 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

#### 2.1 ATTENDANCE

#### 2.2 APOLOGIES

#### 2.3 LEAVE OF ABSENCE

Nil

### 3 DISCLOSURES OF INTEREST

### 4 PUBLIC QUESTION TIME

#### 4.1 RESPONSES TO PUBLIC QUESTIONS PREVIOUSLY TAKEN ON NOTICE

##### 4.2.4 Kate Lane – Neergabby

##### *Annual Electors' Meeting Demographic*

*Q1. The response to item 4.2.2 (questions taken on notice) states "The Shire does not have a percentage of where attendees originated from". This implies that the attendance register for the annual electors meeting held on the 3rd of February is missing. Is this the case, or does Council have the register from which percentages could easily have been calculated?*

##### Response by the Presiding Member

The Shire retains the attendance register for the Annual Electors Meeting held on 3 February.

However, the Shire has not undertaken any analysis or calculation of attendee origin percentages, as no operational or statutory purpose has been identified for doing so. While the register records attendee details for attendance purposes, it is not maintained as a demographic dataset for statistical analysis of attendee locations and there is no way of determining which attendee voted on the night, or the way they voted.

***Annual Electors' Meeting Question – South Lancelin Footpath***

*Q2. At the Annual Electors' meeting a question (asked by Peter Murphy) was taken on notice. It was in regards to the 2022 budget which apparently allocated \$500,000 for the footpath to South Lancelin which was not actually installed. What has happened to this money? Where is it and why is the footpath still not in place four years later?*

Response by the Presiding Member

The footpath connecting Lancelin South to the townsite is being funded and installed by the developer, which forms part of a legal agreement and subdivision condition.

The trigger for its installation has not yet been reached, although the Shire anticipates that its construction will commence in the 26/27 financial year.

The allocation of \$500,000 as referenced seems to be related to the long-term financial plan (LTFP), not the annual budget. It was subsequently removed from the LTFP given the infrastructure will be built without Shire funding.

***Assets Gained at Guilderton Caravan Park***

*Q3. In appendix 13.3.1 of this Agenda the sum of \$54,569.83 was paid to Belgravia PRO Pty Ltd at Guilderton Caravan Park for "Pure Glamping and Equipment Hire". What tangible assets has the shire gained and what profit is this expenditure expected to generate?*

Response by the Presiding Member

There are no tangible assets gained from this payment. As these costs are 'business as usual' costs, the profit expected to be derived from these payments is yet to be calculated. However, profits will be transferred into the Guilderton Caravan Park Reserve at year end.

**4.2.5 Kerry Butler– Gingin**

***Water Corporation and Synergy Charges for 37A Lefroy Street, Gingin***

*Q1. In the accounts from the 17 March Ordinary Council Meeting, there's a Water Corporation water charge for 37A Lefroy Street, Gingin for \$4,099.15 and a Synergy bill for \$857.43.*

*My questions are:*

- a. Which council employee occupies this residence?*
- b. What contributed to such exorbitant amounts for water and power usage?*
- c. Does the occupant of the residence reimburse Council for these charges?*

Response by the Presiding Member

- a. The Shire will not disclose the personal information of an employee such as their place of residence.
- b. The water usage was the result of a reticulation solenoid fault which has since been repaired.
- c. The Shire will not disclose information relating to elements of an employee's contract.

***CEO Status***

*Q2. At a Special Council Meeting held on 26 February 2026, Ratepayers were informed of a formal investigation into a matter involving our Chief Executive Officer, Mr Scott Wildgoose.*

*My questions are:*

- a. Is Mr Wildgoose on leave with full pay? Hence, we could be paying two CEOs' positions.*
- b. When will the ratepayers be advised as to why our CEO Mr Wildgoose was asked to take leave? And do you have a time that leave will be available to him?*
- c. Does Mr Wildgoose still have the use of the Shire car and the availability to use council money to fuel it?*
- d. Whilst on leave, does Mr Wildgoose have the use of the Shire home on Lefroy Street? And if so, at what cost?*

Response by the Presiding Member

- a. Mr Wildgoose is on paid leave in accordance with contractual obligations.
- b. Council is not in a position to comment on confidential employment matters relating to individual employees, including the CEO.

At this stage, no timeframe can be provided regarding the completion of the current process or any return to duties. Council will continue to act in accordance with its statutory obligations, including procedural fairness and confidentiality requirements.

- c. Council does not comment publicly on the specific employment conditions, remuneration arrangements or entitlements of individual employees, including the CEO.

Any arrangements currently in place are being managed in accordance with contractual obligations, applicable policies, and relevant legislative requirements.

- d. Refer to response under part c above.

### ***Agenda Forum***

- Q3. Today's meeting with an agenda of close to 800 pages. Has the Gingin Shire Council thought of having an agenda forum?*

#### Response by the Presiding Member

Administration is currently exploring a range of options to support effective meeting preparation and discussion processes, including the potential use of agenda forums or similar briefing mechanisms.

### **4.2.7 Darryl Butler – Gingin**

#### ***Widening of Beleura Avenue Entrance***

- Q1. At some stage in the future, could the entrance to Beleura Ave be widened to cater for towing vehicles and larger vehicles such as trucks, etc? At the moment, it's very narrow, and it's actually quite hazardous. I would appreciate it if the Shire could take that on board, and at some stage in the future, perhaps rectify it.*

#### Response by the Presiding Member

The intersection between Beleura Avenue and Cockram Road is viewed as being sufficient for access to a residential estate. This has been confirmed by undertaking a swept path analysis. Currently, the long term financial plan doesn't include upgrades of this junction.

### **4.2.8 Megan Kolbe – Gabbadah**

#### ***Water Corporation Easement for Sovereign Hill – Guilderton Pipeline***

- Q1. The Water Corporation easement for Sovereign Hill - Guilderton pipeline. The Water Corporation is wanting to take out that bush area with all the rocks. What benefit to the Shire is that?*

Response by the Presiding Member

The easement extends over the eastern portion of the Shire's reserve, not the entire frontage. The relevant land portion does not contain vegetation or mini pinnacles – those features are located further to the west.

The overall project secures a potable water supply to the Guilderton townsite, which is a significant community benefit.

***Shire of Gingin Strategic Plan***

*Q2. In the strategic plan, why is Neergabby not included in the Lower Coastal area, as it has been for 15 years/20 years. It is now part of the Inland Gingin area. Geographically, the distance from Gingin town for practicality makes no sense, unless it is a numbers game.*

Response by the Presiding Member

This matter is being considered as part of the broader review of settlement and planning groupings within the Strategic Community Plan framework. Council will consider this matter as part of the relevant strategic planning processes and will make decisions at the appropriate time.

***Purpose of Shire of Gingin Loans***

*Q3. My reading of the budget is that the Shire owes over \$2 million in loans for what appears to be past pet projects from previous Councillors, i.e. Guilderton Hall, two times regional hard courts, outdoor activity space in Gingin, Lancelin car park, land for sporting, future sporting facility in Gingin. Why are loans taken out for nice-to-haves and not essential projects, like a non-polluting sewage system for the Guilderton foreshore?*

Response by the Presiding Member

Council borrowing decisions are made by the Council of the day through the adopted budget and long-term financial planning processes, having regard to community priorities, asset needs, grant funding opportunities and the overall financial capacity of the Shire.

The projects referred to in the question were approved by previous Councils as part of those processes and were considered at the time to provide community, recreational, sporting and economic benefits to the district.

#### 4.2.9 Gary Brown – Karakin

##### *Lancelin Fire – Light Tanker Query*

*Q1. My question is regarding a report that was done by Evan, the new “TO”, two years ago when he first came here about the fire at Lancelin, wherein the light tanker, which was tagged out with a leaking fuel tank, was sent to that fire. I have been to two AGMs at our fire station, trying to find out what's happened over the situation, and I've been told to sit down. Nobody wants to hear my lies. The Shire has taken care of it. I would like to know what the Shire has done?*

##### Response by the Presiding Member

A response has previously been provided to the submitter by the Shire’s Community Emergency Services Manager (CESM) on 5 February 2025, a summary of which is outlined below:

- As the Equipment Officer for the Cowalla BFB at the time, you appropriately identified damage to the lid of the remote fuel tank servicing the Light Tanker pump and recommended its withdrawal from service pending repairs.
- Given the extreme fire danger conditions, the CESM/CBFCO directed Senior Officers (Captain and Lieutenant) to undertake temporary repairs to the threaded fuel cap to maintain operational readiness.
- The decision to keep the Light Tanker operational was based on an assessment by the CESM/CBFCO at the time, who determined that the temporary remediation was sufficient and did not pose an immediate safety risk to personnel.

#### 4.2.10 Steve Beckwith – Gingin

##### *Councillor having Outstanding Debts with the Shire*

*Q1. Through information obtained under Freedom of Information, it is understood that a current sitting Councillor has an outstanding debt to the Shire in the amount of \$26,010. This matter goes directly to public confidence. Where an elected member has a significant outstanding liability to the authority they help govern, it raises important questions regarding transparency, accountability and governance. Has the Shire initiated debt recovery action in relation to this matter? And if so, is this being pursued in a manner consistent with standard processes in recovering outstanding rates?*

Response by the Presiding Member

The outstanding debt referred to is a Court imposed cost. Debt recovery action is in line with the fines enforcement processes.

*Q3. I'd like to get a response on Council's position regarding the requirements of a sitting Councillor continuing to hold office whilst owing \$26,010 to ratepayers.*

Response by the Presiding Member

The question relates to the personal circumstances of an individual elected member. Council is not in a position to publicly comment on individual matters beyond the requirements and processes established under the *Local Government Act 1995*.

Eligibility to hold office, including any disqualification provisions, is governed by legislation and administered through the relevant statutory processes. Where any issues arise, they are dealt with in accordance with those legislative requirements.

**4.2.11 Kathleen Wright – Wanerie**

***Budget***

*Q1. In relation to line DE7641 and DE7640, can the Shire please clarify which term deposits generated the January interest earnings of \$6,141.55 and \$62,761.64? And what investment policy governs these funds?*

Response by the Presiding Member

Shire Policy 3.2 - Investments

\$6,141.55 - Municipal Fund investment \$1,013,181.62 – 2-month investment

\$62,761.64 - Municipal Fund investment \$3,000,000 – 6-month investment

***Cumulative Impacts of Developments and Extractive Industries***

*Q2. How does Council assess cumulative impacts when multiple development or extractive proposals arise in nearby areas over time, particularly regarding roads, environment and community amenities?*

Response by the Presiding Member

Development applications are assessed on their individual merits, having regard to the applicable planning framework, technical advice, environmental considerations, traffic impacts, servicing capacity, and community submissions amongst other things.

While broader contextual impacts may be considered where relevant, there is no single prescribed formula or quantifiable measure by which “cumulative impact” is assessed in the manner suggested by the question. Consideration of surrounding land uses and existing approved activities forms part of the overall planning and assessment process undertaken by the Shire and relevant referral agencies.

### *Emerging Sustainable Industries*

*Q3. What is Council's broader vision for emerging sustainable industries that create local jobs while protecting community character and environmental assets?*

#### Response by the Presiding Member

All development proposals, regardless of industry or type, are assessed against the applicable planning, environmental and statutory frameworks. Consideration is given to matters including land use compatibility, infrastructure impacts, environmental factors, and community amenity as part of the assessment process.

## **4.2 PUBLIC QUESTIONS**

## **5 PUBLIC STATEMENT TIME**

Unlike Public Question Time, Public Statement Time is not a requirement under the *Local Government Act 1995* and is not listed in the Order of Business as set out in the Shire of Gingin Meeting Procedures Local Law 2014.

Public Statement Time was introduced at the Ordinary Council Meeting (OCM) on 20 February 2024 on a trial basis to provide an additional opportunity for the public to address Council. At its OCM on 15 October 2024 Council resolved that statements made during Public Question Time must relate to matters listed on the agenda for the meeting, and that practice has continued. No final decision has been made as to whether Public Statement Time will become a permanent part of Council’s meeting procedures.

As part of ongoing local government reform measures, the State has previously flagged that model meeting procedures will be drafted which every local government in Western Australia will be required to adopt. There is currently no indication as to what the model procedures will require, and therefore there is no benefit to be gained by undertaking a formal amendment of the Shire’s Meeting Procedures Local Law to include Public Statement Time as part of the Order of Business. In the interim, Council will continue to agree to include Public Statement Time at each council meeting.

**OFFICER RECOMMENDATION**

That Council resolve to amend the order of business for the meeting to include Public Statement Time.

**6 PETITIONS**

**7 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**8 CONFIRMATION OF MINUTES**

**OFFICER RECOMMENDATION**

That Council confirm the Minutes of the Ordinary Council Meeting held on 21 April 2026 as a true and accurate record.

**9 ANNOUNCEMENTS BY THE PRESIDING MEMBER**

**10 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS**

Nil

**11 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

## 12 REPORTS - OFFICE OF THE CEO

### 12.1 REIMBURSEMENT OF TRAVEL EXPENSES OUTSIDE OF COUNCIL POLICY - CR STEWART

File	GOV/17; GOV/6-11
Author	Lee-Anne Burt - Coordinator Governance
Reporting Officer	James Bayliss - Acting Chief Executive Officer
Refer	Nil
Appendices	Nil

#### DISCLOSURES OF INTEREST

##### PURPOSE

To consider a request by Cr Stewart for reimbursement of expenses that are outside of Council's adopted policy position.

##### BACKGROUND

On 30 March 2026 Cr Stewart submitted a claim for reimbursement of travel expenses for the periods 1 October 2025 to 31 December 2025 and 1 January 2026 to 31 March 2026.

In accordance with normal practice the claim items were checked (as far as possible) by Administration and a number of items were found to be outside the parameters of Council's Policy 1.29 Councillors' Entitlements.

Given that Council's policy doesn't give the CEO any discretion to approve reimbursements outside of policy parameters, the matter is presented to Council for consideration.

Relevant legislation and Council policy details are as follows:

- ***Local Government Act 1995***  
S. 2.10 Role of councillors

S.2.10 sets out the role of a councillor is as follows:

- represents the interests of the electors, ratepayers and residents of the district and takes account of the interests of other persons who work in, or visit, the district; and*
- participates in the deliberation and decision-making of the local government at council and committee meetings; and*

- (c) facilitates communication with the community about council decisions; and*
  - (d) facilitates and maintains good working relationships with other councillors, the mayor or president and the CEO; and*
  - (e) acts consistently with section 2.7(3) to (5); and*
  - (f) maintains and develops the requisite skills to effectively perform their role.*
- **Local Government (Administration) Regulations 1996**  
Reg. 31(1) Expenses to be reimbursed (Act s. 5.98(2)(a))  
  
Reg. 31(1) states that the kinds of expenses that are to be (in other words, must be) reimbursed by all local governments are:
  - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and*
  - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member; and*
  - (c) child care and travel costs incurred by a council member in completing the training required by section 5.126(1).*
- **Local Government (Administration) Regulations 1996**  
Reg. 32(1) Expenses that may be approved for reimbursement reimbursed (Act s. 5.98(2)(b))  
  
Reg. 32(1) states that the kinds of expenses that may be approved by any local government for reimbursement by the local government are:
  - (a) an expense incurred by a council member in performing a function under the express authority of the local government; and*
  - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and*
  - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.*

- Council Policy 1.29 Councillors' Entitlements  
Cl. 2.1 Motor Vehicle Travel Expenses

Cl. 2.1 specifies that the Shire will reimburse motor vehicle travel expenses incurred for attendance at:

- An Ordinary or Special meeting of Council;*
- A meeting of a Committee of which they are a member (or a deputy member attending in place of a member);*
- A Concept or Council Forum;*
- An Annual or Special meeting of Electors;*
- Any meeting of a body to which the Councillor has been appointed by Council, unless the Councillor is eligible to claim reimbursement of travel costs direct from that body;*
- A Shire of Gingin civic function\* to which Councillors have been invited;*
- A meeting with the Chief Executive Officer or an Executive Manager at the officer's request;*
- Training and professional development that is related to their position as Councillor and booked via the Shire's Administration; and*
- Any other meeting, function or event which they have been asked to attend in their role as Councillor by Council, the Shire President or the Chief Executive Officer.*

*\*For the purposes of this Policy, "Civic Function" means an official function arranged by the Shire of Gingin (ie Annual Australia Day Ceremony).*

## COMMENT

The following claims for reimbursement of travel expenses have been submitted by Cr Stewart.

**1. 14 January 2026 – Meeting with CEO**

Explanation by Cr Stewart in Response to Administration Query

*The meeting with the CEO was organised by the CEO with Ms. Rachael Wright in attendance to discuss the matter of Steve Balcombe being charged for harassing me and the police charges against him, as well as information being leaked from the shires confidential meetings that was being used by Bendigo Bank board members during public question times. I am Happy to dispute this with fair work or DLGIRS given the unprecedented circumstances. The CEO would not have attended if he didn't book it in.*

Administration Comment

Cr Stewart contends that this meeting was an initiative of the CEO and therefore is consistent with cl. 2.1(i) of Council's Policy 1.29. Administration has a record confirming that this meeting was not an initiative of the CEO, but was arranged by the CEO at Cr Stewart's request.

**2. 28 January 2026 – Meeting with Inspector**

Explanation by Cr Stewart in Response to Administration Query

*My meeting with employees from the inspector's office also directly related to my function as an elected member. I request the CEO approve this travel as it was directly related to my function as an elected member and the threats made against me by the shire presidents' husband and the police charges laid against Mr Steve Balcombe.*

Administration Comment

It is assumed that Cr Stewart believes that his meeting with staff from the Office of the Local Government Inspector was a function performed in his capacity as a council member and aligns with Reg. 32(1)(c).

The purpose of the meeting does not seem to be consistent with the provisions of Reg. 32(1). Council must decide whether it considers that a meeting with the Office of the Local Government Inspector, for the reasons provided, is part of the role of a councillor as set out in s.2.10 of the Local Government Act.

**3. 13 February 2026 – Attend Council to listen to recording**

Explanation by Cr Stewart in Response to Administration Query

*Listening to audio recordings to approve minutes is part of our function as an elected member. Especially after all minutes of late have been incorrect and changes have had to be made by elected members, I am not comfortable endorsing them without confirming their accuracy. Our CEO won't send us confidential copies of the confidential recordings via email so we are required to attend the shire to listen to the recording. for some of us councillors, this in more than a 100 km return trip. This was organised by the CEO with Ms Rachael Wright appointed as a supervisor to monitor me whilst I listened to the recordings. I am happy to dispute this with fair work and the DLGIRS if the CEO doesn't feel he can approve it.*

Administration Comment

Again, the arrangements put in place for Cr Stewart to listen to confidential meeting records were made at his request, not at the request of the CEO. For that reason the claim does not meet the criteria specified in Council's policy.

Council must therefore decide whether the purpose of Cr Stewart's travel in this instance is consistent with the performance of his function as a council member in accordance with s.2.10 of the Act and Reg. 32(1)(c).

**RISK IMPLICATIONS**

If Council elects to approve the claims which are the subject of this report then there is a risk of creating a precedent for further claims that are outside of legislation or policy specifics.

**STATUTORY/LOCAL LAW IMPLICATIONS**

As detailed in the officer's report.

**POLICY IMPLICATIONS**

As detailed in the officer's report.

**BUDGET IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.2 Effective Governance - Apply systems of compliance which assists Council to make informed decisions within a transparent, accountable, and principled environment.

**VOTING REQUIREMENTS - SIMPLE MAJORITY**

**OFFICER RECOMMENDATION**

That Council refuse:

1. The claim for reimbursement of travel expenses submitted by Cr Stewart in relation to 14 January 2026 – Meeting with CEO;
2. The claim for reimbursement of travel expenses submitted by Cr Stewart in relation to 28 January 2026 – Meeting with Inspector; and
3. The claim for reimbursement of travel expenses submitted by Cr Stewart in relation to 13 February 2026 – Attend Council to listen to recording.

## 13 REPORTS - CORPORATE SERVICES

### 13.1 CHANGE OF THE BASIS OF RATING FROM UV TO GRV - COUNTRY HEIGHTS ESTATE - DP427751, DP427752 AND DP427753

File	RAV/3
Author	Karina Leonhardt - Manager Corporate Services
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	Nil
Appendices	<ol style="list-style-type: none"> <li>1. D P 427751 Approved [13.1.1 - 9 pages]</li> <li>2. D P 427752 Approved [13.1.2 - 5 pages]</li> <li>3. D P 427753 Approved [13.1.3 - 7 pages]</li> </ol>

## DISCLOSURES OF INTEREST

### PURPOSE

To seek Council approval to apply to the Minister for Local Government to change the basis of rates on a number of properties in Country Heights Estate, Ginginup.

### BACKGROUND

Council has made use of Gross Rental Value (GRV) on land used predominantly for non-rural purposes since 1998 in order to ensure that the rating methods applied within the Shire are consistent for properties with non-rural land uses.

In order for Council to change the basis of rating from Unimproved Value (UV) to Gross Rental Value (GRV), it is necessary to advise affected property owners of the proposed changes and to obtain the Minister's approval prior to implementation. Historically, Council's accepted practice has been to apply for such changes to the basis of rates from UV to GRV to be effective from the date of Ministerial approval.

Under s.6.28 of the *Local Government Act 1995* (the Act), the Minister for Local Government is responsible for determining the method of valuation of land to be used by a local government as the basis for a rate. One of the most common reasons for requesting the re-assessment of the method of valuation for an area or areas of land is a change in the predominant usage of the land, which can occur for a variety of reasons including subdivision.

This report addresses the proposed revaluation of land due to subdivision.

### COMMENT

Administration is seeking Council approval to apply to the Minister for Local Government for a determination pursuant to Section 6.28 (1) of the *Local Government Act 1995* to

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change the Basis of Rates for the following properties from UV to GRV. Once approved, it is intended that staff will advise the affected property owners of the proposed changes and make application to the Minister.

Assess #	Lot #	Property Address	Zoning	Subdivision	Deposited Plan #
A7233	22	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7234	65	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7236	135	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7237	185	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7238	186	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7239	216	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7240	305	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7241	306	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7242	307	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7235	80	CARNABY BOULEVARD	Rural Living	Ginginup	DP427751
	130	CORREA PLACE	Rural Living	Ginginup	DP427752
	140	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	141	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	142	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	143	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	144	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	147	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	152	WARRU ROAD	Rural Living	Ginginup	DP427752
	153	WARRU ROAD	Rural Living	Ginginup	DP427752
	154	WARRU ROAD	Rural Living	Ginginup	DP427752
	155	WARRU ROAD	Rural Living	Ginginup	DP427752
	156	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	157	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	158	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	159	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	160	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	161	WARRU ROAD	Rural Living	Ginginup	DP427752
	162	WARRU ROAD	Rural Living	Ginginup	DP427752
	163	WARRU ROAD	Rural Living	Ginginup	DP427752
	164	WARRU ROAD	Rural Living	Ginginup	DP427752
	165	WARRU ROAD	Rural Living	Ginginup	DP427752
	166	WARRU ROAD	Rural Living	Ginginup	DP427752
	136	KENNEDIA ROAD	Rural Living	Ginginup	DP427753
	137	KENNEDIA ROAD	Rural Living	Ginginup	DP427753
	138	KENNEDIA ROAD	Rural Living	Ginginup	DP427753
	139	KENNEDIA ROAD	Rural Living	Ginginup	DP427753

Assess #	Lot #	Property Address	Zoning	Subdivision	Deposited Plan #
	172	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	173	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	174	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	175	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	176	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	177	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	178	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	179	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	180	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	181	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	182	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	183	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	184	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	187	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	188	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	189	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	190	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	191	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	192	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	193	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	194	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	195	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	196	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	197	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	198	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	199	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	200	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	294	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	295	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	296	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	8022	WALPURTI WAY	Rural Living	Ginginup	DP427753
	9506	STARBUSH WAY	Rural Living	Ginginup	DP427753

A copy of each Deposited Plan is attached (see Appendices).

### RISK IMPLICATIONS

In the event that Council is supportive of the officer's recommendation, there may be reputational risks associated with ratepayer dissatisfaction relating to a potential increase in their rates payable.

In the event that Council is not supportive of the officer’s recommendation, there will be potential financial risk if the properties continue to be valued as UV. UV-based rating is generally lower than GRV-based rating, especially for properties that could potentially generate rental income.

In the event that Council is not supportive of the officer’s recommendation, there are several other risk implications that could arise, particularly in terms of fairness, financial sustainability and stakeholder confidence.

Ignoring improvements like buildings can disproportionately burden owners of vacant land while undercharging those with high-yielding properties. This may be perceived as actual unfairness among ratepayers, potentially leading to disputes, appeals or resistance to rate payments.

**STATUTORY/LOCAL LAW IMPLICATIONS**

*Local Government Act 1995*  
Part 6 Financial management  
Division 6 Rates and service charges  
Section 6.28 Basis of Rates

**POLICY IMPLICATIONS**

Nil

**BUDGET IMPLICATIONS**

If Council approves the recommendation contained in this report, the individual lots will cease to be rated on a UV basis and will be rated on a GRV basis from the date of Ministerial approval.

There will be minimal, if any, impact on the 2025/26 budget, however future rates revenue may increase as a consequence of the change.

**STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.4 Strategic & Sustainable Financial Planning - Undertake long-term resource planning and allocation in accordance with the Integrated Planning and Reporting Framework.

**VOTING REQUIREMENTS – SIMPLE MAJORITY**

**OFFICER RECOMMENDATION**

That Council agree to make application to the Department of Local Government, Industry Regulation and Safety, seeking the Minister’s approval to change the Basis of Rates from Unimproved Valuation (UV) to Gross Rental Valuation (GRV) for the following properties:

Assess #	Lot #	Property Address	Zoning	Subdivision	Deposited Plan #
A7233	22	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7234	65	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7236	135	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7237	185	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7238	186	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7239	216	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7240	305	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7241	306	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7242	307	STARBUSH WAY	Rural Living	Ginginup	DP427751
A7235	80	CARNABY BOULEVARD	Rural Living	Ginginup	DP427751
	130	CORREA PLACE	Rural Living	Ginginup	DP427752
	140	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	141	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	142	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	143	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	144	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	147	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	152	WARRU ROAD	Rural Living	Ginginup	DP427752
	153	WARRU ROAD	Rural Living	Ginginup	DP427752
	154	WARRU ROAD	Rural Living	Ginginup	DP427752
	155	WARRU ROAD	Rural Living	Ginginup	DP427752
	156	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	157	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	158	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	159	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	160	CHUDITCH WAY	Rural Living	Ginginup	DP427752
	161	WARRU ROAD	Rural Living	Ginginup	DP427752
	162	WARRU ROAD	Rural Living	Ginginup	DP427752
	163	WARRU ROAD	Rural Living	Ginginup	DP427752
	164	WARRU ROAD	Rural Living	Ginginup	DP427752

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

165	WARRU ROAD	Rural Living	Ginginup	DP427752
166	WARRU ROAD	Rural Living	Ginginup	DP427752
136	KENNEDIA ROAD	Rural Living	Ginginup	DP427753
137	KENNEDIA ROAD	Rural Living	Ginginup	DP427753
138	KENNEDIA ROAD	Rural Living	Ginginup	DP427753
139	KENNEDIA ROAD	Rural Living	Ginginup	DP427753
172	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
173	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
174	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
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191	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
192	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

	193	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	194	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	195	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	196	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
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	199	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	200	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	294	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	295	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	296	CARNABY BOULEVARD	Rural Living	Ginginup	DP427753
	802 2	WALPURTI WAY	Rural Living	Ginginup	DP427753
	950 6	STARBUSH WAY	Rural Living	Ginginup	DP427753

**Plan Information**

Plan Type	P&D
Plan Type	DEPOSITED PLAN
Plan Purpose	SUBDIVISION

**Plan Heading**

LOTS 22, 65, 80, 135, 185, 186, 216, 305, 306, 307, 8016, 8017 & 9504 AND ROAD

**Locality & Local Government**

Locality	GINGINUP
Local Government	SHIRE OF GINGIN

**Examination**

Examined	Date
----------	------

**Planning Approval**

Planning Authority	W.A.P.C. (# Approval required by)
Reference	153068

Delegated under S. 16 P&D Act2005	Date
-----------------------------------	------

**In Order For Dealings**

Subject To	
------------	--

For Registrar of Titles	Date
-------------------------	------

**Plan Approved** ( REG 26A(4) )

Inspector of Plans and Surveys	Date
--------------------------------	------

24509

**Survey Details**

Field Records	165284
Declared as Special Survey Area	YES

**Survey Certificate - Regulation 54**

I, M. WIEBKING hereby certify that this plan is accurate and is a correct representation of the -  
(a) survey; and  
(b) calculations from measurements recorded in the field records, undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

*M. Wiebking* Digitally signed by Mirko Wiebking  
Date: 2025.04.02 09:37:42 +1100

M. G. E. WIEBKING Licensed Surveyor	Date
--	------

**Survey Organisation**

Name	LAND SURVEYORS PERTH
Address	PO BOX 1414, SUBIACO, WA 6904
Phone	043 888 5757
Email	mirko@land-surveyors-perth.com.au
Reference	LSP - CountryHeights Stage 3A

**Former Tenure**

New Lot / Land	Parent Lot Number	Parent Plan Number	Title Reference	Subject Land Description
LOTS 22,65,80,135,185,186, 216,305,306,307,8016,8017, 9504 & ROAD	LOT 9503	DP 426166	C/T Vol. 4054 Folio 444	

**Former Tenure Interests and Notifications**

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
(X)	MINERAL RESERVATION		(TRANSFER) DOC 3053/1909	LOTS 22, 135, 185, 186, 216 & PT LOTS 305, 306, 307 & 9504 (Denoted by (X)) (BENEF PT OF LOT 1913 AN DP 23279284-384-385)		
(X)	MINERAL RESERVATION		(TRANSFER) DOC 6619/1920	LOTS 22, 135, 185, 186, 216 & PT LOTS 305, 306, 307 & 9504 (Denoted by (X)) (BENEF PT OF LOT 1913 AN DP 23279284-384-385)		
(A)	RESTRICTIVE COVENANT	SEC 129BA OF THE TLA	DOC Q 006061 (8 DP 426166)	LOTS 306 & 307	ELECTRICITY NETWORKS CORPORATION	FIRE SEPARATION
(B)	NOTIFICATION	SEC 70A OF THE TLA	DOC Q 006062 (8 DP 426166)	LOTS 306 & 307		NOISE

**New Interests**

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
	RESTRICTIVE COVENANT	SEC 129BA OF THE TLA	DOC	LOTS 22, 65, 80, 135, 185, 186, 216, 305, 306 & 307	SHRE OF GINGIN	NO DEVELOPMENTS ARE PERMITTED OUTSIDE OF BUILDING ENVELOPES
(A)	RESTRICTIVE COVENANT	SEC 129BA OF THE TLA	DOC	LOT 216	ELECTRICITY NETWORKS CORPORATION	FIRE SEPARATION

**New Memorials & Notifications**

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
	NOTIFICATION	SEC 70A OF THE TLA	DOC	LOTS 22, 65, 80, 135, 185, 186, 216, 305, 306 & 307		RETICULATED SEWERAGE SERVICE IS UNAVAILABLE. SUITABLE SYSTEMS MUST COMPLY WITH THE LGA & DEPT. HEALTH AND BUILDING REQUIREMENTS MAY APPLY
	NOTIFICATION	SEC 165 OF THE P&D ACT	DOC	LOTS 22, 65, 80, 135, 185, 186, 216, 305, 306 & 307		LAND WITHIN BUSHFIRE PRONE AREA. SUBJECT TO BUSHFIRE MANAGEMENT PLAN, BUILDING REQUIREMENTS MAY APPLY
	NOTIFICATION	SEC 70A OF THE TLA	DOC	LOTS 22, 65, 80, 135, 185, 186, 216, 305, 306 & 307		SUBJECT TO PROVISIONS OF A LOCAL DEVELOPMENT PLAN
	NOTIFICATION	SEC 70A OF THE TLA	DOC	LOTS 22, 65, 80, 135, 185, 186, 216, 305, 306 & 307		LOTS WITHIN RURAL AREA - IMPACTED BY PRIMARY PRODUCTION
(E)	NOTIFICATION	SEC 70A OF THE TLA	DOC	LOT 216		NOISE
LOTS 8016 & 8017	RESERVE FOR DRAINAGE	VESTS IN THE CROWN UNDER SEC 152 OF THE P&D ACT	THIS PLAN	LOTS 8016 & 8017		RESERVED FOR DRAINAGE PURPOSES



SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
1	OF 7	1	427751

**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

**APPENDIX 13.1.1**

SURVEY CARRIED OUT UNDER REGULATION 26A  
 SPECIAL SURVEY AREA GUIDELINES.

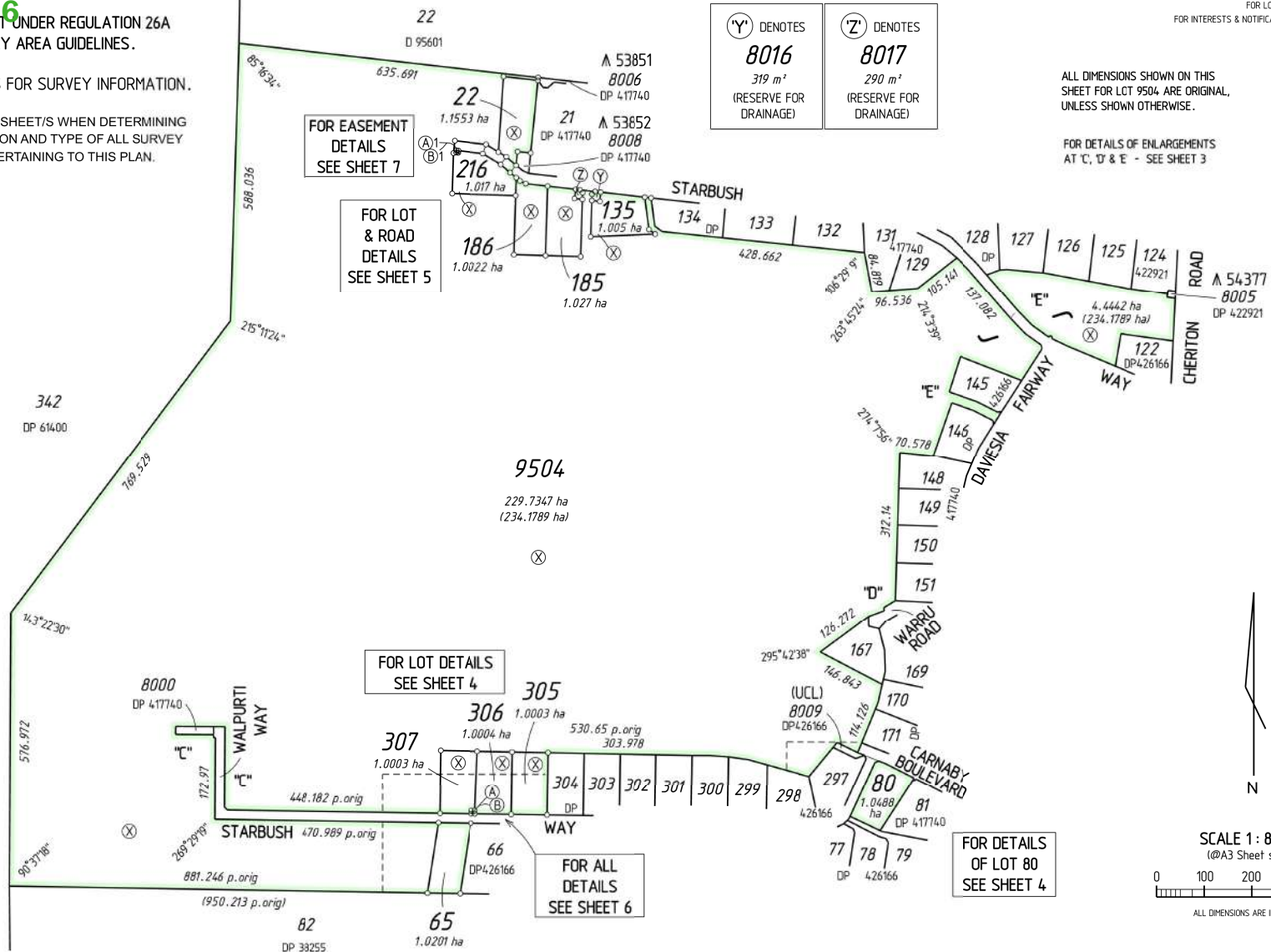
SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
 THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
 MARKS PLACED, PERTAINING TO THIS PLAN.

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
 FOR LOT INFORMATION SEE SHEET 1  
 FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1

ALL DIMENSIONS SHOWN ON THIS  
 SHEET FOR LOT 9504, ARE ORIGINAL,  
 UNLESS SHOWN OTHERWISE.

FOR DETAILS OF ENLARGEMENTS  
 AT 'C', 'D' & 'E' - SEE SHEET 3



24509

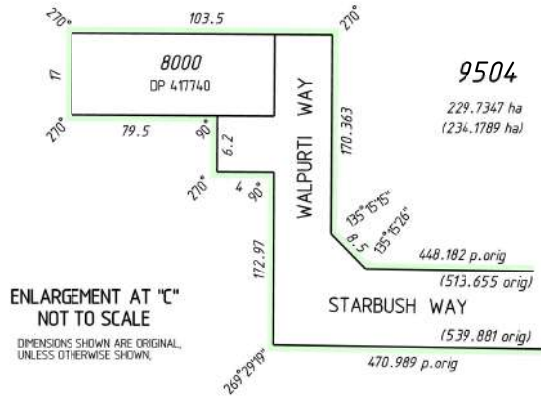
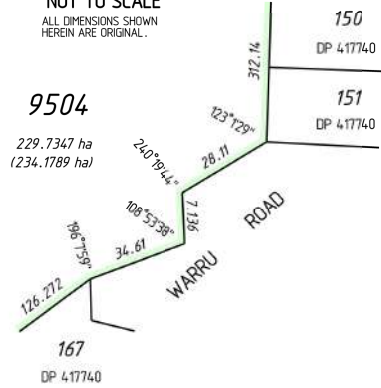


SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
2	OF 7	1	427751

Subject to Material Change and WAPC approval. LODGED 02-Apr-25

FILED BY LANDGATE IN ORIGINAL FORMAT ONLY  
 FOR MORE INFORMATION, SEE SHEET  
 19 MAY 2026, REGISTRATION NUMBER: 427751

**ENLARGEMENT AT "D"**  
**NOT TO SCALE**  
 ALL DIMENSIONS SHOWN  
 HEREIN ARE ORIGINAL.

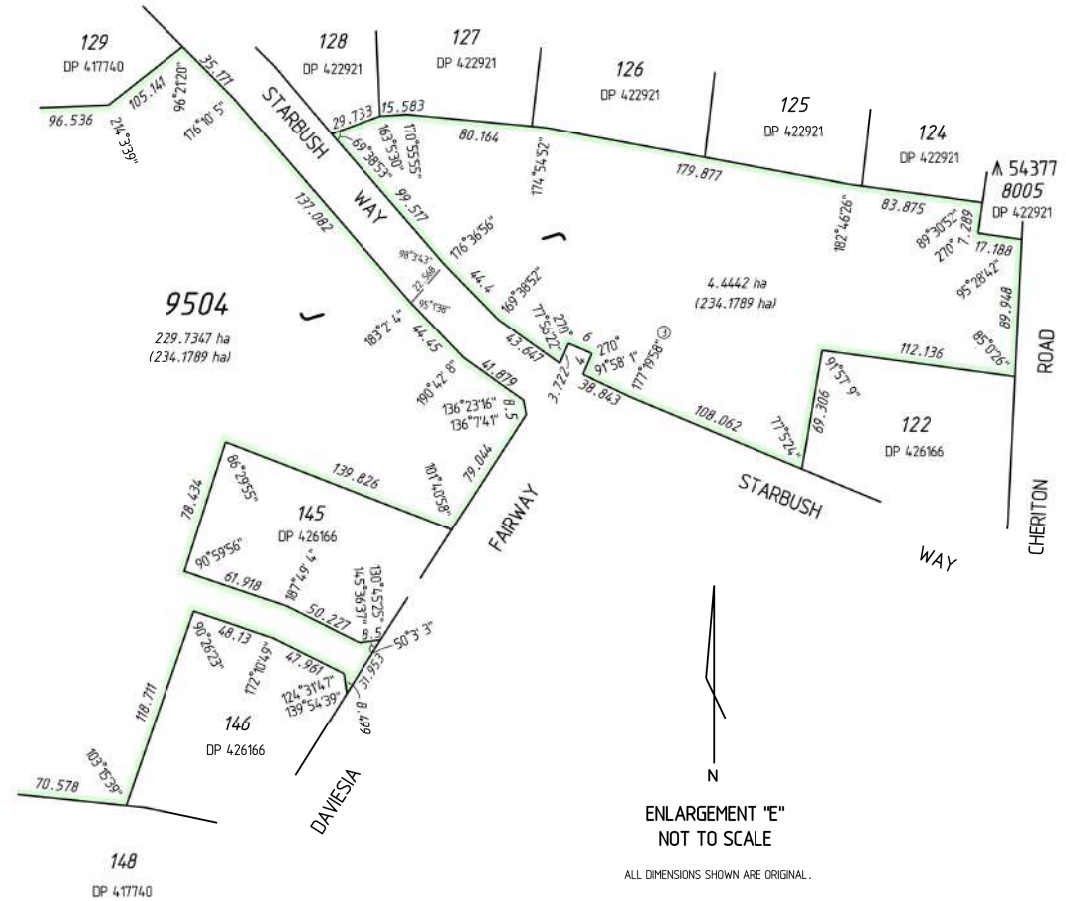


**ENLARGEMENT AT "C"**  
**NOT TO SCALE**  
 DIMENSIONS SHOWN ARE ORIGINAL,  
 UNLESS OTHERWISE SHOWN.

SURVEY CARRIED OUT UNDER REGULATION 26A  
 SPECIAL SURVEY AREA GUIDELINES.

SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
 THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
 MARKS PLACED, PERTAINING TO THIS PLAN.



**ENLARGEMENT "E"**  
**NOT TO SCALE**

ALL DIMENSIONS SHOWN ARE ORIGINAL.

24509



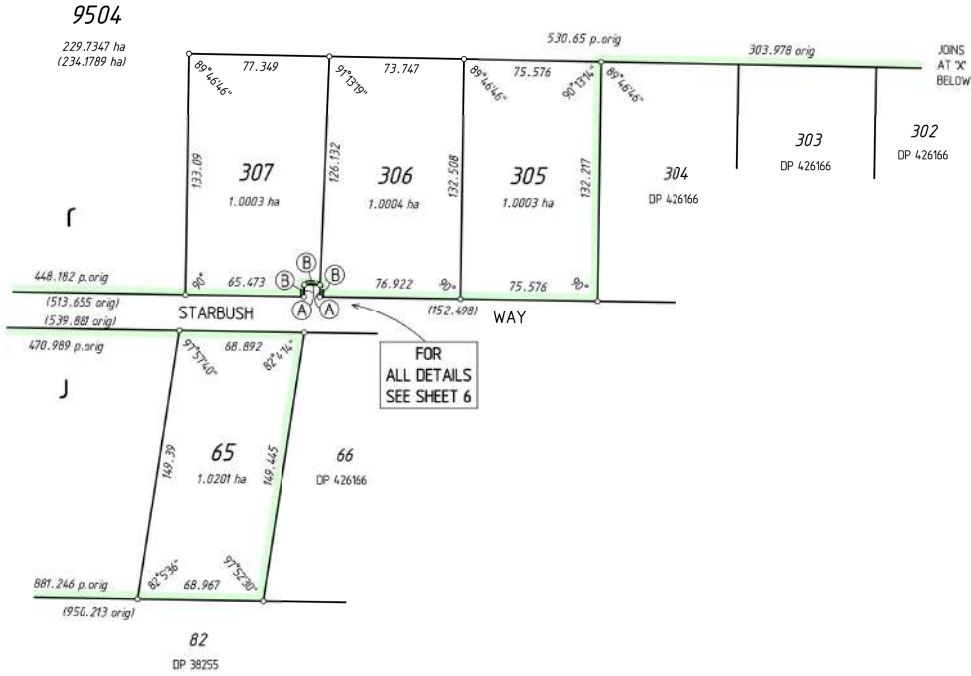
SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
3	OF 7	1	427751

Subject to Material Change and WAPC approval. LODGED 02-Apr-25

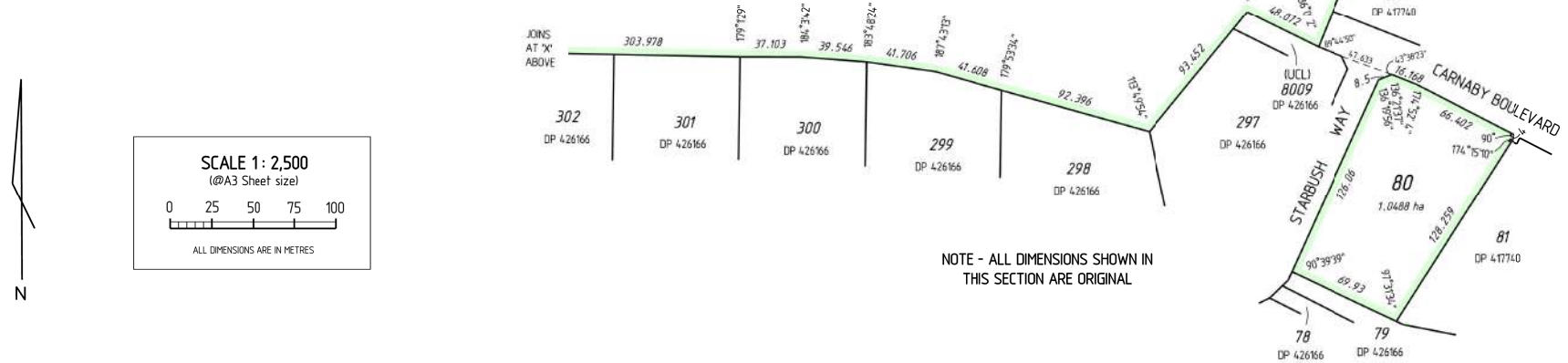
**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX 13.1.1**

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
FOR LOT INFORMATION SEE SHEET 1  
FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1



SURVEY CARRIED OUT UNDER REGULATION 26A  
SPECIAL SURVEY AREA GUIDELINES.  
SEE SURVEY SHEET/S FOR SURVEY INFORMATION.  
USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
MARKS PLACED, PERTAINING TO THIS PLAN.



24509



PO Box 1414 SUBACO WA 6084  
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LPI Ref: 174444/2015/0001/0001

SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
4	OF 7	1	427751

Subject to Material Change and WAPC approval. LODGED 02-Apr-25

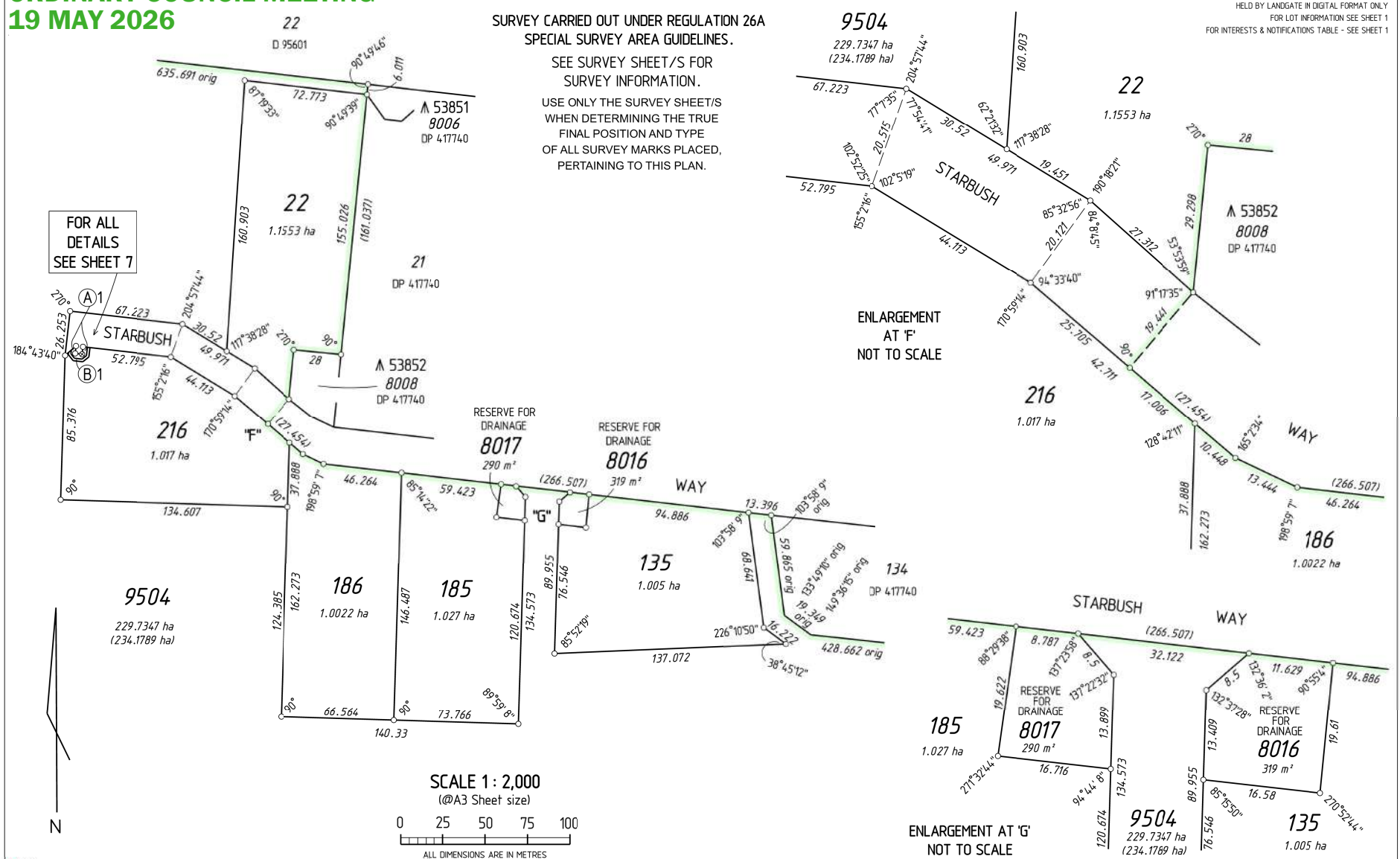
**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

**APPENDIX 13.1.1**

SURVEY CARRIED OUT UNDER REGULATION 26A  
 SPECIAL SURVEY AREA GUIDELINES.

SEE SURVEY SHEET/S FOR  
 SURVEY INFORMATION.  
 USE ONLY THE SURVEY SHEET/S  
 WHEN DETERMINING THE TRUE  
 FINAL POSITION AND TYPE  
 OF ALL SURVEY MARKS PLACED,  
 PERTAINING TO THIS PLAN.

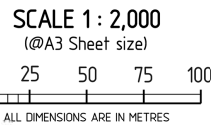
HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
 FOR LOT INFORMATION SEE SHEET 1  
 FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1



FOR ALL  
 DETAILS  
 SEE SHEET 7

ENLARGEMENT  
 AT 'F'  
 NOT TO SCALE

ENLARGEMENT AT 'G'  
 NOT TO SCALE



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SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
5	OF 7	1	427751

Subject to Material Change and WAPC approval. LODGED 02-Apr-25

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX 13.1.1**

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SPECIAL SURVEY AREA GUIDELINES.

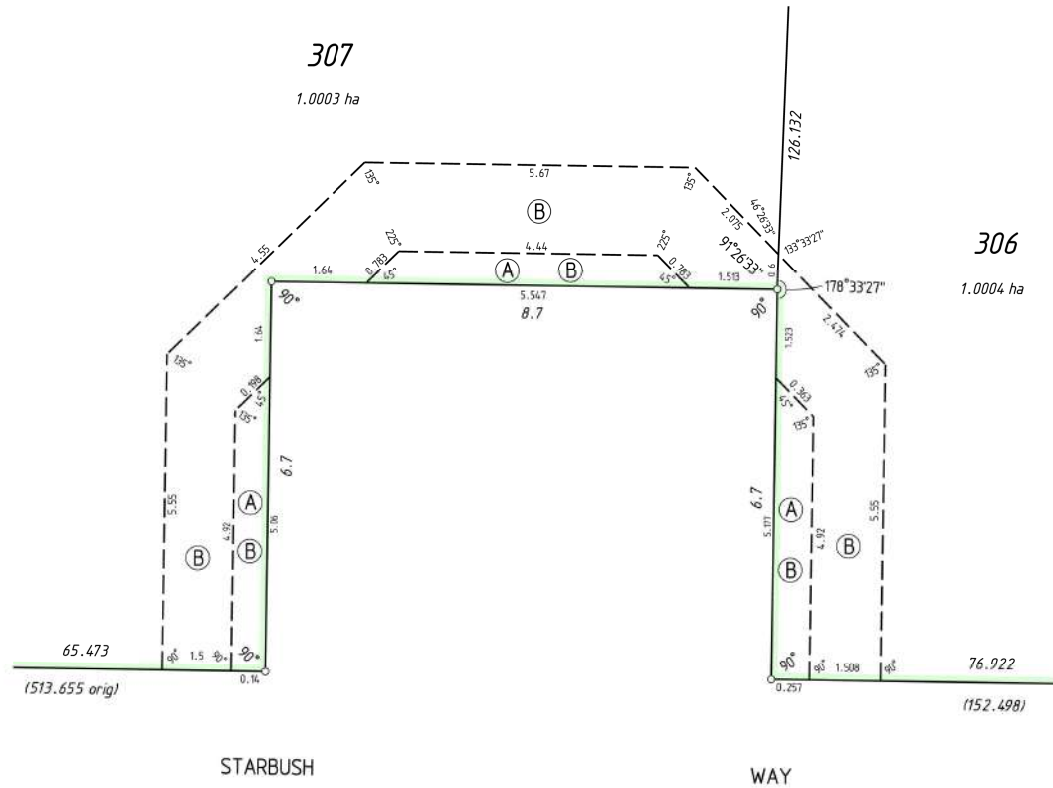
HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
FOR LOT INFORMATION SEE SHEET 1  
FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1

SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
MARKS PLACED, PERTAINING TO THIS PLAN.

N  
  
ENLARGEMENT SHOWING  
DETAILS OF EASEMENTS (A) & (B)  
(BETWEEN LOTS 306 & 307)

NOT TO SCALE  
ALL DIMENSIONS ARE IN METRES



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SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
6	OF 7	1	427751

Subject to Material Change and WAPC approval. LODGED 02-Apr-25

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

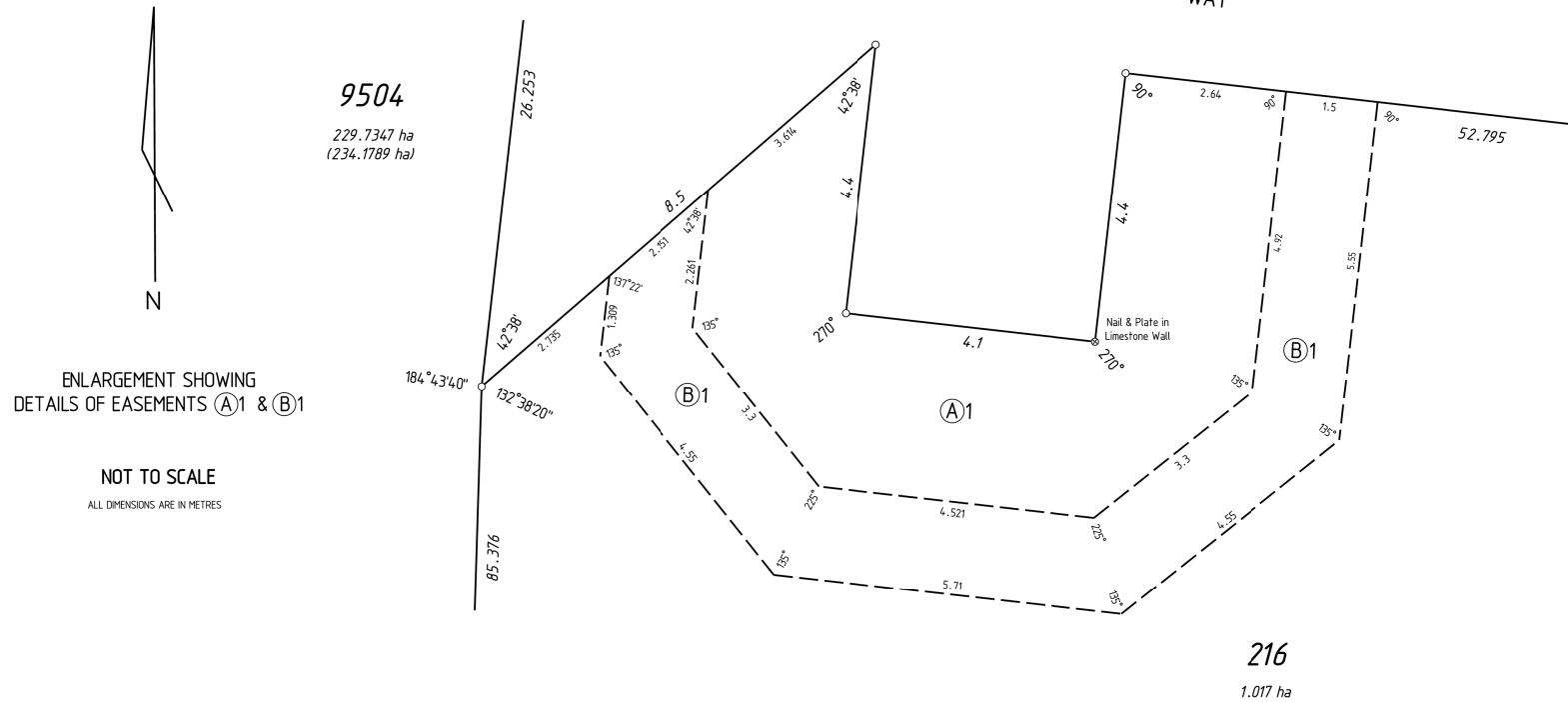
**APPENDIX 13.1.1**

SURVEY CARRIED OUT UNDER REGULATION 26A  
SPECIAL SURVEY AREA GUIDELINES.

