



MINUTES

Special Council Meeting

27 June 2022

CONFIRMATION OF MINUTES

These Minutes have been CONFIRMED by Council as the official record for the Shire of Gingin's Special Council Meeting held on 27 June 2022.

Councillor C W Fewster
SHIRE PRESIDENT

Date of Confirmation: _____

DISCLAIMER

Members of the public are advised that Council agendas, recommendations, minutes and resolutions are subject to confirmation by Council and therefore, prior to relying on them, one should refer to the subsequent meeting of Council with respect to their accuracy.

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The Shire of Gingin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

ACKNOWLEDGEMENT OF COUNTRY



The Shire of Gingin would like to acknowledge the Yued people who are the traditional custodians of this land. The Shire would like to pay respect to the Elders past, present and emerging of the Yued Nation and extend this respect to all Aboriginal people. The Shire also recognises the living culture of the Yued people and the unique contribution they have made to the Gingin region.

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ORDER OF BUSINESS

1 DECLARATION OF OPENING

The Shire President declared the meeting open at 4:33 pm and welcomed all in attendance.

2 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 ATTENDANCE

Councillors – C W Fewster (Shire President), J K Rule (Deputy Shire President), L Balcombe, F J Johnson (via videolink) and R Kestel.

Staff – A Cook (Chief Executive Officer), L Crichton (Executive Manager Corporate and Community Services) (via videolink), V Crispe (Executive Manager Operations and Assets) (via videolink) and L Burt (Coordinator Governance/Minute Officer)

Gallery – There were no members of the public present in the Gallery.

2.2 APOLOGIES

Councillors F Peczka, E Sorensen and A Vis

2.3 LEAVE OF ABSENCE

Nil

3 DISCLOSURES OF INTEREST

Nil

4 PUBLIC QUESTION TIME

Nil

4.1 RESPONSES TO PUBLIC QUESTIONS PREVIOUSLY TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTIONS

Nil

5 PETITIONS

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 CONFIRMATION OF MINUTES

Nil

8 ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil

9 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

Nil

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 REPORTS - OFFICE OF THE CEO

11.1 REPAIRS TO HOY ROAD, COONABIDGEE

File	RDS/48
Author	Ebony Mackey - Governance Support Officer
Reporting Officer	Aaron Cook - Chief Executive Officer
Refer	Nil
Appendices	1. Hoy Road, Coonabidgee [11.1.1 - 1 page]

DISCLOSURES OF INTEREST

Nil

PURPOSE

To discuss options for urgent repairs to Hoy Road, Coonabidgee.

BACKGROUND

Hoy Road has been in poor condition for many years, however a period of heavy rainfall and heavy vehicle traffic utilising the road and sharp turning into properties has resulted in the road surface being significantly impacted.

Based on it's existing condition, the road is well overdue for a full rebuild. The Executive Manager Operations and Assets (EMOA) and the author both agree that the standard of original construction leaves a lot to be desired as the road was more made to residential standards than industrial subdivision standards.

There are many roads in the Shire that are failing (and the number is alarming), however many don't have the same traffic load as this section of road. This notwithstanding, for any road to get to this condition the rebuild or significant works should have occurred years ago. There will be many more roads like this presented to Council for action over the coming years. An example is O'Neil Street in Lancelin where urgent works will be required to save the road.

As depicted in **Appendix 11.1.1**, this small section of Hoy Road has had many pothole repairs over the years, yet the road keeps breaking up. This is due to the very thin surface of seal and heavy vehicle usage, combined with water getting into the gravel and clay underneath resulting in further damage. The road could be declared dangerous in its current condition and certainly could do damage to vehicles using the area.

It should be noted that whilst it may appear that staff have left this matter go, discussion with the author and the EMOA has been taking place over the last few months to provide Council with a budget allocation for the 2022/23 financial year with the intent of a full reconstruction of Hoy Road.

It was hoped that this would see the road through to the next budget period without spending too much on corrective action, as any corrective action would only be removed and the costing wasted. However, as can be seen this did not occur and unfortunately the matter is now urgent.

COMMENT

A meeting was held on site at the Frogmore depot between the author, EMOA and the Maintenance Crew to discuss the issue. The author and EMOA then looked more closely at the issue areas on Hoy Road.

The author and EMOA then met on the same day with Councillor Fewster and Councillor Balcombe to discuss the options available to Council.

Option 1:

Full rebuild of Hoy Road from east of Sadler Road west and into Todman Road. This would require the road to be ripped up, gravel brought in to rebuild the road base, cement stabilising of the road base, and then applying a two coat bitumen seal to sections of the road. All turning areas would be boxed out and asphalted to cater for the heavy vehicles turning.

