



MINUTES

SPECIAL MEETING

OF COUNCIL

4 JUNE 2019



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SPECIAL MEETING OF COUNCIL
HELD ON
4 JUNE 2019

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SHIRE OF GINGIN

MINUTES OF THE SPECIAL MEETING OF THE SHIRE OF GINGIN HELD IN THE COUNCIL CHAMBER ON TUESDAY, 4 JUNE 2019, COMMENCING AT 1.19 PM

DISCLAIMER

Members of the Public are advised that decisions arising from this Council Meeting can be subject to alteration.

Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

ORDER OF BUSINESS

1. DECLARATION OF OPENING

The Shire President declared the meeting open at 1.19pm and welcomed those in attendance.

2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 ATTENDANCE

Councillors – I B Collard (Shire President), J Court, C W Fewster, F Johnson, J E Morton, F J Peczka and J K Rule.

Staff – A Cook (Chief Executive Officer), Z Edwards (Acting Executive Manager Corporate and Community Services), B Kelly (Acting Executive Manager Regulatory and Development Services), A Butcher (Executive Manager Operations, from 1.24pm) and L Burt (Governance Officer).

Gallery – There were no members of the public present in the Gallery.

2.2 APOLOGIES

Councillor J Elgin

Councillor J C Lobb

2.3 LEAVE OF ABSENCE

Nil

3. DISCLOSURES OF INTEREST

Nil

4. PUBLIC QUESTION TIME

4.1 RESPONSES TO PUBLIC QUESTIONS PREVIOUSLY TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTIONS

Nil

5. PETITIONS, DEPUTATIONS AND PRESENTATIONS

5.1 PETITIONS

Nil

5.2 DEPUTATIONS

Nil

5.3 PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

Not applicable

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil

9. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

Nil

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. REPORTS**11.1. OFFICE OF THE CEO****11.1.1 RESCHEDULING JUNE COUNCIL MEETING DATE**

File:	GOV/8		
Author:	Lee-Anne Burt – Governance Officer		
Reporting Officer:	Aaron Cook – Chief Executive Officer		
Report Date:	4 June 2019		
Refer:	20 November 2019	Item 11.1.3	
Appendices:	Nil		

DISCLOSURES OF INTEREST

Nil

PURPOSE

To consider rescheduling the June Council Meeting due to absence of staff and Councillors.

BACKGROUND

Clause 5.3 of the *Local Government Act 1995* (the Act) specifies that every Council must hold ordinary meetings not more than three months apart and may also hold additional special meetings if required.

An ordinary or special meeting of Council is to be held if called for by either the Shire President or at least one third of elected members, or if so decided by the Council.

In addition, Regulation 12 of the *Local Government (Administration) Regulations 1996* requires that local public notice must be given of the dates, time and place at which ordinary Council meetings and committee meetings that are required under the Act to be open to members of the public are to be held in the next 12 months.

At its Council Meeting 20 November 2018 Council resolved its 2019 Council dates as below:

MOVED: Councillor Court SECONDED: Councillor Lobb

That Council approve the following schedule of Council meetings for 2019:

<i>Date</i>	<i>Meeting Type</i>	<i>Venue</i>	<i>Start Time</i>
<i>15 January 2019</i>	<i>Ordinary</i>	<i>Council Chambers</i>	<i>3.00pm</i>
<i>19 February 2019</i>	<i>Ordinary</i>	<i>Council Chambers</i>	<i>3.00pm</i>
<i>19 March 2019</i>	<i>Ordinary</i>	<i>Council Chambers</i>	<i>3.00pm</i>
<i>16 April 2019</i>	<i>Ordinary</i>	<i>Council Chambers</i>	<i>3.00pm</i>
<i>21 May 2019</i>	<i>Ordinary</i>	<i>Council Chambers</i>	<i>3.00pm</i>
<i>18 June 2019</i>	<i>Ordinary</i>	<i>Council Chambers</i>	<i>3.00pm</i>
<i>16 July 2019</i>	<i>Ordinary</i>	<i>Council Chambers</i>	<i>3.00pm</i>
<i>20 August 2019</i>	<i>Ordinary</i>	<i>Council Chambers</i>	<i>3.00pm</i>
<i>17 September 2019</i>	<i>Ordinary</i>	<i>Council Chambers</i>	<i>3.00pm</i>

15 October 2019	Ordinary	Council Chambers	3.00pm
22 October 2019	Special	Council Chambers	3.00pm
19 November 2019	Ordinary	Council Chambers	3.00pm
17 December 2019	Ordinary	Council Chambers	3.00pm

As Council would be aware, the Shire's Chief Executive Officer (CEO), Aaron Cook and Councillor Court will be attending the National General Assembly of Local Government from 17 to 19 June 2019. They will therefore be unavailable to attend the scheduled June meeting.

COMMENT

It is suggested that Council consider rescheduling the June meeting to allow the CEO and Councillor Court to attend the meeting.

Administration has proposed two dates for Councils consideration, being Thursday 20 June 2019 and Tuesday, 25 June 2019. Thursday, 20 June 2019 is the preferred date as delaying the meeting by a week will then start to encroach on the preparation period for the July Council Meeting round.

In the event that Council reject not to re-schedule the meeting then Councillor Court will be listed as an apology and the CEO will appoint a member of the Executive Management team to fill his role.

Appropriate public notice will be given of any change made to the Council Meeting date.

STATUTORY ENVIRONMENT

Local Government Act 1995

Part 5 – Administration

Division 2 – Council meetings, committees and their meetings and electors' meetings

Subdivision 1 – Council meetings

Clause 5.3 – Ordinary and special council meetings

Local Government (Administration) Regulations 1996

Part 2 – Council and committee meetings

Regulation 12 – Meetings, public notice of (Act s.5.25(1)(g))

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gingin Strategic Community Plan 2017-2027

Focus Area	<i>Governance</i>
Objective	<i>5. To demonstrate effective leadership, governance and advocacy on behalf of community</i>
Outcome	<i>5.1 Values</i>
Key Service Areas	<i>Our Organisational/Business Values are demonstrated in all that we do</i>
Priorities	<i>N/A</i>

VOTING REQUIREMENTS – SIMPLE MAJORITY

COUNCIL RESOLUTION/OFFICER RECOMMENDATION

MOVED: COUNCILLOR JOHNSON

SECONDED: COUNCILLOR COURT

That Council agree to re-schedule the date of the June Council Meeting to Thursday, 20 June 2019.

CARRIED UNANIMOUSLY

11.2. CORPORATE AND COMMUNITY SERVICES

Nil

11.3. PLANNING AND DEVELOPMENT

Nil

11.4. OPERATIONS

Nil

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. COUNCILLORS' OFFICIAL REPORTS

Nil

14. NEW BUSINESS OF AN URGENT NATURE

Nil

15. MATTERS FOR WHICH MEETING IS TO BE CLOSED TO THE PUBLIC

Nil

16. CLOSURE

There being no further business, the Shire President declared the meeting closed at 1.26pm

The next Ordinary meeting of Council will be held in Council Chambers at the Shire of Gingin Administration Centre, 7 Brockman Street, Gingin on Thursday, 20 June 2019 commencing at 3.00pm.

Councillor I B Collard
20 July 2019