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FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1

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THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
MARKS PLACED, PERTAINING TO THIS PLAN.



24509



SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
7	OF 7	1	427751

Subject to Material Change and WAPC approval. LODGED 02-Apr-25

**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

**APPENDIX 13.1.1**

AMENDMENTS TABLE (SURVEY SHEETS ONLY)

AMENDMENT NO.	AMENDMENT	AUTHORISED BY	DATE

HELD BY LANDGATE IN DIGITAL FORMAT ONLY

ALL BEARINGS AND DISTANCES ON THIS SHEET ARE THE RESULT OF ADJUSTMENTS CARRIED OUT ON RAW FIELD OBSERVATIONS  
 GRID DATUM UTILISED : LCG94 (Lancelin Coastal Grid)

POINTS TABLE			
Type	Name	Origin	Status
PCM	eFB 149666/5106	DP 41774.0	S.I.P. Flush found
PSM	eFB 163182/5131	DP 426166	Spike in Concrete with Hatch cover found
PCM	eFB 163182/5132	DP 426166	Deck Spike in Bitumen found
PCM	eFB 163182/5133	DP 426166	Deck Spike in Bitumen found
TCM	eFB 163182/5134	DP 426166	Spike found (0.2 deep)

**SURVEYOR'S CERTIFICATE**  
**REG 54**

I, M.G.E. WIEBKING hereby certify that this plan is accurate and is a correct representation of the -  
 (a) \*survey; and  
 (b) \*calculations from measurements recorded in the field records, [\* delete if inapplicable]  
 undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

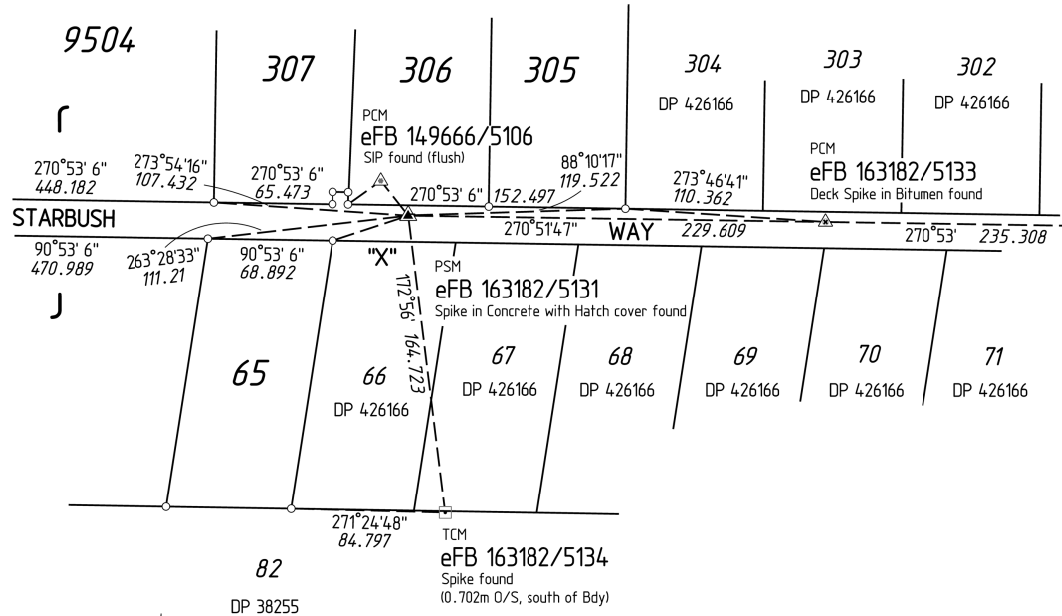
**SURVEYOR'S CERTIFICATE**  
**REG 55E(d)**

The marks shown on these plans of survey were (found) in place on the : 22.3.2025

*M. Wiebking*  
 Mirko Wiebking  
 2025.04.01  
 18:31:43 +08'00'  
 LICENSED SURVEYOR DATE

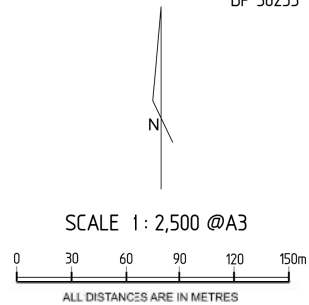
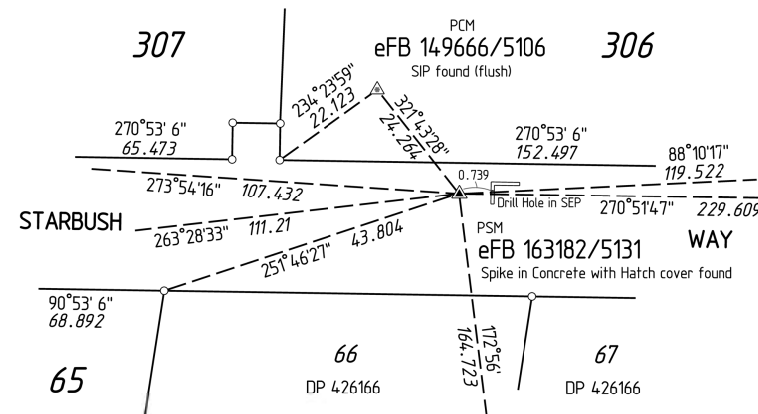
**LEGEND**

- ▲ Permanent Survey Mark (PSM)
- Permanent Control Mark (PCM)
- △ Temporary Control Mark (TCM)
- Peg unless stated otherwise
- ⊙ Spike / Deck Spike
- \* Star Iron Picket (S.I.P.)



to PCM  
**eFB 163182/5132**  
 Deck Spike in Bitumen found

**ENLARGEMENT AT "X" - Not to Scale**



Q4-5289  
 t 2562



FOR SURVEY INFORMATION ONLY

**SURVEY INFORMATION COMPRISES**  
**SURVEY SHEETS 'A' & 'B'**  
 SURVEY CARRIED OUT UNDER REG 26A  
 SPECIAL SURVEY AREA GUIDELINES

SURVEY SHEET  
**A**

VERSION NUMBER  
**1**

DEPOSITED PLAN  
**427751**

**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

**APPENDIX 13.1.1**

AMENDMENTS TABLE (SURVEY SHEETS ONLY)

HELD BY LANDGATE IN DIGITAL FORMAT ONLY

AMENDMENT NO	AMENDMENT	AUTHORISED BY	DATE

ALL BEARINGS AND DISTANCES ON THIS SHEET ARE THE RESULT OF ADJUSTMENTS CARRIED OUT ON RAW FIELD OBSERVATIONS  
 GRID DATUM UTILISED : LCG94 (Lancelin Coastal Grid)

**LEGEND**

- ▲ Permanent Survey Mark (PSM)
- △ Permanent Control Mark (PCM)
- Temporary Control Mark (TCM)
- Peg unless stated otherwise
- ✕ Spike / Deck Spike

**POINTS TABLE**

Type	Name	Origin	Status
PSM	eFB 149666/5111	DP 417740	Brass Plaque in Concrete found
PCM	eFB 149666/5112	DP 417740	Deck Spike in Bitumen found
PCM	eFB 149666/5118	DP 417740	Deck Spike in Bitumen found
PCM	eFB 165286/5136	This Plan	Deck Spike in Bitumen

**SURVEYOR'S CERTIFICATE REG 54**

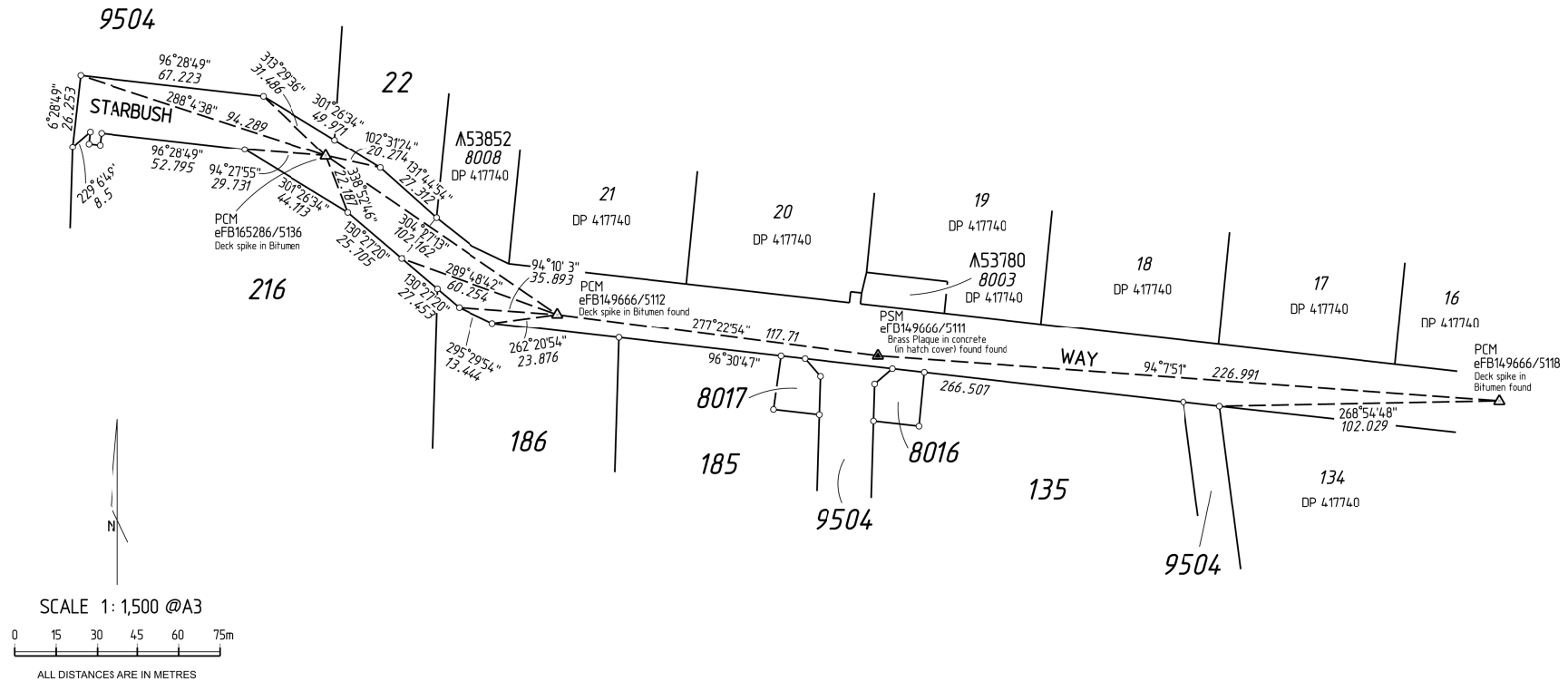
I, M.G.E. WIEBKING hereby certify that this plan is accurate and is a correct representation of -  
 (a) \*survey; and  
 (b) \*calculations from measurements recorded in the field records, [\* delete if inapplicable] undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

**SURVEYOR'S CERTIFICATE REG 55E(d)**

The marks shown on these plans of survey were (found) in place on the : 22.3.2025

Mirko Wiebking  
 2025.04.01  
 18:32:00 +08'00'

LICENSED SURVEYOR DATE



Q15289  
 2592

	FOR SURVEY INFORMATION ONLY	<b>SURVEY INFORMATION COMPRISES SURVEY SHEETS 'A' &amp; 'B'</b>	SURVEY SHEET	VERSION NUMBER	DEPOSITED PLAN
		SURVEY CARRIED OUT UNDER REG 26A SPECIAL SURVEY AREA GUIDELINES	B	1	<b>427751</b>

**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

Plan Information	
Plan Type	P&D
Plan Type	DEPOSITED PLAN
Plan Purpose	SUBDIVISION

**Plan Heading**

LOTS 130, 140 - 144 (inclusive), 147, 152 - 166 (inclusive), 8015, 9505 AND ROADS

Locality & Local Government	
Locality	GINGINUP
Local Government	SHIRE OF GINGIN

Examination	
Examined	E. Milewska 8.07.2025
Date	

Planning Approval	
Planning Authority	W.A.P.C. (# Approval required by)
Reference	163924

*M Burnett*

Delegated under S. 16 P&D Act2005 | Date 21-Jul-2025

In Order For Dealings	
Subject To	SEC 168(1)(2), 165, 152 OF THE P&D ACT SEC 129BA, 70A OF THE TLA

For Registrar of Titles | Date

**Plan Approved** ( REG 265(4) )

Inspector of Plans and Surveys | Date

Survey Details	
Field Records	165288
Declared as Special Survey Area	YES

**Survey Certificate - Regulation 54**

I, **M. WIEBKING** hereby certify that this plan is accurate and is a correct representation of the -  
(a) survey; and  
(b) calculations from measurements recorded in the field records, undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

*M. Wiebking* Mirko Wiebking  
2025.04.20 10:14:06  
408'00"

M. G. E. WIEBKING | Date  
Licensed Surveyor

Survey Organisation	
Name	LAND SURVEYORS PERTH
Address	PO BOX 1414, SUBIACO, WA 6904
Phone	043 888 5757
Email	mirko@land-surveyors-perth.com.au
Reference	LSP - CountryHeights Stage 3b

Former Tenure				
New Lot / Land	Parent Lot Number	Parent Plan Number	Title Reference	Subject Land Description
LOTS 130,140 - 144, 147, 152 - 166, 8015, 9505 & ROADS	LOT 9504	DP 427751	C/T Vol. 4076 Folio 444	

Former Tenure Interests and Notifications						
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
⊗	MINERAL RESERVATION		TRANSFER DOC 3053/1909	LOTS 130, 140-144, 147, 152-166 & PT LOT 9505 (Denoted by ⊗) ( BEING PT OF LOT 1973 on DP 131279,284,384-395)		
⊗	MINERAL RESERVATION		TRANSFER DOC 6619/1920	LOTS 130, 140-144, 147, 152-166 & PT LOT 9505 (Denoted by ⊗) ( BEING PT OF LOT 1973 on DP 131279,284,384-395)		

New Interests						
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
	RESTRICTIVE COVENANT	SEC 129BA OF THE TLA	DOC	LOTS 130, 140-144, 147 & 152-166	SHIRE OF GINGIN	NO BUILDINGS AND EFFLUENT DISPOSAL SYSTEMS ARE TO TAKE PLACE OUTSIDE THE DEFINED BUILDING ENVELOPE(S) UNLESS OTHERWISE APPROVED BY THE SHIRE OF GINGIN.
Ⓐ	RESTRICTIVE COVENANT	SEC 129BA OF THE TLA	DOC	LOT 9505	ELECTRICITY NETWORKS CORPORATION	FIRE SEPARATION

New Memorials & Notifications						
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
	NOTIFICATION	SEC 70A OF THE TLA	DOC	LOTS 130, 140-144, 147 & 152-166		A RETICULATED SEWERAGE SERVICE IS NOT AVAILABLE TO THE LOTS. AN ON-SITE SECONDARY TREATMENT AND DISPOSAL SYSTEM FOR SEWAGE WILL BE REQUIRED. THERE ARE ONGOING LANDOWNER OBLIGATIONS TO ENSURE THAT THE TREATMENT & DISPOSAL SYSTEMS ARE REGULARLY MAINTAINED IN ACCORDANCE WITH RELEVANT HEALTH REGULATIONS. CONTACT SHIRE OF GINGIN FOR INFORMATION.
	NOTIFICATION	SEC 165 OF THE P&D ACT	DOC	LOTS 130, 140-144, 147 & 152-166		THESE LOTS ARE WITHIN A BUSHFIRE PRONE AREA AS DESIGNATED BY AN ORDER MADE BY THE FIRE & EMERGENCY SERVICES COMMISSIONER AND ARE SUBJECT TO A BUSHFIRE MANAGEMENT PLAN. ADDITIONAL PLANNING AND BUILDING REQUIREMENTS MAY APPLY TO DEVELOPMENT ON THIS LAND.
LOT 8015	RESERVE FOR DRAINAGE	VESTS IN THE CROWN UNDER SEC 152 OF THE P&D ACT	THIS PLAN	LOT 8015		RESERVED FOR DRAINAGE PURPOSES

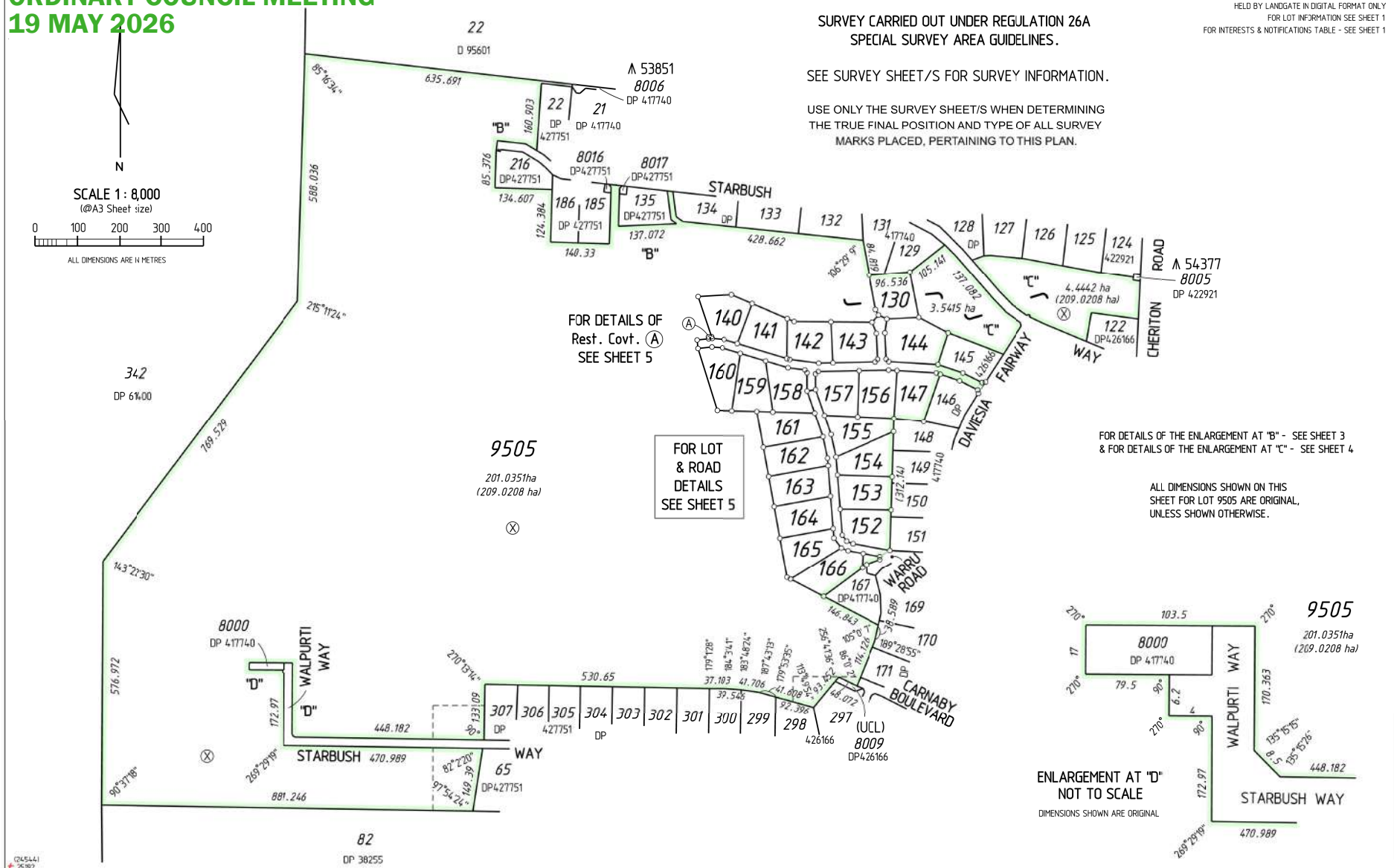
(21.54.4)  
25192



SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
1	OF 5	1	427752

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX 13.1.2**



SCALE 1 : 8,000  
(@A3 Sheet size)  
0 100 200 300 400  
ALL DIMENSIONS ARE IN METRES

SURVEY CARRIED OUT UNDER REGULATION 26A  
SPECIAL SURVEY AREA GUIDELINES.

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
FOR LOT INFORMATION SEE SHEET 1  
FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1

SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

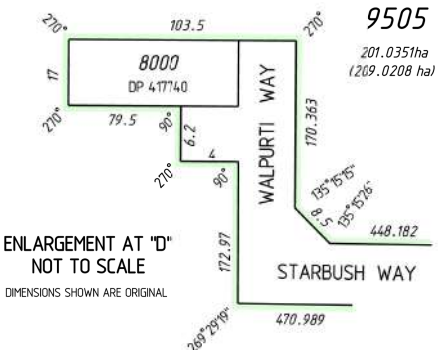
USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
MARKS PLACED, PERTAINING TO THIS PLAN.

FOR DETAILS OF  
Rest. Covt. A  
SEE SHEET 5

FOR LOT &  
ROAD  
DETAILS  
SEE SHEET 5

FOR DETAILS OF THE ENLARGEMENT AT "B" - SEE SHEET 3  
& FOR DETAILS OF THE ENLARGEMENT AT "C" - SEE SHEET 4

ALL DIMENSIONS SHOWN ON THIS  
SHEET FOR LOT 9505 ARE ORIGINAL,  
UNLESS SHOWN OTHERWISE.



ENLARGEMENT AT "D"  
NOT TO SCALE  
DIMENSIONS SHOWN ARE ORIGINAL

(24544)  
25192



**LAND SURVEYORS  
PERTH**  
DELIVERING EXCELLENCE  
PO Box 1414 SUBACO WA 6004  
Ph (08) 9377 7666  
Mobile: 944 888 8237  
enquiries@landsurveyorsperth.com.au  
LSP Ref: Customers@lsp, Stage 3a

SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
2	OF 5	1	<b>427752</b>

# AGENDA ORDINARY COUNCIL MEETING 19 MAY 2026

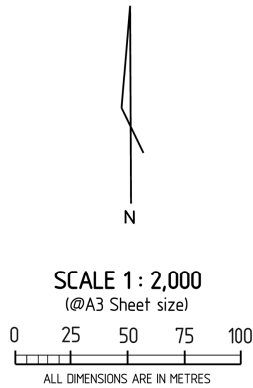
# APPENDIX 13.1.2

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
FOR LOT INFORMATION SEE SHEET 1  
FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1

SURVEY CARRIED OUT UNDER REGULATION 26A  
SPECIAL SURVEY AREA GUIDELINES.

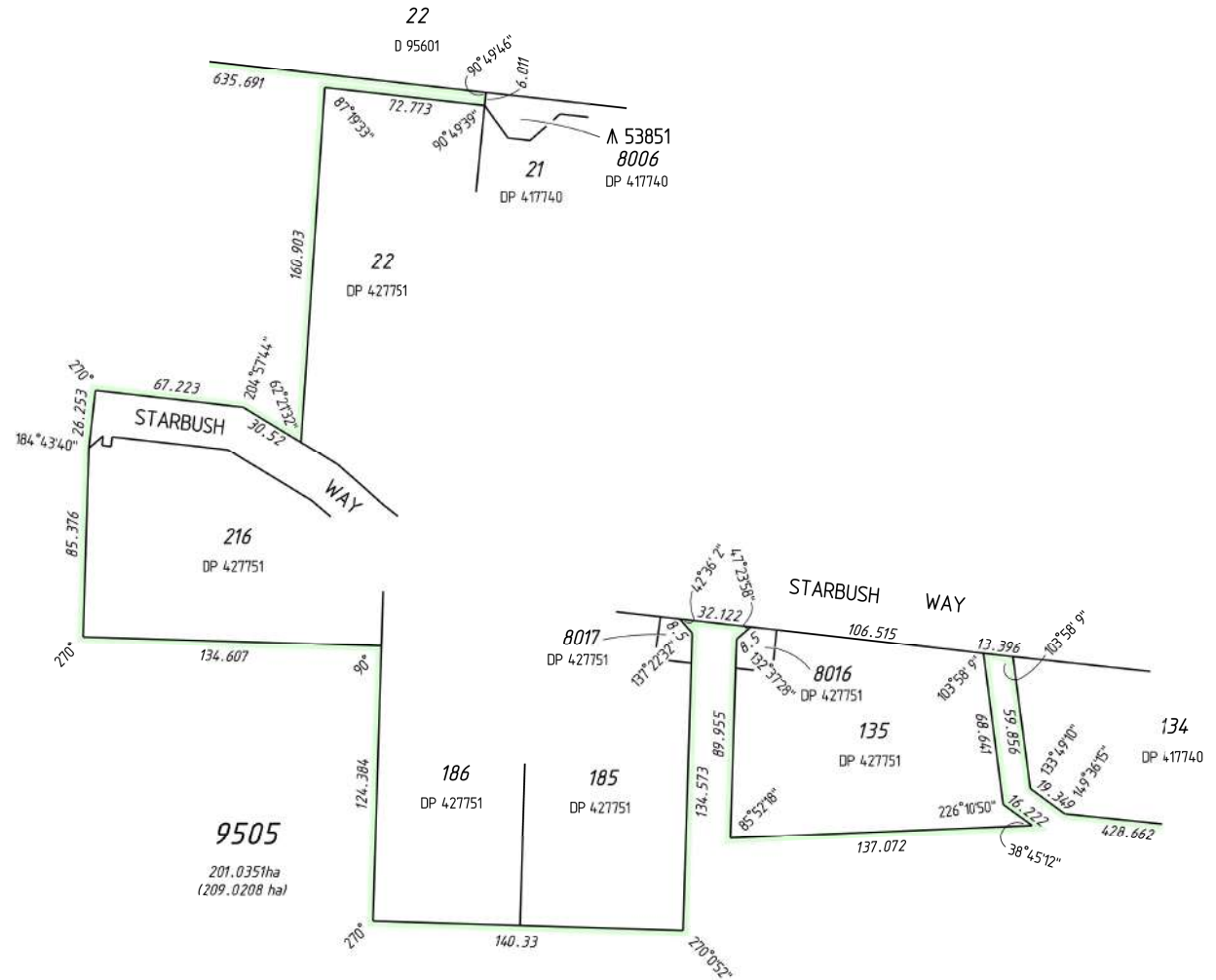
SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
MARKS PLACED, PERTAINING TO THIS PLAN.



**ENLARGEMENT AT "B"**  
(from Sheet 2)

NOTE - ALL DIMENSIONS SHOWN ON THIS SHEET ARE ORIGINAL.



(24544)  
2572



PO Box 1414 SUBACO WA 6004  
PH (08) 9371 7686  
Mobile: 043 888 5737  
www.land.surveyors.perth.com.au  
LSP Ref: Countryheights Stage 3b

SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
3	OF 5	1	<b>427752</b>

**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

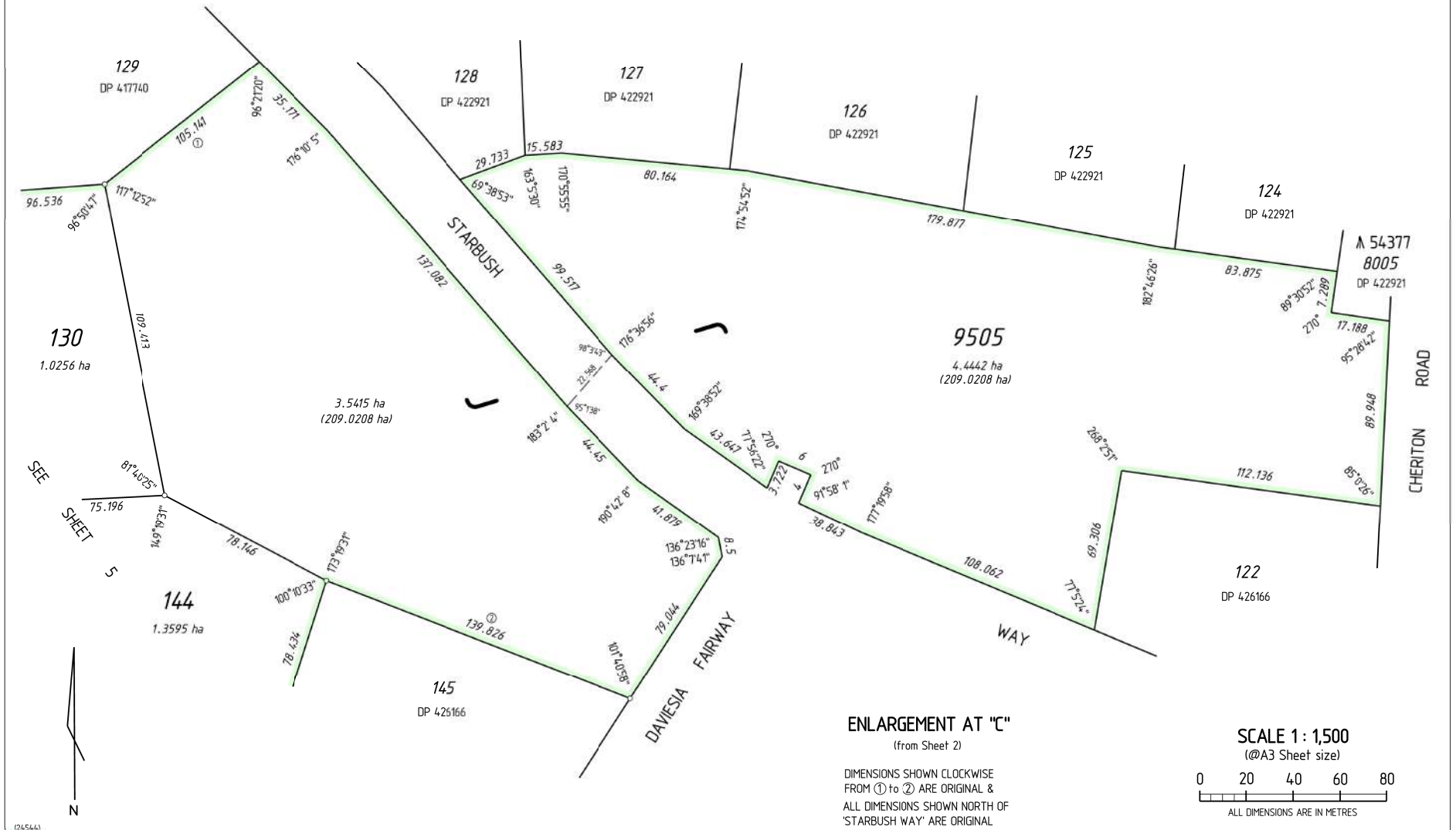
**APPENDIX 13.1.2**

SURVEY CARRIED OUT UNDER REGULATION 26A  
 SPECIAL SURVEY AREA GUIDELINES.

SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
 THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
 MARKS PLACED, PERTAINING TO THIS PLAN.

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
 FOR LOT INFORMATION SEE SHEET 1  
 FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1



(24544)  
 25192





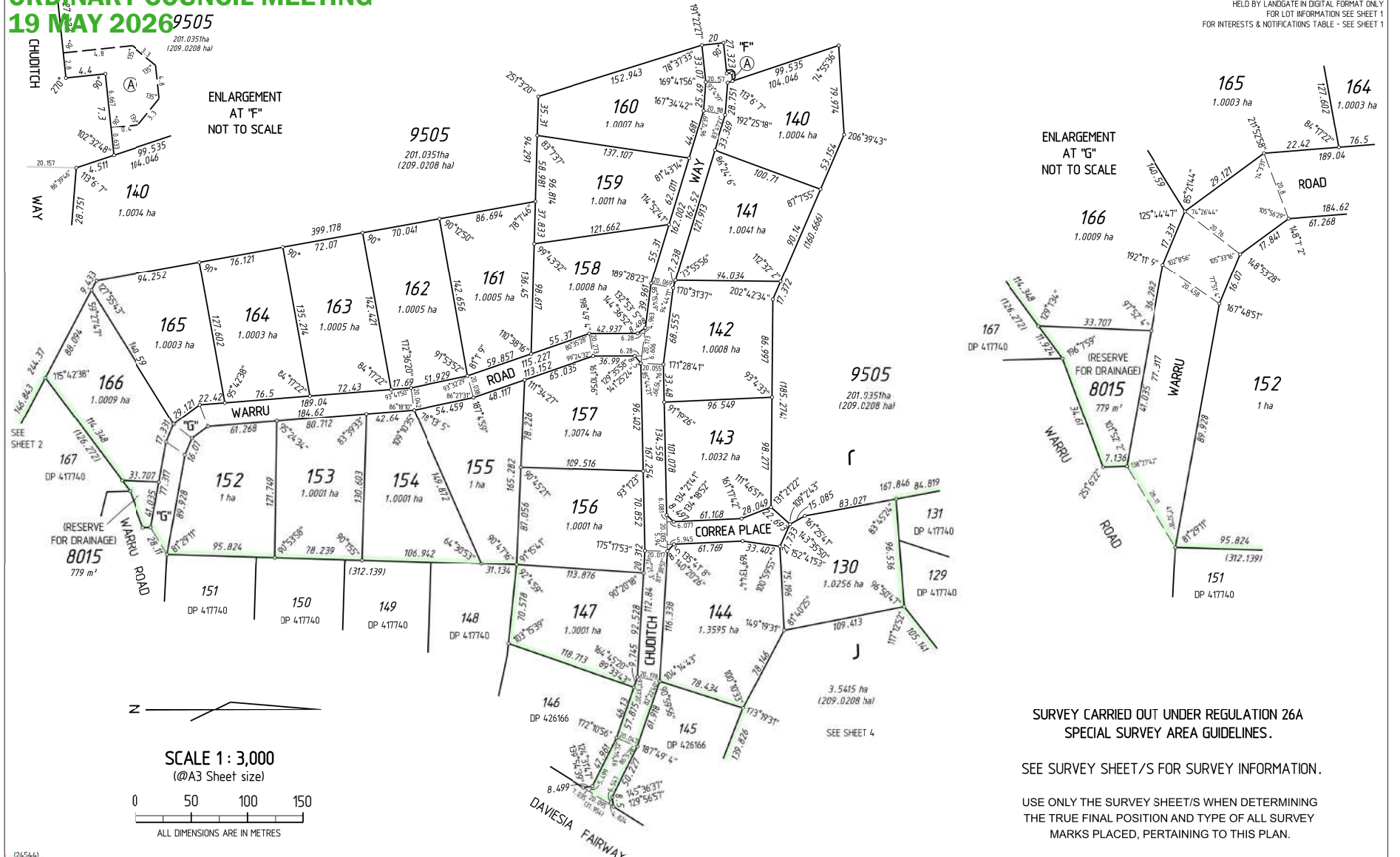
(P) box 1414 SUBIACO WA 6004  
 Ph: (08) 9371 7686  
 Fax: (08) 9388 5737  
 www.land.gov.au  
 www.land.gov.au/land-surveyors-perth.com.au  
 LSP Ref: Country's Rights Stage 3b

SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
4	OF 5	1	427752

**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

**APPENDIX 13.1.2**

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
 FOR LOT INFORMATION SEE SHEET 1  
 FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1



SURVEY CARRIED OUT UNDER REGULATION 26A  
 SPECIAL SURVEY AREA GUIDELINES.

SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
 THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
 MARKS PLACED, PERTAINING TO THIS PLAN.

(24544)  
 25192

**LAND SURVEYORS PERTH**  
 DELIVERING EXCELLENCE

(P) box 1414 SUBIACO WA 6004  
 Ph: (08) 9371 7686  
 Fax: (08) 9371 7687  
 www.land-surveyors-perth.com.au  
 Lic: Ref: Countries/heights Stage 3b

SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
5	OF 5	1	427752

**Plan Information**

Plan Type	P&D
Plan Type	DEPOSITED PLAN
Plan Purpose	SUBDIVISION

**Plan Heading**

LOTS 136-139, 172-184, 187-200 & 294-296, 8012-8014, 8022, 9506 AND ROADS

**Locality & Local Government**

Locality	GINGINUP
Local Government	SHIRE OF GINGIN

**Examination**

Examined	E. Milewska	Date	3.10.2025
----------	-------------	------	-----------

**Planning Approval**

Planning Authority	W.A.P.C.	(# Approval required by)
Reference	163924	



Delegated under S. 16 P&D Act2005 | Date 23-Oct-2025

**In Order For Dealings**

Subject To	SEC 168(1)(2), 165, 152 OF THE P&D ACT SEC 129BA, 70A OF THE TLA
------------	---

For Registrar of Titles | Date

**Plan Approved** ( REG 26A(4) )

Inspector of Plans and Surveys | Date


24578

**Survey Details**

Field Records	166884
Declared as Special Survey Area	YES

**Survey Certificate - Regulation 54**

I, M. WIEBKING hereby certify that this plan is accurate and is a correct representation of the -  
(a) survey; and  
(b) calculations from measurements recorded in the field records, undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

 Mirko Wiebking  
2025.09.04 06:48:55  
+08'00'

M.G.E. WIEBKING  
Licensed Surveyor | Date

**Survey Organisation**

Name	LAND SURVEYORS PERTH
Address	PO BOX 1414, SUBIACO, WA 6904
Phone	043 888 5757
Email	mirko@land-surveyors-perth.com.au
Reference	LSP - CountryHeights Stage 3c

**Former Tenure**

New Lot / Land	Parent Lot Number	Parent Plan Number	Title Reference	Subject Land Description
LOTS 136-139, 172-184, 187-200, 294-296, 8012-8014, 8022 & 9506 AND ROADS	LOT 9505	DP 427752	C/T Vol. 4078 Folio 513	

**Former Tenure Interests and Notifications**

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
⊗	MINERAL RESERVATION		TRANSFER DOC 3053/1909	LOTS 136-139, 172-184, 187-200, 294, 295, 8022 & PT LOTS 296 & 9506. (Denoted by ⊗)		
⊗	MINERAL RESERVATION		TRANSFER DOC 6619/1920	LOTS 136-139, 172-184, 187-200, 294, 295, 8022 & PT LOTS 296 & 9506. (Denoted by ⊗)		
Ⓐ	RESTRICTIVE COVENANT	SEC 129BA OF THE TLA	DOC Q527823	LOT 139	ELECTRICITY NETWORKS CORPORATION	FIRE SEPARATION

**New Interests**

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
	RESTRICTIVE COVENANT	SEC 129BA OF THE TLA	DOC	LOTS 136-139, 172-184 187-200 & 294-296.	SHRE OF GINGIN	NO DEVELOPMENTS ARE PERMITTED OUTSIDE OF BUILDING ENVELOPES

**New Memorials & Notifications**

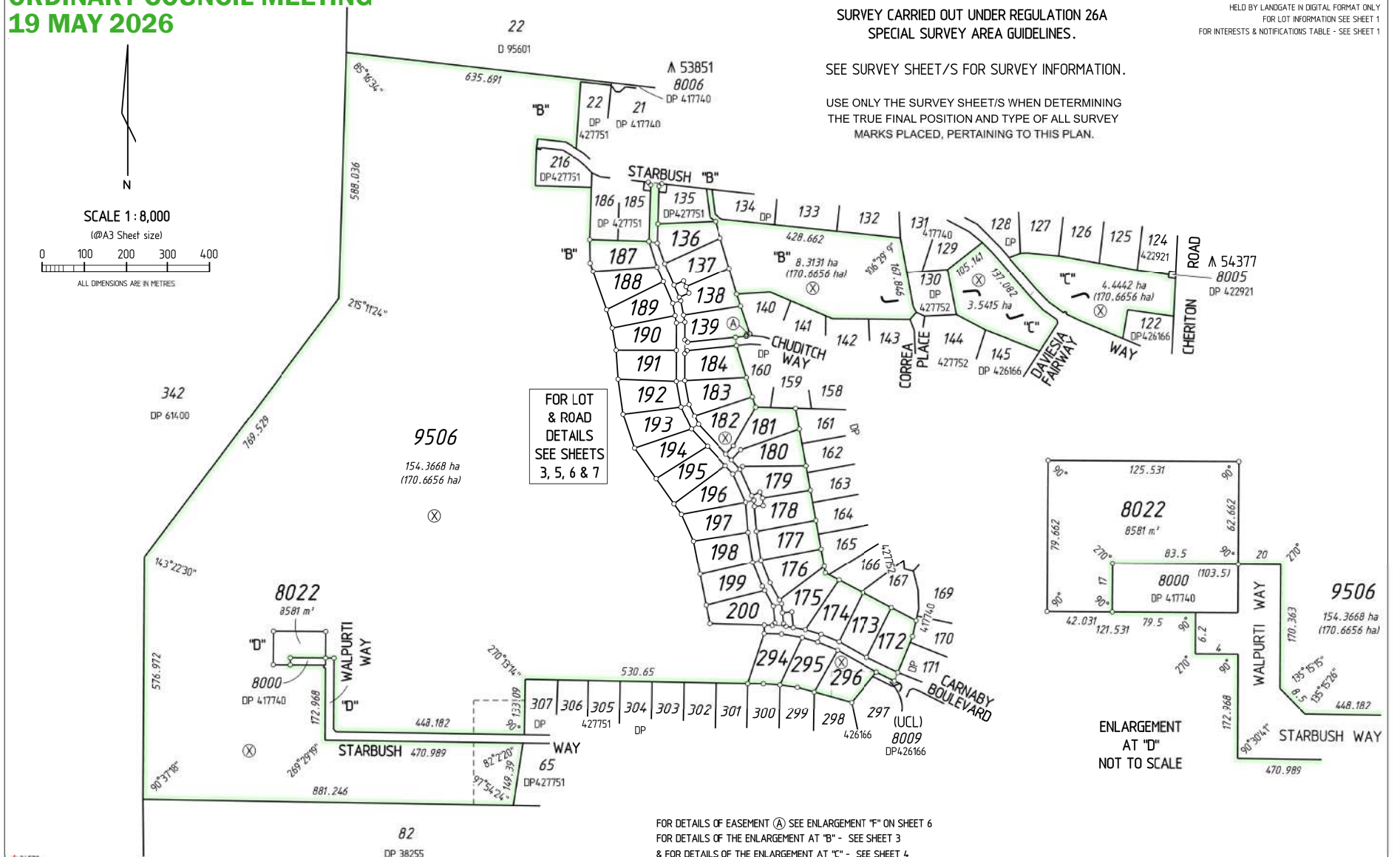
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
	NOTIFICATION	SEC 10A OF THE TLA	DOC	LOTS 136-139, 172-184, 187-200 & 294-296.		RETICULATED SEWERAGE SERVICE IS UNAVAILABLE. SUITABLE SYSTEMS MUST COMPLY WITH THE LGA & DEPT. HEALTH AND BUILDING REQUIREMENTS MAY APPLY
	NOTIFICATION	SEC 165 OF THE P&D ACT	DOC	LOTS 136-139, 172-184, 187-200 & 294-296.		LAND WITHIN BUSHFIRE PRONE AREA. SUBJECT TO BUSHFIRE MANAGEMENT PLAN, BUILDING REQUIREMENTS MAY APPLY
LOTS 8012, 8013 & 8014	RESERVE FOR DRAINAGE	VESTS IN THE CROWN UNDER SEC. 152 OF THE P&D ACT 2005	THIS PLAN	LOTS 8012, 8013 & 8014		



SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
1	OF 7	1	427753

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX 13.1.3**



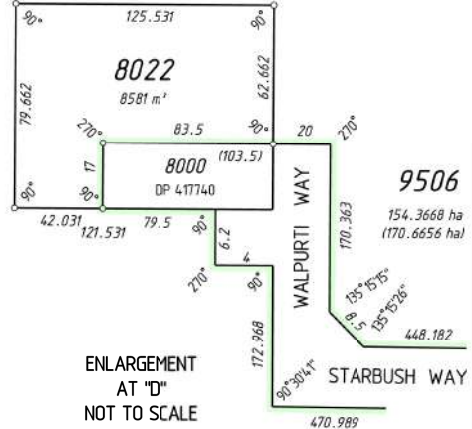
SURVEY CARRIED OUT UNDER REGULATION 26A  
SPECIAL SURVEY AREA GUIDELINES.

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
FOR LOT INFORMATION SEE SHEET 1  
FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1

SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
MARKS PLACED, PERTAINING TO THIS PLAN.

FOR LOT & ROAD  
DETAILS  
SEE SHEETS  
3, 5, 6 & 7



ENLARGEMENT  
AT "D"  
NOT TO SCALE

FOR DETAILS OF EASEMENT (A) SEE ENLARGEMENT "F" ON SHEET 6  
FOR DETAILS OF THE ENLARGEMENT AT "B" - SEE SHEET 3  
& FOR DETAILS OF THE ENLARGEMENT AT "C" - SEE SHEET 4



**LAND SURVEYORS  
PERTH**  
CELEBRATING OCCURRENCE

PO Box 1414 SUBACO WA 6004  
Ph: (08) 9371 7446  
Mobile: (08) 9388 5152  
mks@land.surveypers.perth.com.au  
LSP Ref: Countryheights Stage 3c

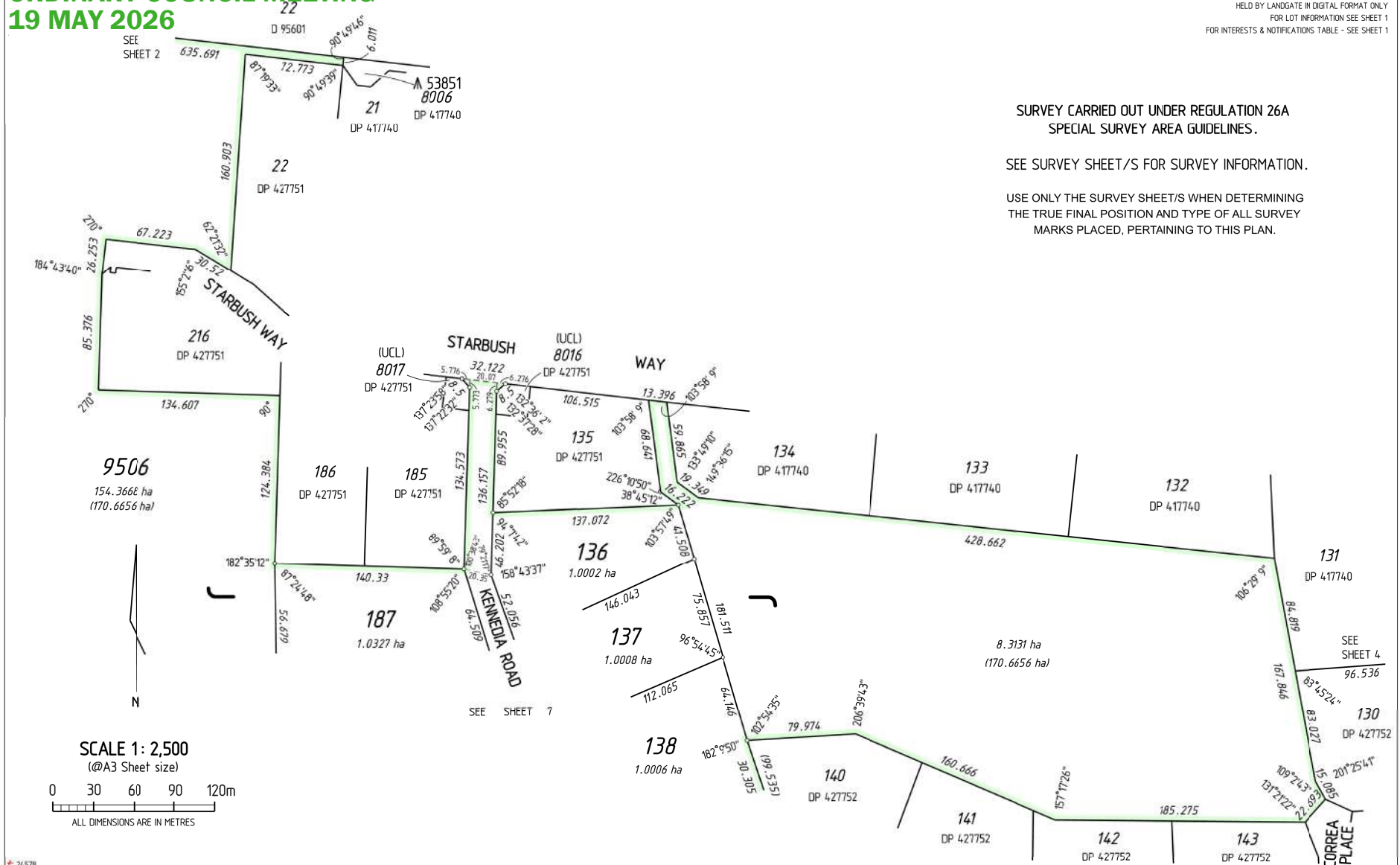
SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
2	OF 7	1	<b>427753</b>

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX 13.1.3**

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
FOR LOT INFORMATION SEE SHEET 1  
FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1

SURVEY CARRIED OUT UNDER REGULATION 26A  
SPECIAL SURVEY AREA GUIDELINES.  
  
SEE SURVEY SHEET/S FOR SURVEY INFORMATION.  
  
USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
MARKS PLACED, PERTAINING TO THIS PLAN.



24578

**LAND SURVEYORS PERTH**  
DELIVERING EXCELLENCE

PO Box 1414 SUBACO WA 6904  
Ph (08) 937 7686  
Mobile: Cell 088 5752  
mhs@land-surveyors-perth.com.au  
LSP Ref: Countryheights Stage 3c

**Landgate**  
GOVERNMENT OF WESTERN AUSTRALIA

SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
3	OF 7	1	427753

**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

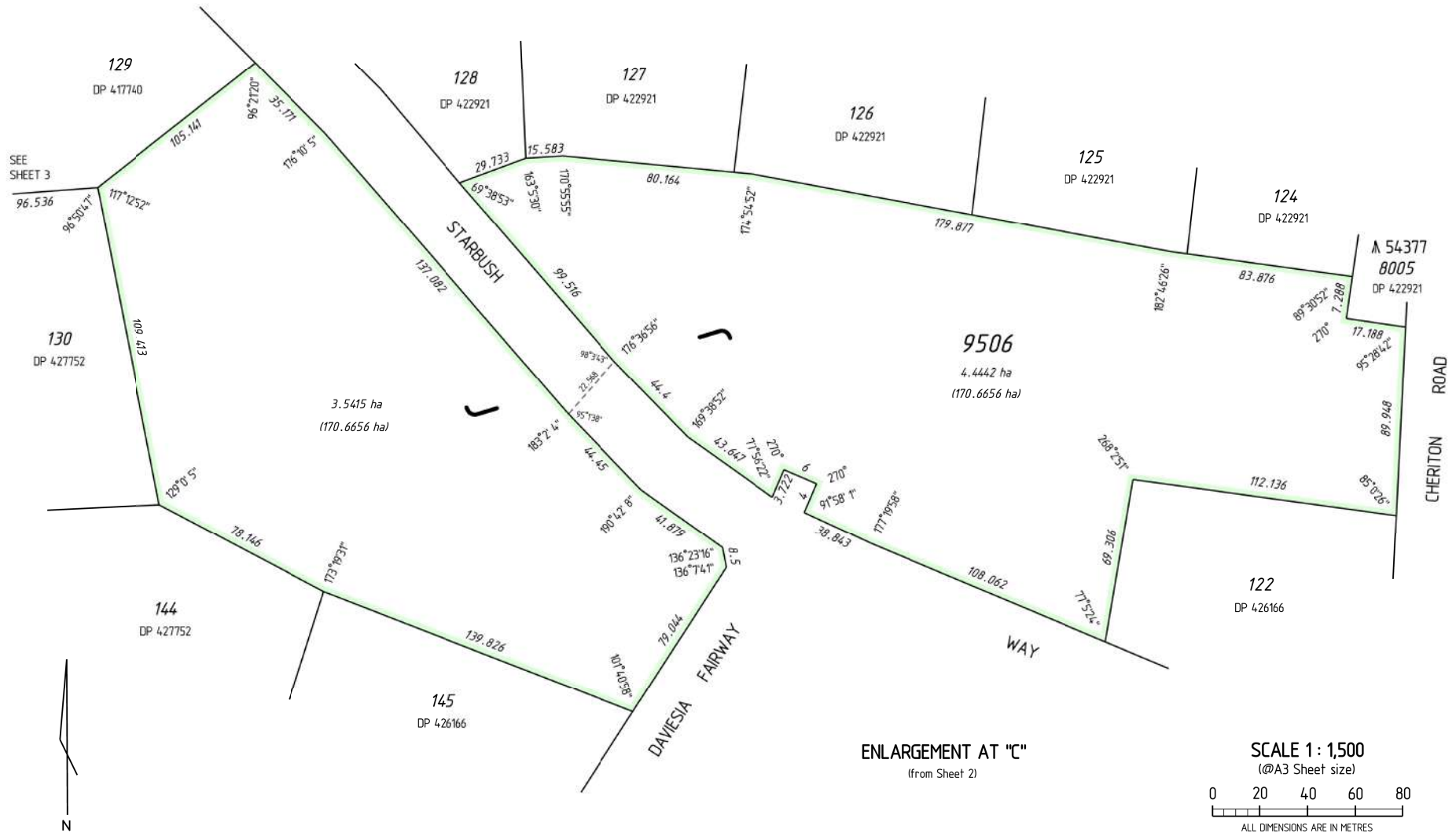
**APPENDIX 13.1.3**

SURVEY CARRIED OUT UNDER REGULATION 26A  
 SPECIAL SURVEY AREA GUIDELINES.

SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
 THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
 MARKS PLACED, PERTAINING TO THIS PLAN.

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
 FOR LOT INFORMATION SEE SHEET 1  
 FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1



24578

 GOVERNMENT OF WESTERN AUSTRALIA	 Landgate	 LAND SURVEYORS PERTH DELIVERING EXCELLENCE	PO Box 1414 SUBIACO WA 6004 Ph: (08) 9371 7686 Fax: (08) 9388 5737 www.land-surveyors-perth.com.au Lic: Ref. Country Heights Stage 3c
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SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
4	OF 7	1	<b>427753</b>

**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

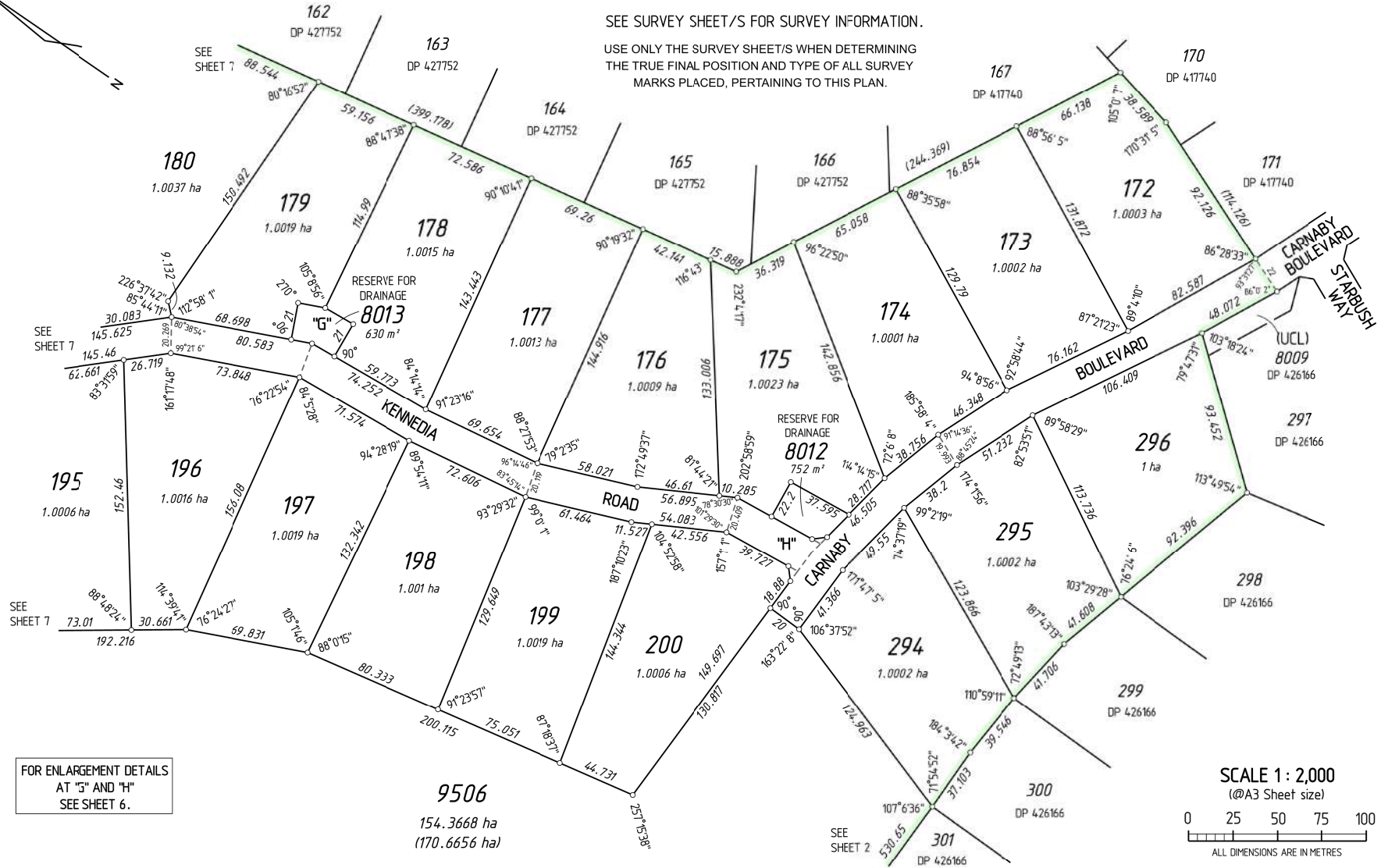
**APPENDIX 13.1.3**

SURVEY CARRIED OUT UNDER REGULATION 26A  
 SPECIAL SURVEY AREA GUIDELINES.