This would include widening the road for the turning areas to lessen the pressure on the road from the heavy vehicles by providing a wider turning radius.

Estimated cost for this action is \$350,000.

Option 2:

Have the Maintenance Crew pothole fill the areas with premix at the expense of \$750 per tonne/bag. This would be a short-term solution and repeated visits would still be required until either Option 1 or Option 3 is implemented.

Estimated cost for this action is \$20,000 in materials and \$40,000 in plant and labour.

Option 3:

To asphalt the entire area to the current width of the road, box out the turning areas and place a thicker asphalt layer in these areas as per Option 1. There will be some profiling required to get a smoother surface.

The increased edge work to provide for the further turning circle will be planned for the 2022/23 budget. Once this is incorporated into Option 3, it will provide a long term solution to the life of the road.

Estimated cost for this action is \$200,000 including contractor costs, staff and plant costs.

It is noted that the estimates at the time of preparing this item are not accurate, and these will be confirmed by the EMOA at the meeting.

As stated previously, this road could be declared dangerous in its current state. Staff have today filled all the potholes with gravel and compacted them to provide a safe running surface for the time being. This action will not last and once we receive more rain will become dangerous again.

Due to the complaints received and the fact that it is now aware of the issue, Council needs to take action to resolve this matter otherwise the liability to the Shire will become severe if left unattended. It is the author's opinion that to leave this road and not do anything is not an option.

It is proposed that Option 3 be implemented and works be carried out as a matter of urgency. Due to the road being asphalted, this can occur at any time through the year as hot weather isn't required to lay the material but just enough time for the base to dry out.

STATUTORY/LOCAL LAW IMPLICATIONS

Local Government Act 1995

s.3.57 Tendering

s.6.8 Expenditure from municipal fund not included in annual budget

POLICY IMPLICATIONS

Policy 3.10 – Purchasing

The estimated value of the works is below the tender threshold of \$250,000, and therefore there is no requirement for a formal tender process to be conducted. In accordance with Council's Policy 3.10 Purchasing (cl. 4.5), three written quotations are currently being sourced.

BUDGET IMPLICATIONS

The budget implications of paying for this repair can be facilitated with two options.

Option 1:

As there have been savings in the Operations and Assets Budget, these savings be utilised and effectively reduce Councils carried forward untied cash surplus.

Option 2:

Utilise the Road Reserve Account. The Roads Reserve Account has enough to cover off on these works and if accepted is proposed that Council budget to relocate to replenish the Cash Reserve in the next adopted budget if the funding can be allocated.

It is proposed that Option 2 is the preferred action for funding these works.

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2022-2032

Aspiration	4. Excellence & Accountability - Deliver Quality Leadership and Business Expertise
Strategic Objective	4.1 Management of Assets - Maintain civic buildings, sporting facilities, public places, plant and road and cycleway/pathways based on asset management plans and identified priorities

VOTING REQUIREMENTS - ABSOLUTE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: Councillor Balcombe

SECONDED: Councillor Rule

That Council:

1. Authorise the Chief Executive Officer to perform up to 1km of urgent asphalt resurfacing works on Hoy Road and Todman Road, Coonabidgee at a cost of up to \$200,000 including asphalt, contractors, staff labor and plant; and
2. Amend the 2021/22 adopted budget in accordance with the following table:

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27 JUNE 2022**

Account	Description	21/22 Budget	Proposed Amended Budget	Variation
2120212	ROADM – Road Maintenance – Sealed Outside BUA	\$349,434.00	\$149,434.00	-\$200,000.00
RC286	Hoy Road (Capital)	\$0	\$200,000.00	\$200,000.00

CARRIED BY ABSOLUTE MAJORITY
5 / 0

FOR: *Councillor Fewster, Councillor Kestel, Councillor Rule, Councillor Balcombe and Councillor Johnson*

AGAINST: *Nil*



12 REPORTS - CORPORATE AND COMMUNITY SERVICES

Nil

13 REPORTS - REGULATORY AND DEVELOPMENT SERVICES

Nil

14 REPORTS - OPERATIONS AND ASSETS

Nil

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 COUNCILLORS' OFFICIAL REPORTS

Nil

17 NEW BUSINESS OF AN URGENT NATURE

Nil

18 MATTERS FOR WHICH MEETING IS TO BE CLOSED TO THE PUBLIC

Nil

19 CLOSURE

There being no further business, the Shire President declared the meeting closed at 4:47 pm.

The next Ordinary Council Meeting will be held in Council Chambers at the Shire of Gingin Administration Centre, 7 Brockman Street, Gingin on 19 July 2022, commencing at 3:00 pm.