HELD BY LANDGATE IN DIGITAL FORMAT ONLY  
 FOR LOT INFORMATION SEE SHEET 1  
 FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1

SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
 THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
 MARKS PLACED, PERTAINING TO THIS PLAN.



FOR ENLARGEMENT DETAILS  
 AT "G" AND "H"  
 SEE SHEET 6.

**9506**  
 154.3668 ha  
 (170.6656 ha)

SCALE 1 : 2,000  
 (@A3 Sheet size)  
 0 25 50 75 100  
 ALL DIMENSIONS ARE IN METRES

24578

PO Box 1414 SUBIACO WA 6004  
 Tel: (08) 921 7666  
 Mobile: 043 988 5737  
[enquiries@landsurveyorsperth.com.au](mailto:enquiries@landsurveyorsperth.com.au)  
 IUP Ref: CountryRights Stage 3c

SHEET	SHEETS	VERSION NUMBER	DEPOSITED PLAN
5	OF 7	1	<b>427753</b>

**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

SURVEY CARRIED OUT UNDER REGULATION 26A  
 SPECIAL SURVEY AREA GUIDELINES.

SEE SURVEY SHEET/S FOR SURVEY INFORMATION.

USE ONLY THE SURVEY SHEET/S WHEN DETERMINING  
 THE TRUE FINAL POSITION AND TYPE OF ALL SURVEY  
 MARKS PLACED, PERTAINING TO THIS PLAN.

**APPENDIX 13.1.3**

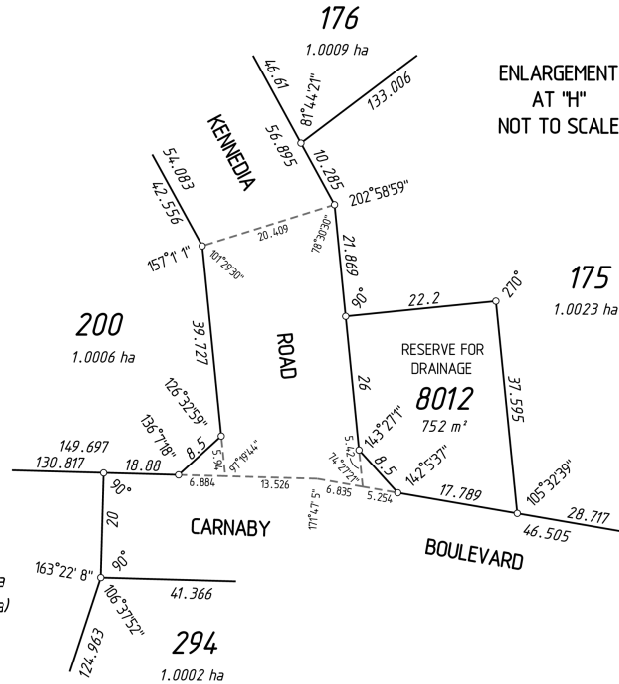
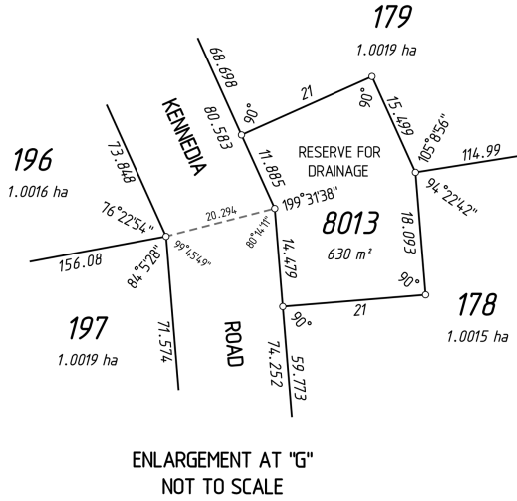
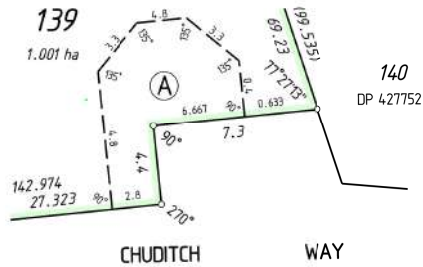
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 FOR LOT INFORMATION SEE SHEET 1  
 FOR INTERESTS & NOTIFICATIONS TABLE - SEE SHEET 1



**ENLARGEMENTS**  
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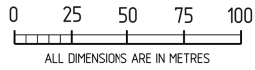


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6	OF 7	1	427753

**AGENDA**  
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**APPENDIX 13.1.3**

SCALE 1 : 2,000  
 (@A3 Sheet size)

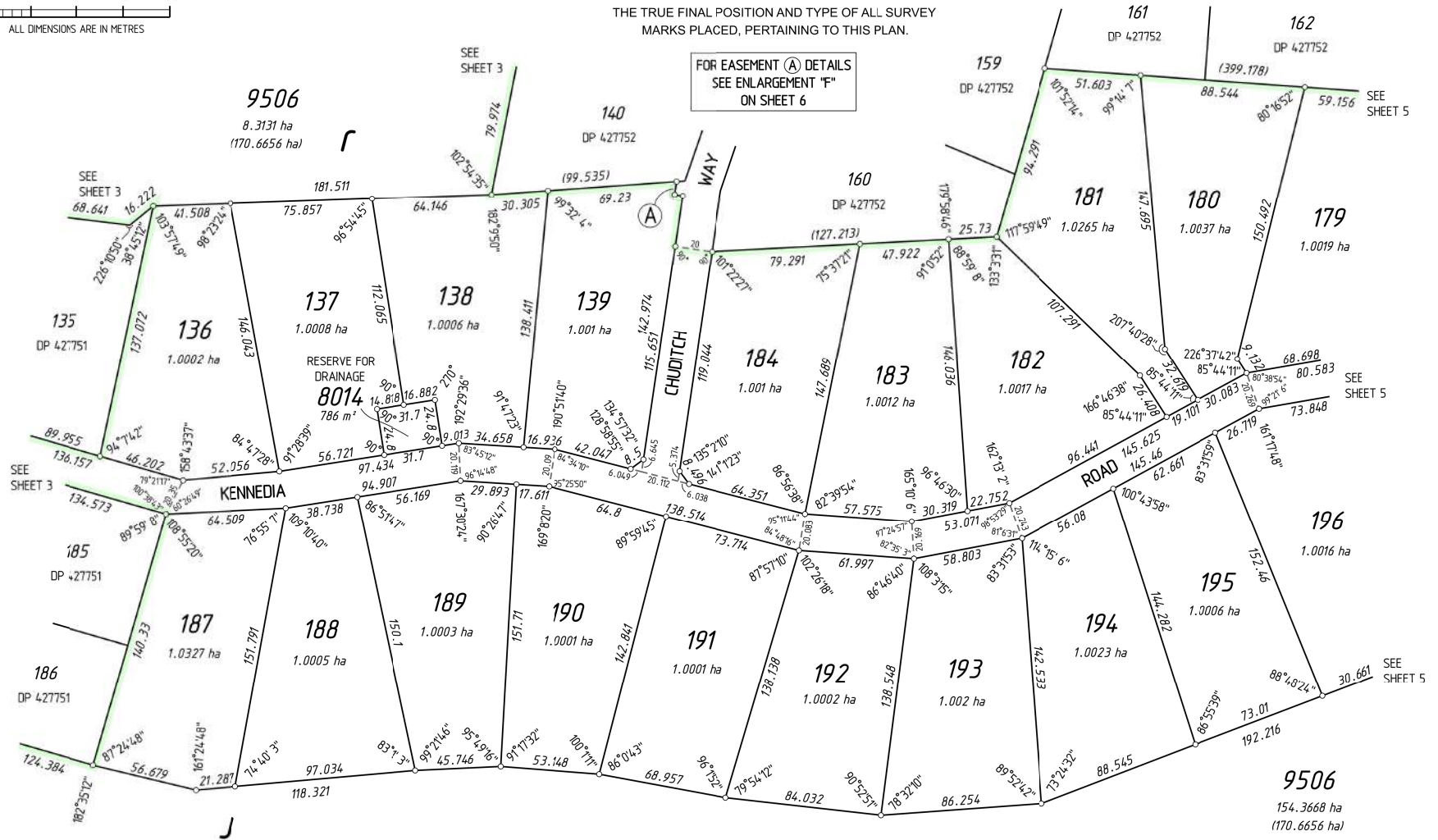


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 Lic Ref: Countryheights Stage 3c

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## 13.2 DIFFERENTIAL RATING 2026/27

File	RAV/1
Author	Karina Leonhardt – Manager Corporate Services
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	Nil
Appendices	1. 2026-27 Draft Statement of Objects and Reasons [13.2.1 - 5 pages]

### DISCLOSURES OF INTEREST

#### PURPOSE

To consider and adopt the Shire of Gingin’s differential rating options for the 2026/27 financial year.

#### BACKGROUND

Local governments are empowered to impose differential general rates subject to compliance with Section 6.33 of the *Local Government Act 1995* (the Act).

Differential rating provides Council with flexibility in the level of rates being raised from specifically identified properties or groups of properties within the community. It is common for Councils to base differential rating for properties on Local Planning Scheme zonings; however other criteria such as land use may be used. The Shire of Gingin first introduced differential rating in the 2011/12 financial year and has continued to use this method of rating as part of its rating strategy in each subsequent financial year.

Council reviewed its rating strategy in May 2022 following removal of the concession provided to some UV Intensive/Mining properties in 2021. The reviewed strategy was adopted in July 2022 following the required 21 day public consultation period. The Strategy then informed Council’s Statement of Objects and Reasons for Differential Rates outlining the intent of Council’s Rating Strategy. Whilst Western Australian local government reforms (Tranche 2), will in future require all councils to adopt a Rates and Revenue Policy to increase transparency for ratepayers regarding how rates and revenue are established, these requirements are yet to be mandated. Work on developing a Rates and Revenue Policy will be progressed by the administration.

After Council advertised its intent to impose differential rates for 2025/26, it received twenty-one submissions covering general rating, budgetary and differential rating statements and/or queries. In response to the submissions received, the CEO engaged consultants LG Best Practices to assist Council with exploring rating options. Councillors held two workshops to discuss the differential rates categories currently used by the Shire and alternative categories which could be considered, including for Gross Rental Value (GRV) properties.

A workshop was held on 17 February 2026 to review the legislative framework around differential rates, the values that should be considered and differential rates levied by other local governments as well as the Shire of Gingin. The possibility of introducing differential rates for GRV properties was discussed, as was the ability to ‘spot rate’ Unimproved Value (UV) properties that include a portion that is used for non-rural purposes as GRV. Draft Objects and Reasons for 2026/27 were circulated to Councillors for feedback and a further workshop was held with Councillors on 14 April 2026 to discuss the feedback and options moving forward. Feedback received at the workshop indicated that while Councillors were keen to explore the changes to the current differential rating categories, they would prefer to do it for the 2027/28 budget to allow options to be more fully considered. As a result, the draft 2026/27 Statement of Objects and Reasons has been based on the prior year’s statement.

Council is required to give local public notice prior to imposing any differential general rates, or any minimum payment applying to a differential rate category, for a minimum of 21 days. Council does, however, have the discretion to vary the rate in the dollar and minimum rate during its budget deliberations without having to re-advertise the changes.

Before local public notice is given, proposed rates should be determined by Council, together with the Objects and Reasons providing justification for each differential general rate or minimum payment. It is important that these provide sufficient supporting information to electors and ratepayers, otherwise the local government may be asked to readvertise by the Minister for Local Government (the Minister).

The following table details the differential rates set for the previous financial year:

<b>Differential Rates 2025/26</b>			
<b>Differential Rate Category</b>	<b>UV Rate in \$</b>	<b>Minimum Rate</b>	<b>Income</b>
Rural & Other – UV (including exploration and prospecting tenements)	\$0.004511	\$1,630	\$2,997,469
Rural Intensive – UV (excluding exploration and prospecting tenements)	\$0.006610	\$2,780	\$1,145,603
<b>Differential – Total Revenue</b>			<b>\$4,143,072</b>

**COMMENT**

Officers have prepared the following 2026/27 differential rating model for Council’s consideration.

Differential Rates 2026/27			
Differential Rate Category	UV Rate in \$	Minimum Rate	Income
Rural & Other – UV (including exploration and prospecting tenements)	\$0.004756	\$1,710	\$3,199,002
Rural Intensive – UV (excluding exploration and prospecting tenements)	\$0.007004	\$2,884	\$1,183,541
<b>Differential – Total Revenue</b>			<b>\$4,382,543</b>

While the Statement of Objects and Reasons for Differential Rates (**see Appendices**) has been updated to reflect the 2026/27 proposed rating revenue, the intent remains largely unchanged following the 2022 Rating Strategy Review.

For the purpose of Budget discussions, the 2026/27 draft Budget rates modelling has been calculated using the Unimproved Valuation for rural assessments (UV) provided by Landgate Valuation Services. The total valuation of rateable UV properties currently is \$771,706,299. The UV roll is yet to be received for the new financial year, so the total rateable value is likely to change and the rate in the dollar will be adjusted to ensure an overall rates increase from UV of 5.3%.

A general valuation of all non-rural properties (GRV) is undertaken by Landgate Valuation Services every 6 years. As the most recent general valuation was completed in 2022, a general valuation was not undertaken this year. The total GRV valuation is currently \$64,868,783.

The minimums for the UV Rural and UV Intensive categories have been checked to ensure the number of minimum rated properties within each rating category is maintained under 50% as required under the Act.

Both UV and GRV rates in the dollar have been adjusted to achieve an overall increase in rate revenue of \$635,335 (5.3%) to fund required levels of operation and asset renewal.

#### **STATUTORY/LOCAL LAW IMPLICATIONS**

*Local Government Act 1995*

Part 6 – Financial management Division 6 – Rates and service charges

Section 6.33 – Differential general rates

Section 6.36 – Local government to give notice of certain rates

#### **POLICY IMPLICATIONS**

Nil

**BUDGET IMPLICATIONS**

Local public notice of proposed differential rates is required. It is anticipated advertising costs will amount to approximately \$1,100, which will be funded from the existing advertising budget.

**STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.4 Strategic & Sustainable Financial Planning - Undertake long-term resource planning and allocation in accordance with the Integrated Planning and Reporting Framework

**VOTING REQUIREMENTS - SIMPLE MAJORITY**

**OFFICER RECOMMENDATION**

That Council:

- In accordance with s. 6.33 of the *Local Government Act 1995*, adopt the following Differential Rates in the Dollar and minimum payments for Unimproved Value rated properties, subject to finalisation of the 2026/27 draft Budget and the establishment of the funding shortfall required from the imposition of rates on Unimproved Value rated properties, in accordance with the following table:

Differential Rates 2026/27			
Differential Rate Category	UV Rate in \$	Minimum Rate	Income
Rural & Other – UV (including exploration and prospecting tenements)	\$0.004756	\$1,710	\$3,199,002
Rural Intensive – UV (excluding exploration and prospecting tenements)	\$0.007004	\$2,884	\$1,183,541
Differential – Total Revenue			\$4,382,543

and

- In accordance with Section 6.36 of the *Local Government Act 1995*, advertise its intention to levy differential rates on Unimproved Value properties for the 2026/27 Budget, and the availability of the Shire Gingin’s draft 2026/27 Differential Rating Objects and Reasons.

**Draft Statement of Objects and  
Reasons for Differential Rates 2026/27**

## Introduction

For the purpose of determining rates each year, property valuations have been the standard basis for the calculation of rates, not only in Australia, but for many overseas countries as well. However, it is recognised that valuations alone do not always produce equitable results in all communities and therefore the *Local Government Act 1995* provides several options, such as differential and specified area rates, to assist in achieving the desired rating outcome.

The purpose of levying rates is to meet the Council's budget requirements each year in a manner that is deemed to be fair and equitable to the ratepayers of the community.

## Methods of Rating - Gross Rental Valuations and Unimproved Valuations

The *Local Government Act 1995* specifies that where land is used predominantly for rural purposes, the rate levied shall be based upon its unimproved value (UV); and where land is used predominantly for non-rural purposes, the rate levied shall be on its gross rental value (GRV). A change in valuation methodology for a property must be made by the Council to the Department of Local Government, Industry Regulation and Safety. The Minister for Local Government must then approve a change of valuation methodology for a property, based on the recommendation by the Department.

In accordance with the *Local Government Act 1995* the Shire of Gingin uses a combination of Gross Rental Valuations (GRV) and Unimproved Valuations (UV) in the calculation of annual rates. Properties assigned a UV are revalued every year with properties assigned a GRV being revalued every six years by the Valuer General (Landgate).

Interim valuations are issued to Council by Landgate for properties where changes have occurred as a result of subdivisions, building construction/demolition, additions and/or property rezoning. In such instances Council must amend the rates for the properties concerned and issue an amended rate notice to the property owner.

## Applicable Valuations

The valuations to be applied this coming year for UV properties, by comparison to last year, are shown below\*:

Category	Valuation Type	Current	Future	Count	Variance	% Change
Rural and Other - UV	UV	612,771,857	620,792,457	940	8,020,600	1.31%
Rural Intensive/ Mining - UV	UV	154,508,575	150,913,842	240	(3,594,733)	(2.33)%
<b>Total UV</b>		<b>767,280,432</b>	<b>771,706,299</b>	<b>1,180</b>	<b>4,425,867</b>	<b>0.58%</b>

\*UV valuation roll is yet to be received for the new financial year, and valuations will be subject to change.

## Differential Rating

Differential rating allows Council flexibility in the level of rates being raised from specifically identified properties or groups of properties within the community. It is common for Councils to base differential rating for properties on Town Planning Scheme zonings however other criteria such as land use may be used.

The aim of the Shire of Gingin is to ensure that rate revenue is collected on an equitable basis from all properties. For this reason the Council has proposed to adopt differential rates for the 2026/27 financial year.

Section 6.33 of the *Local Government Act 1995* makes provision for the Shire to be able to levy differentials based on a number of criteria:

- (1) *A local government may impose differential general rates according to any, or a combination, of the following characteristics –*
  - (a) *the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or*
  - (b) *a purpose for which the land is held or used as determined by the local government; or*
  - (c) *whether or not the land is vacant land; or*
  - (d) *any other characteristic or combination of characteristics prescribed.*

Section 6.33 of the *Local Government Act 1995* also permits Council to levy differentials such that the highest is not more than twice the lowest differential. A greater difference in differentials may be used, which requires Ministerial approval.

The Shire intends to establish the following differential rate categories for the 2026/27 financial year:

- UV - Rural and Other (including exploration and prospecting tenements)
- Minimum payment in respect to UV - Rural and Other
- UV - Rural Intensive/Mining
- Minimum payment in respect to UV - Rural Intensive/Mining

A uniform rate in the dollar will be applied to GRV rated land.

### **Minimum Payments**

Section 6.35 of the *Local Government Act 1995* makes provision for the Shire to be able to set a minimum payment in relation to rateable land. This is set out below:

#### **6.35 Minimum payment**

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than –*
  - (a) *50% of the total number of separately rated properties in the district; or*
  - (b) *50% of the number of properties in each category referred to in subsection (6),*  
*on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage (50%) of –*
  - (a) *the number of separately rated properties in the district; or*
  - (b) *the number of properties in each category referred to in subsection (6),*  
*unless the general minimum does not exceed the prescribed amount (\$200).*

- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*
- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories –*
- (a) *to land rated on gross rental value; and*
  - (b) *to land rated on unimproved value; and*
  - (c) *to each differential rating category where a differential general rate is imposed.*

### **Overall Objective**

The rates in the dollar (\$) for the various differential rates are calculated to provide the shortfall in revenue required to make up the budget deficiency to enable the Shire to provide the level and range of works and services required in the 2026/27 financial year after taking into account all non-rate sources of revenue.

### **Purpose: UV - Rural and Rural Other (including exploration and prospecting tenements)**

The objective of this differential rate category is to impose a differential general rate on land held or used for the purposes of rural broad acre farming, rural residential, rural industry, and other non-intensive uses.

### **Purpose: UV - Rural Intensive/Mining**

The objective of this differential rate category is to impose a differential general rate on land held or used for the purposes of the following land uses defined within the Shire of Gingin Local Planning Scheme –

- Agriculture Intensive
- Animal Husbandry – Intensive
- Aquaculture
- Industry – Extractive
- Industry – Mining

### **Objects and Reasons**

- **UV - Rural and Rural Other**

The reason for this rate is to reflect the lower impact on transport infrastructure and monitoring of land use/environmental impacts compared to the Rural Intensive/Mining – UV category. It also ensures that all ratepayers make a reasonable contribution towards the ongoing maintenance and service provision of works, services, and facilities throughout the Shire.

**Proposed Rate in \$: 0.004756**

- **Minimum payment in respect to UV - Rural and Other**

The object of the proposed minimum payment of **\$1,710** is to ensure that the proportion of total rate revenue derived from Rural and Rural Other UV properties is consistent with the overall rate increase for this category. This rate is considered to be the base minimum rate by which all other UV rated properties are assessed.

It also recognises that every property receives some minimum level of benefit of works and services provided.

- **Rural Intensive/Mining – UV**

The reason for this differential rate is to reflect the higher impact on transport infrastructure and monitoring of land use/environmental impacts compared to Rural and Other – UV properties. It also ensures that all ratepayers make a reasonable contribution towards the ongoing maintenance and service provision of works, services, and facilities throughout the Shire.

**Proposed Rate in \$: 0.007004**

- **Minimum payment in respect to Rural Intensive/Mining – UV**

The object of this minimum payment is to reflect the additional costs from this sector associated with the higher impact on transport infrastructure and environmental monitoring. The minimum rate of **\$2,884** also ensures that the proportion of total rate revenue derived from Rural Intensive/Mining UV properties is essentially consistent with the overall rate increase for this category and recognises that every property receives some minimum level of benefit of works and services provided.

A summary of the differential rates to be used for the **2026/27 rating period** are as follows:

Differential Rating Category	UV Rate in \$	Minimum Rate	Income
<b>Rural &amp; Other - UV</b>	\$0.004756	\$1,710	\$3,199,002
<b>Rural Intensive/Mining - UV</b>	\$0.007004	\$2,884	\$1,183,541
			\$4,382,543

### **In Summary**

In arriving at the proposed differential rates in the dollar the Council has attempted to balance the need for revenue to fund essential services and facilities with the desire to limit any increase on the ratepayer to affordable levels.

### 13.3 COMMUNITY FUNDING PROGRAM 2026/27

File	GRA/20
Author	Janet Lynch - Leasing and Grants Officer
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	20 December 2022 - Item 12.1
Appendices	<ol style="list-style-type: none"> <li>1. Community Grant Application Table [<b>13.3.1</b> - 5 pages]</li> <li>2. Gingin Arts &amp; Craft [<b>13.3.2</b> - 4 pages]</li> <li>3. Gingin Bowling Club [<b>13.3.3</b> - 5 pages]</li> <li>4. Gingin Canine Collective [<b>13.3.4</b> - 3 pages]</li> <li>5. Gingin Golf Club [<b>13.3.5</b> - 3 pages]</li> <li>6. Gingin Pistols Club [<b>13.3.6</b> - 3 pages]</li> <li>7. Gingin Scout Group [<b>13.3.7</b> - 3 pages]</li> <li>8. Guilderton Community Association [<b>13.3.8</b> - 4 pages]</li> <li>9. Guilderton Community Association - Ukelele [<b>13.3.9</b> - 3 pages]</li> <li>10. Guilderton Library [<b>13.3.10</b> - 5 pages]</li> <li>11. Lancelin Primary School P&amp;C [<b>13.3.11</b> - 3 pages]</li> <li>12. Ledge Club WA [<b>13.3.12</b> - 3 pages]</li> <li>13. Ledge Point Community Association - Xmas Carols [<b>13.3.13</b> - 3 pages]</li> <li>14. Ledge Point Community Association - Family Day [<b>13.3.14</b> - 3 pages]</li> <li>15. Ledge Point Country Club [<b>13.3.15</b> - 5 pages]</li> <li>16. Lower Coastal Community Association [<b>13.3.16</b> - 3 pages]</li> <li>17. Moore Clothes [<b>13.3.17</b> - 3 pages]</li> <li>18. Neergabby Community Association [<b>13.3.18</b> - 3 pages]</li> <li>19. Ocean Farm Community Association [<b>13.3.19</b> - 3 pages]</li> <li>20. Second Act Arts [<b>13.3.20</b> - 3 pages]</li> <li>21. Gingin Arts &amp; Craft - PLI [<b>13.3.21</b> - 2 pages]</li> <li>22. Gingin Canine Collective - PLI [<b>13.3.22</b> - 2 pages]</li> <li>23. Guilderton Community Association - PLI [<b>13.3.23</b> - 2 pages]</li> <li>24. Lancelin District Community Association - PLI [<b>13.3.24</b> - 2 pages]</li> <li>25. Ledge Club WA - PLI [<b>13.3.25</b> - 3 pages]</li> <li>26. Ledge Point Community Association - PLI [<b>13.3.26</b> - 3 pages]</li> <li>27. Lower Coast Community Association - PLI [<b>13.3.27</b> - 2 pages]</li> <li>28. Stable Fly Action Group - PLI [<b>13.3.28</b> - 2 pages]</li> <li>29. Lancelin District Community Association - Over \$10000 [<b>13.3.29</b> - 5 pages]</li> <li>30. Moore Clothes - Over \$10000 [<b>13.3.30</b> - 4 pages]</li> </ol>

- 31. Ellen Brockman Catchment Group - FAS [13.3.31 - 4 pages]
- 32. Gingin Brook Catchment Group - FAS [13.3.32 - 4 pages]
- 33. Gingin Youth CARE - FAS [13.3.33 - 4 pages]
- 34. Lancelin CRC - FAS [13.3.34 - 4 pages]
- 35. Lower Moore River Working Group - FAS [13.3.35 - 4 pages]

#### **DISCLOSURES OF INTEREST**

Nil.

#### **PURPOSE**

To assess the 2026/27 Community Funding Program submissions for inclusion in the draft 2026/27 Municipal Budget.

#### **BACKGROUND**

At its Ordinary Meeting on 20 December 2022, during the three-year review of the Community Funding Program (Item 12.3), Council resolved as follows:

1. *Commencing in the 2023/24 Budget, support:*
  - a. *an annual Community Projects Program (up to \$10,000) allocation of \$65,000 (ex GST);*
  - b. *an annual Public Liability Insurance Contributions allocation of \$5,000 with applications approved on a three-year basis, or a portion thereof;*
  - c. *an annual Budget Request Over \$10,000 allocation of \$30,000 (ex GST); and*
  - d. *an annual Funding Assistance Program allocation of \$61,000 (ex GST) with applications approved on a three-year basis, or portion thereof; and*
2. *Review the Community Funding Program and stream allocations on a three-yearly basis with the next review to be held in 2025.*

The Community Funding Program provides financial assistance to community groups and not-for-profit organisations to conduct projects or initiatives which support the aspirations of Council's *Strategic Community Plan 2024 – 2034*.

Table 1 details Community Funding allocated by Council in the last four years.

**Table 1**

	Community Funding (Up to \$10,000)	Public Liability Insurance	Budget Request (Over \$10,000)	Funding Assistance Program
<b>2022/23</b>	\$53,840 (18 projects)	\$4,706 (13 projects)	\$12,000 (1 project)	\$51,000 (7 projects)
<b>2023/24</b>	\$60,145 (22 projects)	\$4,688.77 (13 projects)	\$88,542 (1 project)	\$43,000 (8 projects)
<b>2024/25</b>	\$57,208 (17 Projects)	\$6,000 (12 Projects)	\$38,000 (2 Projects)	\$43,000 (8 Projects)
<b>2025/26</b>	\$49,900 (18 projects)	\$7,000 (16 projects)	\$25,000 (1 projects)	\$38,000 (7 projects)

The 2026/27 Community Funding program was open for applications from 1 February 2026 to 31 March 2026 and was promoted online, through local newsletters and in email correspondence with community groups. A workshop guiding groups through the application process was promoted on the Shire’s social media platforms, presented at two sessions in Gingin and Lancelin, and community groups had the opportunity to contact the Grants Team to discuss their grants.

**COMMENT**

Overall, 34 Community Funding applications have been received for the 2026/27 grants program, summarised in Table 2. The summary includes the number of applications received in each category.

**Table 2**

	Community Funding (Up to \$10,000)	Public Liability Insurance (PLI)	Budget Request (Over \$10,000)	Funding Assistance Program	Total
<b>Budget Allocation</b>	\$65,000 pa	\$5,000 pa	\$30,000 pa	\$61,000 pa	\$161,000 pa
<b>Number of applications received</b>	19	8	2	5	34
<b>Total \$ value of requests (ex GST)</b>	\$113,240	\$3,907	\$300,000	\$40,000	\$457,147
<b>Total \$ value of recommendation</b>	\$58,150	\$4,000	\$10,000	\$30,000	\$102,150

It is recommended that due to PLI applications being approved for a three-year cycle, Council budget for a maximum rate of \$500 for all PLIs to allow for increases in the groups' insurance premiums. Once invoices are received, the Shire will contribute 50% of the invoice value, capped at \$500 per group.

The total value of applications received amounts to \$457,147.26. This exceeds the total monetary value of applications received in 2025/26 (\$233,256.41) and equates to \$296,147.26 above the agreed funding limits for the Shire's Community Grants Program.

The total of funding recommended by staff is \$102,150 which is \$58,850 below the agreed funding limits for various reasons outlined in the **appendices**.

A summary of the grant applications received, together with staff funding recommendations and the rationale for each, as well as copies of each application form, are provided in the **appendices**.

The Gingin and Districts Community Resource Centre Inc (GCRC) has advised that it was unable to submit an application within the current grant program timeframe due to an administrative oversight. The GCRC has requested that consideration be given to re-entering the Funding Assistance Program that they participated in over the previous three-year funding period.

Additionally, the GCRC has sought approval to transfer unexpended grant funding allocated to the Gingin British Car Day, which did not proceed during the 2025/26 financial year. The GCRC has already been paid the initial 50% instalment of the approved grant.

It is recommended that any approval to transfer the event funding be subject to the condition that the initial 50% payment be returned and the full grant amount be considered as part of the 2026/27 budget process.

Although a grant application has been recommended (and received on time ) from the Lancelin Community Resource & Visitor Centre, approving a late application for entry into the Community Grants Program for the GCRC would be inconsistent with the intentions of the Community Grants Program and would undermine the integrity of the grant assessment process. It would also set an undesirable precedent for future late applications.

The request to transfer unexpended event funding requires separate consideration, having regard to the specific grant conditions and whether such a variation is to be permitted.

## **RISK IMPLICATIONS**

There is a risk of exceeding the allocated budget, which could impact the availability of funds for other priorities. This risk is mitigated by applying agreed funding caps, assessing applications against available budget allocations, and prioritising funding recommendations within Council-endorsed limits. In addition, applications are evaluated based on the supporting evidence provided, with a consistent and equitable assessment approach applied to benchmark proposals against one another and ensure fairness in funding decisions.

There is also a risk that variations in grant distribution may lead to perceived or actual inequities between community groups or across geographic localities, which may reduce alignment with Council's equity and inclusion objectives. This risk is mitigated through the use of published assessment criteria, consistent evaluation by administration, and transparent reporting of funding decisions and recommendations.

Operational risks exist where funded projects may not proceed, funds may not be used for the approved purpose, or recipients may fail to complete the acquittal process within required timeframes. These risks are mitigated through grant conditions, staged payments (including partial upfront payments), mandatory acquittal requirements, and the ability for Council to recover unspent or unacquitted funds where necessary.

## **STATUTORY/LOCAL LAW IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **BUDGET IMPLICATIONS**

Council's determination will inform which projects are to be included in the 2026/27 draft Budget for Council consideration. As the applications exceed the amounts allocated by Council with the exception of the Funding Assistance Program, Council may consider partially funding some projects.

The total of funding recommended by administration is \$102,150 which equates to \$58,850 less than the agreed funding limits for 2026/27.

**STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	1. Attractions & Economy - Actively Pursue Tourism and Economic Development
<b>Strategic Objective</b>	1.1 Investment Attraction - Foster relationships with key stakeholders to attract tourism/economic development initiatives that will contribute to the Shire's economy 1.6 Attractions & Events - Host/support iconic community events and attractions that will entice residents and visitors throughout the year

<b>Aspiration</b>	2. Connections & Wellbeing - Grow and Nurture Community Connectedness and Wellbeing
<b>Strategic Objective</b>	2.1 Community Safety & Support - Provide support and advocacy to residents and visitors so that they feel safe and secure at home and in the environment 2.4 Youth Investment - Promote and undertake activities that provide youth retention and capacity building in our communities 2.5 Community Capacity Building - Empower all ages to be culturally aware and involved in diverse community initiatives including volunteering, culture and the arts 2.7 Accessibility - Ensure that the Shire's infrastructure and services are accessible to seniors and community members with a disability 2.8 Services & Facilities - Provide cost effective services and facilities which meet the needs of the community

<b>Aspiration</b>	3. Planning & Sustainability - Plan for Future Generations
<b>Strategic Objective</b>	3.1 Climate Change & Adaptation - Understand the impacts of climate change and identify actions to adapt and mitigate those impacts 3.2 Preservation & Management of Endangered Habitat & Coastal Reserves - Sustainable policy/actions supporting preservation activities

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.1 Management of Assets - Maintain civic buildings, sporting facilities, public places, plant and road and cycleway/pathways based on asset management plans and identified priorities 4.5 Key Stakeholder Partnerships - Foster applicable relationships and partnerships with key stakeholders to achieve outcomes

**VOTING REQUIREMENTS - SIMPLE MAJORITY**

**OFFICER RECOMMENDATION**

That Council:

1. Agree to include the following Community Funding Program amounts for consideration in the draft 2026/27 Budget:

Group	Project	Grant
Ellen Brockman Integrated Catchment Group	Water Quality in Gingin Brook Catchment - 3 years	\$5,000
Gingin Arts and Craft Group Inc	Workshop and Storage Shed	\$5,000
Gingin Arts and Craft Group Inc	Public Liability Insurance	\$500
Gingin Bowling Club Inc	LED Lighting Project	\$5,000
Gingin Brook Catchment Group	Weedy Grass Control in the Gingin Cemetery - 3 years	\$5,000
Gingin Canine Collective Inc	Fencing for Dog Off-Lead Area - Weld St	\$5,000
Gingin Canine Collective Inc	Public Liability Insurance	\$500
Gingin Golf Club Inc	Veranda for Golf Clubhouse	\$5,000
Gingin YouthCARE Council	Chaplaincy Service at GGDHS	\$5,000
Guilderton Community Association Inc	Guilderton Community Day 2027	\$1,000
Guilderton Community Association Inc	The Great Ukulele Muster 2027	\$500
Guilderton Community Association Inc	Public Liability Insurance	\$500
Lancelin Community Resource Centre Inc	Tourism	\$10,000
Lancelin District Community Association Inc	Recycling Shed	\$10,000
Lancelin Districts Community Association Inc	Public Liability Insurance	\$500
Lancelin Primary School P&C Inc	Lancelin Primary School Monster Fete	\$5,000
Ledge Club WA Inc	Muscle Car and Hot Rod Event - Ledge Point	\$850
Ledge Club WA Inc	Public Liability Insurance	\$500
Ledge Point Community Association Inc	Christmas Carols in the Park 2026	\$800
Ledge Point Community Association Inc	Show and Shine Family Day 2026	\$5,000

Ledge Point Community Association Inc	Public Liability Insurance	\$500
Ledge Point Country Club Inc	Community Events	\$5,000
Lower Coastal Community Association Inc	Public Liability Insurance	\$500
Lower Coastal Community Association Inc	Bus Step and Handrail	\$1,000
Lower Moore River Working Group	Lower Moore River Management Plan and Silver Creek Management Plan	\$5,000
Moore Clothes Inc	Moore Clothes Shed Extension	\$5,000
Neergabby Community Association Inc	Neergabby Fireworks Night	\$5,000
Ocean Farm Community & Rec Association Inc	Playground Installation	\$5,000
Scouts WA - Gingin Scouts Group	Off Grid Solar/Battery Power	\$4,000
Stable Fly Action Group Inc	Public Liability Insurance	\$500
	<b>Total</b>	<b>\$102,150</b>

2. Refuse to include the following request from the Gingin and Districts Community Resource Centre Inc for consideration in the draft 2026/27 budget:

Group	Project	Grant
Gingin and Districts Community Resource Centre Inc	Tourism	\$10,000

3. Agree to transfer the following funding allocated to the Gingin and Districts Community Resource Centre Inc from the 2025/26 budget for consideration in the draft 2026/27 budget, subject to the condition that the initial 50% payment already made be returned, with the full funding amount to be reconsidered as part of the 2026/27 Community Grants Program:

Group	Project	Grant
Gingin and Districts Community Resource Centre Inc	Gingin British Car Day	\$25,000

**Community Grants <\$10,000 Summary 2026/27**

Reference	Applicant	Project	Payment In-Kind	Cash Contribution	Requested	Recommended	Reasoning
ICP273587	Gingin Canine Collective Inc (Concept Enquiry Approved)	Fencing for Dog Off-Lead Area - Weld St	\$0	\$3,300	\$10,000	\$5,000	Consistent amount to align with all Shire facility funding requests
ICP273807	Ledge Point Country Club Inc	Community Events	\$8,500	\$6,600	\$8,000	\$5,000	Consistent amount to align with all community group event requests
ICP273869	Ledge Club WA Inc	Muscle Car and Hot Rod Event - Ledge Point	\$2,280	\$0	\$850	\$850	Minor funding under consistent amount to align with all community group events
IAP274115	Gingin Golf Club Inc (Concept Enquiry Approved)	Veranda for Golf Clubhouse	\$5,000	\$10,000	\$10,000	\$5,000	Consistent amount to align with all Shire facility funding requests
IAP274230	Guilderton Community Association Inc	Guilderton Community Day 2027	\$5,000	\$0	\$1,000	\$1,000	Minor funding under consistent amount to align with all community group events
IAP274232	Guilderton Community Association Inc	The Great Ukulele Muster 2027	\$4,000	\$0	\$1,250	\$500	New event, no certainty around its success
IAP274242	Gingin Arts and Craft Group Inc	Workshop and Storage Shed	\$1,869	\$1,187	\$10,000	\$5,000	Consistent amount to align with all Shire facility funding requests
IAP274275	Ledge Point Community Association Inc	Christmas Carols in the Park 2026	\$2,000	\$800	\$800	\$800	Minor funding under consistent amount to align with all community group events
IAP274277	Ledge Point Community Association Inc	Show and Shine Family Day 2026	\$5,000	\$3,000	\$8,500	\$5,000	Consistent amount to align with all community group event requests
IAP274291	Lancelin Primary Schol P&C Inc	Lancelin Primary School Monster Fete	\$8,050	\$0	\$6,000	\$5,000	Consistent amount to align with all community group event requests
IAP274312	Moore Clothes Inc (Concept Enquiry Approved)	Moore Clothes Shed Extension	\$5,000	\$5,000	\$10,000	\$5,000	Consistent amount to align with all Shire facility funding requests

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX 13.3.1**

Reference	Applicant	Project	Payment In-Kind	Cash Contribution	Requested	Recommended	Reasoning
IAP274400	Guilderton Community Library	20th Birthday Gala Celebration	\$2,000	\$0	\$1,500	\$0	Event timing does not fit within the grant programs timeline
IAP274330	Lower Coastal Community Association Inc	Bus Step and Handrail	\$601.25	\$0	\$2,440	\$1,000	The project relates to an asset that is not Shire-owned, and full funding would be inconsistent with funding priorities
IAP274383	Ocean Farm Community & Rec Association Inc	Playground Installation	\$5,000	\$16,000	\$5,000	\$5,000	Consistent amount to align with all Shire facility funding requests
IAP274384	Gingin Bowling Club Inc	LED Lighting Project	\$12,000	\$31,700	\$7,500	\$5,000	Consistent amount to align with all Shire facility funding requests
IAP274406	Gingin Pistol Club Inc	Upgrade of Gun Range	\$14,600	\$40,000	\$10,000	\$0	Incomplete application
IAP274442	Second Act Arts Inc	Chronicle: Stories of Gingin	\$2,000	\$1,000	\$6,500	\$0	Not a local group and no evidence of past projects
IAP274443	Scouts WA - Gingin Scouts Group	Off Grid Solar/Battery Power	\$0	\$3,210	\$4,000	\$4,000	Consistent amount to align with all Shire facility funding requests
IAP274590	Neergabby Community Association Inc	Neergabby Fireworks Night	\$10,000	\$0	\$10,000	\$5,000	Consistent amount to align with all community group event requests
		Total			\$113,340	\$58,150	

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX 13.3.1**

**Community Grant >\$10,000 Summary 2026/27**

Reference	Applicant	Project	Payment In-Kind	Cash Contribution	Requested	Recommended	Reasoning
ICP272558	Lancelin District Community Association Inc	Recycling Shed	\$0	\$300,000	\$250,000	\$10,000	Over budgeted amount. Funding allocated to ensure lot is serviced
IAP272311	Moore Clothes Inc	Moore Clothes Expansion - Shed	\$5,000	\$0	\$50,000	\$0	Project is receiving funding through Community Project stream
Total					\$300,000	\$10,000	

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX 13.3.1**

**Public Liability Insurance 2026/27**

Reference	Applicant	Requested	Recommended
ICP272193	Ledge Club WA Inc	\$500	\$500
ICP273644	Guilderton Community Association Inc	\$407.26	\$500
ICP273805	Lancelin Disctrict Community Association Inc	\$500	\$500
ICP273942	Stable Fly Action Group Inc	\$500	\$500
IAP274243	Gingin Arts and Craft Group Inc	\$500	\$500
IAP274274	Ledge Point Community Association Inc	\$500	\$500
IAP 274331	Lower Coastal Communities Association Inc	\$500	\$500
IAP274153	Gingin Canine Collective Inc	\$500	\$500
	Total	\$3,907.26	\$4,000

**3 Year Funding Assistance Program Summary 2026/27**

Reference	Applicant	Project	Payment In-Kind	Cash Contribution	Requested	Recommended	Reasoning
ICP273548	Lancelin Community Resource Centre	Tourism	\$13,100	\$6,500	\$10,000	\$10,000	Consistent amount to align with all tourism funding requests
IAP274068	Gingin YouthCARE Council	Chaplaincy Service at GGDHS	\$0	\$16,000	\$5,000	\$5,000	Amount consistent with previous project funding requests
IAP274148	Ellen Brockman Intergrated Catchment Group	Water Quality in Gingin Brook Catchment	\$40,500	\$0	\$15,000	\$5,000	Consistent amount to align with all environmental project funding requests
IAP274257	Gingin Brook Catchment Group	Weedy Grass Control in the Gingin Cemetery	\$3,427	\$0	\$5,000	\$5,000	Consistent amount to align with all environmental project funding requests
IAP274407	Lower Moore River Working Group	Lower Moore River Management Plan and Silver Creek Management Plan	\$20,000	\$2,000	\$5,000	\$5,000	Consistent amount to align with all environmental project funding requests
		<b>Total</b>			<b>\$40,000</b>	<b>\$30,000</b>	



**APPLICATION FORM**  
For Community Projects up to \$10,000 (GST excl.)

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Community Craft Art Workshop and Storage Shed

Sum requested from the Shire of Gingin (GST exclusive): \$10,000

Organisation name: Gingin Arts & Craft Group Inc.

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Secretary

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No \*if not incorporated please completed below

*\*AUSPICING ORGANISATION DETAILS IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)*

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

**a) What is the project/event you would like to run in the community?**

The Gingin Arts & Craft Group require a shed storage area to be constructed external to our existing craft rooms, that is multipurpose:

- to provide an outdoor workspace for craft workshops & teaching sessions that cannot be conducted indoors.
- to provide additional storage space for art & craft supplies and equipment; and
- to provide storage for community Christmas decorations for The Gingin Christmas Angels.

**d) Which of the funding focus areas does this your project support?**

Grow and Nurture Community Connectedness and Wellbeing.

**b) How will this project benefit the community? What do you plan to achieve?**

The current craft room and its available storage is limited, and we are running out of space to keep the craft supplies & equipment of our growing member base, and our growing craft offerings.

We are increasing the number of workshops that are held in the craft rooms and the number of attendees (both member and non-member) are increasing all the time.

We wish to offer craft activities and workshops that cannot be completed indoors and our members will require an appropriate workshop & storage space outside of the main craft rooms.

The Gingin Christmas Angels – a sub-committee of the Gingin Arts & Craft Group, require a secure storage space for the community Christmas display decorations. This includes the giant 6m community Christmas Tree, and other larger items that are unable to fit inside the craft rooms.

The new storage area will enable the assets of the craft group to be stored safely and insured appropriately for the immediate and ongoing benefit to the members & non-members of the Gingin Arts & Craft Group as well as the greater Gingin community.

**c) Who will benefit from your project? (tick all that apply)**

Our group     Our suburb     Whole of Shire     Visitors     Local business

Kids     Youth     Elderly     Other (specify):

**e) What experience does your group have that will enable you to complete the project?**

We have sought quotes from professional trades to complete the supply and installation of the shed, required retaining and electrical installation etc.

**3. BUDGET**

a) **Project Income:** Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

<b>INCOME</b>			
<b>Income Sources</b>	<b>Cash (GST EXCL)</b>	<b>In-Kind Contribution</b>	<b>Confirmed if Yes tick box</b>
Own (Applicant's) Organisation Contribution	\$1,187	\$1,869	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$10,000	\$	<input type="checkbox"/>
<i>List other sources such as other grants being applied for or local sponsorships</i>			
Gingin Christmas Angels	\$500	\$	<input checked="" type="checkbox"/>
CBH Community Grant	\$20,000		<input type="checkbox"/>
Bendigo Bank Community Grant	\$10,000		<input type="checkbox"/>
<b>Total \$ Income</b>	<b>\$43,556</b>	<b>\$1,869</b>	

b) **Project Expenditure:** what will you need to purchase/hire to complete the project?

<b>EXPENDITURE</b>					
<b>Item(s) description</b>	<b>Cash (GST EXCL)</b>	<b>In-Kind</b>	<b>Total (INC GST)</b>	<b>Tick that grant would fund.</b>	<b>Items Shire would fund.</b>
Shed Supply & Construction	\$15,603.64	\$0	\$17,164	<input checked="" type="checkbox"/>	
Earthworks	\$8,960.00	\$0	\$9,856	<input type="checkbox"/>	
Electrical installation in the shed	\$3,900	\$0	\$4,290	<input type="checkbox"/>	
Electrical connection from craft room to shed	\$2,463.54	\$0	\$2,710	<input type="checkbox"/>	
Whirlybird supply	\$159.09	\$0	\$175	<input type="checkbox"/>	
Shelving - RackIt x 5	\$1,356.18	\$0	\$1,492	<input type="checkbox"/>	
Plants & Garden screening	\$909.09	\$0	\$1,000	<input type="checkbox"/>	
Retaining Wall Supply & Install	\$4,545.45	\$0	\$5,000	<input type="checkbox"/>	
Labour - whirlybird install, gardening & general labour	\$1,869	\$1,869	\$1,869	<input type="checkbox"/>	
<b>Total \$ cost of items</b>	<b>\$39,766.46</b>	<b>\$1,869</b>	<b>\$43,556</b>		

c) **Do you need to use a Shire building or Public Open Space?** (if yes, please detail)

The Gingin Arts & Craft Group are currently leasing the craft room located at 11 Constable Street, Gingin. The shed installation will be located at the rear of this property and will effectively become a permanent fixed asset for the Shire-owned property.

**4. APPLICANT CHECKLIST**

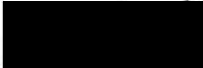



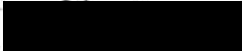
Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principle Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the **Funding Agreement** (next page), understanding it will come into effect if this Funding Application is successful.

<b>Applicant Signature:</b>		<b>Date:</b> 18/03/2026
	<small>Chairperson/President/Authorised Person</small>	
<b>Print Name:</b>		<b>Title:</b> 
<b>Position:</b>	Secretary	
<b>Witness name:</b>	 (President)	
<b>Witness signature:</b>		

<b>Auspicing organisation Details (if applicable)</b>		
<b>Auspicing Signature:</b>		<b>Date:</b>
	<small>Chairperson/President/Authorised Person</small>	
<b>Print Name:</b>		<b>Title:</b>
<b>Position:</b>		
<b>Witness name:</b>		
<b>Witness signature:</b>		



**APPLICATION FORM**  
For Community Projects up to \$10,000 (GST excl.)

**1. PROJECT AND APPLICANT INFORMATION**

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**Project/Event Title:** LED Lighting Project and Surrounds Upgrade – Gingin Bowling Club

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**Sum requested from the Shire of Gingin (GST exclusive):** \$7 500 (Total project cost \$ 106 700)

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**Organisation name:** Gingin Bowling Club Inc.

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**Postal Address:** [REDACTED]

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**Contact person:** [REDACTED] **Role:** President

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**Contact number:** [REDACTED] **Email:** [REDACTED]

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**Is your group incorporated:**  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT** (if the applicant is not incorporated and another organisation is auspicing)

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**Organisation name:**

---

**Postal Address:**

---

**Contact person:** **Role:**

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**Contact number:** **Email:**

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**Is your group incorporated:**  Yes  No

**2. YOUR PROJECT**

**a) What is the project/event you would like to run in the community?**

The Gingin Bowling Club proposes to upgrade lighting for both the A and B Greens to modern LED floodlighting. **The existing lighting infrastructure is at the end of its life, with two towers no longer operational and unable to be repaired.** Following consultation with Eagle Eye Electrical, the club has been advised that full replacement with LED lighting is the only viable solution.

According to Bowls Australia, effective lighting for outdoor bowling greens requires even illumination coverage, maximized lux levels on the perimeter, and minimal glare. The proposed asymmetric LED floodlights will provide the required light quality, uniformity, and energy efficiency to meet these standards.

The current lighting failure has rendered both greens unusable for night-time activities. As a result, numerous summer social events, club competitions, and pennant fixtures that would typically occur in the evenings are now unable to proceed.

Both Bowls Australia and Eagle Eye Electrical recommend replacing the obsolete lighting with modern LED systems due to their significant advantages:

- Long Lifespan: Highly durable, reducing maintenance and replacement frequency.
- Energy Efficiency: Up to 77% reduction in electricity consumption compared to traditional lights.

- 
- Improved Performance: Consistent and glare-free illumination meeting Bowls Australia's 200-lux standard for safe and comfortable play.

Whilst completing the LED Lights project, the club also requires the replacement of artificial grass and surrounds on both greens, along with replacing the old shade structure the north side of A green.

Funding for the project will be applied and potentially sourced from the following: the Gingin Community Bendigo Bank, Image Resources through the Gingin Recreation Centre, the Shire of Gingin, The Department of Sport and Recreation Lighting Program (if the program is reinstated), local sponsors and Gingin Bowling Club funding.

The club sees this as an exciting opportunity to return the Gingin Bowling club back to full potential with night-time games and social community events and significantly increase the potential use of this Shire owned asset.

With the completion of this project, we believe we can attract and grow a larger membership base and attract many more guests to the club. The Gingin community is growing (8% population growth in the last 5 years (2021 ABS Census) and with an increase in new houses with the new subdivisions, and the club would like to welcome this growing population.

We believe this strategy will help secure the long-term viability of the Gingin Bowling Club, it will grow our member base, improve the experience by all attending the venue, and increase the building and on-green use by many Gingin Shire residents.

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**d) Which of the funding focus areas does this your project support?**

**Grow and Nurture Community, Connectedness and Wellbeing.**

The Committee is very committed to continue to grow and see the Gingin Bowling Club as a social hub for the older, middle, and younger demographic in the Shire to come together, enjoy each other's company and socialise. Current member numbers are 81, 78 in 2024, 76 in 2023, 68 in 2022 and 60 in 2021.

There has been a culture change at the club in the past few years to be a very inviting, family friendly environment, welcoming all in the community to this growing club. This is the go-to place for many on a Friday evening to socialise, every week of the year.

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**b) How will this project benefit the community? What do you plan to achieve?**

**1. Extended Playing Hours**

- Enables evening and social night games, allowing working community members to participate.
- Creates opportunities for twilight competitions, social events, and casual night play.

**2. Greater Accessibility & Safety**

- Brighter, more uniform lighting supports older players and those with reduced vision.
- Enhanced visibility improves safety and encourages participation from families and newcomers to the Shire.

**3. Increased Event Opportunities**

- Capability to host night tournaments, fundraising events, and community gatherings, helping to grow participation and revenue.

**4. Enhanced Facility Use & Sustainability**

- More playing hours and flexible scheduling will increase facility use and financial sustainability.

**5. Community and Youth Engagement**

- The improved facilities will appeal to younger demographics, helping foster community inclusion and active lifestyles.

The club has been working very hard to increase the membership base and grow the family inclusive culture of the club. Attached to this application are letters of support from members with young families. We intend to continue to offer a nice venue with a welcoming culture and grow our family members and guest numbers.

**c) Who will benefit from your project? (tick all that apply)**

Our group     Our suburb     Whole of Shire     Visitors     Local business

Kids     Youth     Elderly     Other (specify): Families

**e) What experience does your group have that will enable you to complete the project?**

The Gingin Bowling Club has an excellent track record of co-funding projects and completing projects within budget and on time. Projects in the past have included:

- The initial change from 2 grass greens to 2 new synthetic carpet greens 20 years ago along with the successful servicing of the Shire loan.
- The change in carpet surface 10 years ago which also included improvements to the bowling green surrounds, shade installation and extension of lights onto B Green.
- Solar panel install and installation of split system air conditioning.
- A and B green replacements to a longer lasting sand filled synthetic surface in 2022.
- Sinking Fund planning for future replacement of the two new greens ahead of schedule.
- 2024 Alfresco Decking Project, completed on time and within budget. This project has changed the entire culture of the club to provide a more inclusive and warmer environment.
- 2025 Replacement of the bar cool room face and door servery windows. This project had Shire Concept Enquiry support and was fully funded by the Gingin Bowling Club with a cost of \$22 000.

The member base of the club has a variety of skills available at Committee level to financially manage the project and manage the install. The member base has a terrific volunteer mindset that will ensure the project is well maintained.

**3. BUDGET a) Project Income:**

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 31 700	\$ 12 000	<input checked="" type="checkbox"/>
Shire of Gingin Grant Funding	\$ 7 500		<input type="checkbox"/>
Gingin Community Bendigo Bank Grant Funding	\$ 10 000		<input type="checkbox"/>
Image Resources (Gingin Rec Centre) Grant Funding	\$ 15 000		<input type="checkbox"/>
Dept. Sport and Recreation	\$ 12 500		<input type="checkbox"/>
Major Sponsors	\$ 10 000		<input type="checkbox"/>
Piancitini Equipment	\$ 8 000		<input checked="" type="checkbox"/>
<b>Total \$ income</b>	<b>\$ 94 700</b>	<b>\$ 12 000</b>	
<b>Total \$ Income</b>	<b>\$ 106 700</b>		

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Quote Process, two Electrical contractors and Cable locating	\$ 2 000		\$ 2 000	<input checked="" type="checkbox"/>
Pole Engineering Certification	\$ 2 000		\$ 2 000	<input type="checkbox"/>
Lights and cabling on A Green 200 lux	\$ 52 200		\$ 52 200	<input type="checkbox"/>
Trenching and back-fill		\$ 5 000	\$ 5 000	<input type="checkbox"/>
Contingency; material price increases etc	\$ 10 000		\$ 10 000	<input type="checkbox"/>
Replace Green synthetic grass on A green surrounds	\$ 5 500	\$ 2 000	\$ 7 500	<input type="checkbox"/>
Replace Red synthetic grass on A & B Green surrounds	\$ 5 500	\$ 2 000	\$ 7 500	<input type="checkbox"/>
Extension of A Green shade structure	\$ 17 500	\$ 3 000	\$ 20 500	<input type="checkbox"/>
<b>Total \$ cost of items</b>	<b>\$ 94 700</b>	<b>\$ 12 000</b>	<b>\$ 106 700</b>	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

The Gingin Bowling Club Building and surrounds

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support\*

\*A Concept Enquiry has been submitted to the Shire, and we are waiting on the outcome of the Executive meeting scheduled for this on the 25<sup>th</sup> March. When the outcome is received the Club will send it through.

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the **Funding Agreement** (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:

[Redacted Signature]

Date: 30<sup>th</sup> March 2026

Authorised Person

Print Name:

[Redacted Name]

Title: [Redacted Title]

Position:

President

*Auspicng organisation Details (if applicable)*

*Auspicng Signature:*

*Date:*

*Chairperson/President/Authorised Person*

*Print Name:*

*Title:*

*Position:*

*Witness name:*

*Witness signature:*



**APPLICATION FORM**  
For Community Projects up to \$10,000 (GST excl.)

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title : **Fencing for Dog Off-Lead Area - Weld Street, Gingin**

Sum requested from the Shire of Gingin (GST exclusive): **10,000**

Organisation name: **The Gingin Canine Collective Inc.**

Postal Address: **[REDACTED]**

Contact person: **[REDACTED]** Role: **President**

Contact number: **[REDACTED]** Email: **[REDACTED]**

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)**

Organisation name: **Not Applicable**

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

The project involves the erection of secure fencing to establish a fully enclosed off-lead dog exercise park on existing Shire-owned land at Weld Street, Gingin, where an off-lead area is already designated. While the land is currently identified for off-lead use, it is not enclosed, which limits safety and usability. The proposed fencing will create a secure, purpose-built environment that allows dogs to exercise off-lead in a controlled space, reducing the risk of dogs escaping, conflicts with traffic, and impacts on surrounding areas. The Shire of Gingin has previously considered this project; however, it was shelved due to competing priorities. This application seeks to progress the project and deliver a long-anticipated improvement that aligns with community expectations and responsible pet ownership standards. There are currently 262 registered dogs in the Gingin townsite (Shire of Gingin ranger data), not including unregistered dogs or visitors travelling with their dogs. The fenced off-lead park will provide a safe and accessible space for all dogs and their owners, as well as visitors, making it a valuable community facility that also supports tourism. The enclosed dog park will enhance animal welfare, improve public safety, and reduce pressure on other public spaces that are not designed for off-lead dog use.

b) Which of the funding focus areas does this your project support?

**Connection and Wellbeing**  
This project directly supports the Connection and Wellbeing funding focus and aligns with the Shire of Gingin's strategic objectives relating to community wellbeing, social inclusion, and the provision of accessible public open space. The off-lead dog park will encourage physical activity, improve mental health outcomes, and provide a welcoming place for people to connect. Shared community spaces such as this foster social interaction, reduce isolation, and strengthen community cohesion, contributing to a more liveable and inclusive Shire.

c) How will this project benefit the community? What do you plan to achieve?

The project will deliver social, health, and safety benefits by providing a secure and accessible off-lead facility for dogs and their owners. Community benefits include:

- 1 Safe and accessible space for the 262 registered dogs in Gingin, unregistered dogs, and visiting dogs, including tourists.
- 2 Encouragement of physical activity and improved mental wellbeing for residents.
- 3 Greater opportunities for social interaction and community connection.
- 4 Improved public safety through reduced roaming dogs and fewer conflicts in unenclosed areas.
- 5 Support for responsible pet ownership and better use of public open space.
- 6 Enhanced liveability and tourism appeal for the Gingin townsite.

The project aims to create a long-term community asset that improves quality of life while supporting the Shire's vision for a healthy, connected, and inclusive community.

Key Outcomes and Performance Indicators (KPIs):

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

The Gingin Canine Collective is a community-based organisation established to advocate for safe, accessible facilities for dogs and their owners within the Shire of Gingin. The Collective is committed to working collaboratively with the Shire to bring this project to fruition in a way that aligns with Council priorities and community expectations. The group has actively fundraised, secured sponsorship support, and pursued external grant opportunities to alleviate financial pressure on the Shire while still progressing delivery of the project. This demonstrates both initiative and financial responsibility, as well as strong community backing for the enclosed dog park. Members bring relevant skills in project coordination, community engagement, administration, and volunteer management. The Collective understands local government processes and the importance of compliance, communication, and accountability when delivering projects on public land. With established community support, a proactive fundraising approach, and a commitment to partnership with the Shire of Gingin, the Gingin Canine Collective is well positioned to support the successful delivery and long-term sustainability of this project.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 3,300	\$	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 10,000	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$ 8,000	\$	<input type="checkbox"/>
SECURED LOCAL SPONSORSHIP.	\$ 6,000	\$	<input checked="" type="checkbox"/>
Total \$ income	\$ 27,300	\$	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Supply of fencing materials-Heavy-duty fencing suitable for secure dog containment	\$ 14,000	\$	\$ 14,000	<input checked="" type="checkbox"/>
Installation / contractor labour-Professional installation of fencing	\$ 7,500	\$	\$ 7,500	<input type="checkbox"/>
Double-gate entry system-Secure entry/exit	\$ 2,500	\$	\$ 2,500	<input type="checkbox"/>
Signage-Responsible pet ownership & park rules signage	\$ 800	\$	\$ 800	<input type="checkbox"/>
Ground preparation / minor site works Levelling and site preparation	\$ 1,200	\$	\$ 1,200	<input type="checkbox"/>
Contingency (5%) Allowance for unforeseen costs	\$ 1,300	\$	\$ 1,300	<input type="checkbox"/>
Total \$ cost of items	\$ 27,300	\$	\$ 27,300	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

Yes. The project is located on existing Shire-owned public open space at the designated off-lead area on Weld Street, Gingin. A Concept Enquiry was submitted to the Shire of Gingin and has been approved, confirming support in principle for the proposed enclosed off-lead dog park on this site. The Gingin Canine Collective will continue to work collaboratively with the Shire to ensure all necessary approvals, compliance requirements, and asset management considerations are met prior to installation.

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:  Date: 12/3/2026

*Chairperson/President/Authorised Person*

Print Name:  Title: 

Position: President


Witness name: 

Witness signature: 

*Auspecting organisation Details (if applicable)*

Auspecting Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Chairperson/President/Authorised Person*

Print Name: \_\_\_\_\_ Title: 

Position: Secretary

Witness name: \_\_\_\_\_

Witness signature: \_\_\_\_\_



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: **Veranda addition to the Golf Clubhouse**

Sum requested from the Shire of Gingin (GST exclusive): **\$10,000.00**

Organisation name: **Gingin Golf Club Inc**

Postal Address: [REDACTED]

Contact person: [REDACTED] | Role: **Club Secretary**

Contact number: [REDACTED] | Email: [REDACTED]

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS** IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name:

Postal Address:

Contact person: | Role:

Contact number: | Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

The Gingin Golf Club is planning to construct a covered and paved veranda addition to the west elevation of the existing Clubhouse. This will increase the club's capacity and be an attraction for both golfing and community events. It will further act as catalyst to encourage those wishing to hire our facility.

b) Which of the funding focus areas does this your project support?

Connections and Wellbeing. The project will, by enhancing our facility, assist with the growth and connection between our members, the community at large and an attraction for members of our Youth Programme.

Planning and Sustainability. Improve our facility for the benefit of current and future generations.

c) How will this project benefit the community? What do you plan to achieve?

The project will provide a shaded accessible area for after golf fellowship where those no longer able to play golf can remain connected to their peer group, combating social isolation. The veranda invites members and the broader Gingin Community to use the facility for functions and celebrations and is an investment in the long term future of the Gingin Golf Club. The construction of the veranda will facilitate access for the disabled.

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

The Golf Club members have maintained the 18 hole course as a private / public facility for 64 years entirely with volunteers. Members have contributed to the construction of the clubhouse, the original Machinery Shed and recently an extension to this facility. We have purchased course maintenance machinery and reticulated the Tee's and Green surrounds.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 10,000.00	\$ 5,000.00	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 10,000.00	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$ 20,000.00	\$	<input type="checkbox"/>
Total \$ income	\$ 40,000.00	\$ 5,000.00	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Custom manufactured kit	\$ 30,000.00	\$	\$	<input checked="" type="checkbox"/>
Site works	\$ 1,000.00	\$	\$	<input type="checkbox"/>
Concrete slab	\$ 7,000.00	\$	\$	<input type="checkbox"/>
Erection, under supervision	\$	\$ 5,000	\$	<input type="checkbox"/>
Professional fees	\$ 2,000.00	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$ 40,000.00	\$ 5,000	\$	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

No

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:		Date: 24 March 2026
<i>Chairperson/President/Authorised Person</i>		
Print Name:		Title:
Position:	Secretary	
Witness name:		
Witness signature:		
<i>Auspicing organisation Details (if applicable)</i>		
Auspicing Signature:		Date:
<i>Chairperson/President/Authorised Person</i>		
Print Name:		Title:
Position:		
Witness name:		
Witness signature:		



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Upgrade of Gingin Pistols Club Inc 50m gun range to meet new state regulations.

Sum requested from the Shire of Gingin (GST exclusive): \$10,000.00

Organisation name: Gingin Pistols Club Inc

Postal Address:

Contact person: [REDACTED] Role: Vice Captain

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No \*if not incorporated please completed below

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT** (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

Upgrade of Gingin Pistol Clubs Inc 50m gun range to meet new state regulations.

b) Which of the funding focus areas does this your project support?

Connections & Wellbeing.

c) How will this project benefit the community? What do you plan to achieve?

We are the largest social club in Gingin with over 100 active members. The club has been continuously operating since the early 1970s at the current location. We provide a social setting where members can enjoy the sport of shooting in a controlled and regulated environment. Members also participate in regular run competitions. Registered shooters are legally required to shoot at a minimum of 6 times per year to maintain the firearms license.

The planned modifications to the 50m range including enclosed roof will improve safety for houses located adjacent and behind (to the southwest and northwest) the club.

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

Already completed work on the upgrade of the 25m gun range using 100% Club funds. Team's expertise will be leveraged to upgrade the 50m gun range. Members will contribute with in-kind labour during the planning, procurement and construction phases, eg boilermaker, earth moving equipment operator, surveyor, and labouring.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 40,000	\$ 14,600	<input type="checkbox"/>
Shire of Gingin Request	\$ 10,000	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 50,000	\$ 14,600	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
9 sea containers	\$ 39,600	\$	\$ 39,600	<input checked="" type="checkbox"/>
Replace verandah to suit containers	\$ 3,800	\$	\$ 3,800	<input checked="" type="checkbox"/>
Build targets	\$ 2,500	\$ 5,000	\$ 7,500	<input checked="" type="checkbox"/>
Earthworks	\$ 3,600	\$	\$ 3,600	<input checked="" type="checkbox"/>
Concrete	\$ 500	\$	\$ 500	<input checked="" type="checkbox"/>
Construction	\$	\$ 9,600	\$ 9,600	<input checked="" type="checkbox"/>
Total \$ cost of items	\$ 50,000	\$ 14,600	\$ 64,600	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

No.

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:	Date: 31/3/2026
_____ Chairperson/President/Authorised Person	
Print Name: [REDACTED]	Title: Vice Captain
Position: Authorised Person	
Witness name: _____	
Witness signature: _____	
<i>Auspicing organisation Details (if applicable)</i>	
Auspicing Signature:	Date:
_____ Chairperson/President/Authorised Person	
Print Name: [REDACTED]	Title:
Position: _____	
Witness name: _____	
Witness signature: _____	



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Gingin Scout Group - Off Grid Solar/Battery Power

Sum requested from the Shire of Gingin (GST exclusive): \$4,000

Organisation name: Scouts WA - Gingin Scout Group

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Group Leader

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS** IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicng)

Organisation name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact person: \_\_\_\_\_ Role: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

The Gingin Scout Group is the primary user of the Gingin Racecourse running programs for youth aged between 5 and 15 years of age year-round. The Gingin Scout Group is in the process of renewing our lease which includes our Scout Hall, Storage Shed and Gazebo. The project proposes to install a solar-battery energy system that will replace our ageing generator. It is proposed that the solar panels and battery will be placed on our Scout Hall within our lease area.

b) Which of the funding focus areas does this your project support?

This project is closely aligned with the 'Planning and Sustainability' focus area. Sco

c) How will this project benefit the community? What do you plan to achieve?

The project will allow us to reduce our reliance on using portable generators which will improve safety for our volunteers and eliminate the need to store liquid fuels on site. The operating costs will be reduced and will allow for standby power to operate a small fridge or ceiling fans even during the night when we typically would not run the generator due to the noise it generates and the associated costs. It will also make the use of our Scout Hall more convenient for visiting groups and improve safety of the site as lighting can be provided at all times.

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

The 1st Gingin Scout Group has been operating for more than 40 years, helping young people to be their best, supporting them as they develop in all facets of life so they can grow into constructive citizens in their communities. We are backed by the broader Scouting movement which in WA accounts for more than 4,000 members across 100 groups.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 3,210	\$	<input type="checkbox"/>
Shire of Gingin Request	\$ 4,000	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$ 4,000	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 11210	\$	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Access Technology Group - Solar/Battery Hardware	\$ 6840	\$	\$ 6840	<input type="checkbox"/>
Eagleeye Technical Services	\$ 4370	\$	\$ 4370	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$ 11210	\$	\$ 11210	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

The Gingin Scout Group leases the Gingin Scout Hall from the Shire of Gingin. The solar panels and battery will be installed either on the Gingin Scout Hall or on the ablution block where the power switching currently exists.

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:		Date: 31 March 2025
	Chairperson/President/Authorised Person	
Print Name:		Title: 
Position:	Chairperson	
Witness name:		
Witness signature:		
<i>Auspicing organisation Details (if applicable)</i>		
Auspicing Signature:		Date:
	Chairperson/President/Authorised Person	
Print Name:		Title:
Position:		
Witness name:		
Witness signature:		



APPLICATION FORM For Council Budget Requests \$ 10,000+	
<b>PROJECT BUDGET REQUEST</b>	
Project/Event Title:	Guilderton Community Day 27
Dollar sum requested from the Shire of Gingin	\$ 1,000 (GST Exclusive)
<b>APPLICANT &amp; CONTACT INFORMATION</b>	
Community Organisation:	Guilderton Community Association Inc
Postal Address:	
Contact Person & Role:	
Contact number:	
Email:	
ABN: (if applicable)	
Incorporated:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
GST Registered:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If you are applying through an auspicing body please provide their contact information (same info required as above) in this section.	
<b>PROJECT DESCRIPTION</b>	
What is the Project?	
A community day through combining clean up Australia, with arts & crafts markets, and live music in the park, to bring the community together to celebrate our community.	
<b>BACKGROUND</b>	
How did the project come about? Were other options considered and how did you decide this was the best option?	
The Guilderton Community day 2026 was a huge success with volunteers for clean up. over 20 stalls, and five acts performing in the park. It was very well attended.	
<b>COMMUNITY FUNDING FOCUS AREAS</b>	
What focus area does the project support?	
Connections & wellbeing - bring the community together in celebration. Family friendly and participative. Tourism & economic development - using local vendors, musicians, businesses and local associations	
<b>BENEFIT</b>	
Who will the project benefit? How many people will benefit?	

Clean up Aust - volunteers clean up various sites around the town  
 Markets - both local vendors and attendees benefit  
 Live music - free public performances by local musicians  
 Combined creating a festive scene where the community can gather, bond and develop relationships.

**OUTCOMES**

**Objectives**  
 What do you want to achieve?  
 Cleaner neighbourhood, celebration and bonding of residents and tourists through a day in Gabbadah Park. To promote connection and wellness within the community.

**MILESTONES**

Key Actions What are the steps to complete the project? (e.g., gain Planning Approval)	Timeframe When does each step need to be completed by?	Responsibility Who will complete this (e.g. a contractor, group volunteer etc.)

**APPROVALS / COMPLIANCY REQUIREMENTS & STATUS**

Have you contacted the Shire of Gingin and/or other relevant organisations to enquire of any legislative or compliancy requirements? If so, list what is applicable to your project and whether it is pending grant funding, applied for, approved etc.  
 The 2026 Guilderton Community Day was compliant within all requirements.

**MARKETING**

How will people know about your project? How will you acknowledge the Shire of Gingin as a project partner? What promotional avenues will you use (e.g., online, club newsletters, signage, social media etc)  
 The majority of promotion is through local social media, word of mouth, through the GCA, and posters/banners on noticeboards and key locations.

**SUSTAINABILITY**

How will the project be sustained into the future? Consider operational and whole of life costs, promotion to retain interest and support usage into the long-term, management of the facility, etc.  
 This will be the second Guilderton Community Day. Interest generated by '26 reflects a need in our community for this type of event. The GCA is well positioned to sustain this event and similar events through the network of volunteers aligned with the GCA

RISK MANAGEMENT				
Risks What potentially could go wrong?	Treatment (Actions) What will be done to minimise the risks?			Responsibility (e.g., contractor, volunteer etc.)
Maximum temperatures, heat	Provide access to water and shade			GCA
Excess rubbish	Request shire to provide extra bins			GCA
Falling branches	Tuart tree inspections and liaise with Shire			GCA
BUDGET: INCOME				
How will the project be funded?				
List all funding sources including volunteer time, business sponsorship and other funding you have or plan to apply for	Cash (GST EXCL)	In-Kind Contribution * 1	Total (GST EXCL)	Confirmed If Yes tick box
Own (Applicant's) Contribution	\$	\$ 5000	\$	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 1000	\$	\$	<input type="checkbox"/>
Other grants & sponsoships	\$ 1400	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
<b>Total Income</b>	<b>\$ 2400</b>	<b>\$ 5000</b>	<b>\$ 7400</b>	
BUDGET: EXPENDITURE				
What items/resources do you need to fund to make the project happen? * 2				
Item(s) description	Cash (GST EXCL)	In-Kind	Total (GST EXCL)	Tick items that the Council Budget Request would fund
PA system & sound technician	\$ 500	\$ 500	\$ 1000	<input checked="" type="checkbox"/>
Marketing, posters, banners etc	\$ 370	\$ 1000	\$ 1370	<input checked="" type="checkbox"/>
Musicians and performers	\$ 1200	\$ 500	\$ 1700	<input checked="" type="checkbox"/>
operational volunteers	\$	\$ 750	\$ 1000	<input type="checkbox"/>
organisational volunteers	\$	\$ 2250	\$ 3000	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
<b>Total \$ cost of items</b>	<b>\$ 2070</b>	<b>\$ 5000</b>	<b>\$ 7070</b>	

1 Volunteer time is calculated at \$ 25 per hour per volunteer to align with the Department of Local Government, Sport and Cultural Industries rate

2 Attach copies of either two (2) written quotations or written estimates for all items and three (3) written quotations for projects over \$ 50,000. Include permit and planning costs.

**APPLICANT CHECKLIST**

Copy provided with the application:

- Quotations
- Evidence of funding commitments/secured cash or in-kind contributions
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Committee minutes with motion supporting the project
- Insurance Certificates of Currency (if not supplied previously)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support
- Approvals/ Authorisations/Structural Certificates etc. (if approved)

**DECLARATION**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I understand that the project cannot commence until written confirmation of funding is received.

Applicant Signature: [REDACTED] Date: 20-3-2026

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Chairperson/President/Authorised Person

Print Name: [REDACTED] Title: [REDACTED]

Position: VICE CHAIR

Witness name: [REDACTED]

Witness signature: [REDACTED]



**APPLICATION FORM  
For Community Projects up to \$ 10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: The Great Ukulele Muster 27  
Sum requested from the Shire of Gingin (GST exclusive): \$1,250  
Organisation name: Guilderton Community Association  
Postal Address: \_\_\_\_\_  
Contact person: [REDACTED] Role: Coordinator  
Contact number: [REDACTED] Email: [REDACTED]  
Is your group incorporated:  Yes  No \* if not incorporated please completed below

*\*AUSPICING ORGANISATION DETAILS IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)*

Organisation name: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Contact person: \_\_\_\_\_ Role: \_\_\_\_\_  
Contact number: \_\_\_\_\_ Email: \_\_\_\_\_  
Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?  
The Ukulele Muster is a tourism endeavour. Bringing several ukulele clubs from across Perth, together for a weekend celebration of the ukulele. This 3 day event is forecast to bring 150+ ukulele people into Guilderton over an off season weekend. 7-9 May 2027.

b) Which of the funding focus areas does this your project support?  
Attractions and economy (benefits local businesses and operators) & Connections & Wellbeing (free ukulele shows for the public and promoting a local ukulele group)

c) How will this project benefit the community? What do you plan to achieve?  
Local businesses - accommodation, meals, cafe's stores etc  
Community - free entertainment open to public, ukulele workshops and membership drives. (Social connections and common interest groups)

d) Who will benefit from your project? (tick all that apply)

- Our group  
  Our suburb  
  Whole of Shire  
  Visitors  
  Local business  
 Kids  
  Youth  
  Elderly  
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

The GCA has the experience of running several community events including Guilderton Community Day, Moore River Music Festival, Music in the Park and many more.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$ 25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$	\$ 4000	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 1250	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$ 900	\$	<input type="checkbox"/>
<b>Total \$ income</b>	<b>\$ 2150</b>	<b>\$ 4000</b>	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Sound system x 3 day hire	\$ 800	\$ 250	\$ 1050	<input checked="" type="checkbox"/>
PA technician standby	\$ 100	\$ 200	\$ 300	<input checked="" type="checkbox"/>
Promotional banners	\$ 275	\$	\$ 275	<input checked="" type="checkbox"/>
Poster & printing	\$ 50	\$	\$ 50	<input type="checkbox"/>
Misc event expenses	\$ 400	\$	\$ 400	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
<b>Total \$ cost of items</b>	<b>\$ 1625</b>	<b>\$ 450</b>	<b>\$ 2075</b>	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

Hosted in the Guilderton Community Hall as the Muster Base for 3 days

**4. APPLICANT CHECKLIST**






Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:		Date:	13-3-26
Chairperson/President/Authorised Person			
Print Name:		Title:	
Position:	VICE CHAIR		
Witness name:			
Witness signature:			
<i>Auspicing organisation Details (if applicable)</i>			
Auspicing Signature:			Date:
Chairperson/President/Authorised Person			
Print Name:			Title:
Position:			
Witness name:			
Witness signature:			



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: **Guilderton Community Library 20th Birthday Gala Celebration**

Sum requested from the Shire of Gingin (GST exclusive):

Organisation name: **Guilderton Community Library**

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: **Library Coordinator**

Contact number: [REDACTED] Email: [REDACTED]

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Is your group incorporated:  Yes  No \*if not incorporated please completed below

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**\*AUSPICING ORGANISATION DETAILS** IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name: Guilderton Community Association

Postal Address:

Contact person:

Role: Vice Chair

Contact number:

Email:

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Is your group incorporated:  Yes  No

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## **2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

---

The Guilderton Community Library is delighted to be celebrating 20 years of serving our community and would like to host a 20th Birthday Gala Morning community event on Saturday 4 July 2026 at the Guilderton Community Hall from 9am - 12pm.

Following the gala morning celebratory event, a luncheon will be held for past and present volunteers and invited guests at the Guilderton Country Club.

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b) Which of the funding focus areas does your project support?

The focus area our project supports is Connections and Wellbeing.

The Guilderton Community Library officially opened on 6 July 2006 as a community-driven initiative, created to provide access to books and a welcoming space for both residents and visitors to the region. Over the past two decades, it has become a valued hub for connection, learning, and community engagement.

The event strongly aligns with the Shire of Gingin's Strategic Community Plan 2022–2032, particularly its focus on growing and nurturing our community through enhanced connectedness and wellbeing.

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c) How will this project benefit the community? What do you plan to achieve?

The Guilderton Community Library's 20th Birthday Gala Morning will deliver significant social and community benefits by bringing residents and visitors together to a welcoming, inclusive environment.

The event is designed to strengthen community connectedness, celebrate a community led initiative, and promote wellbeing through shared experiences. A key outcome of the project is to recognise and honour the invaluable contribution of past and present volunteers whose dedication has sustained the library over the past two decades. This acknowledgement and thank you luncheon that is proposed fosters a sense of pride, belonging, and appreciation, while encouraging continued volunteerism within the community.

The event will feature a “memory wall” highlighting the library’s history, allowing attendees to reflect on its impact and share stories, reinforcing a collective sense of heritage and identity. Activities for children will ensure the event is family-friendly and intergenerational, supporting social inclusion and engagement across all age groups.

Local businesses will be showcased through stalls, raffles, and donated prizes, providing them with visibility and strengthening connections between community members and local enterprises. This supports the local economy and encourages ongoing community support for small businesses.

Additionally, the involvement of community groups such as St John WA, Lower Coastal Community Association and the Moore River Men’s Shed, who will host a sausage sizzle, highlights collaboration between local organisations and reinforces community partnerships.

d) Who will benefit from your project? (tick all that apply)

Our group     Our suburb     Whole of Shire     Visitors     Local business

Kids     Youth     Elderly     Other (specify):

e) What experience does your group have that will enable you to complete the project?

Our group is made up of a dedicated and experienced team of volunteers who are highly committed to the success of this project. Two of our members are founding volunteers of the Guilderton Community Library, bringing with them deep knowledge of the library’s history, operations, and strong connections within the local community.

Collectively, our volunteers contribute a wide range of skills, including event coordination, community engagement, and organisational management. Notably, one volunteer has over 35 years of experience as an event manager and has successfully delivered health-related events across rural Western Australia for the past 20 years. This expertise ensures the event will be well-planned, effectively managed, and delivered to a high standard.

Our team’s strong local ties, combined with proven experience in delivering community initiatives, positions us well to coordinate a successful and inclusive event that meets its objectives and benefits the wider community.

**3. BUDGET**

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant’s) Organisation Contribution Shire meetings x 3 volunteers – 10 hours Event and sponsorship management – 20 hours Onsite volunteers at event – 50 hours	\$	\$2000.00	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$1500	\$	<input type="checkbox"/>

Steve and Jo Jones Containers for Cash Drive	\$500.00	\$	<input checked="" type="checkbox"/>
	\$0	\$	<input type="checkbox"/>
Total \$ income	\$2000.00	\$2000.00	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Morning tea catering; includes birthday cake and other cake items for guests and visitors	\$300.00	\$	\$	<input checked="" type="checkbox"/>
Thank you Luncheon at the Guilderton Country Club for past and present volunteers, supporters and Shire President and CEO. \$25pp x 40 guests. <i>Does not include any alcohol service.</i>	\$1000.00	\$	\$	<input checked="" type="checkbox"/>
Printing of AO size displays for memory wall x 2	\$250.00	\$	\$	<input checked="" type="checkbox"/>
Posters and signage to be placed around Guilderton in the lead up and on the day	\$100.00	\$	\$	<input type="checkbox"/>
Tea and coffee supplies for Morning Tea	\$75.00	\$	\$	<input type="checkbox"/>
Sausage sizzle extras: napkins, condiments	\$30.00			<input type="checkbox"/>
Children's Activity Corner - items for badging making and crafts	\$100.00	\$	\$	<input type="checkbox"/>
Community Bus	\$145.00			<input type="checkbox"/>
Total \$ cost of items	\$2000.00	\$	\$	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

**Yes, we would like to host the event in the Guilderton Community Hall. An event application has been submitted.**

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:

[Redacted Signature]

Date: 29 March 2026

Chairperson/President/Authorised Person

Print Name:

[Redacted Name]

Title:

[Redacted Title]

Position:

Library Coordinator

Witness name:

[Redacted Name]

Witness signature:

[Redacted Signature]

*Auspecting organisation Details (if applicable)*

Auspecting Signature:

Date:

Chairperson/President/Authorised Person

Print Name:

[Redacted Name]

Title: Vice Chair

Position:

Witness name:

Witness signature:



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: 2027 Lancelin Primary School Monster Fete

Sum requested from the Shire of Gingin (GST exclusive): \$6000

Organisation name: Lancelin Primary School P&C Association

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: President

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No \*if not incorporated please completed below

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)**

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

The Lancelin Primary School P&C proposes to host the 2027 Lancelin Primary School Monster Fete, a large-scale community event designed to bring together families, local businesses, and residents from across Lancelin and the wider Shire of Gingin. The event fosters a connected, inclusive, and resilient community by bringing together residents of all ages in a safe and welcoming environment. It supports community wellbeing by encouraging social interaction, strengthening relationships, and promoting a sense of belonging and community pride. The Monster Fete will feature a variety of activities and attractions, including market stalls, food vendors, children's games, live entertainment, raffles, and community group showcases. The event will provide an inclusive and welcoming environment for people of all ages, encouraging community participation, social connection, and local engagement. This well-established event is a key highlight on the local calendar and serves as an important opportunity to strengthen community spirit, celebrate local talent, and support small businesses and community organisations. Funds raised will be reinvested into school and community initiatives that benefit local children and families. The grant funding will assist in covering event costs such as equipment hire, entertainment, safety measures, and infrastructure, ensuring the fete remains accessible, safe, and enjoyable for the entire community.

b) Which of the funding focus areas does this your project support?

The 2027 Lancelin Primary School Monster Fete strongly aligns with the Shire of Gingin's strategic focus areas:  
**Connections & Wellbeing**  
The event fosters a connected, inclusive, and resilient community by bringing together residents of all ages in a safe and welcoming environment. It supports community wellbeing by encouraging social interaction, strengthening relationships, and promoting a sense of belonging and community pride.  
**Attractions & Economy**  
The Monster Fete contributes to the development of vibrant local attractions and supports economic activity within the region. By drawing attendees from across the Shire and surrounding areas, the event increases visitation to Lancelin and provides valuable opportunities for local businesses, stallholders, and community groups to showcase their products and services, generating income and supporting the local economy.  
**Planning & Sustainability**  
The event demonstrates responsible planning and sustainable practices through effective event management, community collaboration, and consideration of environmental impacts, including waste minimisation and use of local resources. Proceeds from the fete are reinvested into initiatives that support the long-term sustainability of the school and broader community.

c) How will this project benefit the community? What do you plan to achieve?

The 2027 Lancelin Primary School Monster Fete will provide strong social, economic, and community benefits to Lancelin and the wider Shire of Gingin. The event will bring together families, residents, and visitors in an inclusive, family-friendly environment, fostering community connection, social interaction, and a sense of belonging. It will support community wellbeing by creating opportunities for people of all ages to engage, participate, and celebrate together. The fete will also support the local economy by attracting visitors to Lancelin and providing opportunities for local businesses, stallholders, and community groups to generate income and showcase their offerings. Additionally, the event will strengthen partnerships between the school, local organisations, and volunteers, building community capacity and encouraging ongoing collaboration. Key outcomes include increased community participation, improved social connectedness, support for local businesses, and funds raised to reinvest into school and community initiatives that benefit local children and families.

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

The Lancelin Primary School P&C has extensive experience in planning and delivering successful community events, including previous school fetes and fundraising activities. These events have consistently attracted strong community participation and have been delivered in a well-organised, safe, and inclusive manner.  
The P&C is made up of dedicated volunteers, including parents, carers, and community members, who bring a diverse range of skills in event coordination, budgeting, fundraising, marketing, and community engagement. Committee members work collaboratively with the school leadership, staff, and local community groups to ensure effective planning and delivery.  
The group has established relationships with local businesses, suppliers, and service providers, which supports the smooth organisation of events and helps maximise community involvement. In addition, the P&C follows clear governance processes, including financial management and accountability practices, ensuring funds are managed responsibly.  
This collective experience, strong community support, and proven track record position the P&C well to successfully deliver the 2027 Monster Fete.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$	\$ 8050	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 6000	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$ 10,000	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 16000	\$ 8050	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Kids Entertainment	\$ 12027	\$	\$ 12027	<input checked="" type="checkbox"/>
Show bags	\$ 613.80	\$	\$ 613.80	<input type="checkbox"/>
Face Painters	\$ 800	\$	\$ 800	<input type="checkbox"/>
Canteen	\$ 1008.57	\$	\$ 1008.57	<input type="checkbox"/>
Lions Train	\$ 300	\$	\$ 300	<input type="checkbox"/>
Signage	\$ 689.79	\$	\$ 689.79	<input type="checkbox"/>
Total \$ cost of items	\$ 15439.16	\$	\$ 15439.16	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

No

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: [REDACTED]

Date: 29/3/2026

Chairperson/President/Authorised Person

Print Name: [REDACTED]

Title: [REDACTED]

Position: President

Witness name: [REDACTED]

Witness signature: [REDACTED]

*Auspicing organisation Details (if applicable)*

*Auspicing Signature:*

*Date:*

*Chairperson/President/Authorised Person*

*Print Name:* [REDACTED]

*Title:*

*Position:*

*Witness name:*

*Witness signature:*



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: **MUSCLE CAR AND HOT ROD EVENT LEDGE POINT**

Sum requested from the Shire of Gingin (GST exclusive): **850**

Organisation name: **LEDGE CLUB WA INC.**

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: **SECRETARY**

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)**

Organisation name: **LEDGE CLUB WA INC.**

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: **PRESIDENT**

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?  
**CAR SHOW FEATURING MUSCLE AND HOT ROD CARS**

b) Which of the funding focus areas does this your project support?  
**ATTRACTIONS AND ECONOMY - ACTIVELY PROMOTING TOURISM AND THE LOCAL AND SURROUNDING COMMUNITY BUSINESSES. SUPPORTING AND PROMOTING LOCAL MUSICAL ARTISTS**

c) How will this project benefit the community? What do you plan to achieve?  
**PROVIDE ENTERTAINMENT AND COMMUNITY ENGAGEMENT FOR LEDGE POINT AND COMMUNITY SURROUNDS FOR LOCALS AND VISITORS. ACTIVELY PROMOTE TOURISM TO REGION AND FLOW ON EFFECT TO LOCAL ECONOMY**

d) Who will benefit from your project? (tick all that apply)

- Our group  
  Our suburb  
  Whole of Shire  
  Visitors  
  Local business  
 Kids  
  Youth  
  Elderly  
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

**CLUB MEMBERS HAVE HAD INVOLVEMENT WITH PREVIOUS CAR SHOWS IN LEDGE POINT**

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$	\$ 2280	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 850	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 850	\$	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
SHIRE EVENT TRAILER VOLUNTEER PICK UP AND VEHICLE FUEL	\$	\$ 80	\$ 80	<input type="checkbox"/>
LOCAL MUSICAL GROUP FEE	\$ 400	\$	\$ 400	<input checked="" type="checkbox"/>
TROPHIES FOR CAR SHOW	\$ 100	\$	\$ 100	<input checked="" type="checkbox"/>
PRIZE FOR DRIVER RAFFLE	\$ 150	\$	\$ 150	<input checked="" type="checkbox"/>
COMMUNITY RAFFLES	\$ 200	\$ 200	\$ 400	<input checked="" type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$ 850	\$ 280	\$ 1330	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

**YES - USE OF LEDGE POINT OVAL**

**4. APPLICANT CHECKLIST**


Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**


On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: 


Date: 10/03/26


Chairperson/President/Authorised Person

Print Name: 

Title: 

Position: PRESIDENT LEDGE CLUB WA INC.

Witness name: 

Witness signature: 

*Auspicing organisation Details (if applicable)*

Auspicing Signature:

Date:

Chairperson/President/Authorised Person

Print Name:

Title:

Position:

Witness name:

Witness signature:



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Christmas Carols in the Park 2026  
Sum requested from the Shire of Gingin (GST exclusive):  
Organisation name: Ledge Point Community Association  
Postal Address: [REDACTED]  
Contact person: [REDACTED] Role: Treasurer  
Contact number: [REDACTED] Email: [REDACTED]  
Is your group incorporated:  Yes  No \*if not incorporated please completed below

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT** (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name:  
Postal Address:  
Contact person: Role:  
Contact number: Email:  
Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?  
Christmas Carols in the Park

b) Which of the funding focus areas does this your project support?  
Attraction and Economy and Connection and Wellbeing

c) How will this project benefit the community? What do you plan to achieve?  
Carols in the Park creates an inclusive and welcoming space where residents of all ages can come together to celebrate the festive season. By offering free entertainment, including a professionally trained singer and quality sound production, the event ensures a high-quality experience that is accessible to the entire community. The event strengthens community connection by encouraging families, friends, and neighbours to gather in a relaxed outdoor setting. Activities such as the sausage sizzle and light refreshments promote interaction and foster a sense of belonging, helping to reduce social isolation—particularly important in smaller coastal communities.

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

Our Committee and volunteers have successfully conducted this event previously for many years. The feedback is always positive and people enjoy this production.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 800	\$ 2000	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 800	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 1600.00	\$ 2000	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Accommodation for Entertainer	\$ 330.00	\$ 20.00	\$ 350.00	<input checked="" type="checkbox"/>
Entertainer Charge	\$ 500.00	\$	\$ 500.00	<input checked="" type="checkbox"/>
Food and Refreshments	\$ 500.00	\$	\$ 500.00	<input type="checkbox"/>
Event Preparation/Advertising/Set up	\$ 300.00	\$ 200.00	\$ 500.00	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$ 1630.00	\$ 220.00	\$ 1850.00	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

Yes, we will utilise the Ledge Point Oval and our leased shed

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: [Redacted] Date: 24/3/2026

---

Chairperson/President/Authorised Person

Print Name: [Redacted] Title: [Redacted]

Position: President

Witness name: [Redacted]

Witness signature: [Redacted]

---

*Auspicing organisation Details (if applicable)*

Auspicing Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

Chairperson/President/Authorised Person

Print Name: [Redacted] Title: \_\_\_\_\_

Position: \_\_\_\_\_

Witness name: \_\_\_\_\_

Witness signature: \_\_\_\_\_



**APPLICATION FORM**  
For Community Projects up to \$10,000 (GST excl.)

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Show and Shine Family Fun Day 2026

Sum requested from the Shire of Gingin (GST exclusive): \_\_\_\_\_

Organisation name: Ledge Point Community Association

Postal Address: ████████████████████

Contact person: ████████████████ Role: Treasurer

Contact number: ██████████ Email: ██████████████████

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)**

Organisation name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact person: \_\_\_\_\_ Role: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

Ledge Point Family Fun Day  
We plan to hold another family fund day in late September/ early October 2026 following another successful event last year which was our busiest of our five years. The cars and vehicles will still me a major attraction although we will also be committed to a further focus on the community stalls and increasing our entertainment options to cater for all ages. Although we experience unfavorable weather at our event in 2025 we exceeded our expected attendees and we already have many stallholders wanting to return.

b) Which of the funding focus areas does this your project support?

Our event covers two focus areas being: Attractions and Economy, and Connections and Wellbeing

c) How will this project benefit the community? What do you plan to achieve?

The Family Fun Day brings together both locals and visitors, creating a vibrant and inclusive atmosphere that strengthens community connection. The increasing number of returning attendees, along with new visitors from surrounding areas, highlights the event's growing reputation and its role in fostering regional engagement. A key benefit of the event is its accessibility. With the support of grant funding, LPCA can continue to subsidise activities, ensuring that families—regardless of financial circumstances—can participate and enjoy the day. This is particularly important in smaller communities, where affordable, family-friendly events are highly valued. The inclusion of informational and learning displays provides an educational component, offering insight into local history, services, and opportunities. Showcasing resources such as the '70 Years of Ledge Point' publication helps preserve and promote community heritage, strengthening local identity and pride. Children's activities remain a major highlight, encouraging family participation. These opportunities contribute to overall community wellbeing and help foster a sense of belonging from an early age. Importantly, the event also supports the long-term development of Ledge Point. Through ongoing fundraising efforts, LPCA is working to improve local infrastructure and community facilities. Increased visitation and positive exposure from events like the Family Fun Day enhance the profile, appeal, and likability of Ledge Point as both a place to live and visit. Overall, this project enhances social connection, supports local growth, promotes community pride, and ensures inclusive, affordable opportunities for residents and visitors alike.

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
 Other (specify):

e) What experience does your group have that will enable you to complete the project?

Our Committee and volunteers have successfully conducted this event previously for four years. Each year we improve and expand. We are well versed at the months of prior behind the scenes work and being able to successfully complete all tasks required to ensure the day operates at a high level.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 3000	\$ 5000	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 8500	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$ See attached Sheet	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$	\$	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
See Attached Sheet	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$	\$	\$	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

Yes, we will utilise the Ledge Point Oval and our leased shed

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: [REDACTED] Date: 24/3/2026  
Chairperson/President/Authorised Person

Print Name: [REDACTED] Title: [REDACTED]

Position: President

Witness name: [REDACTED]

Witness signature: [REDACTED]

*Auspicing organisation Details (if applicable)*

Auspicing Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson/President/Authorised Person

Print Name: [REDACTED] Title: \_\_\_\_\_

Position: \_\_\_\_\_

Witness name: \_\_\_\_\_

Witness signature: \_\_\_\_\_



**APPLICATION FORM**  
For Community Projects up to \$10,000 (GST excl.)

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Community Events

Sum requested from the Shire of Gingin (GST exclusive): \$8,000

Organisation name: Ledge Point Country Club

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Secretary

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No *\*If not Incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS** IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicng)

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

The Ledge Point Country Club delivers a diverse program of community focused events each year to foster social connection, support local organisations and strengthen community resilience. These events attract local residents, visitors and tourists contributing positively to community wellbeing and regional visitation.

Annual Sandcastle Competition held on the Australia Day long weekend, is a longstanding community event now entering its 18th year. Conducted on the Ledge Point swimming beach, the event continues to grow in participation and popularity each year.

The competition features multiple categories, catering for various age groups as well as family teams, ensuring inclusivity and broad community participation. Prizes are presented following a complimentary sausage sizzle hosted at the Country Club. The event encourages engagement and provides a safe, family friendly activity that celebrates community participation in our coastal environment.

#### **Easter Egg Hunt and Colouring Competition**

The Easter Egg Hunt and Colouring Competition is delivered in collaboration with the Ledge Point Volunteer Bush Fire Brigade. The Brigades fire truck travel throughout the town with the Easter Bunny distributing Easter eggs to children and engaging families across the community.

.....

Following this a colouring competition is held at the Country Club in the George Brenzi Hall with prizes awarded across multiple age groups. Food and refreshments are provided to participants ensuring an accessible and welcoming environment for families.

#### **ANZAC Day Community Breakfast**

In partnership with the Ledge Point Community Association, the Country Club hosts a free Community Breakfast on ANZAC Day. Following the dawn service a cooked breakfast is provided at no cost with any voluntary donations directed to the RSL.

This event is supported by a strong network of community volunteers and provides an important opportunity for residents and visitors to come together in recognition, respect and remembrance. In 2026, the event is anticipated to include a Royal Australian Air Force flyover of Ledge Point, further enhancing the significance of the occasion.

#### **Seafood Fiesta**

The Country Club also delivers the Seafood Fiesta, a major community and regional event supporting local Western Australian fishing families and businesses. In light of the demersal fishing ban and its impact on the local fishing industry, this event plays a vital role in supporting affected families. Promoting local produce, and sustaining regional economic activity.

The Seafood Fiesta attracts visitors from surrounding towns, holiday makers and local residents. The event includes live music, outdoor games and children's entertainment, barefoot bows and live cooking demonstrations, offering a range of seafood meal options over a six-hour period. The event promotes community cohesion while showcasing the region's fishing heritage and local businesses.

b) How will this project benefit the community? What do you plan to achieve?

- By conducting these events we aim to
- Increase Community involvement
- Increase awareness of our region and what it has to offer
- Increase support for local businesses and hobs
- Increase support of wellbeing for families and a healthy community
- Increase a more sustainable tourism trade for the broader community
- Increase inclusive activities and support for all community members

c) Which of the funding focus areas does this your project support?

- Attractions and economy
- Connections and wellbeing

d) Who will benefit from your project? (tick all that apply)

<input type="checkbox"/> X Our group	<input type="checkbox"/> X Our suburb	<input type="checkbox"/> X Whole of Shire	<input type="checkbox"/> X Visitors	<input type="checkbox"/> X Local business
<input type="checkbox"/> X Kids	<input type="checkbox"/> X Youth	<input type="checkbox"/> X Elderly	<input type="checkbox"/> Other (specify):	

e) What experience does your group have that will enable you to complete the project?

Our group of Volunteers have an extensive skills set supporting the local community and tourism, which has ensured many successful events. We have delivered the same project/events successfully in recent years.

Years delivered

Sandcastle Event – 18 Years

Easter Weekend – 10 Years

Anzac Day Community Breakfast – 3 Years

Seafood Fiesta – 5 Years

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$6600	\$	<input type="checkbox"/>
Shire of Gingin Request	\$8000	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$1000	\$	<input type="checkbox"/>
Ledge Point Country Club Volunteers and Venue Hire	\$	\$8500	<input type="checkbox"/>
Total \$ income	\$15600	\$8500	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Prizes for events	\$1500	\$	\$	<input type="checkbox"/>
Food for Sandcastle/Easter Wkend/Anzac Day	\$1000	\$	\$	<input type="checkbox"/>
Easter Eggs	\$300	\$	\$	<input type="checkbox"/>
Colouring Items	\$300	\$	\$	<input type="checkbox"/>
Volunteer Labour for all events	\$	\$7000	\$	<input type="checkbox"/>
Kids Entertainment	\$1500		\$	<input type="checkbox"/>
Entertainment	\$4000			
Signage	\$500			

Equipment Hire	\$2500			
Seafood for Fiesta	\$4000			
LPCC Venue Hire		\$1500		
Total \$ cost of items	\$15600	\$8500	\$24,100	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

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The Swimming Beach Ledge Point  
Ledge Point Country Club

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**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:	Date:
_____ <i>Chairperson/President/Authorised Person</i>	
Print Name: [REDACTED]	Title: [REDACTED]
Position: Secretary [REDACTED]	
Witness name: [REDACTED]	
Witness signature: [REDACTED]	
<i>Auspecting organisation Details (if applicable)</i>	
Auspecting Signature:	Date:
_____ <i>Chairperson/President/Authorised Person</i>	
Print Name:	Title:
Position:	
Witness name:	
Witness signature:	



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: **Safe Access Upgrade for Lower Coastal Community Bus**

Sum requested from the Shire of Gingin (GST exclusive):

Organisation name: **Lower Coastal Communities Association Inc**

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: **Treasurer**

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No *\* if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT** (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?  
**See attached detailed descriptions.**

b) Which of the funding focus areas does this your project support?  
**Connections and Wellbeing**

c) How will this project benefit the community? What do you plan to achieve?  
**See attached detailed descriptions**

d) Who will benefit from your project? (tick all that apply)

- Our group  
  Our suburb  
  Whole of Shire  
  Visitors  
  Local business  
 Kids  
  Youth  
  Elderly  
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

See attached detailed descriptions

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$	\$ 601.25	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$	\$	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Folding step	\$	\$	\$ 1080	<input checked="" type="checkbox"/>
Vertical grab handrail x 2	\$	\$	\$ 1360	<input checked="" type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$	\$	\$ 2440	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

Yes, the current bus shed to install the step and handrails

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: [Redacted] Date: 30th March 2026  
Chairperson/President/Authorised Person

Print Name: [Redacted] Title: [Redacted]

Position: **President**

Witness name: [Redacted]

Witness signature: [Redacted]

**Auspicing organisation Details (if applicable)**

Auspicing Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson/President/Authorised Person

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Position: \_\_\_\_\_

Witness name: \_\_\_\_\_

Witness signature: \_\_\_\_\_



**APPLICATION FORM  
For Community Projects up to \$ 10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Moore Clothes Expansion

Sum requested from the Shire of Gingin (GST exclusive): \$10,000.00

Organisation name: Moore Clothes Inc

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Chairperson

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No \* if not incorporated please completed below

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT** (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact person: \_\_\_\_\_ Role: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

Moore Clothes Inc is seeking support to deliver Stage 1 (construction commencement) of a new Shed build to expand our capacity to deliver essential community services. Moore Clothes is a registered charity and community hub in Gabbadah. Demand for our services has grown significantly, and our current premises are constrained for sorting,

b) Which of the funding focus areas does this your project support?

This project supports the Shire of Gingin Strategic Community Plan 2024–2034 focus areas:

c) How will this project benefit the community? What do you plan to achieve?

The Shed expansion will enable Moore Clothes to:

1. Increase service capacity to meet rising community need for low-cost/free clothing and practical support.
2. Improve safety and efficiency for volunteers through better workflow, storage, and

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

Moore Clothes Inc has operated since 2016 and is a registered charity with an experienced volunteer workforce and committee governance. In 2024/25, Moore Clothes had 33 core volunteers supporting day-to-day operations and additional event helpers.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$ 25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 5,000.00	\$ 5,000.00	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 10,000.00	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$ 170000	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 185000	\$	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
	\$	\$	\$	<input type="checkbox"/>
Shed Construction and building	\$ 185000	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$	\$	\$	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)  
Next to Existing premises

**4. APPLICANT CHECKLIST**

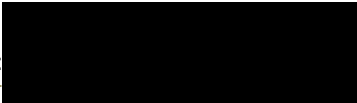
Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**



On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

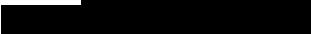
Applicant Signature:  Date: 30/03/2026


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*Chairperson/President/Authorised Person*

Print Name:  Title: 


Position: Chairperson

Witness name: 

Witness signature: 

---

*Auspicing organisation Details (if applicable)*

Auspicing Signature:  Date:

---

*Chairperson/President/Authorised Person*

Print Name: Julie Polette Title:

Position:

Witness name:

Witness signature:



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Neergabby Fireworks Night 2026

Sum requested from the Shire of Gingin (GST exclusive): \$10000

Organisation name: Neergabby Community Association

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Chair 2026

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT** (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact person: \_\_\_\_\_ Role: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?  
Neergabby Fireworks Night 2026

b) Which of the funding focus areas does this your project support?  
1. Attractions & Economy  
2. Connections & Wellbeing

c) How will this project benefit the community? What do you plan to achieve?  
The Neergabby Fireworks Night will strengthen the community by boosting local attractions and supporting the local economy while fostering stronger social connections and wellbeing. The event provides a safe, family friendly space where residents and visitors can come together, build relationships, and celebrate as a community. Through shared experiences, entertainment, and a welcoming atmosphere, the project aims to enhance community pride, encourage social inclusion, and support overall wellbeing.

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

The Neergabby Community Association (NCA) has extensive experience delivering this well-loved, long-standing event, which has been a highlight on the local calendar for many years. The NCA has consistently demonstrated its ability to plan and deliver a safe, engaging, and successful community celebration. This proven track record, combined with strong community support and ongoing improvements each year, ensures the group is well-equipped to successfully deliver the project again.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$	\$ 10000	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 10000	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$ 7500	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$	\$	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Fireworks	\$ 8800	\$	\$	<input checked="" type="checkbox"/>
Insurance	\$ 2000	\$	\$	<input checked="" type="checkbox"/>
Porta Loos	\$ 2000	\$	\$	<input checked="" type="checkbox"/>
Face Painting	\$ 2000	\$	\$	<input checked="" type="checkbox"/>
Bouncy Castles	\$ 1000	\$	\$	<input checked="" type="checkbox"/>
SJA	\$ 700	\$	\$	<input checked="" type="checkbox"/>
Total \$ cost of items	\$	\$	\$	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

Neergabby Community Grounds

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:

Date: 31.3.2026

Chairperson/President/Authorised Person

Print Name:

Title:

Position: Chair 2026

Witness name:

Witness signature:

*Auspicing organisation Details (if applicable)*

*Auspicing Signature:*

*Date:*

*Chairperson/President/Authorised Person*

*Print Name:*

*Title:*

*Position:* Chair 2026

*Witness name:*

*Witness signature:*



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Ocean Farm Playground Installation

Sum requested from the Shire of Gingin (GST exclusive): \$5,000.00

Organisation name: Ocean Farm Community & Recreation Association

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Secretary

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No \*if not incorporated please completed below

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT** (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

OFCRA is upgrading the Ocean Farm Hall playground by installing Funky Monkey Bars playground equipment to replace an outdated and non-compliant playground. The equipment has already been selected based on community consultation and approved through the Shire's Concept Enquiry process prior to purchase. The grant request is specifically to support installation costs, comprising concrete works (\$1,000) and labour (\$4,000).

b) Which of the funding focus areas does this your project support?

This project supports the Shire's funding focus area(s):  
Connections & Wellbeing - supports community connectedness, healthy activity, and incl  
2. Excellence & Accountability - contributes to safe, fit-for-purpose community infrastruc

c) How will this project benefit the community? What do you plan to achieve?

Ocean Farm is a growing community, with an increase in young families moving in  
By installing the Funky Monkey Bars equipment, OFCRA aims to:  
Improve safety and compliance by replacing the outdated playground.  
• Provide an attractive, durable recreation facility that supports community wellbeing.  
• Strengthen community connection by enhancing a shared public gathering place.

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
 Other (specify):

e) What experience does your group have that will enable you to complete the project?

~~OPCKA has demonstrated capacity to deliver this project by:~~

- Completing community consultation (resident survey) to confirm demand and guide desi  
 • Seeking and obtaining Concept Enquiry approval prior to equipment purchase.  
 • ~~Successfully fundraising \$16,000.00 to purchase the playground equipment~~

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 16,000	\$ 5,000	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 5,000	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 21,000	\$ 5,000	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Concrete	\$ 1,000	\$	\$	<input checked="" type="checkbox"/>
Labour	\$ 4,000	\$	\$	<input checked="" type="checkbox"/>
Funky Monkey Bars	\$ 16,000	\$	\$	<input type="checkbox"/>
Site preparation and sand	\$	\$ 5,000	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$ 21,000	\$ 5,000	\$	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

Ocean Farm Hall (community facility). Concept Enquiry approval has been sought prior to purchase.

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson/President/Authorised Person

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Position: \_\_\_\_\_

Witness name: \_\_\_\_\_

Witness signature: \_\_\_\_\_

*Auspicing organisation Details (if applicable)*

*Auspicing Signature: \_\_\_\_\_ Date: \_\_\_\_\_*

*Chairperson/President/Authorised Person*

*Print Name: \_\_\_\_\_ Title: \_\_\_\_\_*

*Position: \_\_\_\_\_*

*Witness name: \_\_\_\_\_*

*Witness signature: \_\_\_\_\_*



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Chronicle : Stories of Gingin

Sum requested from the Shire of Gingin (GST exclusive): \$6500

Organisation name: Second Act Arts Inc.

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Artistic Director

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)**

Organisation name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact person: \_\_\_\_\_ Role: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

Chronicle: Stories of Gingin is a community storytelling project that captures, celebrates and shares the lived experiences of people across the Shire. Community members will be invited to contribute their stories through accessible submission options, including written responses and facilitated interviews. A curated selection of these stories will be developed into a professionally produced live storytelling event featuring local voices, alongside a high-quality Chronicle publication that preserves these stories for the community. The project is designed to be inclusive and intergenerational, engaging a diverse cross-section of residents, including young people, families, long-term locals and newer community members. It provides meaningful opportunities for participation, creative expression and connection. By combining storytelling, performance and publication, Chronicle: Stories of Gingin creates a shared cultural experience that strengthens community identity, celebrates local voices and builds lasting social connection across the Shire.

b) Which of the funding focus areas does this your project support?

Chronicle: Stories of Gingin primarily supports Connections & Wellbeing by creating opportunities for people across the Shire to share their stories, build connections and feel a stronger sense of belonging within their community. The project also supports Attractions & Economy by contributing to the cultural life of the region, delivering a public event that brings people together and encourages local participation and visitation. Additionally, the project aligns with Planning & Sustainability through the creation of a lasting Chronicle publication and the establishment of ongoing community storytelling through Local Scribes, supporting long-term community engagement and cultural sustainability.

c) How will this project benefit the community? What do you plan to achieve?

Chronicle: Stories of Gingin will benefit the community by strengthening connection, celebrating local identity and creating opportunities for meaningful participation in arts and cultural activity. The project provides accessible ways for people across the Shire to share their stories, including those who may not typically engage in creative or community programs. This supports increased confidence, a sense of belonging and stronger relationships between community members. The live storytelling event creates a shared community experience, bringing people together to hear and celebrate local voices. This fosters pride in place and encourages greater engagement in community life. The Chronicle publication provides a lasting record of these stories, ensuring that local histories, perspectives and experiences are preserved and shared. This contributes to a stronger sense of identity and intergenerational connection within the Shire. Through this project, we aim to increase community participation, strengthen social cohesion and create an ongoing platform for storytelling and connection that continues beyond the initial activity.

d) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

Second Act Arts is an incorporated WA arts organisation led by experienced creative practitioners, including award-winning writer and producer Emma Humphreys. The team has strong experience in delivering community-based arts projects, live events and storytelling initiatives. With established processes for project management, participant engagement and delivery, the organisation is well equipped to successfully deliver Chronicle: Stories of Gingin on time and to a high standard.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 1000	\$ 2000	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 6500	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 7500	\$ 2000	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Artist Fees (Writer + Performers)	\$ 5200	\$	\$ 5200	<input checked="" type="checkbox"/>
Project Coordination & Delivery	\$ 1000	\$ 600	\$ 1600	<input type="checkbox"/>
Venue Hire – Gin Gin AP&I Hall (NFP Hall Only rate)	\$ 200	\$	\$ 200	<input checked="" type="checkbox"/>
Production & Creative (design, sound, materials)	\$ 700	\$ 200	\$ 900	<input checked="" type="checkbox"/>
Marketing, Promotion & Community Engagement	\$ 400	\$ 300	\$ 700	<input checked="" type="checkbox"/>
Publication & Documentation (Chronicle book + photography)	\$	\$ 900	\$ 900	<input type="checkbox"/>
Total \$ cost of items	\$ 7500	\$ 2000	\$ 9500	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

No. The free public event will be held at Gingin Showgrounds.

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:  Date: 30/03/2026  
\_\_\_\_\_  
Chairperson/President/Authorised Person

Print Name: \_\_\_\_\_ Title: 

Position: Artistic Director

Witness name: 

Witness signature: 

*Auspicing organisation Details (if applicable)*

Auspicing Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_  
Chairperson/President/Authorised Person

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Position: \_\_\_\_\_

Witness name: \_\_\_\_\_

Witness signature: \_\_\_\_\_



**APPLICATION FORM  
Public Liability Insurance Contribution**

**1. APPLICATION INFORMATION**

Organisation name: Gingin Art and Craft Inc

Sum requested from Shire of Gingin (50% of 2025/26 PLI, GST exclusive): \_\_\_\_\_

Postal Address: ██

Contact person: ██████████ Role: Secretary

Contact number: ██████████ Email: ██

ABN: (if applicable) ████████████████████ GST Registered:  Yes  No

**2. INFORMATION ABOUT YOUR ORGANISATION**

What is the primary purpose of the group? art and Crat

How many people receive services directly from your organisation per year? 35

How many additional people, in the wider community, receive an indirect benefit from your organisation (per year)? 200+

What year was your organisation established? 1979

Number of members (if relevant): 35

Who owns the premises from which you operate your service? Shire of Gingin

**3. APPLICANT CHECKLIST**

Copy provided with application:

- Most recent Public Liability Insurance Invoice
- Most recent financial statement
- Insurance Certificates of Currency
- Current Certificate of Incorporation (if not supplied previously)

**4. DECLARATION**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: [REDACTED] Date: 26/3/26  
Chairperson/President/Authorised Person

Print Name: [REDACTED] Title: [REDACTED]

Position: President

Witness name: [REDACTED]

Witness signature: [REDACTED]

**Funding Agreement between the Shire of Gingin and the Applicant**

The Applicant agrees to:

1. Use the funding for the purpose outlined in the approved application or seek a variation in writing from the Shire prior to spending any funds.
2. Invoice the Shire for 50% contribution of the Public Liability Insurance renewal invoice (up to a maximum amount of \$500) due each Financial Year of the Agreement.
3. Include a copy of this Public Liability Insurance renewal invoice from the insurers.
4. Comply with Goods and Services Tax (GST) requirements:
  - a. If the group or organisation is registered for GST, then comply with GST requirements and issue a tax invoice with Australian Business Number (ABN) and GST included in addition to approved funding amount;
  - b. If the group or organisation is not registered for GST then GST cannot be added onto the approved amount and payment will be made on receipt of an invoice with ABN or invoice with a Statement by Supplier; and
  - c. GST liability will be remitted to the Australian Taxation Office (ATO).
5. Return unspent monies to the Shire if applicable.

The Applicant understands that:

6. Failure to adhere to this Funding Agreement may jeopardise the organisation's future funding opportunities with the Shire.
7. This Funding Agreement will end on 31 May 2027 unless by prior written request and agreement.



**APPLICATION FORM  
Public Liability Insurance Contribution**

**1. APPLICATION INFORMATION**

Organisation name: **Gingin Canine Collective Inc**

Sum requested from Shire of Gingin (50% of 2025/26 PLI, GST exclusive):

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: **President**

Contact number: [REDACTED] Email: [REDACTED]

ABN: (if applicable) [REDACTED] GST Registered:  Yes  No

**2. INFORMATION ABOUT YOUR ORGANISATION**

What is the primary purpose of the group? **Fundraising for an Off lead dog park Gingin**

How many people receive services directly from your organisation per year? **10**

How many additional people, in the wider community, receive an indirect benefit from your organisation (per year)? **200+**

What year was your organisation established? **2014**

Number of members (if relevant): **10**

Who owns the premises from which you operate your service? **No Premises**

**3. APPLICANT CHECKLIST**


Copy provided with application:

- Most recent Public Liability Insurance Invoice
- Most recent financial statement
- Insurance Certificates of Currency
- Current Certificate of Incorporation (if not supplied previously)



**4. DECLARATION**

On behalf of the applicant organisation, I declare that:


- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.


Applicant Signature:  Date: 20/03/2026

Chairperson/President/Authorised Person

Print Name:  Title: 

Position: **President**

Witness name: 

Witness signature: 

**Funding Agreement between the Shire of Gingin and the Applicant**

The Applicant agrees to:

1. Use the funding for the purpose outlined in the approved application or seek a variation in writing from the Shire prior to spending any funds.
2. Invoice the Shire for 50% contribution of the Public Liability Insurance renewal invoice (up to a maximum amount of \$500) due each Financial Year of the Agreement.
3. Include a copy of this Public Liability Insurance renewal invoice from the insurers.
4. Comply with Goods and Services Tax (GST) requirements:
  - a. If the group or organisation is registered for GST, then comply with GST requirements and issue a tax invoice with Australian Business Number (ABN) and GST included in addition to approved funding amount;
  - b. If the group or organisation is not registered for GST then GST cannot be added onto the approved amount and payment will be made on receipt of an invoice with ABN or invoice with a Statement by Supplier; and
  - c. GST liability will be remitted to the Australian Taxation Office (ATO).
5. Return unspent monies to the Shire if applicable.

The Applicant understands that:

6. Failure to adhere to this Funding Agreement may jeopardise the organisation's future funding opportunities with the Shire.
7. This Funding Agreement will end on 31 May 2027 unless by prior written request and agreement.



**APPLICATION FORM  
Public Liability Insurance Contribution**

**1. APPLICATION INFORMATION**

Organisation name: GUILDERTON COMMUNITY ASSOCIATION INC

Sum requested from Shire of Gingin (50% of 2025/26 PLI, GST exclusive): \$407.26

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: SECRETARY

Contact number: [REDACTED] Email: [REDACTED]

ABN: (if applicable) [REDACTED] GST Registered:  Yes  No

**2. INFORMATION ABOUT YOUR ORGANISATION**

What is the primary purpose of the group? Promote interests of Guilderton Community

How many people receive services directly from your organisation per year? 100+

How many additional people, in the wider community, receive an indirect benefit from your organisation (per year)? 1000+

What year was your organisation established? 1960 and incorporated 29/6/79

Number of members (if relevant): 60

Who owns the premises from which you operate your service? Shire of Gingin, Community Hall

**3. APPLICANT CHECKLIST**

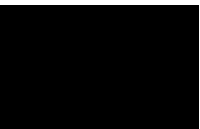




Copy provided with application:

- Most recent Public Liability Insurance Invoice
- Most recent financial statement
- Insurance Certificates of Currency
- Current Certificate of Incorporation (if not supplied previously)

**4. DECLARATION**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:		Date: 13.3.26
Chairperson/President/Authorised Person		
Print Name:		Title: 
Position:	SECRETARY	
Witness name:		
Witness signature:		

## Funding Agreement between the Shire of Gingin and the Applicant

The Applicant agrees to:

1. Use the funding for the purpose outlined in the approved application or seek a variation in writing from the Shire prior to spending any funds.
2. Invoice the Shire for 50% contribution of the Public Liability Insurance renewal invoice (up to a maximum amount of \$500) due each Financial Year of the Agreement.
3. Include a copy of this Public Liability Insurance renewal invoice from the insurers.
4. Comply with Goods and Services Tax (GST) requirements:
  - a. If the group or organisation is registered for GST, then comply with GST requirements and issue a tax invoice with Australian Business Number (ABN) and GST included in addition to approved funding amount;
  - b. If the group or organisation is not registered for GST then GST cannot be added onto the approved amount and payment will be made on receipt of an invoice with ABN or invoice with a Statement by Supplier; and
  - c. GST liability will be remitted to the Australian Taxation Office (ATO).
5. Return unspent monies to the Shire if applicable.

The Applicant understands that:

6. Failure to adhere to this Funding Agreement may jeopardise the organisation's future funding opportunities with the Shire.
7. This Funding Agreement will end on 31 May 2027 unless by prior written request and agreement.



**APPLICATION FORM  
Public Liability Insurance Contribution**

**1. APPLICATION INFORMATION**

Organisation name: LANCELIN DISTRICTS COMMUNITY ASSOCIATION INC

Sum requested from Shire of Gingin (50% of 2025/26 PLI, GST exclusive): \$500

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: SECRETARY/ TREASURER

Contact number: [REDACTED] Email: [REDACTED]

ABN: (if applicable) [REDACTED] GST Registered:  Yes  No

**2. INFORMATION ABOUT YOUR ORGANISATION**

What is the primary purpose of the group? Promote Lancelin community, support sustainable development, tourism, collaboration, and local values.

How many people receive services directly from your organisation per year? 50-100

How many additional people, in the wider community, receive an indirect benefit from your organisation (per year)? 300 - 400

What year was your organisation established? 2015

Number of members (if relevant): 20

Who owns the premises from which you operate your service? LDCA planning meetings are hosted by the Lancelin CRC

**3. APPLICANT CHECKLIST**

Copy provided with application:

- Most recent Public Liability Insurance Invoice
- Most recent financial statement
- Insurance Certificates of Currency
- Current Certificate of Incorporation (if not supplied previously)

**4. DECLARATION**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: [REDACTED]	Date: 16/03/2026
Chairperson/President/Authorised Person	
Print Name: [REDACTED]	Title: [REDACTED]
Position: SECRETARY/ TREASURER	
Witness name: [REDACTED]	
Witness signature: [REDACTED]	

**Funding Agreement between the Shire of Gingin and the Applicant**

The Applicant agrees to:

1. Use the funding for the purpose outlined in the approved application or seek a variation in writing from the Shire prior to spending any funds.
2. Invoice the Shire for 50% contribution of the Public Liability Insurance renewal invoice (up to a maximum amount of \$500) due each Financial Year of the Agreement.
3. Include a copy of this Public Liability Insurance renewal invoice from the insurers.
4. Comply with Goods and Services Tax (GST) requirements:
  - a. If the group or organisation is registered for GST, then comply with GST requirements and issue a tax invoice with Australian Business Number (ABN) and GST included in addition to approved funding amount;
  - b. If the group or organisation is not registered for GST then GST cannot be added onto the approved amount and payment will be made on receipt of an invoice with ABN or invoice with a Statement by Supplier; and
  - c. GST liability will be remitted to the Australian Taxation Office (ATO).
5. Return unspent monies to the Shire if applicable.

The Applicant understands that:

6. Failure to adhere to this Funding Agreement may jeopardise the organisation's future funding opportunities with the Shire.
7. This Funding Agreement will end on 31 May 2027 unless by prior written request and agreement.



APPLICATION FORM  
Public Liability Insurance Contribution

1. APPLICATION INFORMATION

Organisation name: LEDGE CLUB WA INC  
Sum requested from Shire of Gingin (50% of 2025/26 PLI, GST exclusive):  
Postal Address: [REDACTED]  
Contact person: [REDACTED] Role: SECRETARY  
Contact number: [REDACTED] Email: [REDACTED]  
ABN: (if applicable) [REDACTED] GST Registered:  Yes  No

2. INFORMATION ABOUT YOUR ORGANISATION

What is the primary purpose of the group? PROMOTION OF INTEREST OF LOCAL COMMUNITY  
How many people receive services directly from your organisation per year? 150  
How many additional people, in the wider community, receive an indirect benefit from your organisation (per year)? 400  
What year was your organisation established? 2024  
Number of members (if relevant): 50  
Who owns the premises from which you operate your service? MC ASSET WA





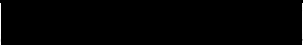
3. APPLICANT CHECKLIST

- Copy provided with application:
- Most recent Public Liability Insurance Invoice
  - Most recent financial statement
  - Insurance Certificates of Currency
  - Current Certificate of Incorporation (if not supplied previously)

4. DECLARATION

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept **Funding Agreement** (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:		Date:	5. 2. 26
Chairperson/President/Authorised Person			
Print Name:		Title:	
Position:	PRESIDENT		
Witness name:			
Witness signature:			


### Funding Agreement between the Shire of Gingin and the Applicant

**The Applicant agrees to:**

1. Use the funding for the purpose outlined in the approved application or seek a variation in writing from the Shire prior to spending any funds.
2. Invoice the Shire for 50% contribution of the Public Liability Insurance renewal invoice (up to a maximum amount of \$500) due each Financial Year of the Agreement.
3. Include a copy of this Public Liability Insurance renewal invoice from the insurers.
4. Comply with Goods and Services Tax (GST) requirements:
  - a. If the group or organisation is registered for GST, then comply with GST requirements and issue a tax invoice with Australian Business Number (ABN) and GST included in addition to approved funding amount;
  - b. If the group or organisation is not registered for GST then GST cannot be added onto the approved amount and payment will be made on receipt of an invoice with ABN or invoice with a Statement by Supplier; and
  - c. GST liability will be remitted to the Australian Taxation Office (ATO).
5. Return unspent monies to the Shire if applicable.

**The Applicant understands that:**

6. Failure to adhere to this Funding Agreement may jeopardise the organisation's future funding opportunities with the Shire.
7. This Funding Agreement will end on 31 May 2026 unless by prior written request and agreement.

 Government of Western Australia  
Department of Mines, Industry Regulation and Safety  
Consumer Protection

WESTERN AUSTRALIA  
*Associations Incorporation Act 2015*  
(Section 10)

IARN: A1045112V


**Certificate of Incorporation**

This is to certify that

**LEDGE CLUB WA INC.**

is an association incorporated under the  
*Associations Incorporation Act 2015*

The date of incorporation is the  
twenty seventh day of May 2024

  
Patricia Blake  
Commissioner for Consumer Protection

**CERTIFICATE**



**APPLICATION FORM  
For Community Projects up to \$10,000 (GST excl.)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Show and Shine Family Fun Day 2026

Sum requested from the Shire of Gingin (GST exclusive):

Organisation name: Ledge Point Community Association

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Treasurer

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No \*if not incorporated please completed below

**\*AUSPICING ORGANISATION DETAILS** IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community?

Public Liability Insurance

b) Which of the funding focus areas does this your project support?

Excellence and Accountability

c) How will this project benefit the community? What do you plan to achieve?

It is imperative the LPCA undertakes valid and current and appropriate Public Liability Insurance coverage for its various events held throughout the year.

d) Who will benefit from your project? (tick all that apply)

- Our group  
  Our suburb  
  Whole of Shire  
  Visitors  
  Local business  
 Kids  
  Youth  
  Elderly  
  Other (specify):

e) What experience does your group have that will enable you to complete the project?

N/A - Annual Public Liability Insurance

**3. BUDGET**

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 570.00	\$	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 500.00	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 1070.00	\$	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

EXPENDITURE				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Public liability Insurance - Elliot Insurance	\$ 980.19	\$	\$	<input checked="" type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$ 980.19	\$	\$	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

N/A

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied in previous years)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support


**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:  Date: 24/3/2026  
Chairperson/President/Authorised Person

---

Print Name:  Title: 

Position: *President*

Witness name: 

Witness signature: 

*Auspicing organisation Details (if applicable)*

Auspicing Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson/President/Authorised Person

Print Name:  Title: \_\_\_\_\_

Position: \_\_\_\_\_

Witness name: \_\_\_\_\_

Witness signature: \_\_\_\_\_



**APPLICATION FORM  
Public Liability Insurance Contribution**

**1. APPLICATION INFORMATION**

Organisation name: **LOWER COASTAL COMMUNITIES ASSOCIATION INC**  
Sum requested from Shire of Gingin (50% of 2025/26 PLI, GST exclusive): **\$500**  
Postal Address: [REDACTED]  
Contact person: [REDACTED] Role: **TREASURER**  
Contact number: [REDACTED] Email: [REDACTED]  
ABN: (if applicable) \_\_\_\_\_ GST Registered:  Yes  No

**2. INFORMATION ABOUT YOUR ORGANISATION**

What is the primary purpose of the group? **see attached**  
How many people receive services directly from your organisation per year? **400+**  
How many additional people, in the wider community, receive an indirect benefit from your organisation (per year)? **80+**  
What year was your organisation established? **more than 20 years, but bus purchased May 24**  
Number of members (if relevant): **No membership - open to all lower coastal residents - 8 committee members**  
Who owns the premises from which you operate your service? **Shire of Gingin (old Guilderton Fire Shed) stores our bus**

**3. APPLICANT CHECKLIST**

Copy provided with application:

- Most recent Public Liability Insurance Invoice
- Most recent financial statement
- Insurance Certificates of Currency
- Current Certificate of Incorporation (if not supplied previously)

**4. DECLARATION**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: [Redacted] Date: 16/3/26  
Chairperson/President/Authorised Person  
Print Name: [Redacted] Title: [Redacted]  
Position: President  
Witness name: [Redacted]  
Witness signature: [Redacted]

**Funding Agreement between the Shire of Gingin and the Applicant**

The Applicant agrees to:

1. Use the funding for the purpose outlined in the approved application or seek a variation in writing from the Shire prior to spending any funds.
2. Invoice the Shire for 50% contribution of the Public Liability Insurance renewal invoice (up to a maximum amount of \$500) due each Financial Year of the Agreement.
3. Include a copy of this Public Liability Insurance renewal invoice from the insurers.
4. Comply with Goods and Services Tax (GST) requirements:
  - a. If the group or organisation is registered for GST, then comply with GST requirements and issue a tax invoice with Australian Business Number (ABN) and GST included in addition to approved funding amount;
  - b. If the group or organisation is not registered for GST then GST cannot be added onto the approved amount and payment will be made on receipt of an invoice with ABN or invoice with a Statement by Supplier; and
  - c. GST liability will be remitted to the Australian Taxation Office (ATO).
5. Return unspent monies to the Shire if applicable.

The Applicant understands that:

6. Failure to adhere to this Funding Agreement may jeopardise the organisation's future funding opportunities with the Shire.
7. This Funding Agreement will end on 31 May 2027 unless by prior written request and agreement.



**APPLICATION FORM  
Public Liability Insurance Contribution**

**1. APPLICATION INFORMATION**

Organisation name: THE STABLE FLY ACTION GROUP INC 2025/26

Sum requested from Shire of Gingin (50% of 2025/26 PLI, GST exclusive): 50% OF 2026/27 PLI

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: SECRETARY/TREASURER

Contact number: [REDACTED] Email: [REDACTED]

ABN: (if applicable) [REDACTED] GST Registered:  Yes  No

**2. INFORMATION ABOUT YOUR ORGANISATION**

What is the primary purpose of the group? to minimise the effects of stable flies on the community

How many people receive services directly from your organisation per year? whole community

How many additional people, in the wider community, receive an indirect benefit from your organisation (per year)? 100

What year was your organisation established? 2005

Number of members (if relevant): 80

Who owns the premises from which you operate your service? privately owned by [REDACTED]

**3. APPLICANT CHECKLIST**

Copy provided with application:

- Most recent Public Liability Insurance Invoice
- Most recent financial statement
- Insurance Certificates of Currency
- Current Certificate of Incorporation (if not supplied previously)

**4. DECLARATION**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: [Redacted] Date: 13 / 3 / 26  
Chairperson/President/Authorised Person  
Print Name: [Redacted] Title: Ms  
Position: SECRETARY/TREASURER  
Witness name: [Redacted]  
Witness signature: [Redacted]

**Funding Agreement between the Shire of Gingin and the Applicant**

The Applicant agrees to:

1. Use the funding for the purpose outlined in the approved application or seek a variation in writing from the Shire prior to spending any funds.
2. Invoice the Shire for 50% contribution of the Public Liability Insurance renewal invoice (up to a maximum amount of \$500) due each Financial Year of the Agreement.
3. Include a copy of this Public Liability Insurance renewal invoice from the insurers.
4. Comply with Goods and Services Tax (GST) requirements:
  - a. If the group or organisation is registered for GST, then comply with GST requirements and issue a tax invoice with Australian Business Number (ABN) and GST included in addition to approved funding amount;
  - b. If the group or organisation is not registered for GST then GST cannot be added onto the approved amount and payment will be made on receipt of an invoice with ABN or invoice with a Statement by Supplier; and
  - c. GST liability will be remitted to the Australian Taxation Office (ATO).
5. Return unspent monies to the Shire if applicable.

The Applicant understands that:

6. Failure to adhere to this Funding Agreement may jeopardise the organisation's future funding opportunities with the Shire.
7. This Funding Agreement will end on 31 May 2027 unless by prior written request and agreement.



**APPLICATION FORM  
For Council Budget Requests \$10,000+**

**PROJECT BUDGET REQUEST**

**Project/Event Title:** LANCELIN DISTRICT COMMUNITY ASSOC. INC. RECYCLING SHED

**Dollar sum requested from the Shire of Gingin** \$ (GST Exclusive)

**APPLICANT & CONTACT INFORMATION**

**Community Organisation:** Lancelin District Community Association Inc.

**Postal Address:** [REDACTED]

**Contact Person & Role:** [REDACTED] Vice Chairman

**Contact number:** [REDACTED]

**Email:** [REDACTED]

**ABN: (if applicable)** [REDACTED]

**Incorporated:**  Yes  No **GST Registered:**  Yes  No

If you are applying through an auspicing body please provide their contact information (same info required as above) in this section.

**PROJECT DESCRIPTION**

What is the Project?

The project is to construct a shed for the use of LDCA metal recycling.

**BACKGROUND**

How did the project come about? Were other options considered and how did you decide this was the best option?

The Lancelin District Community Association's recycling division has been dormant for some months, in the main because we have not had a home base (a shed). Not inactive just dormant we have limited storage space and we have been collecting small items, holding and waiting for the opening of a new and dedicated shed. With no land available from the Shire, we made an appeal to the Minister for Lands, and they assisted by finding land being identified as under Shire administration and not bound to native title. That land now has a new title and the Shire have leased a portion of the land at a peppercorn rent to LDCA.

Our recycling division is an extension of what is colloquially referred to as a "men's shed" we are not a "men's shed" and have no affiliation with the state registered men's shed however we do provide all the camaraderie, social and emotional interaction together with a cuppa and the odd sausage sizzle, the major difference is, we are not financially bound to an outside body weas a actually make money to spend our community. In so doing we have extended the concept of a men's shed, which the Lancelin community has embraced and look upon as a focal social point and necessary and worthwhile activity.

Our band of senior men and women from the community met on Mondays and Thursdays with their own bag of hand tools to dismantle and separate domestic and small commercial out of date or unserviceable machines and appliances into their base metals. The base metals are collected in bins provided by (our metal trader) NR Metals in Wangara. When the bins are full, we deliver them to NR Metals, they are weighed, and we are paid the current rate for our metals.

<b>COMMUNITY FUNDING FOCUS AREAS</b>		
What focus area does the project support?		
We are constantly inviting enquires from the community to suggest activities and projects and to date we have financially participated in the Lancelin lookout, parent's shelter at the skate park, town security video system, swimming pontoon, Ledge Point Bowling Club fund raiser together with our annual colour blast and buskers' weekend, a beach shelter overlooking the pontoon, a grove of trees to celebrate Queen Elizabeth's Jubilee, an osprey nest on a pole donated by Western Power and of course currently working our own shed.		
<b>BENEFIT</b>		
Who will the project benefit? How many people will benefit?		
Over recent years, we saved over two hundred Tonnes of metal from landfill, sold our saved metal, and raised over \$74,000. These funds have been used to financially support community projects. LDCA is as named, a community association and we collect from any property within the community and donate to any community need as sought and presented to us and considered beneficial by our committee.		
<b>OUTCOMES</b>		
<b>Objectives</b>		
What do you want to achieve?		
With the support that we are receiving during this dormant period together with the amount of equipment that we currently hold in storage in our container and held in private properties shows that our new recycling shed will allow us to continue our social interaction and fund-raising activities to support the many community projects that are already being considered. (i.e. an extension to our swimming pontoon, another beach shelter, town signage etc.)		
<b>MILESTONES</b>		
<b>Key Actions</b>	<b>Timeframe</b>	<b>Responsibility</b>
What are the steps to complete the project? (e.g., gain Planning Approval)	When does each step need to be completed by?	Who will complete this (e.g. a contractor, group volunteer etc.)
With Dept of Environ, approval the site has been cleared of native vegetation to enable the civil corrector to cost the foundation pad.		Lancelin Sands

A normal shed construction programme	Mid-Year with 3 month period	Swan Aussie Sheds from Jurien Bay together with local Sub-contractors
<b>APPROVALS / COMPLIANCY REQUIREMENTS &amp; STATUS</b>		
<p>Swan Aussie Sheds have prepared all documentation necessary for Shire and local government approvals. Our Plumbing Contractor, Troy's Plumbing has already sought approval from the Shire for a sewage system.</p> <p>The project is dependent on grant funding and to this end we are in contact with the following          WA Lotteries Commission          Tronox Mining          Illuka Resources          Woodside Community Grants          FRRR fed Gov Grants          FMG Community Grants</p>		
<b>MARKETING</b>		
<p>How will people know about your project? How will you acknowledge the Shire of Gingin as a project partner? What promotional avenues will you use (e.g., online, club newsletters, signage, social media etc)</p> <p>The Lancelin community are eagerly awaiting the commencement of our recycling activity. Our team is ready and we will have front page of the Coastal Courier together with all online advertising.</p>		
<b>SUSTAINABILITY</b>		
<p>How will the project be sustained into the future? Consider operational and whole of life costs, promotion to retain interest and support usage into the long-term, management of the facility, etc.</p> <p>With a dedicated shed and the need to save metal from landfill and the neverending need for community project funding our future is secure.</p>		
<b>RISK MANAGEMENT</b>		
<b>Risks</b> What potentially could go wrong?	<b>Treatment (Actions)</b> What will be done to minimise the risks?	<b>Responsibility</b> (e.g., contractor, volunteer etc.)
With years of experience in our process we now have an efficient operating system. A system that has been inspected and approved of by the Shire	All necessary adopted procedures will continue with clothing, eye protection, etc.	Our senior volunteers


**BUDGET: INCOME**

How will the project be funded?

List all funding sources including volunteer time, business sponsorship and other funding you have or plan to apply for	Cash (GST EXCL)	In-Kind Contribution*1	Total (GST EXCL)	Confirmed If Yes tick box
Own (Applicant's) Contribution in kind		\$300,000	\$300,000	<input checked="" type="checkbox"/>
Shire of Gingin Request		\$0	\$250000	<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
<b>Total Income</b>		\$300,000x	\$550,0000	

**BUDGET: EXPENDITURE**

What items/resources do you need to fund to make the project happen? \*2

Item(s) description	Cash (GST EXCL)	In-Kind	Total (GST EXCL)	Tick items that the Council Budget Request would fund
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
<b>Total \$ cost of items</b>	\$	\$	\$	

**APPLICANT CHECKLIST**

1 Volunteer time is calculated at \$25 per hour per volunteer to align with the Department of Local Government, Sport and Cultural Industries rate

2 Attach copies of either two (2) written quotations or written estimates for all items and three (3) written quotations for projects over \$50,000. Include permit and planning costs.

Copy provided with the application:

- Quotations
- Evidence of funding commitments/secured cash or in-kind contributions
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Committee minutes with motion supporting the project
- Insurance Certificates of Currency (if not supplied previously)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principle Letter of Support
- Approvals/ Authorisations/Structural Certificates etc. (if approved)

**DECLARATION**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I understand that the project cannot commence until written confirmation of funding is received.

Applicant Signature: \_\_\_\_\_

[Redacted Signature]

Date: 10.2.26

Chairperson/President/Authorised Person

Print Name: \_\_\_\_\_

[Redacted Name]

Title: \_\_\_\_\_

[Redacted Title]

Position: \_\_\_\_\_

Vice Chairman

Witness name: \_\_\_\_\_

[Redacted Name]

Witness signature: \_\_\_\_\_

[Redacted Signature]



**APPLICATION FORM  
For Council Budget Requests \$ 10,000+**

**PROJECT BUDGET REQUEST**

Project/Event Title:	
Dollar sum requested from the Shire of Gingin	\$ 50,000.00 (GST Exclusive)

**APPLICANT & CONTACT INFORMATION**

Community Organisation:	
Postal Address:	
Contact Person & Role:	
Contact number:	
Email:	
ABN: (if applicable)	
Incorporated:	<input type="checkbox"/> Yes <input type="checkbox"/> No
GST Registered:	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you are applying through an auspicing body please provide their contact information (same info required as above) in this section.	

**PROJECT DESCRIPTION**

What is the Project?  
 Moore Clothes Inc is seeking \$50,000 (GST excl.) from the Shire of Gingin to deliver Stage 1 construction of a new Community Services Expansion Shed at our Gabbadah site.  
 The Shed will expand Moore Clothes' capacity to:  
 • Receive, sort, store and redistribute donated clothing and goods safely and

**BACKGROUND**

How did the project come about? Were other options considered and how did you decide this was the best option?  
 Moore Clothes has experienced sustained growth in demand and operations. Our current premises are constrained for sorting, storage, volunteer workflow, and service delivery. We have considered operational adjustments (additional sorting days, storage solutions, and workflow changes). While these have helped, they do not resolve the underlying space constraint. A purpose-built Shed is the most effective and sustainable solution to:

- Improve safety and efficiency for volunteers
- Increase capacity to process donations and support community members

**COMMUNITY FUNDING FOCUS AREAS**

What focus area does the project support?  
 This project aligns strongly with the Shire of Gingin Strategic Community Plan 2024–2034:

- Connections & Wellbeing: supports community safety and support, community capacity building and volunteering, and cost-effective services that meet community needs.
- Planning & Sustainability: supports sustainable waste solutions by increasing our capacity to sort and redistribute donated goods and divert textiles from landfill.

**BENEFIT**

Who will the project benefit? How many people will benefit?

<p>The Shed will benefit:</p> <ul style="list-style-type: none"> <li>• Whole of Shire residents, including people experiencing hardship who rely on low-cost/free clothing access</li> <li>• People at risk of isolation, through our welcoming community hub and Drop-In Centre</li> <li>• Volunteers, by improving safety, workflow, storage and amenity</li> <li>• Partner charities/organisations that receive redistributed excess donations</li> </ul>		
OUTCOMES		
<p>Objectives What do you want to achieve?</p>		
<p>1. Commence construction of the new Shed through a defined Stage 1 build package.</p>		
<p>2. Increase operational capacity to process donations and meet community demand.</p>		
<p>3. Improve safety and efficiency for volunteers through fit-for-purpose storage and workflow</p>		
MILESTONES		
Key Actions What are the steps to complete the project? (e.g., gain Planning Approval)	Timeframe When does each step need to be completed by?	Responsibility Who will complete this (e.g. a contractor, group volunteer etc.)
Confirm Stage 1 scope (slab/framing/clad)	April–May 2026	Committee + project lead
Confirm approvals/compliance requirements	May–June 2026	Committee + Shire liaison
Order materials / engage contractor(s)	June–July 2026	Committee + contractor
Commence Stage 1 works (e.g., slab/four	July–Sept 2026	Contractor
Complete Stage 1 works and document e	By June 2027 (acquittal)	Treasurer + committee
APPROVALS / COMPLIANCY REQUIREMENTS & STATUS		
<p>Have you contacted the Shire of Gingin and/or other relevant organisations to enquire of any legislative or compliancy requirements? If so, list what is applicable to your project and whether it is pending grant funding, applied for, approved etc.</p>		
<ul style="list-style-type: none"> <li>• Concept Enquiry: Approved (Shire in-principle support available/attached — to confirm attachment).</li> <li>• Plans/drawings: Completed/available (to attach).</li> <li>• Building approvals / permits / engineering: To be confirmed based on final design and staged scope (status to be listed as pending/applied/approved).</li> </ul>		
MARKETING		
<p>How will people know about your project? How will you acknowledge the Shire of Gingin as a project partner? What promotional avenues will you use (e.g., online, club newsletters, signage, social media etc)</p>		
<p>Moore Clothes will promote the project and acknowledge the Shire of Gingin as a funding partner through:</p>		
<ul style="list-style-type: none"> <li>• On-site signage during works and at completion</li> <li>• Social media updates (Facebook: Moore Clothes)</li> <li>• Community notices and local networks</li> </ul>		
SUSTAINABILITY		
<p>How will the project be sustained into the future? Consider operational and whole of life costs, promotion to retain interest and support usage into the long-term, management of the facility, etc.</p>		
<p>Moore Clothes is 100% volunteer-run with established governance and a proven operating model.</p>		
<p>The Shed will reduce long-term operational pressure by:</p>		
<ul style="list-style-type: none"> <li>• Improving storage and sorting efficiency (reducing waste, damage and handling time)</li> </ul>		

RISK MANAGEMENT				
Risks What potentially could go wrong?	Treatment (Actions) What will be done to minimise the risks?			Responsibility (e.g., contractor, volunteer etc.)
Quotes/contractor availability de	Obtain quotes early; identify multiple s			Committee/project
Cost escalation	Lock in staged scope; seek in-kind sup			Treasurer + comm
Approval/permitting delays	Early engagement with Shire; confirm r			Shire liaison
Volunteer capacity constraints	Allocate clear roles; recruit additional v			Committee
Site safety during works	Use licensed contractors; implement si			Contractor + comm
BUDGET: INCOME				
How will the project be funded?				
List all funding sources including volunteer time, business sponsorship and other funding you have or plan to apply for	Cash (GST EXCL)	In-Kind Contribution * 1	Total (GST EXCL)	Confirmed If Yes tick box
Own (Applicant's) Contribution	\$	\$ 5000	\$ 5000	<input type="checkbox"/>
Shire of Gingin Request	\$ 50000	\$	\$ 50000	<input type="checkbox"/>
Assorted grants to fund project	\$ 130000	\$	\$ 130000	<input type="checkbox"/>
Bendigo Bank , FRRR, Lotterywest	\$	\$	\$	<input type="checkbox"/>
Minderoo Foundation	\$	\$	\$	<input type="checkbox"/>
Total Income	\$ 185000	\$	\$ 185000	
BUDGET: EXPENDITURE				
What items/resources do you need to fund to make the project happen? * 2				
Item(s) description	Cash (GST EXCL)	In-Kind	Total (GST EXCL)	Tick items that the Council Budget Request would fund
builders quote attached for works	\$ 18500	\$	\$ 185000	<input type="checkbox"/>
extra items to fund by moore clothes	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$	\$	\$	

1 Volunteer time is calculated at \$ 25 per hour per volunteer to align with the Department of Local Government, Sport and Cultural Industries rate

2 Attach copies of either two (2) written quotations or written estimates for all items and three (3) written quotations for projects over \$ 50,000. Include permit and planning costs.

**APPLICANT CHECKLIST**

Copy provided with the application:

- Quotations
- Evidence of funding commitments/secured cash or in-kind contributions
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Committee minutes with motion supporting the project
- Insurance Certificates of Currency (if not supplied previously)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principal Letter of Support
- Approvals/ Authorisations/Structural Certificates etc. (if approved)

**DECLARATION**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I understand that the project cannot commence until written confirmation of funding is received.

Applicant Signature:

[Redacted Signature]

Date: 29/03/2026

Chairperson/President/Authorised Person

Print Name:

[Redacted Name]

Title:

[Redacted Title]

Position:

Chairperson

Witness name:

[Redacted Name]

Witness signature:

[Redacted Signature]



**APPLICATION FORM**  
Funding Assistance Program (3 yearly)

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Water Quality in the Gingin Brook Catchment.

Annual sum requested from the Shire of Gingin (GST exclusive):

Organisation name: Ellen Brockman Integrated catchment Group (EBICG)

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Executive Officer

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No \*if not incorporated please completed below

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT** (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community? Include information about the phases of the project over the coming three years.

There will be three areas of work to be done.

- EBICG will undertake water quality monitoring and analysis in the Gingin Brook Catchment of the Shire of Gingin. There will be four sampling runs each year at 7 sites from Red Gully to Gingin Brook to Neergabby. This is to measure any changes over time in the quality of the water flowing in the catchment and into the Moore River estuary.
- There is also support required for the water quality monitoring and analysis of the Ellen Brook catchment that falls within the Shire of Gingin and consists of three monitoring sites.
- Funding is sought to undertake environmental monitoring, assessment and rehabilitation of a section of the Jim Gordon VC trail on the Gingin Brook. Reduction in the amount of water that remains in the brook has much reduced changing the hydrology of the vegetation. There is a need to remove a fast growing weed, *Glyceria australis* - Australian sweetgrass, which reduces the oxygen in the water column and habitability the brook for aquatic animals.

All of these aspects are important to maintain the ecological integrity of the freshwater streams in the Gingin Brook catchment.

**d) Which of the funding focus areas does this your project support?**

The focus area is

1. Sustainability and Planning, and in part,
2. Connections and wellbeing

**b) How will this project benefit the community? What do you plan to achieve over the coming three years?**

Outcomes for year one, two and three.:

1. Monitoring and assessment of water quality within the waterways of the Gingin Catchment.
2. Protection and rehabilitate waterways, within the Gingin Brook catchment including private property,
3. Protection of native fauna and flora that is unique to the waterways of the Gingin Brook catchment.
4. Reduction of invasive non-native species both plant and animal (biosecurity).
5. Increased community awareness to the importance of protecting the natural resources and assets within the Gingin Brook catchment
6. Sourcing external funding to undertake landcare projects within the Gingin Brook catchment to improve and conserve the natural assets within the catchment (eg Swan Alcoa Landcare Funding and State NRM Funding in the Lennard Brook catchment and Moondah Brook catchment respectively).

**c) Who will benefit from your project? (tick all that apply)**

- Our group     Our suburb     Whole of Shire     Visitors     Local business
- Kids     Youth     Elderly    X  Other (specify): The Gingin Brook Catchment and all those folk who live within it.

**e) What experience does your group have that will enable you to complete the project?**

This project has been a long term commitment by the Ellen Brockman Integrated Catchment Group (EBICG) (incorporated in 1996) and the Chittering Landcare Group (CLG) (established in 1991) to support landcare in the Gingin Brook Catchment. Support the Gingin Brook Catchment Group formerly the Gingin Water Group with a wider landcare/rivercare focus and better opportunities to receive external funding in their own right to protect the natural assets within the catchment. We support this initiative and will provide landcare officers to help with this work. The change is also hoped to attract more community members to the group and to the work they will undertake with EBICG support.

EBICG shares a common area that is within the Ellen Brook catchment that as undertaken work in the Lennard and Breera Brook catchments and the Bambun area since 1996. Water quality monitoring and projects have occurred in the area for many years.

We will continue this collaboration with the Gingin Brook Catchment Group with the Memoranda of Understanding with the landcare groups supported through the Chittering Landcare Centre to work together for the rehabilitation and protection of natural assets and support for the community to achieve this.

EBICG and CLG along with their other collaborators have completed more than 500 projects in the Ellen Brook and Brockman River catchments.

**3. BUDGET**

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

<b>ANNUAL PROJECT/EVENT INCOME</b>			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
EBICG part Salary of NRM officers (DBCA)	\$	\$30,000	\$30,000
Shire of Gingin Request	\$15,000	\$	\$15,000
Tronox	\$.	\$2,500	\$2,500
Provision of vehicles	\$	\$6,000	\$6,000
Chittering Landcare Group Administration, OHS, payroll, Financial administration, Insurance		\$2,000	\$2,000
<b>Total Income</b>	<b>\$15,000</b>	<b>\$40,500</b>	<b>\$55,500</b>

b) Project Expenditure: what will you need to purchase/hire to complete the project?

<b>ANNUAL EXPENDITURE (copy this table if expenditure is significantly different in year two and three, e.g. for multi-phase projects)</b>				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Delivery of NRM projects and support for Landholders, other stakeholders and Gingin Shire. Writing of Water Quality Reports and Sampling Analysis Plans 300hrs x 2 Officers x \$70/hr	\$2,000	\$28,000	\$30,000	<input checked="" type="checkbox"/>
Water Quality Monitoring and use of equipment 10 sites x 4 times per year x Analysis \$150.00per sample x 40 = \$6000	\$6000	\$	\$6000	<input checked="" type="checkbox"/>
Use of vehicles @ \$400/day for 14 days	\$	\$5600	\$5600	<input type="checkbox"/>
Community engagement, written materials and brochures, news articles. advertising, communications	\$200	\$1200	\$1400	<input type="checkbox"/>
Administration	\$1000	\$1,000	\$2,000	<input checked="" type="checkbox"/>
Undertaking grant writing, project undertaking. Plant ordering , weed control, seedling planting and acquittal of external grants. including Jim Gordon VC Trail 200hrs at \$70/hr	\$5800	\$12,800	\$18,600	<input type="checkbox"/>
<b>Total \$ cost of items</b>	<b>\$15,000</b>	<b>\$48,600</b>	<b>\$63,600</b>	

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c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

No

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied previously)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principle Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the **Funding Agreement** (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:



Date: 24<sup>th</sup> March 2026

Authorised Person

Print Name:



Title:



Position:

Executive Officer

Witness name:



Witness signature:



**Auspicing organisation Details (if applicable)**

Auspicing Signature:

Date:

Chairperson/President/Authorised Person

Print Name:

Title:

Position:

Witness name:

Witness signature:



**APPLICATION FORM  
Funding Assistance Program (3 yearly)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Weedy Grass Control in the Gingin Cemetery

Annual sum requested from the Shire of Gingin (GST exclusive): \$5,000

Organisation name: Gingin Brook Catchment Group Inc.

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Secretary

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS IF RELEVANT** (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community? Include information about the phases of the project over the coming three years.

Engage a licensed weed control contractor to undertake spraying of weedy grasses using a grass selective herbicide in the remnant vegetation and revegetation areas of the Gingin Cemetery. Gingin Environmental Group would continue hand weeding of other weeds within the wildflower and revegetation areas as it has been doing since 2014.

d) Which of the funding focus areas does this your project support?

This project supports the Planning and Sustainability Focus Area.

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**b) How will this project benefit the community? What do you plan to achieve over the coming three years?**

Outcomes for year one: Initial reduction in established clumps of perennial veldt grass and reduced growth of annual weedy grasses leading to reduced fire hazard and weed seed burden and improved amenity for neighbours and visitors to the cemetery.

Outcomes for year two: Further reduction of established weedy grasses and control of germination of new perennial and annual weedy grasses. This will reduce soil weed seed bank and reduce new additions to the soil seed bank.

Outcomes for year three: There should be minimal weedy grasses in the area which will allow the volunteers to focus on other types of weeds. They will also then be able to undertake other activities such as general maintenance of plants in the revegetation and wildflower areas of the cemetery or further revegetation or weed control in other parts of the cemetery or elsewhere in the town or nearby areas.

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**c) Who will benefit from your project? (tick all that apply)**

Our group     Our suburb     Whole of Shire     Visitors     Local business

Kids     Youth     Elderly     Other (specify):

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**e) What experience does your group have that will enable you to complete the project?**

Gingin Environmental Group (GEG) undertook the revegetation in the cemetery in 2015 through a grant, auspiced by the Ellen Brockman Integrated Catchment Group. GEG has been weeding in the cemetery since 2014. Gingin Brook Catchment Group is currently in the final year of a three-year project with State NRM funding to protect Moondah Brook and its threatened mussels. The project involves weed control and revegetation along the brook on three adjoining private properties. The group has also undertaken weed control and revegetation projects on private properties along Lennard Brook for several years.

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**3. BUDGET**

a) **Project Income: Where are you getting the resources for the project from?** *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

<b>ANNUAL PROJECT/EVENT INCOME</b>			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$	\$3,427	X
Shire of Gingin Request	\$5,000	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
<b>Total \$ income</b>	\$5,000	\$3,427	

b) **Project Expenditure: what will you need to purchase/hire to complete the project?**

<b>ANNUAL EXPENDITURE (copy this table if expenditure is significantly different in year two and three, e.g. for multi-phase projects)</b>				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Contractor for herbicide spraying	\$5,000	\$	\$5,000	X
Community members time to hand weed	\$	\$1,800	\$1,800	<input type="checkbox"/>
Use of volunteers vehicles to travel to and from site	\$	\$577	\$577	<input type="checkbox"/>
Project management by GBCG	\$	\$400	\$400	<input type="checkbox"/>
Insurance public liability & volunteer workers	\$	\$650	\$650	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
<b>Total \$ cost of items</b>	\$5,000	\$3,527	\$8,427	

c) **Do you need to use a Shire building or Public Open Space?** (if yes, please detail)

The work is being undertaken in the Gingin Cemetery

#### **4. APPLICANT CHECKLIST**

Copy provided with application:

- x Quotations for project/event
- x Supporting information, such as stakeholder and community support, photos, etc.
- x Most recent financial statement
- x Insurance Certificates of Currency (if not supplied previously)
- x Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principle Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the **Funding Agreement** (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:

[Redacted Signature]

Date: 27 March 2026

Chairperson/President/Authorised Person

Print Name:

[Redacted Name]

Title:

[Redacted Title]

Position:

Secretary

Witness name:

[Redacted Name]

Witness signature:

[Redacted Signature]

*Auspicing organisation Details (if applicable)*

*Auspicing Signature:*

*Date:*

*Chairperson/President/Authorised Person*

*Print Name:*

*Title:*

*Position:*

*Witness name:*

*Witness signature:*



**APPLICATION FORM  
Funding Assistance Program (3 yearly)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: **Gingin District High School YouthCARE Chaplaincy Program**

Annual sum requested from the Shire of Gingin (GST exclusive): **\$5,000**

Organisation name: **Gingin YouthCARE Council**

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: **Chairperson**

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS** IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name: **Churches Commission on Education Inc, trading as YouthCARE**

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: **Grants Officer**

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community? Include information about the phases of the project over the coming three years.

The chaplain provides pastoral care to students Kindy-Yr 12, staff and family members through one-to-one support and group programs and activities. The chaplain is there to help students find a better way to deal with social and emotional issues and challenges. She provides a listening ear and a caring presence for students in crisis as well as programs to build resiliency, social skills and community engagement. The chaplain coordinates the breakfast club program supporting nutrition and a sense of belonging, as well as recess and lunch time clubs and safe places for students to foster social and emotional well-being, connection and build friendships. Regular meetings with staff and the student support team ensure services and programs meet current and emerging needs. Support for community events including ANZAC Day Service, Christmas Carol service, The Shire run 'Youth Event', plus more than 40 Christmas hampers to local families in need.

b) Which of the funding focus areas does this your project support?

**Grow and nurture community connectedness and wellbeing**

c) How will this project benefit the community? What do you plan to achieve over the coming three years?

Outcomes for year one:

Access to pastoral care for students experiencing anxiety, family distress, grief and social challenges  
Delivery of small group programs, breakfast and lunchtime clubs to support wellbeing and belonging  
Strengthened referral pathways to connect families to appropriate local support services.

Outcomes for year two:

Improvements in student engagement, attendance and sense of belonging  
Increased participation in programs supporting resilience, mental health and social skills  
Strong collaboration between chaplain and student support staff to support families experiencing hardship.

Outcomes for year three:

Sustained improvements in student wellbeing and positive peer relationships, through clubs and programs  
Strong engagement by families with support services and referrals  
Improved long-term outcomes for vulnerable students.

d) Who will benefit from your project? (tick all that apply)

Our group    Our suburb    Whole of Shire    Visitors    Local business  
 Kids    Youth    Elderly    Other (specify):

e) What experience does your group have that will enable you to complete the project?

YouthCARE was established in 1972 and today provides trained chaplains in 600 schools across WA. In Gingin the local YouthCARE Council supports fundraising and volunteer recruitment, which along with support from State, Federal and local government, churches, individual donors, business and community organisations join together to provide the necessary pastoral care for students and families in the Shire of Gingin.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? *Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution*

ANNUAL PROJECT/EVENT INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 16,000.00	\$ **	<input checked="" type="checkbox"/>
Shire of Gingin Request	\$ 5,000.00	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$	\$	<input type="checkbox"/>
<b>School contribution</b>	<b>\$ 42,119.16</b>	\$	<input checked="" type="checkbox"/>
Total \$ income	<b>\$ 63,119.16</b>	\$	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

\*\* The Gingin YouthCARE Council volunteers support fundraising within the community. For 2026 this includes \$4,000 from the Treasure Trove Op Shop, \$5,000 from local churches, \$1,000 from the school P&C, \$6,000 from individual and business donors.

ANNUAL EXPENDITURE (copy this table if expenditure is significantly different in year two and three, e.g. for multi-phase projects)				
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Chaplaincy Services at Gingin DHS	\$ 63,119.16	\$	\$	<input checked="" type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
	\$	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$	\$	\$	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

No

**4. APPLICANT CHECKLIST**

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied previously)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principle Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature:

[Redacted Signature]

Date:

23-03-2026

Chairperson/President/Authorised Person

Print Name:

[Redacted Name]

Title:

[Redacted Title]

Position:

CHAIRPERSON (Gingin District High School Youth CARE Council)

Witness name:

[Redacted Witness Name]

Witness signature: [REDACTED]

*Auspicing organisation Details (if applicable)*

Auspicing Signature: [REDACTED] Date: 6 March 2026

*Chairperson/President/Authorised Person*

Print Name: [REDACTED] Title: [REDACTED]

Position: Chief Financial Officer

Witness name: [REDACTED] Grants Officer

Witness signature: [REDACTED]



**APPLICATION FORM  
Funding Assistance Program (3 yearly)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Lancelin Tourism Initiative

Annual sum requested from the Shire of Gingin (GST exclusive): 10,000

Organisation name: Lancelin Visitor Centre

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Coordinator

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No *\*if not incorporated please completed below*

**\*AUSPICING ORGANISATION DETAILS** IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicing)

Organisation name:

Postal Address:

Contact person: Role:

Contact number: Email:

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community? Include information about the phases of the project over the coming three years.

The Lancelin Community Resource Centre is committed to enhancing the visitor experience by providing accurate information, showcasing regional attractions and experiences, promoting local businesses, working alongside Shire of Gingin and offering friendly service to all who visit the area. The Lancelin Visitor Centre will feature a diverse array of maps, brochures, event information, and recommendations for various activities and businesses. In addition to highlighting well-known attractions, the Centre aims to encourage visitors to explore more of the region, extend their stay, and increase spending within local businesses. To achieve these objectives, the Lancelin Visitor Centre must maintain its Tourism Council Accreditation, Destination Perth Accreditation, Quality Tourism Accreditation, collaborate with local businesses that offer services to visitors, and ensure the availability and accuracy of local maps and booklets. The materials provided include "The Lancelin Ledge Point Holiday Guide," "Where to Eat, Fish, and Play," "A Guide to Shipwrecks in the Region," and our "Letter from Lancelin." These popular informational projects require extensive hours of research, communication with businesses, printing, graphic design, and organization, all carried out by CRC staff. Our social media presence serves as a vital resource for visitors in the region. Our team is committed to promoting all events, attractions and businesses equally and without bias. Looking ahead, one of our future initiatives will involve revitalizing the Lancelin Visitor Centre building with graphic artwork on the exterior and interactive signage that promotes events, businesses, and local attractions. We finally have embarked on an interactive garden for the children to enjoy when visiting the region. The garden will consist of the gnomes, fairies, painted rocks and the like. The Lancelin CRC will endeavour to hold activities every school holidays and long weekends to allow the kids to come in and create products that they can include in the garden. To support these

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services, ongoing training, research, and community consultation will be essential for the Lancelin Visitor Centre staff, committee, and management.

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**d) Which of the funding focus areas does this your project support?**

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Attractions and Economy

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**b) How will this project benefit the community? What do you plan to achieve over the coming three years?**

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Outcomes for year one:

Visitor Centre Accreditation

ATAP Accreditation

Quality Tourism Framework Accreditation

Maintain Lancelin Visitor Centre booklets

Maintaining Information Bay (advertising for new signage)

Updating CRC outdoor space

Interactive signage

Create interactive Garden

Networking with Businesses, community, Shire of Gingin

Researching new and exciting ventures to improve tourism opportunities

Outcomes for year two:

Visitor Centre Accreditation

ATAP Accreditation

Quality Tourism Framework Accreditation

Maintain Lancelin Visitor Centre booklets

Maintaining Information Bay (advertising for new signage)

Updating CRC outdoor space

Interactive signage

Maintain Interactive Garden

Networking with Businesses, community, Shire of Gingin

Researching new and exciting ventures to improve tourism opportunities

Outcomes for year three:

Visitor Centre Accreditation

ATAP Accreditation

Quality Tourism Framework Accreditation

Maintain Lancelin Visitor Centre booklets

Maintaining Information Bay (advertising for new signage)

Updating CRC outdoor space finalised

Interactive signage finalised

Maintain Interactive Garden

Networking with Businesses, community, Shire of Gingin

Researching new and exciting ventures to improve tourism opportunities

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c) Who will benefit from your project? (tick all that apply)

- Our group   
  Our suburb   
  Whole of Shire   
  Visitors   
  Local business  
 Kids   
  Youth   
  Elderly   
 Other (specify):

e) What experience does your group have that will enable you to complete the project?

The Lancelin CRC has managed the Lancelin Visitor Centre as an information centre for the last 8 years. We have passed our accreditation every year. We pass our audits every year and always achieve high results. Staff, committee and management always complete training requirements and follow through with procedures required by Tourism Council.

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution

ANNUAL PROJECT/EVENT INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$6500	\$13100	<input type="checkbox"/>
Shire of Gingin Request	\$10,000	\$	<input type="checkbox"/>
Lancelin Lions	\$2000	\$	<input type="checkbox"/>
Coastal Courier	\$2000	\$	<input type="checkbox"/>
<b>Total \$ income</b>	<b>\$20500</b>	<b>\$13100</b>	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

ANNUAL EXPENDITURE (copy this table if expenditure is significantly different in year two and three, e.g. for multi-phase projects)					
Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.	
Accreditation Costs	\$2084		\$2084	<input checked="" type="checkbox"/>	
Holiday Booklets, Printing, Collating	\$3816	\$7000	\$11,816	<input checked="" type="checkbox"/>	
Information Bay	\$100	\$500	\$600	<input checked="" type="checkbox"/>	
Interactive signage	\$2500	\$4500	\$7000	<input checked="" type="checkbox"/>	
Interactive Garden	\$500	\$2600	\$3100	<input checked="" type="checkbox"/>	
Research		9000	\$9000	<input checked="" type="checkbox"/>	
<b>Total \$ cost of items</b>	<b>\$10,000</b>	<b>\$23,600</b>	<b>\$33,600</b>		

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

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**4. APPLICANT CHECKLIST**






Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied previously)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principle Letter of Support

**5. DECLARATION:**

On behalf of the applicant organisation, I declare that:

- All the information provided is true and correct.
- I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.
- I have read and fully accept the **Funding Agreement** (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: 	Date: 11.3.26.
<small>Chairperson/President/Authorised Person</small>	
Print Name: 	Title: Co-ordinator
Position: Co-ordinator	
Witness name: 	
Witness signature: 	
<b>Auspicing organisation Details (if applicable)</b>	
Auspicing Signature: 	Date:
<small>Chairperson/President/Authorised Person</small>	
Print Name:	Title:
Position:	
Witness name:	
Witness signature:	



**APPLICATION FORM  
Funding Assistance Program (3 yearly)**

**1. PROJECT AND APPLICANT INFORMATION**

Project/Event Title: Lower Moore River Working Group Annual

Annual sum requested from the Shire of Gingin (GST exclusive): \$5000

Organisation name: Lower Moore River Working Group Inc

Postal Address: [REDACTED]

Contact person: [REDACTED] Role: Treasurer

Contact number: [REDACTED] Email: [REDACTED]

Is your group incorporated:  Yes  No \*if not incorporated please completed below

**\*AUSPICING ORGANISATION DETAILS** IF RELEVANT (if the applicant is not-incorporated and another organisation is auspicng)

Organisation name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact person: \_\_\_\_\_ Role: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

Is your group incorporated:  Yes  No

**2. YOUR PROJECT**

a) What is the project/event you would like to run in the community? Include information about the phases of the project over the coming three years.

Contine to progress the Lower Moore River Managmentent Plan and Silver Creek Management Plan. Particular emphasis on control of Japanese Pepper infestation on the southern bank of the river and reserves and properties in Guilderton. Completed the reinstatement of the fishing platform on the boardwalk.

b) Which of the funding focus areas does this your project support?

Planning & Sustainability - plan for future generations

c) How will this project benefit the community? What do you plan to achieve over the coming three years?

Outcomes for year one:

Remove Japanese Peppers from south bank on river.

Complete fishing platform on boardwalk.

General weed control, erosion management, walktrail maintenance and fencing repairs particularly at the extension of the boardwalk

Outcomes for year two:

Remove Japanese Peppers from reserves in Guilderton and provide support for residents on their properties.

General tree/sedges planting, weed control, erosion management, walk trail maintenance.

Outcomes for year three:

Minor maintenance of Silver Creek fishing platform.

General weed control, tree and sedges planting, erosion management, walk trail maintenance.

Fencing repairs reinstatement works to keep cattle from river ex Catholic Church block

d) Who will benefit from your project? (tick all that apply)

Our group     Our suburb     Whole of Shire     Visitors     Local business  
 Kids     Youth     Elderly     Other (specify):

e) What experience does your group have that will enable you to complete the project?

~~Delivered similar programs and activities over the last 30 years.~~

### 3. BUDGET

a) Project Income: Where are you getting the resources for the project from? Note: If your group is contributing volunteer hours towards organising and running the project this can be calculated at \$25 per hour per person in-kind contribution

ANNUAL PROJECT/EVENT INCOME			
Income Sources	Cash (GST EXCL)	In-Kind Contribution	Confirmed If Yes tick box
Own (Applicant's) Organisation Contribution	\$ 2000	\$ 20000	<input type="checkbox"/>
Shire of Gingin Request	\$ 5000	\$	<input type="checkbox"/>
List other sources such as other grants being applied for or local sponsorships	\$ 10000	\$	<input type="checkbox"/>
Seeking grants of 10k for Japanese Pepper removal	\$	\$	<input type="checkbox"/>
Total \$ income	\$ 17000	\$ 20000	

b) Project Expenditure: what will you need to purchase/hire to complete the project?

**ANNUAL EXPENDITURE** (copy this table if expenditure is significantly different in year two and three, e.g. for multi-phase projects)

Item(s) description	Cash (GST EXCL)	In-Kind	Total	Tick items that Shire grant would fund.
Misc costs	\$ 2500	\$	\$	<input type="checkbox"/>
Fencing materials, installation & maintenance	\$ 2000	\$ 5000	\$	<input type="checkbox"/>
Tree purchases, planting and weed control	\$	\$ 5000	\$	<input type="checkbox"/>
Boardwalk maintenance	\$	\$ 10000	\$	<input type="checkbox"/>
General costs for weed control etc	\$ 2500	\$	\$	<input type="checkbox"/>
Japanese Peppers contractor	\$ 10000	\$	\$	<input type="checkbox"/>
Total \$ cost of items	\$ 17000	\$ 20000	\$	

c) Do you need to use a Shire building or Public Open Space? (if yes, please detail)

---

#### 4. APPLICANT CHECKLIST

Copy provided with application:

- Quotations for project/event
- Supporting information, such as stakeholder and community support, photos, etc.
- Most recent financial statement
- Insurance Certificates of Currency (if not supplied previously)
- Current Certificate of Incorporation (if not supplied previously)
- (For Concept Enquiry projects only) Shire In-principle Letter of Support

#### 5. DECLARATION:

On behalf of the applicant organisation, I declare that:

All the information provided is true and correct.

I give permission to the Shire of Gingin to contact any persons or organisations in the assessment of the application, as appropriate.

I have read and fully accept the Funding Agreement (next page), understanding it will come into effect if this Funding Application is successful.

Applicant Signature: 

Date: 31/3/26

Chairperson/President/Authorised Person

Print Name: 

Title: 

Position: Treasurer

Witness name: 

Witness signature:



Auspicing organisation Details (if applicable)

Auspicing Signature:

Date:

Chairperson/President/Authorised Person

Print Name:

Title:

Position:

Witness name:

Witness signature:

### 13.4 LEASE - PORTION OF LOT 160 AND 166 CONSTABLE STREET, GINGIN

File	CPT/25
Author	Janet Lynch - Leasing and Grants Officer
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	Nil
Appendices	1. GACG Leased Area [13.4.1 - 1 page]

#### DISCLOSURES OF INTEREST

##### PURPOSE

To consider renewing a lease with the Gingin Arts and Craft Group Inc. for a portion of Lot 166 (Reserve 46978) together with a licence arrangement for a portion of Lot 160 (Reserve 26096) Constable Street, Gingin, for a term of five years with a further five-year option.

##### BACKGROUND

The building located on Lot 166 Constable Street, Gingin was originally the headquarters for the Gingin Branch of the Country Women’s Association (CWA) in the late 1950s. After the Gingin Branch of the CWA closed in the early 2000s, the Granville Community Group Inc. and the Community Art and Craft Centre entered into a seven-year lease with the Shire which expired on 31 May 2011. The two groups later merged into the Gingin Arts and Craft Group Inc (GACG).

In 2007 the GACG submitted a 2007/08 Financial Assistance Program application to the Shire for landscaping and fencing of an outside area adjacent to the craft rooms with the aim of providing an outside area for members to enjoy whilst completing their craft. Council, at its Special Budget Meeting on 30 July 2007, considered the application and approved expenditure of \$2,400 excluding GST to the GACG for landscaping and fencing.

It was noted that the area intended for landscaping and fencing was located on Reserve 26069, which surrounds Reserve 46978 where the art and craft rooms are located. Reserve 26096 was vested in the Shire of Gingin for the purpose of recreation, but the with no power to lease to a third party. To address this, the matter of the portion of Reserve 26096 used by the GACG, and amendment to the Management Order to include a power to lease was sought. Ministerial approval for the amendment and lease was granted on 28 February 2022. At its Ordinary Council meeting on 19 April 2022, Council agreed to enter into a lease agreement over the premises and the landscaped area for a two-year term with a further option of two years.

## **COMMENT**

Negotiations for the renewal of the lease agreement between the Shire and the GACG commenced in early 2026 in anticipation of the upcoming lease expiry in April 2026.

The existing lease arrangement includes both the building and adjoining open landscaped area. It is proposed that the adjoining land component transition to a licence agreement to better reflect the intended use and level of occupation, while retaining the lease over the building itself.

The proposed lease and licence areas are shown in the attached appendix, with the lease to apply to the building portion only (shown in blue), and a licence to use issued for the gazebo and garden area (shown in yellow). While the landscaping within the licenced area was originally established by the GACG, the area does not form part of the primary occupied premises and remains ancillary to the main building area.

The revised arrangement has been proposed to better distinguish between the exclusive occupation of the building and the non-exclusive use of the surrounding open space, ensuring the tenure structure more accurately reflects the nature and intended use of each area. The proposed changes will not alter the current access arrangements for the GACG but will formalise and clarify the tenure arrangements.

The draft lease and licence agreement between the Shire and the GACG has been prepared using the Shire's standard community lease templates and apart from the change of lease area to licence, is based on the same conditions from the previous lease terms, approved by Council for a five year term with a five year option. The GACG has reviewed and agreed to the proposed lease and licence arrangements.

## **RISK IMPLICATIONS**

Entering into the new lease agreement reduces compliance risk to ensure the current obligations by all parties and the correct lease area are documented appropriately.

## **STATUTORY/LOCAL LAW IMPLICATIONS**

*Local Government Act 1995*

Part 3 – Functions of local governments

Division 3 – Executive functions of local governments

Section 3.58 – Disposing of property

*Local Government (Functions and General) Regulations 1996*

Part 6 – Miscellaneous

Clause 30 – Dispositions of property excluded from Act s. 3.58

## **POLICY IMPLICATIONS**

### Policy 2.33 Execution of Documents

Peppercorn leases to community groups are Category 1B documents under Policy 2.33 and therefore Council's specific approval to affix the Common Seal to the lease document is not required.

## **BUDGET IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	2. Connections & Wellbeing - Grow and Nurture Community Connectedness and Wellbeing
<b>Strategic Objective</b>	2.4 Community Capacity Building - Empower all ages to be culturally aware and involved in diverse community initiatives including volunteering, culture and the arts.



## **VOTING REQUIREMENTS - SIMPLE MAJORITY**

### **OFFICER RECOMMENDATION**

That Council:

1. Agree, in principle, to enter into a new lease and license agreement with the Gingin Arts and Craft Group Inc. for an agreed portion of Lot 166 (Reserve 4978) Constable Street, Gingin, for a period of five years and further optional five years.
2. Authorise the Chief Executive Officer to progress the execution of the lease and licence and to sign the document on Council's behalf.



-  Licence to Use
-  Leased Area

Leased Area is a portion of Lot 160 and Lot 166 Constable Street, Gingin



### 13.5 COUNCILLOR MEMBER USE OF SOCIAL MEDIA POLICY

File	COR/31
Author	Rachael Wright - Executive Manager Corporate Services
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	OCM 17 March 2026 Item 12.3 Motion From Annual Electors' Meeting - Use of Social Media by Councillors
Appendices	1. Councillor Member Use of Social Media Policy [ <b>13.5.1</b> - 3 pages]

#### DISCLOSURES OF INTEREST

#### PURPOSE

To consider adoption of the Council Member Use of Social Media Policy addressing the use of social media by Councillors.

#### BACKGROUND

At the Annual General Meeting of Electors held on 3 February 2026, the following motion was carried:

*That Council resolve to:*

1. *Develop and adopt a Council specific social media policy that applies to Councillors in their capacity as elected members.*
2. *Ensure the policy clearly outlines expectations regarding:*
  - *Professional conduct;*
  - *Respect for confidentiality; and*
  - *The avoidance of negative and disparaging public commentary.*
3. *Include guidance aimed at protecting the reputation, functionality and culture of the council and maintain community confidence.*
4. *Request that the policy be brought back to Council for adoption within one month.*

As per the *Local Government Act 1995* (s.5.33) Council was advised of the motion and provided with a draft Council Member Use of Social Media policy at its Ordinary Council Meeting on 17 March 2026, where it resolved:

*That Council:*

1. *Acknowledge that Council has a 21-day feedback period to provide comments on draft 'Council Member Use of Social Media Policy'.*
2. *Agree that 'Council Member Use of Social Media Policy' will be returned to Council for endorsement at a future meeting within 2 months.*

Council's Policy 1.4 - Council Policy Management (cl. 3.2) requires that any proposed new policy or significant amendments to an existing policy be circulated to Councillors for a minimum of 21 days to allow for Councillors to provide feedback. Any feedback received is then addressed in the officer's report when the policy is presented to Council for ratification.

The Shire's current *Code of Conduct for Council Members, Committee Members and Candidates* (the Code) sets out expectations regarding personal integrity, disadvantaging others and the publishing of information. Clause 15A (7) states:

- (4) *Council members may establish personal social media accounts at their own discretion to engage with the community, but the local government will not provide administration or moderation support for these accounts. Council members must bear in mind that personal communications and statements made privately in conversation, written, recorded, emailed or posted in personal social media have the potential to be made public, whether intended or not.*
- (5) *Council member comments which become public and breach Division 4 of this Code will be considered to be a Minor Breach and may be referred to a standards panel for investigation.*
- (6) *The local government will not be held liable for any loss or damage, however caused, suffered by council members or others in connection with the use of a council member's personal social media accounts.*

The Code broadly addresses use of social media, and that adverse comments may constitute as a breach. However, as indicated by the motion carried at the Electors' Meeting, a bespoke policy dealing with social media usage by elected members may need to be more prescriptive given the prevalence of such usage in the Shire of Gingin community.

The proposed policy is provided for Council's consideration (**see appendix**).

## **COMMENT**

During the consultation period, Administration received formal feedback from one Councillor who suggested that the policy align with Western Australian local government industry standards, including consideration of the WALGA Social Media Policy Model template. It was also noted that existing regulatory frameworks, such as the Code and local government complaints processes, may already address potential breaches. Accordingly, it was suggested that any Council Member Social Media Policy should reflect and be consistent with the established regulatory processes.

Administration sought feedback from WALGA regarding the draft policy and the availability of the Social Media Policy Model template. WALGA advised that the template is no longer available and considers the Code an appropriate guideline relating to social media use. However, WALGA also advised that each local government's Code should be tailored and individualised to reflect its specific needs and circumstances with respect to social media usage.

Given that social media usage is such a common communication tool in society and given that Electors have requested that more specific requirements be provided with respect to the use of social media by elected members, Administration believes the organisation would benefit from adopting a dedicated policy to provide clearer guidance, including specific expectations and enforceable parameters. While the Code can be amended in future to address social media use, its strategic nature limits the level of detail that a separate policy can more effectively provide.

It should be noted that no other feedback was received from elected members within the allocated response time.

## **RISK IMPLICATIONS**

There is a risk to Council's reputation in not supporting the motion from the Electors' Meeting given the view from community that social media comments and usage appear to be eroding community trust in the Shire.

## **STATUTORY/LOCAL LAW IMPLICATIONS**

*Local Government Act 1995*

Part 5 Administration

Division 2 Council meetings, committees and their meetings and electors' meetings

s.5.33 Decisions made at electors' meetings

## **POLICY IMPLICATIONS**

Council's existing Code currently contains broad provisions relating to social media use by Councillors. Adoption of a policy specifically addressing councillor use of social media will likely result in minor amendments to the Code to ensure consistency.

## BUDGET IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.2 Effective Governance - Apply systems of compliance which assists Council to make informed decisions within a transparent, accountable, and principled environment.

## VOTING REQUIREMENTS - SIMPLE MAJORITY

### OFFICER RECOMMENDATION

That Council:

1. Adopt the Council Member Use of Social Media Policy as Appended to this report;
2. Acknowledge that the above policy was provided to Elected Members for review and feedback at the Ordinary Council Meeting on 17 March 2026;
3. Acknowledge the feedback that was received from Elected Members within the specified consultation period; and
4. Notes if any amendments are required to the Code of Conduct due to inconsistencies between the Social Media Policy and the Code, this will be presented to Council in future as a separate item.



## **Policy XX Council Member Use of Social Media**

### **POLICY OBJECTIVE**

This policy guides Council Members of the Shire of Gingin in their use of social media and communications to ensure interactions with the community are professional, respectful, and aligned with the Shire's governance framework. It promotes role clarity, protects the Shire's reputation and staff psychosocial safety, and complies with the *Local Government Act 1995* (including Section 2.7(5)), *Local Government (Model Code of Conduct) Regulations 2021*, *Work Health and Safety Act 2020* and WALGA guidelines.

### **POLICY SCOPE**

This policy applies to all Council Members (including the President) when using social media or making public communications:

- In their official capacity representing the Shire; or
- In a personal capacity if commenting on Shire business, operations, decisions, staff or elected members.

It covers platforms such as Facebook, Instagram, X (Twitter), LinkedIn, Blogs, Online News, and emerging channels, as well as traditional media formats if a public comment is made to or picked up by the media.

### **POLICY DETAIL**

The President is the principal spokesperson for the local government, and all Council Members must respect this legislated role and refrain from making public comments via any media platform that could be perceived as speaking for the local government. The CEO or a designated employee may speak on behalf of the local government with the President's agreement.

The Shire of Gingin's website, social media account and other communication channels are managed as internal administrative communication functions under the remit of the CEO and are not the same as public comments to the media or a statement made by an elected Council Member. Shire of Gingin social media accounts are moderated to remove offensive, defamatory or irrelevant content. Contributors breaching guidelines may be blocked.

All Council Member communications must:

- Prioritise the protection of the Shire's reputation: Council Members must not post, support items (for example "liking" them) or comment in ways that could reasonably be perceived as bringing the Shire into disrepute or undermining public confidence in the Shire.
- Have regard to the need to support an organisational culture for the local government that promotes the respectful and fair treatment of the local government's employees: Council Members must ensure their social media conduct upholds this statutory duty by avoiding public criticism or negative commentary about staff or the performance of the organisation that undermines respectful treatment or fair workplace culture. Council Members must not post, support items or comment in ways that could reasonably be perceived as harming Shire employee morale, reflecting negatively on Shire employee performance or professionalism, or undermining the character or integrity of Shire employees. Council Members must recognise their public comments may create psychosocial risks to employees regardless of the platform used or stated personal intent, and they have a responsibility to ensure this does not occur.
- Be factually accurate: Council Members must not make any public comments that are open to negative interpretation, are misleading or make insinuations. All communications must comply with Shire policies, the Code of Conduct for Council Members, Committee Members and Candidates and relevant laws (e.g., defamation, privacy, anti-discrimination).
- Not disclose confidential information: By the nature of their role and the type of meetings held such as workshops, concept forums or confidential components of Council meetings, Council Members will have



## Policy XX Council Member Use of Social Media

access to information that is not in the public realm. Council Members must not disclose any form of confidential information without the appropriate authorisation to do so.

- Not undermine adopted Council decisions: Once a resolution of Council is made, Council Members are expected to convey and support that decision in the public realm.
- Advocate for the Shire as a collective entity: Council Members should ensure that advocacy efforts and public statements reflect the Shire as a unified organisation, rather than creating a perception of Council versus Administration. Advocacy should promote the Shire's strategic objectives and community interests, demonstrating alignment, consistency and collaboration. Council Members should speak with one voice on agreed positions, and avoid public commentary that could suggest internal divisions, undermine the authority of Shire officers or weaken the Shire's ability to effectively represent the community.
- Adhere to proper use of Shire branding and representation: Council Members must not use the Shire logo or branding or wear Shire uniforms in a manner that misrepresents the Shire or implies personal views are those of the Shire, or could reasonably be perceived as detrimental to the Shire's reputation. This includes posting photos of themselves in Shire uniform at unauthorised events, media coverage or court hearings involving the Shire. All representations must align with official Shire business, authorised activities and approved communications.

Council Members may maintain official accounts (Cr XXX) to engage constituents but must not use them for personal matters and must preface personal views on Shire matters with: "These are my personal views and do not represent the Shire of Gingin or Council.". Content of official accounts must align with Council decisions and where the Shire has already made an official post about a topic then Council Members should share this information via their media channels as opposed to creating their own post.

Council Members who receive complaints, community issues or service requests via social media should encourage the customer to engage with the Shire directly via approved communication mechanisms or forward the information directly to the Shire on the person's behalf. Council Members must not provide public commentary or seek to directly intervene in relation to service requests, community issues or complaints.

Council Members have the right to express personal views on public issues but must clearly distinguish these views from official positions. They should refrain from using their official Council Member account when debating a public issue, recognising that even then they must recognise that their comments and behaviour still reflect upon the Shire given their leadership status within the community.

In both their official and personal media use Council Members must never:

- Criticise, ridicule or make adverse reflections on Shire employees, their work or the CEO/administration in ways that could damage morale or psychosocial safety (e.g., public complaints about "poor service", staff "incompetence", or administrative delays).
- Harm the Shire's reputation by implying systemic failure, corruption, collusion or dysfunction without prior internal resolution (e.g., posts suggesting "council hides the truth" or "staff block progress").
- Post during election periods in ways that breach or undermine the *Local Government (Elections) Regulations 1997* and/or WA Electoral Commission requirements.

Minor breaches of this policy will be referred to the President for informal resolution.

Breaches involving reputational harm or staff psychosocial safety will be treated as serious with immediate referral to:

- The Behaviour Complaints Officer via a Division 3 Behaviour Complaint under the Code of Conduct for breaching this policy and clause 9 of the Code of Conduct; and
- The Local Government Inspector via a Division 4 Conduct Complaint under the Code of Conduct for breaching this policy and Clause 18 1(b) of the Code of Conduct.



## Policy XX Council Member Use of Social Media

Breaches that undermine s2.7(5) of the *Local Government Act 1995* with respect to employee treatment obligations may also trigger scrutiny for failure to uphold council duties and may result in WHS implications for the Shire requiring action.

All new Council Members are to receive training on this policy as part of the induction process.

### DEFINITIONS

**Council Member:** Elected members, including the President.

**Social Media:** Platforms enabling users to create and share content (e.g., Facebook, Instagram).

### RELATED LEGISLATION

Social media posts/comments related to/impacting upon Shire business are public records under the *State Records Act 2000*.

Council Members must provide copies of relevant posts to the CEO, upon request, for retention in the Shire's document management system.

### RELATED POLICIES/KEY DOCUMENTS

Code of Conduct for Council Members, Committee Members, and Candidates

### DELEGATED AUTHORITY

N/A

### POLICY ADMINISTRATION

<b>Review Cycle</b>	4 years	<b>Next Review</b>	2030
<b>Department</b>	Office of the CEO		
<b>Version</b>	<b>Decision Reference</b>	<b>Synopsis</b>	
1			

### 13.6 NEW AND AMENDED COUNCIL POLICIES

File	Gov/31
Author	Rachael Wright - Executive Manager Corporate Services
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	Nil
Appendices	<ol style="list-style-type: none"> <li>1. Council Policy Management [13.6.1 - 4 pages]</li> <li>2. Notice of Motion Policy [13.6.2 - 5 pages]</li> <li>3. Rates Exemption Policy [13.6.3 - 6 pages]</li> </ol>

### DISCLOSURES OF INTEREST

#### PURPOSE

To consider the adoption of two proposed new Council policies and the significant amendment of one existing policy following their provision to Elected Members for review and feedback.

#### BACKGROUND

A number of the Shire's existing policies are now outdated and require review to ensure they remain relevant, effective and aligned with current legislative requirements and best practice. In addition, several areas have been identified where new policies are appropriate to provide clearer direction, strengthen governance processes and improve consistency in decision-making.

Accordingly, several additional new and amended Council policies will be progressively presented to Council over the next 12 months. Three policies have currently been drafted for Council's consideration and are summarised below and attached for information (**see Appendices**):

#### Existing Policy – 1.4 Council Policy Management

This policy was due for review in January 2022 and therefore needs to be contemporised. It is appropriate to update this policy as a priority as it will guide any subsequent new policies/policy amendments.

The new policy:

- Clearly distinguishes between Council and the CEO's role, and outlines where CEO Directives are a more appropriate instrument.
- Outlines a consistent and mandated policy template.

- Improves usability, readability, and consistency across all Council policies.
- Reduces ambiguity and improves understanding for Councillors, staff and the community.
- Embeds principles such as alignment with strategic goals, values and risk appetite.
- Ensures policies do not interfere with administrative functions.
- Outlines a clear policy adoption process.
- Incorporates both internal and external stakeholder consultation considerations.
- Provides a structured process for draft review, CEO review and Council circulation (reduced to 14 days).
- Mandates a policy register update following adoption to maintain oversight.
- Strengthens record management obligations.
- Moves from a mandatory two year review cycle to a four year review cycle (or as required by legislation).
- Streamlines provisions relating to minor amendments and administrative changes.

#### **New Policy - Managing Notices of Motion**

This Policy is based on the proposed new template and:

- Promotes informed, strategic, and collaborative decision-making.
- Encourages early consultation between Councillors, the President, and the CEO.
- Ensures motions with financial, legal, operational, reputational, or resource implications are properly assessed prior to presentation to Council.
- Provides clear submission timeframes based on complexity.
- Ensures compliance with the Shire's Meeting Procedures Local Law.
- Clarifies circumstances where a Notice of Motion may be delayed or refused.
- Outlines the level of administrative support available to Councillors.

### **New Policy – Rates Exemption**

This Policy is based on the proposed new template and:

- Provides a clear and consistent framework for assessing rates exemption applications.
- Defines what constitutes a “charitable purpose” and “exclusive use”, reducing ambiguity in decision-making.
- Supports fair and transparent decision-making, ensuring all applicants are assessed against the same criteria.
- Establishes a formal application and assessment process, including required evidence and timeframes.
- Protects the Shire from inconsistent or subjective decisions, reducing legal and reputational risk.
- Enables Council to clearly justify approvals or refusals, supporting defensible decision-making.
- Introduces ongoing review and monitoring, ensuring exemptions remain appropriate over time.

It was noted that general discussion from elected members arose regarding the partial exemption requirements outlined in this policy. For clarity, a partial exemption may be granted where only a defined portion of a property is used exclusively for a non-rateable purpose (such as charitable, religious, or educational use), with the remaining portion used for a rateable purpose. In such cases, rates are applied proportionately to the rateable portion only. The exempted portion must be used entirely for an eligible non-rateable purpose, and the applicant must clearly identify the split in land use. Other local government examples were used to confirm the application of this method.

A full exemption may only be granted where the entire property is used exclusively for a qualifying non-rateable (e.g. charitable) purpose.

**COMMENT**

Council’s Policy 1.4 Council Policy Management requires that all proposed new policies and significant amendments to existing policies be circulated to all Councillors for a period of 21 days prior to being presented for formal consideration. Accordingly, Councillors were provided with the documents for review at the Strategic Briefing Session on 14 April 2026 and were requested to provide feedback to the CEO by close of business on 5 May 2026.

Any feedback received was to be collated into a subsequent Council report, with the policies either amended accordingly and presented to Council for consideration or presented to Council for adoption at its next available Ordinary Council Meeting following the review period, with responses addressing any concerns raised. Administration did not receive any formal feedback or comments from Councillors regarding the proposals.

It should be noted that the two new policies were created using examples of existing policies adopted by other Western Australian local governments.

**RISK IMPLICATIONS**

Risks associated with outdated policies or absence of appropriate policies create ambiguity, inconsistency and poor governance practices. This can potentially have implications in the areas of reputation and compliance.

**STATUTORY/LOCAL LAW IMPLICATIONS**

Where any legislation applies, this has been referenced in the relevant policy.

**POLICY IMPLICATIONS**

Policy 1.4 Council Policy Management applies.

**BUDGET IMPLICATIONS**

Nil. The new and amended policies were drafted in-house by Administration.

**STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.2 Effective Governance - Apply systems of compliance which assists Council to make informed decisions within a transparent, accountable, and principled environment.

**VOTING REQUIREMENTS - SIMPLE MAJORITY**

**OFFICER RECOMMENDATION**

That Council:

1. Adopt the following Council policies:
  - a. Council Policy Management (amended) as Appended;
  - b. Managing Notices of Motion as Appended; and
  - c. Rates Exemption as Appended.
2. Acknowledge that the above policies were provided to Elected Members for review and feedback at the Strategic Briefing Session on 14 April 2026; and
3. Acknowledge that no feedback was received from Elected Members within the specified consultation period.



## **Policy 1.4 Council Policy Management**

### **POLICY OBJECTIVE**

To ensure that all policies adopted by Council are relevant, clear, consistent, authorised at the correct level and reflective of good governance practices.

### **POLICY SCOPE**

This policy applies to all employees and Councillors involved in the development, preparation and adoption of policies to govern the operations of the Shire.

### **POLICY DETAIL**

Council policies must be adopted by Council and provide the Chief Executive Officer (CEO) or Councillors with high level rules/limits/boundaries in respect to decision making and actions to be undertaken.

Documented policies enable the effective and efficient management of resources and assist the community to understand reasoning behind Council and Administration decisions.

Council recognises that its governing role is separated from the CEO's executive role and will ensure that Council policies work to provide an appropriate governing end state. Council policy will set decision making parameters and accepted principles on a matter, but will not determine the manner in which the organisation will implement the Council policy. Council respects that the CEO may establish a Governance Framework and CEO Directives to prescribe how the Shire's administration and operations will be undertaken, which may extend to how Council policies may be implemented.

Council may establish policies under a Local Planning Scheme, legislative framework or Australian Standard that may differ from the general format as detailed in this policy because the format and outcomes of the policy are governed outside of the Shire's control.

Local planning policies are determined by Council under the *Planning and Development (Local Planning Schemes) Regulations 2015*. They support delivery of the Council's Local Planning Strategy and Local Planning Scheme, and their purpose is to provide guidance, detail and consistency of treatment with respect to amenity and other relevant planning issues.

Council policies at the Shire of Gingin will use a consistent format as detailed below:

1. Council Policy Title – this is to be included within the header with the Shire logo to ensure it carries across all pages of the Policy.
2. Policy Objective – this is to outline the key reason why the policy is being developed in the first place and the benefit of having it in place.
3. Policy Scope – this determines who the policy is to apply to i.e. is it being set to govern Councillor actions or organisational decision making/outcomes.
4. Policy Detail – this is where the actual content of the policy is to be included.



## **Policy 1.4 Council Policy Management**

5. Definitions – if any acronyms or technical terminology is used within the policy then it should be defined within this section.
6. Related Legislation – this is where any Act or legislative framework that is linked to the Policy would be listed and where possible specific sections should be referenced.
7. Related Policies/Key Documents – this will detail any other related Council or other key documents that guide the implementation of the policy.
8. Delegated Authority – this will detail any delegations of authority that will need to align with the policy.

Policy Administration – providing details of when the policy is due for review, which department is responsible for undertaking the review and the policy history (details of original adoption date and previous revisions).

The following principles will be applied in policy development and review:

- Policies will be consistent with the Shire’s strategic goals, values, risk appetite and policy template.
- Council Policy must not interfere with or seek to undertake an executive function aligned to the CEO.
- Policies will be concise and will state no more than is necessary to govern decision making and clarify expected outcomes or principles.

Policies will be clear and written in plain English to avoid ambiguity and to be easily understood by the reader.

### Policy Adoption Process

Outlined below is a standard process that will be followed by the Shire for the development and adoption of new or substantially amended Council policies:

1. Need for new policy or review identified.
2. Draft policy developed, considering:
  - a. Statutory compliance obligations;
  - b. Industry standards, codes of practice, guidelines;
  - c. Risk implications;
  - d. Customer/community needs and expectations;
  - e. Whether the policy effectively integrates with the Shire’s operations;
  - f. External stakeholder consultation;
  - g. Internal stakeholder consultation;



## **Policy 1.4 Council Policy Management**

- h. Potential resource and budget implications; and
    - i. Strategic Community Plan.
3. Draft policy reviewed by CEO.
4. Draft policy circulated to Council for 14 days seeking input/feedback that may enhance the document before formal consideration at a Council meeting.
5. If the Administration suggests public consultation around the draft policy then the draft policy will be submitted to Council with a report outlining the reasoning behind the policy and seeking approval to develop further/undergo public consultation. If public consultation is not considered necessary then steps 5 and 6 will not apply
6. Draft policy revised based on public consultation (if a public consultation process is conducted).
7. Report submitted to Council outlining the results of public consultation (if undertaken), any changes made since the initial draft and requesting formal adoption.
8. After adoption the register of Council policies must be updated to keep an accurate measure of what policies are in place or due for review.

### **DEFINITIONS**

Section 2.7 of the *Local Government Act 1995* defines the role of Council. It distinctly prescribes Council's role as a governing role, with a part of the governing role including determining the local government's policies.

Section 2.7 also clearly states that for the purpose of ensuring proper governance of the local government's affairs, the Council must have regard to the following principles:

- a. the Council's governing role is separate from the CEO's executive role as described in section 5.41; and
- b. it is important that the Council respects that separation.

Section 5.41 of the *Local Government Act 1995* articulates that the role of the CEO includes managing the local government's administration and operations, taking responsibility for employee management and determining systems and procedures for:

- a. implementing the local government's policies as determined by the council; and
- b. otherwise managing the local government's administration and operations.

The *Local Government Act 1995* does not define the term "policy" and hence, for the purposes of this policy, it shall mean:



## Policy 1.4 Council Policy Management

*A governing document, adopted by Council, which provides guidance to the Shire’s decision making by establishing principles that apply, or describe relevant considerations that ought to be taken into account, when making decisions in order to achieve outcomes that are consistent, equitable, reasonable and proportionate in the circumstances.*

### Policy Review

All Council policies will be recorded in the Shire’s record management system and reviewed once every four years or as required or determined by legislation.

### **RELATED LEGISLATION**

*Local Government Act 1995*  
Section 2.7 Role of Council  
Section 5.41 Role of CEO

### **RELATED POLICIES/KEY DOCUMENTS**

### **DELEGATED AUTHORITY**

### **POLICY ADMINISTRATION**

<b>Review Cycle</b>	4 years	<b>Next Review</b>	2030
<b>Department</b>	Office of the CEO		

<b>Version</b>	<b>Decision Reference</b>	<b>Synopsis</b>



## Policy XX

# Notices of Motion Management

### POLICY OBJECTIVE

This policy aims to:

- Ensure compliance with the Shire's *Meeting Procedures Local Law*.
- Encourage early consultation and collaborative discussion on proposed motions.
- Ensure decisions with financial, legal, reputational or operational risks are properly assessed.
- Prevent motions from progressing where they lack sufficient justification, clarity, or strategic alignment.
- Ensure motions provide sufficient detail for the community to understand the rationale behind them.

### POLICY SCOPE

- This policy applies to all Elected Members submitting Notices of Motion

### POLICY DETAIL

The purpose of this policy is to:

- Promote informed, strategic, and collaborative decision-making by Council and beyond this, enhance business and governance outcomes.
- Encourage early consultation between Councillors, the Shire President, and the CEO.
- Ensure efficient and responsible use of Shire resources, including staff time, operational capacity, and budget.
- Ensure motions with financial, legal, operational, reputational, or resource implications are properly assessed before Council consideration.
- Strengthen good governance by preventing poorly formed or unsupported motions progressing without adequate justification.
- Support alignment with the Strategic Community Plan and Corporate Business Plan.
- Promote evidence-based decision-making and clear public understanding of Council proposals.
- Provide a consistent approach to publishing and preparing Notices of Motion



## Policy XX

# Notices of Motion Management

### Drafting a Notice of Motion

Elected Members should:

- Refer to the Department of Local Government's *A Guide to Meetings* and *Operational Guideline No.7 – Clarity on Council Motions*.
- Consult the Shire President and CEO to determine:
  - Whether the matter can be handled through normal administrative processes;
  - Any legal, financial, operational, or policy implications.
- Submit the motion via the Shire's dedicated form, as a minimum the following information needs to be provided:
  - Introduction;
  - Background;
  - Reason/rationale.

### Submission Requirements

Compliance

- All Notices of Motion must comply with the *Meeting Procedures Local Law*.

### Mandatory Consultation

Prior to submitting a Notice of Motion, the Elected Member must:

- Discuss the proposed motion with the Shire President; or
- Discuss the proposal with the CEO (if submitted by the Shire President).

Motions submitted without this consultation will not be progressed.

### Timeframes

To allow adequate assessment and inclusion in the Ordinary Council Meeting:



## Policy XX

# Notices of Motion Management

- Notices of Motion must be submitted at least four (4) clear working days before the Ordinary Council Meeting.
- Complex Notices of Motion should be submitted at least one month prior to the Ordinary Council Meeting to avoid potential delay.
- Late submissions will not be included.

### Assessment and Progression

A Notice of Motion will not be progressed if:

- It does not comply with the *Meeting Procedures Local Law*;
- Consultation with the Shire President and/or CEO has not occurred;
- Strategic/Concept Forum discussion has not occurred where required;
- It has financial, operational or resource implications and the CEO has not been able to prepare supporting advice or an administrative response.

A Notice of Motion may be delayed in being presented to the next available meeting if:

- Mandatory consultation with the Shire President and/or CEO has not occurred;
- It is submitted too late for proper assessment or inclusion in the Council Agenda;
- It is unclear, overly broad, or lacks sufficient evidence, background, or rationale;
- It is complex and requires additional technical, legal, or financial analysis;
- It has significant budget or resource implications that cannot be assessed in time;
- It appears inconsistent with legislation, Local Laws, or adopted policies;
- It requires prior discussion at a Strategic/Concept Forum;
- Necessary supporting information has not been provided;



## Policy XX

# Notices of Motion Management

- The matter can be resolved through normal administrative processes rather than a Council motion.

### Strategic or Concept Forum Discussion

Elected Members are strongly encouraged to present early concepts or draft motions at Strategic or Concept Forums to:

- Establish in-principle support;
- Identify strategic alignment;
- Assess budget, workforce, or operational considerations.

### Motions With Financial or Resource Implications

- Motions that may impact budget, operations, staffing, or resources require an administrative report unless otherwise approved by the CEO.
- The CEO may provide this information verbally or in writing.

### Administrative Support

- The CEO or relevant officers may assist with drafting motions for clarity and compliance.
- Assistance does not imply endorsement of the motion.

### **RELATED LEGISLATION**

*Local Government Act 1995*

### **RELATED POLICIES/KEY DOCUMENTS**

### **DELEGATED AUTHORITY**

### **POLICY ADMINISTRATION**

All Council policies will be recorded in the Shire's record management system and reviewed once every four years or as required or determined by legislation.

<b>Review Cycle</b>	4 years	<b>Next Review</b>	2030
<b>Department</b>	Office of the CEO		



## Policy XX

### Notices of Motion Management

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Version	Decision Reference	Synopsis



## **Policy XX Rates Exemptions for Charitable Organisations (Non-rateable Land)**

### **POLICY OBJECTIVE**

To outline how the Shire of Gingin assesses and grants rates exemptions for land used exclusively for charitable purposes, in accordance with relevant legislation.

This policy ensures a fair, transparent, and consistent approach when determining whether land is non rateable under Section 6.26(g) of the *Local Government Act 1995* (the Act) and provides an administrative framework for rates exemption applications.

### **POLICY SCOPE**

This policy applies to:

- All applications for rates exemptions
- Land within the Shire of Gingin district that may be considered non rateable under Section 6.26(g) of the Local Government Act 1995

This policy does **not** apply to pensioner or hardship concessions, or to general requests for rate reductions.

### **POLICY DETAIL**

#### **1. Introduction**

As per Section 6.26 of the Act, and except where elsewhere provided, all land within a district is rateable land. Section 6.26(2) identifies a number of situations where land is not rateable. Most of these situations are clearly defined and straightforward to apply. Section 6.26(2)(g), however, is open to some interpretation and therefore, this policy seeks to clearly define under what basis, this section of the Act is to be applied by Council.

Council is committed to adhering to the Act and providing support and guidance to applicants who provide assistance to members of the public and as such, a benefit to the community.

Claimants are required to evidence their right to an exemption, and demonstrate the land is used exclusively for charitable purposes.

#### **2. Charitable Purpose Criteria**

A charitable purpose, as recognised under Section 12 of the *Charities Act 2013*, includes:

- a) The purpose of advancing health
- b) The purpose of advancing education
- c) The purpose of advancing social or public welfare
- d) The purpose of advancing religion



## **Policy XX Rates Exemptions for Charitable Organisations (Non-rateable Land)**

- e) The purpose of advancing culture
- f) The purpose of promoting reconciliation, mutual respect and tolerance between groups of individuals that are in Australia
- g) The purpose of promoting or protecting human rights
- h) The purpose of advancing the security or safety of Australia or Australian public
- i) The purpose of preventing or relieving the suffering of animals
- j) The purpose of advancing the natural environment
- k) Any other purpose beneficial to the general public that may reasonably be regarded as analogous to, or within the spirit of, any of the purposes mentioned in paragraphs (a) to (j)
- l) The purpose of promoting or opposing a change to any matter established by law, policy or practice in the Commonwealth, a State, a Territory or another country, if:
  - (i) in the case of promoting a change—the change is in furtherance or in aid of one or more of the purposes mentioned in paragraphs (a) to (k); or
  - (ii) (ii) in the case of opposing a change—the change is in opposition to, or in hindrance of, one or more of the purposes mentioned in those paragraphs.

Certain purposes are disqualified from exemption under Section 11 of the Charities Act 2013, including:

- a) The purpose of engaging in, or promoting activities that are unlawful or contrary to public policy; or
- b) The purpose of promoting or opposing a political party or a candidate for political office.

### **3. Essential Exemption Requirements**

For land to qualify as not rateable under Section 6.26(g) of the Act:

- The use of the land, not just the organisation's purposes, must be charitable
- The land use must come under the provisions of the Charities Act 2013
- The land must be used exclusively for charitable purposes
- The land use must be for a public benefit, where the benefit is available to members of the public generally or a particular section of the public

Any commercial activities conducted must be incidental to the charitable purpose. When considering Australian case law, the proper test for determining whether land is used exclusively for charitable purposes is:

- If land is used for both charitable and non-charitable purposes, it does not qualify as exclusively used for charitable purposes and will not be exempt from rates.
- If the use of land for a charitable purpose generates incidental profit as a by-product of its operation, this does not necessarily disqualify the land from exemption, provided the primary use remains charitable.



## **Policy XX Rates Exemptions for Charitable Organisations (Non-rateable Land)**

### **4. Application Process**

Applicants seeking a rates exemption must:

- Submit a written application using the approved form
- Be the person named in the rate record as the owner of the land or their agent or attorney of that person, or a tenant responsible for rates under a lease agreement
- Submit a separate application for each property owned
- Provide supporting documents, including:
  - Constitution of the organisation
  - Recent financial statements
  - Evidence of land use
- Be a registered charity with the Australian Charities and Not-for-profits Commission (ACNC) or an incorporated Not-for-Profit organisation
- If the property is leased, a copy of the lease is required with the application to ascertain if the lessee is liable for the payment of the rates in the terms of the lease
- Provide clear and concise information regarding the nature of their activities to illustrate eligibility for the exemption to facilitate Council's decision making.

Note that incomplete applications may be delayed or refused.

Applications must be lodged by 31 May for the upcoming rating year. Rates remain payable until an exemption is granted, with financial adjustments provided if applicable.

### **5. Determination of Exemption**

The Shire will assess applications based on:

- Compliance with Section 6.26(g) of the Act and Section 12 of the Charities Act 2013
- Submission of required documentation
- Any necessary additional information requested by the Shire.

Once assessed, and unless Council has provided delegated authority to the CEO to make such determinations, a report will be presented to Council with an officer recommendation to either approve or decline the request.

The Council decision will be actioned by the officers, with a note being made against the property assessment and Landgate Valuation Services being notified.

Applicants will be notified in writing of Council's determination, with correspondence to include details of:



## **Policy XX Rates Exemptions for Charitable Organisations (Non-rateable Land)**

- The date of exemption commencement
- The relevant section of the Act
- The review period (i.e. 2 years); and
- The dollar amount of rates reversed.

Please note that:

- An exemption is only applicable to the rates component of the annual rates and charges. Where exemption from rates is approved, the property will still be subject to the Emergency Services Levy and any other charges.
- If the property was used for the stated purpose as of 1 July in the relevant financial year, the exemption will apply from that date, with refunds issued for any rates paid prior to determination.
- If the land use changes mid-year, any exemption granted will only take effect from the date of the change.
- If a property loses its exemption during the financial year, pro rata rates will apply effective from the 1st of the next month following the loss of exemption.
- If a property is sold, pro rata rates will be applied from the date of settlement.
- A partial exemption can be applied where only part of a defined lot is used for a charitable purpose
- The granting of an exemption in any year does not guarantee an ongoing exemption
- Exemptions are not automatically renewed and must be reassessed at the end of each review period
- If circumstances change regarding exemption status, the applicant must notify the Shire as soon as practicable in writing

### **6. Dispute Resolution Process**

Where an application is declined, the applicant has options to challenge the determination.

- The applicant may object under Section 6.76 of the Act, on the basis that the land or part of the land was not rateable land
- The applicant has the right to appeal a decision made under Section 6.76 to the State Administrative Tribunal (SAT)– Within the statutory timeframe from the date of the decision.
- Apply for a concession under Section 6.47 of the Act. Such applications would be considered on a case by case basis and determined by Council.
- Where all appeals are not successful, the final option available to the applicant is to apply to the Minister for Local Government, to make a final determination, under Section 6.26(4) of the Act.



## **Policy XX Rates Exemptions for Charitable Organisations (Non-rateable Land)**

### **7. Rates Exemption Register**

The Shire will maintain a register of exemptions explaining what the land use is and how it applies to the particular section of the *Local Government Act 1995* S6.26, the date it was applied by Council, the next scheduled review date and the amount of rates revenue lost.

### **8. Periodic Exemption Review**

Periodic reviews of rates exemptions will be conducted biannually for owned properties and annually for leased properties.

### **DEFINITIONS**

Charitable organisation	An entity established for charitable purposes and registered with the Australian Charities and Not-for-profits Commission (ACNC).
Charitable purpose	Includes the relief of poverty, advancement of education, advancement of religion or other purposes beneficial to the community.
Non rateable land	Land that is exempt from rates under <i>Section 6.26(2)</i> of the <i>Local Government Act 1995</i> .
Commercial activity	Any activity that generates profit or operates in competition with commercial businesses.

### **RELATED LEGISLATION**

*Local Government Act 1995 Section 6.26(g)*  
*Local Government Act 1995 Section 6.76*  
*Local Government Act 1995 Section 6.77*  
*Charities Act 2013 Section 11*  
*Charities Act 2013 Section 23*  
*ACNC Act 2012 – Registration and recognition of charitable entities.*  
*Associations Incorporations Act 1987 (WA)*

### **RELATED POLICIES/KEY DOCUMENTS**

WALGA Best Practice Guideline on Rates Exemptions for Charitable Organisations  
*Corporate Services Application for Rates Exemption*

### **DELEGATED AUTHORITY**

NIL



## Policy XX

### Rates Exemptions for Charitable Organisations (Non-rateable Land)

**POLICY ADMINISTRATION**

<b>Review Cycle</b>	4 years	<b>Next Review</b>	2030
<b>Department</b>			

<b>Version</b>	<b>Decision Reference</b>	<b>Synopsis</b>
1		

### 13.7 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2026

File	FIN/25
Author	Alarna Richards – Coordinator Financial Planning and Reporting
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	Nil
Appendices	1. Monthly Financials April 2026 FINAL 1 [13.7.1 - 23 pages]

#### DISCLOSURES OF INTEREST

#### PURPOSE

To present for Council endorsement the Monthly Financial Report for the period ending 30 April 2026.

#### BACKGROUND

The Financial Report is presented to Council in accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

#### COMMENT

The Monthly Financial Report for the period ending 30 April 2026 presents the financial performance of the Shire for the 2025/2026 financial year and compares year-to-date expenditure and revenue against the current budget.

A break-up of the **\$3,905,229** variance in the Monthly Financial Report for the period ending 30 April 2026 is summarised across operations, investing and financing below, with a detailed explanation of variations within each area contained within the **Appendix**.

#### Under Budget

Opening Funding Surplus/Deficit	\$0
Operating Expenditure	\$2,426,411
Investing Activities – Expenditure	\$440,872
Financing Activities – Revenue	(\$90,000)
Financing Activities – Expenditure	\$360,957

#### Over Budget

Operating Revenue	\$741,460
Investing Activities – Revenue	\$25,530

An explanation outlining a summary of the variances across each of the above areas is provided in Note 3, and those specific to capital works are provided within the supplementary information on page 12.

#### Investments

As required by Council Policy 3.2 Investments, details of Council's investments are provided within the supplementary information on page 10.

As part of the Financial Management Review conducted in March 2026, it was identified that some term deposits included in previous monthly financial reports were held for periods greater than three months but had been classified in Supplementary Information Note 3 - Cash and Cash Equivalents.

In accordance with accounting best practice, term deposits with maturities greater than three months should be classified as Financial Assets at Amortised Cost and disclosed within the Supplementary Information Note 8 - Other Current Assets.

This recommendation was implemented in the April 2026 financial reporting period and will continue to be applied on an ongoing basis.

#### **STATUTORY/LOCAL LAW IMPLICATIONS**

*Local Government Act 1995*  
Part 6 – Financial Management  
Division 3 – Reporting on activities and finance  
Section 6.4 – Financial Report

*Local Government (Financial Management) Regulations 1996*  
Part 4 – Financial Reports  
Reg 34 – Financial activity statement required each month.

Shire of Gingin Delegation Register – Delegation 1.1.10 Power to Invest and Manage Investments

#### **RISK IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Policy 3.2 Investments

#### **BUDGET IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.2 Effective Governance - Apply systems of compliance which assists Council to make informed decisions within a transparent, accountable and principled environment

**VOTING REQUIREMENTS – SIMPLE MAJORITY**

**OFFICER RECOMMENDATION**

That Council endorse the Monthly Financial Report for the period ending 30 April 2026.

**SHIRE OF GINGIN  
MONTHLY FINANCIAL REPORT  
For the period ended 30 April 2026**

***LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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**SHIRE OF GINGIN  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	8,364,952	8,364,952	<b>8,372,615</b>	7,663	0.09%	
Rates excluding general rates	3,616,345	3,606,660	<b>3,606,660</b>	0	0.00%	
Grants, subsidies and contributions	2,909,425	2,084,518	<b>2,113,878</b>	29,360	1.41%	
Fees and charges	5,287,323	4,821,549	<b>5,023,283</b>	201,734	4.18%	
Interest revenue	402,637	237,079	<b>594,691</b>	357,612	150.84%	▲
Other revenue	340,108	278,614	<b>423,705</b>	145,091	52.08%	▲
Profit on asset disposals	45,025	0	<b>133,852</b>	133,852		▲
	<b>20,965,815</b>	<b>19,393,372</b>	<b>20,268,684</b>	<b>875,312</b>	4.51%	
<b>Expenditure from operating activities</b>						
Employee costs	(8,152,817)	(6,807,491)	<b>(5,967,130)</b>	840,361	12.34%	▲
Materials and contracts	(10,357,284)	(8,507,402)	<b>(6,768,664)</b>	1,738,738	20.44%	▲
Utility charges	(551,166)	(456,813)	<b>(462,982)</b>	(6,169)	(1.35%)	
Depreciation	(11,002,864)	(9,169,071)	<b>(3,024,661)</b>	6,144,410	67.01%	▲
Finance costs	(195,291)	(65,497)	<b>(86,238)</b>	(20,741)	(31.67%)	
Insurance	(472,672)	(472,672)	<b>(481,042)</b>	(8,370)	(1.77%)	
Other expenditure	(1,041,950)	(462,570)	<b>(579,978)</b>	(117,408)	(25.38%)	▼
Loss on asset disposals	(92,739)	0	<b>(3,164)</b>	(3,164)		
	<b>(31,866,783)</b>	<b>(25,941,516)</b>	<b>(17,373,859)</b>	<b>8,567,657</b>	33.03%	
Non cash amounts excluded from operating activities	2(c) 11,142,078	9,169,071	<b>2,893,973</b>	(6,275,098)	(68.44%)	▼
<b>Amount attributable to operating activities</b>	<b>241,110</b>	<b>2,620,927</b>	<b>5,788,798</b>	<b>3,167,871</b>	120.87%	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	11,355,126	1,670,064	<b>1,699,581</b>	29,517	1.77%	
Proceeds from disposal of assets	356,125	243,125	<b>238,125</b>	(5,000)	(2.06%)	
Proceeds from financial assets at amortised cost - self supporting loans	2,430	1,208	<b>1,208</b>	0	0.00%	
Proceeds on disposal of financial assets at fair value through profit and loss	2,036	0	<b>1,013</b>	1,013		
	<b>11,715,717</b>	<b>1,914,397</b>	<b>1,939,927</b>	<b>25,530</b>	1.33%	
<b>Outflows from investing activities</b>						
Right of use assets recognised	(22,100)	(22,100)	<b>(15,830)</b>	6,270	28.37%	
Acquisition of property, plant and equipment	(3,980,330)	(2,297,378)	<b>(2,357,674)</b>	(60,296)	(2.62%)	
Acquisition of infrastructure	(12,012,961)	(1,817,768)	<b>(1,316,600)</b>	501,168	27.57%	▲
	<b>(16,015,391)</b>	<b>(4,137,246)</b>	<b>(3,690,104)</b>	<b>447,142</b>	10.81%	
Non-cash amounts excluded from investing activities	2(d) 22,100	22,100	<b>15,830</b>	(6,270)	(28.37%)	
<b>Amount attributable to investing activities</b>	<b>(4,277,574)</b>	<b>(2,200,749)</b>	<b>(1,734,348)</b>	<b>466,401</b>	21.19%	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Leases liabilities recognised	22,100	22,100	<b>15,830</b>	(6,270)	(28.37%)	
Transfer from reserves	2,250,572	90,000	<b>0</b>	(90,000)	(100.00%)	▼
	<b>2,272,672</b>	<b>112,100</b>	<b>15,830</b>	<b>(96,270)</b>	(85.88%)	
<b>Outflows from financing activities</b>						
Payments for principal portion of lease liabilities	(23,226)	(23,226)	<b>(20,152)</b>	3,074	13.24%	
Repayment of borrowings	(272,117)	(179,814)	<b>(179,814)</b>	0	0.00%	
Transfer to reserves	(1,946,847)	(534,395)	<b>(176,512)</b>	357,883	66.97%	▲
	<b>(2,242,190)</b>	<b>(737,435)</b>	<b>(376,478)</b>	<b>360,957</b>	48.95%	
Non-cash amounts excluded from financing activities	2(e) (22,100)	(22,100)	<b>(15,830)</b>	6,270	28.37%	
<b>Amount attributable to financing activities</b>	<b>8,382</b>	<b>(647,435)</b>	<b>(376,478)</b>	<b>270,957</b>	41.85%	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	2(a) 4,028,081	4,028,081	<b>4,028,081</b>	0	0.00%	
Amount attributable to operating activities	241,110	2,620,927	<b>5,788,798</b>	3,167,871	120.87%	▲
Amount attributable to investing activities	(4,277,574)	(2,200,749)	<b>(1,734,348)</b>	466,401	21.19%	▲
Amount attributable to financing activities	8,382	(647,435)	<b>(376,478)</b>	270,957	41.85%	▲
<b>Surplus or deficit after imposition of general rates</b>	<b>0</b>	<b>3,800,824</b>	<b>7,706,053</b>	<b>3,905,229</b>	102.75%	▲

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF GINGIN  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 30 APRIL 2026**

	Actual 30 June 2025	Actual as at 30 April 2026
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	17,666,084	7,336,534
Trade and other receivables	1,193,642	1,670,292
Other financial assets	4,465	13,471,416
Inventories	30,210	62,778
Other assets	279,618	0
<b>TOTAL CURRENT ASSETS</b>	<b>19,174,019</b>	<b>22,541,020</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	172,912	172,912
Other financial assets	89,302	89,302
Property, plant and equipment	68,826,885	69,560,381
Infrastructure	211,083,396	210,912,322
Right-of-use assets	25,142	20,726
<b>TOTAL NON-CURRENT ASSETS</b>	<b>280,197,637</b>	<b>280,755,643</b>
<b>TOTAL ASSETS</b>	<b>299,371,656</b>	<b>303,296,663</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	2,369,572	1,293,034
Contract liabilities	698,684	670,314
Capital grant/contributions liabilities	2,663,376	3,283,021
Lease liabilities	14,987	2,588
Borrowings	272,116	92,302
Employee related provisions	981,248	981,248
Other provisions	98,105	98,105
<b>TOTAL CURRENT LIABILITIES</b>	<b>7,098,088</b>	<b>6,420,612</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	10,547	18,624
Borrowings	1,795,924	1,795,924
Employee related provisions	198,046	198,046
Other provisions	6,016,619	6,016,619
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>8,021,136</b>	<b>8,029,213</b>
<b>TOTAL LIABILITIES</b>	<b>15,119,224</b>	<b>14,449,825</b>
<b>NET ASSETS</b>	<b>284,252,432</b>	<b>288,846,838</b>
<b>EQUITY</b>		
Retained surplus	43,647,233	48,065,125
Reserve accounts	8,428,593	8,605,106
Revaluation surplus	232,176,606	232,176,607
<b>TOTAL EQUITY</b>	<b>284,252,432</b>	<b>288,846,838</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF GINGIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 30 April 2026

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**MATERIAL ACCOUNTING POLICIES**

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

**SHIRE OF GINGIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**2 NET CURRENT ASSETS INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

	Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 30 April 2026
<b>Current assets</b>	\$	\$	\$
Cash and cash equivalents	10,997,067	17,666,084	7,336,534
Trade and other receivables	162,174	1,193,642	1,670,292
Other financial assets	4,554	4,465	13,471,416
Inventories	32,101	30,210	62,778
Other assets	276,783	279,618	0
	12,932,248	19,174,019	22,541,020
<b>Less: current liabilities</b>			
Trade and other payables	(2,137,340)	(2,369,572)	(1,293,034)
Other liabilities	(2,191,277)	(3,362,060)	(3,953,335)
Lease liabilities	(15,665)	(14,987)	(2,588)
Borrowings	(530,585)	(272,116)	(92,302)
Employee related provisions	(997,391)	(981,248)	(981,248)
Other provisions	0	(98,105)	(98,105)
	(5,872,258)	(7,098,088)	(6,420,612)
Net current assets	7,059,990	12,075,931	16,120,408
Less: Total adjustments to net current assets	2(b) (7,059,990)	(8,047,850)	(8,414,355)
<b>Closing funding surplus / (deficit)</b>	<b>0</b>	<b>4,028,081</b>	<b>7,706,053</b>

**(b) Current assets and liabilities excluded from budgeted deficiency**

<b>Adjustments to net current assets</b>			
Less: Reserve accounts	(7,601,686)	(8,428,593)	(8,605,106)
Less: Financial assets at amortised cost - self supporting loans	(4,554)	(4,465)	(2,244)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	15,665	14,987	2,588
- Current portion of borrowings	530,585	272,116	92,302
- Current portion of other provisions	0	98,105	98,105
<b>Total adjustments to net current assets</b>	2(a) (7,059,990)	(8,047,850)	(8,414,355)

**(c) Non-cash amounts excluded from operating activities**

	Amended Budget Estimates 30 June 2026	YTD Budget Estimates 30 April 2026	YTD Actual 30 April 2026
	\$	\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(45,025)	0	(133,852)
Add: Loss on asset disposals	92,739	0	3,164
Add: Depreciation	11,002,864	9,169,071	3,024,661
Non-cash movements in non-current assets and liabilities:			
- Other provisions	91,500	0	0
<b>Total non-cash amounts excluded from operating activities</b>	<b>11,142,078</b>	<b>9,169,071</b>	<b>2,893,973</b>

**(d) Non-cash amounts excluded from investing activities**

<b>Adjustments to investing activities</b>			
Right of use assets received	22,100	22,100	15,830
<b>Total non-cash amounts excluded from investing activities</b>	<b>22,100</b>	<b>22,100</b>	<b>15,830</b>

**(e) Non-cash amounts excluded from financing activities**

<b>Adjustments to financing activities</b>			
Non cash proceeds from new leases	(22,100)	(22,100)	(15,830)
<b>Total non-cash amounts excluded from financing activities</b>	<b>(22,100)</b>	<b>(22,100)</b>	<b>(15,830)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF GINGIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2025-26 year is \$30,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Interest revenue</b>	357,612	150.84%	▲
Timing of term deposit interest and interest on bank accounts - See Note 3			
<b>Other revenue</b>	145,091	52.08%	▲
Long service leave accruals reimbursed from other councils; timing of reimbursements of debt collection costs; successful insurance claims			
<b>Profit on asset disposals</b>	133,852		▲
DFES instigated vehicle change over disposals (non-cash)			
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	840,361	12.34%	▲
Reduced employee costs due to vacant positions; reversal of accrued salaries and wages yet to be offset by accrued salaries and wages for 2025-26			
<b>Materials and contracts</b>	1,738,738	20.44%	▲
Timing of maintenance works - roads, bridges, parks and gardens, ovals etc; Fire mitigation works under budget but offset by grant funding; Legal fees lower than anticipated; Refuse and waste collection costs lower than budgeted due to timing of new contracts; the Guilderton Caravan Park is under budget for maintenance for the year and will be carried forward.			
<b>Depreciation</b>	6,144,410	67.01%	▲
Depreciation of fixed assets			
<b>Other expenditure</b>	(117,408)	(25.38%)	▼
Timing of environmental allocations to groups: Ellen Brockman Catchment and Moore Catchment Council; timing of community grants program payments; DFES vehicle change over disposals (non-cash)			
<b>Non cash amounts excluded from operating activities</b>	(6,275,098)	(68.44%)	▼
Depreciation of fixed assets and other non cash amounts			
<b>Outflows from investing activities</b>			
<b>Acquisition of infrastructure</b>	501,168	27.57%	▲
Timing of Capital works - see note 5			
<b>Inflows from financing activities</b>			
<b>Transfer from reserves</b>	(90,000)	(100.00%)	▼
OCM 16/12/2025 Item 19.4 Landfill Operations Services			
<b>Outflows from financing activities</b>			
<b>Transfer to reserves</b>	357,883	66.97%	▲
Transfer to reserve done as an end of year process			
<b>Surplus or deficit after imposition of general rates</b>	3,905,229	102.75%	▲

**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
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**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

<b>Funding surplus / (deficit)</b>				
	<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>Opening</b>	<b>\$4.03 M</b>	<b>\$4.03 M</b>	<b>\$4.03 M</b>	<b>\$0.00 M</b>
<b>Closing</b>	<b>\$0.00 M</b>	<b>\$3.80 M</b>	<b>\$7.71 M</b>	<b>\$3.91 M</b>

Refer to Statement of Financial Activity

<b>Cash and cash equivalents</b>		
	<b>\$7.34 M</b>	<b>% of total</b>
<b>Unrestricted Cash</b>	<b>\$7.10 M</b>	<b>96.8%</b>
<b>Restricted Cash</b>	<b>\$0.23 M</b>	<b>3.2%</b>

Refer to 3 - Cash and Financial Assets

<b>Payables</b>		
	<b>\$1.29 M</b>	<b>% Outstanding</b>
<b>Trade Payables</b>	<b>\$0.14 M</b>	
<b>0 to 30 Days</b>		<b>100.9%</b>
<b>Over 30 Days</b>		<b>(0.9%)</b>
<b>Over 90 Days</b>		<b>0.2%</b>

Refer to 9 - Payables

<b>Receivables</b>		
	<b>\$0.80 M</b>	<b>% Collected</b>
<b>Rates Receivable</b>	<b>\$0.87 M</b>	<b>93.1%</b>
<b>Trade Receivable</b>	<b>\$0.80 M</b>	
<b>Over 30 Days</b>		<b>85.5%</b>
<b>Over 90 Days</b>		<b>82.6%</b>

Refer to 7 - Receivables

**Key Operating Activities**

<b>Amount attributable to operating activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>\$0.24 M</b>	<b>\$2.62 M</b>	<b>\$5.79 M</b>	<b>\$3.17 M</b>

Refer to Statement of Financial Activity

<b>Rates Revenue</b>		
	<b>\$8.37 M</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$8.36 M</b>	<b>0.1%</b>
<b>YTD Budget</b>		

<b>Grants and Contributions</b>		
	<b>\$2.11 M</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$2.08 M</b>	<b>1.4%</b>
<b>YTD Budget</b>		

Refer to 13 - Grants and Contributions

<b>Fees and Charges</b>		
	<b>\$5.02 M</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$4.82 M</b>	<b>4.2%</b>
<b>YTD Budget</b>		

Refer to Statement of Financial Activity

**Key Investing Activities**

<b>Amount attributable to investing activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$4.28 M)</b>	<b>(\$2.20 M)</b>	<b>(\$1.73 M)</b>	<b>\$0.47 M</b>

Refer to Statement of Financial Activity

<b>Proceeds on sale</b>		
	<b>\$0.24 M</b>	<b>%</b>
<b>YTD Actual</b>	<b>\$0.36 M</b>	<b>(33.1%)</b>
<b>Amended Budget</b>		

Refer to 6 - Disposal of Assets

<b>Asset Acquisition</b>		
	<b>\$3.67 M</b>	<b>% Spent</b>
<b>YTD Actual</b>	<b>\$15.99 M</b>	<b>(89.0%)</b>
<b>Amended Budget</b>		

Refer to 5 - Capital Acquisitions

<b>Capital Grants</b>		
	<b>\$1.70 M</b>	<b>% Received</b>
<b>YTD Actual</b>	<b>\$11.36 M</b>	<b>(85.0%)</b>
<b>Amended Budget</b>		

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

<b>Amount attributable to financing activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>\$0.01 M</b>	<b>(\$0.65 M)</b>	<b>(\$0.38 M)</b>	<b>\$0.27 M</b>

Refer to Statement of Financial Activity

<b>Borrowings</b>	
<b>Principal repayments</b>	<b>(\$0.18 M)</b>
<b>Interest expense</b>	<b>(\$0.07 M)</b>
<b>Principal due</b>	<b>\$1.89 M</b>

Refer to 10 - Borrowings

<b>Reserves</b>	
<b>Reserves balance</b>	<b>\$8.61 M</b>
<b>Net Movement</b>	<b>\$0.18 M</b>

Refer to 4 - Cash Reserves

<b>Lease Liability</b>	
<b>Principal repayments</b>	<b>(\$0.02 M)</b>
<b>Interest expense</b>	<b>(\$0.00 M)</b>
<b>Principal due</b>	<b>\$0.02 M</b>

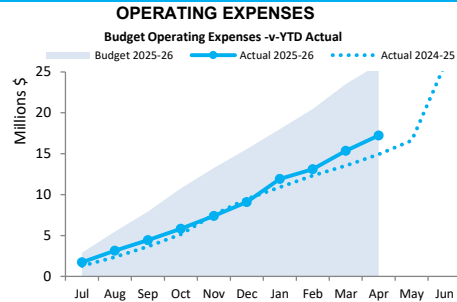
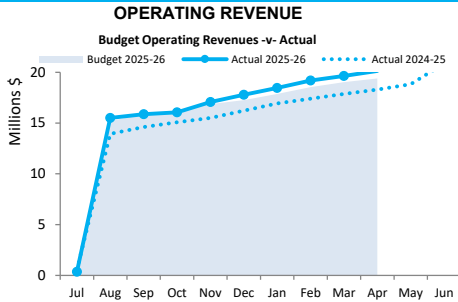
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

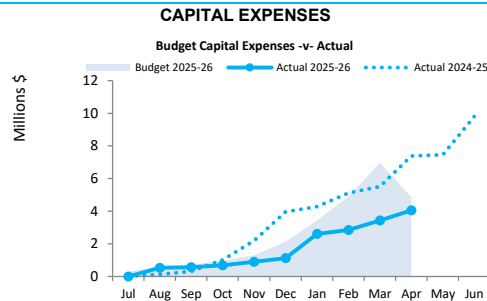
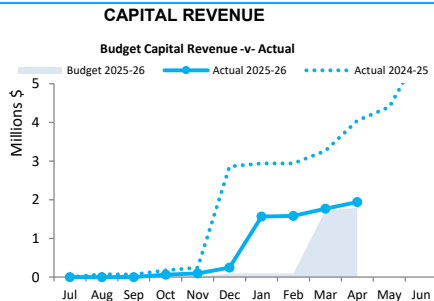
**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**2 KEY INFORMATION - GRAPHICAL**

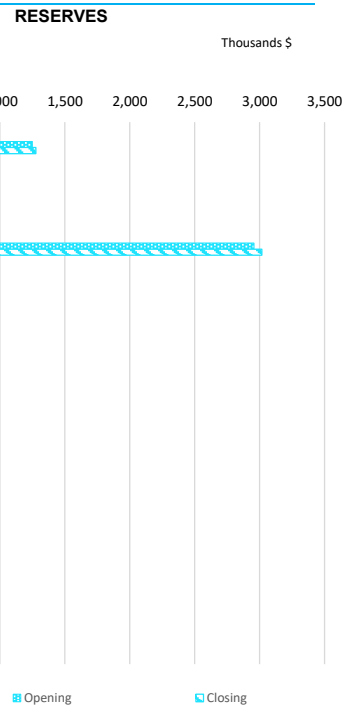
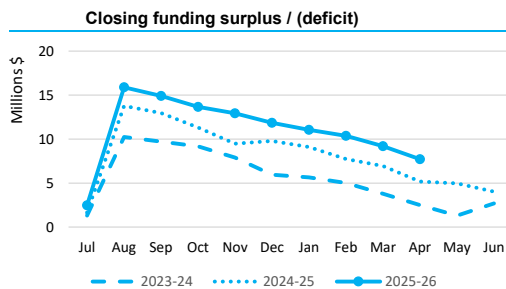
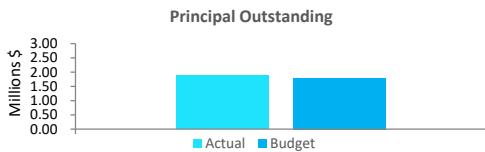
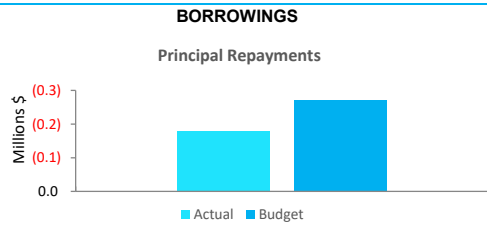
**OPERATING ACTIVITIES**



**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



Refer to Note 4 - Reserves

This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**3 CASH AND FINANCIAL ASSETS AT AMORTISED COST**

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank Account	Cash and cash equivalents	3,001,125	0	3,001,125	0	Bendigo Bank	3.10%	At Call
Reserve Bank Account	Cash and cash equivalents	0	232,230	232,230	0	Bendigo Bank	3.10%	At Call
Cash on hand	Cash and cash equivalents	1,800	0	1,800	0	Petty Cash/Till float	N/A	At Call
Term Deposit Municipal	Cash and cash equivalents	1,039,300	0	1,039,300	0	Bendigo Bank	3.95%	May 2026
Term Deposit Municipal	Cash and cash equivalents	3,062,079	0	3,062,079	0	Bendigo Bank	4.45%	June 2026
<b>Total</b>		<b>7,104,304</b>	<b>232,230</b>	<b>7,336,534</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		7,104,304	232,230	7,336,534	0			
		<b>7,104,304</b>	<b>232,230</b>	<b>7,336,534</b>	<b>0</b>			

**KEY INFORMATION**

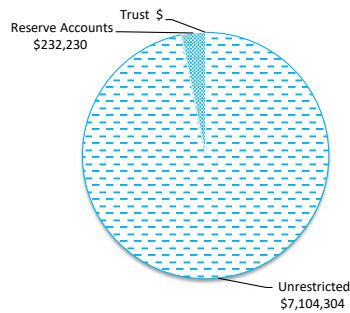
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**4 RESERVE ACCOUNTS**

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Reserve accounts restricted by Council</b>								
1 LSL Annual Sick Leave and Staff Contingency	476,067	8,492	0	484,559	476,066	9,970	0	486,036
3 Plant and Equipment Reserve	1,267,543	133,610	(488,463)	912,690	1,249,543	26,168	0	1,275,711
5 Land and Buildings Reserve	715,041	163,969	(307,950)	571,060	693,971	14,533	0	708,505
6 Guilderton Caravan Park Reserve	209,708	3,741	0	213,449	209,708	3,778	0	213,486
7 Shire Recreation Development Reserve	277,141	140,443	(155,000)	262,584	277,141	5,804	0	282,945
8 Redfield Park Reserve	34,867	622	0	35,489	34,867	730	0	35,597
9 Ocean Farm Recreation Reserve	34,525	616	0	35,141	34,525	723	0	35,248
10 Tip Rationalisation Reserve	2,912,246	351,947	(688,390)	2,575,803	2,955,789	61,900	0	3,017,689
11 Lancelin Community Sport and Recreation Reserve	158,961	31,093	0	190,054	169,870	3,558	0	173,428
13 Community Infrastructure	88,925	261,258	0	350,183	78,016	1,633	0	79,649
14 Staff Housing Reserve	6,362	15,037	0	21,399	6,362	133	0	6,495
15 Future Infrastructure Reserve	586,461	10,461	0	596,922	586,461	12,282	0	598,743
16 Guilderton Country Club Reserve	9,286	8,398	0	17,684	9,586	815	0	10,401
17 Coastal Management Reserve - Coastal Inundation	448,523	138,001	(368,734)	217,790	425,374	8,908	0	434,282
18 Guilderton Foreshore Reserve	452,867	370,889	(96,950)	726,806	457,063	9,572	0	466,635
21 Seniors Housing Reserve	78,053	33,492	(77,585)	33,960	78,053	1,635	0	79,688
22 Gingin Railway Station Reserve	6,367	114	0	6,481	6,368	133	0	6,501
24 Contributions to Roads Reserve - Cullalla Road Intersection	50,001	892	0	50,893	50,001	1,047	0	51,048
29 Contribution to Roads Reserve - Chitna Road	3,333	59	0	3,392	3,333	70	0	3,403
31 Contribution to Roads Reserve - Balance of Muni Funds	171,699	3,063	0	174,762	172,660	3,616	0	176,276
32 Community Infrastructure Reserve - Lower Coastal Fire Control	28,002	499	0	28,501	28,002	586	0	28,588
33 Community Infrastructure Reserve - Gingin Logo Plates	10,396	485	0	10,881	10,487	220	0	10,707
34 Community Infrastructure Reserve - Gingin Ambulance	72,075	7,286	0	79,361	72,075	1,509	0	73,584
36 Community Infrastructure - Lancelin Ambulance	38,513	18,687	0	57,200	38,514	807	0	39,321
40 Public Open Space	72,265	11,213	(55,000)	28,478	72,265	1,514	0	73,779
41 Guilderton Trailer Parking Reserve	47,126	5,758	0	52,884	47,502	994	0	48,496
42 Gingin Outdoor Activity Space (GOAS) Playground	5,857	104	0	5,961	5,857	123	0	5,980
44 Community Resilience Reserve	24,615	439	0	25,054	24,615	515	0	25,130
45 Contribution to Roads Reserve - Aurisch Road Maintenance Community Infrastructure - Development Reserve Fund Lot 601	24,480	12,937	(12,500)	24,917	22,689	475	0	23,164
46 Brockman Street (Brookview Estate)	98,038	135,285	0	233,323	131,830	2,761	0	134,591
47 Community Facilities Fund	0	66,848	0	66,848	0	0	0	0
48 Maritime Facilities Fund	0	11,109	0	11,109	0	0	0	0
	<b>8,409,343</b>	<b>1,946,847</b>	<b>(2,250,572)</b>	<b>8,105,618</b>	<b>8,428,593</b>	<b>176,512</b>	<b>0</b>	<b>8,605,106</b>

**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**INVESTING ACTIVITIES**

**5 CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non specialised	81,000	40,000	32,485	(7,515)
Buildings - specialised	781,057	400,705	332,406	(68,299)
Plant and equipment	1,387,157	530,557	231,794	(298,763)
PPE - Vehicles	1,731,116	1,326,116	1,760,139	434,023
PPE - Work in Progress	0	0	850	850
<b>Acquisition of property, plant and equipment</b>	<b>3,980,330</b>	<b>2,297,378</b>	<b>2,357,674</b>	<b>60,296</b>
Infrastructure - roads	3,195,314	1,058,597	892,008	(166,589)
Infrastructure - Footpaths and cycleways	200,749	0	0	0
Infrastructure - Parks and ovals	612,025	217,025	197,978	(19,047)
Infrastructure - Other	45,480	35,480	38,879	3,399
Infrastructure - Bridges	7,369,393	0	0	0
Infrastructure - Landfill assets	590,000	506,666	187,735	(318,931)
<b>Acquisition of infrastructure</b>	<b>12,012,961</b>	<b>1,817,768</b>	<b>1,316,600</b>	<b>(501,168)</b>
<b>Total capital acquisitions</b>	<b>15,993,291</b>	<b>4,115,146</b>	<b>3,674,274</b>	<b>(440,872)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	11,355,126	1,670,064	1,699,581	29,517
Other (disposals & C/Fwd)	356,125	243,125	238,125	(5,000)
Reserve accounts				
Plant and Equipment Reserve	488,463	0	0	0
Land and Buildings Reserve	307,950	0	0	0
Shire Recreation Development Reserve	155,000	0	0	0
Tip Rationalisation Reserve	688,390	0	0	0
Coastal Management Reserve - Coastal Inundation	368,734	0	0	0
Guilderton Foreshore Reserve	96,950	0	0	0
Seniors Housing Reserve	77,585	0	0	0
Contribution - operations	2,098,968	2,201,957	1,736,569	(465,388)
<b>Capital funding total</b>	<b>15,993,291</b>	<b>4,115,146</b>	<b>3,674,274</b>	<b>(440,872)</b>

**KEY INFORMATION**

**Initial recognition**

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

**Measurement after recognition**

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

**Reportable Value**

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

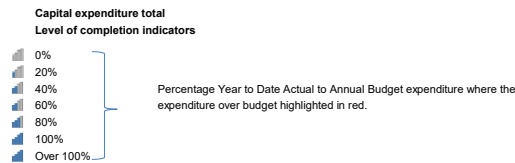
# AGENDA ORDINARY COUNCIL MEETING 19 MAY 2026

# APPENDIX 13.7.1

SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026

## INVESTING ACTIVITIES

### 5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED



Account Description	Amended		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
BC11050-141105120	24,500	24,500	13,400	11,100
BC11100-141101120	51,680	0	0	0
BC11190-141101120	30,000	30,000	23,310	6,690
BC11191-141101120	0	0	14,242	(14,242)
BC11200-141102120	20,000	10,000	228	9,772
BC11261-141102120	7,670	7,670	7,670	0
BC11290-141102120	5,600	5,600	5,600	0
BC11312-141103120	20,000	20,000	0	20,000
BC11316-141103120	0	0	692	(692)
BC11318-141103120	30,000	0	0	0
BC1154-141103120	300,000	130,000	130,000	(0)
BC11700-141107120	20,000	20,000	22,380	(2,380)
BC1181-141103120	10,000	10,000	9,100	900
BC1191-141103120	6,000	0	0	0
BC12100-141201120	1,350	(4,650)	0	(4,650)
BC12200-141201140	46,000	20,000	1,119	18,881
BC12290-141201140	35,000	20,000	16,420	3,580
BC13243-141302120	20,000	0	0	0
BC14200-141402120	35,000	35,000	0	35,000
BC5100-140501120	39,569	0	0	0
BC5180-140501120	25,000	25,000	12,941	12,059
BC8390-140803120	40,000	40,000	35,372	4,628
BC9106-140901140	0	0	14,945	(14,945)
BC9490-140904120	77,585	47,585	57,470	(9,885)
BSR0001-140802120	17,103	0	0	0
P003-141203300	0	(400,000)	0	(400,000)
P013-141203310	67,000	(8,000)	0	(8,000)
P017-141203310	74,228	4,228	0	4,228
P019-141203300	140,000	140,000	140,000	0
P020-141203300	66,250	6,250	0	6,250
P033-141203310	67,000	7,000	0	7,000
P045-141203300	210,000	35,000	0	35,000
P050-141203310	67,068	(2,932)	0	(2,932)
P056-141203300	383,474	383,474	318,474	65,000
P06-140501310	319,779	319,779	319,779	0
P076-140501310	302,805	302,805	302,805	0
P08-140501310	320,316	320,316	320,316	(0)
P081-140501310	320,037	320,037	320,037	(0)
P085-141203300	47,000	7,000	0	7,000
P09-140501310	70,000	0	0	0
P095-141203300	40,000	0	0	0
P12552-141203300	10,000	10,000	0	10,000
P12553-141203300	10,000	10,000	0	10,000
P2-141402330	63,640	63,640	63,640	0
P3-140704310	59,243	(757)	58,936	(59,693)
P6-141402300	56,443	(3,557)	56,152	(59,709)
P6015-141203300	10,000	10,000	0	10,000
PE07700-140707300	40,000	40,000	28,403	11,597
PE10070-141007300	25,000	25,000	9,596	15,404
PE11200-141102300	131,600	50,000	19,880	30,120
PE5100-140501300	0	0	6,175	(6,175)
PE5501-140501300	0	0	6,175	(6,175)
PE5502-140501300	0	0	6,175	(6,175)
PNEW10-141203300	35,000	35,000	0	35,000
PNEW11-141203300	35,000	35,000	0	35,000
PNEW12-141203300	100,000	100,000	0	100,000
-141203300	47,390	47,390	(303,084)	350,474
-141203310	0	0	318,474	(318,474)
-141302121	0	0	850	(850)
BR661-141201670	7,369,393	0	0	0
BS0008-141201540	0	0	1,964	(1,964)
DC000-141201650	31,519	0	0	0
DC097-141201660	24,251	24,251	35,936	(11,685)
DC178-141201650	500,000	286,875	25,433	261,443
FC000-141201700	200,749	0	0	0
LF10100-141007650	166,667	138,889	17,050	121,839
LF10170-141007650	166,667	138,889	2,370	136,519
LF10190-141007650	166,666	138,888	168,314	(29,426)
OC11200-141102900	20,000	10,000	10,985	(985)
OC1162-141103900	13,480	13,480	11,594	1,886
OC1190-141103900	7,000	7,000	5,150	1,850
OC1191-141103900	5,000	5,000	5,150	(150)
PC11261-141102700	20,000	20,000	0	20,000
PC11330-141103700	25,000	0	0	0
PC11381-141103700	100,000	100,000	84,908	15,092
PC1162-141103700	25,000	25,000	16,893	8,107
PC1189-141103700	48,375	48,375	45,978	2,397
PC1191-141103700	13,650	13,650	6,588	7,062
PC1192-141103700	10,000	10,000	14,861	(4,861)
PC1199-141103700	200,000	0	0	0
R2R044-141201460	401,393	0	149	(149)
R2R052-141201460	456,342	456,342	358,694	97,648
RC004-141201420	30,000	30,000	8,070	21,930
RC007-141201420	30,000	30,000	16,438	13,563
RC009-141201410	30,000	30,000	15,456	14,544
RC039-141201420	30,000	30,000	8,340	21,660
RC052-141201420	0	0	9,902	(9,902)
RC321-141201420	20,000	20,000	21,000	(1,000)
RRG001-141201490	170,120	0	149	(149)
RRG003-141201490	1,471,689	151,129	389,664	(238,535)
RRG009-141201490	0	0	805	(805)
RRG022-141201500	0	0	10	(10)
TD0001-141103700	140,000	0	0	0
-141007650	90,000	90,000	0	90,000
-141102900	0	0	6,000	(6,000)
-141103700	30,000	0	28,750	(28,750)
<b>Total</b>	<b>15,993,291</b>	<b>4,115,146</b>	<b>3,674,274</b>	<b>440,872</b>

# AGENDA ORDINARY COUNCIL MEETING 19 MAY 2026

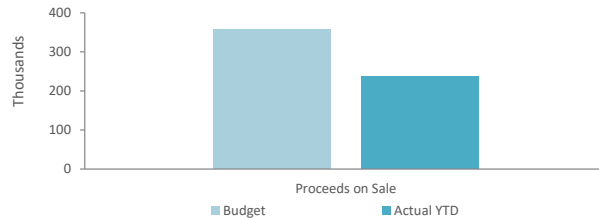
# APPENDIX 13.7.1

SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026

## OPERATING ACTIVITIES

### 6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	
<b>Buildings</b>									
	Silver Creek Ablutions	30,371	0	0	(30,371)	0	0	0	0
	Sovereign Hill Entry Statement	11,643	0	0	(11,643)	0	0	0	0
<b>Plant and equipment</b>									
	GG12533 Portable Traffic Light Trailer	2,411	0	0	(2,411)	0	0	0	0
	GG12534 Portable Traffic Light Trailer	1,657	0	0	(1,657)	0	0	0	0
	GG6015 Trailer	762	0	0	(762)	0	0	0	0
	GG003 Grader	0	0	24,367	0	0	0	0	0
	GG085 Forklift	3,357	3,000	1,643	0	0	0	0	0
	GG077 Gingin West Fire Tanker	0	26,074	0	0	5,500	26,074	20,574	0
	GG076 Beermullah Bushfire Light Tanker	0	35,000	0	0	9,500	35,000	25,500	0
	GG08 Red Gully Bushfire Light Tanker	0	35,000	0	0	9,500	35,000	25,500	0
	GG081 Ledge Point Bushfire Light Tanker	0	37,601	0	0	9,500	37,601	28,101	0
	GG06 Gingin West Bushfire Light Tanker	0	37,177	0	0	8,000	37,177	29,177	0
<b>Vehicles</b>									
	GG09 Bushfire Risk Mitigation Vehicle	10,000	12,000	2,000	0	0	0	0	0
	6GG Isuzu MU-X	15,000	17,000	0	(5,000)	15,000	15,454	454	0
	3GG Isuzu MU-X	15,000	17,000	0	(5,000)	15,000	15,455	455	0
	2GG Isuzu MU-X	20,446	17,273	0	(6,446)	20,437	17,273	0	(3,164)
	GG013 Isuzu D-Max Space Cab Ute	15,000	21,000	0	(7,000)	15,000	19,091	4,091	0
	GG017 Isuzu D-Max Space Cab Ute	10,533	13,000	1,467	0	0	0	0	0
	GG020 Isuzu D-Max Space Cab Ute	13,440	17,000	0	(1,441)	0	0	0	0
	GG033 Isuzu D-Max Space Cab Ute	10,533	12,000	1,467	0	0	0	0	0
	GG050 Isuzu D-Max Utility Ute	10,490	12,000	1,510	0	0	0	0	0
	GG048 Isuzu D-Max Crew Cab Ute	17,430	44,000	12,571	0	0	0	0	0
<b>Bridges</b>									
	Weld Street Bridge	21,008	0	0	(21,008)	0	0	0	0
		<b>209,081</b>	<b>356,125</b>	<b>45,025</b>	<b>(92,739)</b>	<b>107,437</b>	<b>238,125</b>	<b>133,852</b>	<b>(3,164)</b>

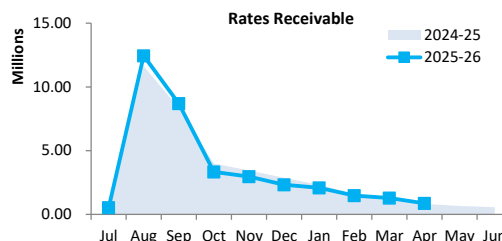


**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**OPERATING ACTIVITIES**

**7 RECEIVABLES**

Rates receivable	30 June 2025	30 Apr 2026
	\$	\$
Opening arrears previous year	757,894	572,666
Levied this year	11,148,315	11,979,275
Less - collections to date	(11,333,542)	(11,682,884)
<b>Net rates collectable</b>	<b>572,666</b>	<b>869,057</b>
% Collected	95.2%	93.1%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,090)	103,018	18,542	1,348	577,355	699,173
Percentage	(0.2%)	14.7%	2.7%	0.2%	82.6%	
<b>Balance per trial balance</b>						
Trade receivables						699,173
GST receivable						139,670
Allowance for impairment of receivables from contracts with customers						(37,607)
<b>Total receivables general outstanding</b>						<b>801,236</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

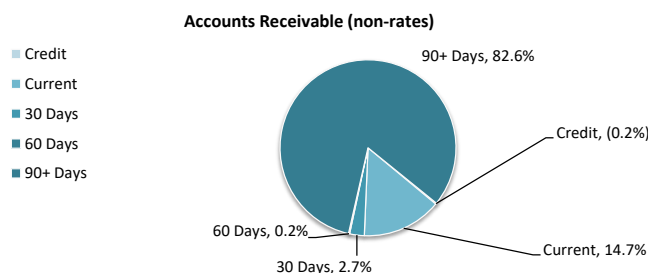
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**OPERATING ACTIVITIES**

**8 OTHER CURRENT ASSETS**

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 April 2026
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - term deposits	0	13,469,172	0	13,469,172
Financial assets at amortised cost- advances	2,035	0	(1,013)	1,022
Financial assets at amortised cost - self supporting loans	2,430	0	(1,208)	1,222
<b>Inventory</b>				
Fuel	16,390	338,006	(305,438)	48,958
History Books	13,820	0	0	13,820
<b>Other assets</b>				
Prepayments	204,836	0	(204,836)	0
Contract assets	74,782	0	(74,782)	0
<b>Total other current assets</b>	<b>314,293</b>	<b>13,807,178</b>	<b>(587,277)</b>	<b>13,534,194</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**OPERATING ACTIVITIES**

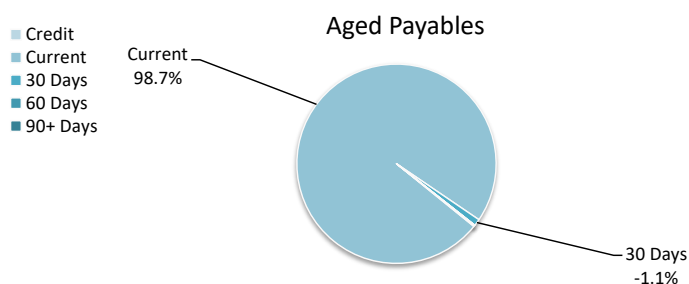
**9 PAYABLES**

<b>Payables - general</b>	<b>Credit</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Payables - general	0	139,749	(1,562)	13	320	138,520
Percentage	0.0%	100.9%	-1.1%	0.0%	0.2%	
<b>Balance per trial balance</b>						
Sundry creditors						138,520
ATO liabilities						30,068
Bonds & deposits						850,359
Prepaid rates (excess rates)						237,934
Accrued interest on loans						36,153
<b>Total payables general outstanding</b>						<b>1,293,034</b>

**Amounts shown above include GST (where applicable)**

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**FINANCING ACTIVITIES**

**10 BORROWINGS**

**Repayments - borrowings**

Information on borrowings Particulars	Loan No.	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Tip Rationalisation Site	111	327,742	0	0	(25,903)	(25,903)	301,838	301,839	(20,857)	(20,857)
Seabird Sea Wall	127	35,582	0	0	(23,573)	(23,573)	12,009	12,009	(746)	(746)
Guilderton Community Hall Extension	114	163,579	0	0	(24,929)	(50,749)	138,649	112,830	(5,840)	(10,790)
Regional Hardcourt Facility	120	136,850	0	0	(15,205)	(30,918)	121,645	105,932	(4,571)	(8,634)
Regional Hardcourt Facility	124A	140,192	0	0	(12,765)	(25,794)	127,427	114,398	(2,895)	(5,526)
Gingin Swimming Pool Tiling	126	17,160	0	0	(17,160)	(17,160)	-0	0	(400)	(400)
Gingin Outdoor Activity Space	132	109,215	0	0	(8,748)	(17,559)	100,467	91,656	(782)	(1,501)
Lancelin Cunliffe Street Carpark	133	208,583	0	0	(10,951)	(22,151)	197,633	186,432	(4,753)	(9,256)
Altus Financials Suite	131	120,035	0	0	(4,921)	(9,891)	115,114	110,144	(1,163)	(2,279)
Lot 44 Weld Street, Gingin	123	74,674	0	0	(23,209)	(23,209)	51,465	51,465	(4,800)	(4,800)
Land for Future Gingin Sporting Precinct	134	724,388	0	0	(11,240)	(22,780)	713,148	701,608	(19,320)	(38,340)
		<b>2,058,001</b>	<b>0</b>	<b>0</b>	<b>(178,606)</b>	<b>(269,687)</b>	<b>1,879,395</b>	<b>1,788,314</b>	<b>(66,127)</b>	<b>(103,129)</b>
<b>Self supporting loans</b>										
Ledge Point Country Club Cool Room		10,039	0	0	(1,208)	(2,430)	8,831	7,609	(108)	(204)
		10,039	0	0	(1,208)	(2,430)	8,831	7,609	(108)	(204)
<b>Total</b>		<b>2,068,040</b>	<b>0</b>	<b>0</b>	<b>(179,814)</b>	<b>(272,117)</b>	<b>1,888,226</b>	<b>1,795,923</b>	<b>(66,235)</b>	<b>(103,333)</b>
Current borrowings		272,116					92,302			
Non-current borrowings		<u>1,795,924</u>					<u>1,795,924</u>			
		<b>2,068,040</b>					<b>1,888,226</b>			

All debenture repayments were financed by general purpose revenue.  
Self supporting loans are financed by repayments from third parties.

**KEY INFORMATION**

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**FINANCING ACTIVITIES**

**11 LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	1 July 2025	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Lancelin administration office	1B	0	15,830	15,234	(6,439)	(7,421)	9,391	7,813	(387)	(229)
Photocopier	2A	18,054	0	0	(6,231)	(7,506)	11,823	10,548	0	0
IT Server	4	7,481	0	0	(7,481)	(7,481)	-1	0	(11)	(229)
Canon Photocopier		0	0	6,866	0	(818)	0	6,048	0	0
<b>Total</b>		<b>25,535</b>	<b>15,830</b>	<b>22,100</b>	<b>(20,152)</b>	<b>(23,226)</b>	<b>21,213</b>	<b>24,409</b>	<b>(398)</b>	<b>(458)</b>
Current lease liabilities		14,987					2,588			
Non-current lease liabilities		10,547					18,624			
		<b>25,534</b>					<b>21,212</b>			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**OPERATING ACTIVITIES**

**12 OTHER CURRENT LIABILITIES**

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 April 2026
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		698,684	0	200,095	(228,465)	670,314
Capital grant/contributions liabilities		2,663,376	0	1,024,173	(404,528)	3,283,021
<b>Total other liabilities</b>		3,362,060	0	1,224,268	(632,993)	3,953,335
<b>Employee Related Provisions</b>						
Provision for annual leave		568,167	0	0	0	568,167
Provision for long service leave		413,081	0	0	0	413,081
<b>Total Provisions</b>		981,248	0	0	0	981,248
<b>Other Provisions</b>						
Provision for Landfill rehabilitation		98,105	0	0	0	98,105
<b>Total Other Provisions</b>		98,105	0	0	0	98,105
<b>Total other current liabilities</b>		<b>4,441,413</b>	<b>0</b>	<b>1,224,268</b>	<b>(632,993)</b>	<b>5,032,688</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX  
13.7.1**

SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					YTD Revenue Actual
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	
	1 July 2025			30 Apr 2026	30 Apr 2026						
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>											
Financial Assistance Grant - General purpose	0	0	0	0	0	671,910	489,557	729,411	(57,501)	671,910	645,180
Financial Assistance Grant - Roads	0	0	0	0	0	564,989	407,020	631,879	(66,890)	564,989	282,495
<b>Governance</b>											
Seniors Week Grant	0	0	0	0	0	3,000	3,000	3,000	0	3,000	3,000
Carers WA Grant	0	0	0	0	0	0	0	0	0	0	2,273
Australia Day Grant	0	0	0	0	0	10,000	10,000	10,000	0	10,000	10,000
<b>Law, order, public safety</b>											
DFES Operating Grant	0	0	0	0	0	264,970	264,970	264,970	0	264,970	197,890
<b>Education and Welfare</b>											
Youth Week Grant	0	0	0	0	0	3,000	3,000	3,000	0	3,000	9,455
Development Disability WA Grant	0	0	0	0	0	0	0	0	0	0	1,000
International Volunteer Appreciation Day Grant	0	0	0	0	0	0	0	0	0	0	1,000
NRM Community Stewardship Grant - Conservation Project - Amazon Frogbit control	14,308	0	(12,000)	2,308	2,308	0	0	0	0	0	12,000
<b>Community Amenities</b>											
CAP Grant Funding - Sand Renourishment - Grace Darling Park to Edward Island Point \$50,000	0	0	0	0	0	58,000	8,000	50,000	0	58,000	54,400
CAP Grant Funding - Northern Beach Alliance	0	0	0	0	0	0	0	17,588	(9,588)	0	0
2025-26 Coast WA Grant Program - Lancelin Coastal	0	0	0	0	0	150,000	150,000	150,000	0	150,000	150,000
CHRMAP Funding	0	0	0	0	0	20,000	0	20,000	0	20,000	0
Coastal Mgmt Plan/Strategy Grant CMPAP	0	0	0	0	0	10,580	0	10,580	0	10,580	0
<b>Recreation and culture</b>											
SLWA Encouraging Promising Practice Grant LA	0	0	0	0	0	14,034	3,500	10,534	3,500	14,034	12,382
Direct Road Grant MRWA	0	0	0	0	0	333,909	333,909	333,909	0	333,909	315,929
Lancelin Offroad Vehicle Area Wheatbelt Development Commission	0	0	0	0	0	0.00	0.00	0.00	0.00	0	28,400
	<b>14,308</b>	<b>0</b>	<b>(12,000)</b>	<b>2,308</b>	<b>2,308</b>	<b>2,104,392</b>	<b>1,672,956</b>	<b>2,234,871</b>	<b>(130,479)</b>	<b>2,104,392</b>	<b>1,725,403</b>
<b>Contributions</b>											
<b>General purpose funding</b>											
Rates Incentive Prize Night	0	0	0	0	0	12,000	12,000	12,000	0.00	12,000	10,227
<b>Law, order, public safety</b>											
CESM Grant - DFES	0	0	0	0	0	102,909	82,831	102,909	0.00	102,909	38,307
BRMO Grant - DFES	95,048	74,477	(44,847)	124,678	124,678	72,994	0	72,994	0	72,994	44,847
MAF Mitigation - DFES	0	125,618	(99,595)	26,023	26,023	379,926	253,284	379,926	0	379,926	99,596
Gingin Resilience Project - Mindaroo Foundation	135,072	0	(69,641)	65,431	65,431	101,032	0	101,032	0	101,032	69,640
DFES Overtime Claims at Fires	0	0	0	0	0	5,000	0	5,000	0	5,000	17,014
DFES Overtime Claims - Training	0	0	0	0	0	0	0	0	0	0	5,841
<b>Education and Welfare</b>											
Youth Week Contributions	0	0	0	0	0	3,000	3,000	3,000	0	3,000	1,909
<b>Community Amenities</b>											
Claymont Estate Planning Contributions	0	0	0	0	0	35,000	42,947	27,200	20,280	35,000	49,309
Brookview Estate Planning Contributions	0	0	0	0	0	48,672	0	36,192	0	48,672	48,672
Lancelin South Planning Contributions	0	0	0	0	0	25,000	0	25,000	0	25,000	0
<b>Recreation and culture</b>											
Naming Sponsorship Gingin Aquatic Centre	0	0	0	0	0	0	0	10,000	(10,000)	0	0
Contribution income for Paletts and Plates	0	0	0	0	0	5,000	5,000	5,000	0	5,000	2,273
Library Contributions - SLWA	2,382	0	(2,382)	0	0	0	0	0	0	0	182
<b>Transport</b>											
Contribution income for Aurisch Road Maintenance	0	0	0	0	0	12,500	12,500	12,500	0	12,500	0
<b>Economic Services</b>											
Guilderton Caravan Park Deposit Liability	451,874	0	0	451,874	451,874	0	0	0	0	0	0
Market Public Liability Insurance	0	0	0	0	0	2,000	0	2,000	0	2,000	659
	<b>684,376</b>	<b>200,095</b>	<b>(216,465)</b>	<b>668,006</b>	<b>668,006</b>	<b>805,033</b>	<b>411,562</b>	<b>794,753</b>	<b>10,280</b>	<b>805,033</b>	<b>388,475</b>
<b>TOTALS</b>	<b>698,684</b>	<b>200,095</b>	<b>(228,465)</b>	<b>670,314</b>	<b>670,314</b>	<b>2,909,425</b>	<b>2,084,518</b>	<b>3,029,624</b>	<b>(120,199)</b>	<b>2,909,425</b>	<b>2,113,878</b>

SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2026	Current Liability 30 Apr 2026	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>											
<b>Law, order, public safety</b>											
DFES - Capital Grant - Buildings	27,021	0	0	27,021	27,021	39,569	0	39,569	0	39,569	0
DFES - Capital Grants - Vehicles	0	0	0	0	0	1,262,937	1,262,937	0	1,262,937	1,262,937	1,262,937
Ledge Point Off-road Vehicle Area	58,905	0	(45,978)	12,927	12,927	48,375	0	48,375	0	48,375	45,978
<b>Recreation</b>											
Heritage Trails Project	0	75,000	0	75,000	75,000	0	0	0	0	0	0
<b>Transport</b>											
Roads to Recovery	266,053	189,998	0	456,051	456,051	5,964,046	0	5,964,046	0	5,964,046	152,114
Financial Assistance Grants - Special Projects	2,311,397	0	0	2,311,397	2,311,397	2,311,398	304,228	2,311,398	304,228	2,615,626	0
Regional Roads Group	0	395,812	(152,114)	243,698	243,698	1,094,573	102,899	991,674	102,899	1,094,573	15,109
Slate Government Funding Master Trails Plan	0	0	0	0	0	130,000	0	130,000	0	130,000	0
LRCIP - Phase 4	0	0	0	0	0	0	0	0	0	0	17,007
Commodity Route Funding - Shoval Ready Project Bennie Road	0	243,382	(206,436)	36,946	36,946	304,228	0	0	0	0	206,436
Lancelin Off Road Vehicle Area Upgrades	0	119,981	0	119,981	119,981	200,000	0	200,000	0	200,000	0
	<b>2,663,376</b>	<b>1,024,173</b>	<b>(404,528)</b>	<b>3,283,021</b>	<b>3,283,021</b>	<b>11,355,126</b>	<b>1,670,064</b>	<b>9,685,062</b>	<b>1,670,064</b>	<b>11,355,126</b>	<b>1,699,581</b>

**SHIRE OF GINGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**15 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
<b>Budget adoption</b>						0
OCM 19/08/2025 Item 16.1 Emergency Dune Mitigation - Lancelin Sands Hotel and Hinchcliffe Lookout - CAP Grant Funding - Northern Beach Alliance GI10503	AUG 2025/2026	Operating revenue	0	0	(17,588)	(17,588)
OCM 19/08/2025 Item 16.1 Emergency Dune Mitigation - Lancelin Sands Hotel and Hinchcliffe Lookout - CAP Grant Funding - Northern Beach Alliance EP10501	AUG 2025/2026	Operating expenses	0	0	(12,413)	(30,001)
CCM 18/11/2025 Item 20.1 Variation to Turf Maintenance Contract - W10116	NOV 2025/2026	Operating expenses	0	15,950	0	(14,051)
CCM 18/11/2025 Item 20.1 Variation to Turf Maintenance Contract - W11300	NOV 2025/2026	Operating expenses	0	0	(15,950)	(30,001)
OCM 16/12/2025 Item 19.4 Landfill Operations Services	DEC 2025/2026	Operating expenses	0		(170,000)	(200,001)
OCM 16/12/2025 Item 19.4 Landfill Operations Services	DEC 2025/2026	Capital expenses	0	170,000		(30,001)
OCM 16/12/2025 Item 19.4 Landfill Operations Services	DEC 2025/2026	Capital expenses	0		(90,000)	(120,001)
OCM 16/12/2025 Item 19.4 Landfill Operations Services	DEC 2025/2026	Capital revenue	0	90,000		(30,001)
SCM 24/03/2026 Lancelin Coastal Erosion Management Budget Amendment- Sanitation Consultant extra costs funded from Roads Consultants	MAR 2025/26	Operating expenses	0		(36,610)	(170,001)
Management Budget Amendment- Sanitation Consultant extra costs funded from Roads Consultants	MAR 2025/26	Operating expenses	0	36,610		(30,001)
Management Budget Amendment - Edward Street Drainage costs increase funded from Roads Maintenance Budget	MAR 2025/26	Capital expenses	0		(150,000)	(180,001)
Management Budget Amendment - Edward Street Drainage costs increase funded from Roads Maintenance Budget	MAR 2025/26	Operating expenses	0	100,000		(80,001)
Management Budget Amendment - Edward Street Drainage costs increase funded from Roads Maintenance Budget	MAR 2025/26	Operating expenses	0	50,000		(30,001)
Budget Review 2025-2026	MAR 2025/26			60,002	0	30,001
Management Budget Amendment - electrical connection for the BBQ	APR 2025/2026	Operating expenses		5,000		35,001
Management Budget Amendment - electrical connection for the BBQ	APR 2025/2026	Operating expenses			(5,000)	30,001
OCM 21/04/2026 Item 13.4 Transfer of Surplus to Coastal Management Reserve	APR 2025/2026	Capital revenue			(30,001)	0
OCM 21/4/2026 - MFR - Unbudgeted purchase of water tank for GG056 truck	APR 2025/2026	Capital expenses		65,000		65,000
OCM 21/4/2026 - MFR - Unbudgeted purchase of water tank for GG056 truck	APR 2025/2026	Capital revenue			(65,000)	0
				<b>732,562</b>	<b>(732,562)</b>	<b>0</b>

### 13.8 LIST OF PAID ACCOUNTS APRIL 2026

File	FIN/25
Author	Alexis Knight – Finance Officer
Reporting Officer	Rachael Wright – Executive Manager Corporate Services
Refer	Nil
Appendices	1. Voucher List April 2026 v 2 [ <b>13.8.1</b> - 10 pages]

#### DISCLOSURES OF INTEREST

##### PURPOSE

For Council to note the payments made in April 2026.

##### BACKGROUND

Council has delegated authority to the Chief Executive Officer (CEO) to exercise the power to make payments from the Municipal Fund (Delegation 1.1.13 Payments from the Municipal or Trust Funds). The CEO is required to present a list to Council of those payments made since the last list was submitted.

##### COMMENT

Accounts totalling \$2,444,962.40 were paid during the month of April 2026.

A payment schedule is included as an Appendix to this report.

The schedule details:

- |   |                |
|---|----------------|
| • Municipal Fund electronic funds transfers (EFT) | \$2,158,225.70 |
| • Municipal Fund cheques                          | \$421.00       |
| • Municipal Fund direct debits                    | \$286,315.70   |

<b>TOTAL MUNICIPAL EXPENDITURE</b>	<b>\$2,444,962.40</b>
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<b>TOTAL EXPENDITURE</b>	<b>\$2,444,962.40</b>
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All invoices have been verified, and all payments have been duly authorised in accordance with the Shire's procedures.

#### RISK IMPLICATIONS

Nil

**STATUTORY/LOCAL LAW IMPLICATIONS**

*Local Government Act 1995*  
Part 6 Financial management  
Division 3 Reporting on activities and finance  
s. 6.4 – Financial Report

*Local Government (Financial Management) Regulations 1996*  
Part 2 General financial management – s. 6.10  
r. 13 – Payments from municipal fund or trust by CEO  
r. 13A – Payments by employees via purchasing cards

Shire of Gingin Delegation Register – Delegation 1.1.13 Payments from the Municipal or Trust Funds

**POLICY IMPLICATIONS**

Nil

**BUDGET IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocations.

**STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.4 Strategic & Sustainable Financial Planning - Undertake long-term resource planning and allocation in accordance with the Integrated Planning and Reporting Framework

**VOTING REQUIREMENTS - SIMPLE MAJORITY**

**OFFICER RECOMMENDATION**

That Council:

Note all payments made by the Chief Executive Officer under Delegation 1.1.13 for April 2026 totalling \$2,444,962.40 as detailed in the Appendices to this report, comprising:

- |   |                |
|---|----------------|
| • Municipal Fund electronic funds transfers (EFT) | \$2,158,225.70 |
| • Municipal Fund cheques                          | \$421.00       |
| • Municipal Fund direct debits                    | \$286,315.70   |

**AGENDA  
ORDINARY COUNCIL MEETING  
19 MAY 2026**

**APPENDIX  
13.8.1**

**Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/04/2026 - 30/04/2026**

**Payment Category**  
L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor

TYPE	DATE PAID	NAME	DETAILS	AMOUNT	
EFT-46732	1/04/2026	ACS Swan Express Print	Printing Gingin Logo Stickers	104.50	
EFT-46733	1/04/2026	Aurora Delta Pty Ltd	Gingin Medical Subsidy	954.18	L
EFT-46734	1/04/2026	Australian Engineering Solutions Pty Ltd t/as Austeng	Supply Grave Shoring	10555.60	
EFT-46735	1/04/2026	Australian Taxation Office (PAYG)	Payroll deduction for PE: 26/03/2026	58248.00	S
EFT-46736	1/04/2026	Avantgarde Technologies	Service Desk Support & System Administration Support	17926.67	
EFT-46737	1/04/2026	Avon Waste	Kerbside Collection Services	48475.74	
EFT-46738	1/04/2026	B & J Catalano Pty Ltd	Cowalla Road: Supply Gravel	26939.22	
EFT-46739	1/04/2026	Beemarra Group Pty Ltd	Gingin, Lancelin & Seabird Waste Facilities: Operations & Site Management	12787.50	
EFT-46740	1/04/2026	Brightmark Group Pty Ltd	Cleaning Shire Facilities: Gingin Administration Office. Lancelin Hall & Gingin Medical Centre	11605.00	
EFT-46741	1/04/2026	Bullbrook Water Carriers	Lancelin Sports: Supply Potable Water	1190.00	
EFT-46742	1/04/2026	CarBon Leasing & Rentals Pty Ltd	Novated Lease	1024.60	S
EFT-46743	1/04/2026	Carringtons Traffic Services	Traffic Management	39577.72	
EFT-46744	1/04/2026	Cellarbrations Gingin	Council Meetings Refreshments	144.00	L
EFT-46745	1/04/2026	CFMEU	Payroll deduction for PE: 26/03/2026	60.00	S
EFT-46746	1/04/2026	Child Support Agency	Payroll deduction for PE: 26/03/2026	734.59	S
EFT-46747	1/04/2026	Civil Engineering Assignments	Capital Works Designs	4111.25	
EFT-46748	1/04/2026	Complete Office Supplies Pty Ltd	Staff & Council Consumables	351.30	
EFT-46749	1/04/2026	Complant Pty Ltd	GG029: Replacement Mirror	339.58	
EFT-46750	1/04/2026	Corsign	Waste & Street Signage	1018.60	
EFT-46751	1/04/2026	Dewar Family Trust	Hire, Mobilisation & Labour for Firefighting Operations Incident	1980.00	L
EFT-46752	1/04/2026	Dielectric Security Systems	Gingin Medical Centre: Wire Replacement & Alarm Maintenance	1672.66	
EFT-46753	1/04/2026	Eagleye Technical Services	Guilderton Caravan Park, Gingin Medical Centre, Lancelin & Gingin Office: Alarm Monitoring	1152.26	L
EFT-46754	1/04/2026	Easy Signs Pty Ltd	Beermullah Fire Station: General Electrical Works	365.73	
EFT-46755	1/04/2026	Eco Landscape Supply	Guilderton Caravan Park: Hot Water System Repairs	5280.00	
EFT-46756	1/04/2026	Environmental Resilience	Youth Expo: Corflute Signs	1344.43	
EFT-46757	1/04/2026	Frontline Fire and Rescue Equipment	Gordon Street: Supply Mulch	3540.51	
EFT-46758	1/04/2026	Full Flow Plumbing and Gas	Preparation, Travel & Presentation of BRMP Plan to Council	198.00	L
EFT-46759	1/04/2026	Gingin Fuel and Tyres Pty Ltd	Firefighting Gear	53536.38	L
EFT-46760	1/04/2026	Harbour Software	Guilderton Caravan Park: Plumbing Works	12167.10	
EFT-46761	1/04/2026	Hazard Group Pty Ltd	GG002 & GG045: Supply & Fit New Tyres	6200.70	
EFT-46762	1/04/2026	K B Riley & Sons Pty Ltd t/a Lancelin Sands	GG067: Puncture Repair	9130.00	L
EFT-46763	1/04/2026	Lancelin Tree Services	Gingin Aquatic Centre: BBQ Gas Bottle Exchange	2640.00	L
EFT-46764	1/04/2026	Landgate	Supply Diesel to Gingin Depot	9.30	
EFT-46765	1/04/2026	LD Total	GG001: Supply & Fit New Tyres	51173.63	
EFT-46766	1/04/2026	Ledge Point Roofing and Maintenance	GG058: Puncture Repair	7082.90	L
EFT-46767	1/04/2026	LG Best Practices Pty Ltd	Gingin Administration: Eave Repairs	550.00	
EFT-46768	1/04/2026	LGRCEU (WA Division)	LG Best Practice - Corporate Rates Training	48.00	S
EFT-46769	1/04/2026	Lo-Go Appointments	Payroll deduction for PE: 26/03/2026	1315.78	
EFT-46770	1/04/2026	Look Brilliant Pty Ltd	Finance Officer Temp Contract	333.61	
EFT-46771	1/04/2026	M.R. Mulching	Fight the Bite Pull Up Banner	2200.00	
EFT-46772	1/04/2026	McLeods Lawyers Pty Ltd	Firebreak Installation	12066.60	
EFT-46773	1/04/2026	Metrocount	Legal Advice	16929.00	
EFT-46774	1/04/2026	Mills Oakley Lawyers	Three Traffic Counters Replacements	2915.00	
EFT-46775	1/04/2026	Moore River Tree Services	Legal Advice	17050.00	L
			Weld Street: Tim Hedge & Mulch Waste		
			Weld & Fewster Street: Tree Pruning		
			81 Robinson Street: Remove Tree & Stump Grind		
			Guilderton Foreshore: Prune Tree		
			Calm Crescent: Tree Pruning		
			Carnaby Crescent: Clearance Pruning		

**AGENDA  
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**APPENDIX  
13.8.1**

**Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/04/2026 - 30/04/2026**

			<b>Payment Category</b>	
			<b>L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor</b>	
<b>TYPE</b>	<b>DATE PAID</b>	<b>NAME</b>	<b>DETAILS</b>	<b>AMOUNT</b>
EFT-46776	1/04/2026	Moore Septics	Pump Out Gingin Dump Point	1155.00 L
EFT-46777	1/04/2026	Moray & Agnew Perth	Staff Training	3300.00
EFT-46778	1/04/2026	NAPA a division of GPC Asia Pacific Pty Ltd	Depot Genset battery GG068: Battery GG005: Relay GG078: Trailer Plug GG017: Sprayer Unit Plug GG001: Supply Two SN150 Battery's	1040.61
EFT-46779	1/04/2026	OEM Group Pty Ltd	Diagnose, Service & Repair Gingin Depot Pressure Washer	2042.82
EFT-46780	1/04/2026	Ohura Consulting	ER/IR Consultancy	12267.90
EFT-46781	1/04/2026	Omnicom Media Group Australia Pty Ltd (Marketforce)	Advertisement: Provision of Cleaning and Sanitary Services	552.15
EFT-46782	1/04/2026	Perth Trade Parts	GG068: DPF Pressure Sensor	828.18
EFT-46783	1/04/2026	Seek Limited	Advertising: Employment Opportunity	313.50
EFT-46784	1/04/2026	Sonic HealthPlus Pty Ltd	Pre Employment Medical	570.90
EFT-46785	1/04/2026	Team Global Express Pty Ltd	Freight: Fire	40.74
EFT-46786	1/04/2026	The National Trust of Australia (WA)	Gingin Railway Station Rent	255.37
EFT-46787	1/04/2026	Tiffany's Catering	Afternoon Tea Special Council Meeting 24 March 2026 Training 25 March 2026	419.50 L
EFT-46788	1/04/2026	Total Green Recycling	Gingin & Lancelin Waste Facility: E Waste Pickup	2083.34
EFT-46789	1/04/2026	Uniforms at Work	Ranger Uniforms	226.80
EFT-46790	1/04/2026	Waterlogic Australia Pty Ltd	SD5 Cool & Cold Countertop and Stream Rental Service	173.97
EFT-46791	1/04/2026	Western Australian Electoral Commission - WAEC	Services Provided in Relation to Local Government Elections	40772.92
EFT-46792	1/04/2026	Woodridge Community Association	Australia Post Box Rental Fees	3000.00 L
EFT-46793	1/04/2026	Wren Oil - Romine Holdings Pty Ltd	Gingin Waste Facility: Pick Up Waste Oil	567.60
EFT-46794	1/04/2026	Andrea Vis	Councillor Quarterly Payment	2778.75 C
EFT-46795	1/04/2026	Bindy Chester	Rate Refund	1850.00 R
EFT-46796	1/04/2026	Craig Hyne	Councillor Quarterly Payment	2778.75 C
EFT-46797	1/04/2026	David Wilkie	Councillor Quarterly Payment	2778.75 C
EFT-46798	1/04/2026	Frank Peczka	Deputy President & Councillor Quarterly Payment	3778.75 C
EFT-46799	1/04/2026	Jason Weeks	Councillor Quarterly Payment	2778.75 C
EFT-46800	1/04/2026	Lincoln Stewart	Councillor Quarterly Payment	2778.75 C
EFT-46801	1/04/2026	Linda Balcombe	Shire Presidents Quarterly Payment	8525.00 C
EFT-46802	1/04/2026	LJ Hughes	Reimbursement: Water Services Charges Lancelin Administration Office February 2026	210.52
EFT-46803	1/04/2026	Nicole Woods	Councillor Quarterly Payment	2778.75 C
EFT-46804	8/04/2026	AMPAC Debt Recovery WA Pty Ltd	Sundry Debt Recovery Costs & Commissions	2146.50
EFT-46805	8/04/2026	Aurora Delta Pty Ltd	Pre Employment Medical	210.00
EFT-46806	8/04/2026	Bluesalt Consulting	Feasibility Study	9372.00
EFT-46807	8/04/2026	BOC Pty Ltd	Gas & Oxygen Supplied for Depot & Medical Centre	114.48
EFT-46808	8/04/2026	Brightmark Group Pty Ltd	Council Chambers: Monthly Cleaning	435.60
EFT-46809	8/04/2026	Bunnings Buildings Supplies Pty Ltd	Administration Building: Paint for Eaves	97.88
EFT-46810	8/04/2026	Cohesis Pty Ltd	Review of Draft Technical Specification for Managed ICT	3300.00
EFT-46811	8/04/2026	Cooee Couriers & Transport	Freight: Fire & Operations	676.50
EFT-46812	8/04/2026	Country Copiers	Gingin & Lancelin Office: Copier Charges	251.20
EFT-46813	8/04/2026	Data#3	Five Microsoft 365 Business Premium	1343.16
EFT-46814	8/04/2026	Duncan Solutions	Guilderton Parking Meters: Credit Card Transactions & Monthly Support	282.80
EFT-46815	8/04/2026	Eagleye Technical Services	Guilderton Foreshore: Replace Bore Pump Guilderton Caravan Park: Electrical Repairs	5085.97 L
EFT-46816	8/04/2026	Gingin Agencies WA	Supply Adblue 1000L	1982.81 L
EFT-46817	8/04/2026	Iron Mountain Australia Group Services Pty Ltd	Storage Business Cartons	150.82
EFT-46818	8/04/2026	Jupiter Health and Medical Services (Lancelin Medical Centre)	Reimbursement of Accommodation Costs for Dr at Lancelin Medical Centre	2800.00
EFT-46819	8/04/2026	Kleen West Distributors	Supply Soap Dispensers Lower Coastal Toiletries	2827.83
EFT-46820	8/04/2026	Lancelin Gull Roadhouse	Fuel Purchases	2765.45 L
EFT-46821	8/04/2026	Ledge Point Volunteer Bush Fire Brigade	Refund of Starlink Subscription for Ledge Point Volunteer Bush Fire Brigade	577.00 L
EFT-46822	8/04/2026	Miracle Recreation Equipment	Guilderton Amusement Park: Supply and Install New playground Key Biscayne Park: Supply Volleyball Net	31625.00
EFT-46823	8/04/2026	Modularis Pty Ltd	Refund of Building Application & BSL	1561.85
EFT-46824	8/04/2026	Moore Australia (WA) Pty Ltd	Moore Australia 2026 FBT Workshop	1045.00
EFT-46825	8/04/2026	Ohura Consulting	IR Consultancy	4169.25
EFT-46826	8/04/2026	Sherrin Rentals Pty Ltd	Water Truck Hire	20746.00

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**Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/04/2026 - 30/04/2026**

			<b>Payment Category</b>		
			<b>L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor</b>		
<b>TYPE</b>	<b>DATE PAID</b>	<b>NAME</b>	<b>DETAILS</b>	<b>AMOUNT</b>	
EFT-46827	8/04/2026	The Gingin Butcher	Sovereign House Open Day Event: Bacon & Sausages	145.00	L
EFT-46828	8/04/2026	The PR Collaborative Pty Ltd	Consulting Services	2076.25	
EFT-46829	8/04/2026	Thermal Engineering Pty Ltd	Rangers Office: Install Air conditioner 3 Fewster Street & Gingin Library: Replace Air conditioner	17270.00	
EFT-46830	8/04/2026	Total Green Recycling	Seabird Waste Facility: E waste to Total Green for Recycling	690.35	
EFT-46831	8/04/2026	Wandena Transport Pty Ltd T/A Fewsters Earthmoving	Supply Double Configuration Side Tipper for Gravel Cartage	19602.00	
EFT-46832	8/04/2026	WEX Australia Pty Ltd	Caltex Fuel Card Purchases	2139.65	
EFT-46833	15/04/2026	AFGRI Equipment Pty Ltd	GG004: Diagnose and Repair Joystick	8580.41	
EFT-46834	15/04/2026	Altus Planning Pty Ltd	Planning Services: Pullington v Shire	1622.50	
EFT-46835	15/04/2026	ASK Waste Management Pty Ltd	Development of the Gingin Landfill Closure Management Plan	8857.75	
EFT-46836	15/04/2026	Australian Taxation Office (PAYG)	Payroll deduction for PE: 09/04/2026	55482.00	S
EFT-46837	15/04/2026	Australian Training Management Pty Ltd	Skid Steer, Excavator & Loader Course	4650.00	
EFT-46838	15/04/2026	Beemarra Group Pty Ltd	Gingin, Lancelin & Seabird Waste Facilities: Operations & Site Management	12705.00	
EFT-46839	15/04/2026	Big Wheels	GG045 & GG002: C/O Wheel Alignment	1686.74	
EFT-46840	15/04/2026	Brightmark Group Pty Ltd	Cleaning Shire Facilities: Gingin Administration Office, Lancelin Hall & Gingin Medical Centre	29853.82	
EFT-46841	15/04/2026	Bunnings Buildings Supplies Pty Ltd	Three Gazebo	298.38	
EFT-46842	15/04/2026	CarBon Leasing & Rentals Pty Ltd	Novated Lease	1024.60	C
EFT-46843	15/04/2026	CFMEU	Payroll deduction for PE: 09/04/2026	60.00	C
EFT-46844	15/04/2026	Champagne Agency Pty Ltd	Karaoke and DJ workshop for Youth Expo	280.00	
EFT-46845	15/04/2026	Child Support Agency	Payroll deduction for PE: 09/04/2026	734.59	C
EFT-46846	15/04/2026	Chittering Pest and Weed	Seabird Oval: Tick Treatment Gingin Medical Centre: Supply and Install Termite Bait Station	1848.00	L
EFT-46847	15/04/2026	Civic Legal	Legal Advice Membership of Audit, Risk & Improvement Committee	1798.50	
EFT-46848	15/04/2026	Civil Engineering Assignments	Secondment Civil Designer for Capital Works Designs	2593.25	
EFT-46849	15/04/2026	Coastal Courier	Advertising Country & Coast in Coastal Courier	1004.10	L
EFT-46850	15/04/2026	Cohesis Pty Ltd	Shire of Gingin: Intranet Website Development Agendis RISK Annual Renewal	14982.00	
EFT-46851	15/04/2026	Cortec Laboratory Services Pty Ltd	Gingin Aquatic Centre, Gingin, Guilderton & Lancelin Depot: Safety Shower Testing	2340.80	
EFT-46852	15/04/2026	Cutting Edges Pty Ltd	GG026: Supply Cutting Edge/Hardware	1210.73	
EFT-46853	15/04/2026	Duncan Solutions	Guilderton Parking Meter: Credit Card Transactions and Monthly Support	480.51	
EFT-46854	15/04/2026	Eagleye Technical Services	Electrical Test and Tagging Gingin Aquatic Centre: Connect Generator Aged Care Unit 2 & Gingin Administration Building: Electrical Repairs	5681.41	L
EFT-46855	15/04/2026	Eastern Hills Chainsaws & Mowers Pty Ltd	Supply New HS45 Carburettor	114.50	
EFT-46856	15/04/2026	Eurofins ARL Pty Ltd	Gingin, Lancelin & Guilderton Depots: Eyewash Station Water Sampling	327.80	
EFT-46857	15/04/2026	Everjazz Pty Ltd T/A Alarm Assets Group & Austech Surveillance	Quarterly Alarm Monitoring	153.00	
EFT-46858	15/04/2026	Full Flow Plumbing and Gas	Guilderton Skate Park: Repair Water Main Lancelin Senior Units: Replace Temp Valve on Hot Water System	726.00	L
EFT-46859	15/04/2026	Gingin District Community Resource Centre Inc (CRC)	Provision of Library Services	8112.50	L
EFT-46860	15/04/2026	Gingin Fuel and Tyres Pty Ltd	GG067: Puncture Repair on Trailer Wheel & Supply Air Line Fittings Supply 5x 20L Oil & Manufacture Two Hydraulic Hoses GG041: Repair & Install Mower Tyres Supply 8000L of Diesel to Gingin Depot	29433.47	L
EFT-46861	15/04/2026	IGA Local Grocer Gingin	Supermarket Purchases Gingin	578.40	L
EFT-46862	15/04/2026	Iron Mountain Australia Group Services Pty Ltd	Storage Business Cartons	150.82	
EFT-46863	15/04/2026	Lancelin Trade and Rural Supplies	Hardware Store Purchases Lancelin	1400.95	L
EFT-46864	15/04/2026	LG Best Practices Pty Ltd	External Rates Officer	2464.00	
EFT-46865	15/04/2026	LGISWA	EAP Lifeworks	4829.00	

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**Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/04/2026 - 30/04/2026**

			<b>Payment Category</b> L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	
<b>TYPE</b>	<b>DATE PAID</b>	<b>NAME</b>	<b>DETAILS</b>	<b>AMOUNT</b>
EFT-46866	15/04/2026	LGRCEU (WA Division)	Payroll deduction for PE: 09/04/2026	72.00 S
EFT-46867	15/04/2026	Lo-Go Appointments	Finance Officer Temp Contract	2631.56
EFT-46868	15/04/2026	McLeods Lawyers Pty Ltd	Legal Advice	10332.30
EFT-46869	15/04/2026	MMM (WA) Pty Ltd	Sand Renourishment Works: Lancelin North	110550.00
EFT-46870	15/04/2026	Moore Australia (WA) Pty Ltd	Financial Management Reporting Workshop	2310.00
EFT-46871	15/04/2026	Moore River Roadhouse	Fuel Purchases	214.88 L
EFT-46872	15/04/2026	Mount Auto Equip Services Pty Ltd	Supply Zenith Z7 Scan Tool Adaptor Kit	9094.80
EFT-46873	15/04/2026	NAPA a division of GPC Asia Pacific Pty Ltd	Generator Battery	401.85
EFT-46874	15/04/2026	Northern Valley News	Advertising: Palettes and Plates & Northern Valley News	800.00
EFT-46875	15/04/2026	Rebus Restrooms PTY LTD ATF Rebus Restroom Unit Trust	Abtution Block: Silver Block	93500.33
EFT-46876	15/04/2026	RingCentral Australia Pty Ltd	Gingin Admin: Monthly Phone Service	2781.51
EFT-46877	15/04/2026	Rowe Group	Planning Services: Preparation of Local Planning Policy (Short Term Rental Accommodation) & Model Property Management Plan	48.40
EFT-46878	15/04/2026	Seek Limited	Advertising: Employment Opportunity on Seek	511.50
EFT-46879	15/04/2026	Stewart & Heaton Clothing Co Pty Ltd	Firefighting Gear	896.75
EFT-46880	15/04/2026	Team Global Express Pty Ltd	Freight: Mechanic	149.33
EFT-46881	15/04/2026	Tiffany's Catering	Youth Expo: Cup Cake Decorating	562.50 L
EFT-46882	15/04/2026	Timber Insight Pty Ltd	Old Junction Bridge: Provide Engineers Report	10296.00
EFT-46883	15/04/2026	Truck Centre WA Pty Ltd	GG066: Warranty Work on Water Cart	906.85
EFT-46884	15/04/2026	WA Mapping	Service Locating for Lancelin Drainage Works	2090.00
EFT-46885	15/04/2026	Christopher Garnett	Refund of Bond	200.00 R
EFT-46886	15/04/2026	Ruth March	Provision for Cooperate Uniform	385.00 S
EFT-46887	22/04/2026	ACS Swan Express Print	Printing Passport & Information Brochure Connecting Youth Expo 2026	451.00
EFT-46888	22/04/2026	B & J Catalano Pty Ltd	Bennies & Cowalla Road: Supply Gravel	200573.45
EFT-46889	22/04/2026	Belgravia PRO Pty Ltd	Guilderton Caravan Park: Pure Glamping & Equipment Hire Guilderton Caravan Park: RMS License Fees Guilderton Caravan Park: Management Fee	49621.08
EFT-46890	22/04/2026	Complete Office Supplies Pty Ltd	Bookings Officer Hi Viz Safety Vests & Stationery Restock A4 White Paper for Shire Office	1220.02
EFT-46891	22/04/2026	Data#3	Three Microsoft 365 Business Premium License	831.29
EFT-46892	22/04/2026	DB Ferguson Earthmoving Pty Ltd	Cattle Yards: Clean Out	880.00
EFT-46893	22/04/2026	Department of Planning, Lands & Heritage - DPLH	Development Assessment Planning Fee	17097.00
EFT-46894	22/04/2026	Eagleye Technical Services	Sound Shell: Replace Light Sensor	187.00 L
EFT-46895	22/04/2026	Electricity Networks Corporation	Emergency Vegetation Clearing	983.88
EFT-46896	22/04/2026	Element Advisory Pty Ltd	Undertake Community Consultation for Development of the Guilderton Caravan Park : Repair PVC Leak & Toilet Repairs	4890.93
EFT-46897	22/04/2026	Full Flow Plumbing and Gas		874.50 L
EFT-46898	22/04/2026	Fulton Hogan	Cowalla Road Re-construct Tender Progress Claim No.1	234058.11
EFT-46899	22/04/2026	Gingin Fuel and Tyres Pty Ltd	GG066: Remove & Replace Eight Drive Tyres	6544.00 L
EFT-46900	22/04/2026	Green Shoots Investigations	Consulting Services	5568.75
EFT-46901	22/04/2026	Gull Gingin Pty Ltd	Food for Fire Responders	29.18 L
EFT-46902	22/04/2026	Hersey's Safety Pty Ltd	Gingin & Lancelin Depot: PPE Stock Order	740.41
EFT-46903	22/04/2026	Joondalup Marquees	Youth Expo: Event Hire Flooring & Tables	1830.00
EFT-46904	22/04/2026	Jupiter Health and Medical Services (Lancelin Medical Centre)	Reimbursement of Accommodation costs for Dr at Lancelin Medical Centre	350.00
EFT-46905	22/04/2026	Local Government Professionals WA - LGPWA	Executive Support Professionals Network – Correction to Previously Applied Discount Code	60.00
EFT-46906	22/04/2026	Mills Oakley Lawyers	Legal Advice	2112.00
EFT-46907	22/04/2026	Miracle Recreation Equipment	Guilderton Amusement Park: Supply & Install New Playground	1375.00
EFT-46908	22/04/2026	Moore River Roadhouse	Fuel Purchases	589.30 L
EFT-46909	22/04/2026	NAPA a division of GPC Asia Pacific Pty Ltd	GG040: Supply Fuse Box & Degreaser	154.35
EFT-46910	22/04/2026	Ocean Farm Community & Recreation Association Inc (OFCRA)	Food Pantry Seed Funding for OFCRA	5000.00
EFT-46911	22/04/2026	Officeworks	Stationery Room Restock & Council Meeting Consumables	429.61
EFT-46912	22/04/2026	Ohura Consulting	ER/IR Consultancy	3551.14
EFT-46913	22/04/2026	PLD Organisation Pty Ltd	Lancelin Library: Books Decodabel	473.38
EFT-46914	22/04/2026	Shire of Gingin	Refund of Long-Term Key Bond	50.00 R
EFT-46915	22/04/2026	Source Business Partners	Undertake Financial Management Review	18810.00
EFT-46916	22/04/2026	Stewart & Heaton Clothing Co Pty Ltd	Firefighting Gear	4202.26
EFT-46917	22/04/2026	WA Mapping	Vac truck and Service Locations	2728.00

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**Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/04/2026 - 30/04/2026**

			<b>Payment Category</b> L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	
<b>TYPE</b>	<b>DATE PAID</b>	<b>NAME</b>	<b>DETAILS</b>	<b>AMOUNT</b>
EFT-46918	22/04/2026	West Enterprises Pty Ltd	Refund of Application Fees	1030.40
EFT-46919	22/04/2026	Western Australia Police Force	National Police Checks: BFB Volunteers	35.20
EFT-46920	22/04/2026	Woodridge Community Association	Public Liability Insurance Funding	500.00 L
EFT-46921	22/04/2026	Wurth Australia Pty Ltd	Consumables for Mobile Plant	891.78
EFT-46922	22/04/2026	Kyle Hearn	Youth Expo: Musical Performance	500.00
EFT-46923	30/04/2026	1st Gingin Scout Group	Youth Expo: Assistance and Support Set Up & Pack Down	330.00
EFT-46924	30/04/2026	A2B Removals	CU @ Park Café: Packing and Storage	9718.01
EFT-46925	30/04/2026	AMPAC Debt Recovery WA Pty Ltd	Rates & Debt Recovery	1009.00
EFT-46926	30/04/2026	Australian Taxation Office (PAYG)	Payroll deduction for PE: 23/04/2026	55091.00 S
EFT-46927	30/04/2026	Avantgarde Technologies	Service Desk Support & System Administration Support	20597.69
EFT-46928	30/04/2026	Avon Waste	Kerbside Collection Services	24322.65
EFT-46929	30/04/2026	Beemarra Group Pty Ltd	Gingin, Lancelin & Seabird Waste Facilities: Operations & Site Management	24090.00
EFT-46930	30/04/2026	Beyond Skate	Youth Expo: Skate Workshop	1500.00
EFT-46931	30/04/2026	Branches Holiday Homes	Police Housing Accommodation	3000.00 L
EFT-46932	30/04/2026	Bullsbrook Water Carriers	Lancelin Sport Complex: Supply Potable Water	892.00 L
EFT-46933	30/04/2026	Caraban Limestone, Sand and Landscaping Supplies	150 Tonne Limestone Base	2196.48
EFT-46934	30/04/2026	CarBon Leasing & Rentals Pty Ltd	Novated Lease	1024.60
EFT-46935	30/04/2026	Carringtons Traffic Services	Traffic Management Services	11846.24
EFT-46936	30/04/2026	CFMEU	Payroll deduction for PE: 23/04/2026	60.00 S
EFT-46937	30/04/2026	Child Support Agency	Payroll deduction for PE: 23/04/2026	734.59 S
EFT-46938	30/04/2026	Chittering Valley Land Conservation District Committee	Gingin Scouts Hall: Pest Control	669.30 L
EFT-46939	30/04/2026	Civic Legal	Councillor Presentation - 2024 Amendments to Local Govt Act & Cr Responsibilities	4300.64
EFT-46940	30/04/2026	Civil Engineering Assignments	Capital Works Designs	7210.50
EFT-46941	30/04/2026	Coastal Courier	Advertising: Coastal Courier	80.00 L
EFT-46942	30/04/2026	Cohesis Pty Ltd	Assistance for the Review of the ERP Quotation Assessment & Creation of Report and Presentation to council	3847.25
EFT-46943	30/04/2026	Complete Office Supplies Pty Ltd	Office Supplies	174.58
EFT-46944	30/04/2026	Country Values Real Estate - Trust Account	Rental: Robinson Street, Gingin	2320.00 L
EFT-46945	30/04/2026	Data#3	Adobe Licence	292.22
EFT-46946	30/04/2026	Department of Primary Industries and Regional Development	Refund of Long Term Key Bond	50.00 R
EFT-46947	30/04/2026	Dibbles Plumbing Service	Plumbing Repairs	614.90 L
EFT-46948	30/04/2026	Digital Surveying Solutions	Boundary Survey Ledge Point Golf Club	1584.00
EFT-46949	30/04/2026	Eagleye Technical Services	Gingin Waste Facility: Run Power Feed for Gate House	2183.50 L
EFT-46950	30/04/2026	Eastern Hills Chainsaws & Mowers Pty Ltd	Supply New 3" Honda Water Pump	854.10
EFT-46951	30/04/2026	Elan Energy Matrix Pty Ltd	Gingin, Lancelin & Seabird Waste Facilities: Collect & Removal of Tyres	4596.69
EFT-46952	30/04/2026	Gingin Agencies WA	Supply 1000L of Adblue	1672.55 L
EFT-46953	30/04/2026	Gingin District High School P & C	Refund of Long Term Community Bus	173.26 L
EFT-46954	30/04/2026	Gingin Fuel and Tyres Pty Ltd	Gingin West LT GG082: Supply & Fit Tyre GG011: Repair Front Tyre GG028: Replace Two Steer Tyres GG073: Puncture Repair LHF GG020: Supply & Fit Two Tyres Supply 10000L of Diesel to Gingin Depot	31423.45 L
EFT-46955	30/04/2026	Gull Gingin Pty Ltd	Small Plant Fuel	334.63 L
EFT-46956	30/04/2026	J & K Hopkins Office Furniture	Three Desks for Rangers Services	1392.00
EFT-46957	30/04/2026	Jupps Flooring Specialists Ocean Keys	Gingin Library: Replace Flooring CU@ Park Café: Replace Flooring	19520.00
EFT-46958	30/04/2026	K B Riley & Sons Pty Ltd t/a Lancelin Sands	Miragliotta: Installation of Drainage Sumps & Easement Lancelin Point Key Park: Supply 100 Tonne of Soft Fall Sand Wannamal South Road: Gravel Cartage	60357.00 L
EFT-46959	30/04/2026	Lancelin Districts CWA	2026 Anzac Day: Wreath	30.00 L
EFT-46960	30/04/2026	Lancelin Tree Services	Phillbey Place: Remove Cotton Palms in Power Line	880.00 L
EFT-46961	30/04/2026	Ledge Point Roofing and Maintenance	Lancelin Depot: Supply and Erect Machinery Shed	13156.00 L
EFT-46962	30/04/2026	Ledge's Kanga Service and Skip Bin Hire	Lancelin Jetty: Skip Bin Hire	2640.00 L
EFT-46963	30/04/2026	LG Best Practices Pty Ltd	Differential Rates Workshop	990.00
EFT-46964	30/04/2026	LGRCEU (WA Division)	Payroll deduction for PE: 23/04/2026	72.00 S
EFT-46965	30/04/2026	Lo-Go Appointments	Finance Officer Temp Contract	7266.50
EFT-46966	30/04/2026	McLeods Lawyers Pty Ltd	Legal Advice	706.64

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**Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/04/2026 - 30/04/2026**

TYPE	DATE PAID	NAME
EFT-46967	30/04/2026	Moore Australia (WA) Pty Ltd
EFT-46968	30/04/2026	Moore River Electrical Services
EFT-46969	30/04/2026	Moore River News Inc
EFT-46970	30/04/2026	Moore River Roadhouse
EFT-46971	30/04/2026	Moore River Tree Services
EFT-46972	30/04/2026	Moore Sands Resources Pty Ltd
EFT-46973	30/04/2026	Moore Septics
EFT-46974	30/04/2026	NAPA a division of GPC Asia Pacific Pty Ltd
EFT-46975	30/04/2026	Neergabby Community Association
EFT-46976	30/04/2026	Premier Tarps
EFT-46977	30/04/2026	Shire of Gingin
EFT-46978	30/04/2026	Stewart & Heaton Clothing Co Pty Ltd
EFT-46979	30/04/2026	Team Global Express Pty Ltd
EFT-46980	30/04/2026	Transafe WA
EFT-46981	30/04/2026	UTL Utilities Pty Ltd
EFT-46982	30/04/2026	Wandena Transport Pty Ltd T/A Fewsters Earthmoving
EFT-46983	30/04/2026	Wheatbelt Wado Ryu Karate Club
EFT-46984	30/04/2026	Windmill Roadhouse
EFT-46985	30/04/2026	K.Price
EFT-46986	30/04/2026	M.Ranger
EFT-46987	30/04/2026	R.Burdette
EFT-46988	30/04/2026	T.Schneider
EFT-46989	30/04/2026	Thomas Kusters

Payment Category	DETAILS	AMOUNT	
L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	Staff Training	330.00	L
	Harold Anzac Memorial: Repair Lighting Guilderton	605.00	L
	Foreshore: Install Retic Controller		
	Advertising: Moore River News	220.00	L
	Fuel & Car Purchases	34.76	L
	Brockman Street: Remove Wattles and Grevilleas	15730.00	L
	Mooliabeenee Road: Removal of Fallen Tree		
	Murray & Ferguson Road: Verge Tree Pruning		
	Shaw Street Guilderton: Remove Two Dead Trees		
	Seabird Waste Facility: Supply Sand	2675.78	L
	Pump Out Gingin Dump Point	1155.00	L
	GG052: Supply Battery	1746.32	
	GG073: Rear Brakes & Filter stock		
	GG020: Service Kit & Wipers		
	Service Kit		
	Australia Day Breakfast Donation for Hosting	1125.79	L
	Australia Day Reimbursement of Supplies Purchased		
	Supply New Pulleys & Wire Rope for Tarp	454.21	
	Commission Paid on Building Services Levy	49.50	
	Firefighting Gear	411.80	
	Freight: Fire	105.78	
	Youth Expo: InsTRUCKta!	1650.00	
	Consultancy Services to Develop Waste Contract	58037.80	
	Wannamal South: Gravel Cartage	39204.00	L
	Youth Expo: Sponsorship for Scholarship Prize	400.00	
	Fuel Purchase	55.32	L
	Guilderton Holiday Park Booking Refund	211.50	R
	Guilderton Holiday Park Booking Refund	217.50	R
	Guilderton Holiday Park Booking Refund	560.50	R
	Guilderton Holiday Park Booking Refund	69.00	R
	Ocean Farms: Repair Leaking Fire Hose	180.00	L
	Harold Park: Replace Pillar Tap		
		<b>2,158,225.70</b>	

**CHEQUES**  
 CHQ-139949002 22/04/2026 Shire of Gingin (Petty Cash)

CHQ - Petty Cash - January & February 2026 421.00  
**421.00**

**DIRECT DEBIT**

DE-7843	1/04/2026	Synergy
DE-7846	1/04/2026	Synergy
DE-7844	1/04/2026	Synergy
DE-7845	1/04/2026	Synergy
DE-7955	1/04/2026	Go Go Media
DE-7970	1/04/2026	Department of Transport
DE-7978	1/04/2026	Bendigo Bank
DE-7982	1/04/2026	Bendigo Bank
DE-7988	1/04/2026	Bendigo Bank
DE-7861	2/04/2026	Water Corporation
DE-7860	2/04/2026	Water Corporation
DE-7863	2/04/2026	Water Corporation
DE-7862	2/04/2026	Water Corporation
DE-7971	2/04/2026	Department of Transport
DE-7983	2/04/2026	Bendigo Bank
DE-7984	2/04/2026	Bendigo Bank
DE-7985	2/04/2026	Bendigo Bank
DE-7986	2/04/2026	Bendigo Bank
DE-7987	2/04/2026	Bendigo Bank
DE-7957	7/04/2026	Bendigo Bank (Investments)
DE-7865	7/04/2026	Water Corporation
DE-7864	7/04/2026	Water Corporation
DE-7866	7/04/2026	Water Corporation

Electricity Charges Lot 41 Weld Street Gingin	3661.05
Electricity Charges Lot 5489 Red Gully Road	198.69
Electricity Charges 7 Brockman Steet Gingin	1849.72
Electricity Charges 25007 Dewar Street Guilderton	3206.76
Monthly Message On Hold	75.90
Department of Transport: Licensing 30.03.2026	9517.70
Bendigo BPAY Biller Fee	532.40
Bendigo Bank Fees	6.27
Bendigo Bank Transfer Fees	62.50
Water Charges 57 Lefroy Street Gingin Lot 37	407.77
Water Charges 3 Fewster Street Gingin Lot 73	691.49
Water Charges 4 Fewster Steet Gingin Lot 103	212.32
Water Charges 37A Lefroy Street Gingin Lot 20	4796.18
Department of Transport: Licensing 31.03.2026	5829.20
Bendigo Bank Fees	10.80
Seabird Waste Facility Fee February 2026	8.12
Bendigo Bank: Tyro Fees February 2026	1226.58
Bendigo Bank: Tyro Fees February 2026	487.68
Bendigo Bank: Tyro Fees February 2026	171.97
Bendigo Bank (Investments) Ref 5382052 - Date 07.04.2026	6890.70
Water Charges Roe Street Gingin Lot 7	635.53
Water Charges 1 Weld Street Gingin Lot 66	2018.00
Water Charges Weld Street Gingin Lot 99	585.85

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**Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/04/2026 - 30/04/2026**

TYPE	DATE PAID	NAME	Payment Category	AMOUNT
			L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	
			DETAILS	
DE-7937	7/04/2026	QPC Group	Epson WF-C21000 Click Charges	511.16
DE-7960	7/04/2026	Synergy	Electricity Charges 25007 Dewar Street Guilderton	22.83
DE-7959	7/04/2026	Synergy	Electricity Charges 7 Brockman Street Gingin	6.19
DE-7958	7/04/2026	QPC Group	Freight for Ink	33.00
DE-7972	7/04/2026	Department of Transport	Department of Transport: Licencing 01.04.2026	5673.55
DE-7989	7/04/2026	Bendigo Bank	CBA Merchant Fee	588.96
DE-7990	7/04/2026	Bendigo Bank	CBA Merchant Fee	225.73
DE-7991	7/04/2026	Bendigo Bank	CBA Merchant Fee	64.00
DE-7992	7/04/2026	Telstra	Telephone Charges Guilderton Caravan Park	240.15
DE-7876	8/04/2026	Water Corporation	Water Charges 7 Brockman Street Gingin Lot 163	412.64
DE-7877	8/04/2026	Water Corporation	Water Charges 3 Horan Street Gingin Lot 86	42.17
DE-7878	8/04/2026	Water Corporation	Water Charges Brockman Street Gingin Lot 600	906.62
DE-7874	8/04/2026	Water Corporation	Water Charges 18-20 Brockman Street Gingin Lot 125	355.42
DE-7873	8/04/2026	Water Corporation	Water Charges 6 Constable Street Gingin Lot 126	135.54
DE-7965	8/04/2026	Telstra	332 1096 000: Telstra Group Plan up to 13.03.2026	1360.86
DE-7871	8/04/2026	Water Corporation	Water Charges 13 Robinson Street Gingin Lot 148	12.05
DE-7875	8/04/2026	Water Corporation	Water Charges 11 Constable Street St Gingin Lot 134	48.19
DE-7872	8/04/2026	Water Corporation	Water Charges 14 Barlee Street Gingin Lot 149	846.37
DE-7993	8/04/2026	Department of Transport	Department of Transport: Licensing 02.04.2026	5082.60
DE-7994	8/04/2026	Bendigo Bank	Bendigo Bank Fees	4.35
DE-7966	9/04/2026	Precision Administration Services Pty Ltd	Payroll deduction for PE: 09.04.2026	36535.92
DE-7892	9/04/2026	Synergy	Electricity Charges U Cs 14 Barlee Street, Gingin	6.87
DE-7868	9/04/2026	Synergy	Electricity Charges 57 Lefroy Street Gingin	416.53
DE-7869	9/04/2026	Synergy	Electricity Charges Lot 148 Robinson Street Gingin	454.27
DE-7870	9/04/2026	Synergy	Electricity Charges 1 Weld Street Gingin	3594.02
DE-7956	9/04/2026	Water Corporation	Water Charges 13 King Drive Woodridge Lot 301	1897.56
DE-7923	9/04/2026	Water Corporation	Water Charges De Burgh Street Ledge Point Lot 498 & 459	99.40
DE-7998	9/04/2026	Department of Transport	Department of Transport: Licensing 07.04.2026	9884.60
DE-8000	9/04/2026	Bendigo Bank	Bendigo Bank Fees	16.80
DE-7999	9/04/2026	Water Corporation	Water Charge 60 King Drive Woodridge Lot 267	147.59
DE-7963	10/04/2026	Telstra	Telstra Integrated Messaging	663.00
DE-7964	10/04/2026	Telstra	Telstra Group Plan	1055.40
DE-7881	10/04/2026	Synergy	Electricity Charges Lot 126 Constable Street Gingin	184.82
DE-7884	10/04/2026	Synergy	Electricity Charges 5 Weld Street Gingin	78.16
DE-7882	10/04/2026	Synergy	Electricity Charges Lot 134 Constable Street Gingin	129.26
DE-7883	10/04/2026	Synergy	Electricity Charges Lot 32 Church Steet Gingin	360.22
DE-7880	10/04/2026	Synergy	Electricity Charges 3 Fewster Street Gingin	133.84
DE-7997	10/04/2026	Department of Transport	Department of Transport: Licensing 08.04.2026	3729.50
DE-7893	10/04/2026	Water Corporation	Water Charges Moore River Drive Guilderton Lot RES 26561	18.07
DE-7996	13/04/2026	Department of Transport	Department of Transport: Licensing 09.04.2026	1901.05
DE-7895	13/04/2026	Water Corporation	Water Charges Heffron Way Gabbadah Lot 244	478.91
DE-7896	13/04/2026	Water Corporation	Water Charges Dewar Steet Guilderton Lot 1RES25007	4740.89
DE-7916	13/04/2026	Water Corporation	Water Charges Edwards Street Guilderton Lot 424	340.33
DE-7887	13/04/2026	Synergy	Electricity Charges Lot 99 Weld Steet Gingin	1164.12
DE-7886	13/04/2026	Synergy	Electricity Charges U A 37 Lefroy Steet Gingin	1203.08
DE-7891	13/04/2026	Synergy	Electricity Charges 147 Honeycomb Road Gingin	1282.50
DE-7888	13/04/2026	Synergy	Electricity Charges Lot 580 U A Jones Street Gingin	209.10
DE-7890	13/04/2026	Synergy	Electricity Charges Lot 326 Roe Street Gingin	1611.42
DE-7889	13/04/2026	Synergy	Electricity Charges 13 King Drive Woodridge	2352.12
DE-7885	13/04/2026	Synergy	Electricity Charges Lot 10 Cockram Road Gingin	240.79
DE-7933	14/04/2026	Viva Energy Australia Pty Ltd	Shell Card Fuel Purchases	102.53
DE-8028	14/04/2026	Credit Card - CEO	Credit Card Purchases	907.95
DE-8027	14/04/2026	Credit Card - CESM	Credit Card Purchases	1211.67
DE-8032	14/04/2026	Credit Card - EMCCS	Credit Card Purchases	3911.72
DE-8030	14/04/2026	Credit Card - EMRDS	Credit Card Purchases	2195.94
DE-8029	14/04/2026	Credit Card - Mechanic/Depot Controller	Credit Card Purchases	1024.15
DE-7995	15/04/2026	Department of Transport	Department of Transport: Licensing 10.04.2026	2298.20
DE-8006	15/04/2026	Bendigo Bank	Bendigo Bank Fees	8.10
DE-8007	15/04/2026	Bendigo Bank	Bendigo Bank BPoint Dir Dr Transfer Fee	47.71
DE-8008	15/04/2026	Department of Transport	Department of Transport: Licensing 13.04.2026	3192.10
DE-8009	15/04/2026	Department of Transport	Department of Transport: Licensing 14.04.2026	9984.90
DE-8051	16/04/2026	Western Australian Treasury Corporation (WATC)	Lot 44 Weld Street Repayment	14004.63
DE-7905	16/04/2026	Synergy	Electricity Charges 107 Gingin Road Lancelin	620.40
DE-7906	16/04/2026	Synergy	Electricity Charges Lot 324 Gingin Road Lancelin	520.92

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**Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/04/2026 - 30/04/2026**

<b>TYPE</b>	<b>DATE PAID</b>	<b>NAME</b>	<b>DETAILS</b>	<b>AMOUNT</b>
DE-7907	16/04/2026	Synergy	Electricity Charges Lot 9505 Lancelin Road Lancelin	378.63
DE-7904	16/04/2026	Synergy	Electricity Charges Lot 323 Rock Way Lancelin	504.22
DE-7908	16/04/2026	Synergy	Electricity Charges Lot 102 Gingin Road Lancelin	459.90
DE-7943	17/04/2026	Water Corporation	Water Charges Unit 3 / 2 Atkinson Way Lancelin	297.20
DE-7950	17/04/2026	Water Corporation	Water Charges Unit 7 / 2 Atkinson Way Lancelin	325.93
DE-7919	17/04/2026	Water Corporation	Jones Street Ledge Point Lot 744	569.27
DE-7921	17/04/2026	Water Corporation	Water Charges 771 McCormick Street Seabird Lot 77	515.05
DE-7915	17/04/2026	Water Corporation	Water Charges Edwards St Guilderton Lot 425	672.41
DE-7918	17/04/2026	Water Corporation	Water Charges 232 Wedge Street Guilderton Lot 232	55.74
DE-7920	17/04/2026	Water Corporation	Water Charges Jones St Ledge Point Lot 744	84.34
DE-7946	17/04/2026	Water Corporation	Water Connection Charge 2 Atkinson Way Lancelin	49.62
DE-7917	17/04/2026	Water Corporation	Water Charges 961 Edwards Street Guilderton Lot 96	274.09
DE-7948	17/04/2026	Water Corporation	Water Charges Unit 6 - 11 / 2 Atkinson Way Lancelin	205.20
DE-7949	17/04/2026	Water Corporation	Water Charges Unit 6 / 2 Atkinson Way Lancelin	279.76
DE-7922	17/04/2026	Water Corporation	Water Charges Res 646 De Burgh Street Ledge Point	129.52
DE-7954	17/04/2026	Water Corporation	Water Charges Unit 11 / 2 Atkinson Way Lancelin	280.79
DE-7945	17/04/2026	Water Corporation	Water Charges Unit 5 / 2 Atkinson Way Lancelin	288.99
DE-7953	17/04/2026	Water Corporation	Water Charges Unit 10 / 2 Atkinson Way Lancelin	274.63
DE-7951	17/04/2026	Water Corporation	Water Charges Unit 8 / 2 Atkinson Way Lancelin	283.87
DE-7952	17/04/2026	Water Corporation	Water Charges Unit 9 / 2 Atkinson Way Lancelin	288.99
DE-7942	17/04/2026	Water Corporation	Water Charges Unit 2 / 2 Atkinson Way Lancelin	290.02
DE-7941	17/04/2026	Water Corporation	Water Charges Unit 1/2 Atkinson Way Lancelin	291.05
DE-7935	17/04/2026	Business Service Brokers T/A TeleChoice	Mobile Phone Charges	207.00
DE-8033	17/04/2026	Department of Transport	Department of Transport: Licensing 15.04.2026	1993.50
DE-7969	17/04/2026	Water Corporation	Water Charges 471 McCormick Street Seabird Lot 47	5.95
DE-7913	17/04/2026	Synergy	Electricity Charges Lot 1 Cunliffe Street Lancelin	309.78
DE-7912	17/04/2026	Synergy	Electricity Charges 9 King Street Lancelin	274.07
DE-7944	17/04/2026	Water Corporation	Electricity Charges 9 King Street Lancelin	294.13
DE-8036	17/04/2026	Water Corporation	Water Charges Unit 4/2 Atkinson Way Lancelin Lot 84	99.40
DE-7925	20/04/2026	Water Corporation	Water Charges De Burgh Street Ledge Point Lot 498	78.31
DE-8034	20/04/2026	Department of Transport	Water Charges De Burgh Street Ledge Point Lot 459	2229.60
DE-7914	20/04/2026	Synergy	Department of Transport: Licensing 16.04.2026	1435.80
DE-7924	20/04/2026	Synergy	Electricity Charges Lot 646 Robertson Road Ledge Point	135.14
DE-8031	20/04/2026	QPC Group	Electricity Charges U Cs 2 Atkinson Way Lancelin	33.00
DE-8050	20/04/2026	Windcave Pty Ltd	Printer Ink Freight	2282.16
DE-8039	21/04/2026	Department of Transport	Windcave Transaction Fees WAU 3164348	5034.05
DE-7927	21/04/2026	Synergy	Department of Transport: Licensing 17.04.2026	194.88
DE-7926	21/04/2026	Synergy	Electricity Charges U A 3 De Burgh St Ledge Point	2475.39
DE-7928	21/04/2026	Synergy	Electricity Charges Lot 390 U 54 Ledge Point Road	829.59
DE-7940	21/04/2026	Water Corporation	Electricity Charges Jones St Ledge Point	30.12
DE-8042	21/04/2026	Westnet Internet Services	Water Charges 4 KW Road Karakin Lot 161	74.99
DE-8026	21/04/2026	Shire of Gingin	Internet Service: CEO Residence 28.03.2026 - 21.04.2026	62079.45
DE-7934	22/04/2026	Vocus Communications	Bendigo Bank (Investment) Term Deposit Transaction - Interest Earned	808.50
DE-8037	22/04/2026	Bendigo Bank	GESC Internet 01.04.2026 - 30.04.2026	5.40
DE-8038	22/04/2026	Department of Transport	Bendigo Bank Fees	2815.35
DE-7939	22/04/2026	Water Corporation	Department of Transport: Licensing 20.04.2026	521.85
DE-7938	22/04/2026	Water Corporation	Water Charges Atkinson Way Lancelin Lot 323	286.01
DE-7947	22/04/2026	Water Corporation	Water Charges 63 Gingin Road Lancelin Lot 1037	192.77
DE-8041	23/04/2026	Department of Transport	Water Charges Seaview Drive Karakin Lot	2115.80
DE-8035	23/04/2026	Precision Administration Services Pty Ltd	Department of Transport: Licensing 21.04.2026	35978.93
DE-8040	24/04/2026	Bendigo Bank	Payroll deduction for PE: 23.04.2026	16.80
DE-8048	24/04/2026	Department of Transport	Bendigo Bank Fees	3900.55
DE-7936	24/04/2026	Australia Post	Department of Transport: Licensing 22.04.2026	2114.02
DE-8049	28/04/2026	Department of Transport	Small Letters Charge, Parcels and Postage Meter Modem Reset	9754.05
DE-7961	28/04/2026	Water Corporation	Department of Transport: Licensing 23.04.2026	96.38
DE-7962	28/04/2026	Synergy	Water Charges 9 King Street Lancelin Lot 585	10169.19
DE-8054	29/04/2026	Department of Transport	Electricity Charges Street Lights	16681.90
DE-7981	30/04/2026	Allocation of Lease - April 2026 Lancelin Office	Department of Transport: Licensing 24.04.2026	688.25
DE-7980	30/04/2026	Allocation of Lease Payment for April 2026	Allocation of Lease - April 2026 Lancelin Office	748.57
DE-8055	30/04/2026	Bendigo Bank	Allocation of Lease Payment for April 2026	10.05
DE-8056	30/04/2026	Department of Transport	Bendigo Bank Fees	2717.45
DE-7967	30/04/2026	Synergy	Department of Transport: Licensing 28.04.2026	3696.75
			Electricity Charges Lot 41 Weld Street Gingin	



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Payments made under Delegated Authority 2.1 Payment of Creditors for the period 01/04/2026 - 30/04/2026

			Payment Category L - Local, R - Reimbursement, F - Funded, S - Staff, PF - Partially Funded, C - Councillor	
TYPE	DATE PAID	NAME	DETAILS	AMOUNT
		Bendigo Bank	Banking Fees	4.00
				<u>3,512.91</u>
	MECHANIC	Shire of Gingin	Plate Remake 3GG	137.30
		Shire of Gingin	Change of Plate	32.00
		Wanneroo Isuzu	6GGA	180.36
		FMT	Smart Fill Button for Fuel Fob	96.80
		Nutrien	Flag Marker Controller	573.69
		Bendigo Bank	Bank Fees	4.00
				<u>1,024.15</u>
	AQUATIC	Campbells Balcatta	Lollies and Drinks for Carnivals	309.15
		Gingin Gull	Milk	17.10
		Bendigo Bank	Bank Fees	4.00
				<u>330.25</u>
	<b>Total</b>			<u><u>13094.59</u></u>
<b>CALTEX CARD BREAKUP</b>				
MARCH		WEX Australia Pty Ltd	GG033: 137.98L	356.27
			G070: 120.01L	299.56
			GG051: 28.61L	61.80
			GGG073: 219.95L	585.52
			PPITEM: 10L	29.81
			GG005: 134.58L	352.21
			GG03: 64.65L	135.77
			GG04: 40.10L	86.62
			GG084: 61.07L	140.40
			GG09: 42.34L	87.18
			Transaction Fees	1.00
			Surcharges	3.51
	<b>Total</b>			<u><u>2139.65</u></u>
<b>SHELL CARD BREAKUP</b>				
		Viva Energy Australia Pty Ltd	GG06: 33.18L	97.53
			Card Surcharge	5.00
	<b>Total</b>			<u><u>102.53</u></u>

### 13.9 PLATFORM TRANSITION ALTUS SYNERGYSOFT

File	GOV/31
Author	Rachael Wright - Executive Manager Corporate Services
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	Nil
Appendices	Nil

#### DISCLOSURES OF INTEREST

#### PURPOSE

To consider a proposal from ReadyTech (Altus Financial Software Program) to transition to an alternate platform, including the background, status, and emerging risks associated with the Shire’s financial software program and overall Enterprise Resource Planning (ERP) platform, and to highlight the urgency of responding to recent advice received from ReadyTech.

#### BACKGROUND

In late 2020, IT Vision (ITV) approached the Shire to participate as an early adopter of its new ERP platform, Altus, replacing a large portion of the long-standing SynergySoft system which had been in use by the Shire since circa 2004/2005.

It should be noted that the Shire still uses the SynergySoft platform for other purposes such as records management, regulatory functions, rates, property, planning etc. albeit that it is an outdated ERP offering given its age. The Altus platform was a separate system for financials including purchasing and procurement which migrated from SynergySoft, with some historical financial data remaining on this platform prior to the transition.

At the time, Council was presented with a proposal under an “early adopter” program for Altus which included:

- Significant discounted implementation costs (projected to be approximately \$238,000 in savings, as advised by ITV);
- Dedicated implementation support from ITV; and
- The opportunity to help shape the Altus platform development.

Council subsequently endorsed the transition, and the system was implemented over approximately 9 months (Sept 2020- May 2021) with a go live date of 21 May 2021. This decision was made on the basis that Altus would provide a modern, cloud-based solution expected to meet the Shire’s needs for approximately 15+ years.

Based on ITV’s advice and to fund the transition, the Shire committed its resources, including financial borrowings, with a 15-year loan commencing on 18 June 2021 (\$157,743), with a remaining amount of \$115,113 (31 March 2026) due to be paid off by June 2036.

Since the implementation of May 2021, ITV was acquired by ReadyTech approximately 12 months later (July 2022), who consolidated multiple ERP products under its portfolio.

Since the acquisition of ITV, ReadyTech:

- Announced discontinuation of its Altus platform (circa 2024);
- Announced the impending discontinuation of SynergySoft (2030); and
- Advised the Shire that it must transition from Altus to ReadyTech’s new financial and procurement platform (or an alternate provider) as expediently as possible and has provided a number of financial incentives to do so over the past 18 months.

For all intents and purposes, Administration is satisfied with the Altus program in its current format and has had limited budget or resources to transition to a new platform, given it has only been in place for five years and has ten years remaining on the initial loan.

**COMMENT**

Administration has noted that due to the recent discontinuation of Altus, the platform has slowly deteriorated with limited support and upgrades by ReadyTech. Given this unfortunate timing of events since the adoption of Altus, the Shire had already programmed in its Draft Long Term Financial Plan (LTFP) a budgetary item in 2026/27 to commence investigation and staged transition from Altus and SynergySoft to a new ERP Platform.

Timing for the transition to a new ERP provider was anticipated to approximately be as follows:

Action	Date
Request for Tender (RFT) drafted	June/July 2026
RFT Released to vendors	August 2026
Responses received	September/October 2026
Presentations from vendors	October/November 2026
Council adoption	December 2026/January 2027
Contract Negotiation	February 2027
Implementation	March/April 2027
Completion (whole ERP Project Transition)	~June 2028

ReadyTech wrote to the Shire in April 2026 and stated that, should the Shire not transition Altus to its Ready Community product by October 2026, the annual licensing and support fees will increase to approximately \$200,000 to \$400,000 per annum. The Shire is currently paying approximately \$80,000 per year for Altus, therefore this presents an increase of \$120,000 to \$320,000 per year.

There is only one other agency within Western Australia that continues to use Altus. Administration understands this agency has been presented with a similar position by ReadyTech. It is further understood that the proposed fee increase of \$200,000 to \$400,000 may be influenced by whether both entities transition, with the higher end of the increase potentially falling to the Shire should the other agency choose to transition to ReadyTech's product by its proposed deadline and vice versa.

Whilst ReadyTech had communicated with the Shire that both Altus and SynergySoft would be wound down commencing in 2024, previous discussions with ReadyTech indicated that both platforms would still be functioning, albeit at a limited capacity, however it was understood there would be adequate timeframes for strategic planning and market testing. It should be further noted that information about a significant increase in license fees was not communicated until April 2026 as noted above.

Legal advice obtained (see **Confidential Appendices**) confirms that the Shire has a strong position as it is operating under a perpetual licensing arrangement. However, recently ReadyTech has communicated that it considers that no contract is in place. This recent correspondence, together with ReadyTech's public disclosures describing the acquisition as involving *"long-term and sticky customers,"* has created increasing concern.

Notwithstanding the above, it is acknowledged that ReadyTech's most recent offer to transition to their ERP platform may be financially advantageous and it is used by several other local governments varying in size, indicating a level of industry acceptance. Administration therefore did not dismiss the offer outright without proper assessment, as it may have presented operational and financial benefits to the Shire.

A Briefing Paper was presented to Council on 5 May 2026 outlining ReadyTech's latest offer. An independent ICT/ERP specialist was engaged to review and present this offer in the context of whether the Shire should commit to ReadyTech's accelerated transition, and whether it represents value for money.

The advice provided indicated that, while the offer may be attractive in the short term due to discounted pricing and reduced upfront costs, it does not necessarily represent the most strategic or sustainable outcome for the Shire over the longer term. The Shire's preferred position is to undertake a more measured transition and commit to an ERP platform for a period of a 7-10 year term, therefore the initial up-front discount becomes diluted over time.

This projected 7-10 year lifespan for its ERP is considered more suitable given the Shire's limited internal resources, budget constraints, and the need to avoid further organisational strain associated with repeated large-scale system changes in a short period.

The presentation also highlighted that alternative ERP providers could be better aligned to the Shire's operational requirements. On this basis, Administration considers it prudent to continue with a structured procurement process, including going to market to properly test available options, in line with its initial planned approach noted in its Draft LTFP.

Accordingly, Administration is proposing to continue as initially planned, with a formal tender process to ensure a robust, transparent, and defensible outcome. To support this approach, there is already provision in its 2025/2026 budget to engage a suitably qualified consultant to assist with the preparation of tender documentation. However further budget allocations will be required in future financial years, in line with the Draft LTFP, to support implementation, including dedicated change management resources.

This recommended approach enables the Shire to transition to a new ERP platform at a time and pace that aligns with its own operational capacity and strategic priorities, rather than being driven by external timeframes. In parallel, the Shire will continue to challenge ReadyTech's proposed fee increases, which are considered unreasonable and potentially unlawful, while maintaining its current constrained Altus platform in the interim.

## **RISK IMPLICATIONS**

### **1. Financial Impact**

- Potential substantial increase in annual fees (unlikely based on appended legal advice)
- Existing loan commitments still being repaid for the Altus implementation.
- Pressure to commit to further unplanned expenditure on change management consultants, legal advice, and resources within a constrained budget environment.

### **2. Governance and Procurement Risk**

- Entering into a new arrangement without due diligence may expose the Shire to further long-term risk.

### **3. Operational and Workforce Impact**

- Risks to business continuity, service delivery, and data integrity, noting that Altus is progressively deteriorating with limited support.

- The previous system transition was only completed in 2020/2021, and there is a risk of staff change fatigue which may impact engagement, productivity, and the overall success of a newly introduced system.

#### **4. Legal and Ethical Considerations**

- There are concerns regarding the fairness and enforceability of the proposed fee increases, given prior representations of system longevity.

#### **STATUTORY/LOCAL LAW IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **BUDGET IMPLICATIONS**

Regardless of whether the Shire elects to commit to ReadyTech's offer or pursue an alternative provider, an ERP transition is considered imminent. This is due to the Altus platform now being obsolete, with SynergySoft also scheduled for decommissioning by 2030.

For the 2025/2026 financial year, there is already a \$10,000 allocation to engage a suitably qualified consultant to assist with the preparation and drafting of tender documentation for the procurement of a new ERP platform. Legal advice may also need to be procured, depending on ReadyTech's position, following notification that the Shire does not wish to transition by its proposed deadline.

Further budget requirements will be incurred in subsequent financial years to support ERP selection, implementation, and change management. These costs will be aligned with the Draft LTFP, which has identified a staged ERP upgrade from 2026/2027, noting this has not yet been formally adopted. These costs will be firmed up at the upcoming proposed Council budget workshops.

As noted above, the Shire continues to service existing loan commitments associated with the implementation of the current Altus platform.

#### **STRATEGIC IMPLICATIONS**

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.4 Strategic & Sustainable Financial Planning - Undertake long-term resource planning and allocation in accordance with the Integrated Planning and Reporting Framework.

**VOTING REQUIREMENTS - SIMPLE MAJORITY**

**OFFICER RECOMMENDATION**

That Council:

1. Not support the proposal from ReadyTech to enter into a new contract to transition to the ReadyTech platform by 22 May 2026;
2. Endorse the continuation of the procurement process as detailed in the officer's report; and
3. Note costs for the Enterprise Resource Planning program costs will be discussed at further budget workshops.

## 14 REPORTS - REGULATORY AND DEVELOPMENT SERVICES

Nil

## 15 REPORTS - OPERATIONS AND ASSETS

### 15.1 NEERGABBY OLD JUNCTION BRIDGE - EMERGENCY WORKS

File	RDS/3
Author	Ruth March - Executive Manager Operations and Assets
Reporting Officer	Ruth March - Executive Manager Operations and Assets
Refer	Nil
Appendices	Nil

## DISCLOSURES OF INTEREST

### PURPOSE

To seek Council approval for the re-allocation of existing maintenance funds to undertake emergency stabilisation works on Old Junction Bridge, Neergabby.

### BACKGROUND

Old Junction Bridge, Neergabby (the Bridge) is located on the Old North Road Stock Route crossing of Gingin Brook and is no longer used as a vehicular bridge. A replacement bridge (MRWA Bridge No. 4036) has been constructed downstream on Gingin Brook Road.

The Bridge is a recognised heritage structure and is listed on both the Shire of Gingin Municipal Heritage Inventory and the State Register of Heritage Places (Place No. 13064).

Historical records indicate the bridge deck was replaced in 1905, including replacement of the full caps with half caps. Restoration works were subsequently undertaken in 2005 and included pile repairs, installation of new timber decking and replacement guardrails.

Much of the historical maintenance and restoration activity has been coordinated by the Neergabby Community Association (NCA), with support provided by the Shire where possible. It appears that limited works have been undertaken on the bridge abutments and structural superstructure components, including preventative maintenance activities.

## COMMENT

In March 2025, the NCA contacted the Shire seeking assistance in relation to the deteriorating condition of the Bridge. Following an inspection by Shire officers, significant structural issues were identified requiring urgent attention to ensure public safety. As a result, the Bridge was immediately closed to public access.

The matter was subsequently discussed with Elected Members during the Strategic Session held on 1 April 2025, where it was agreed that the Shire would investigate the extent of the issues and obtain quotations for works required to make the structure safe.

A number of organisations were approached to assist with assessment and remediation advice. Due to the specialist heritage and timber bridge expertise required, a suitable consultant was not engaged until January 2026. The consultant subsequently undertook a detailed inspection on 17 February 2026 and prepared an engineering assessment together with recommended remediation options.



The inspection found the overall bridge condition to be fair; however, the substructure was assessed as being in poor condition. Several piles supporting Pier 5 have failed, resulting in noticeable sagging of the bridge deck in this location. The report identified that eight pier piles (from a total of 15) require replacement or repair, while one abutment has become unstable and requires complete reconstruction. In addition, most timber cross-bracing members require replacement and the bridge requires comprehensive preventative maintenance treatments to protect the remaining timber structure.

There remains a significant risk that additional pile failures may occur, particularly during winter river flows and flooding events. Further structural failure could result in partial collapse of the bridge deck and irreversible loss of heritage fabric.

Given the urgency of the situation and the approaching winter period, temporary stabilisation works are required to reduce the likelihood of further deterioration pending permanent repair works being considered in a future financial year. The consultant has prepared a temporary propping and stabilisation design, which has been priced by a suitably experienced specialist contractor.

## RISK IMPLICATIONS

Failure to undertake the recommended temporary stabilisation works may result in further structural deterioration or collapse of the Bridge, particularly during winter flooding events. This could create significant public safety risks, increase future repair costs, and potentially result in irreversible loss of a heritage-listed structure.

Undertaking the proposed works will reduce the immediate structural risk and assist in preserving the integrity of the Bridge until long-term restoration options can be considered.

## STATUTORY/LOCAL LAW IMPLICATIONS

The Heritage Council of Western Australia will be consulted prior to commencement of any works to ensure compliance with applicable heritage requirements and approvals.

## POLICY IMPLICATIONS

Nil

## BUDGET IMPLICATIONS

A budget estimate of \$95,800 has been received for installation of the temporary stabilisation and propping solution prepared by the consultant. This estimate includes engineering certification, Issued for Construction (IFC) drawings, supply of steel and concrete materials and associated labour costs.

Given the age and condition of the structure and the likelihood of unforeseen site and construction issues, it is recommended that a contingency allowance of 50% be included. Accordingly, a total project budget allocation of \$150,000 is recommended for the 2025/26 financial year.

Permanent restoration and repair works would be considered separately as part of a future budget process.

This can be funded through the following budget reallocation:

Account	Project	Description	Current Budget (\$)	Revised Budget (\$)	Surplus/Deficit (\$)
2120215	MB000	Bridge Maintenance General	75,793	189,382	113,589
2120211	RM000	General Road Maintenance – Built Up Areas	1,450,760	1,337,171	(113,589)
			1,526,553	1,526,553	0

## STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2024-2034

<b>Aspiration</b>	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
<b>Strategic Objective</b>	4.1 Management of Assets - Maintain civic buildings, public places, plant, roads, cycleways, and pathways based on asset management plans and identified priorities.

## VOTING REQUIREMENTS - ABSOLUTE MAJORITY

### OFFICER RECOMMENDATION

That Council:

- Amend the 2025/26 budget in accordance with the following table:

Account	Project	Description	Current Budget (\$)	Revised Budget (\$)	Surplus/Deficit (\$)
2120215	MB000	Bridge Maintenance General	75,793	189,382	113,589
2120211	RM000	General Road Maintenance - Built Up Areas	1,450,760	1,337,171	(113,589)
			1,526,553	1,526,553	0

- Authorise the CEO to engage a suitably qualified contractor to undertake the temporary stabilisation works subject to any required heritage approvals.

**16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**17 COUNCILLORS' OFFICIAL REPORTS**

**18 NEW BUSINESS OF AN URGENT NATURE**

**19 MATTERS FOR WHICH MEETING IS TO BE CLOSED TO THE PUBLIC**

**OFFICER RECOMMENDATION**

That Council move into a Confidential Session to discuss Items 19.1 to 19.4.

**19.1 ASSIGNMENT OF LEASE - PORTION OF LOT 301 (13) KING DRIVE, WOODRIDGE - VERGE CAFE**

File	CPT/25
Author	Janet Lynch - Leasing and Grants Officer
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	Nil
Appendices	<ol style="list-style-type: none"> <li>1. Location Map - Lot 301 (13) King Drive, Woodridge [19.1.1 - 1 page]</li> <li>2. Business Ownership History - Brody Leo [19.1.2 - 2 pages]</li> </ol>

**Reasons for Confidentiality**

This report is confidential in accordance with Section 5.23(4)(b) of the *Local Government Act 1995* as it contains information relating to the personal affairs of an individual.

**19.2 ASSIGNMENT OF LEASE - LOT 425 DEWAR STREET, GUILDERTON - GUILDERTON GENERAL STORE AND CAFE**

File	CPT/1
Author	Janet Lynch - Leasing and Grants Officer
Reporting Officer	Rachael Wright - Executive Manager Corporate Services
Refer	Nil
Appendices	<ol style="list-style-type: none"> <li>1. Location Map [19.2.1 - 1 page]</li> <li>2. Business Plan Moore River Cafe General Store 002 [19.2.2 - 4 pages]</li> </ol>

**Reasons for Confidentiality**

This report is confidential in accordance with Section 5.23(4)(b) of the *Local Government Act 1995* as it contains information relating to the personal affairs of an individual.

**19.3 APPOINTMENT OF INDEPENDENT PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER - AUDIT, RISK AND IMPROVEMENT COMMITTEE**

File	FIN/54; COR/61
Author	Lee-Anne Burt - Coordinator Governance
Reporting Officer	James Bayliss - Acting Chief Executive Officer
Refer	SCM 24 March 2026 - Item 11.1
Appendices	1. Expression of Interest Assessment Matrix [19.3.1 - 3 pages]

**Reasons for Confidentiality**

This report is confidential in accordance with Section 5.23(4)(b) of the *Local Government Act 1995* as it contains information relating to the personal affairs of an individual.

**19.4 VARIATION CHANGES TO CONTRACTS**

File	FIN/38
Author	Danica Todd – Technical Officer Assets & Procurement
Reporting Officer	Ruth March - Executive Manager Operations and Assets
Refer	Nil
Appendices	Nil

**Reasons for Confidentiality**

This report is confidential in accordance with Section 5.23(4)(c)(i) and (ii) of the *Local Government Act 1995* as it includes information contained in a tender received by the local government for a contract to the extent that the information is a tendered price or a tendered methodology for calculating a price.

**OFFICER RECOMMENDATION**

That the meeting be re-opened to the public.

**20 CLOSURE**